

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

England & Wales · Charity number 261084

Details

Other names SOUTH GREEN MEMORIAL HALL

Status Registered

Legal form Other

Registered 1970-05-10

Register [View on the Charity Commission register](#)

Contact

Address South Green Memorial Hall
Southend Road
Billericay
Essex
CM11 2PR

Phone 01277631214

Email keithandlinda.willingham@yahoo.co.uk

Website southgreenhall.co.uk

Activities

Objects: FOR THE PURPOSES OF PHYSICAL AND MENTAL TRAINING AND RECREATION AND SOCIAL MORAL AND INTELLECTUAL DEVELOPEMENT THROUGH THE MEDIUM OF LECTURES CLASSES MEETINGS, CONCERTS, RECREATIONS, ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE BENEFIT OF PERSONS RESIDENT IN OR ABOUT THE VILLAGE OF SOUTH GREEN AFORESAID WITHOUT DISTINCTION OF SEX OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS.

Activities: Our charity provides a village hall as a permanent war memorial to those who lost their lives in World War 2. We provide facilities for many local organisations from pre-school aged children to senior citizens, raising revenue from lettings & fundraising to maintain & improve the hall for future use.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** SOUTH GREEN
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,871	£25,067	-	-
2024-03-31	£31,258	£26,355	-	-
2023-03-31	£21,132	£19,568	-	-
2022-03-31	£28,670	£16,796	-	-
2021-03-31	£22,779	£15,593	-	-

Trustees

Name	Role	Appointed
Clair Brooks		2018-05-24
JOAN MILES		
Keith Willingham		2014-11-27
Linda Willingham		2014-05-22
Louise Baker		2018-05-24
Louise Brown		2018-05-24
MARY LONG		
MISS DOROTHY BULLOCK		
MR BRYN MCPHERSON		
RUTH BEAMS		2013-09-13

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

England & Wales - Charity number 261084

Accounts

Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	04	2024	To	31	03	2025

Section A Reference and administration details

Charity name	South Green & District War Memorial Fund
Other names charity is known by	South Green Memorial Hall
Registered charity number (if any)	261084
Charity's principal address	South Green Memorial Hall
	Southend Road, South Green
	Billericay, Essex
	Postcode CM11 2PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joan Miles	Project Manager And Chairman		
2	Sue Moore	Secretary		
3	Brin McPherson	Booking Sec		
4	Ruth Beams			
5	Keith Willingham	Treasurer		
6	Louise Baker	Booking Sec		
7	Claire Brooks			
8	Doreen Gazzard			
9	Christine Abbey			
10	Wendy Stokoe			
11	Paul Kay			
12				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by local inhabitants at the A.G.M

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>None</p> <p>Management Committee</p> <p>Member of R.C.C.E</p>
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>The hall is to be hired out to local groups and organisations for the purpose of physical, recreational, social and educational benefit</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The hall has regular bookings with Pre-School, Brownies.
We also have Karate club, Ladybirds Song Group, Short Mat Bowls, The Woman's Institute, The Essex Orchid Club, Yoga

The Great Burstead and South Green Village Council meet at the hall.

We are the local Polling Station

We are the local refuge centre

We offer bookings for family celebrations

We have opening for any local club /activity

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We do not offer grants

We have no investments

All our committee members are volunteers

Summary of the main achievements of the charity during the year

We have continued to maintain a high level of maintenance to the building including lighting plumbing and decor

Section E Financial review

Brief statement of the charity's policy on reserves

We endeavour to retain 1/3rd of our annual rental income to cover any emergencies

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Income is from hire of the hall

Our expenditure is used for the maintenance and upkeep of the building and equipment

Not applicable – no investments

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joan Miles	Keith Willingham
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date		

"A"

**SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND
KNOWN AS
SOUTH GREEN MEMORIAL HALL**

ACCOUNTS

2025

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND**BALANCE SHEET****AS AT 31st MARCH 2025**

FIXED ASSETS:	Cost £	Dep'n £	Net £	2024 £
Freehold building at cost	3,796	3,039	757	909
Fixtures and fittings	19,599	19,231	368	485
Improvements to freehold property	36,482	29,182	7,300	8,759
	<hr/>	<hr/>	<hr/>	<hr/>
	59,877	51,452	8,425	10,153
	<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS:				
Bank current account	6,798			5,599
Base rate reward account	75181			73576.00
Prepayments	321			363
	<hr/>			<hr/>
		82,300		79,538
		<hr/>		<hr/>
CURRENT LIABILITIES:				
Sundry creditors and accruals		432		432
		<hr/>		<hr/>
NET CURRENT ASSETS			81,868	79,106
			<hr/>	<hr/>
NET ASSETS			90,293	89,259
			<hr/>	<hr/>
			<hr/>	<hr/>
REPRESENTED BY:				
Capital account:				
Balance brought forwards as at 1st April 2024			89,211	83,518
Net profit / (loss) for the year			1,082	5,693
			<hr/>	<hr/>
			90,293	89,211
			<hr/>	<hr/>
			<hr/>	<hr/>

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2025

INCOME:	2025		2024	
	£	£	£	£
Unrestricted funds:				
Hall booking receipts	16,743		26,370	
Donations	4,888		4,888	
		21,631		31,258
Restricted funds:				
Grants	5,400		-	
		5,400		0
		27,031		31,258
EXPENDITURE:				
Light and heat	4,880		3,108	
General and water rates	752		681	
Insurance	1,095		1,058	
Repairs and maintenance - unrestricted	6,977		9,350	
Cleaning maintenance	9,338		8,310	
Telephone	725		664	
Printing, post and stationery	25		22	
Licence and membership fees	422		631	
Accountancy	432		432	
Website costs	415		371	
Depreciation on fixtures and fittings	117		117	
Depreciation on freehold building	152		152	
Depreciation on improvements to property	1,459		1,459	
		26,789		26,355
		242		4,903
OTHER INCOME:				
Interest received		840		790
NET PROFIT / (LOSS) FOR THE YEAR		1,082		5,693

