

THE ANTIQUARIAN HOROLOGICAL SOCIETY

NOTICE IS HEREBY GIVEN that the SEVENTIETH ANNUAL GENERAL MEETING of the above-named Society will be held on Saturday, 11th May 2024, at 2.00pm, at St Mary at Hill Church, London EC3R 8EE, when the following business will be transacted:

ORDINARY BUSINESS:

1. To adopt the Minutes of the AGM held on Saturday 13th May 2023, as published in *Antiquarian Horology* September 2023.

2. To receive the accounts.

To receive and consider the Trustees' Report, and the accounts for the year ended 30th September 2023, with the Independent Examiner's report thereon, and if thought fit to adopt the same.

3. Election of the Council.

The Members of Council retiring by rotation pursuant to the Society's Articles of Association are Françoise Collanges, Dr David Rooney, Keith Scobie-Youngs and Richard Stenning.

Françoise Collanges, having been duly nominated by Matthew Read and seconded by Kenneth Cobb, both members, being eligible, offers herself for re-election.

Dr David Rooney, having been duly nominated by Dr Andrew Nahum and seconded by Dr Gloria Clifton, both members, being eligible, offers himself for re-election.

Keith Scobie-Youngs, having been duly nominated by Seth Kennedy and seconded by Dr Andrew Strangeway, both members, being eligible, offers himself for re-election.

Richard Stenning, having been duly nominated by Lee Yuen-Rapati and seconded by Mat Craddock, both members, being eligible, offers himself for re-election.

4. Re-appointment of Independent Examiner:

To re-appoint as Independent Examiner Martin Yardley FCA, 7 Oak End Close, Southborough, Tunbridge Wells, Kent TN4 0TE.

Dated this 18th day of January 2024

By Order of the Council
Helen Chapman, Secretary

Appointment of Proxies

I,

of.....

a member of The Antiquarian Horological Society hereby appoint the Chairman of the Meeting

or.....

of.....

to vote for me and on my behalf at the Annual General Meeting of the Society to be held on the 11th May 2024, or at any adjournment thereof.

This form is to be used in respect of the resolutions mentioned below as follows:

Ordinary Business

Resolution No.1	for/against*	Minutes of 13 th May 2023
Resolution No.2	for/against*	Accounts
Resolution No.3	for/against*	Françoise Collanges
	for/against*	Dr David Rooney
	for/against*	Keith Scobie-Youngs
	for/against*	Richard Stenning
Resolution No.4	for/against*	Re-appointment of Independent Examiner

- N.B.
1. *Strike out whichever is not desired.
 2. Unless otherwise instructed, the proxy may vote as they think fit or abstain from voting.
 3. The proxy appointment must be received at 4 Lovat Lane not later than 48 hours before the time appointed for the Meeting.

Registered Office:
4 LOVAT LANE, LONDON, EC3R 8DT

Registered Charity Number 260925

THE ANTIQUARIAN HOROLOGICAL SOCIETY

REPORT OF THE TRUSTEES FOR THE YEAR ENDED

30 SEPTEMBER 2023

The trustees, who are also directors of the Society for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 30 September 2023. The trustees have adopted relevant statutory legislation for accounting and reporting by charities in preparing the annual report and financial statements of the Society.

Members of Council and Officers at 30 September 2023

President: Dr. Patricia Fara

Vice-Presidents: D. R. Thompson F.A.H.S., A. A. Treherne F.A.H.S.

Directors/Members of Council: Dr. J. G. D. Nye (Chairman); J. D. Betts M.B.E.;
F. Collanges; Dr. J. Desborough; S. V. Hines; C. Mann; A. Rolls; Dr. D. J. Rooney;
K. Scobie-Youngs; R. Stenning; J. R. Stratton; R. Wren

Secretary: Helen K. Chapman

OBJECTS OF THE SOCIETY, PRINCIPAL ACTIVITY AND ORGANISATION OF OUR WORK

The Society is constituted as a company limited by guarantee and is therefore governed by a Memorandum and Articles of Association.

The Society's object and its principal activity remain the furtherance of the study of antiquarian horology and dissemination of knowledge in the field of antiquarian horology, as outlined in the Memorandum and Articles of Association. These aims are fulfilled by various means, including a comprehensive library that is open to members and the general public, a free technical enquiry service, an active programme of lectures and meetings, the granting of prizes for the achievement of excellence, the provision of grants, and a range of specialist horological publications.

The Society is run from our offices in London by the Company Secretary, who is advised by a duly elected council and directed by the Society's rules in conjunction with the requirements of company law and the Charity Commissioners.

TRANSACTIONS AND FINANCIAL POSITION

The financial statements show a net deficit for the year of £19,989 and our reserves stand at £2,967,424 in total.

