

WAOS Chairman's Report on 2020

I never expected that this would be the second report I would have to give online because of the Covid 19 pandemic. There is not as much to say as there would normally be because we haven't been able to pursue our main goal - that is, putting on two productions a year. Nevertheless, we have kept in touch as society members, through Zoom, Facebook, Newsletters and email and so I would like to start by thanking you all for sticking with WAOS as members so we can start on our next show, *Made in Dagenham*, financially secure and as a group with a huge sense of shared excitement and anticipation.

Admin costs covered by Membership Fees and Friends' Donations.

You may not know but we have significant expenses just ticking over as a society; the rent we pay for our costume store, the insurance, our membership fees for affiliation to NODA, our web hosting fees and various other miscellaneous administrative costs. All of these need to be paid irrespective of our income and so I am delighted to report that membership subscriptions, donations from Friends of WAOS, as well as the Gift Aid Relief we receive from subs and donations have been sufficient to pay our normal administrative costs, all thanks to members and friends' continued loyalty and support.

The Impact of the Pandemic on WAOS - Social and Financial

There were some costs associated with Annie Get Your Gun that we could not reclaim - but thanks to our insurance policy having abandonment cover we were able to claim £3814, the majority of our sunk costs for Annie Get Your Gun. During the year we also had some expenses for the movement workshops; an investment into our own musical The Flames of Injustice, as well as a significant investment in costumes. However, we also had a bequest from Lu Coverdale which I shall talk about later. So financially we have not been too badly hit by the pandemic.

It is impossible to know the true social impact of the pandemic on our members, many of whom would have been furloughed or working from home. In the early days of lockdown, shortly after having to postpone and eventually cancel Annie Get Your Gun, we arranged some quizzes, some photo reels from past shows and then, much later some movement workshops with Claire Carr. However, the most consistent online offering was the work we did on our own musical, which we have called *The Flames of Injustice*.

We held a read-through of the dialogue and at least 6 lyric-writing workshops though the year. Sarah Osborne has been our playwright and drama coach throughout, while Franky Garland is our composer and will be our MD. . I am delighted to report that Franky has completed composition of Act 1 songs and most of Act 2. We are talking about over 20 songs. We have also chosen a director, Rhianna Howard, who gave an excellent pitch regarding her artistic vision for the show, and thanks to the planning and commitment of Anne Howe, with help from Sue Rogers, we took advantage of the closure of Dress Circle and bought a complete set of costumes suitable for the 1820s. Please bear in mind that *Oliver* was set at the same time as *The Flames of Injustice*, so these costumes should prove a great investment.

To give you a taste of what we have in store with *The Flames of Injustice* I wanted to play you just one song. This is called *Hope and Tomorrow*. It is the final song in the show when the Cook and the Luard families, together with the whole company sing about their hopes for a better future, not just for themselves but for everyone in Witham. It has a lot of relevance to today's situation.

From a society viewpoint therefore we have tried to involve members throughout the year but we have to acknowledge that writing lyrics is not for everyone, in the same way that movement workshops are also an acquired taste. In an attempt to engage a wider selection of members in an activity we did perform a virtual version of *Aladdin*. Originally planned for December last year this was postponed to February and was very popular, involving a cast of 16 and a dozen or so audience members.

This experience with Zoom and quite a lot of people has convinced your committee that we can begin the workshop and rehearsal process for *Made in Dagenham* online. The hope is that post June 21 we will be able to rehearse normally but until then we can audition, set and rehearse dialogue scenes and at the very least learn some harmonies for the chorus numbers all online. We have tested some software that should allow us to send SATB parts to everyone to listen to and rehearse at home so we will be reasonably well prepared for proper rehearsals when they begin.

Other highlights of 2020

Three other things I wanted to highlight about 2020.

1/ WAOS received a bequest, a legacy of £3000 from Lu Coverdale. Lu died peacefully at Christmas time 2019 and in the will that she and her husband Geoff jointly made (Geoff died many years ago) they agreed that WAOS would receive one third of their estate. I did write a piece about Geoff and Lu in one of the newsletters and while I recognise that most members today won't know Geoff and Lu I did want to mention this act of kindness in this report. They had no children or close relatives and so it was both humbling and touching that they should consider their time associated with WAOS as being sufficiently special to warrant a bequest in their will.

