

CDF

CHRISTIAN DENTAL FELLOWSHIP



ANNUAL REPORT 2020-2021

Christian Dental Fellowship

Email: cdfadmin@cdf-uk.org

Website: www.cdf.org.uk

Charity Commission registration number: 261350

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WELCOME TO THE CHRISTIAN DENTAL FELLOWSHIP

Message from the President Prince Thomas.

This report covers period 1st April 2020 to 31st March 2021. This period coincides with the start of the SARS-CoV-2 global pandemic. The dental profession was severely disrupted with dental practices being ordered to shut only to reopen several months later with procedures much changed.

During this time the Christian Dental Fellowship sought to support members through prayer and pastoral support using online communication more than ever. As we review this 12 months let us be grateful for how The Lord has sustained us throughout this time and mourn with those who have suffered loss.

Looking ahead we want to recognise that this period of change has given us the opportunity to use online more than ever bringing unexpected benefits to our membership. As the world begins to move back to normality, we are keen to build on the good which has come out of this time of change.

Summary of the purposes of the charity as set out in its governing document

We seek to provide an active Christian influence in the dental profession by:

- Uniting and equipping Christians working in the dental profession to live out their Christian faith in life and at work
- Encouraging and supporting dental students and dental care professionals in their training and those who have recently qualified
- Offering practical and spiritual support to Mission Partners throughout the world, helping to meet specific needs.

Membership of the Charity is open to all dentists and dental personnel who profess faith in Christ. At CDF we seek to provide an active Christian influence in the dental profession.

Summary of the main achievements.

We seek to unite and equip Christians working in the dental profession to live out their Christian faith in life and at work. We do this by

- Arranging an annual conference held online for the first time
- Encouraging regional meetings around the UK

- Publishing a quarterly magazine called Three-in-One and a regular prayer diary
- Offering pastoral care support through a Pastoral Care Coordinator
- Offering support to students through our student coordinator, support of university CUs and UCCF.
- Financial and prayer support for 5 overseas mission partners in the last 12 months

Financial review

Our Financial position for the reporting year appears healthy, with the main source of income being generated from our member contribution and subscriptions. This enables us to afford Missional giving and support student ministry. Robust checks and balances are in place to uphold financial accountability and integrity.

Prince Thomas

President

Christian Dental Fellowship

The year in more detail

Member engagement and support:

The adoption of online technologies such as video calling like Zoom by the majority of the population has allowed us to connect with members like never before. A call to prayer in March 2020 developed into a weekly then monthly fellowship prayer meeting. This prayer meeting has been consistently well attended, giving the opportunity for regular fellowship. This has been especially valuable to those who have not been able to attend the residential conference and to our overseas mission partners who have been able to attend with an ease not possible before.

We have had a special focus on offering pastoral support to those in need. This work lead by Karen Paterson has been invaluable during this time. In order to provide the best support to members, the pastoral care team have undertaken training for this role. We have also made changes to our constitution to include providing pastoral care as an aim of the Fellowship.

Due to the pandemic restrictions, there were no student elective bursaries awarded this year. However, on 2nd July we held an online event for students and newly qualified dentists which was very well received with 14 people attending.

Many of our regional groups have made use of messaging and video technologies like WhatsApp and Zoom to keep in touch and support each other. We have worked to strengthen our regional groups by appointing Malcom Prideaux as our new regional group coordinator and organised a meeting of the regional group coordinators.

We have continued to support all our mission partners financially even though some of their trips have been delayed. We have benefited greatly from the increased contact that we have had with our mission partners during this time through video calls from overseas or here in the UK.

Communications with members has remained strong. We have been able to publish Three in One through this year and we have developed our social media presence by starting a Twitter account and publishing content on a daily basis on Twitter and Facebook.

The number of members is down slightly at 285 (previously 301 in 2019/20 and 311 in 2018/19). We want to be able to reach more people and to this end have created a Vision and Development

sub group of the Council led by Cathy Fordyce. This group which met for the first time in February 2021. The group has already looked to publicise the Pastoral Care Scheme in dental publications and is seeking to build practical links with the International Christian Medical and Dental Association (ICMDA) and the Christian Medical Fellowship (CMF).

Family Conference:

A Family Conference at Hothorpe Hall was scheduled for October 2020. Despite our best efforts it was simply not able to hold a face to face conference in 2020 as planned. Instead at short notice an online conference was arranged held on 7th November 2020. This was extremely successful with over 100 delegates signing up. We had a talk from speaker Ruth Perrin plus input from our mission partners. We shared in times of worship, prayer and an Agape meal at the end of the morning. The feedback we had was overwhelmingly positive. Going forward, we hope to have an online conference as part of our regular programme. We are grateful to Trinity Church Exeter for their help with the video and music production.

