



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From April 1, 2023
Period end date

Period start date To March 31, 2024

Charity name: Chorleywood Community Arts Centre

Charity registration number: 264413

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Charity shall be to educate the public of all ages in the Arts and Sciences.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regular art & pottery sessions and occasional workshops.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charities Commission and it is available on our public website.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	The Centre is entirely run by volunteers, who deal with all administrations as well as building maintenance as well as practical help with firing pottery
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Expanded membership by running a new art group, many workshops as well as 11 pottery groups and 6 art groups which all meet weekly. Keeping fees low allows more participation. We also concentrate on the wellbeing of our members through forums and social gatherings throughout the year. We are proud of the positive testimony that we receive from members.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have increased democracy through the introduction of forums. Our objective of not increasing the fees was met.
Performance of fundraising activities against objectives set	Para 1.41	We don't fundraise.
Investment performance against objectives	Para 1.41	N/A

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a healthy position financially
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for building repairs and improvements
Amount of reserves held	Para 1.22	£86093
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members pay annual subscriptions and session fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	No major risks identified
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Membership charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Officers are elected at AGM and volunteers sought to be Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Job description and constitution given in writing and discussed. Recent introduction of Safeguarding, Equality and Disability and Expenses policies
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees committee and members forums
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Chorleywood Community Arts Centre
Other name the charity uses	
Registered charity number	264413

Charity's principal address	Chorleywood Community Arts Centre, Colleyland, Chorleywood Herts WD3 5LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Monica Harrison	Chair		Members of CCAC
2	Morg Watkins	Treasurer		Members of CCAC
3	Lesley McHale	Secretary		Members of CCAC
4	Caroline Jennings			
5	Sophie Finn			
6	Sonbol Perfitt			
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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As above		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Monica Harrison

Full name(s)

Monica Harrison

Position (eg
Secretary, Chair, etc)

Chair

Date

08/01/2025

Chorleywood Community Arts Centre Charity Number 264413

Accounts for year ending March 31 2024

MONEY IN	2022-2023	2023-2024
Annual Subscriptions	3463.00	3470.00
Session fees	19599.43	22150.57
Hall hire	784.00	1632.50
Donations	40.00	3910.33
Workshops/ sales/exhibitions	3239.18	2896.50
Interest from Virgin account	225.27	171.97
Utility credit	0.00	0.00
Clay	1564.93	1995.61
Total	28915.81	36227.48
MONEY OUT		
Housekeeping Supplies	65.91	312.43
Maintenance incl redecoration	6956.92	3056.04
Refurbishments	6669.76	1010.00
Cleaning	3486.83	3035.86
Pottery expenses (include clay until 22-23)	1391.30	2974.22
Clay from 22-23 (not previously separated)	2329.80	1702.94
Life Drawing models	881.00	1095.00
Water/drainage	195.40	499.84
Gas	1761.16	2177.96
Electricity	3177.67	5291.65
garden	348.00	281.00
Office	6.85	7.99
Publicity/website/wifi	919.20	1044.00
Workshops/ sales/exhibitions	2140.04	2070.96
Rates	199.68	75.52
Insurance	952.40	976.98
Miscellaneous	76.65	710.64
TOTAL	31558.57	26323.03
Surplus/Deficit	-2642.76	9904.45
Bank March 31		
NatWest	10578.67	20311.15
Virgin	85922.49	86093.86
Property	CCAC owns the building	
Debt	CCAC has no debt	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
CHORLEYWOOD COMMUNITY ACTS CENTRE

On accounts for the year
ended

31 MARCH 2024

Charity no
(if any)

254413

Set out on pages

3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention ~~(other than that disclosed below *)~~ in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David Barber

Date:

18/11/2024

Name:

DAVID BARBER

Relevant professional
qualification(s) or body
(if any):

FELLOW OF THE INSTITUTE OF
CHARTERED ACCOUNTANTS IN
ENGLAND AND WALES

Address:

65 THE RIDGEWAY, STANLEY HILL,
AMERSHAM, BUCKS HP7 9HJ

any items that the
examiner wishes to
disclose.

NONE