

# CHORLEYWOOD COMMUNITY ARTS CENTRE

England & Wales · Charity number 264413

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1972-08-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Chorleywood Community Arts Centre  
Colleyland  
Chorleywood  
Rickmansworth  
Hertfordshire  
WD3 5LL

**Phone** 01923284721

**Email** [chorleywoodarts@gmail.com](mailto:chorleywoodarts@gmail.com)

**Website** [chorleywoodcommunityartscentre.co.uk](http://chorleywoodcommunityartscentre.co.uk)

## Activities

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**Objects:** TO EDUCATE THE PUBLIC OF ALL AGES IN THE ARTS AND SCIENCES. IN PURSUIT OF THESE OBJECTIVES THE CHARITY WILL:A) INITIATE AND DEVELOP GROUP ACTIVITIES AT ALL LEVELS OF SKILL, OFTEN ACCORDING TO AN EXPERIMENTAL WORKSHOP PATTERN.B) OFFER SPECIFIC OPPORTUNITIES IN THESE ACTIVITIES TO CHILDREN AND YOUNG PEOPLE AND ENGAGE IN OTHER SUCH CHARITABLE ACTIVITIES.C) WORK TO CO-ORDINATE THE ACTIVITIES OF THE CHARITY'S GROUPS AND OF AFFILIATED SOCIETIES TO THE BENEFIT OF ALL PARTICIPANTS.D) MAINTAIN IN GOOD ORDER THE BUILDING OWNED BY THE CHARITY (COLLEYLAND METHODIST CHAPEL) IN WHICH THE GROUP ACTIVITIES IN THE MAIN TAKE PLACE.

**Activities:** We provide an artistic venue in which local people can participate and be educated in various crafts and skills of embroidery, silk painting, pottery, art and life drawing. We aim to enhance the quality of life in the community. We are an apolitical association.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- Hertfordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£34,433	£26,421	-	-
2024-03-31	£36,227	£26,323	-	-
2023-03-31	£27,327	£31,812	-	-
2022-03-31	£21,063	£20,708	-	-
2021-03-31	£1,153	£4,142	-	-

## Trustees

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Name	Role	Appointed
Monica Harrison Chair	Chair	2020-08-20
Lesley McHale Secretay		2022-09-07
Morag Watkins Treasurer		2022-03-09
Sonbol Perfitt		2021-06-09

**CHORLEYWOOD COMMUNITY ARTS CENTRE**

England & Wales - Charity number 264413

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# Accounts

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It's been a very successful year for CCAC, particularly in terms of meeting our primary charitable aims. We ran fully booked adult group activities at all levels of skill for pottery and art alongside a variety of creative workshops. 2024/5 saw the pursuit of specific opportunities for children on a more regular basis than previously. We've continued to build a strong relationship with Rickmansworth and District Arts Society to the benefit of all participants. The maintenance of the building remains a priority to us. The original Victorian floor has been repaired and refinished, and we continue to pursue the aim of installing solar panels on the roof, applying for planning permission after our application for prior approval was refused.

**Chorleywood Community Arts Centre Charity Number 264413**

**Accounts for year ending March 31 2025**

<b>MONEY IN</b>	<b>2023-2024</b>	<b>2024-25</b>
Annual Subscriptions	3470.00	3841.25
Session fees	22150.57	23812.75
Hall hire	1632.50	1283.25
Donations	3910.33	15.00
Workshops/ sales/exhibitions	2896.50	2342.58
Interest from Virgin account	171.97	1486.80
Utility credit	0.00	0.00
Clay	1995.61	1651.06
<b>Total</b>	<b>36227.48</b>	<b>34432.69</b>
<b>MONEY OUT</b>		
Housekeeping Supplies	312.43	259.52
Maintenance incl redecoration	3056.04	2958.55
Refurbishments	1010.00	3806.56
Cleaning	3035.86	3362.11
Pottery expenses	2974.22	2913.77
Clay	1702.94	1108.45
Life Drawing models	1095.00	1135.00
Water/drainage	499.84	356.23
Gas	2177.96	1558.15
Electricity	5291.65	3592.07
garden	281.00	318.00
Office	7.99	0.00
Publicity/website/wifi	1044.00	1027.20
Workshops/ sales/exhibitions	2070.96	2656.26
Rates	75.52	73.60
Insurance	976.98	1013.21
Miscellaneous	710.64	282.08
<b>TOTAL</b>	<b>26323.03</b>	<b>26420.76</b>
Surplus/Deficit	9904.45	8011.93
Bank March 31		
NatWest	20311.15	26836.28
Virgin	86093.86	87580.66
Property value (we own the building)		£500,000.00
Debt		None