We want to note our grateful thanks to conference secretary Frances Vose for her hard work during this time and welcome Vicky Rushton and her husband Jonathan Graham into this role.

Unfortunately, Hothorpe Hall went into administration and is no longer available for our conference. An online conference has been planned for November 2021.

Governance and administration

Karen Silcox has continued with us as administrator. During the year she has been key in supporting the online work.

All Council members are volunteers, along with regional group representatives, members of the Pastoral Care and Prayer Teams. We would like to thank our Independent Examiner Mike Paterson who gives of his time above and beyond expectation.

Statement on public benefit

We have a duty to report on our organisation's public benefit under Section 4 of the Charities Act 2011. We are confident we meet those public benefit requirements having taken Charity Commission guidance into consideration. The majority of the Charity's activities are specifically for a distinct group of the public, namely those working in the dental profession and those associated with them. However, the work of the charity extends out to missions around the world helping people and providing dental services they would otherwise be unable to receive.

FINANCIAL SUMMARY

Review of the charity's financial position at the end of the period

The accounts are for the 12-month period 1st April 2020 to 31st March 2021. Full details of the financial transactions are contained in the charity accounts on pages 12 to 16.

The total incoming resources for the year amounted to £41,798.43 (2020 £59,316.48). After deducting resources expended of £34,147.26 (2020 £58,127.41), the net surplus was £7,651.17. This compares to net surplus of £1,189.07 in the previous financial year. All of the income CDF receives comes from the donations of its members. Income and expenditure was lower this year due to the fact there were no face to face conferences. £1,310 was donated to the conference bursary fund (2020 £2,385.00). This will be carried forward to the 2022 residential conference.

£23,261.00 was paid out to mission partners and elective support (2020 £32,669.50). These payments were made up of the restricted gifts and unrestricted funds. Less was paid out for two main reasons. Firstly, not all the gift aid due for this period was claimed as quickly as in previous years due to disruption caused by the pandemic. Secondly more reserves were set aside to cover potential future costs arising from the loss of our conference venue. Thirdly, the designation of the student coordinator fund meant there was also less available in the earlier part of the year.

Assets and reserves

The charity maintains a general unrestricted fund, which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to fund both working capital and investment capital. The trustees have decided that the balance of this fund should not fall below £15,000. Of that £15,000, £8,000 should be held as a contingency reserve for the charity. This is held to ensure good cash flow and to ensure the organization can meet its commitments in the event of a sudden drop in income or rise in expenditure. The £2,000 is held to fund any emergency needs our mission partners may have. £5,000 is held to cover possible deposit requirements for the annual conference in 2022. At present a £5,200 deposit is held by the new owners of Hothorpe Hall and a claim has been made through the administrators of the estate. At the end of the financial year the balance on unrestricted fund was £19,967.21 This includes additional funds to cover future costs arising from the loss of our conference venue.

CDF also has the following designated and restricted funds

Student coordinator - supports the work of the student coordinator. At the end of the year the balance on this fund was £0 as the Council decided to undesignate this fund and treat costs for the mission coordinator as ordinary running costs of the Fellowship.

Conference - This restricted fund represents the accumulated net surplus from previous conferences and is held to fund future conferences. The balance at the end of the year was £9,472.17.

Mission - This restricted fund is donations for our mission partners. At the end of the year the balance on this fund was zero showing that all the monies donated specifically for our mission partners has been passed onto them

At the end of the year CDF held £30,749.38 in its bank accounts of this only £9,472.17 was restricted income (conference fund)

Conference Bursary - This money is donated to allow delegates on low incomes and children to attend at a reduced price. Normally this is spent entirely every year but with the 2020 conference cancelled, donors elected for these bursary donations to be carried forward to 2022.

Principal risks and going concern

Due to the Covid-19 pandemic there is a risk that the giving to the charity may be reduced due to the financial instability within dentistry. The income is monitored on a regular basis. The principle effect of a reduced income will be the reduced donations given to our mission partners.

The reserves of the charity will, if necessary, cover the costs of running the business of the charity over the next financial year.

Structure, Governance and Management

Charity Full Name	The Christian Dental Fellowship
Other names it uses	CDF
Registered Charity number	261350
Registered charity address	Contact: Springside Rews Close, Combe Martin EX34 0DW
Type of governing document	Written Constitution. Formed on 4th May 1954
How is the charity constituted?	Unincorporated organization
Trustee selection methods including details of any constitutional provisions	Trustees are selected from long standing members of the fellowship.

