

ST MARTIN'S CHURCH, SALISBURY
ANNUAL REPORT AND FINANCIAL STATEMENTS
OF THE
PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31 DECEMBER 2020

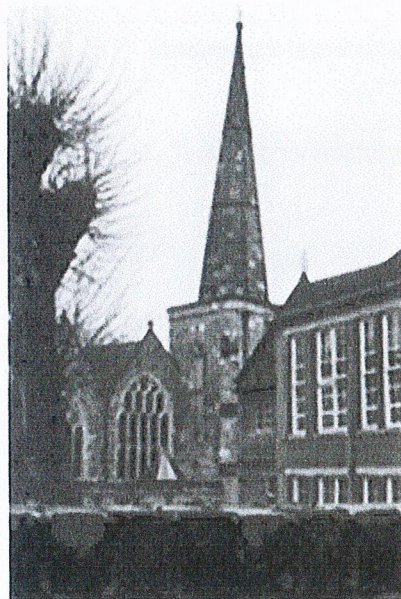
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The Rectory
42 Tollgate Road
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SP1 2JJ

CHURCHWARDENS

Mrs Mary A. Lilley
8 Potters Way
Salisbury
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53 Hilltop Way
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INDEPENDENT EXAMINER

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SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Background

Fr David Fisher, our Priest is also Chaplain to the Sea Cadets, Churchill Way South. An elected member of the Forward in Faith Council he employs his enthusiasm, theological teaching and skills of pastoral care to prayerfully look after all in the Parish of Sarum St Martin.

The Parish's priorities are celebrating the sacraments; encouraging all in a life of prayer; making young disciples through the teaching in Sunday School; encouraging confirmation of children and adults; offering a rich and dignified liturgy of Sunday and weekday Eucharists; and supporting the wider community through charitable giving and prayer.

During the lockdowns our Director of Music has provided a musical contribution to worship by means of inclusion on the Church's website.

All general maintenance work on the Church is managed by the Churchwardens and St. Martin's Centre by the Rector and Churchwardens as Trustees of the St Martin's Church or Fabric Estates Charity.

Membership

Members of the PCC are either *ex officio* or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During 2020 the following served as members of the PCC but there were no elections during 2020 due to the pandemic consequently all members and officers continued their term.

Incumbent Father David Benjamin Fisher (Rector and Chair)

Wardens Mrs Mary Lilley (Vice Chair)
 Mr Robert Hayes

Representatives on the Deanery Synod (ex officio)
 Mrs Aly Goodman (elected 30th April 2017, APCM)

Elected members

Mrs Aly Goodman
Mr Nick Goodman
Mr Nicholas Hale
Mr Ian McLeod Hatton (Resigned)
Mrs Fiona McLeod Hatton (PCC Secretary) (resigned)
Mrs Comfort Moss
Mrs Mary Pharo
Mr Roy Green
Mrs Tricia Green

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 continued

Committees

The PCC operates through a number of committees and groups, which meet between full meetings of the PCC. No committee met during 2020 due to the pandemic

Standing Committee

This is the only committee required by law. It has power to transact the business of the PCC between its meetings, subject to any direction given by the Council.

Buildings Action Group

The buildings group is concerned with the church building itself, two houses belonging to the PCC. The churchyard is the responsibility of Salisbury Council but the Ashes plot is maintained by the Churchwardens. The St. Martin's Centre is managed by the Rector and Churchwardens and now includes the 60% part once leased to Kaplan. It meets monthly under the Chairmanship of R Hayes (Church Warden)

Publicity & Mission Group

The publicity group explores matters concerned with publicity, mission and relationships with other denominations. The parish magazine St. Martin's Pilgrim, edited by Fr David, is reaching the wider parish through door-to-door delivery. There were no publications in 2020.

Education Group

This Group attends to all matters relating to worship and the education of children and adults, including the Sunday school and St Martin's Voluntary Aided Primary School. Fr David is now a Governor of this school.

Finance Action Group

This oversees the general financial dimension of work at St Martin's, including advertising and Church and St Martin's Centre lettings; it meets regularly in conjunction with the Rectory Meetings attended by the Rector and Churchwardens who also constitute the Standing Committee.

Pastoral Care Action Group

This Group was formed to provide a support network for our parishioners and the congregation, including the distribution of home communion.

Social Action Group

No activity in 2020

Church Attendance

The Electoral Roll Officer reported at the 2020 APCM that there are 55 on the Electoral Roll, of whom 30 live in St Martin's Parish.

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 continued

Review of the Year

The PCC met for just one ordinary meetings during the year under the Chairmanship of the incumbent Father David Fisher due to the Pandemic. The Annual Parochial Church meeting was held on Sunday 18th October 2020.

Locum Clergy

The Parish has been fortunate to have the support of one retired and one SSM Locum Clergy to assist Fr. David.