2/ The second thing I wanted to mention was the costume store. Steve Rogers spent many hours making the inside of our store - a former chicken hut I think - proof against the weather and with more racking and storage. Anne Howe and Sue Rogers, with help from Ron I'm sure, have been through the costumes, throwing away those that are no longer fit for purpose and refolding and packing those that remain. They also advised me of the opportunity to buy costumes from Dress Circle. I mentioned the costumes for *The Flames of Injustice* but we also now have a complete set of costumes for *Betty Blue Eyes* at the same cost as a hire charge. These will be available for other shows set in the post-war period, for hire to other societies or to sell on if we no longer have a use for them. Without the store we could not have taken advantage of this opportunity.

3/ Finally we have spent a lot of 2020 discussing and thinking about our response to the letter received from Matilda Bourne regarding Diversity in amateur theatre, especially how it impacts us in Witham. We extended that theme to encompass Diversity and Equality and I am delighted that Susannah Hawkes-Dighton volunteered to research and draft a policy for us that should be fit for purpose. Let me say straightaway that there is no implied criticism of anyone in the establishment of this new policy. We are simply recognizing that if we are

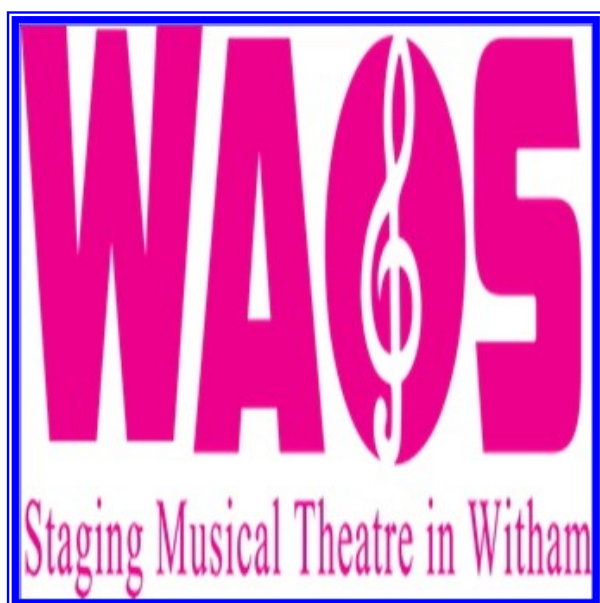
working towards a more equal society we must take more active steps to achieve it rather than assume it will happen. We shall look at this policy in more detail later in this meeting.

Summary

In summary we have pulled through the last 12 months or so in good shape. We have missed out on three shows but we have the financial resources to carry on, the production teams to take us back to the high standards we have become used to and the collective spirit to get back on stage. I commend all my colleagues on the committee for their continued hard work and support, even though it seemed quite thankless at times, with no production to show for it. Anita, our Treasurer, had to arrange the repayment of £17,000 of ticket sales. Paul our Production Manager, had to cancel and rebook, several times, our rehearsal venues while Trevor, our Business Manager, had to keep liaising with the rights holders about the shows that we had to postpone or simply cancel. Can I remind everyone that 2021 is the 100th anniversary of our foundation as a society although 2022 is the 100th anniversary of our first show. We shall be celebrating 2022 with our own musical *The Flames of Injustice* but I suspect we will also be able to celebrate socially in a more traditional way in 2022 if not in 2021.

WITHAM AMATEUR **OPERATIC SOCIETY**

2020 YEAR END ACCOUNTS



PREPARED BY: ANITA GOOLD, Hon Treasurer

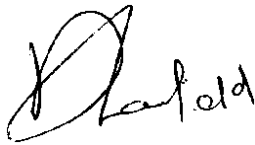
AUDITED BY: Alison Brewer , Hon Auditor

PRESENTATION TO THE ANNUAL GENERAL MEETING 22 April 2021

Independent examiner's Statement to the Trustees of Witham Amateur Operatic Society (Charity No. 265029)

I have completed my examination and I confirm that in my opinion the financial statements present fairly, in all material respects, the financial position of WAOS as at 31 December 2020.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Alison R Lawfield', written in a cursive style.

