

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING

England & Wales · Charity number 260666

Details

Other names BINDT

Status Registered

Legal form Other

Company number [00969051](#)

Registered 1970-03-03

Register [View on the Charity Commission register](#)

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Activities

Objects: TO PROMOTE THE ADVANCEMENT OF THE SCIENCE AND PRACTICE OF NON-DESTRUCTIVE TESTING, CONDITION MONITORING, DIAGNOSTIC ENGINEERING AND ALL OTHER ASSOCIATED MATERIALS AND QUALITY TESTING DISCIPLINES TO PROMOTE MEETINGS FOR THE READING AND DISCUSSION OF SCIENTIFIC PAPERS AND FOR THE DELIVERY OF TALKS AND LECTURES AND FOR THE DISCUSSION AND THEORETICAL STUDY OF ALL MATTERS RELATED TO OR CONNECTED WITH NON-DESTRUCTIVE TESTING OR OTHER ELECTRONIC, ELECTRICAL, PHYSICAL OR SCIENTIFIC MATTER OF INTEREST TO MEMBERS OF THE INSTITUTE TO INITIATE, CONDUCT AND SUPERVISE RESEARCHES INTO AND THEORETICAL AND PRACTICAL STUDIES OF THE SCIENCE AND TECHNOLOGY OF NON-DESTRUCTIVE AND OTHER MATTERS AS AFORESAID AND THE PUBLICATION OF THE RESULTS OF THESE STUDIES TO PROMOTE THE ADVANCEMENT OF THE SCIENCE AND PRACTICE OF ENGINEERING AS A WHOLE

Activities: Accredit education, training and qualification programmes for NDT and related inspection technologies. Publish learned journals and text books. Disseminate information through a website. Organise conferences and seminars. Participate in international harmonisation of technical standards.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Australia
- China
- Greece
- India
- Ireland
- Isle Of Man
- Japan
- Malaysia
- Northern Ireland
- Russia
- Saudi Arabia
- Scotland
- Singapore
- Trinidad And Tobago
- United Arab Emirates
- United States
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£4,073,323	£3,895,220	£4,297,821	39
2023-12-31	£3,600,027	£3,203,774	£4,057,969	37
2022-12-31	£3,486,376	£2,988,646	£3,611,243	36
2021-12-31	£2,554,833	£2,550,237	£3,148,126	35
2020-12-31	£2,190,404	£2,305,838	£3,077,818	35

Trustees

Name	Role	Appointed
Andrew Mark Dowell		2017-02-01
Ben Lumley		2026-01-01
CAROLINE BULL		2026-01-01
COLIN FORRESTER		
Denize Ivy Pilarta		2024-06-01
Dr IAIN BAILLIE		2026-01-01
Dr JOHN MICHAEL FARLEY		2016-01-01
Dr James Martin Watson		2025-01-01
Dr Martin Christopher Lugg		2024-01-01
Dr Michael Charles Smith		2023-01-01
GARY ELLIOTT		2025-01-01
Graeme Falconer		2026-01-01
Ian Cooper		2017-01-01
JOHN PETER HANSEN		2015-01-01
Jason Neill Taylor		2023-01-01
Matthew Beecroft		2021-09-08
Michelle Clapham		2019-09-04
Professor Katherine Joanne Kirk		2017-01-01
RICHARD LESLIE WATSON		2014-01-01
Richard John Day		2017-01-01
Sam Cunningham		2024-01-01
Simon Robert Watson Mills		2020-01-01
Steven Mark Baldwin		2020-01-01
Thomas Anthony Bertenshaw		2024-01-01
Thomas Eoin O'Hare		2023-01-01
Thomas Fletcher		2025-01-01

Accounts

REGISTERED COMPANY NUMBER: 00969051 (England and Wales)

REGISTERED CHARITY NUMBER: 260666

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

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THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BINDT Mission and Mission Scope

This is encapsulated in BINDT's 'charitable objects', which are listed in the BINDT Articles of Association, the principal one of which is:

To promote the advancement of the science and practice of non-destructive testing, condition monitoring, diagnostic engineering and all other associated materials and quality testing disciplines.

What is immediately clear from the mission is that BINDT is relatively unconstrained: the mission goes beyond the engineering discipline of NDT and does not apply only to the UK.

Regarding engineering disciplines, BINDT has taken a position whereat it sees NDT, CM and Structural Health Monitoring (SHM), or perhaps 'Health Monitoring' per se, as three sides of the same thing.

In other words, whereas BINDT aims to provide a 'platform for leadership' and to provide 'education and professional development' products and services to its stakeholders, those stakeholders primarily (but not exclusively) identify themselves with the engineering disciplines of NDT, CM and SHM. Therefore, the term 'NDT' should generally be taken to mean 'NDT, CM, SHM, diagnostic engineering and all other associated materials and quality testing disciplines.

Regarding internationality, at the time of writing, over 50% of BINDT's income is derived from products and services provided overseas, or to people or organisations based overseas, either directly or through BINDT's partners such as Authorised Qualification Bodies (AQB's).

Public benefit

As a UK Registered Charity, BINDT must demonstrably provide a benefit to the public: again, not constrained to UK-based public.

The benefits to the public can be summarised as follows:

Facilitating the education and professional development of people in NDT results in:

- Safer plant and equipment.
- More reliable plant and equipment, and improved environmental impact.
- Growth, in economic terms.

BINDT Propositions and Capabilities

BINDT's 'structure for growth', implemented in 2015, is based around BINDT's 12 propositions and capabilities and is summarised in BINDT's Bye-law No.2. The 12 propositions and capabilities are as follows (noting that the 8 propositions through which products and services are provided to customers are *italicised*):

- Marketing and Public Relations
- *Awards and Recognition*
- *Branch Meetings*
- *Certification*
- *Conferences and Events*
- *Education and Professional Development (including the development of apprenticeship schemes)*
- *Membership (of BINDT)*
- *Publications and Media*
- *Registration (of engineers and technicians with the Engineering Council)*
- IT
- Establishment (people, facilities and premises)
- Partnerships (with organisations that enhance BINDT's capabilities)

These can be considered to be the 12 things at which BINDT aims to be world class.

Increasingly, BINDT products and services should and will be delivered in bundles. For example, a person undertaking one of the Non-Destructive Testing apprenticeship schemes may engage with all of the following BINDT propositions during the process:

- Certification
- Membership
- Registration
- Education and Professional Development (with respect to end point assessment)
- Awards and Recognition (as we will recognise/award outstanding apprentices)

BINDT's Value Proposition

The reasons, based on a survey of members, that people and organisations choose to engage with BINDT can be summarised as follows:

- Professional Recognition:
 - For individuals, this includes:
 - Membership Certificate (demonstrating commitment).
 - Access to engineer registration through the Engineering Council (demonstrating competence).
 - Use of post-nominal letters.
 - Access to BINDT's Education and Professional Development (EPD) facility - complementing/enhancing BINDT's Certification proposition.
 - Access to BINDT recognition and awards.
 - For organisations, this includes:
 - Membership Certificate (demonstrating commitment).
 - Use of logo on stationery.
 - Identification as part of a well-respected cohort.
 - Access to BINDT recognition and rewards.
- Business Benefits:
 - For individuals and organisations, this includes:

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- Networking.
- Professional Indemnity Insurance referral.
- Legal helpline.
- Information Exchange:
 - For individuals, this includes:
 - Insight, NDT News, IJCM and Condition Monitor.
 - Yearbook and Branch Booklet.
 - Conferences, symposia, seminars, workshops.
 - Members' area on website.
 - Branch meetings.
 - For organisations, this includes:
 - Exhibitions
 - Entry in the Yearbook
- Leadership:
 - For individuals, this includes:
 - Participation in the governance of BINDT.
 - Participation in the work of BINDT (committees/work groups).
 - Personal professional development arising from participation.
 - For organisations, this includes:
 - Influence the governance of BINDT
 - Influence the work of BINDT
 - Outlet for 'Thought Leadership' - improve standing in the marketplace.
- Discounts:
 - For individuals, this includes:
 - Conferences.
 - Books.
 - For organisations, this includes exhibitions.

The above list outlines the value of engaging with BINDT through its Membership proposition, which can be considered a proxy for the value of engaging with any one or combination of BINDT's propositions.

It is perhaps worth articulating the high-level value proposition for any individual or organisation engaging with BINDT in any way. That is:

- Individuals engage with BINDT in order to develop professionally (i.e. to create, maintain and demonstrate their proficiency) which may include developing their leadership skills by getting involved in the governance of BINDT.
- Organisations engage with BINDT because BINDT's pursuit of its mission results in more or better business for them, directly or indirectly, especially over the longer-term, and especially if the respective organisation chooses to proactively influence developments by enabling their employees to get involved in the governance of BINDT.

BINDT's Vision

Broadly, BINDT aspires to:

- Significantly increase **engagement**.
- Demonstrably increase **diversity** across the board resulting in 'flatter' engagement profiles, and proportionately increase engagement with:
 - Under-represented cohorts such as 'practitioners', 'end-users', regulators, insurers and other 'policy-makers'.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

- Women and other people from (what in the UK are considered) ethnic minorities.
 - People in the Condition Monitoring and 'Health Monitoring' communities.
- Continuously improve service, quality and technical **standards**.
- Control risk (financial, reputational, health & safety and environmental) and thereby maintain BINDT's **sustainability**.

The means to these ends include:

- Demonstrable and universally recognised impartiality (minimal unconscious bias).
- Understanding our stakeholders' perceptions of us and our 8 propositions.
- Having a reliable means for determining our engagement profiles.
- Compelling propositions that clearly add value and are easy to engage with.
- Able to identify all of our stakeholders and how they engage with us.
- Able to communicate with our stakeholders in specific targeted cohorts.
- Suitably qualified and experienced personnel (SQEP): secretariat and governance.
- High degree of employee engagement.
- Sufficient 'operational' staff and facilities to deliver goods and services.
- Make a reasonable 'operating surplus' each year.
- Sustainably re-invest 'excess' surplus funds in 'projects' (as per the strategic plan).
- Sufficient 'projects' staff, other resources and facilities to make reasonable progress on 'projects'.
- Premises at Midsummer House, Northampton.
- An effective and comprehensive Business Management System.
- Leadership and significant influence in the European Federation of Non-Destructive Testing (EFNDT) and the International Committee for Non-Destructive Testing (ICNDT).
- Partnerships with similar organisations in the UK and overseas.

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REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

BINDT Structure, Governance and Management

BINDT is structured around its 12 propositions and capabilities, thereby putting the beneficiaries (the public, BINDT Members and other stakeholders) at the heart of the structure.

The secretariat is organised around four operating departments (Publishing, Media & Marketing; Conferences and Events; Certification; Membership and Registration) supported by a number of 'overhead' functions such as accounts, facilities management, quality control, etc. (See Figure 1). It is led by a Chief Executive Officer and a group of senior staff, known collectively as the Staff Executive, who have responsibility for the day-to-day running of the Institute.

Operations and execution of the strategic plan are overseen by committees of volunteers/members.

The Staff Executive and the oversight committees report to a Council of volunteer/member Trustees/Directors. Council has overall responsibility for the governance, leadership and management of the Institute.

BINDT's Council also has a number of additional specific committees that report to it such as the Governance Advisory Committee.

New members of Council (i.e. new trustees) undergo an induction process to brief them on their legal responsibilities, etc.

The Institute is controlled by its governing document, its Articles of Association, and a series of bye-laws. BINDT is a limited company, as well as a UK-registered charity, limited by guarantee as defined by the Companies Act 2006.

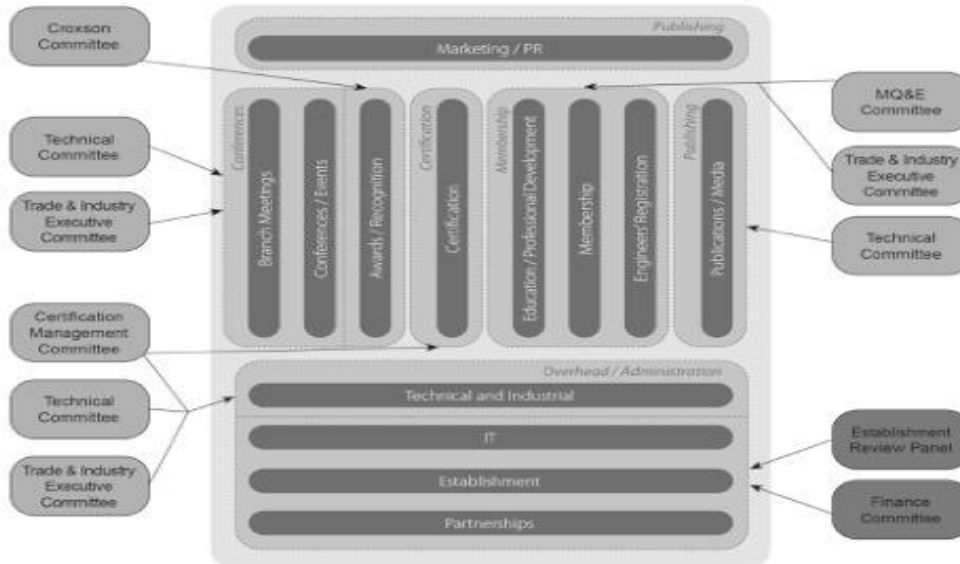


Figure 1. The Institute's eight propositions showing committee oversight

More information can be found on BINDT's website at:

<http://www.bindt.org/about-us/Institute-Organisation>

Appointment of trustees/directors

Extract from Articles of Association (Rev 10 September 2020)

31. The Institute may by ordinary resolution:

- (1) appoint a person who is willing to be a director; and
- (2) determine the rotation in which any additional directors are to retire.

32. Not less than three calendar months prior to the Annual General Meeting in each year the Institute's Council shall send to each member entitled to vote a list of Directors who are due to retire at the end of the year and who are eligible or ineligible (as the case may be) for re-election together with a list of other members eligible to be appointed a director, if any, nominated by them for election to the Institute's Council (Board of Directors).

33. After the issue of the Council's list referred to in paragraph 32 and not later than three weeks after such notification, any three members who are entitled to vote at all Ordinary Meetings, Annual General Meetings and Extraordinary General Meetings of the Institute may nominate any other duly qualified person to fill any such vacancy other than that of President, President-Elect, Vice-President, Hon Treasurer or Hon Secretary who shall be nominated by the Council only, by delivering such nomination in writing to the Council together with the written consent of the nominee to accept office if elected.

34.

- (1) The directors may appoint a person who is willing to be a director to fill any vacancy arising.
- (2) A director appointed by a resolution of the other directors must retire at the next annual general meeting and must not be taken into account in determining the directors who are to retire by rotation.

35. When a person is elected by a branch of the Institute at the branch AGM to represent that branch on the Council, the elected representative shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their period of office representing the branch. A director appointed in this way becomes a full voting member of Council. Such representatives are to be elected in accordance with the Institute's Bye-Laws in force from time to time. It is, however, not compulsory for a branch AGM to include the election of a representative to Council.

36. When a person is elected chair of any one of the 5 committees identified below at 36(i)-(v), the committee chair shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their chairmanship of the committee. A director appointed in this way becomes a full voting member of Council. Such chairpersons are to be elected by their committee in accordance with the secret ballot method as outlined in the Institute's Bye-Laws in force from time to time.

The selected committees for the purpose of this article 36 are as follows:

- i. the Membership, Qualification & Education Committee;
- ii. the NDT Technical Committee;
- iii. the CM Technical Committee;
- iv. the Certification Management Committee; and
- v. the Industry Group Executive Committee.

37. The appointment of a director, whether by the Institute in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed as the maximum number of directors.

Arrangements for setting pay and remuneration of key management personnel

Extract from Bye-Law No. 2 (Rev 16 September 2019)

1. Finance Committee and Establishment Review Panel (ERP)

1.1 The composition of the Finance Committee shall be:

President

President-Elect

Immediate Past-President

Honorary Secretary

Honorary Treasurer

Institute CEO

Head of Finance & Planning (non-voting)

PA to the CEO (minute secretary - non-voting)

Representative from Institute's Accountants (non-voting)

The members of the Finance Committee, excluding the representative from the Institute's Accountant, also form the **Establishment Review Panel (ERP)** which has responsibility for reviewing and agreeing any and all material changes in:

1.5.1 Staff headcount and/or number of full time equivalents (FTEs)

1.5.2 Staff salaries, bonus payments, pension and other employment benefits

1.5.3 Staff organisation chart

1.5.4 Institute's premises and/or facilities

1.5.5 Insurance cover

1.5.6 Operational matters

1.5.7 Review of partnerships

1.5.8 Other matters as required

Note: In the event where discussions are about the CEO or are in some way materially connected to the CEO, the CEO will leave the meeting until such time as the discussions have been concluded.

The CEO conducts regular performance reviews of the Heads of Departments and senior staff that comprise the Staff Executive:

Head of Events & Awards

Head of Finance & Planning

Head of Membership & Registration

Head of Publishing, Media & Marketing

Certification Manager

Technical Manager (Senior Technical Engineer)

The reviews are based on an established Performance and Talent Management protocol. The CEO makes salary recommendations to ERP based on the results of these reviews.

Business Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in-place to provide reasonable assurance against fraud and error.

The trustees have a risk management strategy, which comprises:

- Regular reviews of the risks that the Institute may face.
- Establishing systems and procedures to mitigate risks and minimise the potential impact on the Institute should those risks materialise.
- Documenting those risks, systems, procedures, etc. in a suite of documents that includes a health and safety risk profile, a Risk Assessment and 'Disaster' Recovery Plan and a document covering threats to impartiality.
- Continuously improving the Institute's insurance cover.
- Oversight and/or audit by external bodies to certify compliance with relevant regulations and standards.

Diversity and Inclusion

The Diversity and Inclusion Advisory Group provides guidance to BINDT Council and other committees on how to fulfil BINDT's commitment under the Royal Academy of Engineering's (RAEng) Engineering Diversity Concordat, to which BINDT is a signatory.

The group has been assisting the Institute in completing the 2025 RAEng Progression Framework assessment. This framework measures BINDT's progress in diversity and inclusion across areas such as governance, membership, awards, outreach and education, comparing BINDT's performance with that of other Professional Engineering Institutions (PEIs) within the industry. The submission deadline is April 2025, after which RAEng will review our assessment alongside those of other PEIs and share their findings with us.

