

**YOUNG MUSIC MAKERS LONDON LIMITED**

**Company No. 899572**

**Charity No. 264274**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JULY 2021**

**YOUNG MUSIC MAKERS LONDON LIMITED**

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# YOUNG MUSIC MAKERS LONDON LIMITED

formerly known as DIAPASON LIMITED t/a Young Music Makers - name changed by Resolution dated 11-1-20.

## TRUSTEES REPORT FOR THE YEAR ENDED 31st JULY 2021

**Status:** Young Music Makers London Limited is a company limited by guarantee (no 899572) and a registered charity (no 264274), governed by its Memorandum and Articles of Association.

**Trustees:** The trustees throughout the year and at the date of signing this report, who are also directors for the purposes of the Companies Act, were:

Ms. Alison Chandler - Appointed Chair 6th July 2019

Mr. Koullis Kyriacou - Appointed Treasurer 1st October 2013

Prof. Cecile Laborde - Appointed Vice Chair 6th July 2019

Ms. Severine Philardeau - Appointed Vice Chair 6th July 2019

Mr. Roger Charles Gordon - Appointed 1st March 2019

Mrs. Victoria Salter – Appointed 6th July 2019 / Resigned 3rd October 2020

Ms. Diane Debiais - Appointed 27th March 2021

Ms. Anne Greenwood - Appointed 27th March 2021

Mr. Edward Bolton - Appointed 27th March 2021

Ms. Virginia Kerridge - Appointed 27th March 2021

**Registered Office:** 58 Hens Lane, Welwyn Garden City AL7 2AH.

**Independent Examiner:** David Harrod, Harrod Neilson & Co; Company Accountants,

1c Oundle Avenue, Bushey, Hertfordshire WD23 4QG.

**Bankers:** Lloyds Bank plc, 140 Camden High Street, London NW1 ONG.

## History and objectives

We, the current trustees, are pleased to give this report on the activities of Young Music Makers for the academic year ending 31 July 2021.

The company Young Music Makers London Ltd, limited by guarantee and trading as Young Music Makers (YMM), was incorporated in 1967. YMM started as an unincorporated business a few years before that. YMM was established to enhance the musical education of children by providing the means to make music together from an early age. It carries out its objectives by providing a weekend music school mainly for children but is open to students of all ages. The school offers individual, small and large group lessons and organises regular concerts including Saturday showcases to provide performance opportunities in front of supportive audiences.

YMM has been a vital part of the North London music scene for over 50 years. We operate on Saturdays in school term-time and the school centre at La Sainte Union School, Highgate Road NW5 is used to the full. We are grateful to the La Sainte Union management for this facility. The cafe (a separate business) operating from the school canteen, acts as a social meeting point for parents, tutors and students.

We have again had a strong year despite the challenges of the COVID-19 pandemic. Students currently number 378, up from this time last year.

## Organisation and governance

### The management team

The management and detailed running of the school is carried out by the management team: School Director Rebecca McChrystal, Musical Director Daisy Coole, External Events Coordinator and Front of House Manager Tom Nettleship and Administrative Assistant Amy Hollis. Becca Wilkins took over the Admin Assistant role in April 2021 as maternity leave cover. The management team work from home during the week and at YMM's centre, La Sainte Union School, on Saturdays.

The Musical Director and School Director jointly manage tutors, develop musical strategies and advise the trustees on the musical development of YMM.

The School Director is responsible for the day-to-day running of the organisation including recruitment of tutors, finances, timetabling and policy updates, with assistance from the Administrative Assistant.

The Musical Director is responsible for the organisation of concerts and workshops.

The Front of House Manager is responsible for managing the YMM reception on a Saturday.

The External Events Coordinator is responsible for organising, and enabling YMM to participate in, external events.

## **Financial administration**

The School Director is responsible for finance and for collecting, recording and banking tuition fees paid by parents and students. The School Director pays general outgoings, tutors' pay and administration fees. All payments carry supporting documentation and are signed off by the trustees.

Finance is processed using Xero accounting software. We encourage parents and students to pay fees online. The School Director has financial authority in conjunction with one other trustee for many routine financial items.

Our policy is to retain in reserve the equivalent of one term's operating costs. The trustees are satisfied that the current reserve matches the reserve target. We monitor finance constantly. YMM does not receive any local authority funding and is wholly dependent on fee income and occasional charitable grants for bursaries and instrument purchase. Student fees and tutors' pay was reviewed this year and raised in September 2021.

## **Trustees**

The strategic management of YMM, the oversight of its finances, the appointment of its musical and school director and the setting of policy are carried out by the committee of unpaid, voluntary trustees (who are also the directors for the purposes of company law). We are all students and/or parents of children and young people who are or, until recently have been, students at YMM, or we have our own close connections with the school. The trustees are the means by which YMM accounts to parents and students. We are always looking out for new trustees so that the board represents the current school population.

