

QUATERNARY RESEARCH ASSOCIATION

England & Wales · Charity number 262124

Details

Other names Q R A

Status Registered

Legal form Other

Registered 1971-02-19

Register [View on the Charity Commission register](#)

Contact

Address Royal Geographical Society
1 Kensington Gore
London
SW7 2AR

Phone 0207 9426479

Email treasurer@qra.org.uk

Website www.qra.org.uk

Activities

Objects: THE OBJECTIVE OF THE ASSOCIATION IS THE ADVANCEMENT OF EDUCATION AND RESEARCH INTO THE QUATEMARY PERIOD. THIS SHALL BE ACHIEVED THROUGH A PROGRAMME OF ACTIVITIES AND BY SERIES OF PUBLICATIONS THAT ARE OF BENEFIT TO THE PUBLIC. THE AIMS OF SUCH ACTIVITIES SHALL BE: (I) TO ENHANCE UNDERSTANDING OF THE NATURE OF GLOBAL ENVIRONMENTAL PROCESSES DURING THE QUATEMARY PERIOD, AND (II) THE DISSEMINATION OF THIS INFORMATION TO THE WIDER PUBLIC. IN FURTHERANCE OF THIS OBJECTIVE, BUT NOT OTHERWISE, THE ASSOCIATION THROUGH ITS EXECUTIVE COMMITTEE SHALL HAVE THE FOLLOWING POWERS:(A) TO HOLD PUBLIC MEETINGS AND EXHIBITIONS; (B) TO PUBLISH PAMPHLETS, LEAFLETS, ETC., (C) TO DO ALL SUCH THINGS AS WILL FURTHER THE OBJECTIVE. THE ASSOCIATION SHALL ALSO AGREE FORMAL REPRESENTATION ON THE COMMITTEES OF APPROPRIATE SCIENTIFIC ORGANISATIONS, SUCH AS INQUA, ICSU AND THE ROYAL SOCIETY.

Activities: The objective of the Association is the advancement of education and research into the Quaternary period through a programme of events and activities (discussion and field meetings, outreach activities) and by series of publications that are of benefit to the public. It also provides grants and awards to individuals and groups to promote research and further understanding of the Quaternary period.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Sponsors Or Undertakes Research, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** Other Defined Groups

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£124,262	£105,590	-	-
2024-07-31	£124,902	£119,194	-	-
2023-07-31	£131,031	£166,287	-	-
2022-07-31	£123,353	£66,857	-	-
2021-07-31	£116,380	£111,835	-	-

Trustees

Name	Role	Appointed
Prof Jane Karen Hart	Chair	2023-01-01
Dr Adrian Paul Palmer		2022-01-01
Dr Catherine Ann Delaney		2022-01-01
Dr Della Kay Murton		2024-01-05
Dr Edmund Taylor-Garrett		2024-01-04
Dr Harold Lovell		2024-01-04
Dr Jenna Louise Sutherland		2024-01-04
Dr Katherine Helen Roucoux		2023-01-01
Dr Michael Dempster		2022-01-07
Dr Naomi Holmes		2024-01-04
Dr Sophie Lauren Williams		2024-01-04
Dr Timothy Patrick Lane		2024-01-04
Dr William John Fletcher		2022-01-01
Prof Christopher Neil Roberts		2020-01-01
Professor David Howard Roberts		2022-01-01

QUATERNARY RESEARCH ASSOCIATION

England & Wales - Charity number 262124

Accounts



Trustees' Annual Report for the period

	Period start date				Period end date		
From	01	08	2024	To	31	07	2025

Section A Reference and administration details

Charity name Quaternary Research Association

Other names charity is known by QRA

Registered charity number (if any) 262124

Charity's principal address 1 Kensington Gore

London

United Kingdom

Postcode

SW7 2AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Hart	President		
2	David Roberts	Vice President	To Jan 1	
3	Helen Roberts	Vice President	From 31 December	
4	Adrian Palmer	Hon Secretary		
5	Timothy	Lane		
6	Neil Robert	Editor in Chief	To Jan 1	
7	Mary Edwards	Editor in Chief	From 31 December	
8	Catherine Delaney	Publications		
9	Naomi Holmes	Outreach		
10	Della Murton	EDI		
11	Sophie Williams	Publicity		
12	Michael Dempster	Conservation	To Jan 1	
13	Katherine Roucoux	Conservation	From 31 December	
14	Ed Garrett	Newsletter Editor		
15	Jenna Sutherland	Meetings	From 31 December	
16	William Fletcher	Awards	To Jan 1	
17	Lorna Lynch	Awards	From 31 December	
18	Harold Lovell			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Albert Goodman LLP	Goodwood House, Blackbrook Park Ave, Taunton, Somerset TA1 2PX

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised Constitution adopted on 14th April 1973 as amended 14th April 1981 as amended 24th April 2007 as amended 5th January 2023
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the Annual General Meeting held in January. Trustees served for a period of 3-4 years dependent on office held.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Executive Committee of the Association meets twice a year, in May and September. The Annual General Meeting is held in January and new members of the Executive are elected at this meeting. From the start of 2022 there are three sub-committees and one working group that each meet twice a year, in the period between the meetings of the full Executive Committee. The four sub-bodies are: (1) Finance and External Affairs; (2) Communications and Publications; (3) Grants, Prizes and Outreach; (4) Equality, Diversity, and Inclusion Working Group.