The results of this benchmarking exercise will provide valuable insights into which areas the Institute should prioritise. It will also help refine and advance the Diversity and Inclusion strategy, creating a clear action plan for BINDT to focus on over the next three years. This will aim to further integrate D&I across all areas of the organisation and ensure effective communication with the BINDT community (members, employees and volunteers) and the wider NDT community regarding the steps BINDT is taking to progress D&I within our industry.

This benchmarking exercise was previously carried out in 2017 and 2021, and has proved to be invaluable in identifying areas for improvement and focus.

We will share the findings as soon as they become available.

Planned activities for 2025:

- Communicate the findings from the 2025 RAEng Progression Framework and finalise the action plan;
- Publish educational articles in internationally recognised industry journals;
- Attend and present at international industry events, including panel sessions, to raise awareness of D&I;
- Continue collaboration with the marketing team to refresh D&I content;
- Ongoing communication and collaboration with other professional bodies to ensure adherence to best practices;
- Attend relevant events to continue learning about best practices;
- Ongoing development of the D&I strategy.

Marketing, PR and Outreach

The marketing team continues to work to promote the Institute, and NDT, CM and SHM in general, in a number of ways. In particular, the team provides appropriate support, and aims to apply consistency of format and message, to all areas of the Institute's business and endeavours to solicit and implement ideas and requirements from the various committees.

A member of the marketing team attends the meetings of all main committees, and those of a number of sub-committees, working groups and advisory groups, to provide marketing support directly, allowing for effective planning and resourcing. Oversight of the marketing strategy and activities undertaken is the responsibility of Council.

Some of the highlights of the year's marketing and PR activities include:

- An Outreach Coordinator was recruited in May 2024 and the development and roll-out of outreach activities in four key areas of the Institute's business got underway, namely certification and training, membership and registration, STEM in schools and apprenticeships and higher education.
- Editorial articles relating to NDT/CM/SHM and BINDT were written in-house. In addition to the series of general announcements about BINDT events, the following articles were published in NDT News and/or circulated as press releases to other publications:
 - *'Certification standards within non-destructive testing: options for NDT personnel'*, published in Quality Magazine in March 2024.

- 'BINDT appoints Deputy CEO', published in May 2024
- Promotion of all Institute events continued, with advertising artwork, web content, mailshots, press releases and social media posts created for:
 - Scottish Seminar Workshop, Exhibition and Burns' Supper (January).
 - 2024 Aerospace Event (April).
 - 2024 Lubrication Analysis Webinar (May).
 - CM 2024 Conference (June).
 - NDT 2024 Conference (September).
 - Materials Testing 2024 Exhibition (September).
 - 2024 Aerospace Workshop (October).

Programmes and relevant information were also shared through the BINDT Events App.

- A 'Social Media Participation Pack' was created to enable speakers and exhibitors at CM 2024, NDT 2024 and MT 2024 to easily announce their participation, with BINDT benefiting from additional social media coverage among new networks.
- Photography and videography coverage was provided by the BINDT marketing team for the NDT 2024 and MT 2024 conference and exhibition and promotional videos were created, which are available via the BINDT website and BINDT YouTube channel.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Membership information for all grades of membership was updated and improved, including the BINDT website, promotional literature and application forms, and advertising of membership benefits continued through all channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained and engagement increased through all channels. At the end of 2024, the Institute had a total of 42,715 followers on LinkedIn (23,253 on the LinkedIn Group page and 19,462 on the LinkedIn company page), 5559 on Facebook and 3193 on X (formerly Twitter).
- Newly designed graphics and captions were created and rolled out to support BINDT's social media activity and the range of topics covered expanded.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide and notify followers of important announcements.
- Wider promotion of Institute Awards took place through BINDT's social media channels.
- The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week 2024 (February), INWED 2024 (June), National Engineering Day 2024 (November) and Tomorrow's Engineers Week 2024 (November).

- Over the year, visitor activity on the BINDT website increased, with over 538,000 visits from roughly 245,000 users and over 1.54 million page views.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by over 50,000 users, NDT News by over 16,000 users, NDT Events by over 3300 users and PCN Verifier by almost 9500 users, on both Apple and Android devices.
- Promotion of the NDT apprenticeship schemes continued, with advertising placed within The Apprenticeship Guide (print and online).
- A leaflet and online and social media content was created to support and promote the Benevolent Fund's Corporate Patronage Scheme.
- Promotion of all BINDT books continued and all titles were advertised regularly through BINDT publications and the Institute's social media channels.
- The expansion of a 'resource library' for presentations, images and other materials continued.

For 2025, the marketing, PR and outreach team's priorities will be to:

- Increase BINDT's outreach activities and engagement, including attending more STEM-related and industry-focused events, conducting 'liaison' visits with members and collating feedback, building partnerships with external outreach providers, growing teams of willing volunteers and further developing outreach packs and demonstrators.
- Continue the major upgrade of the Institute's website.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

Education, Professional Development, Membership and Engineers/Technicians Registration

The Institute's activities in these important areas are overseen by the Membership, Qualification and Education Committee (MQ&E) and its subsidiaries: the Engineering Council Working Group (ECWG) and the Education and Professional Development Committee (E&PD).

Together, these groups deal with Membership applications, Engineering Council registration and liaison matters, and professional development through CPD, education, and training including apprenticeships, and membership engagement with institute activities.

The variety of membership applications received always stimulates discussion on qualifications and levels of responsibility and equivalence of experience for members joining through the institute through a non-technical route. We aim to bring as many people as possible into full membership in order to build our community with the widest possible representation.

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Due to the nature of MQ&E's activities, it is also important that the committee itself has representation across all levels of career development. Indeed, it is stipulated in our bye-laws that there should be a preponderance of members who are engineering registered, and preferably at each level. To this end, we made particular efforts to bring in committee members at EngTech level during the past year.

To fulfil our remit in upholding professional standards, we also periodically have to deal with breaches of the Institute's codes of conduct, which may result in suspension of membership.

MQ&E meetings are conducted online, which has great benefits in widening participation. BINDT staff provide excellent support to ensure that the meetings go smoothly despite a very full agenda. A proposal was made in 2024 to streamline review of membership applications by using an online form prior to the meetings. Applications are dealt with in an encouraging manner, especially to promote progression from Associate Member to Member, once the criteria are satisfied. Applications are processed promptly according to the quarterly meeting timelines with scope to include applications very recently received to avoid a long delay to the next meeting.

Membership numbers have held steady over the past year. In order to generate an actual increase in membership we recognise that further action is needed. The first step which may contribute to this is the recruitment of the Outreach Coordinator in 2024 with a remit to increase awareness, engagement and membership.

During 2024 we identified certain future areas to address: clarification and possible update on equivalence of qualifications for membership levels, membership benefits. Increasing our membership numbers is a key concern, with a focus on ways to target PCN holders, and (non-paying) Affiliate members. It may also be possible to identify other groups who are working in NDT but are under-represented in BINDT membership.

The E&PD committee has been involved with significant work regarding the review of the L2 NDT Operator, L3 NDT Engineering Technician apprenticeship standards, retitled as Non-Destructive Technologies to better recognise CM and NDT. Robust and extensive negotiations took place in 2024 (now concluded) on the content, structure and duration of these two schemes. BINDT resumed its position as a recognised End Point Assessment Organisation and was contracted by University of Northampton to conduct End Point Assessments for the cohort of L6 NDT Engineer degree apprentices completing in autumn 2024. These end-point assessments were carried out remotely.

The ECWG continues its excellent work in managing the professional engineering registration processes for BINDT members. Professional Review Interviews (PRIs) carried out remotely are now well established. Regular training sessions are held (in person where possible) and the pool of trained assessors continues to grow and become more diverse. Interaction with the Engineering Council is highly positive and our efforts and processes are often commended.

In February 2023 the Engineering Council carried out the five-yearly review of BINDT's registration activities. One non-conformance and several small improvement actions were raised and BINDT's licence was renewed until 2028.

Continuing Professional Development (CPD) activities recorded on BINDT's 'My Continuing Professional Development' facility continues as the core of recording for Engineering Registration applications and Apprenticeship End Point Assessment.

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Certification (NDT and CM)

The Certification Management Committee (CMC) comprises individual volunteers from representative industry sectors and Institute staff members. Its role is to assist the Institute's Certification Services Department (CSD) to ensure the impartiality of its certification activities and to counteract any tendency to allow commercial or other considerations to prevent the consistent provision of certification activities. The CMC conducts its affairs in an open and transparent culture considering certificate holders' perspectives and aims to ensure available certification meets the specific requirements relevant to end-user requirements.

The following summary gives an overview of the achievements made during 2024 set against the work involved:

A slight increase in PCN NDT certificate holders was recorded at the start of 2024: 21,033 (20,659 in 2023) holding 48,029 qualifications: (46,493 in 2023). Accompanying NDT certification, the Condition Monitoring sector saw a slight decrease: 1,102 PCN certificate holders (1,391 in 2023) possessing 1,239 CM qualifications (1,521 in 2023). Certification figures are on a gradual increase overall.

Complementing personal certification, there were 61 organisations holding Approved Training Organisation approval covering both NDT and CM schemes, along with 19 AQB organisations holding Authorised Qualifying Body approval.

In addition, eight organisations were holding BINDT-certified Quality Management System (QMS) compliance, and there were 15 BINDT-approved Inside Agencies or Outside Agencies and 4 BINDT-approved companies under RIS-2701 for the rail industry.

With reference to PCN Aerospace, the UK regulator, the CAA (Civil Aviation Authority) continues to accept the BINDT PCN Aerospace scheme in its current form and as such the scheme continues to be recognised within CAA document CAP747 (Mandatory Requirements for Airworthiness) and Generic Requirement number 23 - Personnel Certification for Non-Destructive Testing of Aircraft, Engines, Components and Materials, for use on all G registered aircraft maintained within the UK. However, the CAA plans to replace GR23 in its current form with a revised format, but as yet the UK Aviation sector has not had sight of the revised format. The UK NANDTB recognises the PCN/AERO scheme as satisfying the qualification requirements of EN4179 for personnel subject to EC regulation 2042/2003.

EASA has not yet indicated that it is willing to accept PCN Aerospace as an alternative, acceptable means of compliance and confirms that NDT carried out within the aerospace sector meets the requirements of EN 4179. This requirement has further been confirmed within the first release of EASA User Guide (UG.CAO.0161-001 Foreign Part-145 approvals - NDT qualification) which has led to the rise of a two-tier requirements system, in that organisations who are outside of the European Union must comply with UG.CAO.0161-001 whilst those within the EU do not. EASA have been approached to provide further guidance on the user guide's intent, and further for recognition of the PCN Aerospace Certification scheme within the document. As yet, no response has been received from BINDT's request for a meeting. The UK NANDT B continue to support PCN Aerospace running in parallel with second-party EN 4179-based certification.

BINDT has petitioned through the harmonisation committee (EN 4179 and NAS 410) to have included within the standard recognition of other acceptable certification schemes, where acceptance is the case, PCN Aero will have to be reviewed within the first half of 2026 to ensure compliance with both BS EN ISO 9712:2022 and EN 4179:2026 this in turn will provide greater acceptance and recognition of PCN Aero.

Several other issues have materialised since the supposed completion of Brexit. EASA and the EU Forum have confirmed that the UK NANDTB continue to be a member of the EU forum, however, the German CAA at one stage took the decision not to recognise approvals issued by organisations under UK NANDTB oversight. Discussions remain ongoing with the chair of the UK Board, European forum and EASA who confirm that although UK approvals are recognised, Germany may exercise their sovereign right to reject UK approvals, a decision over which EASA has no control. The Certification Services Department (CSD) and Technical & Industrial Department (TID) continues to prioritise the revision of the PCN scheme since the release of ISO 9712:2022. CSD/TID continues to develop the modularisation of method schemes, training and examinations in line with ISO 9712:2022, industry requirement and further the development to the framework structure which includes the Product Technology project; BINDT will be implementing a pre-requisite online course for initial PCN candidates and those who require recertification to ensure they have a sound knowledge and awareness of product technology. This course will complement the main method course and allow ATOs to keep the classroom training hours/days manageable for industry.

CSD/TID plans to hold certification workshops for its network of AQB's, in the UK and overseas to update on the progress of the scheme revision. The PCN24 project release continues with a transition period for AQB's.

PCN on-line examinations continue to be implemented in an ongoing phased approach. The next phase is to roll this out to at least 1 additional UK AQB for NDT and one CM ATO. Functionality of the database has been improved to allow CM exams and NDT examination centres (UK & overseas) to use the online system.

CSD is progressing in streamlining the PCN administration processes with continually developing new IT systems with the full revision of the PCN scheme (in line with ISO 9712:2022), which is now being released to AQB's and stakeholders.

With regard to compliance to UK PESR (Pressure Equipment (Safety) Regulations). Initially, EU individuals had until 31 December 2021, to gain compliance with the UK PESR after which their EU RTPO PED compliant certification would not be accepted for the UK market. Announcements on 1 August 2023 stated that the Government intends to introduce legislation to extend recognition of certain goods that meet EU requirements (including the CE marking), indefinitely, beyond 2024 for many products. When that legislation is passed, certain goods that meet EU requirements will be able to be placed on the GB market.

Along with managing all aspects of accredited certification, the day-to-day activities of developing new certification schemes, internal and external auditing and administration tasks continue along with large projects currently under development, to ensure that NDT & CM certification remain in place and valid. The continuing success of the scheme is a remarkable achievement and true testament to the dedication and professionalism of the CSD/TID teams which, again, is gratefully acknowledged by the CMC members.

CSD objectives for 2025 are to implement significant improvements and compliance of the PCN scheme against ISO 9712:2022, improve training and qualification processes, improve customer satisfaction, internal IT systems and introduce the online Product Technology module, whilst at the same time continue to future-proof certification as per industry requirements and input. The CMC membership will support the CSD/TID in achieving these goals for the benefit of all.

Technical & Industrial

The Technical and Industrial Department continues to offer technical support and industrial experience to the Certification Department of the Institute in particular and also to the Institute as a whole. It also takes responsibility for the development, periodic review and continued issue of PCN examinations. It engages with industry representatives, Approved Training Organisations and Authorised Qualifying Bodies with regard to numerous certification projects related to the development and review of new and existing training and certification schemes predominantly linked to BS EN ISO 9712, but also linked to non-9712 schemes such as PCN's offering for Weld Inspection, as well as providing its continued support for both CM and SHM certification schemes, projects and events.

Examples of these projects, and of work progressed during 2024 and in some cases continuing through 2025, are as follows:

- PCN24: BINDT's revised certification scheme to meet the requirements of BS EN ISO 9712:2022 has very much neared completion. The BINDT website has been populated with a revised, refreshed, modern and up-to-date suite of documents for personal certification in all the major NDT disciplines. BINDT's ATOs and AQB's are currently in the process of making the transition to meet the baseline requirements of PCN24.
- PCN24 public-facing and ATO/AQB documents have been created to mitigate against plagiarism where possible.
- All non-public-facing PCN certification documents are now provided utilising the Vitrium platform adopted for the purposes of security and ease of administration for audit purposes.
- Updated Radiation Safety certification requirements: BINDT has implemented revised requirements for all aspirant and current RT certificate holders to hold as a minimum PCN BRS certification. This was found necessary to mitigate against time spent by BINDT Certification Records Office staff having to continually verify for suitability third-party radiation safety certification issued by other countries.
- The PCN Welding Inspection scheme has been reviewed, rebranded and is ready for issuance for use under the PCN24 banner.
- The Technical and Industrial department are working towards a release date of April 2025 for the BINDT Product Technology (Materials & Manufacturing Processes in NDT online training course. This will require all new initial PCN candidates to successfully complete blended training to confirm prior knowledge for materials and processes before attempting NDT method training and PCN examinations. The material is also recommended for existing certificate holders who wish to refresh their knowledge of materials and processes/product technology. There also exists a further opportunity to map developed course material to meet the requirements of the PCN Level 3 Basic examination elements for enhanced knowledge of materials and processes within the manufacturing and in-service environments.
- The degree programmes at the University of Northampton and Strathclyde University are ongoing, however the MSc at UofN has been suspended until sufficient numbers apply.
- The department continues to provide high-level support by engaging with those persons seeking technical assistance through UKNANDTB and BINDT Technical Support mailboxes.
- Secretariat support and voting member status on the UKNANDTB continues to be provided through use of primary and alternate voting member privileges.
- Ongoing participation on ISO committee WGs remains in place for such things as the revision of BS EN ISO 9712 and other such standards as ISO 18490 for acuity of vision.

The technical team continues to support the Institute's industry sector certification working groups, NDT News, third-party publications with relevant articles and continues to attend conferences as required, often presenting at these events both within the UK and often overseas.

NDT Events

In January, the Institute's Conferences and Events team supported the Scottish Branch in hosting a workshop, exhibition and Burns Supper with the theme 'Educating the Future NDT Engineer', hosted in Glasgow at the Lynnhurst hotel.

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Following the success of the 2023 Aerospace Event in Bristol, BINDT's Aerospace Committee and the West of England Branch of BINDT organised the annual Aerospace Event, held in Bristol, on 17-18 April. The event focused on the latest in technology developments in the aerospace sector and the application of inspection technologies, with a focus on artificial intelligence for aerospace, new materials, technologies and processes. A two-day exhibition ran alongside the event, with over 24 exhibitors, showcasing the latest products, innovations and technology available to the industry today. Feedback was very positive in regard to this event. Due to unforeseen circumstances, one of the delegate days had to be postponed. This was rescheduled for October 1 at the BAWA centre and went ahead with focus being on additive manufacturing for the aerospace industry. This was also well attended.

In June, the twentieth international Conference on Condition Monitoring and Asset management was held Oxford over three days. The conference was organised by BINDT in close partnership with the International Society for Condition Monitoring (ISCM) and the US Society for Machinery Failure Prevention Technology (MFPT). This combination of the efforts of these leading organisations created one of the largest events of its kind at a truly international level. A full programme was delivered over the three days with six companies exhibiting alongside the conference.

The 61st BINDT Annual Conference took place in the first week of September, co-locating the NDT 2024 Conference and the Materials Testing exhibition, MT 2024. Over 60 companies exhibited at MT 2024, one of the leading international exhibitions for the NDT, condition monitoring, diagnostic engineering and quality testing industries, enhanced by a programme of talks and seminars covering practical aspects of NDT and related technologies alongside the NDT 2024 Conference. RCNDE staged its third international 'RCNDE Showcase' event at NDT 2024, which comprised of a range of presentations in Session A, running continuously throughout the conference, and presented research from the eight university members, including how the research provides industrial benefits. Videos were made at the conference for use on social media to improve outreach activities.

