

**ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2020**

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	M Minogue H Holdworth M Banning M Keegan	
<b>Bursar</b>	Margaret Minogue	
<b>Regional Superior</b>	Margaret Minogue	
<b>Charity number</b>	264529	
<b>Principal address</b>	Ard Muire Convent New Line Road Roscrea Co. Tipperary	
<b>Governing Instrument</b>	Trust Deed dated 14 July 1972, and updated in August 2011	
<b>Auditor</b>	Kendall Wadley LLP Granta Lodge 71 Graham Road Malvern Worcestershire WR14 2JS	
<b>Bankers</b>	Allied Irish Bank (UK) Plc 8th Floor 61 Temple Row Birmingham B2 5LT	Lloyds TSB Private Banking Ltd Mayfair 50 Grosvenor Street London W1K 3LF
<b>Solicitors</b>	Stone King LLP 13 Queen Square Bath BA1 2HJ	

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# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

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# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## TRUSTEES' REPORT

***FOR THE YEAR ENDED 31 DECEMBER 2020***

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The trustees present their report and accounts for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Province's Trust Deed dated 14 July 1972 updated in August 2011, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### **Objectives and activities**

The Trust Deed states its principal objectives to be advancing, supporting or maintaining of all or any of the charitable work for the time being or from time to time carried on in the United Kingdom in such a manner as the Superior shall direct or for such other charitable purposes or purposes connected with the advancement of the Roman Catholic religion as the Province or a majority in point of number of the Province with the consent of the Superior shall see fit.

### **Investment Powers**

Investment powers are governed by the Trust Deed, which permits funds to be invested within the prevailing charities legislation. Assets are held to generate investment income for charitable expenditure, and are held within the trustees' powers.

### **Public Benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Province should undertake.

All the Province activities are focused on the advancement of the Roman Catholic religion. These activities are open to all the community and as such the activities of the Charity deliver public benefit.

Inspired by our faith in the Word of God, we, like Jesus, will look upon everyone with respect and compassion. By example and support, we aim to further the Kingdom in the name of the Father, Son and Holy Spirit.

The Province has the responsibility to nurture its members both spiritually, emotionally and physiologically.

The elected Regional Superior as the representative of the Superior General has a responsibility to maintain a vibrant life within the Province.

### **Achievements and performance**

#### **Review of Developments During the Year**

Each Community has its own role to spread the Kingdom of God, the Regional Superior and her counsellors play an active part in supporting and encouraging the apostolates of the sisters.

The Regional Superior and her counsellors are responsible for the monitoring of the financial affairs of each Community.

Contributions and donations are made to our sisters working with foreign missions.

A proportion of the income of the Province is allocated towards recognised national and local charities and disaster funds.

Where our foundation schools still function we continue an active role as trustees and on the Board of Governors. Through our experience and spiritual guidance we endeavour to safeguard the catholic ethos of our schools.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **Financial review**

The Province is comprised of 12 members, the majority of whom are in retirement.

The statement of Financial Activities shows that total incoming resources for the year amounted to £156,877 (2019 £292,526). Total incoming resources in the prior year includes rental income of £120,000 from St Josephs school which in this current year, has been forgone due to the pandemic.

Total expenditure for the year amounted to £204,757. (2019 £272,133).

Overall, after investment gains of £306,312 (2019 - £738,150) this gave net incoming funds of £258,432 (2019 £758,543).

### **Reserves Policy**

Note 19 to the financial statements shows the Congregation's reserves which have been designated for specific purposes and are separated from those available for day to day requirements.

The general reserve fund represents the unrestricted free reserves arising from past operating results. The trustees are satisfied that the balance of the fund £3,605,923 is sufficient to enable the Congregation to carry out the objects of the charity. These are constantly under review and will be amended accordingly.

### **Investment Policy and Performance**

Investment powers are governed by the Trust Deed which permits funds to be invested within the prevailing charities legislation. Assets are held to generate investment income for charitable expenditure, and are held within the trustees' powers.

Total investments at the year end, which includes both fixed investments and also short term deposits amounted to £7,037,568 (2019 £6,768,271).