Church Maintenance

During the year some minor maintenance has been undertaken in both the Church and Church Hall.

Health & Safety

Fricks Environmental Consultancy advises the Churchwardens and the PCC in the development of policies, their implementation and the training of volunteers where required, to ensure compliance with government Health & Safety legislation.

Property:

- **22 St. Martin's Church Street** – The house is let and managed by the P.C.C. The property was fully let during 2020 but a rent holiday was granted to the tenants because of Covid-19 causing loss of income.
- **27 Fowlers Road** – The house is let and managed by the P.C.C. The property was fully let during 2020 and rent holiday was granted to the tenants because of loss of income

Both properties are Landlord certificated by British Gas

- **The former Infant School.**
Owned and managed by the Trustees of St. Martin's Church or Fabric Estates Charity

This part was adopted back to the control of the Rector and Churchwardens, the building owned and managed by The Trustees of St. Martin's Church or Fabric Estate Charity. The whole building is now available for hire purposes except for the lower-level offices which are rented out to: The Salisbury Vineyard Church which has continued to rent the lower offices during 2020 and is responsible for the charity rates on that part of the building. The rent is now paid directly to the Rector and Churchwardens

The Charity continued to support the new language school ***Study English in Salisbury Ltd*** (EiS) led by Julian Lewis, a former Principal of Kaplan. Because of the Pandemic the school failed to perform during the year with exception of a small number of local students who, before lockdown, were taught in-house but during lockdown periods were taught on-line using Zoom. The school continued to utilise two offices and a classroom paying a peppercorn rent of £1.00 per week.

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

General Fund Receipts and Payments Account

	2020		2019	
	£	£	£	£
Receipts:				
Voluntary Income:				
Planned Giving	15,194		14,118	
Collections: General	2,692		4,709	
Income Tax recovered	1,192		3,029	
		19,078		21,856
Other voluntary income:				
Donations including wall box	1,015		939	
Fees	890		382	
		1,905		1,321
Events and activities:				
Sales of Magazine	-		-	
St. Martin's Centre Income (inc. Office Accommodation)	3,143		14,250	
Rent 27 Fowlers Road	2,175		7,425	
Rent 22 St Martin's Church Street	2,200		13,200	
Events inc. Garden Parties, Concerts	1,922		5,681	
		9,440		40,556
Other income:				
Income and Dividends from investments and deposits	19,384		19,832	
Sundries	15,558		-	
		34,942		19,832
Receipts		65,365		83,565
Transfers from R&CW		-		-
Total Receipts		65,365		83,565

Asset & Investment Sales:

Receipts from sale of investments:				
CBF134001738S – Hogg (partial encashment)	-		34,600	
		-		34,600

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

General Fund Receipts and Payments Account (continued)

	Note	2020		2019	
		£	£	£	£
Payments:					
Grants: Overseas missions and relief agencies			2,431		4,388
Relating to the work of the Church:					
Parish share (quota)		27,774		26,977	
Rector and Curate's expenses		2,293		2,235	
Sunday school expenses		105		100	
Church running expenses	2	15,324		16,062	
Cost of services	3	9,840		13,073	
Magazine production costs		378		1,228	
Other expenses (incl. Rectory)		<u>4,096</u>		<u>5,550</u>	
Administration:			59,810		65,225
Parish Administration		6,496		6,127	
Printing, stationery and office expenses		<u>1,973</u>		<u>1,401</u>	
Other payments:			8,469		7,528
St Martin's Centre running costs	4	22,419		21,034	
Expenditure on houses – 22, St. Martin's Church Street		1,942		1,428	
Expenditure on houses – 27, Fowler's Road		<u>991</u>		<u>12,737</u>	
			25,352		35,199
Total Payments			<u>96,062</u>		<u>112,340</u>
Restricted Funds:					
Received for specific purposes			<u>1</u>		<u>1</u>
Total Receipts			65,365		118,165
Total Payments			(96,062)		(112,340)
Transfer Between Funds			-		-
Movement on restricted funds			1		1
Surplus/(Deficit) for the year			<u>(30,697)</u>		<u>5,826</u>
Bank current account at 1 January 2020			<u>43,592</u>		<u>37,766</u>
Bank current account at 31 December 2020			<u><u>12,895</u></u>		<u><u>43,592</u></u>

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

Sundry Legacies Fund:

Central Board of Finance Deposit a/c 634078001D at 1 January 2020	15,033
Transferred from current account	-
Interest received	64
Balance at 31 December 2020	<u>15,097</u>

Housing Fund:

Central Board of Finance Deposit a/c 634078007D at 1 January 2020	6,827
Dividends from CBF Investment a/c 134001985S	
Interest received	29
Balance at 31 December 2020	<u>6,856</u>