TANGIBLE FIXED ASSETS FOR USE BY THE SOCIETY

Fixed assets are set out in note 2 to the accounts. No purchases were made during the year.

DIRECTORS AND TRUSTEES

All directors of the company are trustees of the charity, and there are no other trustees. All trustees named above served throughout the year. The Board has the power to appoint additional trustees as it considers fit to do so.

RISK MANAGEMENT

The trustees actively review the major risks which the Society faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the Society and confirm that they have established systems to mitigate the significant risks.

THE ANTIQUARIAN HOROLOGICAL SOCIETY
REPORT OF THE TRUSTEES FOR THE YEAR ENDED
30 SEPTEMBER 2023 *(Continued)*

TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

The charity trustees (who are also the directors of The Antiquarian Horological Society for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). In preparing those financial statements, the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) observe the methods and principles in the Charities SORP;
- c) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Society will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Society and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities Act 2011. They are also responsible for safeguarding the assets of the Society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

RESERVES POLICY

The Reserves Policy was developed by Council in 2015. It is designed to meet the requirements of charity law which stipulate that any income received by a charity should be spent within a reasonable period of receipt. Council should be able to justify the holding of income as reserves.

Care has been taken to ensure the Reserves Policy takes into account the Society's financial circumstances and other relevant factors, and the level of the Society's reserves are accordingly monitored on a regular basis. The Reserves Policy will be kept under review to ensure it meets the Society's changing needs and circumstances.

The ordinary operating expenses of the Society are met from its working capital, the main sources of which are subscriptions, advertising income and Gift Aid recoveries of tax. Council has deemed it prudent to retain an unrestricted General Fund approximately equal to the costs associated with six months of ordinary operation. The balance of the funds of the Society are divided between restricted and designated reserves, which include a Library Fund, an Education Fund, a Publications Working Capital Fund, a Prize Fund, and a Conservation and Research Fund (as set out in Note 13). The balances of the Library, Prize, and Conservation and Research Funds have been allocated so as to fulfil anticipated disbursements over five years, at the end of which the funds will need replenishing. The Publications Working Capital Fund is available to fund the costs of producing books (e.g. editing, designing, proofing and printing) with a view to such funds being recovered (and the fund balance being replenished) through sales, over time. The Education Fund is expected to be used to fund horological research at higher educational establishments.

INDEPENDENT EXAMINERS

A resolution proposing Mr Martin Yardley FCA for re-appointment will be laid before the forthcoming Annual General Meeting.

APPROVAL

This report was approved by the board of directors and trustees on 18 January 2024 and signed on its behalf.

.....

Trustee

Dr. J. G. D. Nye (Chairman)

REPORT OF THE INDEPENDENT EXAMINER TO THE MEMBERS OF THE ANTIQUARIAN HOROLOGICAL SOCIETY

I report to the Society's trustees on the financial statements on pages 6 to 12, which have been prepared under the historical cost convention and the accounting policies set out on page 8.

RESPONSIBILITIES AND BASIS OF REPORT

As described on page 3 the Society's trustees, who are also the directors for the purposes of company law, are responsible for the preparation of financial statements in accordance with the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the financial statements of the society are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the Society as required by section 386 of the 2006 Act;
or
- 2) the financial statements do not accord with those records; or
- 3) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that they give a "true and fair view" which is not a matter considered as part of an independent examination; or
- 4) the financial statements have not been produced in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

.....

Martin Yardley FCA

Chartered Accountant

7 Oak End Close, Southborough, Tunbridge Wells, Kent TN4 0TE

18 January 2024

THE ANTIQUARIAN HOROLOGICAL SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2023

	<i>Note</i>	<i>Restricted Funds £</i>	<i>Designated Funds and Sections £</i>	<i>General Fund £</i>	<i>Total 2023 £</i>	<i>Total 2022 £</i>
INCOME AND EXPENDITURE						
Incoming resources						
Subscriptions		–	–	88,330	88,330	83,014
Sections – total income	3	–	17,413	–	17,413	12,294
Tax recoverable		–	–	10,306	10,306	10,256
Interest receivable		227	1,814	612	2,653	214
Surplus on publications	5	–	–	2,199	2,199	9,391
Miscellaneous income	4	–	–	20,145	20,145	6,146
Miscellaneous income - funds	12/13	–	11,211	–	11,211	150
		<u>227</u>	<u>30,438</u>	<u>121,592</u>	<u>152,257</u>	<u>121,465</u>
Resources expended						
Direct charitable expenditure:						
Net cost of Journal	6	–	–	43,245	43,245	42,218
Grants and awards	12/13	53	2,250	–	2,303	2,675
Administration	7	–	17,883	92,244	110,127	90,985
Society activities	8	–	–	4,987	4,987	5,309
Library	12	–	11,584	–	11,584	2,213
		<u>53</u>	<u>31,717</u>	<u>140,476</u>	<u>172,246</u>	<u>143,400</u>
NET (DEFICIT)/SURPLUS FOR THE YEAR						
		174	(1,279)	(18,884)	(19,989)	(21,935)
Transfer of funds	5/12	–	2,199	(2,199)	–	–
ADD: Fund balances at 1 October 2022						
		<u>8,622</u>	<u>113,965</u>	<u>2,864,826</u>	<u>2,987,413</u>	<u>3,009,348</u>
FUND BALANCES AT 30 SEPTEMBER 2023						
		<u><u>£8,796</u></u>	<u><u>£114,885</u></u>	<u><u>£2,843,743</u></u>	<u><u>2,967,424</u></u>	<u><u>£2,987,413</u></u>

