



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2024		31	07	2025

Section A Reference and administration details

Charity name Quaternary Research Association

Other names charity is known by QRA

Registered charity number (if any) 262124

Charity's principal address 1 Kensington Gore

London

United Kingdom

Postcode SW7 2AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Hart	President		
2	David Roberts	Vice President	To Jan 1	
3	Helen Roberts	Vice President	From 31 December	
4	Adrian Palmer	Hon Secretary		
5	Timothy	Lane		
6	Neil Robert	Editor in Chief	To Jan 1	
7	Mary Edwards	Editor in Chief	From 31 December	
8	Catherine Delaney	Publications		
9	Naomi Holmes	Outreach		
10	Della Murton	EDI		
11	Sophie Williams	Publicity		
12	Michael Dempster	Conservation	To Jan 1	
13	Katherine Roucoux	Conservation	From 31 December	
14	Ed Garrett	Newsletter Editor		
15	Jenna Sutherland	Meetings	From 31 December	
16	William Fletcher	Awards	To Jan 1	
17	Lorna Lynch	Awards	From 31 December	
18	Harold Lovell			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Albert Goodman LLP	Goodwood House, Blackbrook Park Ave, Taunton, Somerset TA1 2PX

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised Constitution adopted on 14th April 1973 as amended 14th April 1981 as amended 24th April 2007 as amended 5th January 2023
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the Annual General Meeting held in January. Trustees served for a period of 3-4 years dependent on office held.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Executive Committee of the Association meets twice a year, in May and September. The Annual General Meeting is held in January and new members of the Executive are elected at this meeting. From the start of 2022 there are three sub-committees and one working group that each meet twice a year, in the period between the meetings of the full Executive Committee. The four sub-bodies are: (1) Finance and External Affairs; (2) Communications and Publications; (3) Grants, Prizes and Outreach; (4) Equality, Diversity, and Inclusion Working Group.

The Association works closely with the International Union for Quaternary Research (INQUA) and the Royal Society.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the association is the advancement of education and research into the Quaternary period. This shall be achieved through a programme of activities and by series of publications that are of benefit to the public. The aims of such activities shall be: (i) to enhance understanding of the nature of global environmental processes during the Quaternary period and (ii) the dissemination of this information to the wider public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of this objective, but not otherwise, the Association through its executive committee shall have the following powers: (a) to hold public meetings and exhibitions; (b) to publish pamphlets, leaflets, etc., (c) to do all such things as will further the objective. The Association shall also agree formal representation on the committees of appropriate scientific organisations, such as INQUA, ICSU and the Royal Society.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The QRA makes grants under the following schemes:

- New Research Workers' Grant (NRWG)
- Postgraduate Quaternary Conference Fund (PQCF)
- Quaternary Research Large Grant (QRLG) & Quaternary Research Small Grants (QRSG)
- Quaternary Conference Fund (QCF)
- Special Grants (includes QRA-14CHRONO Centre Radiocarbon Dating provision; Radiocarbon Dating Short Course Bursaries; The Bill Bishop Award; QRA INQUA Congress Fund)
- QRA Geoconservation Award
- QRA Outreach Award
- Prizes (includes the QRA Research Award; James Croll Medal; Lewis Penny Medal; QRA Undergraduate Dissertation Prize)
- Research Groups

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

1. Treasurer's Report and Financial Review, 2024-25

1.1. Introduction

Accounts are detailed in Table 1. All values stated below are rounded up to the nearest pound. The figures and accounts stated below remain provisional until checked by an independent financial examiner.

1.2. Income

In total, the Association's income from subscriptions and book sales amounted to £18,523. This comprises £13,453 in membership subscriptions and £5,070 from book sales. The Association received a payment of £67,683 from Wiley as a profit-share from the publication of Journal of Quaternary Science (JQS). This is a decrease on the funds received last year (2023-24: £75,596). Other royalties from the Publisher's Licensing Society amounted to an additional £259. The QRA Treasurer also administers the JQS Editorial Board fund, provided by Wiley and ring-fenced for JQS expenses (honoraria and meeting expenses). The payment from Wiley for 2024 was £19,976. Overall, the Association's working income (subscriptions, book sales, royalties) for financial year 2024-25 was £92,508, and total income was £119,661.

