

Torbay Medical Research Fund

For

31 December 2020

Charity Number 261932

Torbay Medical Research Fund

Financial Statements

Year Ended 31 December 2020

Contents	Pages
Members of the Board and Professional Advisers	1
Trustees' Annual Report	2 - 5
Independent Examiner's Report to the Trustees	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 - 13

Torbay Medical Research Fund

Members of the Board and Professional Advisers

Charity number 261932

The Board of Trustees

Mrs S K Austen – Chairman
 Mr C Siegle – Hon. Secretary
 Mr P B M Cliff (resigned 15/03/21)
 Mr J D Pike (retired 11/05/20)
 Mr I C Currie
 Dr J M Goldman
 Mr C M Linton
 Mr S MacDermott

Independent Examiner

Bishop Fleming LLP
 Chartered Accountants
 Century House
 Nicholson Road
 Torquay
 Devon
 TQ2 7TD

Bankers

CAF Bank Limited
 25 Kings Hill Avenue
 Kings Hill
 West Malling
 Kent
 ME19 4JQ

Solicitors

Kitsons
 Minerva House
 Orchard Way
 Edginswell Park
 Torquay
 Devon
 TQ1 7FA

Investment Managers

Brewin Dolphin
 Vantage Point
 Woodwater Park
 Pynes Hill
 Exeter
 EX2 5FD

Torbay Medical Research Fund

Trustees' Annual Report

Year Ended 31 December 2020

The trustees present their report along with the financial statements of the charity for the year ended 31 December 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 2 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Charities Statement of Recommended Practice (SORP) (FRS 102) 2nd edition.

STRUCTURE GOVERNANCE AND MANAGEMENT

Governing document

The Torbay Medical Research Fund (formerly known as Torbay Hospital Special Medical Projects & Research Trust Fund) is constituted by deed of trust dated 21 October 1970 and is a registered charity, number 261932.

The principal office of the charity: Sigma House
Oak View Close
Edginswell Park
Torquay
Devon TQ2 7FF

Recruitment and training of trustees

The Deed of Trust provides that there shall always be a majority of trustees who are not medically qualified. The trustees seek to achieve a balance on the board of trustees between professional disciplines such as law and accountancy, business experience and medical qualification. Recruitment has hitherto been conducted by way of personal contact and the induction of trustees is carried out by the chairman and the secretary.

Organisational management

The Torbay Medical Research Fund is conducted and managed by the trustees who may exercise all such powers of the fund.

The board of trustees consists of the chairman, secretary and several other trustees in order that the total number of trustees shall not be less than five nor more than twelve.

Risk management

The trustees have established systems to investigate significant risks against the charity assets. The trustees actively review, on a regular basis, all significant risks which could adversely affect the charity in terms of its key assets, identified as investments, cash and bank balances. The trustees also ensure that every research project is carefully reviewed by the trustees and the medical advisory committee as well as being viewed by the Health Research Authority (HRA), an NHS Research Ethics Committee where applicable and the Medicines and Healthcare products regulatory Authority (MHRA) where applicable in accordance with HRA requirements and regulations. Research projects will also be reviewed by the Research Sponsor (usually the employing organisation of the Chief Investigator). Funds are generally not released for any particular project until the relevant approvals have been received.

OBJECTS, AIMS, OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

Charitable objects

The objects of the charity are the preservation and protection of health and the relief of sickness by the furtherance of medical, dental, health and care research projects directed to that end by members of the medical, dental, health and care professions practising under the auspices of the Torbay and South Devon medical, dental, health and care community within the area administered by Torbay and South Devon NHS Foundation Trust and the publication of the results of all such research.

Public benefit statement

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

Torbay Medical Research Fund

Trustees' Annual Report

Year Ended 31 December 2020

Aims and objectives

The trustees aim to finance medical, dental, health and care research projects by medical, dental, health and care professionals working at Torbay Hospital or within the Torbay and South Devon NHS Foundation Trust area and to generate a sound reputation for medical, dental, health and care research at Torbay Hospital.

