



# ANNUAL REPORT 2022-2023

## **Christian Dental Fellowship**

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Charity Commission registration number: 261350

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# WELCOME TO THE CHRISTIAN DENTAL FELLOWSHIP

## Message from the President Karen Paterson.

This report covers period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023. Coming out of the Covid 19 Pandemic has seen many opportunities and has resulted in new and exciting avenues for CDF to explore. However, these new openings and expansion of existing ones also means that there is a need for strengthening our foundations. We want CDF to be ready for new opportunities and to have structures and policies in place that are robust and appropriate in this new era whilst fulfilling the aims and objectives of the Christian Dental Fellowship from its foundation 70 years ago. I believe God is giving us a vision of where He is leading the fellowship. For this we need wisdom, discernment, teamwork and grace as we seek to work alongside others who also love the Lord and have similar aims as those of the fellowship.

## Summary of the purposes of the charity as set out in its governing document

We seek to provide an active Christian influence in the dental profession by:

- Uniting and equipping Christians working in the dental profession to live out their Christian faith in life and at work
- Encouraging and supporting dental students and dental care professionals in their training and those who have recently qualified
- Offering practical and spiritual support to Mission Partners throughout the world, helping to meet specific needs.

Membership of the Charity is open to all dentists and dental personnel who profess faith in Christ. At CDF we seek to provide an active Christian influence in the dental profession.

## Summary of the main achievements.

We seek to unite and equip Christians working in the dental profession to live out their Christian faith in life and at work. We did this by

- Arranging an annual conference celebrating 70<sup>th</sup> Years of CDF and the first in person conference since the Covid 19 pandemic.
- Encouraging regional meetings around the UK.
- Publishing a quarterly magazine, Three-in-One and a regular prayer diary.
- Offering pastoral care support through a Pastoral Care Coordinator.
- Offering support to students through our student coordinator.
- Financial and prayer support for mission partners and other charities.
- Participation in the national Thy Kingdom Come prayer event through Transform Work UK.

## Financial review

Our Financial position for the reporting year is healthy, with the main source of income being generated from our member contribution and subscriptions. This enables us to afford Missional giving and support student ministry. Robust checks and balances are in place to uphold financial accountability and integrity.

***Karen Paterson***

***President***

***Christian Dental Fellowship***

# The year in more detail

## Member engagement and support:

The focus this year has been one core task; how can we ensure people know CDF exists? The Vision and Development group commissioned CDF business cards to be used by members to spread the word about the Fellowship. The group also commissioned CDF-branded merchandise which was distributed at five universities' at Fresher's Fayres. Work has also commenced on compiling a CDF video to go on our website to give the public and prospective new members a snapshot of what CDF means to people.

We have continued to use Zoom for monthly prayer meetings, but we have also expanded its use to hold a number of different types of meetings on the platform including a meeting for new members, and a meeting for students. Plans are also underway to hold a regular meeting for working mums in the Fellowship and to support those working in an NHS context. There is also a desire to develop a "Home Worker" post. The aim of this post is to initially grow our support for students and new graduates. We hope to be able to report further on this next year.

Malcolm Prideaux, Regional Group Coordinator has worked hard encouraging our Regional Groups and we want to record our thanks to all the regional reps for their hard work in organising events for members. We see our Regional Groups as a key resource in providing supporting for members at all stages of life.

We continue to engage with the membership through our magazine Three-in-One, our quarterly prayer diary, social media, and the pastoral care scheme. We have also looked to optimise our website, so it includes more key words and phrases that are used when carrying out Internet searches. We hope this will make it easier for potential new members to find us online.

The Fellowship currently has 270 members continuing the decline seen over the past 4 years. (284 in 2021/22, 285 in 2020/21, 301 in 2019/20 and 311 in 2018/19).



### **Family Conference:**

The first in-person CDF Conference in three years, took place between 4 to 6 November 2022. This proved to be a very welcome time of reacquainting with one another as a Fellowship and of newcomers to conference. Conference Secretaries Vicky and Jonathan Graham organised a wonderful weekend, celebrating 70 years of CDF. Our speaker was Ruth Perrin explored the topic of Liminality – meeting God in the desert. Clinical Speaker, Dr Rebecca John looked at the ‘Acute management of dental injuries in children and young adults’. We would like to record our thanks to everyone who made this event so special.

