

Meldreth Village Hall Trust

Annual Report

Financial Year Ending 31 March 2024

**Current Trustees**

David Coton (Chairman, Hon Treasurer)  
Thomas Bennett (appointed 12 March, Hon Secretary)  
Wendy Braid (resigned 8 February)  
Joan Fallon (resigned 10 January)  
Pat Gilmore (resigned 1 December)  
Richard Goddin (appointed 12 March)  
Ann Rogers  
Tracy Wedd  
Sharon Williamson (resigned 11 July)  
Andrew Young (Vice Chairman)

**Principal Address**

17 Flambards Close  
Meldreth  
Royston  
SG8 6JX

**Registered Charity Number**

264831

**Bankers**

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

## **Structure, Governance and Management**

Our Governing Document is a Declaration of Trust dated 25<sup>th</sup> August 1972.

“The Trust shall exist as a charity to promote the benefit of the inhabitants of Meldreth and the neighbourhood without distinction of sex or political, religious or other opinions by the advancement of education and the provision of facilities in the interests of social welfare and in particular for use for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.”

Six Trustees are elected at AGMs – there are currently four: David Coton (Chairman), Thomas Bennett (Secretary), Ann Rogers and Andrew Young (Vice Chairman)

There should be nine representative members of local organisations. There are currently two: Richard Goddin (Meldreth Parish Council), Tracy Wedd (Toddlers Group). While we would welcome more representatives, the lack is largely due to many of the original user groups closing down over the years. [The shortfall in representative members does not invalidate proceedings].

## **Objectives and Activities**

Meldreth Village Hall provides local, affordable facilities for a wide range of activities supporting all age groups. It offers an excellent venue for inter alia babies and Toddlers groups, table tennis, children's parties, keep fit, dancing, choir, Slimming World, family events, quiz and other social evenings, for meetings and presentations of societies and the Parish Council, and for pantomimes and other staged events.

Income is principally from competitive hire charges. Grants are sought for major improvement and renovation projects.

The Trustees confirm that their activities are fully consistent with their charitable objectives and that the Charity Commission's guidance on public benefit has been borne in mind throughout the year.

## **Financial position**

Regular income at £17,983 has fallen slightly behind regular expenditure at £18,746. The Garden project cost £16,555, and was funded entirely by grants – a small surplus will be spent on a larger Wendy house. A grant of £11,456 (£106 planning) has been received, much of this refunds expenditure in previous years (kitchen and boiler projects). Some work remains to be carried out on the heating controls. The reserves therefore increased from £20,242 to £21,502 at the financial year end.

## **Activities**

The major event of the year was the remodelling of the garden to provide a more attractive outdoor space for all our users.

We have developed our fundraising activities away from Film Nights to a more varied set of activities. We aim to hold about ten events a year to build up funds for future capital projects.

### **Plans for the next year**

There are fewer ambitious plans for the coming year, after several years of major projects. There is some work on the heating system to complete,

### **Human Resources**

When necessary, we continue to be flexible as to who does what on the Committee. Several longstanding Trustees have resigned for personal reasons. We still need to appoint a Treasurer, as the roles of Chairman and Treasurer are currently both fulfilled by David Coton. We have appointed Thomas Bennett as Secretary, and welcome Richard Goddin as the Parish Council representative. It would be good to have more representatives of user groups on the committee.

*David Coton*

David Coton  
Chairman of Trustees  
May 2024

Meldreth Village Hall Trust  
**Accounts for the year ended 31 March 2024**

**Charity Number 264831**

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**Independent Examiner's Report**

I report on the accounts of Meldreth Village Hall Trust for the year ending 31<sup>st</sup> March 2023, as set out on pages 6-8.

**Respective Responsibilities of Trustees and Independent Examiner**

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43(7)(b) of the Act, whether particular matters have come to our attention.

**Basis of the Independent Examiner's Report**

The examination was carried out in accordance with the General Directions as above. It includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the Act; and to prepare accounts which accord with the accounting records and to comply with accounting requirements of the Act have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner: Peter Chilvers

Date: 16 May 2024

*P. R. Chilvers*

Treasurer: David Coton

Date: 16 May 2024

Meldreth Village Hall Trust

## Receipts and Payments – year ended 31 March 2024

Receipts		2024	2024	2024	2023
		General	Restricted	Total	
Trading activities	1	£17,205.75	£0.00	£17,205.75	£16,326.41
Voluntary sources	2	£400.00	£18,578.87	£18,978.87	£22,045.91
Income from assets	3	£302.28	£0.00	£302.28	£146.55
Miscellaneous	4	£75.00	£0.00	£75.00	£0.00
		<b>£17,983.03</b>	<b>£18,578.87</b>	<b>£36,561.90</b>	<b>£38,518.87</b>

