

OXFORD AND DISTRICT MENCAP

England & Wales · Charity number 261236

Details

Other names	OXFORD AND DISTRICT SOCIETY FOR MENTALLY HANDICAPPED CHILDREN AND ADULTS, OXFORD AND DISTRICT SOCIETY FOR THE MENTALLY HANDICAPPED, OXFORD AND DISTRICT MENCAP
Status	Registered
Legal form	Other
Registered	1970-06-22
Register	View on the Charity Commission register

Contact

Address	24 Squitchey Lane Oxford OX2 7LD
Phone	01865552577
Email	administrator@oxfordmencap.org.uk
Website	www.oxfordmencap.org.uk

Activities

Objects: (A) THE RELIEF OF PEOPLE WITH A LEARNING DISABILITY IN PARTICULAR BY THE PROVISION OF HELP AND SUPPORT FOR THEM AND FOR THEIR FAMILIES, DEPENDANTS AND CARERS (B) TO PROVIDE OR ASSIST IN THE PROVISION OF FACILITIES FOR THE RECREATION OR OTHER LEISURE TIME OCCUPATION FOR PEOPLE WHO HAVE NEED THEREOF BY REASON OF LEARNING DISABILITY WITH THE OBJECT OF IMPROVING THEIR CONDITIONS OF LIFE, TO ADVANCE RELIGION AMONG PERSONS WITH A LEARNING DISABILITY (C) TO PREVENT LEARNING DISABILITY FOR THE PUBLIC BENEFIT.

Activities: The care and support of children and adults with a learning disability - and support for their parents and other carers :- seven o'clock social club for adults age 15 and over, Summer holiday programme for about 90 children and adults - also giving a week's respite to carers.

Classification

- **How:** Provides Human Resources, Provides Services
- **What:** Disability
- **Who:** Children/young People, People With Disabilities

Geography

- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£86,552	£68,826	-	-
2024-12-31	£61,624	£60,192	-	-
2023-12-31	£73,553	£55,067	-	-
2022-12-31	£52,754	£61,531	-	-
2021-12-31	£65,466	£51,160	-	-

Trustees

Name	Role	Appointed
Prof Michael Taylor	Chair	2018-07-10
ALEC WINTON		2026-04-22
CHRISTINA SANDRA GOSSAGE KRZYSIA		2016-01-01
Jessica Lewis		2026-04-22
Thomas Honey		2022-04-12

OXFORD AND DISTRICT MENCAP

England & Wales - Charity number 261236

Accounts

Registered Charity
261236

Oxford and District Mencap
Report and Accounts
Year ended 31 December 2025

Chapman Robinson and Moore Limited
Accountants and Registered Auditors
30 Bankside Court
Stationfields
Kidlington
Oxon
OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2025

The trustees of the charitable association have pleasure presenting their annual report together with the financial statements for the period of 12 months ended 31 December 2025.

Reference and Administrative Details

Oxford and District Mencap was formed in June 1961 and operates under a constitution drawn up in April 1963. The Society is registered as a charity with the Charity Commissioners under Number 261236. The correspondence address is 24 Squitchey Lane, Oxford, OX2 7LD. The charity is controlled by its governing document, a deed of trust. The charity is an unincorporated association.

Trustees

The following persons served as Trustees during the period under review:-

Prof Michael Taylor - Chair
Mr Bruce Fairbairn - Secretary
Mr Eamonn McDonald - Treasurer
Mrs Julia Fairbairn
Mrs Krzysia Gossage
Mr Tom Honey

Independent Examiner

Jessica. E. Mason FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxon OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2025 (continued)

Structure, Governance and Management

The charity operates primarily from its correspondence address.

The overall responsibility for Oxford and District Mencap rests with the board of trustees. The selection of Trustees is designed to supplement the existing skills and expertise of the board and is governed by an informal skills assessment. Appointment of trustees is made in accordance with the society's constitution and the trustees are charged with the task of service delivery for the charity.

Trustees are selected from those who have volunteered with the charity, trained in their duties informally and inducted by their fellow committee members in the duties and responsibilities of a Trustee.

Oxford and District Mencap is affiliated to the Royal Mencap Society.

Public Benefit

The trustees review the charity's aims and objectives annually, referring to the guidance contained in the Charity Commission's 'general guidance on public benefit' and they have complied with their duties under the Charities Act 2011.

Objective and Activities

To work for the benefit of people with a learning disability and in particular to promote their care, treatment and education and to secure for them provision commensurate with their needs and to support their parents and other carers.

The Trustees are grateful to the organisations listed on page 13, for their support, mainly maintaining the grants made in the previous years.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2025 (continued)

Achievements and performance 2025

'Into the Woods' is a musical by Stephen Sondheim now being revived in London. It wonderfully tells the story of how some well known characters from English fairy tales, like Red Riding Hood, Jack and Cinderella, go into the woods to sort out their problems. The show has tears, hope and laughter.

As I ventured once or twice into Macaroni Woods in the Summer, I thought that Oxford and District Mencap could put on just as good a show as a big London theatre! And it wouldn't be just a fairy tale. 72 guests and 90 volunteers went into those woods for a holiday this year. No-one hid the problems and the tears that can come with them, but they were far outshone by the laughter, the friendships, the kindness and the warmth found deep among the trees along with the chickens and the peacocks. The woods are not easy to find but worth it when you get there.

And once you make it back home and back into the everyday world, all is not lost as the Tuesday night club in Headington opens its doors every week to welcome you.

None of this could happen without our guests, staff, volunteers, carers, funders and lots of events to raise the wind. A very big thank you all round.

But two people stand out in the story of this year as they have done for many years. They are Julia and Bruce Fairbairn who sadly for us retire in January 2026. Where to begin and where to end in saying thank you to them is difficult. Julia in so many administrative and practical ways has made sure those wonderful holidays in the woods have happened and been a such a success, whilst Bruce has worked hard on the not always exciting jobs of arranging meetings, writing up minutes, keeping an eye on what the trustees are up to – and need to be up to! – besides being at Julia's side as they have organised fund raising events like the magnificent dinner in November and the Christmas party for 120 in December. Many people leave a hole when we say good-bye, but Bruce and Julia will leave a very big hole indeed. We owe them an immense debt of gratitude and wish them well in the next part of their journey together with Tom and their family.

Our gratitude also goes to Eamonn McDonald as he retires, mainly for health reasons. For 8 years as Treasurer Eamonn has looked after our financial affairs which, even for a small charity, requires a fair amount of work including his careful book-keeping, budgeting and reporting to the trustees.

During the year the trustees have met on a regular basis, received financial reports and made sure budgets and policies were in place. Succession issues, including recruiting new trustees, a secretary and a treasurer, are high on the agenda, made easier by the willingness of a number of a younger generation of volunteers to step up.

Grateful for the past and to all who have supported us in so many different ways, not least by way of generous grants and donations, we look forward to the future.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2025 (continued)

Financial Review

During the year, the Charity received total income of £86,552 (2024 £61,624) and incurred total expenditure of £68,826 (2024 £60,192) creating a surplus of £17,726 for the period (2024 £1,432 surplus) as detailed in the attached accounts.

The fund balances totalling £103,252 (2024: £85,526) are required to finance the continuing activities of the Charity.

Reserves policy

The Trustees have set a reserves policy which requires reserves to be maintained at a level which ensures that twelve months of the organisation's core activity could continue during a period of unforeseen difficulty. A proportion of those reserves to be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account the risks associated with each stream of income and expenditure, planned activity level and future commitments.

The Trustees believe that at present the amount needed to be held in reserves is £60,000. This figure will be reviewed on a six monthly basis in order for the amount of reserves to be maintained at a reasonable level.

