



Trustees' Annual Report for the period

Period start date			Period end date		
From	1st	MAY	2020	To	30th April 2021

Section A Reference and administration details

Charity name **The Oakley Institute**

Other names charity is known by **West End Sports & Social Club**

Registered charity number (if any) **264526**

Charity's principal address **THE PAVILION, WEST END LANE, ESHER, SURREY**
WEST END LANE,
ESHER, SURREY KT10 8LF
Postcode **KT10 8LF**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR ERIC DAWSON STRANGE,	CHAIRMAN		ELECTED
2	MR ALLEN PALMER,	SECRETARY	RETIRED APRIL 2021	ELECTED
3	MRS RUTH LOVERIDGE			ELECTED
4	MS RACHEL GEE			ELECTED
5	MR PAUL FERNANDES			ELECTED
6	MR MICHAEL BACON			APPOINTED
7	MR MARC TOWNSEND			APPOINTED
8	MR KEITH HARRIS			APPOINTED
9	MR NEIL O'HALLERAN			APPOINTED
10	MR PETER BEDFORD			APPOINTED

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
NONE	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
NONE		

Name of chief executive or names of senior staff members (Optional information)

Not Applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	LEASE AND TRUST DEED DATED 26TH NOVEMBER 1971;
How the charity is constituted (eg. trust, association, company)	TRUST
Trustee selection methods (eg. appointed by, elected by)	5 ELECTED and 5 APPOINTED TRUSTEES

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <p><input type="checkbox"/> policies and procedures adopted for the induction and training of trustees;</p> <p><input type="checkbox"/> the charity's organisational structure and any wider network with which the charity works;</p>	<p>NONE RELEVANT</p> <p>NONE RELEVANT</p> <p>LANDLORD TO WEST END VILLAGE CLUB</p>
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- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

NONE RELEVANT

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO MANAGE THE USE OF ITS ASSETS INCLUDING ITS BUILDINGS/FACILITIES/OPEN SPACE FOR THE BENEFIT OF MANKIND

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

PROVISION OF SPORTING, RECREATIONAL, SOCIAL and COMMUNITY ACTIVITIES FOR THE VILLAGE OF WEST END ESHER

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

THE TRUST'S POLICY ON GRANT MAKING IS AT THE DISCRETION OF THE TRUSTEES

THE TRUST HAS NO FORMAL POLICY ON INVESTMENTS

ALL CONTRIBUTIONS ARE VOLUNTARY

Section D Achievements and performance

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

THE OAKLEY INSTITUTE OPERATES UNDER THE NAME OF WEST END (ESHER) SPORTS & SOCIAL CLUB PROVIDING SPORTING AND SOCIAL FACILITIES FOR THE RESIDENTS OF WEST END, ESHER.

THESE ACTIVITIES INCLUDE CRICKET, FOOTBALL AND GOLF. SOCIAL ACTIVITIES INCLUDE A PIGEON CLUB, DARTS, MOTORING AND A BOOK CLUB.

THE VILLAGE NEWS IS SUPPORTED THROUGH THE CLUB AND PROVIDES A COMMUNICATION CHANNEL FOR THE ORGANISATION.

IN MARCH 2020 THE TRUSTEES SUPPORTED THE ESTABLISHMENT OF A COFFEE SHOP RUN BY THE WEST END SPORTS AND SOCIAL CLUB, THE SURPLUSES FROM WHICH ARE RETURNED TO THE OAKLEY INSTITUTE

Section E	Financial review
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Brief statement of the charity's policy on reserves

**THIS IS REVIEWED ON A REGULAR BASIS BY THE TRUSTEES
IT CURRENTLY MAINTAINS CASH RESERVES IN THE BANK IN THE REGION OF £25,000 FOR USE AS THE TRUSTEES CONSIDER PRUDENT**

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy

THE TRUSTES HAVE APPROVED DISBURSEMENT OF FUNDS TO THE SPORTING SECTIONS AND MAINTENANCE OF ITS BUILDING AND GROUNDS FOR WHICH IT IS RESPONSIBLE

adopted.