Strategies to achieve the year's objectives

The trustees have been working with Torbay and South Devon NHS Foundation Trust to promote the work of the trust and to this end there is now:

- Torbay Medical Research Fund website which provides updates of grants awarded, calls for funding and the work of the trust. <http://www.torbaymrf.info>
- Regular research calls out to Torbay and South Devon NHS Foundation Trust staff, primary care clinicians working across Torbay and South Devon as well as local academic organisations who may be working in partnership with health and care colleagues locally.
- Three meetings per annum to enable timely consideration of applications.

Activities

During the year the trust was able to accept requests for two new research projects and additional funds for one ongoing research project, amounting to £204,789 in total, for which free reserves were available.

Grant making policy

The trust has established its grant making policy to achieve its objects for the public benefit to preserve and protect health and the relief of sickness by the furtherance of medical, dental, health and care research. The trustees will consider applications for amounts of any size. However, applicants must confirm application will be made for ethics approval where applicable. Under regulations relating to research involving the use of drugs, applicants will also have to comply with the requirements of the Medical Health Care Products Regulatory Authority (MHRA).

All grants are recognised in the Statement of Financial Activities on the date of commitment.

Volunteers

All the trustees are volunteers. Honorariums are paid in respect of the secretarial and accountancy services provided by non-trustees. The trust has no other volunteers or paid staff.

ACHIEVEMENTS AND PERFORMANCE

Review of activities and fund raising activities

The size of applications for grants has tended to increase, alongside the period of research. We are also seeing a greater range of research projects put forward for consideration across both health and social care, reflecting wider developments in the sector.

So far as fundraising is concerned, the trustees are keen to attract further legacies and bequests and a leaflet explaining its activities was planned, although has been put on hold whilst Covid measures around physical meeting spaces and paper leaflets remain largely in place.

Covid 19

When the charity trustees and advisors were unable to meet in person during the lockdown they adapted to holding their meetings remotely on-line and the applicants for grants made their presentations during these meetings. Operationally, the charity was therefore largely unaffected by the pandemic. Some of the projects in progress have been delayed by constraints arising from Covid measures, but such projects are generally now able to restart. This delays the payment of funds from the charity.

Torbay Medical Research Fund**Trustees' Annual Report****Year Ended 31 December 2020**

Investment policy/performance

The investment portfolio is managed by Brewin Dolphin on a discretionary basis. The investment objectives are income and capital growth, subject to a moderate degree of risk. The trust restricts investments to exclude investment in companies which generate in excess of 5% of turnover from alcohol or tobacco. During the year the net gains and increase in market value of investments amounted to £71,393.

INFORMATION ON FUNDRAISING PRACTICES

The trustees monitor Fundraising practices on an ongoing basis at the board of trustee meetings.

The charity adopts the Fundraising Regulator standards and is committed to the Code of Fundraising practice.

The charity did not use the services of professional fundraisers or commercial participators during the year.

During the year the charity received no formal complaints arising from our fundraising.

GOING CONCERN

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR ENDED 31 DECEMBER 2020***Review***

The income of the charity for the year comprised investment income of £54,739, a significant fall compared to 2019 when income was £76,104.

During the year, the charity made three grants for medical, dental, health and care research of £204,789 following acceptance of the projects for that purpose by the relevant committee. The trustees took the decision to write back to the Statement of Financial Activities £67,561 in respect of grants previously committed which are no longer to be paid because the projects involved will not be going ahead or have been completed.

The net outgoing resources before gains on investments amounted to £106,149. The net decrease in funds, after including the gains on investments of £71,393, amounted to £34,756 for the year. Unrestricted funds at the year end amounted to £1,957,550.

Reserves policy

The trustees have a stated policy of retaining free reserves to ensure money will be available in the immediate future to meet the annual administration costs and committed grant expenditure. Included in free reserves are investments that can be realised at short notice.

