



# ANNUAL REPORT 2021-2022

## **Christian Dental Fellowship**

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Charity Commission registration number: 261350

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# WELCOME TO THE CHRISTIAN DENTAL FELLOWSHIP

## Message from the President Prince Thomas.

This report covers period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022. During this period the SARS-CoV-2 global pandemic was continuing to cause disruption and the dental profession continued to face challenges.

The Fellowship has continued to support members as they, like everyone moved out of a cycle of lockdowns and temporary measures to a place of living with Covid as an everyday reality. The challenges our members have faced may have been different to that of 12 months ago but the Fellowship has still been able to provide support and compassion for all.

CDF has been able to show compassion on a wider scale by being part of a group along with the International Christian Medical and Dental Fellowship, The Global Child Dental Fund and the Christian Medical Fellowship by sending dental supplies to those affected by the conflict in Ukraine. As we look to the future, we continue to seek ways we can witness for The Lord Jesus in the dental world.

## Summary of the purposes of the charity as set out in its governing document

We seek to provide an active Christian influence in the dental profession by:

- Uniting and equipping Christians working in the dental profession to live out their Christian faith in life and at work
- Encouraging and supporting dental students and dental care professionals in their training and those who have recently qualified
- Offering practical and spiritual support to Mission Partners throughout the world, helping to meet specific needs.

Membership of the Charity is open to all dentists and dental personnel who profess faith in Christ. At CDF we seek to provide an active Christian influence in the dental profession.

## Summary of the main achievements.

We seek to unite and equip Christians working in the dental profession to live out their Christian faith in life and at work. We do this by

- Arranging an annual conference (held online for the first time).
- Encouraging regional meetings around the UK
- Publishing a quarterly magazine called Three-in-One and a regular prayer diary
- Offering pastoral care support through a Pastoral Care Coordinator
- Offering support to students through our student coordinator, support of university CUs and UCCF.
- Financial and prayer support for 8 mission partners and other charities in the last 12 months

## Financial review

Our Financial position for the reporting year appears healthy, with the main source of income being generated from our member contribution and subscriptions. This enables us to afford Missional giving and support student ministry. Robust checks and balances are in place to uphold financial accountability and integrity.

***Prince Thomas***

***President***

***Christian Dental Fellowship***

# The year in more detail

## Member engagement and support:

The use of online technologies continued to be a feature of this year. Our monthly online prayer meetings have remained popular even when meeting in person became an option. These have developed over time allowing people to pray for each other in breakout rooms and also allowing members to build up regional connections as well.

During this year regional groups have been able to meet again in person since the beginning of the pandemic and it has been very encouraging to see how many groups have wanted to meet again in person.

Karen Paterson has laid a strong foundation and training to offer pastoral care services to colleagues although the take up of that ministry has been low, we see this as a valuable investment going forward given the pressures in our profession.

During the year we have supported 8 mission partners and other charities. During the year Andy Patching moved on from being a CDF mission partner. He continues working in Zambia, but his work no longer has a dental focus. We wish him every blessing in the future. Our other mission partners have continued to see their travel plans disrupted. We hope that this situation will ease in the next year. Our mission partners continue to join us regularly for our monthly prayer meetings which has been a real blessing.

Communications with members has remained strong. We have been able to publish Three in One through this year. Our current editor, Tracey Dalby, indicated she wanted to step down after many years of faithful service. Tracey is in the process of handing over the reins to a new editor. We have grown our social media presence on Twitter Facebook and now Instagram.

As a mark of respect and acknowledgement Alan Vogt has been conferred a 'Honorary founder member' status by the council. We praise God for the vision of our senior members in founding this organisation.

The number of members is down slightly at 284 (previously 285 in 2020/21, 301 in 2019/20 and 311 in 2018/19).