This was a unique opportunity for industry to learn about the most recent outputs from the research programme and understand the benefits of membership, be it as a Tier 1 end-user industrial member, a Tier 2 member, or an associate member from the NDE supply chain. Aligned examples of ready-to-go technologies were also demonstrated on the RCNDE stand at the co-located Materials Testing 2024 exhibition.

A full and exciting programme of events is now being planned for 2025, featuring workshops, conferences and exhibitions. This includes an highly anticipated co-location of the NDT 2025 and CM 2025 Conferences in Edinburgh, Scotland, from 9-11 September. Following the success of the 'showcase' day in 2023, celebrating the Institute's anniversary, a showcase day for this event is also planned with a theme of 'Youth and Future Technology', exploring developments and opportunities within the region with the aim to explore cutting-edge technologies and deliver an engaging day for apprentices and young entrants into the NDT sector. Other events include an RCNDE Workshop on 13-14 May in London and 'NDT in Art & Cultural Heritage' Workshop in Antwerp 18-21 May.

Publications

The Institute's NDT and CM publications continued to be received well in 2024, both those delivered electronically and in hard-copy format.

Insight is a technology transfer journal, embracing matter highly relevant to engineers, technicians, academics and scientists and also appealing to practitioners and young graduates alike. It is strategically placed and well supported by researchers and academics with paper submissions holding steady in 2024. The pool of volunteer reviewers grew in 2024 and the Editorial Panel for *Insight* and its Honorary Technical Editors and reviewers continued to work hard to maintain a high standard of publication. *Insight*'s Editorial Panel now includes the members of the BINDT Technical Committee and of its NDT, CM and SHM Sub-Committees.

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There was an increase in the number of technical papers being submitted to Insight in 2024 compared to 2023. Papers were received from 12 different countries, with China continuing to be the largest source of material submitted and 2024 seeing an increase in the number of submissions from the UK.

The number of online downloads decreased slightly, while member and pay-per-view access to articles and citations all remained steady. Subscription income also held steady in 2024.

NDT News continued to have good advertising support with an increase in recruitment advertising in 2024. The publication maintained its high editorial standards and continues to be the main vehicle for communication with the practitioners of NDT and related disciplines. Regular features are well supported, though fewer Branch meeting reports are being received. The excellent contributions from its regular columnists are appreciated, including the reports from BINDT's Branches. The standards update has been reinstated as a monthly feature, compiled by Joe Heigold.

The BINDT Yearbook is an indispensable reference guide for the industries. In 2024, it was further developed with expanded sections and additional content and it continues to be extremely well received with good feedback and continuing support from both existing and new advertisers.

Condition Monitor is published online and utilises papers from the CM conferences as feature articles, along with industry news, CM paper abstracts and patent information. The publication maintained its high standards in 2024 and continues to be of interest to both the CM and NDT communities.

A series of CM best-practice guides are in preparation and will be made available online, while other CM books are in the process of being reviewed and updated. There have been discussions on potential new books, white papers and the current content/material of existing publications; it is suggested that some new features are required and this will be a subject matter topic to be reviewed for 2025.

Each publication continued to be produced on time and to the highest production standards.

The CM 2024 and NDT 2024 Conferences and Materials Testing Exhibition, along with all other BINDT events, made full use of the BINDT Events app very successfully. For the first time, Proceedings of the annual CM and NDT conferences were made available online, free of charge to BINDT members and on a pay-per-view basis for non-members.

A website upgrade is underway - the design phase has been completed and 2025 will see the necessary templates and components being developed and the new website built and tested prior to launch.

The Publishing, Media and Marketing Department continued to produce numerous other documents, leaflets, brochures and publications in support of all BINDT's propositions and, notably, in support of the promotion of membership, professional engineering registration, NDT apprenticeships and the new PCN24 Scheme.

Condition Monitoring (CM) Events and Publications

The Technical Axis Review: This was completed and bye-law changes ratified at the BINDT AGM in September 2023. The new Technical Axis has had over a year of operation, with a main BINDT Technical Committee and three subcommittees (SC) - the NDT-SC, the CM-SC and the SHM-SC. This new arrangement gives the CM-SC Chair and CM-SC Vice-Chair membership of the BINDT Technical Committee. The chair and vice-chair of the BINDT Technical Committee were taken from the chairs of the subcommittees and will periodically rotate. The Technical Committee Chair and vice-chair are also both appointments to BINDT Council.

Overview: The CM subcommittee (CM-SC) and working groups continue to have good support from members. CM-SC meetings and events have been well-attended. CM-SC launched a new BINDT PCN CM Certification - General Condition Monitoring. An addition to the current portfolio of BINDT CM PCN qualifications is CM GEN App G. The syllabus is based on ISO 17359: *Condition monitoring and diagnostics of machines - General guidelines*. This is the umbrella document for all the ISO CM Standards which is now in its 3rd edition. This new PCN certification was developed by a working group under BINDT's CM subcommittee and is now a work item under ISO TC108/SC5: *Condition monitoring of machine systems*. This will then become Part 10 of the ISO 18436 CM training and certification standards. Amendments are also in progress on the vibration, acoustic emission and ultrasonics parts of ISO 18436, again driven by BINDT CM-SC and WG members to provide more comprehensive syllabus descriptions.

CM Conferences: The successful 20th CM 2024 Conference was held in June 2024 at the historic Milton Hill House Hotel, near Abingdon, Oxfordshire. This was a well-attended event with over 60 delegates, presenters and exhibitors from over 14 countries, with workshops and a range of interesting research and case-history papers being presented. There were two presentation streams and many of these papers may achieve publication in future editions of *Insight* or will be featured in *Condition Monitor* - BINDT's international condition monitoring newsletter, both available to all BINDT members. The conference included a very interesting walking tour of Oxford which was well-received by all participants. The Conference Dinner was well attended and CM awards made.

Other CM events through 2024 included the webinars: 'Improving reliability and sustainability through lubricant life extension' in May and 'Improving productivity with lubricant analysis' in November. Both were well-attended on-line.

The hard work of BINDT Staff in organising the conference and events is acknowledged and thanked, and plaudits to the rest of the BINDT staff, volunteers, session chairs, presenters, exhibitors, equipment and service providers and, last but not least, attendees. Planning is underway for next year's CM conference to be co-located with the NDT conference at the EICC Edinburgh, Scotland from 9-11 September 2025.

Meetings: CM-SC has maintained a full schedule of sub-committee and working group meetings. The use of zoom allows members to participate online. It has encouraged better attendance and more frequent and often shorter meetings.

The vibration monitoring, lubrication analysis, thermal imaging, ultrasonic, acoustic emission, general CM and thermography working groups have all been working on their question banks to ensure ISO alignment of the BINDT PCN courses and assist the move to on-line examinations. Online examinations are welcomed by the working groups and is seen as a very positive move; most would also like on-line training as an option, to enable PCN to compete with other popular training and qualification schemes, particularly in VA, IRT and LA.

CM-SC removed the mandatory 10-year examination requirement for recertification, and a revision to the CP16CM ANNEX B CM PCN Recertification Table is underway to allow all CM certificate holders at all category levels the opportunity of recertifying via qualifying training, experience and CPD points. This will simplify the process and encourage retention of CM certificate holders.

CM working group statuses in brief are as follows:

EL - Best Practice Guides for Electrical CM have been developed. Three are close to publication.

LA - Focusing on ways to improve participation in conference/workshops. Plans are underway for more webinars in 2025.

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VA - Updating Cat 3 question bank, incorporating feedback from examinations. A revision of ISO 18436-2 is underway, project-managed by the CM-SC chair.

IRT - The BINDT IRT Handbooks are being reviewed and updated by group members.

AE - The proposal for BSI/ISO review of ISO 18436-6 to expand syllabus details is complete. CMSC re-grandfathered Dr T Holroyd to support the PCN scheme.

US - ISO 18436-8 is being amended to incorporate BINDT proposals through BSI to expand the syllabus detail and adjust timings. An amendment to ISO 29821 is also in progress.

GEN - BINDT PCN CM Gen Scheme (CM GEN App G) has been completed. The ISO draft is progressing well, project managed by the BINDT CM GEN WG chair. BINDT has already set up the BINDT PCN CM General scheme and grandfathered experts.

NDE 4.0 - CMSC & CM WG members participate in BINDT's NDE 4.0 WG. CM members can advise how CM has solved problems and may inspire similar solutions from the NDT and SHM communities and vice versa. NDE 4.0 technologies for CM are already covered within several CM ISO Standards.

CM Publications:

Condition Monitor: *Condition Monitor* has been issued on-line since 2019 and still maintains high-quality papers and articles. It is a credit to BINDT and is available and of interest to all members of both CM and NDT. Selected CM conference papers are also published in *Condition Monitor*. The 2-column format also allows printed copies easily to be made available for Conferences/Workshops.

Insight: The journal continues to run CM technical papers and periodically has dedicated CM editions. The chair of the CMSC (and vice chair of the Technical Committee) wrote the Comment Leader for a CM focused edition of *Insight* in 2024. The *Insight* Editorial Panel now includes the membership of the BINDT Technical Committee and the memberships of the NDT, CM and SHM subcommittees. The CMSC thanks and acknowledges the support from BINDT publications, the TC, SC and WG membership, in providing and refereeing these papers.

CM Handbooks: The CM Handbook is selling well and sales have increased from 96 in 2023 to 105 in 2024. The CM Series IRT Parts 1 & 2 dropped from 93 in 2023 to 21 in 2024 and are undergoing revision. The VM Handbook now only sells in small numbers and is due for revision.

Apprenticeships: BINDT's Education and Professional Development Committee (EPD), which includes CMSC members, has been working together with the Institute for Apprenticeships and Technical Education (IfATE) to review the current three NDT apprenticeships and to include CM within their syllabuses. The term NDT becomes Non-Destructive Technologies and the Level 3 (NDT Technician) standard is close to completion of review. The Level 6 NDT Engineer Standard was originally developed to include the NDT degree programme at Northampton University, which already included a substantial amount of CM. Further development of the apprenticeship NDT scheme is on-going.

Awards and Recognition

It is very important to BINDT to recognise the contribution of those working in NDT, condition monitoring and its associated science and technologies. Under the guidance of the Croxson committee, a comprehensive reward and recognition structure has been put in place over the years, resulting in the awards listed in the table below. The updates for 2024 are as follows.

BINDT held its awards ceremony at the annual NDT conference. The ceremony was well attended and received.

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Simon Mills was awarded the Lifetime Achievement Award for his continued contribution to BINDT.

In total 35 awards were presented at the 2024 conference.

- A summary of the 2024 Institute awards is as follows:
- All awards were presented this year except the NDT Travel Award
- All prizes were awarded at the Awards ceremony prior to the NDT Conference dinner.
- Winners' details were published in Insight and on the BINDT website.
- Deadline for 2025 award nominations will be March 2025

During 2024, new awards were created and were presented at the 2024 conference. These new awards aimed at encouraging diversity are highlighted in the table below with an *.

More new awards will be created in 2025.

Award	Purpose
Lifetime Achievement Award	To recognise the valuable and extensive contribution to the British Institute of NDT and the wider NDT/CM/SHM community by an individual who has spent most of his/her career in NDT/CM/SHM and who has been an active member of the Institute for an extensive period of time.
Personal Contribution Award	To recognise a valuable and extensive personal contribution to the British Institute of NDT and the wider NDT/CM/SHM community by an individual who has been an active member of the Institute for an extensive period of time, in which they have contributed and influenced the wellbeing of the Institute.
The Roy Sharpe Prize	For a significant contribution through research and development in any branch of NDT to the benefit of industry or society.
The Anne Birt Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of NDT.
The Nemet Award	For an outstanding contribution to the practice of NDT (by an individual).
The Hugh MacColl Award	For a distinguished contribution by an individual to the teaching or training of NDT/CM or SHM. Nomination required. This should show the contribution to the teaching or training of NDT/ CM or SHM.
Aerospace Award	To recognise significant contributions to the NDT/CM/SHM community within the aerospace sector.
The John Grimwade Medal	For the best paper published in BINDT's NDT Journal ' <i>Insight</i> ' in the preceding year.
The Ron Halmshaw Award	For the best paper on radiography published in Insight in the preceding year.
The BINDT Annual NDT Conference Paper Award	An informal award presented at the end of the NDT Annual Conference for the best paper published in the conference Proceedings.
The William Gardner Award	For the best paper in the Proceedings of the NDT Annual Conference by a student or person in the early stages (first five years) of their career.

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Practitioner Award	To recognise outstanding achievement in the learning, sharing or execution of NDT/CM/SHM practice by a BINDT member.
The Tony Lager Award	For meritorious service to an Institute Branch by an individual.
Branch Service Award	For an outstanding contribution to Branches.
The T H Cole Award	For the Institute Branch with the best percentage increase in membership during the preceding year.
The Jim Cottier Travel Scholarship	To aid the professional development of a young BINDT member by attending an overseas conference.
Annual NDT Conference Travel and Attendance Award / Annual CM Conference Travel and Attendance Award (One per conference)	To encourage attendance at the BINDT Annual Conferences by contributors from overseas nations.
The COMADIT Prize	For a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.
CM Innovation Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of CM.
The Len Gelman Award	For the best paper in the Proceedings of the CM Annual Conference by a student or person in the early stages (first five years) of their career.
The Roger Lyon Apprentice of the Year Award	In recognition of the outstanding achievement of a NDT Apprentice who has successfully completed their end-point assessment through BINDT.
NDT Operator of the Year	Framed certificate, £100 cash
NDT Engineer Technician of the Year	Framed certificate, £100 cash
NDT Engineer of the Year	Framed certificate, £100 cash
The Gail Long Early Career Women Engineer of the Year	To recognise the contribution to NDT/CM or the wider engineering community of women in their early career.
* Special Contribution Award	To recognise a significant personal contribution to the British Institute of NDT or the wider NDT/CM/SHM community, but should not reflect a contribution that benefits an individual business or academic institution.

IT developments

BINDT's IT strategy is based on the fundamental premise of alignment of IT capability with business requirements, thus ensuring that the investment in IT creates maximum value.

The IT plan continues to be developed and enhanced as the development progresses. The overall objective is to enhance productivity and provide tools that will allow staff to work more efficiently while also providing the required data for Customer Relationship Management (CRM) and useful Management Information (MI).

During 2024, progress was steady in developing the plan to develop the processes involving the transactions that take place between the certification services and accounts departments, with the aim of streamlining these processes, reducing paper and increasing efficiencies. The Application Management System was developed, trialled and further enhanced through 2024.

2024 also saw a number of required enhancements to both the PCN and membership databases.

Website

In order to maintain its position as a high-performing organisation, BINDT recognises the need to continually improve its website and digital platforms.

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Our Digital Services Coordinator, recruited in 2023, provides technical support for BINDT's digital services, including apps and other online resources, as well as the website development project, aimed at not only modernising the look and feel of the website but also adding new functionality to enrich and enhance the user experience and provide help with members' career development.

In 2024 work began on refining the new website design, and work was started in parallel to begin upgrading the current web platform. By the end of 2024 the design phase was nearing completion and the end result will be a new modern design that will be a significant improvement on the current website. A good deal of work is still to be done, including the significant task of working through the existing website content, restructuring it to better fit the more modern design, and the development of existing and new functionality using components that the updated web platform offers.

By the end of 2024, users had uploaded more than 7000 entries to the online CPD resource, and the growing popularity of the tool demonstrates its appeal to members.

The Institute continues to devise plans to provide online professional development tools for managing a user's Initial Professional Development (IPD), Continuing Professional Development (CPD) and professional registration application; and to provide guidance and support to enable members to undertake planned and structured IPD and CPD, and to give certificate holders a resource to assist with certification application and renewal.

Establishment

The 'establishment' is the term used to describe three important aspects of the Institute: the premises from which it operates, the facilities it uses in order to carry out its business and, perhaps most importantly, the people it employs.

All matters pertaining to the establishment, including material changes to the staff costs (headcount, pay increases, bonus payments, etc.) are governed by a committee called the Establishment Review Panel, which comprises the Institute's Senior Officers (President, President-Elect, Immediate Past President, Honorary Secretary and Honorary Treasurer).

During 2024 some minor improvements were made to Midsummer House and a further investment was made in the lift controls to ensure safety, reliability and conformity.

Financial

Some observance of the continuing background of uncertainty caused by Brexit and ongoing business change following from the Covid-19 pandemic meant that the expectations for 2024 were difficult to assess. Again, for this year, the only sensible thing to do was to be prudent in our budgeting.

A budget was set for 2024 which was balanced in terms of revenue and cost control given the above industry context. Within this budget, however, was the spend associated with the 'designated funds' investment in Strategic Key Objectives as decided by Council.

Following a successful 2024, an overbudget excess was generated. Continued inclusion in the budget was an amount of money called 'Designated Funds'. This has allowed the planning of longer-term investments, in line with the Institute's strategic objectives, of 2 to 3 years' duration, knowing the funds for the completion of ongoing projects was on hand. As such work began on a very significant long-term project of upgrading the BINDT website as well as other needed projects. As previously reported in 2023, these extra funds also allowed for a planned increase of the reserves policy level over the next few years.

The Business Model Advisory group, BMAG, continued to review quarterly outcomes and map these onto a developed business model/forecasting tool. This enabled the group to review best, worst and likely case scenarios, which were shared with Council at strategy related meetings. This financial background was then reflected on the actions agreed as a mission-focused social enterprise and not a commercial undertaking. The

previously instigated contingency plan has been updated to deal with any future sharp decline in business volume (i.e. revenue) or any unexpected but significant and necessary expenditure.

Overall, despite the significant challenges in recent years, BINDT formally continues very much to be deemed to be a going concern and the long-term financial and strategic health of the Institute is very good.

Reserves Policy

The reserves policy, and the reserves themselves, exist to support BINDT's mission as defined at the beginning of this report. Therefore, it is the policy of BINDT not to accumulate large amounts of reserves that are not supporting that mission.

At the time of writing, the BINDT reserves policy is defined by 'Action Trigger Levels' and 'Action Awareness Bands' which relate specifically to the level of liquid reserves, which is tracked and forecast by BINDT's Finance Committee on a quarterly basis.