Section A Independent Examiner's Report

Report to the trustees/ members of CHOLELEYWOOD COMMUNITY FOOTBALL CLUB

On accounts for the year ended 31 MARCH 2015 Charity no (if any) 264413

Set out on page 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2015.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 10/12/2015

Name: DAVID GARRIEV

Relevant professional qualification(s) or body (if any): FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Address: 65 THE RIVERWAY, STANLEY HILL, RIVERSHAM, GLOS G8 7 9HJ

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE

**CHORLEYWOOD COMMUNITY ARTS CENTRE**

England & Wales - Charity number 264413

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# Accounts

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## Trustees' Annual Report for the period

From **April 1, 2023** Period start date To **March 31, 2024**  
Period end date

Charity name: **Chorleywood Community Arts Centre**

Charity registration number: **264413**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the Charity shall be to educate the public of all ages in the Arts and Sciences.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Regular art & pottery sessions and occasional workshops.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have had regard to the guidance issued by the Charities Commission and it is available on our public website.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers	Para 1.38	The Centre is entirely run by volunteers, who deal with all administrations as well as building maintenance as well as practical help with firing pottery
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Expanded membership by running a new art group, many workshops as well as 11 pottery groups and 6 art groups which all meet weekly. Keeping fees low allows more participation. We also concentrate on the wellbeing of our members through forums and social gatherings throughout the year. We are proud of the positive testimony that we receive from members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have increased democracy through the introduction of forums. Our objective of not increasing the fees was met.
Performance of fundraising activities against objectives set	Para 1.41	We don't fundraise.
Investment performance against objectives	Para 1.41	N/A

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a healthy position financially
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held for building repairs and improvements
Amount of reserves held	Para 1.22	£86093
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Members pay annual subscriptions and session fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	No major risks identified
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Membership charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Officers are elected at AGM and volunteers sought to be Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Job description and constitution given in writing and discussed. Recent introduction of Safeguarding, Equality and Disability and Expenses policies
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trustees committee and members forums
Relationship with any related parties	Para 1.51	N/A
Other		

### Reference and Administrative details

Charity name	Chorleywood Community Arts Centre
Other name the charity uses	
Registered charity number	264413

Charity's principal address	Chorleywood Community Arts Centre, Colleyland, Chorleywood Herts WD3 5LL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Monica Harrison	Chair		Members of CCAC
2	Morg Watkins	Treasurer		Members of CCAC
3	Lesley McHale	Secretary		Members of CCAC
4	Caroline Jennings			
5	Sophie Finn			
6	Sonbol Perfitt			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Monica Harrison	
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Full name(s) 

Monica Harrison	
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Position (eg Secretary, Chair, etc) 

Chair	
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Date 

08/01/2025
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**Chorleywood Community Arts Centre Charity Number 264413**

**Accounts for year ending March 31 2024**

<b>MONEY IN</b>	<b>2022-2023</b>	<b>2023-2024</b>
Annual Subscriptions	3463.00	3470.00
Session fees	19599.43	22150.57
Hall hire	784.00	1632.50
Donations	40.00	3910.33
Workshops/ sales/exhibitions	3239.18	2896.50
Interest from Virgin account	225.27	171.97
Utility credit	0.00	0.00
Clay	1564.93	1995.61
<b>Total</b>	<b>28915.81</b>	<b>36227.48</b>
<b>MONEY OUT</b>		
Housekeeping Supplies	65.91	312.43
Maintenance incl redecoration	6956.92	3056.04
Refurbishments	6669.76	1010.00
Cleaning	3486.83	3035.86
Pottery expenses (include clay until 22-23)	1391.30	2974.22
Clay from 22-23 (not previously separated)	2329.80	1702.94
Life Drawing models	881.00	1095.00
Water/drainage	195.40	499.84
Gas	1761.16	2177.96
Electricity	3177.67	5291.65
garden	348.00	281.00
Office	6.85	7.99
Publicity/website/wifi	919.20	1044.00
Workshops/ sales/exhibitions	2140.04	2070.96
Rates	199.68	75.52
Insurance	952.40	976.98
Miscellaneous	76.65	710.64
<b>TOTAL</b>	<b>31558.57</b>	<b>26323.03</b>
<b>Surplus/Deficit</b>	<b>-2642.76</b>	<b>9904.45</b>
<b>Bank March 31</b>		
NatWest	10578.67	20311.15
Virgin	85922.49	86093.86
<b>Property</b>	CCAC owns the building	
<b>Debt</b>	CCAC has no debt	



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: CHORLEYWOOD COMMUNITY ACTS CENTRE

On accounts for the year ended

31 MARCH 2024 Charity no (if any): 264453

Set out on pages

3 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 18/11/2024

Name: DAVID BARBER

Relevant professional qualification(s) or body (if any):

FELLOW OF THE INSTITUTE OF CHARTERED ACCOUNTANTS IN ENGLAND AND WALES

Address:

65 THE BRIDGEWAY, STANLEY HILL, AMERSHAM, BUCKS HP7 9HJ

any items that the  
examiner wishes to  
disclose.

