



ABBOTSKERSWELL VILLAGE HALL TRUST

Registered charity number 264508

Abbotskerswell Village Hall Trust

Financial Statements for the year ended 31st August 2023.

The Trustees present their Annual Report and Audited Financial Statements for the year ended 31st of August 2023 and confirm they comply with the Charities Act 2006, the trust's deed and Charities SORP 2005.

Reference and Administrative Information

Charity Name: Abbotskerswell Village Hall Trust

Charity Registration Number: 264508

Charity Address: Abbotskerswell Village Hall, Slade Lane, Abbotskerswell, TQ12 5YF.

Trust Chair

Barry Hedger

Trust Secretary

Amy Hedger

Trust Treasurer

Kevin Farrelly

Board of Trustees

Ann Allen

Cathy Carey

Emma Grice

Lynn Howard

Colin Jenkins

Roger Low

Paul Marino

Vanessa New

Auditors

Channon & Co

Chartered Accountants & Consultants

The Mill

Kingsteignton Road

Newton Abbot

Devon

TQ12 2QA

Abbotskerswell Village Hall Trust

Report of the Trustees for the year ended 31st August 2023.

Chairman's annual report 2023

2023 has been another busy and successful year for Abbotskerswell Village Hall, and we are delighted that Roger Low agreed to join us on the Committee bringing with him a wealth of practical knowledge and experience.

Building on the work of Project Heat, which saw the successful completion of the new kitchen and storage area in 2022, the Committee embarked on Project SPACED (Staff, Parents and Children, Ergonomic Design) to transform the smaller kitchen area into a multi-functional space that can be used by the Pre-School. Emma Grice who runs the Pre School successfully applied for a grant to fund the building work and equipment, and a team of Committee members including Kevin Farrelly, Colin Jenkins, Roger Low and Barry Hedger worked with Emma to create the new space and facilities.

Thanks in part to a Community Grant from Gallagher, the Committee were also able to finish the renovations to the bar area, which included moving the sink and plumbing in a hot water tap, installation of a new bottle fridge, updated tiling, decorating and some shelves.

In January the Committee entered into the spirit of "Village Hall Week" through an open day on Saturday 28th January followed by the "Big Village Breakfast" on Sunday 29th January. Two local chefs, Dom and Martyn, agreed to cook whilst members of the Committee and other volunteers took the orders and money, served the customers, made teas and coffees and did the washing up. The day was such a good success that we will be holding another one in January 2024.

In August we held a "Village Hall Tidy Up Day" which saw a few additional members of the community come and help the Committee with tidying up the Hall and grounds. The sheds were all painted, front planters given a timber face lift, the perimeter cleared of weeds and debris and inside the Hall the stage area and all the windows were thoroughly cleaned and tidied.

Later in August the Committee also undertook to make changes to the Village Hall entrance including new door locks and a keypad entry system to the Small Hall as a result of feedback from the Pre-School OFSTED inspection. Having looked at access to and from the Hall as a result of the OFSTED inspection the Committee decided to install new main gates, which was completed with the help of Trevor Howard in November.

2023 also saw the introduction of a new online booking system which has allowed potential bookers to see in advance if the hall is available for their chosen date / time, and automated some of the booking process.

The Village Hall has hosted a wide variety of events during the year, from private functions and birthday celebrations, a world premiere of the Korgi's new album, fundraising events including coffee mornings for Parkinsons Disease and craft fairs in support of wildlife charities, to our regular groups and activities.

The year will end with a concert by Go Tell Alice during which we are hoping to raise funds for AbbTalk via the draw on the night.

Looking towards 2024 the Committee are investigating the resurfacing of the back carpark and associated draining works, which needs addressing and we are looking forward to the Big Village Breakfast on 28th January.

Finally, this is my last Annual Report as Village Hall Chairman as I will be handing over the reins to the very capable and hard-working Lynn Howard who will take over at the AGM in December. I would like to say a huge thank you to the entire committee for all of their hard work and support they have given me over the past two years.

Barry Hedger
20th November 2023.

Structure, Governance and Management

Governing Document:

Abbotskerswell Village Hall is constituted as a charitable trust registered with the Charity Commission in May 1997 under the charity number 264508. It is governed by a deed of trust dated 22nd of July 1971.

Organisational structure

The Charity Trustees are responsible for the general control and management of the charity. The Trustees give their time freely and receive no remuneration or other financial benefits.

The Trustees meet together as a body on a monthly basis (except during August) and are responsible for all decisions taken in relation to running the Village Hall. To assist in the smooth running of the charity Trustees are sometimes organised into sub-committees to help oversee certain aspects of the charity's activities including special projects and therefore meet separately but ultimately report back to the full meeting of Trustees.