Risk Assessment

The Trustees have examined the major strategies, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2025 (continued)


Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of the Charity and of the surplus or deficit of the Charity for that period. In preparing those statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 and the Constitution. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 22/4/26 by


.....
Prof. Michael Taylor - Chairman

Independent Examiners Report to the Trustees of Oxford and District Mencap

I report to the charity's trustees on my examination of the accounts of The Orchard ('the Trust') for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with the accounting records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters in connection with the examination to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Jessica.E.Mason FCCA,CTA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxford and District Mencap
Statement of Financial Activities for the year ended 31st December 2025

	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
<u>Income And Expenditure</u>				
Incoming resources from generated funds:				
Voluntary income:				
Donations	18,837	0	18,837	10,903
Other Income	66,072	0	66,072	48,668
Incoming resources from charitable activities:				
Investment Income	1,643	0	1,643	2,053
	<hr/>	<hr/>	<hr/>	<hr/>
Total Incoming Resources	86,552	0	86,552	61,624
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources Expended</u>				
Charitable activities	60,405	0	60,405	54,648
	<hr/>	<hr/>	<hr/>	<hr/>
Governance Costs	8,421	0	8,421	5,544
	<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended	68,826	0	68,826	60,192
	<hr/>	<hr/>	<hr/>	<hr/>
Net Incoming Resources for the year	17,726	0	17,726	1,432
Fund Balances Brought Forward (note 3)	81,630	3,896	85,526	84,094
	<hr/>	<hr/>	<hr/>	<hr/>
Fund Balances Carried Forward	99,356	3,896	103,252	85,526
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on pages 10 to 12 form part of these accounts.

**Oxford and District Mencap
Balance Sheet at 31 December 2025**

	2025 £	2024 £
<u>Current Assets</u>		
<u>Debtors</u>		
Gift aid	0	784
<u>Nat West</u>		
Current and Reserve Accounts	79,595	61,569
<u>CCLA Investment Bank</u>		
COIF Deposit Fund	20,000	20,000
COIF Turner Award	3,070	3,070
<u>CAF Bank</u>	587	103
	103,252	84,742
 <u>Total Assets</u>	 103,252	 85,526
	 103,252	 85,526

Represented by:-

Restricted Funds

Balance Brought Forward	18,896	18,896
Transfer from General Funds	0	0
	18,896	18,896

Unrestricted Funds

Balance Brought Forward	66,630	65,198
Surplus for the year	17,726	1,432
Transfer to Other Funds	0	0
	84,356	66,630
	 103,252	 85,526

Approved on behalf of the Trustees on



Prof Michael Taylor - Chairman



Eamonn McDonald - Treasurer

22/4/26

Oxford and District Mencap
Income and Expenditure Account for the year ended 31 December 2025

	<u>1.01.25</u> <u>31.12.25</u> £	<u>1.01.24</u> <u>31.12.24</u> £
<u>INCOME</u>		
<u>Members Subscriptions and Donations</u>		
Donations - General & subscriptions	18,837	10,903
Gift Aid - HMRC	1,087	784
Fundraising	439	491
Bank Interest Received	1,643	2,053
Legacies		5,000
	<hr/> 3,169	<hr/> 8,328
<u>TOTAL FOR THE YEAR</u>	<hr/> 22,006	<hr/> 19,231
Add income/ Less net Expenditure (Summary attached)	<hr/> -4,280	<hr/> -17,799
<u>TRANSFER TO (FROM) ACCUMULATED FUND</u>	<hr/> 17,726	<hr/> 1,432

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2025

	<u>2025</u>		<u>2024</u>
	£		£
<u>7 O'Clock Club - note 7</u>			
Expenditure Hire of hall	2,262		2,092
Activities	0		0
Transport - taxi hire	0		0
	<u>2,262</u>		<u>2,092</u>
Less Income			
Subs: Received	3,818		2,133
	<u>3,818</u>		<u>2,133</u>
		-1,556	-41
<u>Holiday at Macaroni Woods - note 8</u>			
Expenditure Accommodation	21,777		20,130
Activities, food & transport	23,142		19,202
Annual storage hire	1,224		1,224
Administration wages	12,000		12,000
	<u>58,143</u>		<u>52,556</u>
Less Income			
Guest Contributions	23,220		21,937
Specific Donations	29,250		13,750
Fundraising	8,258		4,572
	<u>60,728</u>		<u>40,259</u>
		-2,585	12,297
Carried Forward		<u>-4,141</u>	<u>12,255</u>

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2025

<u>(Continued)</u>	2025	2024
	£	£
Brought Forward	-4,141	12,255
 <u>General Expenses</u>		
Affiliation Fees	356	139
Accountancy Charges (Inc VAT)	792	732
Lottery Licence and Subscriptions	613	216
Insurance	1,095	1,295
Volunteers & leaders meal of thanks	800	982
Medical Supplies	550	210
Medics,cooks & volunteer leaders -		
Honarium gifts	1,900	1,600
Printing & stationery	2,315	370
	<u>8,421</u>	<u>5,544</u>
 Net income / Net expenditure	 <u>4,280</u>	 <u>17,799</u>

Oxford and District Mencap
Notes to the Accounts - 31 December 2025

1. ACCOUNTING POLICIES

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Accounting Convention

The financial statements are prepared under the historical cost convention.

Taxation

The charity is exempt from tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Oxford and District Mencap
Notes to the Accounts - 31 December 2025

2. ANALYSIS OF ASSETS BETWEEN FUNDS

	<u>Unrestricted funds General</u>	<u>Unrestricted funds Designated</u>	<u>Restricted funds</u>	<u>Total</u>
Fixed Assets	0	0	0	0
Net Current Assets	99,356	0	3,896	103,252
	<hr/> 99,356	<hr/> 0	<hr/> 3,896	<hr/> 103,252 <hr/>

3. RESTRICTED FUNDS

	Movement in Funds			<u>Balance at 31 December 2025</u>
	<u>Balance at 31 December 2024</u>	<u>Surplus/ (Deficit) for the year</u>	<u>Transfer from General Fund</u>	
(i) Holiday Fund	3,896	0	0	3,896
(ii) Legacy	15,000	0	0	0
	<hr/> 18,896	<hr/> 0	<hr/> 0	<hr/> 3,896 <hr/>

4. DONATIONS

Of the donations received in the year the following were major contributors:-

Doris Field Charitable Trust
 Gerald Palmer Eling Trust
 Pye Foundation Trust
 SJP Hope Foundation Trust
 Thornton Trust
 Oxforddhire CC-OCF

Oxford and District Mencap
Notes to the Accounts - 31 December 2025

5. EMPLOYEES REMUNERATION

The total remuneration paid to employees during the year was £12,000 (2024: £12,000). Honoraria of £1,900 (2024: £1,600) were paid to medics, cooks and volunteer leaders during the year.

6. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses other than postage has been made or is due to be made to any of the Trustees in respect of the year.

7. SEVEN O'CLOCK CLUB

The weekly 7 O'Clock Club continues to be popular, with enthusiastic word-of-mouth as always being the source of new members. Around 40 members meet each Tuesday evening. Some members are accompanied by their own support workers, with around six volunteers from Oxford Mencap in attendance to generally organise, provide refreshments and help with bingo. Scott Ellis provides lively music and even livelier bingo sessions. We enjoy themed evenings for Valentine's Day, Pancake Day, Easter, Christmas and the much-loved Halloween, with people in scary costumes competing in the spookiest dance move competition. Several times a year the Oxford Playhouse theatre invites members to shows, including the Christmas pantomime, free of charge, and we are very grateful to them for this.

8. MACARONI WOODS HOLIDAY

We returned to Macaroni Wood for our holidays 2025. The guests and volunteers appreciate the venue which has comfortable accommodation and good facilities. It is in a rural location in the Cotswolds in a wooded area. There are paths into the wooded area, and one designed for wheelchair use. Our guests have one day when they take part in on site activities, but on all the other days they are taken by minibuses to a different activity. This could be, swimming, bowling, a theme park or a zoo or a river trip. In the evenings the guests take part in talent contests, a disco and campfire singing and usually have a pub trip. For some of the holiday weeks we hire a coach for a big trip in the middle of the holiday week, so that our guests can be more comfortable for the longer journey and all travel with our resident medic.

We took 72 guests on holiday in summer 2025 over 5 separate holiday weeks. We have a total of 90 volunteers including medics for each week, two leaders, cooks and a team of minibus drivers. Each of our guests has their own volunteer to support them and help them to engage in the activities. Each of our weeks has slightly different guests by age or level of support required. One of our weeks takes people with profound autism who need 2 volunteers to keep them safe and able to participate in activities. Many in this group have been coming for years and have friendships with other guests and volunteers.

Food and accommodation costs were higher in 2025 than the previous year.

