



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> January 2022 Period start date To 31<sup>st</sup> December 2022  
Period end date

Charity name: Abbey Hall Charity

Charity registration number: 262920

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The furtherance of the religious and other charitable work of the Anglican Church of England in the city of Plymouth.</p> <p>To provide a premises to be enjoyed as a place of assembly in the City of Plymouth and the neighbourhood that makes a substantial contribution to the social, cultural and economic life and well-being of the city.</p> <p>The use of the premises will be without distinction of political, religious or other opinions.</p> <p>The premises may be used for meetings, lectures and classes and for the purpose of physical exercise and training and other forms of recreation and leisure-time occupation.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Abbey Hall Charity's main purpose is primarily to provide a venue for church related activities and for letting to community organisations.</p> <p>This space is made available to all community groups and has over a number of years built up a substantial number of organisations to which the hall is let on a regular basis. The ability to pay for each group is taken into account and concessions are made to support organisations that have little or no income. This contributes towards Principle 2 of the public benefit guidance, which states in Principle 2c that people are not excluded from benefiting by reason of poverty.</p> <p>The types of activity carried out in the Abbey Hall by community groups include health-</p>

		<p>related activities, sport, dance, education and training.</p> <p>The House of Prayer Baptist Church make use of the building on Sunday for their services.</p> <p>St Andrew's Church related activities include the parent and toddler group Noah's Ark which although is a church run activity reaches out with support into the community. There is a Brownies/Guide Group as well as all of the regular church groups who meet in the hall.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees of the Abbey Hall have acted at all times with regard to the principles of Public Benefit as described in the guidance issued by the Charity Commission. There is an identifiable public benefit to the operation of the hall as a charity as required in Public Benefit Principle 1. The benefit is the use of the hall by community groups at an affordable cost.</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants of any kind
Policy on social investment including program related investment	Para 1.38	The charity does not hold any financial reserves other than those used in the maintenance of the hall.
Contribution made by volunteers	Para 1.38	<p>Volunteers manage the hall on a day to day basis.</p> <p>The Trustees are all volunteers</p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We continue with our programme of refurbishment and upgrade of the premises. The boiler has been replaced with a modern more fuel-efficient boiler.</p> <p>We continue to have a high number of community groups use the premises with an additional group joining us on a weekly basis.</p> <p>Guides and Brownies  House of Prayer Baptist Church  U3A Art Group  Macular Disease Society  Lighthouse Club  Zumba Dance/Keep Fit  New Plymouth Forum  Mad about Swing  PGS Theatre Group  Noah's Ark Parent and Toddler Group  Law Society  Dance Classes  In Stitches  Tai Chi</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Despite many set backs in recent years the charity is now managing to operate within its core income. Now that a portion of the building has been let to a new business the income has become more stable over the year and continues to improve.</p> <p>A long-term lease is planned which will bring further financial certainty.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There are currently no reserves.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	The trustees wish to see the charity back on its feet fully following the pandemic and able to self-fund its activities. They will then consider a reserves policy.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The only source of funding for the charity is its income from the lease of the lower part of the building to a business and from the hiring of the hall by various community groups and organisations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Governing Document
How is the charity constituted?	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>New Trustees are appointed by the existing Trustees when required within the limitations set out in the Governing document.</p> <p>Ex-Officio Trustees are appointed by the Diocese as a result of their appointment to their substantive role with St Andrew's Minster Church.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All Trustees will have completed the required Diocesan Safeguarding training along with any other relevant training agreed by the Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		

## Reference and Administrative details

Charity name	Abbey Hall Charity
Other name the charity uses	
Registered charity number	262920
Charity's principal address	Catherine Street Plymouth PL1 2DA

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mac Forsyth			
2	Malcolm Prideaux			
3	Joe Dent			Diocese of Exeter
4	Rita Whyte	Church Warden		Diocese of Exeter
5	Janet Greaves-Stocker			
6	Peter Hodgkinson	Church Warden	01.05.2023	Diocese of Exeter
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Abbey Hall Charity

262926

## Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01.01.2022		31.12.2022

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Rent and other hire charges	10,000			10,000	
Restaurant rent	16,688			16,688	
Hire of hall	18,048			18,048	
<b>Sub total (Gross income for AR)</b>	44,735			44,735	
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	44,735	-	-	44,735	-
<b>A3 Payments</b>					
Utilities	13,247			13,247	-
Insurance	6,896			6,896	-
Maintenance	10,009			10,009	-
PPL/PRS Licence	1,361			1,361	-
Miscellaneous	555			555	-
Lease costs	5,624			5,624	-
Caretaker's services	6,373			6,373	-
Refurbishment	9,416			9,416	-
					-
<b>Sub total</b>	53,481			53,481	-
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Sub total</b>					-
<b>Total payments</b>	53,481			53,481	-
<b>Net of receipts/(payments)</b>	1,175			1,175	-
<b>A5 Transfers between funds</b>					-
<b>A6 Cash funds last year end</b>	9,921			9,921	-
<b>Cash funds this year end</b>					-

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			-	-
			-	-
			-	-
	<b>Total cash funds</b>		-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Abbey Hall Charity

On accounts for the year  
ended

31<sup>st</sup> December 2022

Charity no  
(if any)

262926

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 04/07/2023

Name:

Matthew Fulton

Relevant professional  
qualification(s) or body  
(if any):

AAT – Part CIPFA

Address:

31 Henry Avent Gardens

Plymouth

PL9 8GQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**