1.3. Expenditure

Expenditure was £14,000 lower this year, due to less being spent on awards (£3,000), fewer sponsored meetings (£2,000), and no medals being struck (£8,000).

We spent £38,558 on grants, awards, and support for sub-groups. The UK subscriptions to INQUA for 2025 are shown in this year's accounts (£13,849). The ongoing upkeep and development of the website cost £7,734. Overall expenditure for 2024-25 came to £105,540.

1.4. Year-end financial status

As of 31st July 2025, the Association held:

£ 84,107.37 in our HSBC Community Account

£ 114,296.39 in our HSBC Manager's (savings) Account

£ 120,775.41 in CCLA COIF Ethical Investment Fund

£ 35,222.41 in CCLA COIF Charities Deposit Fund

The Association started the 2024-25 financial year with total funds of £335,728 and ended with £354,401.60. Ring-fenced sums within our holdings include £14,655 held in trust for the Bill Bishop Award; £85,500 for the INQUA fund; £5,000 for the Lewis Penny Medal; £30,103 for administering the JQS Editorial Board; and £30,000 designated to meet any unexpected liabilities.

1.6. Plans for the next financial period

The investments made through CCLA have fluctuated, and will be monitored throughout the year to ensure that the award pot for INQUA is building sufficiently. We are in talks with LUV (website designers) to develop GiftAid.

Section E

Financial review

Brief statement of the charity's policy on reserves

The QRA sets aside £30,000 in reserves for unexpected liabilities.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funding have been royalties from the Journal of Quaternary Science, which is published by Wiley. Editorial board costs from Wiley cover the peer review process. Membership dues from QRA members. A grant from the Royal Society to cover 49% of the annual subscription to the International Union for Quaternary Research (INQUA). The sale of field and technical guides, and other monographs within the discipline of Quaternary Research. From this year, the QRA has decided to begin selling Quaternary themed merchandise at meetings and via our website.

The Association supports workers within the field of Quaternary Research through small grants, prizes, conservation, and outreach awards. UK participants to the quadrennial INQUA congress meetings may apply for travel awards to take part in the congress. The QRA gives small awards to support discussion and field meetings that focus on the Quaternary period.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Timothy Patrick Lane

Jane K. Hart

Position (eg Secretary, Chair, etc)

Treasurer

President

Date

23 October 2025

Quaternary Research Association
Independent Examiner's Report to the Trustees
For the Year Ended 31 July 2025



Independent examiners report to the Trustees of Quaternary Research Association

I report to the trustees on my examination of the accounts for Quaternary Research Association ("the charity") for the year ended 31 July 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 27 February 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Quaternary Research Association	No (if any) 262124
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Receipts and payments accounts



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For the period from	Period start date 01/08/2024	To	Period end date 31/07/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	13,528	-	-	13,528	10,482
Book Sales	5,190	-	-	5,190	5,293
Royalties	67,942	-	-	67,942	75,840
Royal Society - INQUA Subscription support	-	7,178	-	7,178	6,653
JQS Editorial Board	-	19,976	-	19,976	19,547
Investment income	2,495	-	-	2,495	3,505
Other Income	7,953	-	-	7,953	3,582
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	97,108	27,154	-	124,262	124,902
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	97,108	27,154	-	124,262	124,902
A3 Payments					
Running Expenses	18,976	-	-	18,976	18,474
Publication Expenses	6,803	-	-	6,803	3,568
JQS Editorial Board Costs	-	17,206	-	17,206	16,798
Grants / Awards / Support	38,558	-	-	38,558	42,826
Other expenditure	16,869	7,178	-	24,047	37,528
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	81,206	24,384	-	105,590	119,194
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	81,206	24,384	-	105,590	119,194
Net of receipts/(payments)	15,902	2,770	-	18,672	5,708
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	187,865	147,863	-	335,728	330,020
Cash funds this year end	203,767	150,633	-	354,400	335,728

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	COIF Ethical Investment Fund	18,920	101,855	-
	COIF Charities Deposit Fund	35,222	-	-
	HSBC Community Account	84,107	-	-
	HSBC Savings Account	65,518	48,778	-
	Total cash funds	203,767	150,633	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Book stock (for resale)	23,565	-	-
	QRA merchandise (for resale)	975	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy fees	Unrestricted	630	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Timothy P. Lane	05/11/2025
			Jane K. Hart	05/11/2025