The Association works closely with the International Union for Quaternary Research (INQUA) and the Royal Society.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the association is the advancement of education and research into the Quaternary period. This shall be achieved through a programme of activities and by series of publications that are of benefit to the public. The aims of such activities shall be: (i) to enhance understanding of the nature of global environmental processes during the Quaternary period and (ii) the dissemination of this information to the wider public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of this objective, but not otherwise, the Association through its executive committee shall have the following powers: (a) to hold public meetings and exhibitions; (b) to publish pamphlets, leaflets, etc., (c) to do all such things as will further the objective. The Association shall also agree formal representation on the committees of appropriate scientific organisations, such as INQUA, ICSU and the Royal Society.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The QRA makes grants under the following schemes:

- New Research Workers' Grant (NRWG)
- Postgraduate Quaternary Conference Fund (PQCF)
- Quaternary Research Large Grant (QRLG) & Quaternary Research Small Grants (QRSG)
- Quaternary Conference Fund (QCF)
- Special Grants (includes QRA-14CHRONO Centre Radiocarbon Dating provision; Radiocarbon Dating Short Course Bursaries; The Bill Bishop Award; QRA INQUA Congress Fund)
- QRA Geoconservation Award
- QRA Outreach Award
- Prizes (includes the QRA Research Award; James Croll Medal; Lewis Penny Medal; QRA Undergraduate Dissertation Prize)
- Research Groups

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

1. Treasurer's Report and Financial Review, 2024-25

1.1. Introduction

Accounts are detailed in Table 1. All values stated below are rounded up to the nearest pound. The figures and accounts stated below remain provisional until checked by an independent financial examiner.

1.2. Income

In total, the Association's income from subscriptions and book sales amounted to £18,523. This comprises £13,453 in membership subscriptions and £5,070 from book sales. The Association received a payment of £67,683 from Wiley as a profit-share from the publication of Journal of Quaternary Science (JQS). This is a decrease on the funds received last year (2023-24: £75,596). Other royalties from the Publisher's Licensing Society amounted to an additional £259. The QRA Treasurer also administers the JQS Editorial Board fund, provided by Wiley and ring-fenced for JQS expenses (honoraria and meeting expenses). The payment from Wiley for 2024 was £19,976. Overall, the Association's working income (subscriptions, book sales, royalties) for financial year 2024-25 was £92,508, and total income was £119,661.

1.3. Expenditure

Expenditure was £14,000 lower this year, due to less being spent on awards (£3,000), fewer sponsored meetings (£2,000), and no medals being struck (£8,000).

We spent £38,558 on grants, awards, and support for sub-groups. The UK subscriptions to INQUA for 2025 are shown in this year's accounts (£13,849). The ongoing upkeep and development of the website cost £7,734. Overall expenditure for 2024-25 came to £105,540.

1.4. Year-end financial status

As of 31st July 2025, the Association held:

£ 84,107.37 in our HSBC Community Account

£ 114,296.39 in our HSBC Manager's (savings) Account

£ 120,775.41 in CCLA COIF Ethical Investment Fund

£ 35,222.41 in CCLA COIF Charities Deposit Fund

The Association started the 2024-25 financial year with total funds of £335,728 and ended with £354,401.60. Ring-fenced sums within our holdings include £14,655 held in trust for the Bill Bishop Award; £85,500 for the INQUA fund; £5,000 for the Lewis Penny Medal; £30,103 for administering the JQS Editorial Board; and £30,000 designated to meet any unexpected liabilities.

1.6. Plans for the next financial period

The investments made through CCLA have fluctuated, and will be monitored throughout the year to ensure that the award pot for INQUA is building sufficiently. We are in talks with LUV (website designers) to develop GiftAid.

Section E

Financial review

Brief statement of the charity's policy on reserves

The QRA sets aside £30,000 in reserves for unexpected liabilities.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funding have been royalties from the Journal of Quaternary Science, which is published by Wiley. Editorial board costs from Wiley cover the peer review process. Membership dues from QRA members. A grant from the Royal Society to cover 49% of the annual subscription to the International Union for Quaternary Research (INQUA). The sale of field and technical guides, and other monographs within the discipline of Quaternary Research. From this year, the QRA has decided to begin selling Quaternary themed merchandise at meetings and via our website.

The Association supports workers within the field of Quaternary Research through small grants, prizes, conservation, and outreach awards. UK participants to the quadrennial INQUA congress meetings may apply for travel awards to take part in the congress. The QRA gives small awards to support discussion and field meetings that focus on the Quaternary period.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Timothy Patrick Lane

Jane K. Hart

Position (eg Secretary, Chair, etc)

Treasurer

President

Date

23 October 2025

Independent examiners report to the Trustees of Quaternary Research Association

I report to the trustees on my examination of the accounts for Quaternary Research Association ("the charity") for the year ended 31 July 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 27 February 2026



Charity Name Quaternary Research Association	No (if any) 262124
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Receipts and payments accounts

For the period from	Period start date 01/08/2024	To	Period end date 31/07/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	13,528	-	-	13,528	10,482
Book Sales	5,190	-	-	5,190	5,293
Royalties	67,942	-	-	67,942	75,840
Royal Society - INQUA Subscription support	-	7,178	-	7,178	6,653
JQS Editorial Board	-	19,976	-	19,976	19,547
Investment income	2,495	-	-	2,495	3,505
Other Income	7,953	-	-	7,953	3,582
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	97,108	27,154	-	124,262	124,902
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	97,108	27,154	-	124,262	124,902
A3 Payments					
Running Expenses	18,976	-	-	18,976	18,474
Publication Expenses	6,803	-	-	6,803	3,568
JQS Editorial Board Costs	-	17,206	-	17,206	16,798
Grants / Awards / Support	38,558	-	-	38,558	42,826
Other expenditure	16,869	7,178	-	24,047	37,528
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	81,206	24,384	-	105,590	119,194
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	81,206	24,384	-	105,590	119,194
Net of receipts/(payments)	15,902	2,770	-	18,672	5,708
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	187,865	147,863	-	335,728	330,020
Cash funds this year end	203,767	150,633	-	354,400	335,728