Oxford and District Mencap
Notes to the Accounts - 31 December 2025

9. Christmas Party

We used the same venue for the Christmas party 2025 - the Jubilee Hall at St Andrews

There were around 110 guests which included holiday and 7o'clock club guests, some with carers/ parents and some volunteers.

We provided a buffet supper which was served to the guests. There was a disco, a magician and a visit from Father Christmas who came with a gift for all the guests. There was a lot of dancing, and an enjoyable time was had by all.

OXFORD AND DISTRICT MENCAP

England & Wales - Charity number 261236

Accounts

Registered Charity
261236

Oxford and District Mencap
Report and Accounts
Year ended 31 December 2024

Chapman Robison and Moore Limited
Accountants and Registered Auditors
30 Bankside Court
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Oxford and District Mencap

Report of the trustees for the year ended 31 December 2024

The trustees of the charitable association have pleasure presenting their annual report together with the financial statements for the period of 12 months ended 31 December 2024.

Reference and Administrative Details

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Prof Michael Taylor - Chair
Mr Bruce Fairbairn - Secretary
Mr Eamonn McDonald - Treasurer
Mrs Julia Fairbairn
Mrs Krzysia Gossage
Mr Tom Honey
Mrs Jessica Lewis

Independent Examiner

Alan P. Sowden FCCA, CTA
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Oxford and District Mencap

Report of the trustees for the year ended 31 December 2024 (continued)

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Trustees are selected from those who have volunteered with the charity, trained in their duties informally and inducted by their fellow committee members in the duties and responsibilities of a

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Objective and Activities

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The Trustees are grateful to the organisations listed on page 11, for their support, mainly maintaining the grants made in the previous years.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2024 (continued)

Achievements and performance 2024

This year we took 70 guests on our residential holidays over 5 weeks at Macaroni Wood residential centre in Gloucestershire. We moved all our holiday weeks to this centre last year and it has proved to be very popular. The accommodation and facilities are very good. We have around 80 volunteers, mainly students, so that each guest has their own volunteer to act as a buddy and help them engage in the activities. Guests with complex needs who might also be physically disabled are allocated two volunteers. Many of our volunteers return each year. Each holiday week has two leaders.

We have a team of minibus drivers, many of whom are retired local people who give up a week or two to drive our guests and volunteers to their activities.

Each day the guests and volunteers go to a different venue e.g. wildlife parks, theme parks, bowling, swimming, going on a boat trip. In the evenings there are talent contests, BBQ's, Camp fire singing and a disco.

We have a cook for each holiday week (5 in total). They are usually people who cook for schools during term time and they have to provide meals to cater for all dietary needs.

The guests contribute to the cost of their holiday amounting to about 35% of the cost per guest but some guest's families are unable to pay or can only pay a small amount and we offer support when needed and no one is refused a holiday because they cannot pay..

New volunteers are given training in learning disability, safeguarding and health and safety.

We recruit from university volunteering websites - our holidays attract medical and psychology students particularly. We advertise also on our website. New volunteers must provide two references. All of our volunteers have a DBS check and this is updated every 3 years.

We also take a small number of young people aged 16 - 18 on two of our holiday weeks. These volunteers are quite often doing the Duke of Edinburgh award and volunteering for us is a part of that. This group often ends up volunteering for us for the next 5 or 6 years. The two holiday weeks that take under 18's have a policy for the 'under 18' volunteers including safeguarding.

Each holiday week also has a medic who is either a qualified Doctor or Nurse or a senior medical student. Many of our guests are on regular medication and the medic is responsible for giving this and dealing with minor health issues. We have a low threshold for escalating any guest's health problems and always contact the next of kin.

Oxford Mencap also runs a weekly social club for people with a learning disability which has around 40 members.

We held a Christmas party in December 2024 at The Jubilee Hall St Andrews Church, Oxford. We provided a meal, a magician, dancing, face painting and Father Christmas bringing gifts for our guests. Some of our volunteers were able to come too as well as some of our guests parents and the committee members. A total of 97 came. Everyone enjoyed it and we will be doing this again in 2025.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2024 (continued)

Financial Review

During the year, the Charity received total income of £61,624 (2023 £73,553) and incurred total expenditure of £60,192 (2023 £55,067) creating a surplus of £1,432 for the period (2023 £18,486 surplus) as detailed in the attached accounts.

The fund balances totalling £85,526 (2023: £84,094) are required to finance the continuing activities of the Charity.

Reserves policy

The Trustees have set a reserves policy which requires reserves to be maintained at a level which ensures that twelve months of the organisation's core activity could continue during a period of unforeseen difficulty. A proportion of those reserves to be maintained in a readily realisable form. The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account the risks associated with each stream of income and expenditure, planned activity level and future commitments. The Trustees believe that at present the amount needed to be held in reserves is £55,489. This figure will be reviewed on a six monthly basis in order for the amount of reserves to be maintained at a reasonable level.

Risk Assessment

The Trustees have examined the major strategies, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2024 (continued)


Trustees' Responsibilities

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Approved on behalf of the Trustees on 16/4/25 by


.....
Prof. Michael Taylor - Chairman

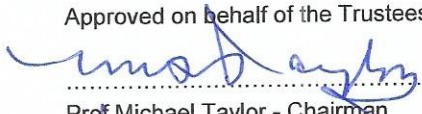
Oxford and District Mencap
Statement of Financial Activities for the year ended 31st December 2024

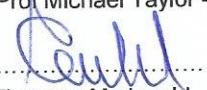
	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
	£	£	£	£
<u>Income And Expenditure</u>				
Incoming resources from generated funds:				
Voluntary income:				
Donations	16,447	0	16,447	6,140
Other Income	43,125	0	43,125	65,729
Incoming resources from charitable activities:				
Investment Income	2,052	0	2,052	1,684
	<hr/>	<hr/>	<hr/>	<hr/>
Total Incoming Resources	61,624	0	61,624	73,553
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources Expended</u>				
Charitable activities	54,648	0	54,648	41,852
	<hr/>	<hr/>	<hr/>	<hr/>
Governance Costs	5,544	0	5,544	13,214
	<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended	60,192	0	60,192	55,067
	<hr/>	<hr/>	<hr/>	<hr/>
Net Incoming Resources for the year	1,432	0	1,432	18,486
Fund Balances Brought Forward (note 3)	65,198	18,896	84,094	65,608
	<hr/>	<hr/>	<hr/>	<hr/>
Fund Balances Carried Forward	66,630	18,896	85,526	84,094
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on pages 10 to 12 form part of these accounts.

Oxford and District Mencap
Balance Sheet at 31 December 2024

	2024		2023
	£		£
<u>Current Assets</u>			
<u>Debtors</u>			
Gift aid	784		911
<u>Nat West</u>			
Current and Reserve Accounts	61,569	57,183	
<u>CCLA Investment Bank</u>			
COIF Deposit Fund	20,000	20,000	
COIF Turner Award	3,070	3,070	
CAF Bank	103	2,930	
	<u>84,742</u>		<u>83,183</u>
<u>Total Assets</u>	85,526		84,094
	<u>85,526</u>		<u>84,094</u>
Represented by:-			
<u>Restricted Funds</u>			
Balance Brought Forward	18,896	18,896	
Transfer from General Funds	<u>0</u>	<u>0</u>	
	18,896		18,896
<u>Unrestricted Funds</u>			
Balance Brought Forward	65,198	46,712	
(Deficit)/Surplus for the year	1,432	18,486	
Transfer to Other Funds	<u>0</u>	<u>0</u>	
	66,630		65,198
	<u>85,526</u>		<u>84,094</u>

Approved on behalf of the Trustees on 16/4/25


 Prof Michael Taylor - Chairman


 Eamonn McDonald - Treasurer

Oxford and District Mencap

Income and Expenditure Account for the year ended 31 December 2024

	<u>1.01.24</u> <u>31.12.24</u> £	<u>1.01.23</u> <u>31.12.23</u> £
<u>INCOME</u>		
<u>Members Subscriptions and Donations</u>		
Donations - General & subscriptions	10,903	6,140
Gift Aid - HMRC	784	911
Fundraising	491	5,523
Bank Interest Received	2,053	1,684
Legacies	5,000	0
	<hr/> 8,328	<hr/> 8,118
<u>TOTAL FOR THE YEAR</u>	19,231	14,258
ADD NET INCOME / LESS NET EXPENDITURE FOR THE YEAR (Summary attached)	<hr/> -17,799	<hr/> 4,228
<u>TRANSFER TO (FROM) ACCUMULATED FUND</u>	<hr/> 1,432	<hr/> 18,486