Following review by BMAG, the bands/trigger have increased, with new levels as follows:

- If/when liquid reserves exceed £1050k, Trustees should trigger actions to increase expenditure.
- If/when liquid reserves are between £900k and £1050k, Trustees should be aware of the potential need to take actions to increase expenditure.
- If/when liquid reserves are between £900k and £750k, Trustees should be aware of the potential need to take actions to decrease expenditure.
- If/when liquid reserves are below £750k, Trustees should trigger actions to decrease expenditure.

The rationale for the upper and lower trigger levels is as follows:

The lower trigger level is set at £750k since, at the time of writing, that sum corresponds approximately to the fixed/residual cost of running the Institute for 6 months (including paying staff salaries) if there was no income whatsoever.

The upper trigger level is set at £1m since, at the time of writing, the historical fluctuation in the current account balance demonstrates that the absolute worst case is £300k. Therefore, having an Action Trigger Level bandwidth of £300k should avoid the situation where liquid reserves peak above the upper and dip below the lower trigger levels due to normal fluctuations.

The Action Awareness Bands simply split this bandwidth in half, which is logical.

It should be borne in mind that BINDT has significant fixed assets in addition to its liquid reserves.

Investment objectives and performance

Objectives

The wealth planning objectives for BINDT are:

- To invest surplus capital in order to potentially achieve long-term growth, to enhance value and achieve financial security for the future.
- To retain a minimum investment time horizon of 5 years, although in reality the investment term is likely to be at least 10 years.
- No specific rate of return is required but the primary objective is to maintain and enhance the purchasing power of surplus capital over the medium to long term.

Risk Profile

BINDT's risk profiling assessment identifies BINDT's natural tolerance to risk as Balanced. The assessment is not intended to lead to a definitive outcome, but rather to provide a useful starting point on which further discussions can be based.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

When recommending a suitable risk category, in addition to natural preference for risk, we have also considered the following:

- Capacity for loss - ability to cope with investment loss.
- Tolerance for loss - the amount of risk BINDT is willing to take.
- Need to take risk to meet financial planning objectives.
- Knowledge and experience of investing.

Capacity for Loss

The largest likely decline identified in the expected returns table is within acceptable parameters in terms of capacity for loss for the following reasons:

- BINDT is comfortable with its current level of income and is not reliant on the performance of invested funds.
- BINDT has committed to a minimum investment term of 5-10 years, which should allow the opportunity to recover from short-term losses.
- BINDT has no foreseeable need to access invested funds.

Tolerance for Loss

Having assessed the expected returns and losses, it has been agreed that, as a Balanced investor, BINDT has a tolerance for loss of up to 12.00% over an annual period.

Risk

It has been identified that, whilst returns can never be guaranteed, the expected returns of the recommended Balanced strategy should meet the set objectives. As such, a Balanced risk profile continues to remain suitable and in best interests of the Charity in order to help meet objectives.

Knowledge and Experience

BINDT has a strong knowledge and understanding of the principles of investing. It also has strong experience of investments and the associated fluctuations in value.

This can be evidenced with reference to BINDT's 25-year-plus investment history, investing in managed funds and other collective investments.

SUCCESSION ADVISORY SERVICES	
Client Waterfall Report	
18 November 2024	
Valuation report for British Institute of Non-Destructive Testing BINDT	
Valuation period 18 November 2023 to 17 November 2024	
Account Number A10144804	
General Investment Account	
	(£)
Initial Investment	585,236.28
Cash paid in	0.00
Cash paid out	0.00
Transfers in and/or out (re-registration)	0.00
Change in value of assets	85,526.78
Interest	4.06
Dividends and Income Distribution	0.00
Platform Charges	-2,190.03
Product Provider charges	0.00
Financial Adviser Charges	-6,257.25
Discretionary Fund Manager charges	0.00
Other charges	0.00
Net value of assets	662,319.84
Net rate of return (annualised figures)	13.17% (13.13%)
Gross rate of return (annualised figures)	14.71% (14.67%)

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

NDT Leadership Forum

Following the 2021 appointment of Mark Dowell as the founding Chair of the NDT Leadership Forum but delayed slightly due to the Covid-19 pandemic, the creation of the executive group was completed. With the selection of key players from the various industry types in place, the executive meetings continued through 2023.

Sufficiently briefed deputies were established for executive members and chairs/deputy chairs of most working groups.

The objectives of the executive were confirmed as:

- brief government and influence other engineering professions about the benefits of NDT/SHM/CM;
- ensure adequate well-trained NDT engineers; and
- capture the NDT/SHM/CM requirements from each sector to inform R&D strategy, and initiate protocols, best practice guides and standards to underpin technology transitioning, including technology and technique qualification, and training.

NDT Leadership Forum Theme Working Groups and associated Mission.

Theme	Mission
Landscaping	To summarise and communicate wider NDT landscape to government & communities beyond NDT.
Engineering	To meet both present and future needs of end users of NDT.
People	To ensure and promote competency and appropriateness of NDT personnel for future industry.
Requirements	To capture and publish specific requirements for sectors or materials.
Research	To identify and tackle gaps and barriers in the research funnel.
Technology transfer	To identify and tackle barriers to technology transfer.

For each of these Theme areas, some specific and clearly defined tasks and outputs were highlighted and completed to ensure that all stakeholders fully understand the route by which those objectives will be achieved. These are:

Scope
<i>Example activities (to help define scope)</i>
Strategic goals (top-down)
Outputs
Lead organisation(s) (route for communication)
Chair
Vice Chair
Members

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

Good progress was made and we are particularly happy with the wide variety of industry groupings attracted to contribute. These include user industry sectors as well as R&D, PEIs, Regulators and the NDT industry.

At the end of 2023 it was agreed by council to provide a budget for 2024 for setup costs and establishment to ensure that the functioning of the NDT Leadership Forum was in line with BINDT norms and would continue in event of any changes such as personnel etc. Progress on this is reported to Council. This has proved a slower than anticipated process as the people that provide the optimum level of input to the working groups are generally very busy and in demand. Therefore, this process continues into 2025.

Summary of the year just ended

Following a successful 2023, BINDT entered 2024 on a strong footing, enabling it to continue the work commenced in 2023 to implement sorely needed development projects. The strategic key objectives devised by committees and staff through the Strategy Retreat and Strategic Action Plans remained in place for 2024:

- Plan and commence develop a major upgrade of the Institute's website;
- Continue with IT development of business management systems;
- Continue with certification development initiatives and requirements;
- Carry out sustainable development to establishment and facilities;
- Put in place the resources that are required to achieve these and future objectives.

A full and exciting programme of events was planned for 2024, featuring workshops, conferences and exhibitions, starting with a Workshop on 'Educating the Future NDT Engineer', hosted in Glasgow in January, a Lubrication Analysis Webinar (May), the annual Condition Monitoring Conference in June, and ending with the successful NDT 2024 Conference and Materials Testing Exhibition in September.

Some of the highlights of the year's marketing and PR activities include:

- An Outreach Coordinator was recruited in May 2024 and the development and roll-out of outreach activities in four key areas of the Institute's business got underway, namely certification and training, membership and registration, STEM in schools and apprenticeships and higher education.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Membership information for all grades of membership was updated and improved, including the BINDT website, promotional literature and application forms, and advertising of membership benefits continued through all channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained and engagement increased through all channels. At the end of 2024, the Institute had a total of 42,715 followers on LinkedIn (23,253 on the LinkedIn Group page and 19,462 on the LinkedIn company page), 5559 on Facebook and 3193 on X (formerly Twitter). creased through all channels.
- Newly designed graphics and captions were created and rolled out to support BINDT's social media activity and the range of topics covered was expanded.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide and notify followers of important announcements.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

- Over the year, visitor activity on the BINDT website increased, with over 538,000 visits from roughly 245,000 users and over 1.54 million page views.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by over 50,000 users, NDT News by over 16,000 users, NDT Events by over 3300 users and PCN Verifier by almost 9500 users, on both Apple and Android devices.
- A leaflet and online and social media content was created to support and promote the Benevolent Fund's Corporate Patronage Scheme.
- Increase BINDT's outreach activities and engagement, including attending more STEM-related and industry-focused events, conducting 'liaison' visits with members and collating feedback, building partnerships with external outreach providers, growing teams of willing volunteers and further developing outreach packs and demonstrators.

BINDT continued to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general.

Outlook for the year just started

Following another successful financial outcome for the year 2024, BINDT finds itself in a good position to continue to invest in some sorely needed activities and development projects. The strategic key objectives developed by committees and staff through the Strategy Retreat and Strategic Action Plans for 2025 are as follows:

- Plan and develop a major upgrade of the Institute's website;
- Continue with IT development of business management systems;
- Continue with certification development initiatives and requirements;
- Carry out sustainable development to establishment and facilities;
- Put in place the resources that are required to achieve these and future objectives.

A full and exciting programme of events is now being planned for 2025, featuring workshops, conferences and exhibitions. This includes an highly anticipated co-location of the NDT 2025 and CM 2025 Conferences in Edinburgh, Scotland, from 9-11 September. Following the success of the 'showcase' day in 2023, celebrating the Institute's anniversary, a showcase day for this event is also planned with a theme of 'Youth and Future Technology', exploring developments and opportunities within the region with the aim to explore cutting-edge technologies and deliver an engaging day for apprentices and young entrants into the NDT sector. Other events include an RCNDE Workshop on 13-14 May in London and 'NDT in Art & Cultural Heritage' Workshop in Antwerp 18-21 May.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

For 2025, the marketing, PR and outreach team's priorities will be to:

- Increase BINDT's outreach activities and engagement, including attending more STEM-related and industry-focused events, conducting 'liaison' visits with members and collating feedback, building partnerships with external outreach providers, growing teams of willing volunteers and further developing outreach packs and demonstrators
- Continue the major upgrade of the Institute's website.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

BINDT continues to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general. The Diversity and Inclusion Advisory Group's planned activities for 2025 include:

- Communicate the findings from the 2025 RAEng Progression Framework and finalise the action plan;
- Publish educational articles in internationally recognised industry journals;
- Attend and present at international industry events, including panel sessions, to raise awareness of D&I;
- Continue collaboration with the marketing team to refresh D&I content;
- Ongoing communication and collaboration with other professional bodies to ensure adherence to best practices;
- Attend relevant events to continue learning about best practices;
- Ongoing development of the D&I strategy.

Lastly, the resilience and productivity of all BINDT employees during the year under review are acknowledged with thanks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00969051 (England and Wales)

Registered Charity number

260666

Registered office

Midsummer House
Riverside Way
Bedford Road
Northampton
Northamptonshire
NN1 5NX

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

Trustees

The Trustees at the date of approval of the Report of the Trustees were as follows:-

S Baldwin, M Beecroft (Vice President), T Bertenshaw, M Clapham (President Elect), I Cooper (Past President), S Cunningham (Vice President), R Day, C Douglas, M Dowell (Honorary Treasurer), G Elliot, J M Farley, C Forrester, J Hansen (Honorary Secretary), F Hardie, A Hope, K Kirk, M Lugg, T O'Hare (Vice President), S Mills, K Pickup, D Pilarta, A Schofield, M Sim, M Smith (Vice President), J Taylor (President), A Ward, J M Watson, R Watson.

The following Trustees were elected after the year end:-

G Elliott, J M Watson

The following Trustees resigned during the year:-

I Baillie, B Ravenshear, D Wylie

The following Trustee resigned after the year end:-

M J F Knowles

Auditors

Shaw Gibbs (Audit) Limited
Chartered Certified Accountants
Statutory Auditor
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Bankers

Lloyds Bank
2 George Row
Northampton
Northamptonshire
NN1 1DJ

Solicitors

Howes Percival
Nene House
4 Rushmills
Northampton
NN4 7YB

Investment Advisers

Succession Advisory Services
Mitchell Court
Castle Mound Way
Rugby
CV23 0UY

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Chief Executive Officer

D J Gilbert

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The British Institute of Non-Destructive Testing Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

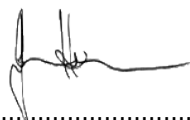
- there is no relevant audit information of which the charitable company's auditors are unaware;
and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Shaw Gibbs (Audit) Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 06 June 2025..... and signed on its behalf by:



.....
J Hansen - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Opinion

We have audited the financial statements of The British Institute of Non-Destructive Testing Limited (the 'charitable company') for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 22 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, United Kingdom Generally Accepted Accounting Practice and relevant Taxation legislation.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and the understatement of revenue. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing meeting minutes, regulatory correspondence and professional fees, detailed substantive testing on the completeness of income, and reviewing accounting estimates for biases.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

A handwritten signature in black ink that reads "Shaw Gibbs (Audit) Limited". The signature is written in a cursive, slightly stylized font.

for and on behalf of Shaw Gibbs (Audit) Limited
Chartered Certified Accountants
Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Date: 16 June 2025

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Membership and registration		265,363	-	265,363	266,149
Certification		3,301,525	-	3,301,525	3,022,553
Publishing and marketing		110,355	-	110,355	98,191
Conferences and events		314,091	-	314,091	152,991
Investment income	2	81,989	-	81,989	60,143
Total		<u>4,073,323</u>	<u>-</u>	<u>4,073,323</u>	<u>3,600,027</u>
EXPENDITURE ON					
Raising funds	4	8,546	-	8,546	7,775
Charitable activities	5				
Membership and registration		220,487	1,460	221,947	197,661
Certification		2,502,664	-	2,502,664	2,137,069
Publishing and marketing		704,417	-	704,417	584,330
Conferences and events		399,751	-	399,751	216,150
European & international affairs		57,895	-	57,895	60,789
General overheads		-	-	-	-
Total		<u>3,893,760</u>	<u>1,460</u>	<u>3,895,220</u>	<u>3,203,774</u>
Net gains on investments		<u>61,749</u>	<u>-</u>	<u>61,749</u>	<u>50,473</u>
NET INCOME/(EXPENDITURE)		241,312	(1,460)	239,852	446,726
Transfers between funds	18	<u>31</u>	<u>(31)</u>	<u>-</u>	<u>-</u>
Net movement in funds		241,343	(1,491)	239,852	446,726
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>4,052,445</u>	<u>5,524</u>	<u>4,057,969</u>	<u>3,611,243</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>4,293,788</u></u>	<u><u>4,033</u></u>	<u><u>4,297,821</u></u>	<u><u>4,057,969</u></u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Intangible assets	11	68,593	-	68,593	-
Tangible assets	12	1,580,791	-	1,580,791	1,627,445
Investments	13	<u>658,512</u>	<u>-</u>	<u>658,512</u>	<u>605,304</u>
		2,307,896	-	2,307,896	2,232,749
CURRENT ASSETS					
Stocks	14	49,308	-	49,308	55,429
Debtors	15	848,382	-	848,382	768,740
Cash at bank and in hand		<u>1,620,099</u>	<u>4,033</u>	<u>1,624,132</u>	<u>1,546,342</u>
		2,517,789	4,033	2,521,822	2,370,511
CREDITORS					
Amounts falling due within one year	16	<u>(531,897)</u>	<u>-</u>	<u>(531,897)</u>	<u>(545,291)</u>
NET CURRENT ASSETS		<u>1,985,892</u>	<u>4,033</u>	<u>1,989,925</u>	<u>1,825,220</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,293,788</u>	<u>4,033</u>	<u>4,297,821</u>	<u>4,057,969</u>
NET ASSETS		<u>4,293,788</u>	<u>4,033</u>	<u>4,297,821</u>	<u>4,057,969</u>
FUNDS	18				
Unrestricted funds				4,293,788	4,052,445
Restricted funds				<u>4,033</u>	<u>5,524</u>
TOTAL FUNDS				<u>4,297,821</u>	<u>4,057,969</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 06 June 2025..... and were signed on its behalf by:



.....
J Taylor - Trustee



.....
M Dowell - Trustee

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>177,543</u>	<u>454,952</u>
Net cash provided by operating activities		<u>177,543</u>	<u>454,952</u>
Cash flows from investing activities			
Purchase of intangible fixed assets		(78,340)	-
Purchase of tangible fixed assets		(52,323)	(68,794)
Sale of fixed asset investments		8,541	7,772
Interest received		<u>22,369</u>	<u>2,181</u>
Net cash used in investing activities		<u>(99,753)</u>	<u>(58,841)</u>
Change in cash and cash equivalents in the reporting period		77,790	396,111
Cash and cash equivalents at the beginning of the reporting period		<u>1,546,342</u>	<u>1,150,231</u>
Cash and cash equivalents at the end of the reporting period		<u><u>1,624,132</u></u>	<u><u>1,546,342</u></u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2024

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)	239,852	446,726
Adjustments for:		
Depreciation charges	108,724	82,992
Gain on investments	(61,749)	(50,473)
Interest received	(22,369)	(2,181)
Decrease/(increase) in stocks	6,121	(6,765)
Increase in debtors	(79,642)	(99,523)
(Decrease)/increase in creditors	(13,394)	84,176
Net cash provided by operations	<u>177,543</u>	<u>454,952</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/24 £	Cash flow £	At 31/12/24 £
Net cash			
Cash at bank and in hand	<u>1,546,342</u>	<u>77,790</u>	<u>1,624,132</u>
	<u>1,546,342</u>	<u>77,790</u>	<u>1,624,132</u>
Total	<u>1,546,342</u>	<u>77,790</u>	<u>1,624,132</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees have considered a period of 12 months from the date of approval of these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed within the individual accounting policies below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity is apportioned on the basis of the proportion of income generated by each activity.

Computer software

Computer software is initially measured at cost. After initial recognition it is subsequently measured at cost less any accumulated amortisation and any accumulated impairment losses.