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	COIF Ethical Investment Fund	18,920	101,855	-
	COIF Charities Deposit Fund	35,222	-	-
	HSBC Community Account	84,107	-	-
	HSBC Savings Account	65,518	48,778	-
	Total cash funds	203,767	150,633	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Book stock (for resale)	23,565	-	-
	QRA merchandise (for resale)	975	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accountancy fees	Unrestricted	630	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Timothy P. Lane	05/11/2025
	Jane K. Hart	05/11/2025

QUATERNARY RESEARCH ASSOCIATION

England & Wales - Charity number 262124

Accounts



Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	08	2023	To	31	07	2024

Section A Reference and administration details

Charity name Quaternary Research Association

Other names charity is known by QRA

Registered charity number (if any) 262124

Charity's principal address

1 Kensington Gore
 London
 United Kingdom
Postcode SW7 2AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jane Hart	President		
2	David Roberts	Vice President		
3	Adrian Palmer	Hon Secretary		
4	Rupert Housley	Treasurer	To Jan 1	
5	Timothy	Lane	From 31 December	
6	Neil Robert	Editor in Chief		
7	Catherine Delaney	Publications		
8	James Lea	Outreach	To Jan 1	
9	Naomi Holmes	Outreach	From 31 December	
10	Della Murton	EDI	From 31 December	
11	Jennifer Sherriff	Publicity	To Jan 1	
12	Sophie Williams	Publicity	From 31 December	
13	Michael Dempster	Conservation		
14	Sarah Woodroffe	Newsletter Editor	To Jan 1	
15	Ed Garrett	Newsletter Editor	From 31 December	
16	Emrys Phillips	Meetings	To Jan 1	
17	Jenna Sutherland	Meetings	From 31 December	
18	William Fletcher	Awards		
19	Robert Storrar		To Jan 1	
20	Harold Lovell		From 31 December	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Albert Goodman LLP	Goodwood House, Blackbrook Park Ave, Taunton, Somerset TA1 2PX

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised Constitution adopted on 14th April 1973 as amended 14th April 1981 as amended 24th April 2007 as amended 5th January 2023
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the Annual General Meeting held in January. Trustees served for a period of 3-4 years dependent on office held.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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The Association works closely with the International Union for Quaternary Research (INQUA) and the Royal Society.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the association is the advancement of education and research into the Quaternary period. This shall be achieved through a programme of activities and by series of publications that are of benefit to the public. The aims of such activities shall be: (i) to enhance understanding of the nature of global environmental processes during the Quaternary period and (ii) the dissemination of this information to the wider public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In furtherance of this objective, but not otherwise, the Association through its executive committee shall have the following powers: (a) to hold public meetings and exhibitions; (b) to publish pamphlets, leaflets, etc., (c) to do all such things as will further the objective. The Association shall also agree formal representation on the committees of appropriate scientific organisations, such as INQUA, ICSU and the Royal Society.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The QRA makes grants under the following schemes:

- New Research Workers' Grant (NRWG)
- Postgraduate Quaternary Conference Fund (PQCF)
- Quaternary Research Large Grant (QRLG) & Quaternary Research Small Grants (QRSG)
- Quaternary Conference Fund (QCF)
- Special Grants (includes QRA-14CHRONO Centre Radiocarbon Dating provision; Radiocarbon Dating Short Course Bursaries; The Bill Bishop Award; QRA INQUA Congress Fund)
- QRA Geoconservation Award
- QRA Outreach Award
- Prizes (includes the QRA Research Award; James Croll Medal; Lewis Penny Medal; QRA Undergraduate Dissertation Prize)
- Research Groups

Summary of the main achievements of the charity during the year**1. Treasurer's Report and Financial Review, 2023-24****1.1. Introduction**

Accounts are detailed in Table 1. All values stated below are rounded up to the nearest pound. The figures and accounts stated below remain provisional until checked by an independent financial examiner.

This report covers the period 1 August 2023 to 31 July 2024. Overall income decreased by £9,600, due to a drop in subscriptions and book sales, and no surplus from meetings. The figures have been checked and approved by an independent financial examiner. The Association's audited accounts are with the Charity Commission for England & Wales.

1.2. Income

In total, the Association's income from subscriptions and book sales amounted to £15,775. This comprises £10,482 from membership subscriptions, £5,088 from book sales (both from the Stripe online payment system), and £205 from QRA merchandise (cash). The Association received a payment of £75,596 from Wiley as a profit-share from the publication of *Journal of Quaternary Science* (JQS). This is an increase on the funds received last year (2022-23: £70,762). Other royalties from the Publisher's Licensing Society amounted to an additional £244. The Royal Society continues to support the UK's membership of INQUA via the QRA, providing a contribution of £6,653 towards our subscription. The QRA Treasurer also administers the JQS Editorial Board fund, provided by Wiley and ring-fenced for JQS expenses (honoraria and meeting expenses). The payment from Wiley for 2023-24 was £19,547. Overall, the Association's working income (subscriptions, book sales, royalties) for financial year 2023-24 was £95,197, and total income was £121,397.

1.3. Expenditure

In this financial year expenditure was reduced compared to last year, mostly as it was not an INQUA Congress year. Otherwise, expenditure has returned to a "pre-COVID" level due to more travel and meetings. We spent £42,826 on grants, awards, and support for sub-groups. The UK subscriptions to INQUA for 2024 are shown in this year's accounts (£14,391). The ongoing upkeep and development of the website cost £7,734. We spent £8,460 on engraving a new series of medals for the James Croll and Lewis Penny Awards. Overall expenditure for 2023-24 came to £119,194.