The Vision and Development sub-group headed by Cathy Fordyce has met multiple times focusing on future strategy and wider visibility of the CDF. To do this, we have undertaken a range of new activities. We have advertised our pastoral care scheme in the dental press. We also connected with the Christian Medical Fellowship in order to increase awareness of CDF amongst dental students. We upgraded our website to allow us to show videos on our website and we are grateful to all the members who have offered to contribute to our new CDF promotional video. We have also reached out to others to learn how we can be more skilled in our use of social media.

### **Family Conference:**

We held a second online conference on 6<sup>th</sup> November 2021. The theme was “Adapting to Change- Celebrating an unchangeable God in a changing world.” Our speaker was the Reverend Stephen Cullis. As well as the inspiring talks we heard from our mission partners, had times of worship and met with other in breakout regional breakout rooms. We also had a short discussion session where delegates could choose from a range of topics from “Juggling work and family life” to “Working in practice.” We again had a lot of positive feedback, but attendance was lower than in 2020. We plan to return to a face-to-face residential conference at High Leigh conference centre on 4 to 6<sup>th</sup> November 2022.

We want to note our grateful thanks to conference secretary team of Vicky Rushton and her husband Jonathan Graham who worked so hard to put the conference together. We also thank Stephen Cullis for his excellent talks and Trinity Church Exeter for this assistance with the worship songs.

### **Governance and administration**

Karen Silcox has continued with us as administrator par excellence. During the year she has been key in supporting the work of the Fellowship alongside Kirsty Gayton and helping out with the finances along with Maureen Richards our treasurer. All Council members are volunteers, along with regional group representatives, members of the Pastoral Care and Prayer Teams. We would like to thank our Independent Examiner Mike Paterson who gives of his time above and beyond expectation

### **Statement on public benefit**

We have a duty to report on our organisation's public benefit under Section 4 of the Charities Act 2011. We are confident we meet those public benefit requirements having taken Charity Commission guidance into consideration. The majority of the Charity's activities are specifically for a distinct group of the public, namely those working in the dental profession and those associated with them. However, the work of the charity extends out to missions around the world helping people and providing dental services they would otherwise be unable to receive.

# FINANCIAL SUMMARY

## Review of the charity's financial position at the end of the period

The accounts are for the 12-month period 1st April 2021 to 31st March 2022. Full details of the financial transactions are contained in the charity accounts on pages 12 to 16.

The total incoming resources for the year amounted to £45,935.15 (2021 £41,798.43). After deducting resources expended of £32,019.36 (2021 £34,147.26), the net surplus was £13,915.79. This compares to net surplus of £7,651.17 in the previous financial year. All of the income CDF receives comes from the donations of its members. Income and expenditure were lower this year than one would normally expect as there was no face to face conference. Spending on mission support was also constrained as the trustees expected that the £5,200 paid as a deposit to Hothorpe Hall back in 2019 would be lost. However, this was repaid but not until March 2022.

£317.64 was donated to the conference bursary fund (2020 £1,310). This was the gift aid on the donations in 2021. This will be carried forward to the 2022 residential conference due in November 2022.

£24,970.00 was paid out to mission partners and elective support (2021 £23,261.00). These payments were made up of the restricted gifts and unrestricted funds.

## Assets and reserves

The charity maintains a general unrestricted fund, which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to fund both working capital and investment capital.

In 2021 the trustees decided our unrestricted reserve should not fall below £15,000. £8,000 was considered a contingency reserve for the running of the charity. This is held to ensure good cash flow and to ensure the organization can meet its commitments in the event of a sudden drop in income or rise in expenditure. £2,000 was to fund any emergency needs of our mission partners and £5,000 was held in our reserves to cover possible deposit in the event of not getting our deposit back from the administrators of Hothorpe Hall. This deposit was repaid in March 2022. Consequently, the trustees have decided that the balance of this fund should now not fall below £10,000. At the end of the financial year the balance on unrestricted fund was £31,968.71 (2021 £19,967.21) This additional funds will be used in 2022 to cover any losses arising from our first face to face conference in two years.