Alison R Lawfield – Company Director
Castle Precincts Cottage
Castle Precincts
Lewes BN7 1YT

10 April 2021

WITHAM AMATEUR OPERATIC SOCIETY
Total Income/Expenditure Summary
for Shows Performed in the year ended 31st December 2020

ANNIE GET YOUR GUN - CANCELLED

Full Cost

Production

Box Office	£4,948.64
Less Refunds	£5,017.64
Less Royalties	£464.00
sub total	<u>£533.00</u>

Lib deposits	£343.48
Programme advertising	
Programme sales	£0.00
Production Fees	£350.00
sub total	<u>£ 693.48</u>

Production Income £ 160.48

Production Direct costs

Director	£1,200.00
Musical Director	£1,200.00
Choreographer/Assistant	£0.00
Staging Build	£0.00
Scenery	£276.24
Makeup	£0.00
Costumes	£6.00
Wigs	£0.00
Guns	£0.00
Properties	£0.00
Van Hire/Petrol	£0.00
Lighting	£0.00
Sound & Light	£0.00
Orchestra	£0.00
Rehearsal sets	£0.00
Libs/Scores	£295.00
Prod fee refunds	£350.00
Rehearsal Accompanist	£217.50
Rehearsal Rooms	£2,648.25
Public Hall/Seat Hire show week	£0.00

Marketing

Printing & Publicity	£215.75
Banner Costs	£0.00
Advertising	£0.00
Foyer Display	£0.00

Misc

Adjudication fee	£0.00
Gifts/Flowers	£0.00
Refreshments	£0.00
Box Office Expenses	£103.10
Admin / misc	£0.00
Production Direct costs total	<u>£ 6,511.84</u>

Production Gross Profit/(loss)	<u><u>-£ 6,351.36</u></u>
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Front of House P&L**INCOME**

Drinks	£0.00
Sweets	£0.00
Ices	£0.00
£	<u>-</u>

EXPENSES

Drinks	£0.00
Sweets	£0.00
Ices	£0.00
£	<u>-</u>
£	<u>-</u>

Bar P&L

Bar income	£0.00
less Bar Expenses	£0.00
£	<u>-</u>

Front of House Profit	<u><u>£ -</u></u>
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Insurance claim	£3,814.10
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Profit/Loss	<u><u>£2,537.26</u></u>
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<p>The above Show Accounts reflect the TOTAL Show Cost and Income The Show Totals in the Balance Sheet are for Income/Expenditure during 2020 only</p>
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WITHAM AMATEUR OPERATIC SOCIETY

Total Income/Expenditure Summary
for Show Performed in the year ended 31st December 2020

LEGALLY BLONDE

Full Cost

Production Income

Box Office	£19,833.32
Less Royalties	£3,932.39
sub total	<u>£15,900.93</u>

% of income

Lib deposits	£375.00
SUBS	£0.00
Advert sales	£160.00
Pre audition income	£0.00
Production Fees	<u>£1,240.00</u>
sub total	<u>£ 1,775.00</u>

transfer to gen

Production Income £17,675.93

Production Direct costs

Director	£1,300.00
Musical Director	£1,200.00
Choreographer/Assistant	£500.00
Scenery	£180.04
Wigs	£80.00
Makeup	£25.50
Costumes	£1,673.43
Properties	£120.81
Van/petrol hire	£318.91
Lighting	£494.80
Sound	£4,798.36
Orchestra	£2,400.00
Rehersal sets	£1,003.75
Lib/score refunds	£375.00
Rehearsal Accompanist	£1,140.00
Rehearsal Rooms	£2,814.50
Public Hall - SHOW WEEK	<u>£925.00</u>
	<u>£19,350.10</u>

Marketing

Printing & Publicity	£254.03
Banner Costs	£220.24
Foyer Display	<u>£100.00</u>
	<u>£574.27</u>

Misc

Adjudication fee	£0.00
Gifts/Flowers	£0.00
Refreshments	£116.62
Other/Contingency	£0.00
Box Office Expenses	£342.50
Admin	<u>£0.00</u>
	<u>£459.12</u>

Production Direct costs total £20,383.49

Production Gross Profit/(loss) **£2,707.56**

**Front of House P&L
INCOME**

Front of House	Programmes	£702.00
	Advert sales	£0.00
	Raffle	£937.00
	Sweets	£398.20
	Ices	£639.00
		<u>£2,676.20</u>