1.4. Endowments

In May 2024, we placed £150,000 with the CCLA, an ethical investment firm. This is split over two accounts:

£120,000 into the COIF Ethical Investment Fund, which includes £101,855 of restricted funds (Lewis Penny, Bill Bishop, INQUA), and £18,145 of unrestricted general funds.

£30,000 into the COIF Charities Deposit Fund. This is the reserve which we must have as a charity, and is a holding account, with

Section D

Achievements and performance

high interest, not an investment.

At the end of the financial year 23-24, these accounts were at £123,242 and £30,263 respectively. The profit from these investments will build up (5-7% return estimated) and is hoped will be sufficient to cover a substantial amount of INQUA grants for 2027.

1.5. Year-end financial status

As of 31st July 2024, the Association held:

- £ nil in our Bank of Scotland Treasurer's Account [closed]
- £ nil in our Bank of Scotland Publications Account [closed]
- £ 134,476 in our HSBC Community Account
- £ 47,747 in our HSBC Manager's (savings) Account
- £ 123,242 in CCLA COIF Ethical Investment Fund
- £ 30,263 in CCLA COIF Charities Deposit Fund

The Association started the 2023-24 financial year with total funds of £330,020 and ended with £335,728. Ring-fenced sums within our holdings include £14,655 held in trust for the Bill Bishop Award; £85,500 for the INQUA fund; £5,000 for the Lewis Penny Medal; £46,051 for administering the JQS Editorial Board; and £30,000 designated to meet any unexpected liabilities.

1.6. Plans for the next financial period

We have now streamlined how the membership dues are collected through our new website. We hope to further improve this, and rollout the Gift Aid scheme. This will strengthen the financial resources of the Association. The investments made through CCLA will be monitored through the year to ensure that the award pot for INQUA is building sufficiently. Albert Goodman LLP was appointed as the independent examiner to review our accounts for the financial year 23-24.

Section E

Financial review

Brief statement of the charity's policy on reserves

The QRA sets aside £30,000 in reserves for unexpected liabilities.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funding have been royalties from the Journal of Quaternary Science, which is published by Wiley. Editorial board costs from Wiley cover the peer review process. Membership dues from QRA members. A grant from the Royal Society to cover 49% of the annual subscription to the International Union for Quaternary Research (INQUA). The sale of field and technical guides, and other monographs within the discipline of Quaternary Research. From this year, the QRA has decided to begin selling Quaternary themed merchandise at meetings and via our website.



The Association supports workers within the field of Quaternary Research through small grants, prizes, conservation, and outreach awards. UK participants to the quadrennial INQUA congress meetings may apply for travel awards to take part in the congress. The QRA gives small awards to support discussion and field meetings that focus on the Quaternary period.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Timothy Patrick Lane	Jane K. Hart
Position (eg Secretary, Chair, etc)	Treasurer	President
Date	04 October 2024	

Independent examiners report to the Trustees of Quaternary Research Association

I report to the trustees on my examination of the accounts for Quaternary Research Association ("the charity") for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 14 March 2025



Receipts and payments accounts

For the period from	Period start date 01/08/2023	To	Period end date 31/07/2024
------------------------	---------------------------------	----	-------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	10,482	-	-	10,482	9,510
Book Sales	5,293	-	-	5,293	9,508
Royalties	75,840	-	-	75,840	71,541
Royal Society - INQUA Subscription support	-	6,653	-	6,653	6,615
JQS Editorial Board	-	19,547	-	19,547	18,795
Investment income	3,505	-	-	3,505	-
Other Income	3,582	-	-	3,582	15,062
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	98,702	26,200	-	124,902	131,031
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	98,702	26,200	-	124,902	131,031
A3 Payments					
Running Expenses	18,474	-	-	18,474	15,610
Publication Expenses	3,568	-	-	3,568	7,227
JQS Editorial Board Costs	-	16,798	-	16,798	18,769
Grants / Awards / Support	42,826	-	-	42,826	69,413
Other expenditure	27,575	9,953	-	37,528	55,268
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	92,443	26,751	-	119,194	166,287
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	92,443	26,751	-	119,194	166,287
Net of receipts/(payments)	6,259	- 551	-	5,708	- 35,256
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	181,606	148,414	-	330,020	365,276
Cash funds this year end	187,865	147,863	-	335,728	330,020

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BoS Treasurer's Account (closed)	-	-	-
	BoS Publications Account (closed)	-	-	-
	COIF Ethical Investment Fund	21,387	101,855	-
	COIF Charities Deposit Fund	30,263	-	-
	HSBC Community Account	134,476	-	-
	HSBC Savings Account	1,739	46,008	-
	Total cash funds		187,865	147,863
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Book stock (for resale)	28,379	-	-
	QRA merchandise (for resale)	989	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy fees	Unrestricted	630	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	 	Timothy P. Lane Jane K. Hart	16/10/2024 16/10/2024 10/03/2025	

QUATERNARY RESEARCH ASSOCIATION

England & Wales - Charity number 262124

Accounts

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Charity Commission Annual Return 2023

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QUATERNARY RESEARCH ASSOCIATION

Charity registration number: 262124

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2023.

PART A - Charity information

Financial period

Financial period start date

01/08/2022

Financial period end date

31/07/2023

Income and spending

Income £

£ 131,031

Spending £

£ 166,287

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 0

Charitable activities

£ 130,710

Other trading activities

£ 0

Investments

£ 321

Other

£ 0

Corporate donations

What was the value of your charity's single highest value donation received from a corporate donor during the financial period of this return?

£ 0

Donations from individuals

What was the value of your charity's single highest value donation received from an individual during the financial period of this return?