Torbay Medical Research Fund**Trustees' Annual Report****Year Ended 31 December 2020**

ACCOUNTING AND REPORTING RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102) 2nd edition ;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 26 October 2021 and signed on their behalf by

SHARON AUSTEN

Mrs S K Austen - Chairman

Torbay Medical Research Fund**Independent Examiner's Report to the Trustees****Year Ended 31 December 2020**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Will Hanbury FCA CTA

Bishop Fleming LLP
Chartered Accountants
50 The Terrace
Torquay
TQ1 1DD

Date: 27 October 2021

Torbay Medical Research Fund

Statement of Financial Activities (incorporating income and expenditure account)

Year Ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming resources					
<i>Donations and legacies</i>					
Investment Income	3	54,739	-	54,739	76,104
Total incoming resources		54,739	-	54,739	76,104
Resources expended					
<i>Costs of raising funds:</i>					
Investment management costs		15,202	-	15,202	15,509
<i>Expenditure on charitable activities:</i>					
Charitable activities: Grants	4	138,916	-	138,916	89,146
Governance costs	5	6,770	-	6,770	12,080
Total resources expended		160,888	-	160,888	116,735
Net (outgoing) resources before transfers and other recognised gains and losses		(106,149)	-	(106,149)	(40,631)
Transfers between funds		-	-	-	-
Other recognised gains and losses:					
Realised and unrealised gain on investments	6	71,393	-	71,393	352,780
Net movement in funds		(34,756)	-	(34,756)	312,149
Reconciliation of funds					
Total funds at 1 January 2020		1,992,306	-	1,992,306	1,680,157
Total funds at 31 December 2020		1,957,550	-	1,957,550	1,992,306

All activities relate to continuing operations.

Torbay Medical Research Fund

Balance Sheet

31 December 2020

	Note	2020 £	£	2019 £	£
Fixed assets					
Investments	6	2,513,890		2,457,699	
Current assets					
Debtors	7	3,253		3,724	
Cash at bank and in hand	8	49,833		33,842	
		53,086		37,566	
Creditors: Amounts falling due within one year	9	(381,880)		(327,485)	
Net current assets / (liabilities)		(328,794)		(289,919)	
Total assets less current liabilities		2,185,096		2,167,780	
Creditors: Amounts falling due after more than one year	10	(227,546)		(175,474)	
Net assets		1,957,550		1,992,306	
Represented by:					
Unrestricted reserves	11	1,957,550		1,992,306	
Restricted reserves	11	-		-	
		1,957,550		1,992,306	

These financial statements were approved by the members of the committee on 26 October 2021 and are signed on their behalf by:

SHARON AUSTEN

Mrs S K Austen
Chairman

The notes on page 9 to 13 form part of these accounts.

Torbay Medical Research Fund**Notes to the Financial Statements****Year Ended 31 December 2020**

1. General information

Torbay Medical Research Fund is an unincorporated charity.

2. Accounting policies**(a) Basis of accounting**

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (SORP) issued in October 2019, the Charities Act 2011 and UK Generally Accepted Accounting Practice.

(b) Going concern

The charity had net assets of £1,957,550 at the year end. Full provision is made for funding committed at the point an award is granted and many of these amounts are shown within creditors falling due within one year. The nature of the projects funded means payments are actually drawn over a longer period of time. In addition, the charity can liquidate holdings in its investment portfolio at short notice as funds are required. As a result, although the charity reports net current liabilities, it always has funds available to meet commitments as they fall due.

(c) Income**i) Investment income**

Investment income is recognised when the charity has entitlement to the funds and it is probable that the income will be received.

ii) Donations and gifts

All monetary donations and gifts are credited to the Statement of Financial Activities when the charity has entitlement to the funds and it is probable that the income will be received.

iii) Legacies

Legacies are credited to the Statement of Financial Activities when the charity is advised by the personal representatives of an estate that probate has been granted, that payment is probable and the amount can be quantified with reasonable certainty.

(d) Expenditure

Expenditure, is recognised when there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Grants are recognised in the Statement of Financial Activities at the date they are committed.

(e) Investments

Investments are stated in the balance sheet at their market value at the balance sheet date. The SOFA includes the net gains and losses arising on the revaluations and disposals throughout the year.

Torbay Medical Research Fund

Notes to the Financial Statements

Year Ended 31 December 2020

(f) Fund accounting

- i) Unrestricted funds consist of those funds which the charity may use in the furtherance of its charitable objectives at the discretion of the trustees.
- ii) Restricted funds consist of those funds whose use is restricted by either the terms of the appeal or by the terms of a bequest or similar donation specified by the donor.