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

SCHEDULE TO THE ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2025

	£	£
<u>Prepayments</u>		
PRS Licence Insurance	321	321
		<u>321</u>
<u>Sundry Creditors and Accruals</u>		
Accountancy	432	432
		<u>432</u>
<u>Schedule of Fixtures and Fittings</u>		
	£	£
	Cost	Dep'n
Opening balance as at 1st April 2024	19,599	19,114
and closing balance as at 31st March 2025	<u>19,599</u>	<u>19,231</u>
<u>Schedule of Repairs and Maintenance - Unrestricted</u>		
Repairs and Renewals:		
Adjust fridge	25.00	
Toilet repair	670.80	
PAT test	468.00	
Thameside Service fire fighting	183.43	
Boiler service	156.00	
Misc items	43.99	
Fire safety	158.54	
		4,562
Maintenance:		
Gardening Services	2,415	2,415
		<u>2,415</u>
		<u>6,977</u>

Freehold Land and Buildings

The Official Custodian for Charities holds the title to the freehold land and property on behalf of the trustees of the South Green Memorial Hall Management Committee of South Green Memorial Hall.

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
South Green & District War Memorial Fund

**On accounts for the year
ended**

31.03.2025

**Charity no
(if any)** 261084

Set out on pages

CC16a 1 to 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Michael Letch & Partners LLP

Date:

17/6/25

Name:

Michael Letch & Partners LLP

**Relevant professional
qualification(s) or body**

Association of Chartered Certified Accountants

(if any):

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Address:

146 High Street

Billericay

Essex CM12 9DF

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

England & Wales - Charity number 261084

Accounts

Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	04	2023	To	31	03	2024

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2	Sue Moore	Secretary		
3	Brin McPherson	Booking Sec		
4	Ruth Beams			
5	Keith Willingham	Treasurer		
6	Louise Baker	Booking Sec		
7	Claire Brooks			
8	Doreen Gazzard			
9	Christine Abbey			
10	Wendy Stokoe			
11	Paul Kay			
12				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
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Additional governance issues (Optional information)

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>The hall is to be hired out to local groups and organisations for the purpose of physical, recreational, social and educational benefit</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Summary of the main achievements of the charity during the year

We have continued to maintain a high level of maintenance to the building including lighting plumbing and decor

Section E

Financial review

Brief statement of the charity's policy on reserves

We endeavour to retain 1/3rd of our annual rental income to cover any emergencies

Details of any funds materially in deficit

None

Further financial review details (Optional information)

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Income is from hire of the hall

Our expenditure is used for the maintenance and upkeep of the building and equipment

Not applicable – no investments

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Joan Miles	Keith Willingham
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date		



Charity Name South Green & District War Memorial Fund	No (if any) 261084
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CC16a

Receipts and payments accounts

For the period from	Period start date 01.04.23	To	Period end date 31.03.24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall bookings	26,370	-	-	26,370	17,185
Grants	-	-	-	-	1,816
Donations	-	4,888	-	4,888	2,034
Insurance claim	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	26,370	4,888	-	31,258	21,035
A2 Asset and investment sales, (see table).					
Bank interest	790	-	-	790	97
Sub total	790	-	-	790	97
Total receipts	27,159	4,888	-	32,047	21,132
A3 Payments					
Rates, insurance and utilities	4,726	-	-	4,726	4,172
Repairs and maintenance	4,462	4,888	-	9,350	4,175
Central heating	-	-	-	-	-
Roof repairs	-	-	-	-	-
Kitchen works and appliances	-	-	-	-	-
Cleaning and refuse	8,455	-	-	8,455	8,510
Telephone and stationery	686	-	-	686	752
Professional and licence fees	991	-	-	991	510
Diamond Jubilee	-	-	-	-	-
Sundry expenses	-	-	-	-	-
Website costs	371	-	-	371	1,448
Depreciation	-	-	-	-	-
Sub total	19,692	4,888	-	24,580	19,568
A4 Asset and investment purchases, (see table)					
Fixtures & Fittings	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,692	4,888	-	24,580	19,568
Net of receipts/(payments)	7,467	-	-	7,467	1,565
A5 Transfers between funds					
A6 Cash funds last year end	71,708			71,708	70,143
Cash funds this year end	79,175			79,175	71,708

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Barclays Current Account	5,599	-	-
Barclays Base Rate Reward Account	73,576	-	-
	-	-	-
Total cash funds	79,175	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Accruals	Unrestricted	432	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

SOUTH GREEN AND DISTRICT WAR MEMORIAL FUND

ACCOUNTS

FOR THE YEAR ENDED 31st MARCH 2024

ACCOUNTANTS REPORT

The attached balance sheet and income and expenditure account for the year ended 31st March 2024 have been prepared from the books, records and information provided by the Treasurer of the South Green and District War Memorial Fund and they are in accordance therewith.

Date

BILLERICAY Essex

MICHAEL LETCH & PARTNERS LLP

Accountants

CLIENT APPROVAL CERTIFICATE

We approve the attached balance sheet and income and expenditure account and confirm that we have made available all relevant records and information for their preparation.

..... (Chairman)

..... Dated