£ 0

Donations from related parties

What was the value of your charity's single highest value donation received from a related party during the financial period of this return?

£ 0

Grantmaking

Is grant making the main way your charity carries out its purposes?

Yes

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 101,189

Other charities

£ 0

Other organisations that are not charities

£ 65,098

Grant recipients related parties

Are any of the grant recipients related parties to the charity?

Yes

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

Yes

Select countries/territories your charity operated in during the financial period covered by this annual return

- Italy
- Netherlands
- Northern Ireland
- Scotland

We recommend you select "Save" regularly to avoid losing any values entered.

Italy £ 1,331

Netherlands £ 29,333

Northern Ireland

Scotland

Total Spending outside England & Wales

£ 30,664

Overseas spending outside the regulated banking system

How was money transferred outside of the United Kingdom by the charity in the financial period for this return?

(Tick all that apply)

Money Service Businesses (MSBs)

Methods of money transfer

How much money did your charity send in total outside of the United Kingdom using a method other than the regulated banking system in the financial period for this return?

£ 0

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

ROYAL GEOGRAPHICAL SOCIETY

Address Line 2

1 KENSINGTON GORE

Address Line 3

LONDON

Address Line 4

Address Line 5

Postcode

SW7 2AR

Country

Charity Headquarters address

Address Line 1

ROYAL GEOGRAPHICAL SOCIETY

Address Line 2

1 KENSINGTON GORE

Address Line 3

LONDON

Address Line 4

Address Line 5

Postcode

SW7 2AR

Country

Property

Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?

No

Membership type

Is the charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

0

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

1

Total overseas employees

How many of the people above work on behalf of your charity outside of the United Kingdom?

0

Total employee payroll

What was the total amount spent on employee payroll during the financial period relating to this return?

£ 0

Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?

No

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Not applicable

Financial reserves policy and procedures

Yes

Complaints policy and procedures

No

Serious incident reporting policy and procedures

No

Internal risk management policy and procedures

No

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

Yes

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

Yes

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations

Unknown

Other income - grants

Unknown

Other income - contracts

Negative

Other income - investment

Unknown

Expenditure on charitable activities

Negative

Expenditure on overheads

Negative

Number of volunteers

Unknown

Number of employees

Unknown

Number of trustees

Unknown

Fundraising activities

Unknown

Capacity to deliver services

Negative

Total service demand

Negative

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

10

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- **you have consented to their release; or**
- **we are legally obliged to disclose them; or**
- **we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.**

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- **we can lawfully do so; and**
- **we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest**

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

Need assistance? Call our Contact Centre on 0300 066 9197. Open Monday to Friday 9am to 5pm.

QUATERNARY RESEARCH ASSOCIATION

England & Wales - Charity number 262124

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2021		31	07	2022

Section A Reference and administration details

Charity name Quaternary Research Association

Other names charity is known by QRA

Registered charity number (if any) 262124

Charity's principal address 1 Kensington Gore

London

United Kingdom

Postcode

SW7 2AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Lewis	President		
2	Jane Hart	Vice President	To 31 December	
3	David Roberts	Vice President	From 1 January	
4	Helen Roe	Hon Secretary	To 31 December	
5	Adrian Palmer	Hon Secretary	From 1 January	
6	Rupert Housley	Treasurer		
7	Neil Robert	Editor in Chief		
8	Katherine Selby	Publications	To 31 December	
9	Catherine Delaney	Publications	From 1 January	
10	James Lea	Outreach		
11	Christopher Darvill	Publicity		
12	Eleanor Brown	Conservation	To 31 December	
13	Michael Dempster	Conservation	From 1 January	
14	Sarah Woodroffe	Newsletter Editor		
15	Emrys Phillips	Meetings		
16	Kathryn Adamson	Awards	To 31 December	
17	William Fletcher	Awards	From 1 January	
18	Robert Storrar			
19	Kirsty Penkman			
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Albert Goodman LLP	Goodwood House, Blackbrook Park Ave, Taunton, Somerset TA1 2PX

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised Constitution adopted on 14th April 1973 as amended 14 th April 1981 as amended 24 April 2007
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the Annual General Meeting held in January. Trustees served for a period of 3-4 years dependent on office held.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Executive Committee of the Association meets twice a year, in May and October. The Annual General Meeting is held in January and new members of the Executive are elected at this meeting. From the start of 2022 there are three sub-committees and one working group that each meet twice a year, in the period between the meetings of the full Executive Committee. The four sub-bodies are: (1) Finance and External Affairs; (2) Communications and Publications; (3) Grants, Prizes and Outreach; (4) Equality, Diversity, and Inclusion Working Group.

The Association works closely with the International Union for Quaternary Research (INQUA) and the Royal Society.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the association is the advancement of education and research into the Quaternary period. This shall be achieved through a programme of activities and by series of publications that are of benefit to the public. The aims of such activities shall be: (i) to enhance understanding of the nature of global environmental processes during the Quaternary period and (ii) the dissemination of this information to the wider public.

