



Amherst  
&  
Shapland  
Limited

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**

**Registered Charity Number 265189**

---

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**30 SEPTEMBER 2021**

---

Chartered Accountants

1

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**

**Registered Charity Number 265189**

**Report of the Committee for the year ended 30 September 2021**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**Officials and Committee members**

The officers:-

Mrs M Grizzell	-	Chairman (resigned 12 May 2022)
Mr A Hemsley	-	Secretary (appointed 21 July 2021)
Mrs N Woodward	-	Secretary (appointed 26 March 2020, resigned 29 March 2021)
Mrs W Lynch	-	Treasurer

The elected committee members:-

Dr J Malin	(resigned 8 March 2022)
Mrs H Smith	(resigned 26 November 2020)
Mrs L Reed	(resigned 25 February 2020)
Dr A Currie	
Mr D Edwards	(resigned 12 May 2022)
Mrs F Bristow	(resigned 12 May 2022)
Mrs M Butcher	(appointed 21 July 2021)
Mrs L J Bradley	(appointed 8 March 2022)
Mrs M Chilcott	(appointed 24 March 2022)
Mrs S Priddy	(appointed 24 March 2022)
Mr K Long	(appointed 12 May 2022)

Ex Officio Members:-

Mrs Nicola Maher	(resigned 30 April 2022)
Mrs Norma Coombes	(appointed 12 May 2022)
Mrs K Cheesman	- Volunteer support network

**Registered address**

Minehead Hospital, Luttrell Way, Minehead, Somerset

**Bankers**

Barclays Bank PLC

**Accountants**

Amherst & Shapland Limited,  
4 Irnham Road, Minehead, Somerset

2

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**  
**Registered Charity Number 265189**

**Report of the Committee for the year ended 30 September 2021 (cont'd)**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The League of Friends of Minehead and West Somerset Hospital and the Community is subject to a Constitution dated 24 March 1971, amended 25 October 1978, amended 25 August 2021 and currently under review.

Under the Constitution the committee shall consist of the Treasurer and the Secretary (appointed by the Committee), and not less than 7, nor more than 12, other persons. One third of the committee members retire each year, but may be re-elected immediately. The Chairman is elected by the Committee to serve for a period of up to two years, and is not subject to retirement by rotation. Members shall pay an annual subscription payable on 1 April each year.

Since March 2021 The League of Friends for Minehead Hospital and the Community was not quorate having only six voting members instead of seven as stated in the Constitution. The committee actively sought new members despite the Covid-19 restrictions and at the next face to face meeting due to be held on the 21<sup>st</sup> July 2021 they voted in two new people, Alan Helmsley who agreed to be Secretary and Mary Butcher. These appointments meant the committee was back to having eight members/ trustees who were able to vote.

Requests for assistance are made by Minehead Community Hospital and are referred to the full committee. Tenders are obtained prior to purchase of high value items, in order to obtain best value.

**OBJECTIVES AND ACTIVITIES**

The object of the Charity is to relieve all patients and former patients of Minehead and West Somerset Hospital and other patients in the community who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance and, generally, to support the charitable work of the hospital. The Charity provides a focus for financial assistance to be channelled to the Hospital and raises funds to assist patient comfort and help maintain the facilities offered by the Hospital. The trustees have had regard to the Charity Commission guidance on public benefit.

**ACHIEVEMENTS AND PERFORMANCE**

During the year to 30 September 2021 the Charity was in receipt of donations totalling £513 and subscriptions and collections totalling £901. Bank interest received amounted to £12.

The Charity also received legacies of £43,845.

Funds of £9,318 were used towards the cost of medical equipment for the Minehead Community Hospital. The equivalent total expenditure on medical equipment for the previous year was £15,874.

The income and expenditure account for the year shows an excess of income over expenditure of £35,777 (2020: excess of expenditure over income of £13,558). The Statement of Assets and Liabilities at the year end shows funds held totalling £336,162 (2020: £300,385).