Statement of Assets and Liabilities at 31 December 2020

	Note	General Fund	Sundry Legacies Funds	Endowment Funds	Housing Funds	Eyres Way Hall Fund	Total 2020	Total 2019
Monetary assets:								
CBF Inv a/c 134001738S - Hogg	5			263,753			263,753	246,227
CBF Inv a/c 1340011070S – Eyres Way Hall	5					428,216	428,216	399,763
CBF Deposit a/c 634078007D					6,856		6,856	6,827
CBF Deposit a/c 634078001D			15,097				15,097	15,033
Bank current A/c - Lloyds Bank - PCC		5,747					5,747	41,756
Bank current A/c- Lloyds Bank - Hall		6,829					6,829	1,517
Bank Restricted Access A/c – Lloyds Bank		319					319	319
Total Cash		<u>12,895</u>	<u>15,097</u>	<u>263,753</u>	<u>6,856</u>	<u>428,216</u>	<u>726,817</u>	<u>711,442</u>
Other assets:								
Freehold House 22 St M Church St at cost	6	547						
Freehold House 27 Fowlers Rd at inheritance	6	500						

Liabilities:

Accountancy

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS:

1. Accounting policies:

The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

Funds

General funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available for application to the general purposes of the PCC. These include funds designated for a particular purpose by the PCC.

The accounts include monetary transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Subject to the above, receipts and payments include income as received and expenditure when irrevocably paid.

Statement of Assets and Liabilities

The following assets are recognised but not valued in the Statement of Assets and Liabilities:

Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.

Land and buildings held on behalf of the PCC.

Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty and where the original cost exceeded £1,000.

Amounts owing from HM Revenue & Customs where a formal claim has been made.

Any other amounts that may be owing to the PCC, including church & church hall lettings.

Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised in the Statement of Assets and Liabilities: Creditors for goods or services where the supply has been received and invoiced by 31 December.

2. Church running expenses:

	2020	2019
Heat, Light & Water	4,353	4,611
Church insurance 25%	-	1,526
Sundry expenses	10,971	9,925
	<u>15,324</u>	<u>16,062</u>

3. Cost of services:

	2020	2019
Stores etc.	1,138	3,020
Organists	8,702	10,053
	<u>9,840</u>	<u>13,073</u>

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

NOTES TO THE FINANCIAL STATEMENTS continued:

4. Church Hall Running Costs:

	2020	2019
Rates and water	800	3,637
Heating	-	1,152
Lighting	1,346	2,473
Insurance	2,630	2,576
Repairs maint/misc	8,513	5,124
Wages	5,631	5,507
Annexe Costs	3,499	565
TOTAL	22,419	21,034

5. Investments:

Shareholdings in the Central Board of Finance are held by The Salisbury Diocesan Board of Finance as custodian trustees for the parish.

	Cost Value	Value 31.12.20	Value 31.12.19
Hogg Bequest 12,873 shares	£35,755	£263,753	£246,227
Proceeds of sale of Eyres Way Church Hall 20,901 shares	£273,275	£428,216	£399,763

6. Freehold Houses:

Both numbers. 22 and 24 St Martin's Church Street were purchased together at a cost of £1,094. No 24 was subsequently sold and therefore the acquisition cost of 22 is shown as one half of the original cost. The retained house is managed by the P.C.C. The property was rented at an annual rate of £11,400 but due to the Pandemic only £2,200 was received in this year.

No 27 Fowlers Road was left to the church by the late Miss C M Hayward in 1969 and was valued for estate purposes as £500. The property is managed by the PCC and new tenants took over the property in April 2015. The property was rented at an annual rate of £8,700 but due to the Pandemic only £2,750 was received in this year.

7. Restricted Funds:

There were restricted funds in hand at 31 December 2020, to the value of £319

8. Charities:

The following Charities are associated with St Martin's Church. All can be contacted at c/o St Martin's Parish Office, St Martin's Church Street, Salisbury. SP1 2HY

St. Martin's Church and Fabric Estates - Charity No. 261653

The objects of this charity are for the purpose of maintaining the fabric of the Church of Sarum St Martin, Salisbury and for other charitable purposes.

St. Martin's Relief in Need - Charity No. 241855

The objects of this charity are for the relief of the needy in the parish of Sarum St Martin

Shady Bower Playing Field Charity No. 242668

The objects of this charity are for the provision of recreational, educational facilities and similar provisions.

SARUM ST MARTIN PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF SARUM ST MARTIN

I report to the trustees on my examination of the accounts of the PCC of Sarum St Martin for the year ended 31 December 2020 which are set out on pages 3 to 10.

Responsibilities and basis of report

As the charity trustees of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....*Christopher Bush*.....

Christopher Bush FCA
Berkeley Bate Outsourcing LLP
Chartered Accountants
Blakey Road
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SP1 2LP

Dated:.....*20 April 2021*.....

fr Daniel Fisher
02/05/21