Computer software will be amortised evenly over its estimated useful life of 3 years.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

1. **ACCOUNTING POLICIES - continued**

Tangible fixed assets

Freehold property	- 10% on cost and 2% on cost
Presidents chairs of office	- not provided
Equipment	- 33% on cost
Fixtures and fittings	- 20% on cost

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The directors are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The directors consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either :-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Pension costs

The charity makes contributions for eligible employees under a Group Personal Pension plan. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES - continued

Financial instruments

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Investments

UK quoted investments are included within the accounts at market value. Unquoted investments are included at cost.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

2. INVESTMENT INCOME

	2024	2023
	£	£
Rental income	59,620	57,962
Interest receivable	<u>22,369</u>	<u>2,181</u>
	<u>81,989</u>	<u>60,143</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

3. INCOME FROM CHARITABLE ACTIVITIES

		2024	2023
	Activity	£	£
Subscriptions	Membership and registration	251,389	233,722
End-Point Assessment	Membership and registration	13,974	32,427
Other income	Certification	7,489	2,484
Certification activities	Certification	3,294,036	3,020,069
Journal advertising income	Publishing and marketing	37,058	33,006
Publications advertising income	Publishing and marketing	43,919	36,120
Sale of books and insignia	Publishing and marketing	20,280	19,811
Journal subscriptions	Publishing and marketing	9,098	9,097
Condition monitor	Publishing and marketing	-	157
Conference and seminar receipts	Conferences and events	295,973	137,920
Branch income	Conferences and events	18,118	15,071
		<u>3,991,334</u>	<u>3,539,884</u>

4. RAISING FUNDS

Investment management costs

	2024	2023
	£	£
Investment management costs	<u>8,546</u>	<u>7,775</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Membership and registration	184,633	37,314	221,947
Certification	2,053,311	449,353	2,502,664
Publishing and marketing	689,747	14,670	704,417
Conferences and events	360,548	39,203	399,751
European & international affairs	57,895	-	57,895
	<u>3,346,134</u>	<u>540,540</u>	<u>3,886,674</u>

Direct costs include admin and project staff costs which have been allocated to activity on the basis of the proportion of income generated by each activity.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

6. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Membership and registration	33,227	2,759	1,328	37,314
Certification	401,486	32,313	15,554	449,353
Publishing and marketing	12,919	1,182	569	14,670
Conferences and events	<u>34,534</u>	<u>3,152</u>	<u>1,517</u>	<u>39,203</u>
	<u>482,166</u>	<u>39,406</u>	<u>18,968</u>	<u>540,540</u>

Support costs (including project expenditure) are allocated to activity on the basis of the proportion of income generated by each activity.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Auditors' remuneration	8,475	6,816
Auditors' remuneration for non audit work	10,493	12,248
Depreciation - owned assets	94,449	82,992
Website amortisation	<u>14,275</u>	<u>-</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

Members of Council are not remunerated.

Trustees' expenses

Eight trustees (2023: five) received expenses to the value of £24,988 (2023: £19,884).

Three trustees (2023: one) received consultancy income of £9,781 (2023: £3,827) in respect of the Certification department operations review.

In addition, one trustee received end point assessment income of £3,512, one trustee received an award of £1,000 and two trustees received royalties of £439.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

9. STAFF COSTS

	2024 £	2023 £
Wages and salaries	1,588,324	1,296,199
Social security costs	166,117	130,466
Other pension costs	<u>131,407</u>	<u>107,303</u>
	<u>1,885,848</u>	<u>1,533,968</u>

During the year, employees also received healthcare and insurance benefits with a cash equivalent value of £62,196 (2023: £42,224).

The average monthly number of employees during the year was as follows:

	2024	2023
Secretarial and management	<u>42</u>	<u>37</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£60,001 - £70,000	4	1
£70,001 - £80,000	1	-
£90,001 - £100,000	-	1
£100,001 - £110,000	<u>1</u>	<u>-</u>
	<u>6</u>	<u>2</u>

During the year severance payments totalling £17,500 were made. Payments were made during the period to which they relate, through the standard payroll remittance process.

KEY MANAGEMENT REMUNERATION

Key management are considered to be the Chief Executive Officer, Deputy Chief Executive Officer and Staff Executive.

Total key management remuneration during the year was £526,499 (2023: £490,660).

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Membership and registration	266,149	-	266,149
Certification	3,022,553	-	3,022,553
Publishing and marketing	98,191	-	98,191
Conferences and events	152,991	-	152,991
Investment income	<u>60,143</u>	<u>-</u>	<u>60,143</u>
Total	<u>3,600,027</u>	<u>-</u>	<u>3,600,027</u>
EXPENDITURE ON			
Raising funds	7,774	1	7,775
Charitable activities			
Membership and registration	195,517	2,144	197,661
Certification	2,137,069	-	2,137,069
Publishing and marketing	584,330	-	584,330
Conferences and events	216,150	-	216,150
European & international affairs	60,789	-	60,789
General overheads	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>3,201,629</u>	<u>2,145</u>	<u>3,203,774</u>
Net gains on investments	<u>50,473</u>	<u>-</u>	<u>50,473</u>
NET INCOME/(EXPENDITURE)	448,871	(2,145)	446,726
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>3,603,574</u>	<u>7,669</u>	<u>3,611,243</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>4,052,445</u></u>	<u><u>5,524</u></u>	<u><u>4,057,969</u></u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

11. INTANGIBLE FIXED ASSETS

	Website £
COST	
Additions	78,340
Reclassification/transfer	<u>92,250</u>
At 31 December 2024	<u>170,590</u>
AMORTISATION	
Charge for year	14,275
Reclassification/transfer	<u>87,722</u>
At 31 December 2024	<u>101,997</u>
NET BOOK VALUE	
At 31 December 2024	<u>68,593</u>
At 31 December 2023	<u>-</u>

12. TANGIBLE FIXED ASSETS

	Freehold property £	Presidents chains of office £	Equipment £	Fixtures and fittings £	Totals £
COST					
At 1 January 2024	1,966,482	1,547	618,935	114,706	2,701,670
Additions	38,602	-	10,937	2,784	52,323
Reclassification	<u>-</u>	<u>-</u>	<u>(92,250)</u>	<u>-</u>	<u>(92,250)</u>
At 31 December 2024	<u>2,005,084</u>	<u>1,547</u>	<u>537,622</u>	<u>117,490</u>	<u>2,661,743</u>
DEPRECIATION					
At 1 January 2024	423,088	-	554,185	96,952	1,074,225
Charge for year	57,758	-	31,976	4,715	94,449
Reclassification/transfer	<u>-</u>	<u>-</u>	<u>(87,722)</u>	<u>-</u>	<u>(87,722)</u>
At 31 December 2024	<u>480,846</u>	<u>-</u>	<u>498,439</u>	<u>101,667</u>	<u>1,080,952</u>
NET BOOK VALUE					
At 31 December 2024	<u>1,524,238</u>	<u>1,547</u>	<u>39,183</u>	<u>15,823</u>	<u>1,580,791</u>
At 31 December 2023	<u>1,543,394</u>	<u>1,547</u>	<u>64,750</u>	<u>17,754</u>	<u>1,627,445</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

13. FIXED ASSET INVESTMENTS

	Movement in market value of UK quoted investments £
MARKET VALUE	
At 1 January 2024	605,304
Disposals	(8,541)
Revaluations	<u>61,749</u>
At 31 December 2024	<u>658,512</u>
NET BOOK VALUE	
At 31 December 2024	<u>658,512</u>
At 31 December 2023	<u>605,304</u>

Analysis of investments between funds

	Unrestricted fund
	£
UK equities	658,510
Non-UK equities	-
Shares in group undertakings	<u>2</u>
	<u>658,512</u>

Shares in group undertakings

The Institute is the beneficial owner of all the issued share capital of Personnel Certification in Non-Destructive Testing Limited (PCN Limited) a company registered in England and Wales. The company did not trade during the year and has no assets or liabilities.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

14. STOCKS

	2024	2023
	£	£
Finished goods	<u>49,308</u>	<u>55,429</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	484,552	429,709
Bad debt provision	(5,000)	(5,000)
Other debtors	-	1,531
Prepayments and accrued income	<u>368,830</u>	<u>342,500</u>
	<u>848,382</u>	<u>768,740</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	188,054	162,128
Social security and other taxes	59,171	51,251
VAT	56,175	63,760
Other creditors	23,813	23,732
Accruals	64,571	57,062
Deferred income	<u>140,113</u>	<u>187,358</u>
	<u>531,897</u>	<u>545,291</u>

Deferred income

	Balance at 1 January 2024 £	Released £	Deferred £	Balance at 31 December 2024 £
Subscriptions	102,894	(102,894)	109,604	109,604
Conferences and Events	72,446	(72,446)	11,645	11,645
Audits	12,018	(12,018)	18,864	18,864
Total	<u>187,358</u>	<u>(187,358)</u>	<u>140,113</u>	<u>140,113</u>

The deferred income represents subscriptions, conferences and events, and audits relating to the year ended 31 December 2025.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

17. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	<u>-</u>	<u>10,000</u>

OPERATING LEASES - LESSOR

Minimum lease receipts under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	39,167	39,167
Between one and five years	-	-
Total	39,167	39,167

18. MOVEMENT IN FUNDS

	At 1/1/24 £	Net movement in funds £	Transfers between funds £	At 31/12/24 £
Unrestricted funds				
General fund	531,001	555,889	(497,486)	589,404
Contingency fund	850,000	-	50,000	900,000
Future projects fund	1,044,000	(205,853)	316,853	1,155,000
Property and other fixed assets fund	<u>1,627,444</u>	<u>(108,724)</u>	<u>130,664</u>	<u>1,649,384</u>
	4,052,445	241,312	31	4,293,788
Restricted funds				
Croxson Memorial Fund	2,060	-	-	2,060
BNC for NDT Fund	31	-	(31)	-
Halmshaw Award Fund	2,129	(730)	-	1,399
The Nemet Award	<u>1,304</u>	<u>(730)</u>	<u>-</u>	<u>574</u>
	<u>5,524</u>	<u>(1,460)</u>	<u>(31)</u>	<u>4,033</u>
TOTAL FUNDS	<u>4,057,969</u>	<u>239,852</u>	<u>-</u>	<u>4,297,821</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	4,073,323	(3,579,183)	61,749	555,889
Future projects fund	-	(205,853)	-	(205,853)
Property and other fixed assets fund	-	(108,724)	-	(108,724)
	4,073,323	(3,893,760)	61,749	241,312
Restricted funds				
Halmshaw Award Fund	-	(730)	-	(730)
The Nemet Award	-	(730)	-	(730)
	-	(1,460)	-	(1,460)
TOTAL FUNDS	<u>4,073,323</u>	<u>(3,895,220)</u>	<u>61,749</u>	<u>239,852</u>

Comparatives for movement in funds

	At 1/1/23 £	Net movement in funds £	Transfers between funds £	At 31/12/23 £
Unrestricted funds				
General fund	385,931	448,871	(303,801)	531,001
Contingency fund	850,000	-	-	850,000
Future projects fund	726,000	-	318,000	1,044,000
Property and other fixed assets fund	<u>1,641,643</u>	<u>-</u>	<u>(14,199)</u>	<u>1,627,444</u>
	3,603,574	448,871	-	4,052,445
Restricted funds				
Croxson Memorial Fund	2,810	(750)	-	2,060
BNC for NDT Fund	31	-	-	31
Halmshaw Award Fund	2,709	(580)	-	2,129
The Nemet Award	<u>2,119</u>	<u>(815)</u>	<u>-</u>	<u>1,304</u>
	7,669	(2,145)	-	5,524
TOTAL FUNDS	<u>3,611,243</u>	<u>446,726</u>	<u>-</u>	<u>4,057,969</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	3,600,027	(3,201,629)	50,473	448,871
Restricted funds				
Croxson Memorial Fund	-	(750)	-	(750)
Halmshaw Award Fund	-	(580)	-	(580)
The Nemet Award	-	(815)	-	(815)
	-	(2,145)	-	(2,145)
TOTAL FUNDS	<u>3,600,027</u>	<u>(3,203,774)</u>	<u>50,473</u>	<u>446,726</u>

The Croxson Memorial Fund is used for organising presentations from prestigious speakers.

The BNC for NDT Fund is now depleted. Previously it funded an annual cross-institutional meeting.

The Halmshaw Award is an annual award to authors of the best paper published in the Institute's journal on any aspect of industrial radiography or radiology.

The Nemet Award recognises examples of outstandingly effective use of NDT, especially those that might encourage small firms to apply NDT methods for the first time.

The Contingency fund represents the reserves policy.

The Future projects fund represents projects in future years to which the organisation is committed.

The Property and other fixed assets fund represents the amount of reserves tied up in fixed assets.

19. EMPLOYEE BENEFIT OBLIGATIONS

The Institute contributes to a fully insured scheme for employees. The pension cost charge represents contributions payable by the Institute to the scheme and amounted to £131,407 (2023: £107,303).

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2024

20. CAPITAL COMMITMENTS

	2024	2023
	£	£
Contracted but not provided for in the financial statements	<u>43,000</u>	<u>-</u>

21. RELATED PARTY DISCLOSURES

Certain Trustees on the Institute are also trustees or directors of the following charities or companies:-

The British Institute of Non-Destructive Testing Benevolent Fund
Institution of Mechanical Engineers
TWI
Lavender International NDT Ltd
Inspection AI Ltd
Advanced NDT Inspection Solutions Ltd
Argyll Ruane Ltd
Ether NDE Ltd
Inspectahire Instrument Co. Ltd

The Institute provided services totalling £885,073 to these companies in the year.

Total services provided to the Institute from these companies in the year was £0.

At the year end the Institute was owed £161,394 by these companies.

At the year end the Institute owed £0 to these companies.

All transactions are carried out at arms length on normal commercial terms.

22. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities, assist with the preparation of the financial statements and to provide payroll services.

23. ULTIMATE CONTROLLING PARTY

The Institute is a company limited by guarantee and does not have a share capital. Its activities are administered by a Council, no member of which receives any remuneration for his or her role as Trustee.

The Institute is under the ultimate control of its membership.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Investment income		
Rental income	59,620	57,962
Interest receivable	22,369	2,181
	<u>81,989</u>	<u>60,143</u>
Charitable activities		
Subscriptions	251,389	233,722
Journal advertising income	37,058	33,006
Publications advertising income	43,919	36,120
Sale of books and insignia	20,280	19,811
Journal subscriptions	9,098	9,097
Condition monitor	-	157
Conference and seminar receipts	295,973	137,920
End-Point Assessment	13,974	32,427
Other income	7,489	2,484
Certification activities	3,294,036	3,020,069
Branch income	18,118	15,071
	<u>3,991,334</u>	<u>3,539,884</u>
Total incoming resources	4,073,323	3,600,027
EXPENDITURE		
Investment management costs		
Investment management costs	8,546	7,775
Charitable activities		
Wages	1,588,324	1,296,199
Social security	166,117	130,466
Pension costs	131,407	107,303
Other staff benefits	62,196	42,224
Journal production costs	157,977	146,812
Publication costs	130,141	119,168
Website/electronic publishing	49,308	46,527
Cost of books and insignia	11,469	8,534
Conference expenses	199,718	87,798
Branch costs	18,312	13,863
European and international affairs	57,895	60,789
UKAS fees	19,112	19,475
Carried forward	2,591,976	2,079,158

This page does not form part of the statutory financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024 £	2023 £
Charitable activities		
Brought forward	2,591,976	2,079,158
PCN audit fees	208,455	204,955
PED Solution project costs	6,140	4,524
Awards	18,574	14,932
Other certification services	419,360	409,781
Legal costs	10,506	14,024
Staff costs	41,243	12,618
Marketing	6,453	1,417
Meeting expenses	18,395	21,014
Staff training	19,488	7,582
End-Point Assessment costs	5,544	9,215
	<u>3,346,134</u>	<u>2,779,220</u>
Support costs		
Management		
Telephone	19,962	23,098
Postage and stationery	56,826	48,987
Sundry expenses	17,998	19,666
Computer costs	166,362	143,540
Bad debts	(15,935)	(1,591)
Premises, facilities and insurance costs	128,230	47,148
Depreciation of tangible assets	108,723	82,992
	<u>482,166</u>	<u>363,840</u>
Finance		
Bank charges	39,406	33,875
Governance costs		
Auditors' remuneration	8,475	6,816
Auditors' remuneration for non audit work	10,493	12,248
	<u>18,968</u>	<u>19,064</u>
Total resources expended	<u>3,895,220</u>	<u>3,203,774</u>
Net income before gains and losses	178,103	396,253
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	61,749	50,473
Net income	<u>239,852</u>	<u>446,726</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 00969051 (England and Wales)

REGISTERED CHARITY NUMBER: 260666

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

BINDT Mission and Mission Scope

This is encapsulated in BINDT's 'charitable objects', which are listed in the BINDT Articles of Association, the principal one of which is:

To promote the advancement of the science and practice of non-destructive testing, condition monitoring, diagnostic engineering and all other associated materials and quality testing disciplines.

What is immediately clear from the mission is that BINDT is relatively unconstrained: the mission goes beyond the engineering discipline of NDT and does not apply only to the UK.

Regarding engineering disciplines, BINDT has taken a position whereat it sees NDT, CM and Structural Health Monitoring (SHM), or perhaps 'Health Monitoring' per se, as three sides of the same thing.

In other words, whereas BINDT aims to provide a 'platform for leadership' and to provide 'education and professional development' products and services to its stakeholders, those stakeholders primarily (but not exclusively) identify themselves with the engineering disciplines of NDT, CM and SHM. Therefore, the term 'NDT' should generally be taken to mean 'NDT, CM, SHM, diagnostic engineering and all other associated materials and quality testing disciplines'.

Regarding internationality, at the time of writing, over 50% of BINDT's income is derived from products and services provided overseas, or to people or organisations based overseas, either directly or through BINDT's partners such as Authorised Qualification Bodies (AQBs).

Public benefit

As a UK Registered Charity, BINDT must demonstrably provide a benefit to the public: again, not constrained to UK-based public.

The benefits to the public can be summarised as follows:

Facilitating the education and professional development of people in NDT results in:

- Safer plant and equipment.
- More reliable plant and equipment, and improved environmental impact.
- Growth, in economic terms.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

BINDT Propositions and Capabilities

BINDT's 'structure for growth', implemented in 2015, is based around BINDT's 12 propositions and capabilities and is summarised in BINDT's Bye-law No.2. The 12 propositions and capabilities are as follows (noting that the 8 propositions through which products and services are provided to customers are italicised):

- Marketing and Public Relations
- *Awards and Recognition*
- *Branch Meetings*
- *Certification*
- *Conferences and Events*
- *Education and Professional Development (including the development of apprenticeship schemes)*
- *Membership (of BINDT)*
- *Publications and Media*
- *Registration (of engineers and technicians with the Engineering Council)*
- IT
- Establishment (people, facilities and premises)
- Partnerships (with organisations that enhance BINDT's capabilities)

These can be considered to be the 12 things at which BINDT aims to be world class.