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Section F	Other optional information
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NONE

Section G	Declaration
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The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)	<i>E D Strange</i>	
Full name(s)	ERIC DAWSON STRANGE	
Position (eg Secretary, Chair, etc)	CHAIRMAN	
Date	28 th November 2021	

The Oakley Institute

Balance Sheet

30 April 2021

	Unaudited Year End 30 April 2021		Unaudited Year End 30 April 2020	
	£	£	£	£
Fixed assets				
Property		206,588.60		214,534.28
Coffee Shop Equipment		2,100.00		-
Current assets				
Prepayments	2,589.44		2,519.20	
Cash in Bank	5,060.39		7,701.46	
Savings Account	41,005.46		36,024.60	
WEEVC - Intercompany	2,170.60		3,612.53	
		50,825.89		49,857.79
Current liabilities				
Accounts Payable	(1,577.78)		(1,556.40)	
WEEVC - Intercompany	-		-	
Accruals	(620.50)		(533.50)	
PAYE	(7.96)		-	
Net Wages	(2,760.48)		-	
		(4,966.72)		(2,089.90)
Net current assets		45,859.17		47,767.89
Total assets less current liabilities		254,547.77		262,302.17
Non-current liabilities		-		-
		<u>254,547.77</u>		<u>262,302.17</u>
Capital and reserves				
Profit and loss account				
Accumulated Funds		250,747.77		258,502.17
Building Improvement Funds		3,800.00		3,800.00
		<u>254,547.77</u>		<u>262,302.17</u>
		-		-

Signed by: ED Strange Date: 26/08/2021

The Oakley Institute**Profit and Loss**

30 April 2021

	2020/21	2019/20
	Total	Total
Income		
Rent Received	8,300.00	13,325.00
Donations Received	450.00	-
Visitor/Guest Fees	138.00	184.00
Interest Rec	14.67	57.11
Subscriptions Received	5,963.00	13,121.43
Other Lettings	100.00	3,700.02
Café	23,520.56	300.00
	<hr/> 38,486.23	<hr/> 30,687.56
Other Income		
CJRS	6,702.55	-
Total Income	<hr/> 45,188.78	<hr/> 30,687.56
Direct costs		
Café	6,928.73	
Administrative costs		
Café	1,494.33	887.55
Café Gross Wages	22,927.72	-
Water Rates	2,223.21	1,324.91
Electricity	615.67	521.46
Gas	1,306.66	2,196.67
Waste Disposal	-	3,465.38
Band Hire	-	300.00
Printing	178.80	348.00
Telephone	532.35	436.66
Computers and Software	-	51.59
Ground Costs	70.00	2,744.35
Pitch Hire	-	-
Repairs and Renewals	959.44	-
Cleaning	2,619.00	5,634.00
Security & Fire	324.88	414.72
Premises Expenses	116.00	-
Building Expenses and Maintenance	333.50	3,007.04
Village News	500.00	500.00
Licences	357.50	998.10
Insurance	2,668.96	2,460.45
Sundry	154.99	-
Bank Charges	16.72	24.00
Employers NI	3.04	-
Accountancy Fees	558.00	423.50
	<hr/> 44,889.50	<hr/> 25,738.38
Net Operating profit	<hr/> <hr/> 299.28	<hr/> <hr/> 4,949.18
Depreciation	7,945.68	7,945.68
Profit after depreciation	<hr/> (7,646.40)	<hr/> (2,996.50)
Net profit margin	-20%	-10%

Signed by:



Date:

26/08/2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

The Oakley Institute

On accounts for the year
ended

30th May 2021

Charity no
(if any)

264526

Set out on pages

(delete the page numbers of additional spreads)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/11/21

Name:

Richard Bolton

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Rectory House

Park Lane

Ashtead

KT21 1EJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.