EXPENSES

Front of House	Programmes	£326.85
	Raffle	£81.93
	Sweets	£19.39
	Ices	£37.55
		<u>£465.72</u>

Front of House Profit/loss **£2,210.48**

Bar P&L

Bar income	£2,445.63
less Bar Expenses	<u>£1,093.75</u>
Bar profit	<u>£1,351.88</u>

Front of House & Bar Profit **£3,562.36**

Profit/Loss to Accumulate Fund **£854.80** profit

The above Show Accounts reflect the TOTAL Show Cost and Income
The Show Totals in the Balance Sheet are for Income/Expenditure during 2020 only

WAOS/WOW

Balance Sheet for the period ended 31 December 2020

		<u>31/12/2020</u>	<u>31/12/2019</u>
<u>ASSETS</u>			
60959766	WAOS - Barclays Current Account	£12,449.96	£ 11,634.52
80613401	WAOS - Barclays Bonus Account	£657.57	£ 21,402.78
	WAOS - COIF CHARITIES	£10,000.00	£ -
13562972	WOW/WAOS - Standard Life Savings Account (1)	£11,270.72	£ 11,261.91
40765309	WAOS/WOW - Barclays Bonus Account	£ 11,825.21	£ 11,514.29
30036471	WOW - Barclays Current Account	£ 12,720.29	£ 11,510.41
83199770	WOW/WAOS - Standard Life Savings Account (2)	£ 10,835.51	£ 10,827.03
33590771	WOW/WAOS - Standard Life Savings Account (3)	£ 13,223.59	£ 13,213.25
		<hr/> £82,982.85	<hr/> £91,364.19
		<hr/>	
WAOS	WAOS - Pre-Paid and Accruals as at 31 December 2020	£2,694.22	£0.00
WAOS	WAOS - Pre-Paid and Accruals as at 31 December 2019	£34.00	£4,966.92
WAOS	Unpresented cheques / credits at 31 Dec 2019	£17.00	£17.00
WOW	WOW - Pre-Paid and Accruals as at 31 December 2019	£0.00	£ 3,719.57
WOW	20Unpresented cheques / credits at 31 December 2020	£450.67	£0.00
		<hr/> £2,192.55	<hr/> £1,264.35
		<hr/>	
		<hr/> £85,175.40	<hr/> £90,099.84
		<hr/>	
<u>ACCUMULATED FUND</u>			
WAOS	Opening Balance 1 January Bank, Savings	£39,315.29	£34,454.95
WOW	Opening Balance 1 January Bank, Savings & Cash	£50,784.55	£46,788.46
WAOS	WAOS - Fiddler	£0.00	£0.00
WAOS	WAOS - Cinderella	£0.00	£0.00
WAOS	WAOS - Iolanthe	£0.00	£15.71
WAOS	WAOS - Sister Act	£0.00	£5,391.66
WAOS	WAOS - Annie get your gun	£1,095.79	£841.47
WAOS	WAOS - MID	£0.00	£0.00
WAOS	WAOS - BBE	£0.00	£500.00
WAOS	WAOS - General Fund	£1,198.03	£1,077.86
WAOS	WAOS - Loan Repayment (W.P.H.T. Ltd)	£0.00	£252.00
WAOS	Unknown difference end of December 2019	£0.00	£0.00
WOW	WOW - Legally Blonde	£2,780.36	£4,135.16
WOW	WOW Prepaid - Guys and Dolls	£0.00	£500.00
WOW	WOW Cats	£0.00	£0.00
WOW	WOW TMM	£0.00	£257.61
WOW	WOW - General Fund	£149.74	£324.18
WOW	W.P.H.T. Ltd Loan Repayment	£0.00	£427.50
WOW	Unknown difference end of December 2018	£0.00	£0.00
WOW	Unknown difference end of December 2019	£0.00	£0.00
		<hr/> £ 85,175.40	<hr/> £ 90,099.84
		<hr/>	
		£	4,924.44
		£0.00	£0.00