Increasingly, BINDT products and services should and will be delivered in bundles. For example, a person undertaking one of the Non-Destructive Testing apprenticeship schemes may engage with all of the following BINDT propositions during the process:

- Certification
- Membership
- Registration
- Education and Professional Development (with respect to end point assessment)
- Awards and Recognition (as we will recognise/award outstanding apprentices)

BINDT's Value Proposition

The reasons, based on a survey of members, that people and organisations choose to engage with BINDT can be summarised as follows:

- Professional Recognition:
 - For individuals, this includes:
 - Membership Certificate (demonstrating commitment).
 - Access to engineer registration through the Engineering Council (demonstrating competence).
 - Use of post-nominal letters.
 - Access to BINDT's Education and Professional Development (EPD) facility - complementing/enhancing BINDT's Certification proposition.
 - Access to BINDT recognition and awards.
 - For organisations, this includes:
 - Membership Certificate (demonstrating commitment).
 - Use of logo on stationery.
 - Identification as part of a well-respected cohort.
 - Access to BINDT recognition and rewards.
- Business Benefits:
 - For individuals and organisations, this includes:
 - Networking.
 - Professional Indemnity Insurance referral.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

- Legal helpline.
- Information Exchange:
 - For individuals, this includes:
 - Insight, NDT News, IJCM and Condition Monitor.
 - Yearbook and Branch Booklet.
 - Conferences, symposia, seminars, workshops.
 - Members' area on website.
 - Branch meetings.
 - For organisations, this includes:
 - Exhibitions.
 - Entry in the Yearbook.
- Leadership:
 - For individuals, this includes:
 - Participation in the governance of BINDT.
 - Participation in the work of BINDT (committees/work groups).
 - Personal professional development arising from participation.
 - For organisations, this includes:
 - Influence the governance of BINDT
 - Influence the work of BINDT.
 - Outlet for 'Thought Leadership' - improve standing in the marketplace.
- Discounts:
 - For individuals, this includes:
 - Conferences.
 - Books.
 - For organisations, this includes exhibitions.

The above list outlines the value of engaging with BINDT through its Membership proposition, which can be considered a proxy for the value of engaging with any one or combination of BINDT's propositions.

It is perhaps worth articulating the high-level value proposition for any individual or organisation engaging with BINDT in any way. That is:

- Individuals engage with BINDT in order to develop professionally (i.e. to create, maintain and demonstrate their proficiency) which may include developing their leadership skills by getting involved in the governance of BINDT.
- Organisations engage with BINDT because BINDT's pursuit of its mission results in more or better business for them, directly or indirectly, especially over the longer-term, and especially if the respective organisation chooses to proactively influence developments by enabling their employees to get involved in the governance of BINDT.

BINDT's Vision

Broadly, BINDT aspires to:

- Significantly increase **engagement**.
- Demonstrably increase **diversity** across the board resulting in 'flatter' engagement profiles, and proportionately increase engagement with:
 - Under-represented cohorts such as 'practitioners', 'end-users', regulators, insurers and other 'policy-makers'.
 - Women and other people from (what in the UK are considered) ethnic minorities.
 - People in the Condition Monitoring and 'Health Monitoring' communities.
 - Continuously improve service, quality and technical **standards**.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

- Control risk (financial, reputational, health & safety and environmental) and thereby maintain BINDT's **sustainability**.

The means to these ends include:

- Demonstrable and universally recognised impartiality (minimal unconscious bias).
- Understanding our stakeholders' perceptions of us and our 8 propositions.
- Having a reliable means for determining our engagement profiles.
- Compelling propositions that clearly add value and are easy to engage with.
- Able to identify all of our stakeholders and how they engage with us.
- Able to communicate with our stakeholders in specific targeted cohorts.
- Suitably qualified and experienced personnel (SQEP): secretariat and governance.
- High degree of employee engagement.
- Sufficient 'operational' staff and facilities to deliver goods and services.
- Make a reasonable 'operating surplus' each year.
- Sustainably re-invest 'excess' surplus funds in 'projects' (as per the strategic plan).
- Sufficient 'projects' staff, other resources and facilities to make reasonable progress on 'projects'.
- Premises at Midsummer House, Northampton.
- An effective and comprehensive Business Management System.
- Leadership and significant influence in the European Federation of Non-Destructive Testing (EFNDT) and the International Committee for Non-Destructive Testing (ICNDT).
- Partnerships with similar organisations in the UK and overseas.

BINDT Structure, Governance and Management

BINDT is structured around its 12 propositions and capabilities, thereby putting the beneficiaries (the public, BINDT Members and other stakeholders) at the heart of the structure.

The secretariat is organised around four operating departments (Publishing, Media & Marketing; Conferences and Events; Certification; Membership and Registration) supported by a number of 'overhead' functions such as accounts, facilities management, quality control, etc. (See Figure 1). It is led by a Chief Executive Officer and a group of senior staff, known collectively as the Staff Executive, who have responsibility for the day-to-day running of the Institute.

Operations and execution of the strategic plan are overseen by committees of volunteers/members.

The Staff Executive and the oversight committees report to a Council of volunteer/member Trustees/Directors. Council has overall responsibility for the governance, leadership and management of the Institute.

BINDT's Council also has a number of additional specific committees that report to it such as the Governance Advisory Committee.

New members of Council (i.e. new trustees) undergo an induction process to brief them on their legal responsibilities, etc.

The Institute is controlled by its governing document, its Articles of Association, and a series of bye-laws. BINDT is a limited company, as well as a UK-registered charity, limited by guarantee as defined by the Companies Act 2006.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023

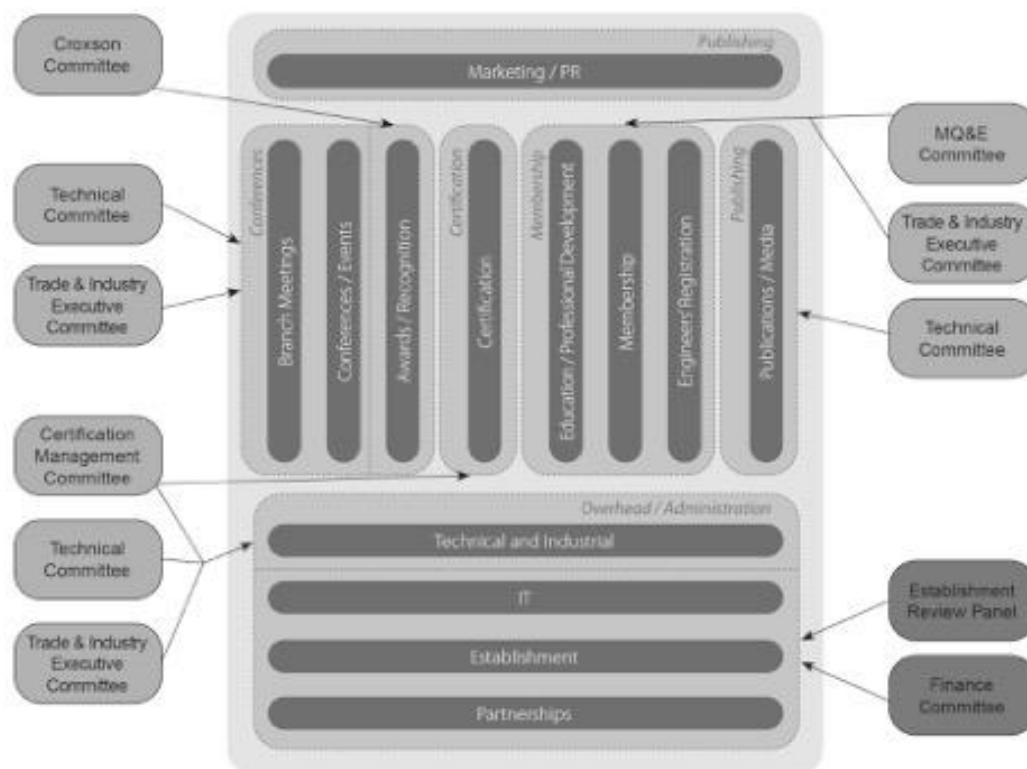


Figure 1. The Institute's eight propositions showing committee oversight

More information can be found on BINDT's website at:

<http://www.bindt.org/about-us/Institute-Organisation>

Appointment of trustees/directors

Extract from Articles of Association (Rev 10 September 2020)

31. The Institute may by ordinary resolution:

- (1) appoint a person who is willing to be a director; and
- (2) determine the rotation in which any additional directors are to retire.

32. Not less than three calendar months prior to the Annual General Meeting in each year the Institute's Council shall send to each member entitled to vote a list of Directors who are due to retire at the end of the year and who are eligible or ineligible (as the case may be) for re-election together with a list of other members eligible to be appointed a director, if any, nominated by them for election to the Institute's Council (Board of Directors).

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

33. After the issue of the Council's list referred to in paragraph 32 and not later than three weeks after such notification, any three members who are entitled to vote at all Ordinary Meetings, Annual General Meetings and Extraordinary General Meetings of the Institute may nominate any other duly qualified person to fill any such vacancy other than that of President, President-Elect, Vice-President, Hon Treasurer or Hon Secretary who shall be nominated by the Council only, by delivering such nomination in writing to the Council together with the written consent of the nominee to accept office if elected.

34.

- (1) The directors may appoint a person who is willing to be a director to fill any vacancy arising.
- (2) A director appointed by a resolution of the other directors must retire at the next annual general meeting and must not be taken into account in determining the directors who are to retire by rotation.

35. When a person is elected by a branch of the Institute at the branch AGM to represent that branch on the Council, the elected representative shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their period of office representing the branch. A director appointed in this way becomes a full voting member of Council. Such representatives are to be elected in accordance with the Institute's Bye-Laws in force from time to time. It is, however, not compulsory for a branch AGM to include the election of a representative to Council.

36. When a person is elected chair of any one of the 5 committees identified below at 36(i)-(v), the committee chair shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their chairmanship of the committee. A director appointed in this way becomes a full voting member of Council. Such chairpersons are to be elected by their committee in accordance with the secret ballot method as outlined in the Institute's Bye-Laws in force from time to time.

The selected committees for the purpose of this article 36 are as follows:

- i. the Membership, Qualification & Education Committee;
- ii. the NDT Technical Committee;
- iii. the CM Technical Committee;
- iv. the Certification Management Committee; and
- v. the Industry Group Executive Committee.

37. The appointment of a director, whether by the Institute in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed as the maximum number of directors.

Arrangements for setting pay and remuneration of key management personnel

Extract from Bye-Law No. 2 (Rev 16 September 2019)

1. Finance Committee and Establishment Review Panel (ERP)

1.1 The composition of the Finance Committee shall be:

President
President-Elect
Immediate Past-President
Honorary Secretary
Honorary Treasurer
Institute CEO

Head of Finance & Planning (non-voting)
PA to the CEO (minute secretary - non-voting)
Representative from Institute's Accountants (non-voting)

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

The members of the Finance Committee, excluding the representative from the Institute's Accountant, also form the **Establishment Review Panel (ERP)** which has responsibility for reviewing and agreeing any and all material changes in:

- 1.5.1 Staff headcount and/or number of full time equivalents (FTEs)
- 1.5.2 Staff salaries, bonus payments, pension and other employment benefits
- 1.5.3 Staff organisation chart
- 1.5.4 Institute's premises and/or facilities
- 1.5.5 Insurance cover
- 1.5.6 Operational matters
- 1.5.7 Review of partnerships
- 1.5.8 Other matters as required

Note: In the event where discussions are about the CEO or are in some way materially connected to the CEO, the CEO will leave the meeting until such time as the discussions have been concluded.

The CEO conducts regular performance reviews of the Heads of Departments and senior staff that comprise the Staff Executive:

Head of Events & Awards
Head of Finance & Planning
Head of Membership & Registration
Head of Publishing, Media & Marketing
Certification Manager
Technical Manager (Senior Technical Engineer)

The reviews are based on an established Performance and Talent Management protocol. The CEO makes salary recommendations to ERP based on the results of these reviews.

Business Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in-place to provide reasonable assurance against fraud and error.

The trustees have a risk management strategy, which comprises:

- Regular reviews of the risks that the Institute may face.
- Establishing systems and procedures to mitigate risks and minimise the potential impact on the Institute should those risks materialise.
- Documenting those risks, systems, procedures, etc. in a suite of documents that includes a health and safety risk profile, a Risk Assessment and 'Disaster' Recovery Plan and a document covering threats to impartiality.
- Continuously improving the Institute's insurance cover.

Diversity and Inclusion

The Diversity and Inclusion Advisory Group provides guidance to BINDT Council and other committees on how to fulfil BINDT's commitment under the Royal Academy of Engineering's (RAEng) Engineering Diversity Concordat, to which BINDT is a signatory.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

Based on the findings from the 2021 RAEng Progression Framework assessment and recommended best practice, the group have been focusing on developing a Diversity and Inclusion strategy. This will provide a clear action plan of what BINDT will be working on over the next 3 years, with an aim of helping to further embed D&I across all areas of the organisation and providing clear communication to the BINDT community (members, employees and volunteers) and NDT community at large of the steps BINDT are taking to progress D&I with our industry.

Planned activities for 2024:

- Educational articles written for internationally recognised industry journals
- International attendance and presentation / panel session at industry specific events to raise the awareness D&I
- Continued collaboration with the marketing team to update to D&I content
- Continued communication and collaboration with other professional bodies to ensure we maintain best practice
- Attendance at relevant events to ensure continued learning of best practice
- Continued development of the D&I strategy

Marketing and public relations

The marketing team continues to work to promote the Institute, and NDT, CM and SHM in general, in a number of ways. In particular, the team provides appropriate support, and aims to apply consistency of format and message, to all areas of the Institute's business and endeavours to solicit and implement ideas and requirements from the various committees.

A member of the marketing team attends the meetings of all main committees, and those of a number of sub-committees, working groups and advisory groups, to provide marketing support directly, allowing for effective planning and resourcing. Oversight of the marketing strategy and activities undertaken is the responsibility of Council.

Some of the highlights of the year's marketing and PR activities include:

- Editorial articles relating to NDT/CM/SHM and BINDT were written in-house. In addition to the series of general announcements about BINDT events, the following articles were published in NDT News and/or circulated as press releases to other publications:
 - 'BINDT welcomes its new President and President Elect', February 2023.
 - 'Patrick Boulton appointed Senior Technical and Certification Engineer at BINDT', September 2023.
 - 'BINDT launches NDT Working Group for Civil Engineering', October 2023.
 - 'Joe Heigold joins BINDT as Technical & Certification Engineer', October 2023
 - 'BINDT gains Ofqual recognition', November 2023.
 - 'Phased array ultrasonic testing (PAUT)', published in Quality Magazine in November 2023.
 - 'There should be more collaboration between non-destructive testing and civil engineering', published in New Civil Engineer in November 2023.
- Promotion of all Institute events continued, with advertising artwork, web content, mailshots, press releases and social media posts created for:
 - Scottish Branch Workshop, Exhibition and Burns' Supper.
 - 2023 BINDT Workshop on NDT of Composites Through Life
 - 2023 Aerospace Event.
 - NDT 2023 Conference.
 - CM 2023 Conference.
 - 60th Anniversary Conference Showcase Day.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

Programmes and relevant information were also shared through the BINDT Events App.

- A 'Social Media Participation Pack' was created to enable speakers and exhibitors at the co-located conferences to easily announce their participation, with BINDT benefiting from additional social media coverage among new networks.
- Photography and videography coverage was provided by the BINDT marketing team for the co-located NDT 2023 and CM 2023 conferences and promotional videos were created, which are available via the BINDT website and newly set up BINDT YouTube channel.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Membership information for all grades of membership was updated and improved, including the BINDT website, promotional literature and application forms, and advertising of membership benefits continued through all channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained and engagement increased through all channels. At the end of 2023, the Institute had a total of 38,707 followers on LinkedIn (21,383 on the LinkedIn Group page and 17,324 on the LinkedIn company page), 5520 on Facebook and 3163 on X (formerly Twitter).
- Newly designed graphics and captions were created and rolled out to support BINDT's social media activity and the range of topics covered expanded.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide and notify followers of important announcements.
- Wider promotion of Institute Awards took place through BINDT's social media channels.
- The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week 2023 (February), INWED 2023 (June), National Engineering Day 2023 (November) and Tomorrow's Engineers Week 2023 (November).
- Over the year, visitor activity on the BINDT website increased, with over 470,500 visits from over 262,500 users and 1,425,292 page views.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by over 48,000 users, NDT News by over 15,750 users, NDT Events by over 3200 users and PCN Verifier by almost 8900 users, on both Apple and Android devices.
- Promotion of the NDT apprenticeship schemes continued; activity was scaled back temporarily while issues surrounding the provision of end-point assessments by BINDT were addressed, but is now fully reinstated following the announcement of Ofqual recognition. Promotion of graduate apprenticeships in Scotland also continued.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

- A second leaflet was created and published on behalf of the Terahertz User Group covering 'Terahertz technologies for specific applications'.
- Promotion of all BINDT books continued and all titles were advertised regularly through BINDT publications and the Institute's social media channels.
- Development of a plan to further expand and support the Institute's outreach activities in key areas of the business continued.
- The expansion of a 'resource library' for presentations, images and other materials continued.

For 2024, the marketing team's priorities will be to:

- Strengthen the marketing team with the recruitment of an Outreach Coordinator to assist with progressing the plans to increase BINDT's outreach activities and engagement in support of the main areas of certification and training, membership and registration, STEM in schools and apprenticeships and higher education.
- Continue the major upgrade of the Institute's website.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

Education, Professional Development, Membership and Engineers/Technicians Registration

The Institute's activities in these important areas are overseen by the Membership, Qualification and Education Committee (MQ&E) and its subsidiaries: the Engineering Council Working Group (ECWG) and the Education and Professional Development Committee (E&PD) and these are responsible for all membership and Engineering Council registration matters as well as education, CPD, liaison with Engineering Council and accreditation of training.

This year, the MQ&E committee meetings have been as successful as ever. Meetings have been well attended and new committee members have joined, which has been really good for discussions. The meetings have been continuing to be conducted online, which works well because everyone can review documents and membership applications before the meeting starts. The committee has decided to keep having online meetings, except for the AGM, where they might meet in person if this is agreed beforehand. The BINDT staff have been working really hard, as always, to make sure the meetings go smoothly. Without them, the meetings wouldn't be as successful or concise. Due to the success of these meetings, membership applications are getting processed quickly and applicants are getting feedback on their applications in a timely manner.