Organisational structure.

CDF is run by a Council made up of CDF trustees and other volunteers. It meets twice a year to review and plan the activities of the Charity. Trustees usually meet twice a year, normally aligned with Council Meetings.

An Annual General Meeting is held in addition to the Council meetings. All members of the Christian dental fellowship are invited to attend the AGM.

All trustees give their time freely and no Trustee remuneration was paid in the year. Trustee expenses paid in the year are identified within the accounts. Trustees are required to disclose any relevant interest and withdraw from decisions where a conflict of interest arises.

The Christian Dental Fellowship is a member of the The International Christian Medical & Dental Association (UK) registered charity 1188743.

COUNCIL MEMBERS

<i>Name</i>	<i>Office</i>	<i>Dates acted if not for whole year</i>
Prince Thomas	President & Trustee	
Ian Harris	Vice President & Trustee	
Martyn Green	Vice President & Trustee	
Kirsty Gayton	General Secretary & Trustee	
Maureen Richards	Treasurer & Trustee	
Tracey Dalby	Three in One Editor	
Frances Vose	Conference Secretary	Until 17 th October 2020
Vicky Rusthon	Conference Secretary	From 17 th October 2020
Karen Paterson	Pastoral Care Coordinator	
Siew Liew Tan	Student Coordinator	
Alan Vogt	Prayer Calendar Coordinator	
Cathy Fordyce	Vision & Development (formally Communications)	
Jonathan Longhurst	Mission Partner Secretary	
Malcolm Prideaux	Regional Group coordinator	From 17 th October 2020
Vacant	Dental Care Professional Representative	

Name of other key personnel

Karen Silcox - Administrator

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Signature

Full Name

Position

Date

Christian Dental Fellowship

Receipts and Payments accounts 1st April 2020 to 31st March 2021

Receipts	Note	Unrestricted	Mission	Student Coordinator	Conference	Conference Bursary	Total Funds 2021	Total Funds 2020
Subscriptions		11,729.02					11,729.02	10,331.74
Donations – general		8,494.02	8,720.23				17,214.25	16,348.15
Donations - Conference		195.00	7,201.87				7,396.87	5,469.50
Gift aid refunded		1,320.38	2,502.91				3,823.29	8,745.94
Conference fees					325.00	1,310.00	1,635.00	18,421.15
Total Receipts		21,738.42	18,425.01	0.00	325.00	1,310.00	41,798.43	59,316.48
Payments								
Newsletter & prayer calendar		1,820.26					1,820.26	3,804.56
Website		159.60					159.60	338.40
Conference Expense	1	387.30			460.56	0.00	847.86	14,214.83
Mission partner & elective support	2		23,261.00	0.00			23,261.00	32,669.50
Running costs	3	8,058.54					8,058.54	7,100.12
Total Payments		10,425.70	23,261.00	0.00	460.56	0.00	34,147.26	58,127.41
Net Surplus / (Deficit)		11,312.72	(4,835.99)	(0.00)	(135.56)	1,310.00	7,651.17	1,189.07
Transfers between funds								
Unrestricted funds to support mission giving		(4835.99)	4835.99				0.00	0.00
Closure of student coordinator fund		3,703.50		(3,703.50)			0.00	0.00
Cash balance 1st April 2020		9,786.98	0.00	3,703.50	9,607.73	0.00	23,098.21	21,909.14
Cash balance 31st March 2021		19,967.21	0.00	0.00	9,472.17	1,310.00	30,749.38	23,098.21

Statement of assets and liabilities

Cash funds	<i>Note</i>	<i>Unrestricted</i>	<i>Mission</i>	<i>Student Coordinator</i>	<i>Conference</i>	<i>Conference Bursary</i>	<i>Total Funds 2021</i>	<i>Total Funds 2020</i>
CAF Bank Account		20,043.24	0.00	0.00	0.00	0.00	20,043.24	13,577.60
TSB Bank account		0.00	0.00	0.00	10,706.14	0.00	10,706.14	9,505.61
Gift aid to be reclaimed		4431.88	252.04	0.00	0.00	317.50	5,001.42	1,040.29
Payments for Oct 2020 conference		0.00	0.00	0.00	5,200.00	0.00	5,200.00	4,200.00
Subscriptions received in advance		(4,537.50)	0.00	0.00	0.00	0.00	(4,537.50)	(4,347.50)
Total assets less liabilities		19,937.62	252.04	0.00	15,906.14	317.50	36,413.30	23,976.00