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2024

	<u>2024</u>		<u>2023</u>
	£		£
<u>7 O'Clock Club - note 7</u>			
Expenditure Hire of hall	2,092		1,610
Activities	0		197
Transport - taxi hire	0		0
	<u>2,092</u>		<u>1,807</u>
Less Income			
Subs: Received	2,133		3,014
	<u>2,133</u>		<u>3,014</u>
		-41	-1,207
<u>Holiday at Macaroni Woods - note 8</u>			
Expenditure Accommodation	20,130		1,725
Activities, food & transport	19,202		3,016
Annual storage hire	1,224		0
Administration wages	12,000		0
	<u>52,556</u>		<u>4,741</u>
Less Income Guest Contributions	21,937		3,600
Specific Donations	13,750		0
Fundraising	4,572		0
	<u>40,259</u>		<u>3,600</u>
		12,297	1,141
<u>Holidays at Hill End Activity Centre Oxford - note 9</u>			
Expenditure Accommodation	0		21,635
Activities, food & transport	0		12,445
Annual storage hire	0		1,224
Administrator wages	0		7,000
	<u>0</u>		<u>42,304</u>
Less Income Guest Contributions	0		18,960
Specific Donations	0		23,000
Specific fundraising	0		10,720
	<u>0</u>		<u>52,680</u>
		0	-10,376
Carried Forward		<u>12,255</u>	<u>-10,442</u>

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2024

<u>(Continued)</u>	2023	2023
	£	£
Brought Forward	12,255	-10,442
 <u>General Expenses</u>		
Affiliation Fees	139	100
Accountancy Charges (Inc VAT)	732	678
Lottery Licence and Subscriptions	216	410
Insurance	1,295	996
Volunteers & leaders meal of thanks	982	2,380
Medical Supplies	210	0
Medics,cooks & volunteer leaders -		
Honorarium gifts	1,600	1,600
Printing & stationery	370	50
	5,544	6,214
 Net income / Net expenditure	17,799	-4,228

Oxford and District Mencap
Notes to the Accounts - 31 December 2024

1. ACCOUNTING POLICIES

The financial statements of the entity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Accounting Convention

The financial statements are prepared under the historical cost convention.

Taxation

The charity is exempt from tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Oxford and District Mencap
Notes to the Accounts - 31 December 2024

2. ANALYSIS OF ASSETS BETWEEN FUNDS

	<u>Unrestricted funds General</u>	<u>Unrestricted funds Designated</u>	<u>Restricted funds</u>	<u>Total</u>
Fixed Assets	0	0	0	0
Net Current Assets	66,630	0	18,896	85,526
	<hr/> 66,630	<hr/> 0	<hr/> 18,896	<hr/> 85,526 <hr/>

3. RESTRICTED FUNDS

	Movement in Funds			
	<u>Balance at 31 December 2023</u>	<u>Surplus/ (Deficit) for the year</u>	<u>Transfer from General Fund</u>	<u>Balance at 31 December 2024</u>
(i) Holiday Fund	3,896	0	0	3,896
(ii) Legacy	15,000	0	0	15,000
	<hr/> 18,896	<hr/> 0	<hr/> 0	<hr/> 18,896 <hr/>

4. DONATIONS

Of the donations received in the year the following were major contributors:-

Baily Thomas Charitable Trust
Doris Field Charitable Trust
Gerald Palmer Trust
PF Charitable Trust
Stanton Ballard Charitable Trust
Thornton Trust

Oxford and District Mencap
Notes to the Accounts - 31 December 2024

5. EMPLOYEES REMUNERATION

The total remuneration paid to employees during the year was £12,000 (2023: £7,000). Honoraria of £1,600 (2023: £1,600) were paid to medics, cooks and volunteer leaders during the year.

6. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses other than postage has been made or is due to be made to any of the Trustees in respect of the year.

7. SEVEN O'CLOCK CLUB

The Seven O Clock Club 2024 - Up to 40 members attend each week for bingo, games, crafts and refreshments. We are grateful to the Oxford Playhouse for the free tickets they have provided through their Community Scheme, with members enjoying plays during the year and the pantomime at Christmas time. Members also attended the Oxford Mencap Christmas party held on December 21st at Summertown, Oxford.

8. MACARONI WOODS HOLIDAY

The 2024 Summer Holidays took place at Macaroni Woods in Gloucestershire over weeks in July /August/September instead of the Hill End Centre in Oxford.

OXFORD AND DISTRICT MENCAP

England & Wales - Charity number 261236

Accounts

Registered Charity
261236

Oxford and District Mencap
Report and Accounts
Year ended 31 December 2023

Chapman Robison and Moore Limited
Accountants and Registered Auditors
30 Bankside Court
Stationfields
Kidlington
Oxon
OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2023

The trustees of the charitable association have pleasure presenting their annual report together with the financial statements for the period of 12 months ended 31 December 2023.

Reference and Administrative Details

Oxford and District Mencap was formed in June 1961 and operates under a constitution drawn up in April 1963. The Society is registered as a charity with the Charity Commissioners under Number 261236. The correspondence address is 24 Squitchey Lane, Oxford, OX2 7LD.

Trustees

The following persons served as Trustees during the period under review:-

Prof Michael Taylor - Chair
Mr Bruce Fairbairn - Secretary
Mr Eamonn McDonald - Treasurer
Mrs Julia Fairbairn
Mrs Krzysia Gossage
Mr Tom Honey
Mrs Jessica Lewis

Independent Examiner

Alan P. Sowden CTA, FCCA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxon OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2023 (continued)

Structure, Governance and Management

The charity operates primarily from its correspondence address.

The overall responsibility for Oxford and District Mencap rests with the board of trustees. The selection of Trustees is designed to supplement the existing skills and expertise of the board and is governed by an informal skills assessment. Appointment of trustees is made in accordance with the society's constitution and the trustees are charged with the task of service delivery for the charity.

Trustees are selected from those who have volunteered with the charity, trained in their duties informally and inducted by their fellow committee members in the duties and responsibilities of a Trustee.

Oxford and District Mencap is affiliated to the Royal Mencap Society.

Public Benefit

The trustees review the charity's aims and objectives annually, referring to the guidance contained in the Charity Commission's 'general guidance on public benefit' and they have complied with their duties under the Charities Act 2011.

Objective and Activities

To work for the benefit of children and adults with a learning disability and in particular to promote their care, treatment and education and to secure for them provision commensurate with their needs and to support their parents and other carers.

The Trustees are grateful to the organisations listed on page 11, for their support, mainly maintaining the grants made in the previous years.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2023 (continued)

Achievements and performance

This year we took 70 guests on our residential holidays over 3 weeks of summer at the Hill End Centre in Oxford and one week at Macaroni Wood, Gloucestershire.

We have a great team of minibus drivers, 8 in total, many of whom are retired local people who give up a week or two to drive our guests and volunteers to their activities.

Each day the guests and volunteers go to a different venue e.g. wildlife parks, theme parks, bowling, swimming, going on a boat trip. In the evenings there are talent contests, BBQ's Camp fire singing and a disco.

We have a cook for each holiday week (5 in total). They are usually people who cook for schools during term time and they have to provide meals to cater for all dietary needs.

The guests contribute to the cost of their holiday amounting to about 35% of the cost per guest but some guest's families are unable to pay or can only pay a small amount and we offer support when needed.

80 volunteers supported the holidays this year. New volunteers are given training in learning disability, safeguarding and health and safety.

We recruit from university volunteering websites - our holidays attract medical and psychology students particularly. We advertise also on our website. New volunteers must provide two references. All of our volunteers have a DBS check and this is updated every 3 years.

We also take a small number of young people aged 16 – 18 on two of our holiday weeks. These volunteers are quite often doing the Duke of Edinburgh award and volunteering for us is a part of that. This group often end up volunteering for us for the next 5 or 6 years. The two holiday weeks that take under 18's have a policy for the 'under 18' volunteers with regard to safeguarding.