Membership numbers have held steady over the past year. The increase in membership numbers which was attributed to the non-fee-paying Affiliate grade has now settled. It is now the aim of the committee to identify strategies to try and convert the Affiliate members into full paying members.

The E&PD committee has achieved a remarkable amount over the last few years, with the development of NDT Operator, NDT Engineering Technician and NDT Engineer Apprenticeships, all of which are now well established. It was agreed that Condition Monitoring will be incorporated into the NDT apprenticeships when they are reviewed. The Level 6 NDT Engineer does currently incorporate CM modules in the degree programmes, so no change is required with this apprenticeship scheme. The scheme is to be retitled Non-Destructive Technologies to better recognise CM and NDT.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

Due to the delay in gaining OFQUAL recognition, BINDT was only able to conduct 7 end-point assessments in 2023: 1 NDT Engineering Technician apprentice, 4 NDT Engineer apprentices and 2 NDT Operator apprentice. All end-point assessments were carried out remotely.

The ECWG continued its excellent work in managing the professional engineering registration processes for BINDT members. Although Professional Review Interviews (PRIs) continue to be held remotely, the number of trained assessors is sufficient to allow BINDT to facilitate interviews at various locations with timely availability over the next two years. There is a likelihood that more will be needed thereafter but, given the robust process in place to attract and train assessors and interviewers, this is not predicted to be an issue, which is a great credit to the efforts put in by ECWG, which in itself continues to grow and is becoming more diverse.

In February 2023 the Engineering Council carried out the five-yearly review of BINDT's registration activities. One non-conformance and several small improvement actions were raised and BINDT's licence was renewed. The Engineering Council will be arranging a follow-up review meeting to determine that we have addressed the issues raised but, at the time of writing, this meeting has not taken place.

The Institute for Apprentices & Technical Education is conducting a review of all apprenticeships and will be making some changes. A sub-group of the EPD Committee continues to have regular meetings with IfATE and progress is ongoing.

Towards the end of 2023, BINDT successfully achieved OFQUAL recognition of the NDT Engineer and NDT Operator apprenticeship schemes. Recognition of the NDT Engineering Technician apprenticeship was granted subject to 'Special Conditions' which have since been closed. BINDT is therefore now able to conduct EPAs again for all three apprenticeship schemes.

The Continuing Professional Development (CPD) activities recording facility developed by MQ&E and adopted in 2018 is now embedded into the BINDT website as 'My Continuing Professional Development', allowing BINDT members to upload details of CPD activities along with supporting documents. By the end of 2023 users had uploaded nearly 6000 entries. The CPD website tool is now used extensively by members and, with CPD now mandatory to meet Engineering Council requirements, the system provides an excellent facility for personnel to record their CPD to maintain registration.

Certification (NDT and CM)

The Certification Management Committee (CMC) comprises individual volunteers from representative industry sectors and Institute staff members. Its role is to assist the Institute's Certification Services Department (CSD) to ensure the impartiality of its certification activities and to counteract any tendency to allow commercial or other considerations to prevent the consistent provision of certification activities. The CMC conducts its affairs in an open and transparent culture considering certificate holders' perspectives and aims to ensure available certification meets the specific requirements relevant to end-user requirements.

The following summary gives an overview of the achievements made during 2023 set against the work involved:

A slight decrease in PCN NDT certificate holders was recorded at the start of 2023: 20,659 (20,711 in 2022) holding 46,493 qualifications: (46,767 in 2022). Accompanying NDT certification, the Condition Monitoring sector has remained stable: 1391 PCN certificate holders (1695 in 2022) possessing 1521 CM qualifications (1930 in 2022). Certification figures are on a gradual increase overall.

Complementing personal certification, there were 57 organisations holding Approved Training Organisation approval covering both NDT and CM schemes, along with 21 AQB organisations holding Authorised Qualifying Body approval.

**REPORT OF THE TRUSTEES
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In addition, eight organisations were holding BINDT-certified Quality Management System (QMS) compliance, and there were 15 BINDT-approved Inside Agencies or Outside Agencies and 4 BINDT-approved companies under RIS-2701 for the rail industry.

With reference to PCN Aerospace, the UK regulator, the CAA (Civil Aviation Authority) continues to accept the BINDT PCN Aerospace scheme in its current form and as such the scheme continues to be recognised within CAA document CAP747 (Mandatory Requirements for Airworthiness) and Generic Requirement number 23 - Personnel Certification for Non-Destructive Testing of Aircraft, Engines, Components and Materials, for use on all G registered aircraft maintained within the UK. However, the CAA plans to replace GR23 in its current form with a revised format, but as yet the UK Aviation sector has not had sight of the revised format. The UK NANDTB recognises the PCN/AERO scheme as satisfying the qualification requirements of EN4179 for personnel subject to EC regulation 2042/2003.

EASA has not yet indicated that it is willing to accept PCN Aerospace as an alternative, acceptable means of compliance and confirms that NDT carried out within the aerospace sector meets the requirements of EN 4179. This requirement has further been confirmed within the first release of EASA User Guide (UG.CAO.0161-001 Foreign Part-145 approvals - NDT qualification) which has led to the rise of a two-tier requirements system, in that organisations who are outside of the European Union must comply with UG.CAO.0161-001 whilst those within the EU do not. EASA have been approached to provide further guidance on the user guide's intent, and further for recognition of the PCN Aerospace Certification scheme within the document. As yet, no response has been received from BINDT's request for a meeting. The UK NANDTB continue to support PCN Aerospace running in parallel with second party EN 4179 based certification.

Several other issues have materialised since the supposed completion of Brexit. EASA and the EU Forum have confirmed that the UK NANDTB continue to be a member of the EU forum, however, the German CAA at one stage took the decision not to recognise approvals issued by organisations under UK NANDTB oversight. Discussions remain ongoing with the chair of the UK Board, European forum and EASA who confirm that although UK approvals are recognised, Germany may exercise their sovereign right to reject UK approvals, a decision over which EASA has no control. The Certification Services Department (CSD) and Technical & Industrial Department (TID) continues to prioritise the revision of the PCN scheme since the release of ISO 9712:2022. CSD/TID continues to develop the modularisation of method schemes, training and examinations in line with ISO 9712:2022, industry requirement and further the development to the framework structure which includes the Product Technology project; BINDT will be implementing a pre-requisite online course for initial PCN candidates and those who require recertification to ensure they have a sound knowledge and awareness of product technology. This course will complement the main method course and allow ATOs to keep the classroom training hours/days manageable for industry.

CSD/TID plans to hold certification workshops for its network of AQB's, in the UK and India to update on the progress of the scheme revision. The project continues to progress well for implementation in July 2024.

PCN on-line examinations continue to be implemented in an ongoing phased approach. The next phase is to roll this out to at least 1 additional UK AQB for NDT and one CM ATO. Functionality of the database has been improved to allow CM exams and NDT examination centres (UK & overseas) to use the online system.

CSD is progressing in streamlining the PCN administration processes with continually developing new IT systems and a full revision of the PCN scheme (in line with ISO 9712:2022), a major project that includes industry representation and input.

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With regard to compliance to UK PESR (Pressure Equipment (Safety) Regulations). Initially, EU individuals had until 31 December 2021, to gain compliance with the UK PESR after which their EU RTPO PED compliant certification would not be accepted for the UK market. Announcements on 1 August 2023 stated that the Government intends to introduce legislation to extend recognition of certain goods that meet EU requirements (including the CE marking), indefinitely, beyond 2024 for many products. When that legislation is passed, certain goods that meet EU requirements will be able to be placed on the GB market.

Along with managing all aspects of accredited certification, the day-to-day activities of developing new certification schemes, internal and external auditing and administration tasks continue along with large projects currently under development, to ensure that NDT & CM certification remain in place and valid. The continuing success of the scheme is a remarkable achievement and true testament to the dedication and professionalism of the CSD/TID teams which, again, is gratefully acknowledged by the CMC members.

CSD objectives for 2024 are to finalise and implement significant improvements and compliance of the PCN scheme against ISO 9712:2022, improve training and qualification processes, improve customer satisfaction and internal IT systems, whilst at the same time continue to future-proof certification as per industry requirements and input. The CMC membership will support the CSD/TID in achieving these goals for the benefit of all.

Technical & Industrial

The Technical and Industrial Department offers technical support and industrial experience to the Certification Department of the Institute in particular and also to the Institute as a whole. It also takes responsibility for the development of online examinations and several other projects related to the development and review of new and existing training and certification schemes.

Some examples of these projects, with work progressed during 2022 and in some cases continuing through 2023, are as follows:

- New Plant Engineer programme, which is now available;
- Updated Radiation Safety training programmes, recognising the three- and five-year requirements.
- Welding Inspection review and, more significantly,
- Updating the PCN scheme to meet the new requirements of ISO 9712 which involves both the internal and public-facing documents.
- In addition, there is a project to deliver an on-line product technology course which will require all new initial PCN candidates to successfully complete on-line blended training to confirm prior knowledge for materials and processes before attempting NDT method training and PCN examinations. The material is also recommended for existing certificate holders who wish to refresh their knowledge of materials and processes / product technology.
- The situation with regard to Apprenticeships is dealt with above under 'Education and Professional Development'.
- The degree programmes at the University of Northampton and Strathclyde University are ongoing, however the MSc at UofN has been suspended until sufficient numbers apply.

The technical team continue to support NDT News and third party publications with relevant articles and continue to attend conferences as required, often presenting at these events.

NDT Events

In January, the Institute's Conferences and Events team supported the Scottish Branch in hosting a workshop, exhibition and Burns Supper with the theme 'NDT solutions for renewable energy', hosted in Glasgow at the Lynnhurst hotel.

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March saw the BINDT Workshop 2023: 'NDT of composites through life', held at the Royal National Lifeboat Institution (RNLI), Poole. Topics covered in the two-day event included design, raw materials, NDT at concept, manufacture, installation, inspection validation, standards, training, in-service inspection and repair, additive manufacture, end-of-life and re-use/recycling. A commercial session for exhibitors ran alongside the workshop on Wednesday 22 March 2023, showcasing the latest products, innovations and technology available to industry with regard to the testing and inspection of composites and advanced materials.

Following the success of the 2022 Aerospace Event in Bristol, BINDT's Aerospace Group continued with its Aerospace Event in April 2023 at the Technology & Innovation Centre, University of Strathclyde. The event focused on the latest in technology developments in the aerospace sector and the application of inspection technologies, with a focus on Robotics and Automation. A two-day exhibition ran alongside the event, with over 16 exhibitors, showcasing the latest products, innovations and technology available to the industry today. Feedback was very positive in regard to this event.

The BINDT Annual British Conference on NDT (NDT 2023) celebrated the event's 60th anniversary and was held in Northampton. Celebrations to mark the occasion were organised throughout the event and a Showcase Day featured on the final day. A key theme part of the Showcase Day was to demonstrate the contrast between old NDT and cutting-edge inspection technologies, which included the demo of old instrumentation from manufacturers and a museum collection, through to a live demonstration of drones running over an obstacle course to give an idea of the challenges of drone deployment for inspection methods. The Thursday also included an Apprenticeship Awards Dinner, Paper Prize Giving and a Q&A session with the CEO of the British Institute of NDT, David Gilbert.

NDT 2023 was co-located with CM2023, the Nineteenth International Conference on Condition Monitoring and Asset Management and allowed delegates to customise their experience by visiting both events under one roof. The conference is organised by BINDT in close partnership with the International Society for Condition Monitoring (ISCM) and the US Society for Machinery Failure Prevention Technology (MFPT). This combination of organisational effort creates one of the largest events of its kind at a truly international level.

Overall, the NDT/CM 2023 event was very successful with over 320 paying attendees each day plus 45-50 walk-ins, alongside 180 attendees on the showcase day, which may be a feature that future "NDT/CM Conference" events will carry forward with differing themes each year.

2023 was the first complete year of delivering industry events in the traditional face-to-face format. The conference and events programme represents a great achievement for the team, particularly when viewed against a background of increasing pressure to deliver value for money, whilst competing with other subsidised events run in attractive overseas locations. It is appropriate to recognise the stakeholder inputs into the events this year, all the background activities, negotiations, debates and compromises required to make them a success.

A full and exciting programme of events is now being planned for 2024, featuring workshops, conferences and exhibitions.

Publications

The Institute's NDT and CM publications continued to be received well in 2023, both those delivered electronically and in hard-copy format. Concerns regarding the website have abated with the impending phased upgrade agreed.

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Insight continues to be well supported by researchers and academics. Paper submissions are holding up and the flow is managed through the review process so that authors are not kept waiting. There has been a call out for more reviewers, particularly for AI and Machine Learning papers, with some positive responses. Work is in progress for adding key words for new papers to garner further academic reach. The Editorial Panel for Insight is happy to welcome people who will take an active role in contributing to the journal, with ideas, papers, contacting potential authors, peer reviews, etc, as it is important to ensure a balance of knowledge and expertise. Papers were received from 12 different countries, with China continuing to be the largest source of material submitted in 2023. The number of submissions from the UK remained stable. The standard of reviewing also remained rigorous, with accepted papers continuing to undergo a thorough assessment and fewer papers being rejected. The valuable contribution of Insight's Honorary Technical Editors and reviewers is acknowledged.

The number of online downloads increased, while member and pay-per-view access to articles and citations all remained steady. However, subscription income showed a small decline in 2023.

Advertising income for Insight fell slightly in 2023, though overall still showed a favourable variance against budget.

NDT News saw an increase in advertising support in 2023. The publication maintained its high editorial standards and continues to be the main vehicle for communication with the practitioners of NDT and related disciplines. Regular features are well supported, though fewer Branch meeting reports are being received. The excellent contributions from its regular columnists are appreciated, including the reports from BINDT's Branches. It is notable that John Moody's column has been taken over by Patrick Boulton. March 2023 saw the launch of a new column, "In Focus", focusing on the work of BINDT's Committees, Special Interest Groups, User Groups, Sector Groups, Working Groups, etc.

The BINDT Yearbook was further developed with expanded sections, additional content and a more detailed explanation of the BINDT committee structure. This continues to be extremely well received and had good support from both existing and new advertisers.

Condition Monitor has utilised papers from the CM conference as feature articles.

The Publishing, Media and Marketing Department continued to produce numerous other documents, leaflets, brochures and publications in support of all of BINDT's propositions and, notably, in support of the promotion of membership, professional engineering registration and NDT apprenticeships.

Other publications such as the MAQ Protocol Report are progressing. Reports on the 2022 Aerospace Workshop on Technique Validation and Standards and the 2022 Industry 4.0 Workshop have been published on the BINDT website and publicised through social media. Some work in progress continues on a series of Electrical CM guides and Civil Engineering Workshop report.

Each publication continued to be produced on time and to the highest production standards.

The NDT/CM 2023 Joint Conference and all other BINDT events made full use of the BINDT Events app very successfully.

Condition Monitoring (CM) Events and Publications

The Technical Axis Review: This was completed and Bye-law changes ratified at the BINDT AGM in September 2023. The NDT Technical Committee, the CM Technical Committee, and the SHM Special Interest Group all became Sub-Committees under the new BINDT Technical Committee formed from the Joint NDT/SHM/CM Working Group.

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This new arrangement gives the CMSC Chair & CMSC Vice-Chair membership of the BINDT Technical Committee. The chair and vice-chair of the BINDT Technical Committee are taken from the chairs of the Sub-Committees and will periodically rotate. The Technical Committee Chair and vice-chair are also both appointments to BINDT Council.

CM Conferences: The CM 2023 conference was co-located with the NDT 2023 60th Anniversary Conference and was held 12 - 14 September at the Northampton Town Centre Hotel. This had good attendance from NDT, CM & SHM delegates and speakers. There were 3 NDT streams and 3 CM Streams on day 1 and day 2. There were 67 exhibitors (mainly NDT with a few CM and SHM stands), and on Day 3 there was a showcase day with a range of interesting historic instrumentation on show, and a drone contest.

The conference included a hosted private tour of Delapré Abbey which was very interesting and well-received by the participants, with a meal and refreshments at the Abbey. The Conference Dinner was well attended and NDT and CM awards made.

The hard work of BINDT Staff in organising the conference and event is acknowledged and thanked, and plaudits to the rest of the BINDT staff, Volunteers, Session Chairs, Presenters, Exhibitors, Equipment & Service Providers and Attendees.

Planning is underway for the next CM conference to be held from 18th to 20th June 2024 at the Milton Hill House Hotel, Abingdon, Oxfordshire.

Meetings: CM SC has maintained a full schedule of sub-committee and working group meetings. The use of Zoom allows members to participate online. It has encouraged more frequent and often shorter meetings.

The vibration monitoring, lubrication analysis, ultrasonic and thermography working groups have been working on their question banks to ensure ISO alignment of the BINDT PCN courses and assist the move to on-line examinations. Online examinations are welcomed by the working groups and is seen as a very positive move; most would also like on-line training as an option, to enable PCN to compete with other popular training and qualification schemes, particularly in VA, IRT and LA.

CM working group statuses in brief are as follows:

EL - Best Practice Guides for Electrical CM have been developed. Three are close to publication.

LA - Focusing on ways to improve participation in conference/workshops. Plans are underway for a LA WG webinar in May 2024.

VA - Updating Cat 3 question bank, incorporating feedback from examinations. A revision of ISO 18436-2 is underway.

IRT - The BINDT IRT Handbooks are being reviewed and updated by group members.

AE - Proposal complete for BSI/ISO review of ISO 18436-6 to expand syllabus details. CMSC re-grandfathered Dr T Holroyd to support the PCN scheme.

US - The BINDT US WG chair has also been appointed convenor of ISO TC108/SC5/WG15 - Ultrasonics CM. ISO 18436-8 was discussed at ISO/TC 108/SC5 meetings in October 2023 and a new ISO work item created to incorporate the BINDT/BSI proposals to expand the syllabus detail. A review of ISO 29821 was also initiated, and a new work item on Calibration of CM Ultrasonic sensors.

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GEN - BINDT PCN CM Gen Scheme draft (CM GEN App G) has been completed and now includes Categories 1 2 & 3. An ISO working draft was also created and was discussed at the ISO/TC 108/SC5 meetings in October 2023 and a new ISO work item created. The BINDT CM GEN WG has already started work on building a question bank for a new PCN scheme.

NDE 4.0 - CMSC & CM WG members participate in BINDT's NDE 4.0 WG. CM members can advise how CM has solved problems and may inspire similar solutions from the NDT and SHM communities and vice versa. NDE 4.0 technologies for CM are already covered within several CM ISO Standards.