Recruitment and appointment of Trustees

Recruitment of new Trustees usually takes place via the placement of an advertisement in the local Parish Magazine AbbTalk or by existing Trustees sounding out personal contacts who may have expressed an interest in joining the Trust.

Induction and training of Trustees

New Trustees are usually co-opted on to Village Hall Trust by a majority vote undertaken by existing members. Any specialised training for Trustees that maybe required in the continued operation of for the Village Hall compliance purposes would need to be sanctioned at a monthly committee meeting.

Risk Management

The 5 essential components of risk assessment which include of the following are carried out on an annual basis by Trustees:

- Identify the hazards /risky activities
- Decide who might be harmed and how
- Evaluate the risks and decide on precautions
- Record findings in a Risk Assessment
- Review risk assessments and equipment update if necessary

Fire Risk Assessment – Annual review commissioned by appropriately qualified professional.

Fire Doors & Fire Fighting Equipment - Checked annually by competent professional.

Early Warning Smoke & Heat detection – Inspected by appropriately qualified EICr or NICEIC Electricians.

Gas Boiler & Heaters - Checked on an yearly basis by CORGI / Gas Safe Engineer.

Portable Appliance Testing - Inspected by appropriately qualified professional.

For all legislation matters affecting Village Halls - Abbotskerswell Village Hall Trust has recourse to advice as an affiliated member of Devon Communities Together and ACRE (Action with Communities in Rural England).

Objectives and activities

Our Aims

To maintain and enhance the Village Hall facilities for the benefit of local residents and other interested community groups associated with the Village and Parish of Abbotskerswell.

Our objectives

To ensure that the Village Hall remains a fit for purpose community asset that not only complies with current legislation but remains a well use and attractive facility for local residents and the wider community beyond Abbotskerswell.

Strategies

Strategies devised to fulfil the Trust's objectives are generally agreed and actioned by a majority vote at the monthly board of Trustee meetings.

Use of Volunteers

Arranged on an ad-hoc basis depending on the size of event(s) planned.

Activities and achievements

- Construction of new Kitchen /Chair Store extension.
- Conversion of old subsidiary kitchen into dedicated office space for the Village Pre-school.
- Improved heating & lighting systems.

Community activities

The Village Hall Trust hosts the annual May Day Village activities although the organisation of this event has transferred to Abbotskerswell Primary School's PTFA.

The Village Garden Show once organised by Village Hall Trust is currently suspended awaiting new volunteers.

Other organisations who use the Village Hall facilities include the following groups:

- Abbotskerswell Pre-School.
- Parents & Toddlers Group.

- Abbotskerswell Short Mat Bowls Club.
- Ladies Badminton.
- Chordettes Acapella Chorus Group
- Abbotskerswell Twinning Association
- Pilates , Exercise & Yoga Classes
- Taekwando
- U3a Table Tennis
- Tai Chi Class

Halls and rooms

The Village Hall premises comprises of the main hall, and a smaller room for rental either together or separately plus subsidiary facilities such as toilets, kitchen(s) and stage area along with car parking.

Financial Review

Undertaken on an annual basis following the end of financial year (August 31st) involving the auditing of annual accounts kept by the Trust's Treasurer that are discussed and analysed in the Trust meetings leading up to the Annual General Meeting held in December of each year.

Reserves policy

To maintain sufficient monies (£10,000) in reserve to enable to address and unforeseen circumstances.

Principal funding sources

Rental income from the hire of the Village Hall rooms, although grant monies for investment projects are likely to be sought from a variety of grant giving sources on an ad-hoc basis.

The Village Hall Trust also benefits from monies generated from a Feed-in Tariff agreement following the installation of a 40 panel solar array in 2012

Investment policy and objectives

Any surplus of funds are generally re-invested in the maintenance of the Village Hall premises or used to undertake enhancement projects to improve facilities deemed by Trustees to be vital in the

Plans for future periods

- Installation of new finish & surface water drainage system to rear car-park area that currently has a tendency to flood following periods of heavy rainfall.
- Re-decoration of Hall interiors.

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

REGISTERED CHARITY NUMBER: 264508

CHANNON & CO
Chartered Accountants
& Consultants

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

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ABBOTSKERSWELL VILLAGE HALL TRUSTEES

ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

ACCOUNTANTS' REPORT

Independent examiners' report to the trustees of the Abbotskerswell Village Hall

We report on the accounts for the year ended 31 August 2023 which are set out on pages 3 to 5.

Respective responsibilities of trustees and examiners

As the Charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply.