### **Governance and administration**

This year saw a number of Council members step down after many dedicated years of service. We said goodbye to: Tracey Dalby – Three-in-One Editor, Kirsty Gayton – General Secretary, Jonathan Longhurst – Mission Partner Secretary and Maureen Richards – Honorary Treasurer. We thank them for all their dedicated service. We also want to record our thanks to Prince Thomas who concluded his term as CDF President at Conference in November. Karen Paterson has succeeded Prince Thomas as CDF President.

We were pleased to welcome onto Council the following members: Simon Crewe - Mission Partner, Liz Roebuck- General Secretary, Peter Thornley - Acting Honorary Treasurer and Naomi Wilson, Three-in-One Editor.

New members of Council combined have renewed our desire to prepare for the future leading to a review of the constitution and our charitable giving. As at 31<sup>st</sup> March these reviews had not yet concluded and we hope to report on these next year.

### **Statement on public benefit**

We have a duty to report on our organisation’s public benefit under Section 4 of the Charities Act 2011. We are confident we meet those public benefit requirements having taken Charity Commission guidance into consideration. The majority of the Charity's activities are specifically for a distinct group of the public, namely those working in the dental profession and those associated with them. However, the work of the charity extends to missions around the world helping people and providing dental services they would otherwise be unable to receive.

# FINANCIAL SUMMARY

## Review of the charity's financial position at the end of the period

The accounts are for the 12-month period 1st April 2022 to 31st March 2023. Full details of the financial transactions are contained in the charity accounts on pages 11 to 14.

The total incoming resources for the year amounted to £60,847.89 (2022 £45,935.15). After deducting resources expended of £53,349.92 (2022 £32,019.36), the net surplus was £7,462.97. This compares to net surplus of £13,915.79 in the previous financial year. All of CDF's income comes from the members donations. Income and expenditure was higher than last year as the conference moved from online back to an in person conference. Spending on mission support was also higher than in 2022 and we were able to pay out an elective bursary of £300 to student member Sarah Wallace.

£2812.50 was donated to the Conference Bursary Fund (2022 £317.64). with £1,752.00 being used to support people attending the conference. This balance of £1,060.50 will be carried forward to the 2023 residential conference running in October 2023.

£25,760.00 was paid out to Mission Partners and elective support (2022 £24,970.00). These payments were made up of the restricted gifts and unrestricted funds.

## Assets and reserves

The charity maintains a general unrestricted fund, which represents funds which are expendable at the discretion of the Trustees in furtherance of the Objects of the charity. Such funds may be held in order to fund both working capital and investment capital.

In 2022 the Trustees decided the unrestricted reserve should not fall below £10,000. £8,000 was considered a contingency reserve for the running of the charity. This is held to ensure good cash flow and to ensure the organisation can meet its commitments in the event of a sudden drop in income or rise in expenditure. £2,000 was to fund any emergency needs of our Mission Partners. At the end of the financial year the balance on unrestricted fund was £37,643.99 (2022 £31,968.71) These additional funds will be used in 2023 to support new projects such as the home worker.

CDF also has the following designated and restricted funds

**Conference** - This restricted fund represents the accumulated net surplus from previous conferences and is held to fund future conferences. The balance at the end of the year was £8,831.01 (2022 £11,068.82). This decrease reflects the deposit paid in advance for 2023.

**Mission** – A restricted fund of donations given for our Mission Partners. At the end of the year the balance on this fund was zero showing that all the monies donated specifically for our mission partners has been passed onto them

**Conference Bursary** - This money is donated to allow delegates on low incomes and/or children to attend at a reduced price. The balance at the end of the year was £2,688.14 (2022 £1,627.64)

At the end of the year CDF held £52,163.14 in all its bank accounts (2022 £44,665.17). Of this £14,519.15 was restricted income (conference fund, conference bursary and £3,000 in a new student worker fund.)

### **Principal risks and going concern**

The main risk to CDF is a reduction in donations and subscriptions. In the first instance reserves would be used to continue with expenditure. Longer term mission support could be reduced. The assessment of CDF is that it is a going concern.