THE ANTIQUARIAN HOROLOGICAL SOCIETY
BALANCE SHEET
AS AT 30 SEPTEMBER 2023

	<i>Note</i>	<i>2023</i> £	<i>2022</i> £
FIXED ASSETS			
Tangible assets	2	<u>2,815,641</u>	<u>2,822,488</u>
CURRENT ASSETS			
Debtors	9	14,074	12,391
Cash at bank and in hand	11	170,866	185,989
		<u>184,940</u>	<u>198,380</u>
CREDITORS: Amounts falling due within one year	10	<u>(33,157)</u>	<u>(33,455)</u>
NET CURRENT ASSETS		<u>151,783</u>	<u>164,925</u>
NET ASSETS		<u><u>£2,967,424</u></u>	<u><u>£2,987,413</u></u>
Represented by:			
UNRESTRICTED FUNDS			
General fund		2,843,743	2,864,826
Sections		31,610	32,080
Designated funds	12	83,275	81,885
		<u>2,958,628</u>	<u>2,978,791</u>
RESTRICTED FUNDS	13	8,796	8,622
		<u><u>£2,967,424</u></u>	<u><u>£2,987,413</u></u>

DIRECTORS' STATEMENTS

In approving these financial statements as directors of the company we hereby confirm:

- a) that for the year ending 30 September 2023 the company was entitled to the exemption from audit under section 477 of the Companies Act 2006 relating to small companies;
- b) that the members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- c) that the directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

.....
Dr. J. G. D. Nye (Chairman)
Director

.....
Mrs H. K. Chapman
Secretary

Registered no. 541551

THE ANTIQUARIAN HOROLOGICAL SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), issued on 16 July 2014, and the Charities Act 2011.

Income recognition

Members' subscriptions and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or the donors' conditions have not been fulfilled, in which case the income is deferred.

Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Tangible Fixed Assets

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives:

Furniture and Office Equipment	20% on cost
Improvements to Property	10% on the reducing balance
Property	Nil

Expenditure on management and administration of the Society

Administration expenditure includes all expenditure not directly related to the charitable activity. This includes costs of renting and running office premises, staff salaries for administrative staff and accountancy fees.

Sections

The Charity's objectives are enhanced by the Sections, which meet at numerous locations both in the UK and around the world. Each Section maintains its own independent accounts and the totals of the account are incorporated as one separate unrestricted fund.

THE ANTIQUARIAN HOROLOGICAL SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 *(Continued)*

2. TANGIBLE FIXED ASSETS

	Property £	Improvements to Property £	Furniture and Office Equipment £	Total £
COST				
As at 1 October 2022 and 30 September 2023	2,774,907	56,356	27,984	2,859,247
DEPRECIATION				
As at 1 October 2022	–	16,202	20,557	36,759
Charge for year	–	4,015	2,832	6,847
As at 30 September 2023	–	20,217	23,389	43,606
Written-down value at 30 September 2023	<u>£2,774,907</u>	<u>£36,139</u>	<u>£4,595</u>	<u>£2,815,641</u>
Written-down value at 30 September 2022	<u>£2,774,907</u>	<u>£40,154</u>	<u>£7,427</u>	<u>£2,822,488</u>

3. SECTIONS - TOTAL INCOME

	2023 £	2022 £
Subscriptions	3,545	4,507
Donations	2,397	1,307
Activities and interest	12,540	4,706
(Loss)/gain on exchange	(1,069)	1,774
	<u>£17,413</u>	<u>£12,294</u>

4. MISCELLANEOUS INCOME

AGM	1,825	1,620
Donations	17,389	4,068
Miscellaneous sales	931	458
	<u>£20,145</u>	<u>£6,146</u>

THE ANTIQUARIAN HOROLOGICAL SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 *(Continued)*

