

Trustee's report for year ended 31 December 2024

Name: Stourton Memorial Hall,

Address: Stourton Memorial Hall, Stourton, Wiltshire

Charity Number 265188

Trustees

Louise Harris (Chairman)

Christopher Topham (Secretary)

Sara Hoare (Treasurer)

Jane Joyce

Graham Puxley

Richard Higgs

Cristina Fearon

Anna Saxty

Management

The Management Committee of the Hall are the Trustees of the Charity. The Committee is a collection of volunteers who oversee the management of the Hall. They are elected at the annual general meeting which is open to all. Committee meetings are held approximately quarterly. The day to day management of bookings and maintenance is contracted out to a paid Hall Manager.

The purpose of the charity is to manage the Hall for the benefit of the residents of Stourton and Gasper, including enabling the holding of village events, the use by village groups, and hiring out the Hall to local residents at a subsidised local hire rate. The Hall is also hired by non-residents at commercial rates, which raises money for the management and maintenance of the Hall. Any surplus income may be paid to qualifying organisations or individuals in the village at the discretion of the Committee. A grant scheme is published on the Hall website.

The Committee take into account the Commission's Public Benefit Guidance in making decisions.

Review of 2024

Public Benefit

The Hall was used by many village community groups free of charge including in 2024

1. Stourton and Kilmington Women's Institute (monthly)
2. The Wessex Wine Society (monthly)
3. Stourton Film Club (monthly in winter)
4. Salsumba Exercise Class (weekly)
5. Stourton with Gasper Parish Council meetings
6. Church council meetings
7. Annual Village Quiz
8. Yoga Class
9. Talks/music events in aid of St Peters Church
10. Meeting organised by local residents eg to encourage the provision of a mobile phone signal

The Hall also hosts the Annual Stourton Flower Show which is managed by a Hall subcommittee.

The Hall holds a village feast at least every other year, to which every resident of Stourton and Gasper is invited free of charge. This year's feast was held in January 2024 and was fully subscribed.

The hall is used by local organisations to run pop up catering facilities to raise funds on certain weekends each year, for which they pay the nominal local hire charge of £50 per day. This included Whitesheet Primary School, Bourton Primary School, the Kilmington and Stourton Cricket Club and the Parish of Upper Stour including St Peters Church Stourton. The organisations typically raise £500 to £1500 per day from these events.

Financial Review

Net bookings income for the year was £22,867. This covered the running costs of the Hall for the year of £19,574. Donations were also received from the Golden Bottle Trust of £5,000. This surplus enabled the cost of the Village Feast of £2032 to be met. Under the published grant scheme, a grant of £1000 was made to a local young resident raising money to start his forestry career, matching the funds he had raised himself.

Funds in hand increased in the year from £28,938 to £34,373.

A major component of the income comes from Wedding bookings (£13,350), which are made for 1 to 2 years in the future. Advance booking fees and refundable deposits at the end of 2024 totalled £10,850. When considering the level of reserves which the Hall should maintain, these potentially refundable amounts are disregarded. The available reserves at 31/12/2024 are assessed at £23,523 after deducting the potentially refundable amount of £10,750.

The reserve policy is to keep in hand one year's running costs of approximately £20,000, plus a contingency of £5,000 for other replacement and capital costs: the Hall has a fully equipped commercial kitchen to maintain, and has redecoration obligations under its lease. The reserves at 31/12/24 are in line with this policy.

Sara Hoare 19 September 2025

Stourton Memorial Hall
1 January 2024- 31 December 2024

Funds at 1 January 2024

£ 28,938

Bank brought forward 1 January 2023

£ 21,832

Income 2024

Weddings	£	13,350	
Fairs	£	6,300	
Other bookings	£	4,450	
Film club income	£	1,987	
village show income	£	-	
Less deposits returned	-£	3,400	
Net bookings income		£	22,687
Donations		£	5,000
Interest income		£	355
Total income		£	28,042

Expenditure 2024

Cleaning (SP8)		£	4,325
Management (Helen Baker)		£	6,760
Utilities	Oil	£	1,004
	Electric	£	863
	Water & internet	£	257
		£	2,124
Film Club		£	1,619
Insurance		£	525
PRS		£	552
Replacements	screen	£	630
Decorating		£	910
Other kitchen stuff		£	679
Fire extinguishers		£	65
PAT testing		£	100
Dishwasher service/repair		£	385
Boiler service		£	110
Rent & Rates		£	64
Other Hall maintenance		£	267
Village Show		£	165
Audit		£	100
Wilts Village Hall Association		£	50
Cards advertising weddings			
Parish Magazine advertising		£	80
Xmas gift		£	63
		£	4,746
Total expenditure		£	19,574
Operating surplus		£	8,467
Donation	Toby Portnell	-£	1,000
Village events	Feast	-£	2,032
Overall surplus/deficit		£	5,435
Funds carried forward		£	34,373

Lloyds balances 31/12/2024	Treasurer account	£	7,975
	Deposit account	£	16,229
	Fixed term account	£	10,170
		£	34,373

Income 2023

Weddings	£	16,000	
Fairs	£	6,000	
Other bookings	£	3,750	
Film club income	£	566	
village show income	£	46	
Less deposits returned	-£	3,350	
Net bookings income		£	23,012
Donations		£	4,000
Interest income		£	42
Total income		£	27,054

Expenditure 2023

Cleaning (SP8)		£	4,039
Management (Helen Baker)		£	6,120
Utilities	Oil	£	1,246
	Electric	£	999
	Water & internet	£	204
		£	2,449
Film Club		£	313
Insurance		£	508
PRS		£	426
Replacements	Fridge	£	1,101
	Mats	£	289
	Ladder	£	172
Other kitchen stuff		£	397
Fire extinguishers		£	118
PAT testing		£	100
Dishwasher service/repair		£	758
Boiler service		£	166
Rent & Rates		£	61
Village Show		£	200
Audit		£	100
Wilts Village Hall Association		£	50
Cards advertising weddings		£	188
Parish Magazine advertising		£	80
Coronation Seeds		£	129
		£	5,027
Total expenditure		£	17,948
Operating surplus		£	9,106
Grants made	Church	-£	1,000
	Cricket club	-£	1,000
Village events		£	-
Overall surplus/deficit		£	7,107
Funds carried forward		£	28,938

Lloyds balances 31/12/2023	Treasurer account	£	5,896
	Deposit account	£	13,042
	Fixed term account	£	10,000
		£	28,938



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Stourton Memorial Hall

On accounts for the year
ended

31 December 2024

Charity no
(if any)

265188

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 December 2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Institute of Chartered Accountants England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29 September 2025

Name:

James Coward

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants England and Wales

Address:

4 Fair View

North Brewham, Somerset

BA10 0JT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.