## Structure, Governance and Management

<b>Charity Full Name</b>	The Christian Dental Fellowship
Other names it uses	CDF
Registered Charity number	261350
Registered charity address	19 Beverley Close Exeter EX2 5NJ
Type of governing document	Written Constitution. Formed on 4th May 1954
How is the charity constituted?	Unincorporated organization
Trustee selection methods including details of any constitutional provisions	Trustees are selected from long standing members of the fellowship.

### Organisational structure.

CDF is run by a Council made up of CDF Trustees and other volunteers. It meets twice a year to review and plan the activities of the Charity. Trustees usually meet regularly throughout the year.

An Annual General Meeting (AGM) is held in addition to the Council meetings. All members of the Christian Dental Fellowship are invited to attend the AGM.

All Trustees give their time freely and no Trustee remuneration was paid in the year. Trustee expenses paid in the year are identified within the accounts. Trustees are required to disclose any relevant interest and withdraw from decisions where a conflict of interest arises.

The Christian Dental Fellowship is a member of The International Christian Medical & Dental Association (UK) registered charity 1188743.

## COUNCIL MEMBERS

<i>Name</i>	<i>Office</i>	<i>Dates acted if not for whole year</i>
Prince Thomas	President & Trustee until 8 <sup>th</sup> Oct 22. Immediate Past President from 8 <sup>th</sup> Oct 22	
Martyn Green	Vice President & Trustee	
Kirsty Gayton	General Secretary and Trustee	Until 8 <sup>th</sup> October 2022
Maureen Richards	Honorary Treasurer and Trustee	Until 4 <sup>th</sup> February 2023
Vicky Rushton	Conference Secretary	
Tracey Dalby	Three-in-One Editor	Until 8 <sup>th</sup> October 2022
Karen Paterson	Pastoral Care Coordinator until 8 <sup>th</sup> Oct 22. President & Trustee from 8 <sup>th</sup> Oct 22	
Sarah Petersen	Student Coordinator	
Susie Matthew	Prayer Calendar Coordinator	
Cathy Fordyce	Vision & Development Coordinator	
Jonathan Longhurst	Mission Partner Secretary	Until 8 <sup>th</sup> October 2022
Malcolm Prideaux	Regional Group coordinator	
Jacqui Knowles	Dental Care Professional Representative	
Naomi Wilson	Three-in-One Editor	From 8 <sup>th</sup> October 2022
Elizabeth (Liz) Roebuck	General Secretary & Trustee	From 8 <sup>th</sup> October 2022
Simon Crewe	Mission Partner Secretary	From 8 <sup>th</sup> October 2022
Peter Thornley	Honorary Treasurer	From 4 <sup>th</sup> February 2023
Margaret Reynolds	Pastoral Care Coordinator	From 8 <sup>th</sup> October 2022.

### Name of other key personnel

Karen Silcox - Administrator

### Declaration

The Trustees declare that they have approved the Trustees' report above. Signed on behalf of the charity's Trustees

