

**Harrow Choral Society**  
**Charity Number: 262070**

**Trustees' Annual Report**  
**for the Period 1 August 2021 to 31 July 2022**

**Address:** 14 Le Corte Close Kings Langley Hertfordshire WD4 9PS

**Names of Trustees of the Charity**

<u>Name</u>	<u>Office</u>
Margaret Davies	Chairman
Rhona Taylor	Secretary
Roy Farrant	Treasurer
Olwen Moss	
Anna Tribick	
Mark Sutherland	
Gil Moss	
Mary Myzer	
Colette Quirke	
Lesley Smith	
Gwendolyn Wolf	

**Structure, Governance & Management**

**Type of Governing Document:**

Constitution

**How the Charity is Constituted:**

Unincorporated Association

**Trustee Selection Methods:**

Elected by and from the members

**Objects**

**Summary**

To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

### **Statutory Declaration on Public Benefit**

In planning activities for the year the trustees have considered the Charity Commission's guidance on public benefit. We aim to encourage the local community to attend our concerts, all competitively priced and with concessions available, to hear, appreciate and enjoy the huge variety of choral music that has been written. New members of the society are always welcome. The society always aims for the highest possible standard in its concert presentations, to give attendees the best possible experience.

### **Activities, Achievements & Performance**

The society presents typically three public concerts each year, all of which are widely publicised and admission to which is open to all. Where suitable venues are available these public concerts are given in the local (Harrow) area. A wide repertoire of choral music is presented, from 16th to 21st century. Regular tours to other UK or European venues are undertaken, aiming to share our performances with other local communities.

The choir meets together weekly for practice.

### **Financial Review**

#### **Review of the Charity's Financial Position**

The society believes its financial position at 31 July 2022 to be satisfactory. Reserves at 31 July 2022 amounted to £34,426.

#### **Statement of the Charity's Policy on Reserves**

The society aims to maintain reserves broadly equivalent to six to nine months' normal payments, to ensure that funds are available to meet commitments as they arise.

#### **Details of Any Funds Materially in Deficit**

There are no funds which were materially in deficit at the date of the statement of assets & liabilities.

#### **Particulars of Any Outstanding Debt**

There are no outstanding debts which are secured by an express charge on any of the assets of the charity at the date of the statement of assets & liabilities.

### **Declaration**

The Trustees declare that they have approved the above report.



Roy Farrant

Treasurer

On behalf of the trustees

23 January 2023

# HARROW CHORAL SOCIETY - ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

## RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUND) - RECEIPTS

Brackets: ( ) = negative number

Receipts	General	Concerts					Total	Workshop		Total Year Ended 31Jul21	Total Year Ended 31Jul21
		October 2022	Summer 2022	Spring 2022 - Messiah	Christmas 2021	October 2021		Sep 2022	Tour 2020 Normandy		
Members Subscription	14,475	-	-	-	-	-	-	-	-	14,475	3,655
Subscription Refund re Covid-19	(2,815)	-	-	-	-	-	-	-	-	(2,815)	-
Member Donations re Covid-19	2,483	-	-	-	-	-	-	-	-	2,483	-
Friends Subscriptions	477	-	-	-	-	-	-	-	-	477	25
Gift Aid Tax Refunds	3,026	-	-	-	-	-	-	-	-	3,026	3,482
Donations received	1,000	-	-	-	-	-	-	-	-	1,000	80
Ticket Sales	-	-	1,527	4,493	5,163	-	11,184	285	-	11,469	-
Refreshments Sales	-	-	64	-	-	-	64	-	-	64	-
Programme Sales	-	-	55	61	68	-	184	-	-	184	-
Gift for Simon	1,148	-	-	-	-	-	-	-	-	1,148	-
Music Sales	49	446	1,844	143	867	391	3,689	-	-	3,739	473
Tour Organiser refund	-	-	-	-	-	-	-	-	5,100	5,100	-
Prize Receipt	200	-	-	-	-	-	-	-	-	200	-
Fund Raising	30	-	-	-	-	-	-	-	-	30	113
HMRC Interest Received	21	-	-	-	-	-	-	-	-	21	-
Bank Interest Received	14	-	-	-	-	-	-	-	-	14	28
Bank refunds	150	-	-	-	-	-	-	-	-	150	-
<b>Total Receipts</b>	<b>20,259</b>	<b>446</b>	<b>3,490</b>	<b>4,697</b>	<b>6,098</b>	<b>391</b>	<b>15,121</b>	<b>285</b>	<b>5,100</b>	<b>40,765</b>	<b>7,656</b>