Notes to the accounts

1. Conference expenses paid out during 2020-21

	<i>Unrestricted</i>	<i>Conference</i>	<i>Conference</i>	<i>Total</i>	<i>Total</i>
			<i>Bursary</i>	<i>Funds</i>	<i>Funds</i>
				<i>2021</i>	<i>2020</i>
Accommodation & meals	0.00	0.00	0.00	0.00	13,200.00
Speaker fee	150.00	0.00	0.00	150.00	400.00
Video editing & licensing	237.30			237.30	0.00
Overheads and activities	0.00	460.56	0.00	460.56	614.83
Total	387.30	460.56	0.00	847.56	14,214.83

Notes

- i. In 2020 the Face to Face conference at Hothorpe Hall was cancelled due to the Coronavirus Pandemic. CDF has already paid out £500 deposit for this event in 2018 and a further £4,200 in 2019. As CDF reports on a cash basis these payments have been reported in previous years and do not show in these accounts.
- ii. In May 2019 CDF paid a £500 deposit for a face to face conference at Hothorpe Hall in 2021. As CDF reports on a cash basis these payments have been reported in previous years and do not show in these accounts.
- iii. Hothorpe Hall went into administration in 2020. Even though a buyer has been found the new owners will no longer be offering conferences. In total CDF paid Hothorpe Hall £5,200 in deposits for conference that will now not happen. CDF has joined at list of creditors and waits to see if any of the £5,200 will be repaid.
- iv. The costs shown in the table above reflect the costs for the online conference held in November 2020.

2. Mission partner support

	<i>Mission</i>	<i>Student Coordinator</i>	<i>Total Funds 2021</i>	<i>Total Funds 2020</i>
Simon & Grace Stretton Downes – SIM UK	3,218.00		3,218.00	4,244.00
L Smith - Acacia Partnership Trust	3,753.00		3,753.00	5,671.50
Tony Giles	3,218.00		3,218.00	6,724.00
Andy Patching – Echoes International	0.00		0.00	4,244.00
Andy Patching	4,343.00		4,343.00	0.00
Dentaid	2,323.00		2,323.00	1,405.00
UCCF	1,116.00		1,116.00	674.00
McDonalds – BMS	4,290.00		4,290.00	6,387.50
ICMDA	1,000.00		1,000.00	1,000.00
J Knowles	0.00		0.00	1008.00
Mr. CAP Southwick (CDF Scotland)	0.00		0.00	751.50
Student electives		0.00	0.00	600.00
Total	23,261.00	0.00	23,261.00	32,669.50

Notes

- i. Overall, less money was available to mission partners this year. The delay in receiving the gift aid was one factor. In addition, it was agreed less would be given away to make provision for losses arising from Hothorpe Hall going into administration.
- ii. During 2020/21 Andy Patching left Echoes International. During the year part of the support from CDF was sent to Andy direct. By February 2021 Andy had opened an account with Stewardship and CDF donated to Stewardship who passed the funds to Andy.
- iii. By April 2020 J Knowles had returned from the mission field and was working in the UK. Hence why she did not receive any funding this year.
- iv. The money for Mr. Southwick was collected at the 2019 Scottish CDF conference. The event did not happen during this financial year.
- v. There were no student electives in 2020 due to the Coronavirus Pandemic

3. Running Costs

	<i>Unrestricted</i>	<i>Total Funds 2021</i>	<i>Total Funds 2020</i>
Production of accounts	50.00	50.00	50.00
Council members travel costs	0.00	0.00	636.71
Administrator's fees and expenses	6,890.56	6,890.56	5,125.33
Insurance	671.86	671.86	365.19
Bank fees	69.00	69.00	60.00
Zoom licence	292.12	292.12	0.00
Sundry expenses	85.00	85.00	462.89
Donation to conference running costs	0	0	400.00
Total	8,058.54	8,058.54	7,100.12

4. Transactions involving trustees

Trustees of the charity do not receive any payment for acting as a trustee. Expenses incurred by trustees for attending trustee's meetings are reimbursed based on expenses incurred. The total of such expenses in this year was £0.00 as no travelling expenses were incurred.

CHRISTIAN DENTAL FELLOWSHIP

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2021

I report on the accounts of the Fellowship for the year ended 31 March 2021 as set out in pages 12-16

Responsibilities of the Trustees and the Examiner:

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement.

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the following requirements have not been met:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Michael Paterson. CA

15A Burleigh Road, West Bridgford, Nottingham NG2 6FP

Date: 27 August 2021