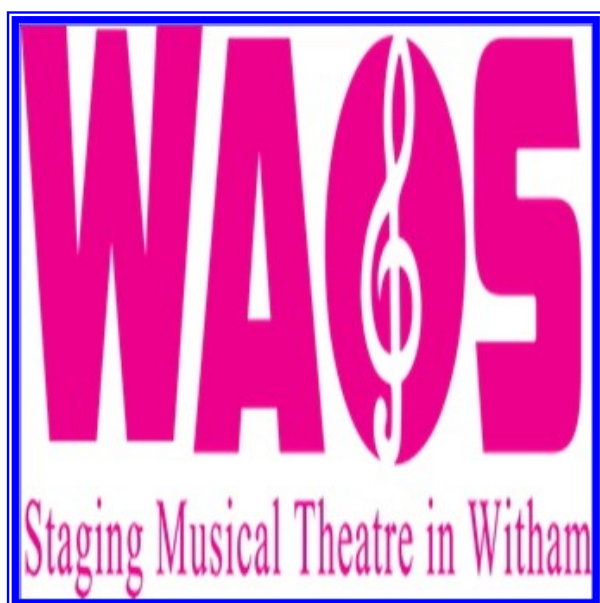
WAOS/WOW

General Funds for the year ended 31st December 2020

	WAOS	Note	WOW
<u>INCOME</u>			
Annual Subscriptions (icluding Gift Aid)	£ 3,200.00		£ 1,240.00
Bank Interest:	£ 23.60		£ 29.74
Workshops	£ -		£ 65.00
Summer School	£ -		£ 700.00
NETG award evening	£ -		£ -
Costume Hire	£ -		£ -
WAOScars	£ -		£ -
Gift aid scheme - donations/subs	£ 741.42		£ -
Donations	£ 3,050.28		£ -
WOW transfer	£ -		
General income	£ 200.00		£ 20.00
	£ 7,215.30		£ 2,054.74
<u>EXPENDITURE</u>			
Admin costs	£ 264.32		£ - admin
Workshops	£ 945.30		£ 121.00 admin
Affiliation/Membership Fees:			
N no charge	£ -		£ - membership
NODA no charge	£ -		£ - membership
PayPal credits	£ -		£ -
Spring Lodge no charge	£ -		£ - membership
W.P.H.T. Ltd cfwd	£ -		£ - membership
Positicket Annual Fee - Trencham Assoc	£ -		£ -
1&1 Internet	£ 9.94		£ -
Website	£ 144.00		£ 144.00 membership
Insurance	£ 1,023.59		£ 511.80
Summer School	£ -		£ 640.00
Bursaries	£ -		£ -
Costume Store Rent	£ 800.00		£ 400.00
Costume purchases - stock	£ 3,676.00		
Misc Costume /Props & misc scenery	£ 125.18		
Props Store Rent & Boxes	£ 50.00		£ -
Repairs to costume store	£ -		£ -
Flames of Injustice	£ 1,025.00		£ -
Social	£ 350.00		
Noda awards/AGM	£ -		£ - misc
			£ - misc
Spring Lodge Piano Tuning	£ -		£ - misc
NETG award evening	£ -		£ - misc
Miscellaneous	£ -		£ 88.20 misc
	£ 8,413.33		£ 1,905.00
	-£ 1,198.03		£ 149.74

WITHAM AMATEUR **OPERATIC SOCIETY**

2020 YEAR END ACCOUNTS



PREPARED BY: ANITA GOOLD, Hon Treasurer

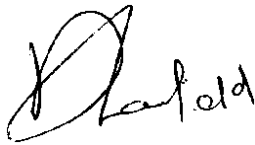
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Alison R Lawfield – Company Director
Castle Precincts Cottage
Castle Precincts
Lewes BN7 1YT

10 April 2021

WITHAM AMATEUR OPERATIC SOCIETY
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for Shows Performed in the year ended 31st December 2020

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Full Cost

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Less Royalties	£464.00
sub total	<u>£533.00</u>

Lib deposits	£343.48
Programme advertising	
Programme sales	£0.00
Production Fees	£350.00
sub total	<u>£ 693.48</u>

Production Income £ 160.48

Production Direct costs

Director	£1,200.00
Musical Director	£1,200.00
Choreographer/Assistant	£0.00
Staging Build	£0.00
Scenery	£276.24
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Costumes	£6.00
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Production Gross Profit/(loss)	<u><u>-£ 6,351.36</u></u>
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Bar P&L

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less Bar Expenses	£0.00
£	<u>-</u>

Front of House Profit	<u><u>£ -</u></u>
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Profit/Loss	<u><u>£2,537.26</u></u>
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WITHAM AMATEUR OPERATIC SOCIETY