These investments together with the investment property will help generate income to finance the work of the Charity.

### **Risk Management**

The trustees has assessed the major risks to which the Province is exposed, in particular those related to the operations and finance of the charity, and are satisfied that systems are in place to mitigate our exposure to major risks.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **Structure, governance and management**

This Anglo Irish Province forms part of an international Congregation known as the Sisters of St Marie Madeleine Postel. The Province is administered by the Regional Superior together with four other trustees. It is governed by a Trust Deed dated 14 July 1972 and updated in August 2011 and is registered with the Charity Commission, Charity Registration Number 264529.

The Province has five trustees, the Regional Superior and four other members of the Congregation of the Sisters of St Marie Madeleine Postel.

The trustees who served during the year and up to the date of signature of the financial statements were:

M Minogue

H Holdworth

M Minogue

(Deceased 20 August 2020)

M Banning

M Keegan

### **Trustees**

New trustees are elected by the Board of Trustees from members of the Order.

Trustees are nominated by members of the board of trustees and appointed where they have the necessary skills to contribute to the charity's development.

A certificate of incorporation of the trustees as a body corporate was issued on 17 February 1998.

The trustees' report was approved by the Board of Trustees.

**M Minogue**

Trustee

Dated: 14 October 2021

# **ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 DECEMBER 2020***

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Province and of the incoming resources and application of resources of the Province for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Province and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Province and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

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#### Opinion

We have audited the financial statements of Anglo-Irish province of the Sisters of St Marie Madeleine Postel (the 'Province') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Province in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Province's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the Province's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **Extent to which the audit was considered capable of detecting irregularities including fraud**

- an understanding of the risk assessment process (including the assessment of the risk of fraud) adopted by the Trustees is obtained and their attitude to risk ascertained
- an assessment of the susceptibility to material mis-statement of the financial statements as a result of management over-ride or fraud is made
- it is ensured that the engagement team have, collectively, the appropriate competence, capabilities and skills to be involved in the assignment, are fully briefed and understand the risks specific to the charity

#### **Audit responses to risks identified**

- processes to test the outcomes of our assessment include, a review of Trustee minutes, analytical review, the relevance and accuracy of significant accounting estimates, substantive testing of significant transactions, work to identify unusual or unexpected accounting entries, information disclosed in the financial statements is traced to supporting documentation. In all instances it is acknowledged that material mis-statements that arise from fraud may involve deliberate concealment or collusion and are, therefore, by their very nature harder to detect than those arising from error.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

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- an understanding of the legal and regulatory framework as applicable to the charity is obtained together with knowledge of the procedures put in place by the Trustees in order to comply with the same

- it is established if there have been any instances of non-compliance with applicable laws and regulations, should there be such breaches, a full understanding, including gathering of relevant documentation appertaining to the event would be obtained and assessed

It should be noted that Auditing standards limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees, being the sole management body, and the inspection of regulatory and legal correspondence, if any.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

#### Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Elizabeth Needham ACA CTA (VAT) (Senior Statutory Auditor)**  
for and on behalf of Kendall Wadley LLP

14 October 2021

**Chartered Accountants**  
**Statutory Auditor**

Granta Lodge  
71 Graham Road  
Malvern  
Worcestershire  
WR14 2JS

Kendall Wadley LLP is eligible for appointment as auditor of the Province by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 DECEMBER 2020**

		Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Total 2019 £
	Notes						
<b><u>Income and endowments from:</u></b>							
Charitable activities	3	29,833	-	29,833	31,752	-	31,752
Investments	4	44,053	81,984	126,037	166,876	93,898	260,774
Other income	5	795	212	1,007	-	-	-
<b>Total income</b>		<b>74,681</b>	<b>82,196</b>	<b>156,877</b>	<b>198,628</b>	<b>93,898</b>	<b>292,526</b>
<b><u>Expenditure on:</u></b>							
Raising funds	6	1,202	2,601	3,803	15,456	35,224	50,680
Charitable activities	7	30,099	170,855	200,954	50,687	170,766	221,453
<b>Total resources expended</b>		<b>31,301</b>	<b>173,456</b>	<b>204,757</b>	<b>66,143</b>	<b>205,990</b>	<b>272,133</b>
Net gains/(losses) on investments	12	112,978	193,334	306,312	248,238	489,912	738,150
<b>Net movement in funds</b>		<b>156,358</b>	<b>102,074</b>	<b>258,432</b>	<b>380,723</b>	<b>377,820</b>	<b>758,543</b>
Fund balances at 1 January 2020		3,449,565	6,249,746	9,699,311	3,068,842	5,871,926	8,940,768
<b>Fund balances at 31 December 2020</b>		<b>3,605,923</b>	<b>6,351,820</b>	<b>9,957,743</b>	<b>3,449,565</b>	<b>6,249,746</b>	<b>9,699,311</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	13		-		1,750
Investment properties	14		997,036		997,036
Investments	15		6,304,992		5,973,019
			<u>7,302,028</u>		<u>6,971,805</u>
<b>Current assets</b>					
Investments	17	732,576		795,252	
Cash at bank and in hand		1,944,631		1,948,610	
		<u>2,677,207</u>		<u>2,743,862</u>	
<b>Creditors: amounts falling due within one year</b>	18	(21,492)		(16,356)	
Net current assets			2,655,715		2,727,506
<b>Total assets less current liabilities</b>			<u>9,957,743</u>		<u>9,699,311</u>
<b>Income funds</b>					
<u>Unrestricted funds</u>					
Designated funds	19	6,351,820		6,249,746	
General unrestricted funds		3,605,923		3,449,565	
		<u>9,957,743</u>		<u>9,699,311</u>	
			<u>9,957,743</u>		<u>9,699,311</u>

The financial statements were approved by the Trustees on 14 October 2021

M Minogue  
Trustee

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	21		(167,030)		(197,839)
<b>Investing activities</b>					
Purchase of investments		(997,327)		(647,579)	
Proceeds on disposal of investments		971,665		655,177	
Interest received		126,037		260,774	
<b>Net cash generated from investing activities</b>			100,375		268,372
<b>Net cash used in financing activities</b>			-		-
<b>Net (decrease)/increase in cash and cash equivalents</b>			(66,655)		70,533
Cash and cash equivalents at beginning of year			2,743,862		2,673,329
<b>Cash and cash equivalents at end of year</b>			2,677,207		2,743,862
<b>Relating to:</b>					
Cash at bank and in hand			1,944,631		1,948,610
Short term deposits included in current asset investments			732,576		795,252

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS *FOR THE YEAR ENDED 31 DECEMBER 2020*

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### **1 Accounting policies**

#### **Company information**

Anglo-Irish province of the Sisters of St Marie Madeleine Postel is a charity registered in England and Wales.

The principal address is Ard Muire Convent, New Line Road, Rosecrea, Co. Tipperary.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the Province's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Province is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Province. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the Province has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

#### **1.4 Incoming resources**

Income is recognised when the Province is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Province has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### Legacies and Donations

Legacies and donations are recognised when received or when the Province becomes legally entitled to them. Receipts of property, investments or other gifts in kind are included at market value.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### 1 Accounting policies

(Continued)

#### Rent from property

Rental income in respect of St Joseph's College is included in the Statement of Financial Activities on a straight line basis over the lease term.

#### Tax suffered on Investment Income

Tax reclaimable from H M Revenue & Customs is included in these accounts for the period to which it relates.

### 1.5 Resources expended

#### Expenditure

Direct charitable expenditure consists of all expenditure directly relating to the objects of the Province. Value added tax is included within the category of expenditure to which it relates.

#### Governance Costs

Governance costs include direct and related support relating to the governance infrastructure allowing the charity to generate information required for public accountability.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	12% to 25% straight line
Motor vehicles	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

### 1.7 Investment properties

The investment property relates to the preparatory and senior college in Reading which are rented to St. Joseph's College. As such they are carried at cost, classed as a social investment and are not depreciated. The rental income to the Province is set at less than full market value to reflect the status of the social asset.