The trustees bring their knowledge and expertise to different aspects of YMM and we organise ourselves into groups covering, for example, branding and marketing; fundraising, safeguarding, and tutor liaison, reporting to the board between and during trustee meetings.

The trustees attend YMM concerts at the end of each term, as well as many of the other smaller, instrument-specific concerts and external events.

## **Trustee meetings**

We meet at least once a term with the Musical Director and School Director. Most of the trustees visit the school each Saturday, and liaise with the SD and MD during the week to make day-to-day decisions and deal with finance.

The Annual General Meeting (AGM), held each year in January, and all other termly meetings are open to YMM parents and carers. The first part of the meeting is open to all, and the second part is closed to deal with confidential items such as pay reviews. The meetings are advertised via email and social media at the start of each term, as well as in the foyer.

Trustees are elected at the Annual General Meeting (next due January 2022). One third of the trustees are required to retire by rotation each year but maybe re-elected.

## Tutors

Tutors, who number around 33, are appointed on the recommendation of the management team and in line with YMM's safeguarding policy. The School Director and Musical Director appraise the early performance of each new tutor and make a report at the end of that tutor's probationary first term. In addition, all tutors are observed regularly.

All tutors are in possession of a Disclosure and Barring Service (DBS) check valid within three years, complete a safeguarding induction course on appointment and receive annual safeguarding updates. Tutors have access to an online handbook containing all YMM policies and codes of conduct, all of which are reviewed annually by the trustees. The School Director, Musical Director and two trustees are trained as designated safeguarding leads, and all trustees take responsibility for the welfare of our students and staff.

## Junior assistants

A group of paid young assistants support the management team on Saturdays, helping to set up rooms for lessons and groups, putting out seating for concerts, photocopying, and clearing equipment at the end of the day. Any young assistants under the age of 16, or within compulsory education age, are appointed after a Young Person's Work Permit has been granted from the Borough of Camden and they have been given manual handling training.

## **The year in review – School and Musical Directors' report**

### **Autumn term 2020**

Following much COVID-19-secure risk assessment, we were absolutely thrilled to be able to welcome our students back for the autumn term. With a brief move over to Zoom in November during lockdown 2, we managed six out of ten weeks in person and Christmas concert performances for all.

#### **Concerts**

Nov & Dec 2020: Feel That Rhythm! Music, dance and heritage project, alongside Swing Sister Swing and English Heritage.

Nov & Dec 2020: Michael Kiwanuka songwriting workshop. This ran mostly online, with the chance to get together to share a performance on the last Saturday of term.

Dec 2020: Fantastic Christmas concert performances were recorded by all groups during their last rehearsal of term and sent out to parents.

#### **Fundraising**

We took part in the Big Give Christmas Challenge 2020. This involved creating tracks and music for students to record carol videos to share with loved ones they couldn't see for Christmas. With support from local press generated by YMM tutor and accompanist Joe Bickerstaff and YMM Ambassador Michael Kiwanuka, our 'Connect With a Carol' campaign raised 12.5K for YMM's bursary fund. The fund was in high demand as student families were hit by covid-related job loss. We are really proud that our community stepped up to support those more vulnerable, keeping everybody's music going through lockdown!

### **Spring term 2021**

Lockdown 3 meant we moved online for the entire spring term.

#### **Inclusive education**

YMM continued its work in inclusive education, creating an advisory panel of industry experts and local community leaders. We also took part in a training session on decolonising music education with Nate Holder, joining together with tutors from Camden Music Service, our hub partners.

Sat April 3<sup>rd</sup>: Virtual Easter Concert. All groups submitted performances for a YouTube premiere Easter concert. It was so encouraging to see how much our students had achieved via remote learning over Zoom during the term.



## **Summer term 2021**

Meeting of the inclusive education panel, policy drawn up in draft.

June 2021: YMM Leaver's Concert. This was an intimate soloists' concert for students who left YMM this year for university or work, and their parents.

June 26th 2021: 'YMM Live & Electric' concert for our rock and jazz bands and some of our choirs, was held outdoors. This was a real highlight for students, audience and staff alike.

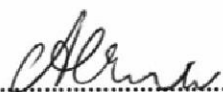
July 3rd and 10th 2021: Poor weather meant outdoor concerts scheduled for our other groups had to be transitioned into recorded performances which were then sent out to students to enjoy from home.

Live or virtual, we are extremely proud of the work our staff and students have accomplished this year.

*YMM would again like to thank its incredible team of tutors who moved to provide quality, online tuition when needed, and adhere to covid-secure measures in person, with a positive attitude and endless creativity, embodying the spirit of the YMM family.*

## **TRUSTEES REPORT FOR THE YEAR ENDED 31st JULY 2021**

Approved by the board of directors on 18 November 2021 and signed on its behalf by

.....