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for Show Performed in the year ended 31st December 2020

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**Front of House P&L
INCOME**

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WAOS/WOW

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		<hr/>	
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WOW	WOW - Pre-Paid and Accruals as at 31 December 2019	£0.00	£ 3,719.57
WOW	20Unpresented cheques / credits at 31 December 2020	£450.67	£0.00
		<hr/> £2,192.55	<hr/> £1,264.35
		<hr/>	
		<hr/> £85,175.40	<hr/> £90,099.84
		<hr/>	
<u>ACCUMULATED FUND</u>			
WAOS	Opening Balance 1 January Bank, Savings	£39,315.29	£34,454.95
WOW	Opening Balance 1 January Bank, Savings & Cash	£50,784.55	£46,788.46
WAOS	WAOS - Fiddler	£0.00	£0.00
WAOS	WAOS - Cinderella	£0.00	£0.00
WAOS	WAOS - Iolanthe	£0.00	£15.71
WAOS	WAOS - Sister Act	£0.00	£5,391.66
WAOS	WAOS - Annie get your gun	£1,095.79	£841.47
WAOS	WAOS - MID	£0.00	£0.00
WAOS	WAOS - BBE	£0.00	£500.00
WAOS	WAOS - General Fund	£1,198.03	£1,077.86
WAOS	WAOS - Loan Repayment (W.P.H.T. Ltd)	£0.00	£252.00
WAOS	Unknown difference end of December 2019	£0.00	£0.00
WOW	WOW - Legally Blonde	£2,780.36	£4,135.16
WOW	WOW Prepaid - Guys and Dolls	£0.00	£500.00
WOW	WOW Cats	£0.00	£0.00
WOW	WOW TMM	£0.00	£257.61
WOW	WOW - General Fund	£149.74	£324.18
WOW	W.P.H.T. Ltd Loan Repayment	£0.00	£427.50
WOW	Unknown difference end of December 2018	£0.00	£0.00
WOW	Unknown difference end of December 2019	£0.00	£0.00
		<hr/> £ 85,175.40	<hr/> £ 90,099.84
		<hr/>	
		£	4,924.44
		£0.00	£0.00

WAOS/WOW

General Funds for the year ended 31st December 2020

	WAOS	Note	WOW
<u>INCOME</u>			
Annual Subscriptions (icluding Gift Aid)	£ 3,200.00		£ 1,240.00
Bank Interest:	£ 23.60		£ 29.74
Workshops	£ -		£ 65.00
Summer School	£ -		£ 700.00
NETG award evening	£ -		£ -
Costume Hire	£ -		£ -
WAOScars	£ -		£ -
Gift aid scheme - donations/subs	£ 741.42		£ -
Donations	£ 3,050.28		£ -
WOW transfer	£ -		
General income	£ 200.00		£ 20.00
	£ 7,215.30		£ 2,054.74
<u>EXPENDITURE</u>			
Admin costs	£ 264.32		£ - admin
Workshops	£ 945.30		£ 121.00 admin
Affiliation/Membership Fees:			
N no charge	£ -		£ - membership
NODA no charge	£ -		£ - membership
PayPal credits	£ -		£ -
Spring Lodge no charge	£ -		£ - membership
W.P.H.T. Ltd cfwd	£ -		£ - membership
Positicket Annual Fee - Trencham Assoc	£ -		£ -
1&1 Internet	£ 9.94		£ -
Website	£ 144.00		£ 144.00 membership
Insurance	£ 1,023.59		£ 511.80
Summer School	£ -		£ 640.00
Bursaries	£ -		£ -
Costume Store Rent	£ 800.00		£ 400.00
Costume purchases - stock	£ 3,676.00		
Misc Costume /Props & misc scenery	£ 125.18		
Props Store Rent & Boxes	£ 50.00		£ -
Repairs to costume store	£ -		£ -
Flames of Injustice	£ 1,025.00		£ -
Social	£ 350.00		
Noda awards/AGM	£ -		£ - misc
			£ - misc
Spring Lodge Piano Tuning	£ -		£ - misc
NETG award evening	£ -		£ - misc
Miscellaneous	£ -		£ 88.20 misc
	£ 8,413.33		£ 1,905.00
	-£ 1,198.03		£ 149.74