### 1.8 Impairment of fixed assets

At each reporting end date, the Province reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1 Accounting policies

(Continued)

Recoverable amount is the higher of fair value less costs to sell and value in use.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income and expenditure for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

#### 1.10 Financial instruments

The Province has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Province's balance sheet when the Province becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Province's contractual obligations expire or are discharged or cancelled.

#### 1.11 Foreign exchange

Transactions in foreign currencies are recorded at the rate ruling at the date of the transactions. Balances denominated in a foreign currency are translated into sterling at the rate ruling on the balance sheet date.



# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 2 Critical accounting estimates and judgements

In the application of the Province's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Charitable activities

	Unrestricted funds general 2020 £	Unrestricted funds general 2019 £
Sisters' pension	29,833	31,752

### 4 Investments

	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Total 2019 £
Rental income	-	-	-	120,000	-	120,000
Income from unlisted investments	42,177	81,089	123,266	44,223	92,483	136,706
Interest receivable	1,876	895	2,771	2,653	1,415	4,068
	<u>44,053</u>	<u>81,984</u>	<u>126,037</u>	<u>166,876</u>	<u>93,898</u>	<u>260,774</u>

### 5 Other income

	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Total 2019 £
Other income	795	212	1,007	-

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

### 6 Raising funds

	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Total 2019 £
Investment management	1,202	2,601	3,803	15,456	35,224	50,680
	<u>1,202</u>	<u>2,601</u>	<u>3,803</u>	<u>15,456</u>	<u>35,224</u>	<u>50,680</u>

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 7 Charitable activities

	Direct costs	Premises and equipment	Payments to Sister Houses, missions and donations	Other	Total 2020	Total 2019
	2020 £	2020 £	2020 £	2020 £	£	£
<b>Staff costs</b>	8,134	-	-	-	8,134	7,626
Depreciation and impairment	1,750	-	-	-	1,750	1,750
Sisters' expenses and allowances	1,506	-	-	-	1,506	2,410
Provisions and laundry	903	-	-	-	903	2,648
Travelling and motor expenses	1,393	-	-	-	1,393	1,050
Heat and light	697	-	-	-	697	706
Telephone	622	-	-	-	622	909
Stationery and postage	197	-	-	-	197	185
Repairs and renewals	23	-	-	-	23	417
Gardening costs	-	967	-	-	967	6
Other charitable expenditure	-	2,491	1,927	163,326	167,744	186,682
	<u>15,225</u>	<u>3,458</u>	<u>1,927</u>	<u>163,326</u>	<u>183,936</u>	<u>204,389</u>
Share of governance costs (see note 8)	17,018	-	-	-	17,018	17,064
	<u>32,243</u>	<u>3,458</u>	<u>1,927</u>	<u>163,326</u>	<u>200,954</u>	<u>221,453</u>
<b>Analysis by fund</b>						
Unrestricted funds - general	25,749	3,458	892	-	30,099	50,687
Unrestricted funds - designated	6,494	-	1,035	163,326	170,855	170,766
	<u>32,243</u>	<u>3,458</u>	<u>1,927</u>	<u>163,326</u>	<u>200,954</u>	<u>221,453</u>

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 7 Charitable activities

(Continued)

For the year ended 31 December 2019

	Direct costs	Premises and equipment	Payments to Sister Houses, missions and donations	Other	Total 2019
	£	£	£	£	£
Staff costs	7,626	-	-	-	7,626
Depreciation and impairment	1,750	-	-	-	1,750
Sisters' expenses and allowances	2,410	-	-	-	2,410
Provisions and laundry	2,648	-	-	-	2,648
Travelling and motor expenses	1,050	-	-	-	1,050
Heat and light	706	-	-	-	706
Telephone	909	-	-	-	909
Stationery and postage	185	-	-	-	185
Repairs and renewals	417	-	-	-	417
Gardening costs	-	6	-	-	6
Other charitable expenditure	-	1,344	2,526	182,812	186,682
	<u>17,701</u>	<u>1,350</u>	<u>2,526</u>	<u>182,812</u>	<u>204,389</u>
Share of governance costs (see note 8)	17,064	-	-	-	17,064
	<u>34,765</u>	<u>1,350</u>	<u>2,526</u>	<u>182,812</u>	<u>221,453</u>
<b>Analysis by fund</b>					
Unrestricted funds - general	28,040	1,350	1,280	20,017	50,687
Unrestricted funds - designated	6,725	-	1,246	162,795	170,766
	<u>34,765</u>	<u>1,350</u>	<u>2,526</u>	<u>182,812</u>	<u>221,453</u>