#### Signature

*Karen Paterson*

#### Full Name

Karen  
Paterson

#### Position

CDF  
President

#### Date

09 / 02 / 2023

## Christian Dental Fellowship

### Receipts and Payments accounts 1st April 2022 to 31st March 2023

Receipts		<i>Unrestricted</i>	<i>Mission</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Student work</i>	<i>Total Funds 2023</i>	<i>Total Funds 2022</i>
Subscriptions		11,064.34					<b>11,064.34</b>	11,334.34
Donations – general		10,604.26	6,568.12			3000.00	<b>20,172.38</b>	16,023.26
Donations - Conference			5155.00		1955.00		<b>7,110.00</b>	7,574.42
Gift aid refunded		4,606.14	2,532.53		562.50		<b>7,701.17</b>	11,003.13
Conference fees				13,185.00	295.00		<b>13,480.00</b>	0.00
Bank Interest		48.01		521.99			<b>570.00</b>	0.00
Legacy		750.00					<b>750.00</b>	0.00
<b>Total Receipts</b>		<b>27,072.75</b>	<b>14,255.65</b>	<b>13,706.99</b>	<b>2,812.50</b>	<b>3,000.00</b>	<b>60,847.89</b>	<b>45,935.15</b>
<b>Payments</b>								
Newsletter & prayer calendar		1857.85					<b>1,857.85</b>	1801.60
Website		159.60					<b>159.60</b>	1296.80
Conference Expense	1	568.40		15,944.80	1752.00		<b>18,265.20</b>	(1,696.65)
Mission partner & elective support	2	3,640.00	22,120.00				<b>25,760.00</b>	24,970.00
Running costs	3	7,307.27					<b>7,307.27</b>	5,647.61
<b>Total Payments</b>		<b>13,533.12</b>	<b>22,120.00</b>	<b>15,944.80</b>	<b>1,752.00</b>	<b>0.00</b>	<b>53,349.92</b>	<b>32,019.36</b>
<b>Net Surplus / (Deficit)</b>		<b>13,539.63</b>	<b>(7,864.35)</b>	<b>(2,237.81)</b>	<b>1,060.50</b>	<b>3,000.00</b>	<b>7,497.97</b>	<b>13915.79</b>
<b>Transfers between funds</b>								
Use of Unrestricted funds for mission support		(7,864.35)	7,864.35				<b>0.00</b>	0.00
<b>Cash balance 1<sup>st</sup> April 2022</b>		31,968.71	0.00	11,068.82	1,627.64	<b>0.00</b>	<b>44,665.17</b>	30,749.38
<b>Cash balance 31<sup>st</sup> March 2023</b>		<b>37,643.99</b>	<b>0.00</b>	<b>8,831.01</b>	<b>2,688.14</b>	<b>3,000.00</b>	<b>52,163.14</b>	<b>44,665.17</b>

### Statement of assets and liabilities

Cash funds	<i>Note</i>	<i>Unrestricted</i>	<i>Mission</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Student Work</i>	<i>Total Funds 2023</i>	<i>Total Funds 2022</i>
CAF Bank Account		37,643.99	0.00	0.00	0.00	3,000.00	<b>40,643.99</b>	31,968.71
TSB Bank account		0.00	0.00	8,831.01	2,688.14	0.00	<b>11,519.15</b>	12,696.46
Gift aid to be reclaimed		323.39	198.78	0.00	0.00	0.00	<b>522.17</b>	1,060.00
Subscriptions received in advance		(4,789.26)	0.00	0.00	0.00	0.00	<b>(4,789.26)</b>	(4,537.50)
<b>Total assets less liabilities</b>		<b>33,178.12</b>	<b>198.78</b>	<b>8,831.01</b>	<b>2,688.14</b>	<b>3,000.00</b>	<b>47,896.05</b>	<b>41,187.67</b>

Karen  
Paterson

09 / 03 / 2023

### Notes to the accounts

#### 1. Conference expenses paid out during 2022-23

	<i>Unrestricted</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Total Funds 2023</i>	<i>Total Funds 2022</i>
Deposit for 2023 conference (next financial year)	0.00	3,544.00	0.00	<b>3,544.00</b>	2,916.00
Venue Hire for 2022 conference	0.00	11,743.00	1,752.00	<b>13,495.00</b>	0.00
Refund from Hothorpe Hall	0.00	0.00	0.00	<b>0.00</b>	(5,200.00)
Speaker fee	568.40	0.00	0.00	<b>568.40</b>	0.00
Video editing & licensing 2021 online conference	0.00	0.00	0.00	<b>0.00</b>	150.00
Overheads and activities 2021 online conference	0.00	0.00	0.00	<b>0.00</b>	437.35
Other costs 2022 conference	0.00	657.80	0.00	<b>657.80</b>	0.00
<b>Total</b>	<b>568.40</b>	<b>15,944.80</b>	<b>1,752.00</b>	<b>18,265.20</b>	<b>(1696.55)</b>