(g) Taxation

The company is a registered charity and therefore is not liable for Income Tax or Corporation Tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

3. Investment income

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Dividends and interest from investments	54,711	-	54,711	76,033
Bank interest	28	-	28	71
	54,739	-	54,739	76,104

In 2019, of the total investment income, £76,104 was attributable to unrestricted funds and £Nil was attributable to restricted funds.

4. Charitable activities

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Grants committed	204,789	-	204,789	147,781
Grants written off	(67,561)	-	(67,561)	(63,550)
Medical lecture costs	938	-	938	4,915
Sponsorship	750	-	750	-
	138,916	-	138,916	89,146
Number of grants committed			3	5

The above grants of £137,228 (2019: £84,231) relate to funds committed for medical, dental, and health and care research by medical, dental, health and care professionals working in the Torbay Hospital or within the Torbay and South Devon NHS Foundation Trust area.

In 2019, of the total expenditure on charitable activities, £89,146 was attributable to unrestricted funds and £Nil was attributable to restricted funds.

Torbay Medical Research Fund

Notes to the Financial Statements

Year Ended 31 December 2020

5. Governance costs

	Unrestricted Funds	Restricted Funds	2020 Total	2019 Total
	£	£	£	£
Sundry expenses	60	-	60	60
Honorariums	5,750	-	5,750	11,000
Legal and professional fees	960	-	960	1,020
	6,770	-	6,770	12,080

In 2019, of the total expenditure on governance costs, £12,080 was attributable to unrestricted funds and £Nil was attributable to restricted funds.

6. Investments

	Investments £	Cash £	TOTAL £
Designated Funds			
Market value at 1 January 2020	2,430,389	27,310	2,457,699
Disposal proceeds	(456,099)	-	(456,099)
New investments in the year	457,622	-	457,622
Realised and unrealised gain	71,393	-	71,393
Cash withdrawn from the investments	-	-	-
Net cash movement	-	(16,725)	(16,725)
Market value at 31 December 2020	2,503,305	10,585	2,513,890

The historical cost of the investments at 31 December 2020 was £1,924,367 (2019: £1,866,197).

7. Debtors

	2020 £	2019 £
Investment income	3,253	3,724
	3,253	3,724

Torbay Medical Research Fund

Notes to the Financial Statements

Year Ended 31 December 2020

8. Cash at bank and in hand

	2020 £	2019 £
Cash at bank and in hand	49,833	33,842
	<u>49,833</u>	<u>33,842</u>

9. Creditors – amounts falling due within one year

	2020 £	2019 £
Accruals	3,960	3,875
Grants	377,920	323,610
	<u>381,880</u>	<u>327,485</u>

The grants are for commitments into future research in medical, dental, health and care advances.

10. Creditors – amounts falling due after more than one year

	2020 £	2019 £
Grants	227,546	175,474
	<u>227,546</u>	<u>175,474</u>

The grants are for commitments into future research in medical, dental, health and care advances.

11. Funds

	Balance at 1 January 2020 £	Incoming/ (outgoing) for the year £	Transfer between funds £	Balance at 31 December 2020 £
Total general funds	1,992,306	(34,756)	-	1,957,550
Total restricted funds	-	-	-	-
	<u>1,992,306</u>	<u>(34,756)</u>	<u>-</u>	<u>1,957,550</u>

Torbay Medical Research Fund

Notes to the Financial Statements

Year Ended 31 December 2020

12. Analysis of net assets (between restricted and unrestricted funds)

	Investments £	Net Current Liabilities £	Long Term Liabilities £	Fund Balances £
Restricted funds	-	-	-	-
Unrestricted funds				
General funds	2,513,890	(328,794)	(227,546)	1,957,550
	<u>2,513,890</u>	<u>(328,794)</u>	<u>(227,546)</u>	<u>1,957,550</u>

13. Trustees' expenses

No trustees received any direct remuneration.

14. Related party transactions

Honorariums amounting to £6,000 (2019: £6,000) in respect of the services of treasurer are paid to Francis Clark, Chartered Accountants. Mrs S Austen, a trustee, is a partner in Francis Clark.