CDF also has the following designated and restricted funds

**Conference** - This restricted fund represents the accumulated net surplus from previous conferences and is held to fund future conferences. The balance at the end of the year was £11,068.82 (2021 £9,472.17). This increases due to the repayment of the returned deposit partially offset the cost of running the 2021 free online conference

**Mission** - This restricted fund is donations for our mission partners. At the end of the year the balance on this fund was zero showing that all the monies donated specifically for our mission partners has been passed onto them

**Conference Bursary** - This money is donated to allow delegates on low incomes and children to attend at a reduced price. Normally this is spent entirely every year but with the 2020 conference cancelled, donors elected for these bursary donations to be carried forward to be used in the face to face conference in 2022. The balance at the end of the year was £1,627.64 (2021 £1310.00) At the end of the year CDF held £44,665.17 in all its bank accounts of this only (2021 £30,749.38). Of this £12,696.46 was restricted income (conference fund & conference bursary).

### Principal risks and going concern

Due to the Covid-19 pandemic there is a risk that the giving to the charity may be reduced due to the financial instability within dentistry. The income is monitored on a regular basis. The main impact of a reduction in income will be a reduction in donations to our mission partners.

The reserves of the charity will, if necessary, cover the costs of running the business of the charity over the next financial year.

## Structure, Governance and Management

<b>Charity Full Name</b>	The Christian Dental Fellowship
Other names it uses	CDF
Registered Charity number	261350
Registered charity address	Contact: Springside Rews Close, Combe Martin EX34 0DW
Type of governing document	Written Constitution. Formed on 4th May 1954
How is the charity constituted?	Unincorporated organization
Trustee selection methods including details of any constitutional provisions	Trustees are selected from long standing members of the fellowship.

### Organisational structure.

CDF is run by a Council made up of CDF trustees and other volunteers. It meets twice a year to review and plan the activities of the Charity. Trustees usually meet twice a year, normally aligned with Council Meetings.

An Annual General Meeting is held in addition to the Council meetings. All members of the Christian dental fellowship are invited to attend the AGM.

All trustees give their time freely and no Trustee remuneration was paid in the year. Trustee expenses paid in the year are identified within the accounts. Trustees are required to disclose any relevant interest and withdraw from decisions where a conflict of interest arises.

The Christian Dental Fellowship is a member of The International Christian Medical & Dental Association (UK) registered charity 1188743.

## COUNCIL MEMBERS

<i>Name</i>	<i>Office</i>	<i>Dates acted if not for whole year</i>
Prince Thomas	President & Trustee	
Ian Harris	Vice President & Trustee	Until 9 <sup>th</sup> October 2021
Martyn Green	Vice President & Trustee	
Kirsty Gayton	General Secretary & Trustee	
Maureen Richards	Treasurer & Trustee	
Tracey Dalby	Three in One Editor	
Vicky Rusthon	Conference Secretary	
Karen Paterson	Pastoral Care Coordinator	
Siew Leng Tan	Student Coordinator	Until 9 <sup>th</sup> October 2021
Sarah Petersen	Student coordinator	Informally from Feb 2022. To be formally co-opted in May 2022
Alan Vogt	Prayer Calendar Coordinator	Until 9 <sup>th</sup> October 2021
Susie Matthew	Prayer Calendar Coordinator	From 9 <sup>th</sup> October 2021
Cathy Fordyce	Vision & Development	
Jonathan Longhurst	Mission Partner Secretary	
Malcolm Prideaux	Regional Group coordinator	
Jacqui Knowles	Dental Care Professional Representative	From 9 <sup>th</sup> October 2021