Each holiday week also has a medic who is either a qualified Doctor or Nurse or a senior medical student. Many of our guests are on regular medication and the medic is responsible for giving this and dealing with minor health issues. We have a low threshold for escalating any guest's health problems and always contact the next of kin.

We held a Christmas party in December 2023 at St Michael's Church, Summertown, Oxford. We provided a meal, dancing, face painting and Father Christmas bringing gifts for our guests and their families. Some of our volunteers were able to come and the committee members. A total of 94 came.

Everyone enjoyed it and we will be doing this again in 2024.

Financial Review

During the year, the Charity received total income of £73,553 (2022 £52,754) and incurred total expenditure of £55,067 (2022 £61,531) creating a surplus of £18,486 for the period (2022 £8,777 loss) as detailed in the attached accounts.

The fund balances totalling £84,094 (2022 £65,608) are required to finance the continuing activities of the Charity.

Reserves policy

The Trustees have set a reserves policy which requires reserves to be maintained at a level which ensures that twelve months of the organisation's core activity could continue during a period of unforeseen difficulty. A proportion of those reserves to be maintained in a readily realisable form.

The calculation of the required level of reserves is an integral part of the organisation's planning, budget and forecast cycle. It takes into account the risks associated with each stream of income and expenditure, planned activity level and future commitments.

The Trustees believe that at present the amount needed to be held in reserves is £55,489. This figure will be reviewed on a six monthly basis in order for the amount of reserves to be maintained at a reasonable level.

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2023 (continued)

Risk Assessment

The Trustees have examined the major strategies, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

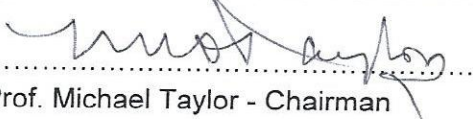
Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of the Charity and of the surplus or deficit of the Charity for that period. In preparing those statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 and the Constitution. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on


.....
Prof. Michael Taylor - Chairman

Independent Examiners Report to the Trustees of Oxford and District Mencap

We report on the accounts of the Oxford and District Mencap for the year ended 31st December 2023.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act, as amended); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matters have come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alan P. Sowden FCCA, CTA
Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxford and District Mencap

Year ended 31 December 2023

	<u>Unrestricted Funds</u> £	<u>Restricted Funds</u> £	<u>Total 2023</u> £	<u>Total 2022</u> £
<u>Income And Expenditure</u>				
Incoming resources from generated funds:				
Voluntary income:				
Donations	6,140	0	6,140	7,135
Other Income	65,728	0	65,729	45,298
Incoming resources from charitable activities				
Investment Income	1,684	0	1,684	321
	<hr/>	<hr/>	<hr/>	<hr/>
Total Incoming Resources	73,552	0	73,553	52,754
	<hr/>	<hr/>	<hr/>	<hr/>
<u>Resources Expended</u>				
Charitable activities	41,852	0	41,852	42,671
	<hr/>	<hr/>	<hr/>	<hr/>
Governance Costs	13,214	0	13,214	18,860
	<hr/>	<hr/>	<hr/>	<hr/>
Total Resources Expended	55,066	0	55,067	61,531
	<hr/>	<hr/>	<hr/>	<hr/>
Net Incoming Resources for the year	18,486	0	18,486	-8,777
Fund Balances Brought Forward (note 3)	46,712	18,896	65,608	74,385
	<hr/>	<hr/>	<hr/>	<hr/>
Fund Balances Carried Forward	65,198	18,896	84,094	65,608
	<hr/>	<hr/>	<hr/>	<hr/>

The notes on pages 10 to 12 form part of these accounts.

Oxford and District Mencap
Balance Sheet at 31 December 2023

	2023	2022
	£	£
<u>Current Assets</u>		
<u>Debtors</u>		
Gift aid	911	0
<u>Nat West</u>		
Current and Reserve Accounts	57,183	42,538
<u>CCLA Investment Bank</u>		
COIF Deposit Fund	20,000	20,000
COIF Turner Award	3,070	3,070
CAF Bank	2,930	0
	83,183	65,608
<u>Total Assets</u>	84,094	65,608
<u>Less Current Liabilities</u>		
Fees due to be returned	0	0
	84,094	65,608
	84,094	65,608

Represented by:-

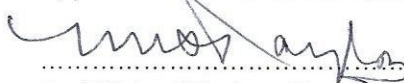
Restricted Funds

Balance Brought Forward	18,896	18,896
Transfer from General Funds	0	0
	18,896	18,896

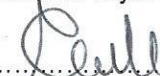
Unrestricted Funds

Balance Brought Forward	46,712	55,489
(Deficit)/Surplus for the year	18,486	-8,777
Transfer to Other Funds	0	0
	65,198	46,712
	84,094	65,608
	84,094	65,608

Approved on behalf of the Trustees on



 Prof Michael Taylor - Chairman



 Eamonn McDonald - Treasurer

Oxford and District Mencap

Income and Expenditure Account for the year ended 31 December 2023

<u>INCOME</u>	<u>1.01.23</u> <u>31.12.23</u> £	<u>1.01.22</u> <u>31.12.22</u> £
<u>Members Subscriptions and Donations</u>		
Donations - General & subscriptions	6,140	7,135
Gift Aid - HMRC	911	1,008
Fundraising	5,523	1,037
Bank Interest Received	1,684	321
Legacies	0	0
	<hr/>	<hr/>
	8,118	2,366
	<hr/>	<hr/>
<u>TOTAL FOR THE YEAR</u>	14,258	9,501
ADD NET INCOME / LESS NET EXPENDITURE FOR THE YEAR (Summary attached)	4,228	-18,278
	<hr/>	<hr/>
<u>TRANSFER TO (FROM) ACCUMULATED FUND</u>	18,486	-8,777
	<hr/>	<hr/>

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2023

		<u>2023</u>	<u>2022</u>
		£	£
<u>7 O'Clock Club - note 7</u>			
Expenditure	Hire of hall	1,610	0
	Activities	197	0
	Transport - taxi hire	0	0
		<u>1,807</u>	<u>0</u>
Less Income			
	Donation	3,014	0
		<u>3,014</u>	<u>0</u>
		-1,207	0
<u>Holiday at Brecon Beacons Centre Wales - note 8</u>			
Expenditure	Accommodation	0	1,760
	Activities	0	2,293
		<u>0</u>	<u>4,053</u>
Less Income	Guest Contributions	0	3,383
	Specific Donations	0	0
		<u>0</u>	<u>3,383</u>
		0	670
<u>Holiday at Macaroni Woods - note 8</u>			
Expenditure	Accommodation	1,725	0
	Activities	3,016	0
		<u>4,741</u>	<u>0</u>
Less Income	Guest Contributions	3,600	0
		<u>3,600</u>	<u>0</u>
		1,141	0
<u>Holidays at Hill End Activity Centre Oxford - note 9</u>			
Expenditure	Accommodation	21,635	21,424
	Activities, food & transport	12,445	15,970
	Annual storage hire	1,224	1,224
	Administrator wages	7,000	12,000
		<u>42,304</u>	<u>50,618</u>
Less Income	Guest Contributions	18,960	17,720
	Specific Donations	23,000	8,650
	Specific fundraising	10,720	13,500
		<u>52,680</u>	<u>39,870</u>
		-10,376	10,748
Carried Forward		<u>-10,442</u>	<u>11,418</u>

Oxford and District Mencap
Summary of Expenditure

<u>(Continued)</u>	2023	2022
	£	£
Brought Forward	-10,442	11,418

General Expenses

Sundry	0	0
Affiliation Fees	100	445
Accountancy Charges (Inc VAT)	678	648
Lottery Licence and Subscriptions	410	0
Insurance	996	1,264
Volunteers & leaders meal of thanks	2,380	2,841
Medics,cooks & volunteer leaders honorarium gifts	1,600	1,562
Printing & stationery	50	100
	<u>6,214</u>	<u>6,860</u>
Net income / Net expenditure	<u>-4,228</u>	<u>18,278</u>

Oxford and District Mencap
Notes to the Accounts - 31 December 2023

1. ACCOUNTING POLICIES

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic (FRS 102) and with the requirements of the Charities Act 2011.

Accounting Convention

The financial statements are prepared under the historical cost convention.

Grants

In accordance with Statement of Standard Accounting Practise 4, grants are recognised in the income and expenditure account of the year in which they become receivable.