NONE

**CHORLEYWOOD COMMUNITY ARTS CENTRE**

England & Wales - Charity number 264413

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# Accounts

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## Trustees' Annual Report for the period 2022-2023

From April 2022  
Period end date

Period start date To March 2023

Charity name:Chorleywood Community Arts Centre

Charity registration number:264413

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To educate the public in the arts &amp; art sciences &amp; provide facilities for them to experience art activities</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Each week we run 11 pottery groups and 6 art groups allowing over 120 people to experience creating art. In addition, several groups run on Saturdays and school holidays for children.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have regard to the public benefit and positively encourage participation</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not relevant, other than waiving fees in cases of hardship</b>
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<b>All groups are run by volunteers, all technical requirements of firing pottery dealt with by volunteers, as well as supply ordering and premises management. There are no paid workers, other than a cleaner.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Creating an environment where over 120 local people can have a creative outlet. We are a membership charity and thus we benefit our members. Our workshops are open to members and non members alike and many have been run on a variety of subjects from mug making to lino cutting to children's art sessions.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity is in a healthy financial position</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold reserves as we own the building, a deconsecrated, 130 years old, Methodist chapel. Such buildings require considerable maintenance and we are currently working on accumulating enough to improve access for elderly and disabled people</b>
Amount of reserves held	Para 1.22	<b>about £86,000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>there are no concerns</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Our main source of income is from membership subscriptions and fees for attending sessions. Occasional hall hire also contributes.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Major repairs for the building</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Constitution agreed and occasionally altered at AGM of 11 members</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , CIO)	Para 1.25	<b>membership charity</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election of Chair, Treasurer and Secretary and co option of other Trustees as required</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Chorleywood Community Arts Centre
Other name the charity uses	
Registered charity number	26443

Charity's principal address	Chorleywood Community Arts Centre Colleyland Chorleywood WD3 5LL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Monica Harrison	Chair		members of Charity
2	Lesley McHale	Secretary		members of Charity
3	Morag Watkins	Treasurer		members of Charity
4	Sonbol Perfitt			
5	Caroline Jennings			
6	Sophie Finn			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) 

Morag Watkins	
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Full name(s) 

Morag Margaret Watkins	
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Position (eg  
Secretary, Chair, etc) 

Treasurer	
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Date 

July 31 2024
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Accounts for year ending March 31st 2023		
<b>MONEY IN</b>	2021-2022	2022-2023
Annual Subscriptions	3283.50	3463.00
Session fees	14314.66	19599.43
Hall hire	0.00	784.00
Donations	681.60	40.00
Workshops/ sales/exhibitions	1394.00	3239.18
Interest	49.63	225.27
Utility credit	64.81	0.00
Clay	1270.70	1564.93
<b>Total</b>	<b>21058.90</b>	<b>28915.81</b>
<b>MONEY OUT</b>		
Housekeeping Supplies	357.83	65.91
Maintenance incl redecoration	7501.02	6956.92
Refurbishments	0.00	6669.76
Cleaning	1433.00	3486.83
Pottery expenses (include clay until 22-23)	5765.80	1391.30
Clay from 22-23 (not previously separated)		2329.80
Life Drawing models	618.59	881.00
Water/drainage	216.44	195.40
Gas	849.15	1761.16
Electricity	912.37	3177.67
garden	312.00	348.00
Office	40.93	6.85
Publicity/website/wifi	398.00	919.20
Workshops/ sales/exhibitions	1005.60	2140.04
Rates	120.02	199.68
Insurance	820.46	952.40
Miscellaneous	356.76	76.65
<b>TOTAL</b>	<b>20707.97</b>	<b>31558.57</b>
Surplus/(Deficit)	350.93	-2642.76
<b>Bank March 31 2023</b>		
NatWest		10578.67
Virgin		85922.86
Property	CCAC owns the building	valued @ £500,000
Debt	CCAC has no debt	



any items that the  
examiner wishes to  
disclose.

NONE