Payments		2024	2024	2024	2023
		General	Restricted	Total	
Charitable expenditure	5	£18,746.48	£16,554.86	£35,301.34	£49,507.03
Other expenditure		£0.00	£0.00	£0.00	£0.00
Investment assets		£0.00	£0.00	£0.00	£0.00
Other assets		£0.00	£0.00	£0.00	£0.00
Miscellaneous		£0.00	£0.00	£0.00	£0.00
		<b>£18,746.48</b>	<b>£16,554.86</b>	<b>£35,301.34</b>	<b>£49,507.03</b>

		2024	2024	2024	2023
Net surplus (deficit)		(£763.45)	£2,024.01	£1,260.56	(£10,988.16)
Cash at 1 April		£10,186.86	£10,055.00	£20,241.86	£31,230.02
Transfer (S106)	6	£5,932.00	(£5,932.00)	£0.00	£0.00
<b>Cash at 31 March</b>		<b>£9,423.41</b>	<b>£6,147.01</b>	<b>£21,502.42</b>	<b>£20,241.86</b>

# Meldreth Village Hall Trust

## Assets and Liabilities at 31 March

	2024	2023
<b>Cash Funds</b>		
COIF	£5,819.21	£5,549.44
CAF	£15,683.21	£14,544.85
Cash	£0.00	£147.57
	<b>£21,502.42</b>	<b>£20,241.86</b>

### Restricted Funds

The cash funds include the sum of £55 reserved for expenditure related to the screen and projector and £6,092 (S106) reserved for heating upgrades.

### Liabilities – Immediate

None

### Non Monetary Assets

#### Land and Buildings

The village hall was acquired on 24 March 1965. The costs of erection were borne by the Parish Council.

The Village Hall Trust made a contribution of £25,000 to the Parish Council in December 1994 to assist in the renovation costs of the hall.

The property was valued at £280,000 on 31 March 1997 and is made up as Land £120,000 and Buildings £160,000.

The building currently has an insurance valuation of £805,083 (May 2020)

#### Furniture, Fixtures and Fittings

Additions in the last six years:

Curtains	Apr 2018	£2,400
Tables	Jan 2019	£900
Stage lighting	Aug 2019	£2,880
Hearing loop	Oct 2019	£753
Kitchen units	Sep 2021	£5,070
Kitchen equipment	Sep 2021	£1,809
Meeting Room fridge	Sep 2021	£160
Keyboard (Musical)	Jan 2022	£150
Chairs (Entrance)	Aug 2022	£312
Blinds	Sep 2022	£902
Floor polisher	Dec 2022	£833
Vacuum cleaner	Dec 2022	£90
Fridge upgrade (net)	May 2023	£353.00
Christmas Lights	Nov 2023	£163.00
CCTV	Dec 2023	£298.00

Meldreth Village Hall Trust  
Notes to the Accounts for the year ending 31 March 2024

		2024	2023
<b>1. Trading Activities</b>	Lettings	£15,705	£15,423
	Events – Film Nights	£921	£704
	Events – Table Top Sale	£579	£199
		<b>£17,205</b>	<b>£16,326</b>
<b>2. Voluntary Income</b>	Donation – S106 (Meldreth PC)	£11,456	£0
	Donations – Garden Project (Meldreth PC)	£5,123	£0
	Donation – Garden Project (SCDC)	£2,000	£0
	Donation – Coronation (Meldreth PC)	£200	£0
	Donations – refurbishment (Meldreth PC)	£0	£12,046
	Donation – garden project (National Lottery)	£0	£10,000
	Donations – miscellaneous	£200	£1,046
		<b>£18,979</b>	<b>£23,092</b>
<b>3. Income from Assets</b>	Interest – COIF	£270	£7
	Interest – CAF	£33	£0
		<b>£303</b>	<b>£7</b>
<b>4. Miscellaneous Income</b>	Sale of assets (Fridge)	£75	£0
<b>5. Charitable Expenditure</b>	Garden Project	£16,555	£0
	Wages	£8,239	£7,640
	Insurance	£2,713	£2,566
	Services*	£2,704	£1,933
	Maintenance	£2,133	£1,670
	Film Nights	£711	£394
	Coronation	£303	£0
	Bank and Accountancy fees	£60	£72
	Performing Rights Society#	£0	£314
	Refurbishment	£0	£33,410
	Sundry	£1,884	£1,509
		<b>£35,302</b>	<b>£49,508</b>
*Includes waste services prepayment for 2024-5 (£407)			
# 2023 includes two years (2022 £132 paid late)			
2024 payment (£196) invoiced after our year end			
<b>6. Fund transfers</b>	S106 payment to Restricted funds transferred to General fund in respect of agreed payments incurred in earlier years		
	Boiler replacement 2019	£3,932	
	Kitchen refurbishment 2021	£2,000	
		<b>£5,932</b>	