## 2. Mission partner support

	<i>Unrestricted</i>	<i>Conference</i>	<i>Mission</i>	<i>Total Funds 2023</i>	<i>Total Funds 2022</i>
Simon & Grace Stretton Downes – SIM UK	0.00	0.00	6,252.50	<b>6,252.50</b>	5,245.00
McDonalds – BMS	0.00	0.00	6,252.50	<b>6,252.50</b>	6,659.00
L Smith - Acacia Partnership Trust	0.00	0.00	6,252.50	<b>6,252.50</b>	5,953.00
Tony Giles	0.00	0.00	625.00	<b>625.00</b>	2,760.00
Andy Patching	0.00	0.00	0.00	<b>0.00</b>	300.00
SIM UK – Hardyman	940.00	0.00	0.00	<b>940.00</b>	0.00
Chris Barton (Support for Glory)	1000.00	0.00	0.00	<b>1,000.00</b>	0.00
SIM UK – Trinity Dental School	0.00	0.00	912.50	<b>912.50</b>	0.00
Bridge 2 Aid	0.00	0.00	912.50	<b>912.50</b>	0.00
Dentaid	0.00	0.00	912.50	<b>912.50</b>	2,063.00
UCCF	500.00	0.00	0.00	<b>500.00</b>	990.00
ICMDA	1,000.00	0.00	0.00	<b>1,000.00</b>	1,000.00
Transform Work UK	200.00	0.00	0.00	<b>200.00</b>	0.00
<b>Total</b>	<b>3,640.00</b>	<b>0.00</b>	<b>22,120.00</b>	<b>25,760.00</b>	<b>24,970</b>

### Notes

- i. In 2022/23 a new mission giving policy was enacted. This aim of this policy was to give the mission partners some stability in their giving. It was agreed that CDF would give mission partners a minimum £16,000 plus their share of the conference giving. This would be split equally three ways between Lynne Smith, Simon & Grace Stretton-Downes and Neil and Jane MacDonald. In addition, Bridge 2 Aid, The Liberia Dental Therapy School and Dentaid all received monies from the conference giving.
- ii. Towards the end of this financial year Tony Giles was able to travel again and, as his status as a mission partner is still valid, received a small grant towards this from mission partner funds.
- iii. The payment to Chris Barton covered a donation towards training fees for Glory Tumwebaze, a dental nurse who has worked with previous CDF Mission Partner Chris Barton in the past and has previously been supported by CDF to work in Rugarama Hospital, West Uganda
- iv. CDF member Debbie Hardyman received a one-off gift as she begins work in Madagascar. It is likely that the level of support she receives will be reviewed over the next 12 months.

## Running Costs

	<b><i>Unrestricted</i></b>	<b><i>Total Funds 2023</i></b>	<b><i>Total Funds 2022</i></b>
Production of accounts	50.00	<b>50.00</b>	31.14
Administrator's fees and expenses	3424.15	<b>3,424.15</b>	4,754.24
Insurance	539.72	<b>539.72</b>	554.85
Bank fees	72.00	<b>72.00</b>	96.00
Zoom licence	0.00	<b>0.00</b>	143.88
Sundry expenses	220.12	<b>220.12</b>	67.50
Elective Bursary	300.00	<b>300.00</b>	0.00
CDF Promotional materials	445.16	<b>445.16</b>	0.00
Volunteer Expenses	446.70	<b>446.70</b>	0.00
Printing Postage and Stationery	1809.42	<b>1809.42</b>	0.00
<b>Total</b>	<b>7,307.27</b>	<b>7,307.27</b>	<b>5,647.61</b>

**Note** The invoice for Zoom 2022/23 will appear in the 2023/24 accounts as the payment was not processed in the 2022/23 financial year.

### 3. Transactions involving trustees

Trustees of the charity do not receive any payment for acting as a trustee. Expenses incurred by Trustees are reimbursed based on expenses incurred. The total of such expenses in this year was £76.

## **CHRISTIAN DENTAL FELLOWSHIP**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the Fellowship for the year ended 31 March 2022 as set out in pages 12-15

#### ***Responsibilities of the Trustees and the Examiner:***

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### ***Basis of independent examiner's report***

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### ***Independent examiner's statement.***

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the following requirements have not been met:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:      Chris Smith







Chris Smith. FCA

46 Cornflower Way, East Leake, Loughborough. LE12 6TG.

Date:    09 / 03 / 2023

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