In furtherance of this objective, but not otherwise, the Association through its executive committee shall have the following powers: (a) to hold public meetings and exhibitions; (b) to publish pamphlets, leaflets, etc., (c) to do all such things as will further the objective. The Association shall also agree formal representation on the committees of appropriate scientific organisations, such as INQUA, ICSU and the Royal Society.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The QRA makes grants under the following schemes:

- New Research Workers' Award (NRWA)
- Postgraduate Quaternary Conference Fund (PQCF)
- Quaternary Research Fund (QRF)
- Quaternary Conference Fund (QCF)
- Special Grants (includes QRA-14CHRONO Centre Radiocarbon Dating provision; QRA Geoconservation Award; Radiocarbon Dating Short Course Bursaries; The Bill Bishop Award)
- Prizes (includes the QRA Research Award; James Croll Medal; Lewis Penny Medal; QRA Undergraduate Dissertation Prize)
- Research Groups

Summary of the main achievements of the charity during the year

1. Treasurer's Report and Financial Review, 2021-22

1.1. Introduction

This report covers the period 1 August 2021 to 31 July 2022. The Association's financial activities were relatively stable with the focus on preparing for the enhanced expenditure associated with the INQUA Congress in 2023. The QRA is in a good position to give significant financial support to UK delegates attending the meeting in Rome next year. Income remains steady and expenditure is in line with the period before Covid-19 impacted on research, field meetings, conferences, and outreach events. All values stated below are rounded to the nearest pound.

1.2. Income

In total, the Association's income from subscriptions and book sales amounted to £16,685. This comprises £8,085 from membership subscriptions paid via standing order, £537 from book sales, and £8,063 from undifferentiated subscriptions and book sales via the Stripe online payment system. The Association received a payment of £79,049 from Wiley as a profit-share from the publication of *Journal of Quaternary Science* (JQS). This is an important increase on the funds received last year (2020-21: £73,830). Other royalties from the Publisher's Licensing Society amounted to an additional £803. The Royal Society continues to support the UK's membership of INQUA via the QRA, providing a contribution of £6,529 towards our subscription. The QRA Treasurer also administers the JQS Editorial Board fund, provided by Wiley and ring-fenced for JQS expenses (honoraria and meeting expenses). The payment from Wiley for 2021-22 was £16,978. Overall, the Association's working income (subscriptions, book sales, royalties) for financial year 2021-22 was £96,537, and total income was £123,353.

1.3. Expenditure

As in the previous two years (2019-20 and 2020-21) the day-to-day running costs of the Association (primarily payment of our Administrator, funding meetings of the Executive, postage, and website maintenance) were reduced, coming to a total of £9,669. This reflects a move to holding committee meetings online with Zoom compared to physical meetings and a more competitive public liability insurance policy. At £32,627 the Association's spending on Grants, Awards, and Meeting Sponsorship has been impacted by a delay in paying the headline QRA research fund award (typically £5k). Postgraduate conference and outreach awards are returning to a more normal level following the enforced break caused by the pandemic. The UK subscription to INQUA for 2022 will appear in the 2022-23 accounts of the Association. Overall expenditure for 2021-22 was £66,857.

1.4. Year-end financial status

As of 31st July 2022, the Association held:

- £ 125,108 in our Bank of Scotland Treasurer's Account
- £ 27,584 in our Bank of Scotland Publications Account [estimate]
- £ 171,866 in our HSBC Community Account
- £ 40,718 in our HSBC Manager's (savings) Account

The Association started the 2021-22 financial year with total funds of £308,780 and ended with £365,275. Ring-fenced sums within our holdings include £14,655 held in trust for the Bill Bishop Award; £85,500

for the INQUA fund; £5,000 for the Lewis Penny Medal; £43,233 for administering the JQS Editorial Board; and £30,000 designated to meet any unexpected liabilities.

1.5. Plans for the next financial period

The QRA continues to receive a 20% gross profit share from the publication of *Journal of Quaternary Science*. This is a fundamental element of the QRA's financial position for it underpins the grants, outreach events, and prizes which the Association gives out. Next year there will be a programme of enhanced spending associated with a new QRA administrator post, the replacement of the current website with an updated and enhanced product, the costs associated with new storage of the stock of technical and field guides which the Association holds, and support for a good number of UK delegates who wish to participate in the summer 2023 INQUA Congress. To further diversity and equality, within our existing programme of awards the QRA is making additional funds available to applicants who act as carers. The funds will be provided where activities require time away from home on fieldwork or when participating in conferences. Albert Goodman LLP has been appointed as the independent examiner to examine our accounts for financial years '21-22 and '22-23.

Section E Financial review

Brief statement of the charity's policy on reserves

The QRA sets aside £30,000 in reserves for unexpected liabilities.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funding have been royalties from the Journal of Quaternary Science, which is published by Wiley. Editorial board costs from Wiley to cover the peer review process. Membership dues from QRA members. A grant from the Royal Society to cover 49% of the annual subscription to the International Union for Quaternary Research (INQUA). The sale of field and technical guides, and other monographs within the discipline of Quaternary Research.

The Association supports workers within the field of Quaternary Research through small grants, prizes, conservation, and outreach awards. UK participants to the quadrennial INQUA congress meetings may apply for travel awards to take part in the congress. The QRA gives small awards to support discussion and field meetings that focus on the Quaternary period.

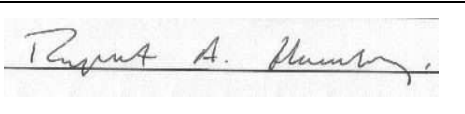

Section F Other optional information

--

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rupert A. Housley	Simon G. Lewis
Position (eg Secretary, Chair, etc)	Treasurer	President
Date	31 August 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Quaternary Research Association	No (if any) 262124
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/08/2021	To	Period end date 31/07/2022
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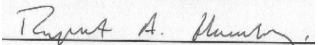