Taxation

The charity is exempt from tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Oxford and District Mencap
Notes to the Accounts - 31 December 2023

2. ANALYSIS OF ASSETS BETWEEN FUNDS

	<u>Unrestricted funds</u> <u>General</u>	<u>Unrestricted funds</u> <u>Designated</u>	<u>Restricted funds</u>	<u>Total</u>
Fixed Assets	0	0	0	0
Net Current Assets	65,198	0	18,896	84,094
	65,198	0	18,896	84,094

3. RESTRICTED FUNDS

	<u>Balance at 31</u> <u>December 2022</u>	<u>Movement in Funds</u> <u>Surplus/(Deficit)</u> <u>for the year</u>	<u>Transfer from</u> <u>General Fund</u>	<u>Balance at 31</u> <u>December 2023</u>
(i) Hill End Holiday Fund	3,896	0	0	3,896
(ii) Legacy	15,000	0	0	15,000
	18,896	0	0	18,896

4. DONATIONS

Of the donations received in the year the following were major contributors:-

The Barnsbury Trust
 Childwick Trust
 Doris Field Charitable Trust
 Oxford University Communities Trust
 Gerald Palmer Trust
 Pye Foundation
 Sir Jules Thorn Trust
 Thornton Trust

Oxford and District Mencap
Notes to the Accounts - 31 December 2023

5. EMPLOYEES REMUNERATION

The total remuneration paid to employees during the year was £7,000 (2022: £12,000). Honoraria of £1,600 (2022: £1,562) were paid to medics, cooks and volunteer leaders during the year.

6. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses other than postage has been made or is due to be made to any of the Trustees in respect of the year.

7. SEVEN O'CLOCK CLUB

The Seven O'Clock Club resumed in 2023 with the opening of the re-built Bullingdon Community Centre in Headington, Oxford. The start post Covid had just six members but later months saw numbers increase to over 30 supported by a team of 8 volunteers. Members enjoy many activities including Arts and Crafts and trips out during the summer.

8. MACARONI WOODS HOLIDAY

The September holiday usually held in the Brecon Beacons took place at a new location in Gloucestershire. 7 guests enjoyed a week at Macaroni Woods.

9. HILL END HOLIDAYS OXFORD 2023

Hill End Holidays had 70 guests supported 2:1 by volunteers over 3 weeks at the Hill End Centre near Oxford over the summer supported by a team of volunteers, cooks, medics and drivers.

OXFORD AND DISTRICT MENCAP

England & Wales - Charity number 261236

Accounts

Signed copy -

Registered Charity
261236

Oxford and District Mencap
Report and Accounts
Year ended 31 December 2022

Chapman Robinson and Moore Limited
Accountants and Registered Auditors
30 Bankside Court
Stationfields
Kidlington
Oxon
OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2022

The trustees of the charitable association have pleasure presenting their annual report together with the financial statements for the period of 12 months ended 31 December 2022.

Reference and Administrative Details

Oxford and District Mencap was formed in June 1961 and operates under a constitution drawn up in April 1963. The Society is registered as a charity with the Charity Commissioners under Number 261236. The correspondence address is 24 Squitchey Lane, Oxford, OX2 7LD.

Trustees

The following persons served as Trustees during the period under review:-

Prof Michael Taylor - Chair
Mr Scott Ellis- Vice Chair
Mr Bruce Fairbairn - Secretary
Mr Eamonn McDonald - Treasurer
Mrs Julia Fairbairn
Mrs Krzysia Gossage
Mr Tom Honey
Mrs Jessica Lewis

Auditors

Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxon OX5 1JE

Oxford and District Mencap

For the year ended 31 December 2022

Structure, Governance and Management

The charity operates primarily from its correspondence address.

Trustees are trained in their duties informally and inducted by their fellow committee members in the duties and responsibilities of a Trustee.

Oxford and District Mencap is affiliated to the Royal Mencap Society.

Risk Assessment

The Trustees have examined the major strategies, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Objective and Activities

To work for the benefit of children and adults with a learning disability and in particular to promote their care, treatment and education and to secure for them provision commensurate with their needs and to support their parents and other carers.

During the year, the Charity received total income of £52,754 and incurred total expenditure of £61,531 creating a deficit of £8,777 for the period as detailed in the attached accounts. The fund balances totalling £65,608 are required to finance the continuing activities of the Charity.

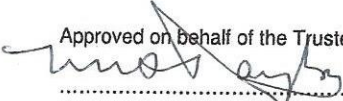
The Trustees are grateful to the charities, schools and the church listed on page 12, for their support, mainly maintaining the grants made in the previous years.

Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of the Charity and of the surplus or deficit of the Charity for that period. In preparing those statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
 - make judgements and estimates that are reasonable and prudent;
 - follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
 - prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue.
- The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 and the Constitution. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on


.....
Prof Michael Taylor - Chairman

2/5/23

Oxford and District Mencap

We report on the accounts of the Oxford and District Mencap for the year ended 31st December 2022

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act, as amended); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matters have come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Chapman Robison and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxford
OX5 1JE

Oxford and District Mencap

Year ended 31 December 2022

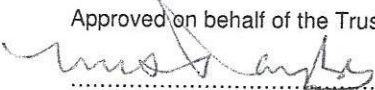
	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2022</u>	<u>Total 2021</u>
<u>Income And Expenditure</u>				
Incoming resources from generated funds:				
Voluntary income:				
Donations	7,135	0	7,135	8,550
Other Income	45,298	0	45,298	56,910
Incoming resources from charitable activities:				
Investment Income	321	0	321	7
Total Incoming Resources	52,754	0	52,754	65,467
<u>Resources Expended</u>				
Charitable activities	42,671	0	42,671	38,909
Governance Costs	18,860	0	18,860	12,251
Total Resources Expended	61,531	0	61,531	51,160
Net Incoming Resources for the year	-8,777	0	-8,777	14,307
Fund Balances Brought Forward (note 4)	55,489	18,896	74,385	60,078
Fund Balances Carried Forward	46,712	18,896	65,608	74,385

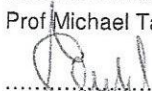
The notes on pages 11 to 13 form part of these accounts.

Oxford and District Mencap
Balance Sheet at 31 December 2022

	2022	2021
	£	£
<u>Fixed Assets</u> (Note 2)		
Balance Brought Forward	0	800
<u>Less Disposal</u>	0	-800
Additions	0	0
<u>Less Depreciation</u>	0	0
	0	0
<u>Nat West</u>		
Current and Reserve Accounts	42,538	50,163
Mini bus and Transport Appeal Account	0	0
<u>CCLA Investment Bank</u>		
COIF Deposit Fund	20,000	20,000
COIF Turner Award	3,070	3,070
Other Debtors	0	1,152
	65,608	74,385
<u>Total Assets</u>		
	65,608	74,385
<u>Less Current Liabilities</u>		
Fees due to be returned	0	0
	0	0
	65,608	74,385
<u>Represented by:-</u>		
<u>Restricted Funds</u>		
Balance Brought Forward	18,896	18,896
Transfer from General Funds	0	0
	18,896	18,896
<u>Unrestricted Funds</u>		
Balance Brought Forward	55,489	41,182
(Deficit)/Surplus for the year	-8,777	14,307
Transfer to Other Funds	0	0
	46,712	55,489
	65,608	74,385
	65,608	74,385

Approved on behalf of the Trustees on


 Prof Michael Taylor - Chairman


 Eamonn McDonald - Treasurer

Oxford and District Mencap
Income and Expenditure Account for the year ended 31 December 2022

	<u>1.01.22</u> <u>31.12.22</u>	<u>1.01.21</u> <u>31.12.21</u>
<u>INCOME</u>		
<u>Members Subscriptions and Donations</u>		
Donations - General & subscriptions	7,135	8,550
Gift Aid - HMRC	1,008	1,152
Fundraising	1,037	0
Bank Interest Received	321	7
Legacies	0	7,500
Other income	0	0
	<hr/> 2,366	<hr/> 5,488
<u>TOTAL FOR THE YEAR</u>	<hr/> 9,501	<hr/> 14,038
LESS EXPENDITURE FOR THE YEAR (Summary attached)	-18,278	-2,902
	<hr/> -8,777	<hr/> 11,136
<u>TO ACCUMULATED FUND</u>		