### Name of other key personnel

Karen Silcox - Administrator

### Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

#### Signature

*princethomas*

#### Full Name

Prince Thomas

#### Position

President

#### Date

23/4/2022

## Christian Dental Fellowship

### Receipts and Payments accounts 1st April 2021 to 31st March 2022

Receipts	Note	Unrestricted	Mission	Conference	Conference Bursary	Total Funds 2022	Total Funds 2021
Subscriptions		11,334.34				<b>11,334.34</b>	11,729.02
Donations – general		10,434.41	5,588.85			<b>16,023.26</b>	17,214.25
Donations - Conference			7,574.42			<b>7,574.42</b>	7,396.87
Gift aid refunded		7,769.35	2,916.14		317.64	<b>11,003.13</b>	3,823.29
Conference fees				0.00		<b>0.00</b>	1,635.00
<b>Total Receipts</b>		<b>29,538.10</b>	<b>16,079.41</b>	<b>0.00</b>	<b>317.64</b>	<b>45,935.15</b>	<b>41,798.43</b>
<b>Payments</b>							
Newsletter & prayer calendar		1,801.60				<b>1,801.60</b>	1,820.26
Website		1,296.80				<b>1,296.80</b>	159.60
Conference Expense	1	0		(1,696.65)	0.00	<b>(1,696.65)</b>	847.86
Mission partner & elective support	2	1,000.00	23,870.00	100.00		<b>24,970.00</b>	23,261.00
Running costs	3	5,647.61				<b>5,647.61</b>	8,085.54
<b>Total Payments</b>		<b>9,746.01</b>	<b>23,870.00</b>	<b>(1,596.65)</b>	<b>0.00</b>	<b>32,019.36</b>	<b>34,147.26</b>
<b>Net Surplus / (Deficit)</b>		<b>19,792.09</b>	<b>(7,790.59)</b>	<b>1,596.65</b>	<b>317.64</b>	<b>13,915.79</b>	<b>7,651.17</b>
<b>Transfers between funds</b>							
Use of Unrestricted funds for mission support		(7,790.59)	7,790.59			<b>0.00</b>	0.00
<b>Cash balance 1<sup>st</sup> April 2021</b>		<b>19,967.21</b>	<b>0.00</b>	<b>9,472.17</b>	<b>1,310.00</b>	<b>30,749.38</b>	23,098.21
<b>Cash balance 31<sup>st</sup> March 2022</b>		<b>31,968.71</b>	<b>0.00</b>	<b>11,068.82</b>	<b>1,627.64</b>	<b>44,665.17</b>	<b>30,749.38</b>

### Statement of assets and liabilities

Cash funds	<i>Note</i>	<i>Unrestricted</i>	<i>Mission</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Total Funds 2022</i>	<i>Total Funds 2021</i>
CAF Bank Account		31,968.71	0.00	0.00	0.00	<b>31,968.71</b>	20,043.24
TSB Bank account		0.00	0.00	12,696.46	0.00	<b>12,696.46</b>	10,706.14
Gift aid to be reclaimed		789.00	271.00			<b>1,060.00</b>	5,001.42
Subscriptions received in advance		(4,537.50)	0.00	0.00	0.00	<b>(4,537.50)</b>	(4,537.50)
Payments for Oct 2020 conference						<b>0.00</b>	5,200.00
<b>Total assets less liabilities</b>		<b>28,220.21</b>	<b>271.00</b>	<b>12,696.46</b>	<b>0.00</b>	<b>41,187.67</b>	<b>36,413.30</b>

### Notes to the accounts

#### 1. Conference expenses paid out during 2021-22

	<i>Unrestricted</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Total Funds 2022</i>	<i>Total Funds 2021</i>
Deposit for 2022 conference (next financial year)	0.00	2,916.00	0.00	<b>2,916.00</b>	0.00
Refund from Hothorpe Hall		(5,200.00)		<b>(5,200.00)</b>	0.00
Mission partner support paid into conference bank account	0.00	100.00	0.00	<b>100.00</b>	0.00
Speaker fee	0.00	0.00	0.00	<b>0.00</b>	150.00
Video editing & licensing 2021 online conference	0.00	150.00		<b>150.00</b>	237.30
Overheads and activities 2021 online conference	0.00	437.35	0.00	<b>437.35</b>	460.56
<b>Total</b>	<b>0.00</b>	<b>(1,596.65)</b>	<b>0.00</b>	<b>(1,596.65)</b>	<b>847.86</b>