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 8 Support costs

	Support costs £	Governance costs £	2020 £	Support costs £	Governance costs £	2019 £
Audit fees	-	3,078	3,078	-	3,078	3,078
Accountancy	-	13,626	13,626	-	13,692	13,692
Other professional fees	-	94	94	-	30	30
Bank charges and interest	-	220	220	-	264	264
	-	17,018	17,018	-	17,064	17,064
Analysed between Charitable activities	-	17,018	17,018	-	17,064	17,064

### 9 Auditor's remuneration

The analysis of auditor's remuneration is as follows:

<b>Fees payable to the company's auditor and associates:</b>	<b>2020 £</b>	<b>2019 £</b>
Audit of the company's annual accounts	3,078	3,078
<b>Non-audit services</b>		
All other non-audit services	5,400	5,400
<b>Total non-audit fees</b>	<b>5,400</b>	<b>5,400</b>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year.

The trustees of the Province are also members of the congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The charity provides for the essential needs of all members of the congregation within the Province. The living costs of the trustees are therefore borne by the Province.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 11 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
	1	1

#### Employment costs

	2020 £	2019 £
Wages and salaries	8,134	7,626

No employee received total employee benefits (excluding employer pension costs) of more than £60,000.

### 12 Net gains on investments

	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Total 2019 £
Revaluation of investments	112,521	173,029	285,550	217,956	415,874	633,830
Gain/(loss) on sale of investments	457	20,305	20,762	30,282	74,038	104,320
	<u>112,978</u>	<u>193,334</u>	<u>306,312</u>	<u>248,238</u>	<u>489,912</u>	<u>738,150</u>

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 13 Tangible fixed assets

	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£
<b>Cost</b>			
At 1 January 2020	19,207	7,000	26,207
At 31 December 2020	19,207	7,000	26,207
<b>Depreciation and impairment</b>			
At 1 January 2020	19,207	5,250	24,457
Depreciation charged in the year	-	1,750	1,750
At 31 December 2020	19,207	7,000	26,207
<b>Carrying amount</b>			
At 31 December 2020	-	-	-
At 31 December 2019	-	1,750	1,750

### 14 Investment property

	2020 £
<b>Fair value</b>	
At 1 January 2020 and 31 December 2020	997,036

The investment property represents freehold land and buildings situated in Upper Redlands Road, Reading, which are rented to St Joseph's College. As such they are classed as a social investment, the full market value is discounted appropriately.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 15 Fixed asset investments

	2020 £	2019 £
Listed investments	6,304,992	5,973,019

#### Movements in fixed asset investments

	Listed Investments £
<b>Cost or valuation</b>	
At 31 December 2020	5,973,019
Additions	997,327
Valuation changes	285,550
Gain on disposal	20,761
Disposals	(971,665)
At 31 December 2020	6,304,992
<b>Carrying amount</b>	
At 31 December 2020	6,304,992
At 31 December 2019	5,973,019

### 16 Financial instruments

	2020 £	2019 £
<b>Carrying amount of financial assets</b>		
Equity instruments measured at cost less impairment	6,304,992	5,973,019

### 17 Current asset investments

	2020 £	2019 £
Cash deposits	732,576	795,252

### 18 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	268	72
Accruals and deferred income	21,224	16,284
	21,492	16,356



# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			Movement in funds				
	Balance at 1 January 2019	Net incoming resources and gain	Net outgoing resources and losses	Balance at 1 January 2020	Net incoming resources and gain	Net outgoing resources and losses	Gains/Losses	Balance at 31 December 2020
	£	£	£	£	£	£	£	£
Retired Sisters Funds	2,171,178	267,841	(17,933)	2,421,086	38,170	(4,348)	99,472	2,554,380
Nursing Home Care for Sisters	634,657	91,200	(143,033)	582,824	10,890	(138,166)	28,379	483,927
Congregational Fund	809,970	24,720	(2,531)	832,159	3,523	(401)	9,181	844,462
Foreign and Home Missions	170,087	16,924	(1,133)	185,878	2,398	(888)	6,250	193,638
Bursaries	949,173	179,144	(38,974)	1,089,343	26,653	(27,419)	48,588	1,137,165
Educational Support Fund	126,732	2,875	(562)	129,045	404	(466)	1,053	130,036
Bereaved Children's Help Fund	9,593	1,106	(74)	10,625	158	(18)	411	11,176
Tangible Fixed Assets	3,500	-	(1,750)	1,750	-	(1,750)	-	-
Investment Properties	997,036	-	-	997,036	-	-	-	997,036
	<u>5,871,926</u>	<u>583,810</u>	<u>(205,990)</u>	<u>6,249,746</u>	<u>82,196</u>	<u>(173,456)</u>	<u>193,334</u>	<u>6,351,820</u>

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### 19 Designated funds

(Continued)

Over many years the various members of the Province have covenanted their earnings to the congregation. Many have retired from their employment and the Province now has a responsibility to them and to those for whom pension funds are not available. As part of this supporting role funds have been made available from the General Fund and are included in these accounts as Retired Sisters Fund and Nursing home Care for Sisters.

In addition to these the trustees have also identified the need for designated funds in respect of the following purposes:-

#### **Congregational Fund**

As a Province of the Sisters of St Marie Madeleine Postel there is an obligation to make contributions as required to the General Government of the foresaid.

#### **Foreign and Home Missions**

To further the Word of God. Sums are donated to appropriate charities working in these areas.

#### **Bursaries**

Financing needy pupils through school.

#### **Educational Support Fund**

Training of clerical students, priests and other related religious studies.

#### **Bereaved Children's Help Fund**

Helping emotionally affected children and young adults cope with a life-altering significant loss.

#### **Tangible Fixed Assets and Investment Properties**

The funds have been created in order to provide for future needs, of which a fund transfer occurs for depreciation.

# ANGLO-IRISH PROVINCE OF THE SISTERS OF ST MARIE MADELEINE POSTEL

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 20 Analysis of net assets between funds

	Unrestricted 2020 £	Designated 2020 £	Total 2020 £	Unrestricted 2019 £	Designated 2019 £	Total 2019 £
Fund balances at 31 December 2020 are represented by:						
Tangible assets	-	-	-	-	1,750	1,750
Investment properties	-	997,036	997,036	-	997,036	997,036
Investments	950,208	5,354,784	6,304,992	722,059	5,250,960	5,973,019
Current assets/ (liabilities)	2,655,715	-	2,655,715	2,727,506	-	2,727,506
	<u>3,605,923</u>	<u>6,351,820</u>	<u>9,957,743</u>	<u>3,449,565</u>	<u>6,249,746</u>	<u>9,699,311</u>

### 21 Cash generated from operations

	2020 £	2019 £
Surplus for the year	258,432	758,543
Adjustments for:		
Investment income recognised in statement of financial activities	(126,037)	(260,774)
Gain on disposal of investments	(20,762)	(104,320)
Fair value gains and losses on investments	(285,550)	(633,830)
Depreciation and impairment of tangible fixed assets	1,750	1,750
Movements in working capital:		
(Increase)/decrease in debtors	-	40,350
Increase in creditors	5,137	442
<b>Cash absorbed by operations</b>	<u>(167,030)</u>	<u>(197,839)</u>

### 22 Analysis of changes in net funds

The Province had no debt during the year.

### 23 Auditors Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature, we use our auditors to assist with the preparation of the accounts.