It is our responsibility to:

- Examine the accounts under section 145 of the 2011 act;
- To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiners' statement

In connection with our examination, no matter has come to our attention.

1. which has given us reasonable cause to believe that in any material respect the requirements:-
 - a) to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

CHANNON & CO
Chartered Accountants
& Consultants

The Mill
Kingsteignton Road
Newton Abbot
Devon TQ12 2QA

Date:

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

DECLARATION

We approve the financial statements for the year ended 31 August 2023 as set out on pages 3 to 5.

We confirm:

1. That we have made available to Channon & Co all of the organisation's accounting records and have provided them with all the information necessary for the preparation of the financial statements.
2. That to the best of our knowledge and belief, the accounting records reflect all the transactions entered into by the organisation in the year covered by the financial statements.


.....
Mr B Hedger
Signed
On behalf of Abbotskerswell Village Hall Trustees

Date: 5th December, 2023.

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	2023		2022
	£	£	£
INCOME			
Hall lettings	21,247		16,714
Surplus from activities (note 1)	1,242		5,595
HMRC Grant	-		-
Council Grant	-		22,917
Building society interest	114		5
Good Energy	<u>2,992</u>		<u>2,162</u>
	25,595		47,393
 EXPENDITURE			
Insurance	1,422		1,009
Electricity and gas	2,400		1,447
Water rates	913		90
Telephone	314		290
Cleaning	4,503		2,179
Sundry expenses (note 2)	<u>2,624</u>		<u>1,786</u>
	<u>(12,176)</u>		<u>(6,801)</u>
	13,419		40,592
Depreciation of fixtures and fittings	<u>(820)</u>		<u>(965)</u>
 SURPLUS OF INCOME OVER EXPENDITURE	12,599		39,627
 SURPLUS BROUGHT FORWARD AT 31 AUGUST 2022	<u>209,001</u>		<u>169,374</u>
 SURPLUS CARRIED FORWARD AT 31 AUGUST 2023	<u>221,600</u>		<u>209,001</u>

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

BALANCE SHEET

AS AT 31 AUGUST 2023

	2023		2022	
	£	£	£	£
FIXED ASSETS				
Land and buildings at cost plus improvements (Vested in the official custodian for charities)				
At 1 September 2022	238,128		178,437	
Additions during the year	<u>10,337</u>		<u>59,691</u>	
		248,465		238,128
Fixtures, fittings and equipment:				
At 1 September 2022	23,944		22,215	
Additions during the year	<u>-</u>		<u>1,729</u>	
	23,944		23,944	
Accumulated depreciation b/fwd	(18,477)		(17,512)	
Less provision for depreciation	<u>(820)</u>		<u>(965)</u>	
		<u>4,647</u>		<u>5,467</u>
		253,112		243,595
Deduct grants received to date:				
Teignbridge Arts	(800)		(800)	
Rural Aid Fund	(25,650)		(25,650)	
Community Council of Devon	(16,832)		(16,832)	
Awards for All	(4,837)		(4,837)	
Gem Trust	(3,000)		(3,000)	
Teignbridge District Council	(3,000)		(3,000)	
Devon County Council	<u>(11,500)</u>		<u>(11,500)</u>	
		<u>(65,619)</u>		<u>(65,619)</u>
		187,493		177,976
CURRENT ASSETS				
Debtors and prepayments	1,013		1,013	
Cash at Bank:				
Lloyds TSB plc - current account	1,550		1,773	
- savings account	31,521		24,408	
Garden show - treasurer's account	541		4,031	
General cash in hand	<u>(128)</u>		<u>190</u>	
		<u>34,497</u>		<u>31,415</u>
		221,990		209,391
DEDUCT CURRENT LIABILITIES				
Creditors		<u>(390)</u>		<u>(390)</u>
		<u>221,600</u>		<u>209,001</u>
ACCUMULATED FUND				
Income and expenditure account				
Balance at 31 August 2023		<u>221,600</u>		<u>209,001</u>

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 SURPLUS FROM ACTIVITIES

	2023	2022
	£	£
Garden show	-	1,545
Donations	<u>1,242</u>	<u>4,050</u>
	<u>1,242</u>	<u>5,595</u>

2 SUNDRY EXPENSES

	2023	2022
	£	£
Accountancy	719	432
Entertaining	1,202	692
Advertising	-	140
Gifts and sundries	<u>703</u>	<u>522</u>
	<u>2,624</u>	<u>1,786</u>

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2023

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ACCUMULATED FUND				
Income and expenditure account				
Balance at 31 August 2023		<u>221,600</u>		<u>209,001</u>

ABBOTSKERSWELL VILLAGE HALL TRUSTEES

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