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2022

		<u>2022</u>	<u>2021</u>
<u>7 O'Clock Club</u>			
Expenditure	Hire of hall	0	0
	Transport - taxi hire	0	0
	Transport - minibus expenses 80%	0	-33
	Depreciation of Minibus	0	0
		<u>0</u>	<u>-33</u>
<u>Less Income</u>			
	Subscriptions & mini-bus scrap		0
	Donation		3,000
		<u>0</u>	<u>3,000</u>
		0	-3,033
<u>Holiday at Brecon Beacons Centre Wales - note 9</u>			
Expenditure	Accommodation	1,760	1,709
	Activities	2,293	1,720
		<u>4,053</u>	<u>3,429</u>
Less Income	Guest Contributions	<u>3,383</u>	2,420
		3,383	<u>2,420</u>
		670	1,009
<u>Holidays at Hill End Activity Centre Oxford - note 9</u>			
Expenditure	Accommodation	21,424	18,509
	Activities, food & transport	15,970	15,780
	Annual storage hire	1,224	1,224
	Administrator wages	12,000	9,430
		<u>50,618</u>	<u>44,943</u>
Less Income	Guest Contributions	17,720	17,685
	Specific Donations	8,650	20,232
	Specific fundraising	13,500	4,921
		<u>39,870</u>	<u>42,838</u>
		10,748	2,105
Carried Forward		11,418	81

Oxford and District Mencap
Summary of Expenditure

(Continued)

Brought Forward	11,418	81
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General Expenses

Minibus expenses (20%)	0	-8
Loss on sale of mini bus	0	490
Sundry	0	53
Affiliation Fees	445	60
Accountancy Charges (Inc VAT)	648	636
Lottery Licence and Subscriptions	0	374
Insurance	1,264	773
Volunteers & leaders meal of thanks	2,841	0
Medics,cooks & volunteer leaders honorary gifts	1,562	0
Printing & stationery	100	443
	<hr/>	<hr/>
	6,860	2,821
	<hr/>	<hr/>
	18,278	2,902
	<hr/> <hr/>	<hr/> <hr/>

Oxford and District Mencap
Notes to the Accounts - 31 December 2022

1. ACCOUNTING POLICIES

The accounts have been prepared in accordance with generally accepted accounting standards and Charities SORP (Statement of Recommended Practice : "Accounting and Reporting by Charities") (revised 2005).

(a) Accounting Convention

(b) Grants

In accordance with Statement of Standard Accounting Practise 4, grants are recognised in the income and expenditure account of the year in which they become receivable.

(c) Depreciation

Depreciation is calculated to write off the cost of the assets over their estimated useful lives.

Minibuses - 20% reducing balance method.

2. FIXED ASSETS

		<u>2022</u>	<u>2021</u>
<u>Mini Bus</u>			
Cost	0	1,000	
Less Accumulated Depreciation	0	-200	
Less disposal	0	-800	
Add addition in year	0	0	
Less depreciation	0	0	
	<u>0</u>	<u>0</u>	<u>0</u>
		<u><u>0</u></u>	<u><u>0</u></u>

Oxford and District Mencap
Notes to the Accounts - 31 December 2022

3. ANALYSIS OF ASSETS BETWEEN FUNDS

	<u>Unrestricted funds</u> <u>General</u>	<u>Unrestricted funds</u> <u>Designated</u>	<u>Restricted funds</u>	<u>Total</u>
Fixed Assets	0	0	0	0
Net Current Assets	46,712	0	18,896	65,608
	46,712	0	18,896	65,608

4. RESTRICTED FUNDS

	<u>Balance at 31</u> <u>December 2021</u>	<u>Movement in Funds</u> <u>Surplus/(Deficit)</u> <u>for the year</u>	<u>Transfer from</u> <u>General Fund</u>	<u>Balance at 31</u> <u>December 2022</u>
(i) Hill End Holiday	-1,104			-1,104
(ii) Legacy	15,000			15,000
(iii) Donation for Hill End Holiday	5,000			5,000
	18,896	0	0	18,896

5. DONATIONS

Of the donations received in the year the following were major contributors:-

The Barnsbury Trust
Doris Field Charitable Trust
Oxford University Communities Trust
P F Charitable Trust
Pye Foundation
Stanton Ballard Trust
Thornton Trust

Oxford and District Mencap
Notes to the Accounts - 31 December 2022

6. EMPLOYEES REMUNERATION

The total remuneration paid to employees during the year was £12,000 (2021: £9,430).
Honorariums of £1,562 were paid to medics, cooks and volunteer leaders during the year.

7. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses other than postage has been made or is due to be made to any of the Trustees in respect of the year.

8. HILL END HOLIDAYS OXFORD & BRECON BEACON HOLIDAYS 2022

Hill End Holidays had 58 guests supported 2:1 by volunteers over 3 weeks at the Hill End Centre near Oxford. 6 guests enjoyed a weeks holiday in the Brecon Beacons.
All holidays were supported by a team of volunteers, cooks, medics and drivers.

9. SEVEN O'CLOCK CLUB

The Seven O'Clock Club did not meet during 2022 due to the rebuild of the Bullingdon Community Centre. Many members attended the Christmas Party on 10th December at St Andrews Hall in Summertown, Oxford. The Club will resume meetings at the Bullingdon Centre in 2023.

OXFORD AND DISTRICT MENCAP

England & Wales - Charity number 261236

Accounts

Registered Charity
261236

Oxford and District Mencap
Report and Accounts
Year ended 31 December 2021

Chapman Robinson and Moore Limited
Accountants and Registered Auditors
30 Bankside Court
Stationfields
Kidlington
Oxon
OX5 1JE

Oxford and District Mencap

Report of the trustees for the year ended 31 December 2021

The trustees of the charitable association have pleasure presenting their annual report together with the financial statements for the period of 12 months ended 31 December 2021.

Reference and Administrative Details

Oxford and District Mencap was formed in June 1961 and operates under a constitution drawn up in April 1963. The Society is registered as a charity with the Charity Commissioners under Number 261236. The correspondence address is 24 Squitchey Lane, Oxford, OX2 7LD.

Trustees

The following persons served as Trustees during the period under review:-

Mr David Batts
Mr Scott Ellis- Vice Chair
Mr Bruce Fairbairn - Secretary
Mrs Julia Fairbairn
Mrs Krzysia Gossage
Mr Eamonn McDonald - Treasurer
Mr Colin Saunders
Prof Michael Taylor - Chair
Mrs Rose Todd

Auditors

Chapman Robinson and Moore Limited
30 Bankside Court
Stationfields
Kidlington
Oxon OX5 1JE

Oxford and District Mencap

For the year ended 31 December 2021

Structure, Governance and Management

The charity operates primarily from its correspondence address.

Trustees are trained in their duties informally and inducted by their fellow committee members in the duties and responsibilities of a Trustee.

Oxford and District Mencap is affiliated to the Royal Mencap Society.

Risk Assessment

The Trustees have examined the major strategies, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to minimise these risks.

Objective and Activities

To work for the benefit of children and adults with a learning disability and in particular to promote their care, treatment and education and to secure for them provision commensurate with their needs and to support their parents and other carers.

During the year, the Charity received total income of £65,466 and incurred total expenditure of £51,160 creating a surplus of £14,306 for the period as detailed in the attached accounts. The fund balances totalling £74,384 are required to finance the continuing activities of the Charity.

The Trustees are grateful to the charities, schools and the church listed on page 12, for their support, mainly maintaining the grants made in the previous years.