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	8,085	-	-	8,085	8,242
Book Sales	8,600	-	-	8,600	8,237
Royalties	79,852	-	-	79,852	75,427
Royal Society - INQUA Subscription support	-	6,529	-	6,529	6,279
JQS Editorial Board	-	16,978	-	16,978	16,154
Other income	3,309	-	-	3,309	2,041
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	99,846	23,507	-	123,353	116,380
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	99,846	23,507	-	123,353	116,380
A3 Payments					
Running Expenses	9,669	-	-	9,669	10,944
Publication Expenses	1,174	-	-	1,174	5,174
JQS Editorial Board Costs	-	13,500	-	13,500	11,002
Grants / Awards / Support	31,827	800	-	32,627	40,054
Other expenditure	9,887	-	-	9,887	44,661
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	52,557	14,300	-	66,857	111,835
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	52,557	14,300	-	66,857	111,835
Net of receipts/(payments)	47,289	9,207	-	56,496	4,545
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	163,070	145,710	-	308,780	304,235
Cash funds this year end	210,359	154,917	-	365,276	308,780

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BoS Treasurer's Account	38,493	86,615	-
	BoS Publications Account	-	27,584	-
	HSBC Community Account	171,866	-	-
	HSBC Savings Account	-	40,718	-
	Total cash funds	210,359	154,917	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Book stock (for resale)	20,026	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy fees	Unrestricted	600	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rupert A. Housley	30/08/2022
	Simon G. Lewis	31/08/2022

Independent examiners report to the Trustees of Quaternary Research Association

I report to the trustees on my examination of the accounts for Quaternary Research Association ("the charity") for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 3 November 2022

QUATERNARY RESEARCH ASSOCIATION

England & Wales - Charity number 262124

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2020		31	07	2021

Section A Reference and administration details

Charity name Quaternary Research Association

Other names charity is known by QRA

Registered charity number (if any) 262124

Charity's principal address 1 Kensington Gore

London

United Kingdom

Postcode

SW7 2AR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Lewis	President		
2	Jane Hart	Vice President		
3	Helen Roe	Hon Secretary		
4	Rupert Housley	Treasurer		
5	Neil Robert	Editor in Chief		
6	Katherine Selby	Publications		
7	Kimberly Davies	Outreach	To 31 December	
8	James Lea	Outreach	From 1 January	
9	Christopher Darvill	Publicity		
10	Eleanor Brown	Conservation		
11	Sarah Woodroffe	Newsletter Editor		
12	Rebecca Briant	Meetings	To 31 December	
13	Emrys Phillips	Meetings	From 1 January	
14	Kathryn Adamson	Awards		
15	John Hiemstra		To 31 December	
16	Robert Storrar		From 1 January	
17	Kirsty Penkman			
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Albert Goodman LLP	Goodwood House, Blackbrook Park Ave, Taunton, Somerset TA1 2PX

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised Constitution adopted on 14th April 1973 as amended 14 th April 1981 as amended 24 April 2007
How the charity is constituted (eg. trust, association, company)	Unincorporated Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are elected at the Annual General Meeting held in January. Trustees served for a period of 3-4 years dependent on office held.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Executive Committee of the Association meets twice a year, in May and October. The Annual General Meeting is held in January and new members of the Executive are elected at this meeting. From the start of 2022 there are three sub-committees and one working group that each meet twice a year, in the period between the meetings of the full Executive Committee. The four sub-bodies are: (1) Finance and External Affairs; (2) Communications and Publications; (3) Grants, Prizes and Outreach; (4) Equality, Diversity, and Inclusion Working Group.

The Association works closely with the International Union for Quaternary Research (INQUA) and the Royal Society.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the association is the advancement of education and research into the Quaternary period. This shall be achieved through a programme of activities and by series of publications that are of benefit to the public. The aims of such activities shall be: (i) to enhance understanding of the nature of global environmental processes during the Quaternary period and (ii) the dissemination of this information to the wider public.

In furtherance of this objective, but not otherwise, the Association through its executive committee shall have the following powers: (a) to hold public meetings and exhibitions; (b) to publish pamphlets, leaflets, etc., (c) to do all such things as will further the objective. The Association shall also agree formal representation on the committees of appropriate scientific organisations, such as INQUA, ICSU and the Royal Society.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The QRA makes grants under the following schemes:

- New Research Workers' Award (NRWA)
- Postgraduate Quaternary Conference Fund (PQCF)
- Quaternary Research Fund (QRF)
- Quaternary Conference Fund (QCF)
- Special Grants (includes QRA-14CHRONO Centre Radiocarbon Dating provision; QRA Geoconservation Award; Radiocarbon Dating Short Course Bursaries; The Bill Bishop Award)
- Prizes (includes the QRA Research Award; James Croll Medal; Lewis Penny Medal; QRA Undergraduate Dissertation Prize)
- Research Groups

Summary of the main achievements of the charity during the year

1. Treasurer's Report and Financial Review, 2020-21

1.1. Introduction

This Report covers the period 1 August 2020 to 31 July 2021. The Association's financial activities have picked up from the COVID-19 impacted situation reported in last year's accounts. The aim of the Association is to break-even within a financial year and in 2020-21, this has been achieved. Overall, the finances of the Association remain healthy and stable. All values stated below are rounded to the nearest pound.

1.2. Income

In total, the Association's income from subscriptions and book sales amounted to £16,479. This comprises £8,242 from membership subscriptions paid via standing order, £464 from book sales, and £7,773 from undifferentiated subscriptions and book sales via the Stripe online payment system. The Association received an important contribution of £73,830 from Wiley as a profit-share from the publication of *Journal of Quaternary Science* (JQS). This is 1.5% less than last year (2019-20: £74,963). JQS subscription revenue decreased by 6%, but this was offset by growth in open access revenue. Other royalties from the Publisher's Licensing Society amounted to an additional £1,597. The Royal Society continues to support the UK's membership of INQUA via the QRA, providing a contribution of £6,279 towards our subscription. The QRA Treasurer also administers the JQS Editorial Board fund, provided by Wiley and ring-fenced for JQS expenses (honoraria and editorial board meeting expenses). The payment from Wiley for 2020-21 was £16,154. Overall, the Association's working income (subscriptions, book sales, royalties) for financial year 2020-21 was £91,905, and total income was £116,380.