Continued



3

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**

**Registered Charity Number 265189**

**Report of the Committee for the year ended 30 September 2021 (cont'd)**

**RESERVES**

Reserves are used when requests for assistance are made by the hospital, and the Charity has no policy requiring a minimum balance to be maintained. Funds surplus to immediate requirements are held on account. The accounts are reviewed regularly by the Treasurer to ensure the best interest rates are obtained.

During the year the reserves of the Charity increased by £35,777 to £336,162. Substantial funding was given towards facilities and equipment for the hospital over the previous years.

**STATEMENT OF COMMITTEE MEMBERS' RESPONSIBILITIES**

The Members of the Committee are responsible for keeping accounting records which are such as to disclose with reasonable accuracy, the financial position of the Charity at any time, and to enable them as Committee Members to ensure that the financial statements comply with the charity law and the Charity's Constitution. They are also responsible for safeguarding the Charity's assets, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**PUBLIC BENEFIT**

The Members of the Committee confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Approved by the Committee and signed on its behalf

Signed:..... Date: 14 July 2022

**For and on behalf of the trustees**



**THE LEAGUE OF FRIENDS OF****MINEHEAD AND WEST SOMERSET HOSPITAL AND THE COMMUNITY**

I report on the accounts of the charity for the year ended 30 September 2021, which are set out on pages 5 to 6.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

2 August 2022

Amherst and Shapland Limited

Chartered Accountants

4 Irnham Road

Minehead



**K H D PRESTON BSc FCA TEP**  
**CHARTERED ACCOUNTANT**

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**

5

**Receipts and Payments Account for the year ended 30 September 2021**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>£</u>	<u>Prior Year</u> <u>Total Funds</u> <u>£</u>
<b><u>RECEIPTS</u></b>				
Incoming resources from generated funds:				
Voluntary Income:				
Donations	513	-	513	100
Legacies	43,845	-	43,845	1,585
Activities for generating funds:				
Subscriptions and Collections	901	-	901	911
Other	322		3221	331
Investment income:				
Bank Interest	<u>12</u>	<u>-</u>	<u>12</u>	<u>1,163</u>
<b><u>Total Receipts</u></b>	<u>45,593</u>	<u>-</u>	<u>45,593</u>	<u>4,090</u>
<b><u>PAYMENTS</u></b>				
Cost of charitable activities:				
Hospital Patients Christmas Presents	-	-	-	200
Hospital Staff equipment	-	-	-	201
Medical Equipment, Furniture & Furnishings	9,318	-	9,318	15,874
Subscription to Attend	498	-	498	483
Governance costs:				
Advertising, Printing, Stationery & Postage	-	-	-	40
Website	-	-	-	400
Accountancy	<u>-</u>	<u>-</u>	<u>-</u>	<u>450</u>
<b><u>Total Payments</u></b>	<u>9,816</u>	<u>-</u>	<u>9,816</u>	<u>17,648</u>
Net of Receipts/(Payments)	35,777	-	35,777	(13,558)
Cash Funds 30 September 2020	<u>300,385</u>	<u>-</u>	<u>300,385</u>	<u>313,943</u>
Cash Funds 30 September 2021	<u>£336,162</u>	<u>£-</u>	<u>£336,162</u>	<u>£300,385</u>

**THE LEAGUE OF FRIENDS OF**  
**MINEHEAD AND WEST SOMERSET HOSPITAL**  
**AND THE COMMUNITY**  
**Statement of Assets and Liabilities at 30 September 2021**

	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>Funds</u> <u>£</u>
<b><u>Cash Funds</u></b>			
Bank Account	336,162	-	336,162
Cash in Hand	-	-	-
Total Cash funds	£336,162	£-	£336,162
<b><u>Liabilities &amp; Committed Expenditure</u></b>			
Accountancy fees	450	-	450
Maxfac project	82,000	-	82,000
Total Liabilities	£82,450	£-	£82,450

Approved by the Committee and signed on their behalf

Signed: ..... Date: 14 July 2022

**For and on behalf of the trustees**