Oxford and District Mencap

For the year ended 31 December 2021

Reserves policy

Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial period which give a true and fair view of the state of the Charity and of the surplus or deficit of the Charity for that period. In preparing those statements the trustees are required to:-

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993 and the Constitution. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

Oxford and District Mencap

We report on the accounts of the Oxford and District Mencap for the year ended 31st December 2021

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act, as amended);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act, as amended); and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matters have come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Chapman Robinson and Moore Limited
30 Bankside Court
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OX5 1JE

Oxford and District Mencap

Year ended 31 December 2021

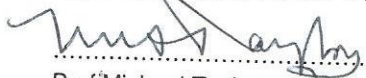
<u>Income And Expenditure</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 2021</u>	<u>Total 2020</u>
Incoming resources from generated funds:				
Voluntary income:				
Donations	8,550	0	8,550	5,457
Other Income	56,910	0	56,910	36,304
Incoming resources from charitable activities:				
Investment Income	7	0	7	173
Total Incoming Resources	65,467	0	65,467	41,934
<u>Resources Expended</u>				
Charitable activities	38,909	0	38,909	22,346
Governance Costs	12,251	0	12,251	24,221
Total Resources Expended	51,160	0	51,160	46,567
Net Incoming Resources for the year	14,307	0	14,307	-4,633
Fund Balances Brought Forward (note 4)	41,182	18,896	60,078	64,711
Fund Balances Carried Forward	55,489	18,896	74,385	60,078

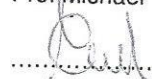
The notes on pages 11 to 13 form part of these accounts.

Oxford and District Mencap
Balance Sheet at 31 December 2021

	2021	2020
	£	£
<u>Fixed Assets</u> (Note 2)		
Balance Brought Forward	800	685
<u>Less Disposal</u>	-800	-685
Additions	0	1,000
<u>Less Depreciation</u>	0	-200
	<u>0</u>	
<u>Nat West</u>	0	800
Current and Reserve Accounts	50,163	40,289
Mini bus and Transport Appeal Account	0	0
<u>CCLA Investment Bank</u>		
COIF Deposit Fund	20,000	20,000
COIF Turner Award	3,070	3,070
Other Debtors	1,152	0
	<u>74,385</u>	<u>63,359</u>
<u>Total Assets</u>	74,385	64,159
<u>Less Current Liabilities</u>		
Fees due to be returned	0	-4,081
	0	-4,081
	<u>74,385</u>	<u>60,078</u>
	<u><u>74,385</u></u>	<u><u>60,078</u></u>
<u>Represented by:-</u>		
<u>Restricted Funds</u>		
Balance Brought Forward	18,896	22,493
Transfer from General Funds	0	-3,597
	<u>18,896</u>	18,896
<u>Unrestricted Funds</u>		
Balance Brought Forward	41,182	42,218
Surplus/(Deficit) for the year	14,307	-4,633
Transfer to Other Funds	0	3,597
	<u>55,489</u>	41,182
	<u>74,385</u>	<u>60,078</u>
	<u><u>74,385</u></u>	<u><u>60,078</u></u>

Approved on behalf of the Trustees on


 Prof Michael Taylor - Chairman


 Eamonn McDonald - Treasurer

Oxford and District Mencap
Income and Expenditure Account for the year ended 31 December 2021

<u>INCOME</u>	<u>1.01.21</u> <u>31.12.21</u>	<u>1.11.19</u> <u>31.12.20</u>
<u>Members Subscriptions and Donations</u>		
Donations - General & subscriptions	8,550	5,457
	8,550	5,457
Gift Aid - HMRC	1,152	811
Fundraising	0	3,991
Bank Interest Received	7	173
Legacies	7,500	513
	<hr/> 8,659	<hr/> 5,488
<u>TOTAL FOR THE YEAR</u>	<hr/> 17,209	<hr/> 10,945
LESS EXPENDITURE FOR THE YEAR (Summary attached)	-2,902	-15,578
<u>TO ACCUMULATED FUND</u>	<hr/> 14,307	<hr/> -4,633

Oxford and District Mencap
Summary of Expenditure for the year ended 31 December 2021

		<u>2021</u>	<u>2020</u>
<u>7 O'Clock Club</u>			
Expenditure	Hire of hall	0	255
	Transport - taxi hire	0	984
	Transport - minibus expenses 80%	-33	726
	Depreciation of Minibus	0	200
		<u>-33</u>	<u>2,165</u>
<u>Less Income</u>			
	Subscriptions & mini-bus scrap	0	1,712
	Donation	3,000	500
		<u>3,000</u>	<u>2,212</u>
		-3,033	-47
<u>Holiday at Brecon Beacons Centre Wales - note 9</u>			
Expenditure	Accommodation	1,709	0
	Activities	1,720	0
		<u>3,429</u>	<u>0</u>
Less Income	Guest Contributions	2,420	0
		<u>2,420</u>	<u>0</u>
		1,009	0
<u>Holidays at Hill End Activity Centre Oxford - note 9</u>			
Expenditure	Accommodation	18,509	0
	Hire of Hill End Park	0	8,606
	Activities, food & transport	15,780	10,551
	Annual storage hire	1,224	1,224
	Administrator wages	9,430	20,549
		<u>44,943</u>	<u>40,930</u>
Less Income	Guest Contributions	17,685	4,280
	Specific Donations	20,232	19,500
	Specific fundraising	4,921	4,997
		<u>42,838</u>	<u>28,777</u>
		2,105	12,153
Carried Forward		81	12,106

Oxford and District Mencap
Summary of Expenditure

(Continued)

Brought Forward	81	12,106
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General Expenses

Minibus expenses (20%)	-8	181	
Loss on sale of mini bus	490	535	
Administration	0	262	
Sundry	53	61	
Hall hire	0	80	
Affiliation Fees	60	60	
Accountancy Charges (Inc VAT)	636	600	
Lottery Licence and Subscriptions	374	392	
Insurance	773	737	
Printing & stationery	443	564	
	<u>2,821</u>	<u>564</u>	3,472
	<u>2,902</u>	<u>564</u>	<u>15,578</u>

Oxford and District Mencap
Notes to the Accounts - 31 December 2021

1. ACCOUNTING POLICIES

The accounts have been prepared in accordance with generally accepted accounting standards and Charities SORP (Statement of Recommended Practice : "Accounting and Reporting by Charities") (revised 2005).

(a) Accounting Convention

(b) Grants

In accordance with Statement of Standard Accounting Practise 4, grants are recognised in the income and expenditure account of the year in which they become receivable.

(c) Depreciation

Depreciation is calculated to write off the cost of the assets over their estimated useful lives.

Minibuses - 20% reducing balance method.

2. FIXED ASSETS

<u>Mini Bus</u>	<u>2021</u>	<u>2020</u>
Cost		
Less Accumulated Depreciation	1,000	15,583
Less disposal	-200	-14,898
Add addition in year	-800	-685
Less depreciation	0	1,000
	<u>0</u>	<u>-200</u>
	<u>0</u>	<u>800</u>

Oxford and District Mencap
Notes to the Accounts - 31 December 2021

3. ANALYSIS OF ASSETS BETWEEN FUNDS

	<u>Unrestricted funds</u> <u>General</u>	<u>Unrestricted funds</u> <u>Designated</u>	<u>Restricted funds</u>	<u>Total</u>
Fixed Assets	0	0	0	0
Net Current Assets	55,488	0	18,896	74,384
	55,488	0	18,896	74,384

4. RESTRICTED FUNDS

	<u>Balance at 31</u> <u>December 2020</u>	<u>Movement in Funds</u> <u>Surplus/(Deficit)</u> <u>for the year</u>	<u>Transfer from</u> <u>General Fund</u>	<u>Balance at 31</u> <u>December 2021</u>
(i) Hill End Holiday	-1,104			-1,104
(ii) Legacy	15,000			15,000
(iii) Donation for Hill End Holiday	5,000			5,000
	18,896	0	0	18,896

5. DONATIONS

Of the donations received in the year the following were major contributors:-

Baily Thomas Trust
The Barnsbury Trust
Doris Field Charitable Trust
Oxford University Communities Trust
P F Charitable Trust
St Michael's and All Saints Charities
Stanton Ballard Trust
Thornton Trust

6. EMPLOYEES REMUNERATION

The total remuneration paid to employees during the year was £9,430 (2020: £20,549).

7. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration directly or indirectly out of the funds of the Charity was paid or payable for the year to any Trustee or to any person or persons known to be connected with any of them.

No reimbursement of expenses other than postage has been made or is due to be made to any of the Trustees in respect of the year.

8. WOODLANDS OUTDOOR HOLIDAY

This holiday did not take place in 2020 or 2021.

9. HILL END HOLIDAYS OXFORD & BRECON BEACON HOLIDAYS 2021

Hill End Holidays had 50 guests over 3 weeks in July and 7 guests enjoyed a week in Wales in September and all supported by volunteer helpers, medics and cooks.