**ALISON CHANDLER**



## **YOUNG MUSIC MAKERS LONDON LIMITED**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report on the accounts of the company for the year ended 31 July 2021, which are set out on pages 6 to 10

#### **Respective Responsibilities of trustees and examiner**

The Trustees (who are also the Directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

Have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
David Harrod

Harrod Neilson & Company

1c Oundle Avenue

Bushey

Herts WD23 4QG

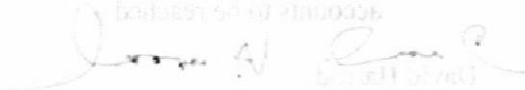
3 Dec. 2021

# **YOUNG MUSIC MAKERS LONDON LIMITED**

## **STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2021**

NOTE	Restricted £	Unrestricted £	Total £	2020 £
<b>Income and Expenditure</b>				
<b>Income resources</b>				
Activities in furtherance of the charity's objects				
Pupil fees and levies	-	218,637	218,637	225,456
Sale of concert tickets	-	-	-	-
Interest received	-	33	33	293
Donations	13,372	512	13,884	12,125
Sundry Income	-	-	-	280
<b>Total incoming resources</b>	<b>13,372</b>	<b>219,182</b>	<b>232,554</b>	<b>238,154</b>
<b>Resources expended</b>				
Charitable expenditure				
Activities in furtherance of the charity's objects	6	7,734	189,301	203,461
Management and administration	6	-	23,576	23,008
<b>Total resources expended</b>	<b>6</b>	<b>7,734</b>	<b>212,877</b>	<b>226,469</b>
<b>Net Income for the year</b>	<b>5,638</b>	<b>6,305</b>	<b>11,943</b>	<b>11,685</b>
<b>Funds brought forward at 1 August 2020</b>	<b>6,226</b>	<b>63,165</b>	<b>69,391</b>	<b>57,706</b>
<b>Funds carried forward at 31 July 2021</b>	<b>£11,864</b>	<b>£69,470</b>	<b>£81,334</b>	<b>£69,391</b>

The notes on pages 10 to 11 form part of these accounts.

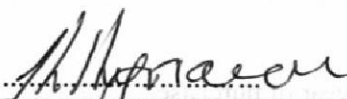
  
David Williams  
Chairman & Company Secretary

**YOUNG MUSIC MAKERS LONDON LIMITED****BALANCE SHEET AT 31 JULY 2021**

	<b><u>NOTE</u></b>	<b>2021</b>	<b>2020</b>
		£	£
<b>Fixed Assets</b>			
Tangible fixed assets	3	4	9
<b>Current Assets</b>			
Fee Debtors		-	105
Cash at bank		82,729	73,077
		82,730	73,182
<b>Creditors: Amounts falling due within one year</b>			
Sundry Creditors		1,400	3,800
<b>Net Current Assets</b>		<u>81,330</u>	<u>69,382</u>
<b>Total Assets less Current Liabilities</b>		<u><b>£81,334</b></u>	<u><b>£69,391</b></u>
<b>Funds</b>			
Restricted	4	11,864	6,226
Unrestricted		69,470	63,165
		<u><b>£81,334</b></u>	<u><b>£69,391</b></u>

In the opinion of the directors, the company is entitled to the exemption under Section 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with Section 476 of the Companies Act 2006. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 July 2020 and of its profit or loss for the financial year in accordance with the requirements of Section 396 of the Companies Act 2006, and which otherwise comply with the requirements of that Act relating to accounts, so far as applicable to the company.

*The financial statements, which have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006, were approved by the Board on 18 November 2021 and signed on its behalf.*

  
 .....  
**KOULLIS KYRIACOU**  
**TREASURER**

  
 .....  
**ALISON CHANDLER**  
**CHAIR**

The Notes on pages 10 to 11 form part of these accounts.

**YOUNG MUSIC MAKERS LONDON LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021**

**6. ANALYSIS OF EXPENDITURE**

			2020	
	Direct Charitable £	Management & Administration £	Total £	Total £
Tutors' fees	144,939	-	144,939	148,427
Printing, Postage & Stationery	313	313	626	615
Rent	9,240	-	9,240	9,925
Cleaning	1,901	-	1,901	-
Telephone	617	617	1,234	1,158
Insurance	2,026	-	2,026	1,936
Administration Fees	20,518	20,518	41,036	40,658
Covid Equipment	1,916	-	1,916	-
Professional Fees	-	480	480	-
Independent Examiners Fees	-	1,200	1,200	1,200
Concert expenses	2,078	-	2,078	6,686
Website & Marketing	712	-	712	125
Musical Instruments	759	-	759	980
Sundry Expenses	444	443	887	1,176
Depreciation	-	5	5	5
IT	-	-	-	3,457
Subscriptions	2,986	-	2,986	2,538
Training	852	-	852	1,684
Pupils fees (restricted fund)	<u>7,734</u>	<u>-</u>	<u>7,734</u>	<u>5,899</u>
	<b><u>£197,035</u></b>	<b><u>£23,576</u></b>	<b><u>£220,611</u></b>	<b><u>£226,469</u></b>