1.3. Expenditure

Day-to-day running costs of the Association (primarily payment of our Administrator, funding meetings of the Executive, postage, and website maintenance) were reduced in comparison to previous years at £10,944. This reflects a move to holding committee meetings online with Zoom compared to physical meetings. At a total of £40,054, the QRA spend on grants, awards, prizes and meeting sponsorship has started to return to a more normal level compared with last year's low total of £27,877. Whilst in-person conference attendance remains low, applications for other forms of research-related activity is picking up. The UK subscription to International Union for Quaternary Research for 2019 (£13,498), 2020 (£13,764) and 2021 (£13,500) all appear in this report showing that the QRA is continuing to support a comprehensive programme of international collaboration. Overall expenditure for 2020-21 was £111,835.

1.4. Year-end financial status

As of 31st July 2021, the Association held:

- £ 116,980 in our Bank of Scotland Treasurer's Account
- £ 27,584 in our Bank of Scotland Publications Account [estimate]
- £ 123,507 in our HSBC Community Account
- £ 40,709 in our HSBC Manager's (savings) Account

The Association started the 2020-21 financial year with total funds of £304,234 and ended with £308,780. As always, the aim was to break-

even within the financial year. These figures show this has been achieved. Reserves are held to cover increased expenditure in 2023 when the next INQUA Congress in Rome is scheduled. Ring-fenced sums within our holdings include £15,455 held in trust for the Bill Bishop Award, £85,500 for the INQUA fund, £5,000 for the Lewis Penny Medal, £39,755 for administering the JQS Editorial Board, and £30,000 designated to meet any unexpected liabilities.

1.5. Plans for the next financial period

The QRA continues to receive a 20% gross profit share from the publication of *Journal of Quaternary Science*. Book sales returns have increased due to the recent production of two field guides / technical reports. The high level of reserves means that spending on standard awards and activities can be maintained at the higher level of ~£50k trialled for the 2017-18 financial year, including additional funding for Geoconservation awards and the prestigious £5k QRA Research Award. As always, this spending is closely monitored to ensure reserves are replenished, ahead of the next INQUA Congress awards round in 2023. Albert Goodman LLP has been appointed as the independent examiner to examine our accounts for financial years '20-21 and '21-22.

Section E Financial review

Brief statement of the charity's policy on reserves

The QRA sets aside £30,000 in reserves for unexpected liabilities.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of funding have been royalties from the Journal of Quaternary Science, which is published by Wiley. Editorial board costs from Wiley to cover the peer review process. Membership dues from QRA members. A grant from the Royal Society to cover 49% of the annual subscription to the International Union for Quaternary Research (INQUA). The sale of field and technical guides, and other monographs within the discipline of Quaternary Research.

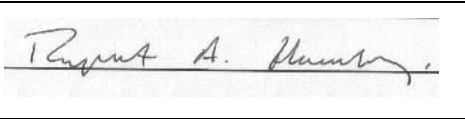

The Association supports workers within the field of Quaternary Research through small grants, prizes, conservation, and outreach awards. UK participants to the quadrennial INQUA congress meetings may apply for travel awards to take part in the congress. The QRA gives small awards to support discussion and field meetings that focus on the Quaternary period.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rupert A Housley	Simon Lewis
Position (eg Secretary, Chair, etc)	Treasurer	President
Date	10 th May 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Quaternary Research Association	No (if any) 262124
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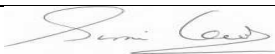
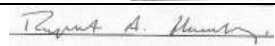
Receipts and payments accounts

For the period from	Period start date 01/08/2020	To	Period end date 31/07/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	8,242	-	-	8,242	8,298
Book Sales	8,237	-	-	8,237	5,535
Royalties	75,427	-	-	75,427	75,915
Royal Society - INQUA Subscription support	-	6,279	-	6,279	6,279
JQS Editorial Board	-	16,154	-	16,154	31,879
Other income	2,041	-	-	2,041	3,493
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	93,947	22,433	-	116,380	131,399
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	93,947	22,433	-	116,380	131,399
A3 Payments					
Running Expenses	10,944	-	-	10,944	12,889
Publication Expenses	5,174	-	-	5,174	2,355
JQS Editorial Board Costs	-	11,002	-	11,002	13,733
Grants / Awards / Support	40,054	-	-	40,054	27,877
Other expenditure	26,278	18,383	-	44,661	3,677
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	82,450	29,385	-	111,835	60,531
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	82,450	29,385	-	111,835	60,531
Net of receipts/(payments)	11,497	- 6,952	-	4,545	70,868
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	151,573	152,662	-	304,235	233,367
Cash funds this year end	163,070	145,710	-	308,780	304,235

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BoS Treasurer's Account	39,563	77,417	-
	BoS Publications Account	-	27,584	-
	HSBC Community Account	123,507	-	-
	HSBC Savings Account	-	40,709	-
	Total cash funds	163,070	145,710	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Book stock (for resale)	21,319	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Accountancy fees	Unrestricted	1,020	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Simon Lewis	11/05/2022	
		Rupert A Housley	10/05/2022	

Independent examiners report to the Trustees of Quaternary Research Association

I report to the trustees on my examination of the accounts for Quaternary Research Association ("the charity") for the year ended 31 July 2021.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not comply with these records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Ferris BSc (Hons) FCA DChA
Albert Goodman LLP
Goodwood House
Blackbrook Park Avenue
Taunton
Somerset
TA1 2PX

Date: 12 May 2022