#### Notes

- i. CDF has paid a deposit for a residential conference to be held in Hothorpe Hall in October 2020. In the summer of 2020 Hothorpe Hall went into administration. Even though a buyer has been found the new owners would no longer be offering conferences. In total CDF paid Hothorpe Hall £5,200 in deposits for the 2020 conference. CDF joined at list of creditors and was able to recover the £5,200 deposit which was received in March 2022.

## 2. Mission partner support

	<i>Unrestricted</i>	<i>Conference</i>	<i>Mission</i>	<i>Total Funds 2022</i>	<i>Total Funds 2021</i>
Simon & Grace Stretton Downes – SIM UK	0.00	0.00	5,245.00	<b>5,245.00</b>	3,218.00
L Smith - Acacia Partnership Trust	0.00	0.00	5,953.00	<b>5,953.00</b>	3,753.00
Tony Giles	0.00	0.00	2,760.00	<b>2,760.00</b>	3,218.00
Andy Patching	0.00	100.00	200.00	<b>300.00</b>	4,343.00
Dentaid	0.00	0.00	2,063.00	<b>2,063.00</b>	2,323.00
UCCF	0.00	0.00	990.00	<b>990.00</b>	1,116.00
McDonalds – BMS	0.00	0.00	6,659.00	<b>6,659.00</b>	4,290.00
ICMDA	1,000.00	0.00	0.00	<b>1,000.00</b>	1,000.00
<b>Total</b>	<b>1,000.00</b>	<b>100.00</b>	<b>23,870.00</b>	<b>24,970.00</b>	<b>23,261.00</b>

### Notes

- i. Overall, the amount of money given to mission partners was the same as in 2020/21. However, the distribution amongst mission partners has changed due to changes in circumstances.
- ii. During the year Andy Patching stopped being a CDF Mission Partner because his area of work is now no longer dental related. CDF members are still able to support Andy individually through this Stewardship account.
- iii. Payments to Tony Giles have been paused until he is able to go overseas again.
- iv. The donation to ICMDA is now considered part of the normal CDF running cost and will not be ducted from monies donated for mission.

### 3. Running Costs

	<i>Unrestricted</i>	<i>Total Funds 2022</i>	<i>Total Funds 2021</i>
Production of accounts	31.14	<b>31.14</b>	50.00
Administrator's fees and expenses	4,754.24	<b>4,754.24</b>	6,890.56
Insurance	554.85	<b>554.85</b>	671.86
Bank fees	96.00	<b>96.00</b>	69.00
Zoom licence	143.88	<b>143.88</b>	292.12
Sundry expenses	67.50	<b>67.50</b>	85.00
<b>Total</b>	<b>5,647.61</b>	<b>5,647.61</b>	<b>8,058.54</b>

### 4. Transactions involving trustees

Trustees of the charity do not receive any payment for acting as a trustee. Expenses incurred by trustees are reimbursed based on expenses incurred. The total of such expenses in this year was £32.50.

## **CHRISTIAN DENTAL FELLOWSHIP**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022**

I report on the accounts of the Fellowship for the year ended 31 March 2022 as set out in pages 12-15

#### ***Responsibilities of the Trustees and the Examiner:***

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

#### ***Basis of independent examiner's report***

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### ***Independent examiner's statement.***

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the following requirements have not been met:
  - to keep accounting records in accordance with section 130 of the 2011 Act and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Michael Paterson. CA

15A Burleigh Road, West Bridgford, Nottingham NG2 6FP

Date: 10 August 2022



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SIGNED

**08 / 16 / 2022**

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