5. SURPLUS/(DEFICIT) ON PUBLICATIONS	2023	2022
	£	£
Sales	6,033	10,136
<i>Cost of Sales</i>		
Costs of new and reprinted publications	3,834	745
	<u>3,834</u>	<u>745</u>
Surplus on publications	2,199	9,391
Transfer to Publications Working Capital Fund	(2,199)	(9,391)
	<u>–</u>	<u>–</u>
6. JOURNALS AND REPRINTS		
Advertising revenue	26,860	28,118
Less: Advertising agent's fees	–	(2,774)
NET INCOME	<u>26,860</u>	<u>25,344</u>
<i>Cost of Sales</i>		
Journal publishing costs	70,105	67,562
	<u>70,105</u>	<u>67,562</u>
NET COST OF JOURNAL	<u>(£43,245)</u>	<u>(£42,218)</u>
7. ADMINISTRATION EXPENSES		
General fund		
Salaries and related costs (see note 14)	38,894	37,329
Office rents, rates, light and heat	6,816	7,651
Repairs and maintenance	5,034	6,692
Printing, postage, stationery and telephone	6,124	4,990
Marketing and Publicity	398	240
Subscriptions	541	188
Archive Project costs	10,374	–
College of Arms fees	3,412	–
Membership Database Costs	3,639	3,339
Other software costs	872	840
Insurance	2,199	3,340
Accountancy	3,654	3,517
Independent Examiner's fee	600	600
Bank charges	2,620	1,962
Miscellaneous expenditure	220	177
Depreciation	6,847	8,479
	<u>£92,244</u>	<u>£79,344</u>

The costs of the Archive Project and College of Arms have been covered by donations received during the accounting period.

THE ANTIQUARIAN HOROLOGICAL SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 *(Continued)*

7. ADMINISTRATION EXPENSES *(Continued)*

Sections	2023	2022
	£	£
Meeting and lecturers' expenses	3,673	4,848
Refreshments and social costs	899	2,293
Payments for outside visits	10,778	360
Administrative costs	43	1,523
AGM costs	494	254
Donations	–	600
Trade membership	1,528	1,513
Prize awarded	250	250
Bank charges	218	–
	<u>£17,883</u>	<u>£11,641</u>

8. SOCIETY ACTIVITIES

AGM	2,439	2,746
Meeting expenses	2,548	2,563
	<u>£4,987</u>	<u>£5,309</u>

9. DEBTORS

Advertising revenue – journal	10,726	12,330
VAT recoverable	2,380	–
Other	968	61
	<u>£14,074</u>	<u>£12,391</u>

10. CREDITORS: Amounts falling due within one year

Trade creditors	10,024	12,135
Accrued expenses	600	937
Deferred income	17,944	15,224
Social security and other taxation	2,278	3,609
Other	2,311	1,550
	<u>£33,157</u>	<u>£33,455</u>

11. CASH AT BANK AND IN HAND

Included within cash at bank and in hand are monies within the direct control of the Sections amounting to £32,382 (2022 £32,097). An amount of £13,717 (2022 £14,413) is with sections based overseas.

THE ANTIQUARIAN HOROLOGICAL SOCIETY
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 30 SEPTEMBER 2023 *(Continued)*

12. DESIGNATED FUNDS

	<i>Balance at 1 October 2022</i>	<i>Incoming resources</i>	<i>Outgoing resources</i>	<i>Transfers between Funds</i>	<i>Balance at 30 September 2023</i>
	£	£	£	£	£
Library Fund	1,968	11,257	(11,584)	–	1,641
Education Fund	54,266	1,426	(83)	–	55,609
Prize Fund	4,788	105	(2,167)	–	2,726
Publications Working Capital Fund	16,525	123	–	2,199	18,847
Conservation and Research Fund	4,338	114	–	–	4,452
	<u>£81,885</u>	<u>£13,025</u>	<u>(£13,834)</u>	<u>£2,199</u>	<u>£83,275</u>

Grants of £11,211 were received towards the cost of books acquired by the Library Fund.

13. RESTRICTED FUNDS

Jim Cowsill Memorial	2,003	53	–	–	2,056
Marcoolyn	4,005	105	–	–	4,110
Alan Shenton Memorial	2,614	69	(53)	–	2,630
	<u>£8,622</u>	<u>£227</u>	<u>(£53)</u>	<u>–</u>	<u>£8,796</u>

The Jim Cowsill Memorial was established to support library purchases.

The Marcoolyn fund was established to support projects sponsored by the Electrical Horology Group.

The Alan Shenton Memorial was established to support a prize for the author(s) of an article in *Antiquarian Horology* covering the period since 1840.

14. STAFF COSTS

	2023	2022
	£	£
Salaries	37,943	36,423
Pension costs	951	906
	<u>£38,894</u>	<u>£37,329</u>

The average number of employees during the accounting period was 1 (2022 – 1).

15. RELATED PARTY TRANSACTIONS AND TRUSTEE REMUNERATION

The Trustees received no emoluments (2022 – nil). No travel expenses were reimbursed to Trustees (2022 – nil).