# HARROW CHORAL SOCIETY - ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

## RECEIPTS AND PAYMENTS ACCOUNT (UNRESTRICTED FUND) - PAYMENTS

Brackets: ( ) = negative number

	General	Concerts					Total	Workshop Sep 2022	Tour 2020 Normandy	Total Year Ended 31Jul22	Total Year Ended 31Jul21
		October 2022	Summer 2022	Spring 2022 - Messiah	Christmas 2021	October 2021					
<b>Payments</b>											
Director of Music Fees	7,759	-	850	850	850	450	3,000	-	-	10,759	8,609
Recruitment costs	634	-	-	-	-	-	-	-	-	634	-
Accompanist Fees	5,257	-	461	-	675	350	1,486	-	-	6,743	4,054
Venue Hire	3,450	-	-	1,950	2,082	-	4,032	-	-	7,482	-
Instrument Hire	-	-	-	-	-	-	-	-	-	-	(360)
Soloists Fees	-	-	-	2,000	-	-	2,000	-	-	2,000	-
Orchestra Fees	-	-	-	4,250	800	-	5,050	-	-	5,050	-
Additional Singer fees	-	-	-	450	-	-	450	-	-	450	-
Speaker Fees	-	-	-	-	880	-	880	-	-	880	100
Tour Fees refund	-	-	-	-	-	-	-	-	5,700	5,700	-
Gift to Simon	1,148	-	-	-	-	-	-	-	-	1,148	-
Music Costs	124	-	1,838	-	941	587	3,366	-	-	3,491	380
Music commission	-	-	-	-	-	-	-	-	-	-	500
Refreshment Costs	77	-	234	-	-	107	341	-	-	418	-
Programme and Ticket Printing	-	-	119	124	211	138	592	-	-	592	-
Publicity Costs	8	-	103	103	40	56	262	-	-	269	40
Presentation Costs	123	-	-	96	-	-	136	-	-	260	-
Licence Costs	40	-	21	-	-	21	42	-	-	82	40
CD Costs	175	-	-	-	-	-	-	-	-	175	-
Computer Costs	191	-	-	-	-	-	-	-	-	191	322
Equipment cost	149	-	-	-	-	-	-	-	-	149	-
Subscription Expense	365	-	-	-	-	-	-	-	-	365	-
E-Mail costs	60	-	-	-	-	-	-	-	-	60	-
Website Costs	1,208	-	-	-	-	-	-	-	-	1,208	1,258
Printing Postage and Stationery	170	-	-	-	-	-	-	-	-	170	19
Meeting Costs	36	-	-	-	-	-	-	-	-	36	-
Insurance	137	-	-	-	-	-	-	-	-	137	132
SumUp Credit Card fees	-	-	1	3	-	-	4	-	-	4	-
Paypal Fees	196	13	56	83	115	15	281	14	-	491	78
<b>Total Payments</b>	<b>21,306</b>	<b>13</b>	<b>3,682</b>	<b>9,908</b>	<b>6,595</b>	<b>1,725</b>	<b>21,923</b>	<b>14</b>	<b>5,700</b>	<b>48,943</b>	<b>15,537</b>
<b>Excess of Payments over Receipts</b>	<b>(1,047)</b>	<b>433</b>	<b>(193)</b>	<b>(5,212)</b>	<b>(497)</b>	<b>(1,334)</b>	<b>(6,802)</b>	<b>271</b>	<b>(600)</b>	<b>(8,178)</b>	<b>(7,681)</b>
<b>Cash funds at the end of last year</b>											<b>47,710</b>
<b>Cash funds at the end of this year</b>											<b>40,029</b>

# HARROW CHORAL SOCIETY - ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

## STATEMENT OF ASSETS AND LIABILITIES (UNRESTRICTED FUND)

	Total Year Ended 31Jul21	Total Year Ended 31Jul21
	£	£
<b>Assets</b>		
Cash:		
Bank accounts	32,921	40,023
Cash	5	7
<b>Total Cash Funds</b>	<b>32,926</b>	<b>40,030</b>
<b>Other Monetary Assets:</b>		
Gift Aid tax refund 2021/22	2,629	3,718
Gift Aid tax refund 2020/21	692	3,718
<b>Total Other Monetary Assets</b>	<b>3,321</b>	<b>7,436</b>
<b>Total Assets</b>	<b>36,247</b>	<b>47,466</b>
<b>Liabilities</b>		
Subscriptions received in advance	(1,075)	(2,845)
Publicity costs	(114)	-
Venue Hire	(632)	(143)
<b>Total Liabilities</b>	<b>(1,821)</b>	<b>(2,988)</b>
<b>Net Assets</b>	<b>34,426</b>	<b>44,478</b>



Roy Farrant BSc AKC FCA

Treasurer

16 January 2023

## HARROW CHORAL SOCIETY - ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

### INDEPENDENT EXAMINER'S REPORT TO THE COMMITTEE MEMBERS OF THE HARROW CHORAL SOCIETY

I report on the accounts of the Harrow Choral Society for the year ended 31 July 2022 which are set out on pages 1 to 3

Respective responsibilities of committee members and examiner

As the Society's committee members, you are responsible for the preparation of the accounts.

You consider that an audit for this year under section 144 (2) of the Charities Act 2011 ('the 2011 Act') is not required and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the society and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as committee members concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the independent examiner's statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



William Hall

Chartered Accountant (FCA)

Sarratt House, Bridle Lane, Rickmansworth, Hertfordshire, WD3 4JA

16 January 2023