CM Publications:

Condition Monitor: Condition Monitor has been issued on-line since 2019 and still maintains high-quality papers and articles. It is a credit to BINDT and is available and of interest to all members of both CM and NDT. Selected CM conference papers are also published in Condition Monitor. The 2-column format also allows printed copies easily to be made available for Conferences/Workshops.

Insight: The INSIGHT journal continues to run CM technical papers and periodically has dedicated CM editions. Both the chair and vice chair of the Technical Committee wrote the Comment Leaders for two editions of Insight in 2023. Insight's Editorial Panel now includes the membership of the BINDT Technical Committee, and the memberships of the NDT, CM & SHM Sub Committees. The CMSC committee thanks and acknowledges the support from BINDT publications, the Technical Committee, Sub-Committees and working group membership, in providing and refereeing these papers.

CM Handbooks: The CM Handbook is selling well and sales increased from 54 in 2022 to 96 in 2023. The other CM Series (IRT Part 1 & IRT Part 2 & VM Handbooks) still sell in smaller numbers.

Apprenticeships: BINDT's Education and Professional Development Committee (EPD) which includes CMSC members, has been working together with The Institute for Apprenticeships and Technical Education (IfATE) to review the current three NDT apprenticeships and to include CM within their syllabuses. The term NDT would become Non-Destructive Technologies and the intention is to modify the Level 2 (NDT Operator) and Level 3 (NDT Technician) standards to allow the inclusion of CM (and potentially include SHM). The Level 6 NDT Engineer Standard was originally developed to include the NDT degree programme at Northampton University, which already included a substantial amount of CM. Further development of the revised scheme is on-going. BINDT has regained approval from OFQUAL to conduct the Apprenticeship End Point Assessments (EPA).

Awards and Recognition

It is very important to BINDT to recognise the contribution of those working in NDT, condition monitoring and its associated science and technologies. Under the guidance of the Croxson committee, a comprehensive reward and recognition structure has been put in place over the years, resulting in the awards listed in the table below. The updates for 2023 are as follows.

BINDT held its awards ceremony at the annual NDT conference. The ceremony was well attended and received.

John Moody was awarded the Lifetime Achievement Award for his continued contribution to BINDT.

In total 35 awards were presented at the 2023 conference.

- A summary of the 2023 Institute awards is as follows:
- All awards for 2023 were made this year except the Jim Cottier
- All prizes were awarded at the Awards ceremony prior to the NDT Conference dinner.
- Winners' details have gone into BINDT publications.
- Deadline for 2024 award nominations will be March 2024
- The prize money was increased in 2023

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During 2023, new awards were created and will be presented at the 2024 conference. These new awards aimed at encouraging diversity are highlighted in the table below with an *.

Further new awards will be created in 2024.

Award	Purpose
Lifetime Achievement Award	To recognise the valuable and extensive contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has spent most of his/her career in NDT/CM and who has been an active member of the Institute for an extensive period of time.
Personal Contribution Award	To recognise a valuable and extensive personal contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has been an active member of the Institute for an extensive period of time, in which they have contributed and influenced the wellbeing of the Institute.
The Roy Sharpe Prize	For a significant contribution through research and development in any branch of NDT to the benefit of industry or society.
The Anne Birt Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of NDT.
The Nemet Award	For an outstanding contribution to the practice of NDT (by an individual).
The Hugh MacColl Award	For a distinguished contribution by an individual to the teaching or training of NDT or CM. Nomination required. This should show the contribution to the teaching or training of NDT or CM.
Aerospace Award	To recognise significant contributions to the NDT/CM community within the aerospace sector.
The John Grimwade Medal	For the best paper published in BINDT's NDT Journal ' <i>Insight</i> ' in the preceding year.
The Ron Halmshaw Award	For the best paper on radiography published in <i>Insight</i> in the preceding year.
The BINDT Annual NDT Conference Paper Award	An informal award presented at the end of the NDT Annual Conference for the best paper published in the conference Proceedings.
The William Gardner Award	For the best paper in the Proceedings of the NDT Annual Conference by a student or person in the early stages (first five years) of their career.
Practitioner Award	To recognise outstanding achievement in the learning, sharing or execution of NDT or CM practice by a BINDT member.
The Tony Lager Award	For meritorious service to an Institute Branch by an individual.
Branch Service Award	For an outstanding contribution to Branches.
The T H Cole Award	For the Institute Branch with the best percentage increase in membership during the preceding year.

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The Jim Cottier Travel Scholarship	To aid the professional development of a young BINDT member by attending an overseas conference.
Annual NDT Conference Travel and Attendance Award / Annual CM Conference Travel and Attendance Award (One per conference)	To encourage attendance at the BINDT Annual Conferences by contributors from foreign nations.
The COMADIT Prize	For a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.
CM Innovation Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of CM.
The Len Gelman Award	For the best paper in the Proceedings of the CM Annual Conference by a student or person in the early stages (first five years) of their career.
The Roger Lyon Apprentice of the Year Award	In recognition of the outstanding achievement of a NDT Apprentice who has successfully completed their end-point assessment through BINDT.
*NDT Operator of the Year	Framed certificate, £100 cash
*NDT Engineer Technician of the Year	Framed certificate, £100 cash
*NDT Engineer of the Year	Framed certificate, £100 cash
The Gail Long Early Career Women Engineer of the Year	To recognise the contribution to NDT/CM or the wider engineering community of women in their early career.

IT developments

BINDT's IT strategy is based on the fundamental premise of alignment of IT capability with business requirements, thus ensuring that the investment in IT creates maximum value.

The IT plan continues to be developed and enhanced as the development progresses. The overall objective is to enhance productivity and provide tools that will allow staff to work more efficiently while also providing the required data for Customer Relationship Management (CRM) and useful Management Information (MI).

During 2023, progress was steady in developing the plan to develop the processes involving the transactions that take place between the certification services and accounts departments, with the aim of streamlining these processes, reducing paper and increasing efficiencies. The Application Management System was developed, trialled and further enhanced through 2023.

2023 also saw a number of required enhancements to both the PCN and membership databases.

Website

In order to maintain its position as a high-performing organisation, BINDT recognises the need to continually improve its website and digital platforms.

Development of the BINDT website up to mid-2023 was restricted to essential maintenance and enhancements. However, with funding now available, in the summer of 2023 a new Digital Services Coordinator was recruited to provide technical support for BINDT's digital services, including apps and other online resources, as well as the website development project, aimed at not only modernising the look and feel of the website but also adding new functionality to enrich and enhance the user and provide help with members' career development.

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By the end of 2023, users had uploaded more than 6000 entries to the online CPD resource, and the growing popularity of the tool demonstrates its appeal to members.

The Institute continues to devise plans to provide online professional development tools for managing a user's Initial Professional Development (IPD), Continuing Professional Development (CPD) and professional registration application; and to provide guidance and support to enable members to undertake planned and structured IPD and CPD. For example, the ability for PCN certificate holders to record CPD points for certification renewal, linked to PCN's CP16 or 17, is an on-going strategic aim.

Establishment

The 'establishment' is the term used to describe three important aspects of the Institute: the premises from which it operates, the facilities it uses in order to carry out its business and, perhaps most importantly, the people it employs.

All matters pertaining to the establishment, including material changes to the staff costs (headcount, pay increases, bonus payments, etc.) are governed by a committee called the Establishment Review Panel, which comprises the Institute's Senior Officers (President, President-Elect, Immediate Past President, Honorary Secretary and Honorary Treasurer).

During 2023 BMW continued work on repurposing the warehouse to the rear of Midsummer House into a temporary showroom while the rebuilding of its Bedford Road showroom takes place. This involved some disruption due to alterations to the configuration of BINDT's boiler room. Towards the end of 2023 BINDT replaced its office lighting with LED lighting resulting in increased energy efficiency, longer lifespan and improved lighting quality.

Financial

For another year, the continuing background of uncertainty caused by Brexit, and the Fall-out from the Covid-19 pandemic meant that the expectations for 2023 were difficult to assess. The only sensible thing to do was again to be prudent in our budgeting.

Consequently, a budget was set for 2023 which was again cautious in terms of revenue and cost control, given the uncertain industry context.

However, given a successful 2022 with an overbudget excess being generated, included in the budget for the first time was an amount of money called 'Designated Funds' in the accounts. This allowed the starting of longer-term investments, in line with the Institute's strategic objectives, of 2 to 3 years knowing the funds for the completion of those projects was on hand. As such we could start work on a very significant, long-term project of upgrading the BINDT website. As reported in 2022, these extra funds also allowed for consideration of the increase of the reserves policy level.

During the year, many of the more long-term investments demonstrated their value by reducing manual workloads on staff. This allowed the backlog in certification, for instance, to be reduced without the need for as many extra staff and also for a reduction in the staff costs on a permanent basis.

The Business Model Advisory group - BMAG, continued to review quarterly outcomes and map these onto a developed business model/forecasting tool. This enabled the group to review best, worst and likely case scenarios, which were shared with Council at strategy related meetings. This financial background was then reflected on the actions agreed as a mission-focused social enterprise and not a commercial undertaking.

A robust contingency plan has been agreed to deal with any future sharp decline in business volume (i.e. revenue) or any unexpected but significant and necessary expenditure.

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Overall, despite the significant challenges in recent years, BINDT formally continues very much to be deemed to be a going concern and the long-term financial and strategic health of the Institute is very good.

Reserves Policy

The reserves policy, and the reserves themselves, exist to support BINDT's mission as defined at the beginning of this report. Therefore, it is the policy of BINDT not to accumulate large amounts of reserves that are not supporting that mission.

At the time of writing, the BINDT reserves policy is defined by 'Action Trigger Levels' and 'Action Awareness Bands' which relate specifically to the level of liquid reserves, which is tracked and forecast by BINDT's Finance Committee on a quarterly basis.

Following review by BMAG, the bands/trigger have increased, with new levels as follows:

- If/when liquid reserves exceed £1050k, Trustees should trigger actions to increase expenditure.
- If/when liquid reserves are between £900k and £1050k, Trustees should be aware of the potential need to take actions to increase expenditure.
- If/when liquid reserves are between £900k and £750k, Trustees should be aware of the potential need to take actions to decrease expenditure.
- If/when liquid reserves are below £750k, Trustees should trigger actions to decrease expenditure.

The rationale for the upper and lower trigger levels is as follows:

The lower trigger level is set at £750k since, at the time of writing, that sum corresponds approximately to the fixed/residual cost of running the Institute for 6 months (including paying staff salaries) if there was no income whatsoever.

The upper trigger level is set at £1m since, at the time of writing, the historical fluctuation in the current account balance demonstrates that the absolute worst case is £300k. Therefore, having an Action Trigger Level bandwidth of £300k should avoid the situation where liquid reserves peak above the upper and dip below the lower trigger levels due to normal fluctuations.

The Action Awareness Bands simply split this bandwidth in half, which is logical.

It should be borne in mind that BINDT has significant fixed assets in addition to its liquid reserves.

Investment objectives and performance

Objectives

The wealth planning objectives for BINDT are:

- To invest surplus capital in order to potentially achieve long-term growth, to enhance value and achieve financial security for the future.
- To retain a minimum investment time horizon of 5 years, although in reality the investment term is likely to be at least 10 years.
- No specific rate of return is required but the primary objective is to maintain and enhance the purchasing power of surplus capital over the medium to long term.

Risk Profile

BINDT's risk profiling assessment identifies BINDT's natural tolerance to risk as Balanced. The assessment is not intended to lead to a definitive outcome, but rather to provide a useful starting point on which further discussions can be based.

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When recommending a suitable risk category, in addition to natural preference for risk, we have also considered the following:

- Capacity for loss - ability to cope with investment loss.
- Tolerance for loss - the amount of risk BINDT is willing to take.
- Need to take risk to meet financial planning objectives.
- Knowledge and experience of investing.

Capacity for Loss

The largest likely decline identified in the expected returns table is within acceptable parameters in terms of capacity for loss for the following reasons:

- BINDT is comfortable with its current level of income and is not reliant on the performance of invested funds.
- BINDT has committed to a minimum investment term of 5-10 years, which should allow the opportunity to recover from short-term losses.
- BINDT has no foreseeable need to access invested funds.

Tolerance for Loss

Having assessed the expected returns and losses, it has been agreed that, as a Balanced investor, BINDT has a tolerance for loss of up to 12.00% over an annual period.

Risk

It has been identified that, whilst returns can never be guaranteed, the expected returns of the recommended Balanced strategy should meet the set objectives. As such, a Balanced risk profile continues to remain suitable and in best interests of the Charity in order to help meet objectives.

Knowledge and Experience

BINDT has a strong knowledge and understanding of the principles of investing. It also has strong experience of investments and the associated fluctuations in value.

This can be evidenced with reference to BINDT's 25-year-plus investment history, investing in managed funds and other collective investments.



Client Waterfall Report	
16 November 2023	
Valuation report for British Institute of Non-Destructive Testing BINDT	
Valuation period 16 November 2022 to 16 November 2023	
Client Number 100173599	
	(£)
Opening value of Client Portfolio	576,479.34
Cash paid in	0.00
Cash paid out	0.00
Transfers in and/or out (re-registration)	0.00
Change in value of assets	13,516.56
Interest	3.03
Dividends and Income Distribution	0.00
Charges	
Platform Charges	-2,010.06
Product Provider charges	0.00
Financial Adviser Charges	-5,743.06
Other charges	0.00
Closing value of Client Portfolio	582,245.81
Net rate of return (annualised figures)	1.00% (1.00%)
Gross rate of return (annualised figures)	2.36% (2.36%)

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Performance indicates Balanced strategy meets the set objectives.

NDT Leadership Forum

Following the 2021 appointment of Mark Dowell as the founding Chair of the NDT Leadership Forum but delayed slightly due to the Covid-19 pandemic, the creation of the executive group was completed. With the selection of key players from the various industry types in place, the executive meetings continued through 2023.

Sufficiently briefed deputies were established for executive members and chairs/deputy chairs of most working groups.

The objectives of the executive were confirmed as:

- brief government and influence other engineering professions about the benefits of NDT/SHM/CM;
- ensure adequate well-trained NDT engineers; and
- capture the NDT/SHM/CM requirements from each sector to inform R&D strategy, and initiate protocols, best practice guides and standards to underpin technology transitioning, including technology and technique qualification, and training.

NDT Leadership Forum Theme Working Groups and associated Mission.

Theme	Mission
Landscaping	To summarise and communicate wider NDT landscape to government & communities beyond NDT.
Engineering	To meet both present and future needs of end users of NDT.
People	To ensure and promote competency and appropriateness of NDT personnel for future industry.
Requirements	To capture and publish specific requirements for sectors or materials.
Research	To identify and tackle gaps and barriers in the research funnel.
Technology transfer	To identify and tackle barriers to technology transfer.

For each of these Theme areas, some specific and clearly defined tasks and outputs were highlighted and completed to ensure that all stakeholders fully understand the route by which those objectives will be achieved. These are:

Scope
<i>Example activities (to help define scope)</i>
Strategic goals (top-down)
Outputs
Lead organisation(s) (route for communication)
Chair
Vice Chair
Members

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

Good progress was made and we are particularly happy with the wide variety of industry groupings attracted to contribute. These include user industry sectors as well as R&D, PEIs, Regulators and the NDT industry.

At the end of 2023 it was agreed by council to provide a budget for 2024 for setup costs and establishment to ensure that the functioning of the NDT Leadership Forum was in line with BINDT norms and would continue in event of any changes such as personnel etc.

Summary of the year just ended

Following a successful financial outcome of 2022, BINDT found itself entering 2023 with a sound and solid base and an excellent financial reserves policy that put it in a position to plan to invest in some sorely needed activities and development projects. The outcomes of the Strategy Retreat and Strategic Action Plans developed by committees and staff identified the following key objectives for 2023:

- Plan and develop a major upgrade of the Institute's website;
- Continue with IT development of business management systems;
- Continue with certification development initiatives and requirements;
- Carry out sustainable development to establishment and facilities;
- Put in place the resources that are required to achieve these and future objectives.

A full and exciting programme of events was planned for 2023, featuring workshops, conferences and exhibitions, starting with a Workshop on NDT Solutions for Renewable Energy in January and ending with the co-located CM 2023 and NDT 2023 conferences, where BINDT celebrated 60 years of NDT conferences.

Some of the highlights of the year's marketing and PR activities include:

- Editorial articles relating to NDT/CM/SHM and BINDT were written in-house. In addition to the series of general announcements about BINDT events.
- Promotion of all Institute events continued, with advertising artwork, web content, mailshots, press releases and social media posts. Programmes and relevant information were also shared through the BINDT Events App.
- A 'Social Media Participation Pack' was created to enable speakers and exhibitors at the co-located conferences to easily announce their participation, with BINDT benefiting from additional social media coverage among new networks.
- Photography and videography coverage was provided by the BINDT marketing team for the co-located NDT 2023 and CM 2023 conferences and promotional videos were created, which are available via the BINDT website and newly set up BINDT YouTube channel.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Membership information for all grades of membership was updated and improved, including the BINDT website, promotional literature and application forms, and advertising of membership benefits continued through all channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained, and engagement increased through all channels.
- Development of a plan to further expand and support the Institute's outreach activities in key areas of the business continued.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

BINDT continued to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general.

Outlook for the year just started

Following another successful financial outcome for the year 2023, BINDT finds itself in a good position to continue to invest in some sorely needed activities and development projects. The outcomes of the Strategy Retreat and Strategic Action Plans developed by committees and staff have identified the following key objectives for 2024:

- Plan and develop a major upgrade of the Institute's website;
- Continue with IT development of business management systems;
- Continue with certification development initiatives and requirements;
- Development of a plan to expand and support the Institute's outreach activities;
- Carry out sustainable development to establishment and facilities;
- Put in place the resources that are required to achieve these and future objectives.

A full and exciting programme of events is planned for 2024, featuring workshops, conferences and exhibitions. January 2024 sees a seminar in Glasgow with the theme of Educating the future NDT engineer. In April the BINDT Aerospace Event and workshop will take place at the BAWA Centre in Bristol with the focused theme 'Additive Manufacturing for Aerospace'. The Twentieth International Conference on Condition Monitoring and Asset Management (CM 2024) will take place in June, in Oxford, a two-day event, again organised closely with the ISCM and MFPT. In September the BINDT flagship biennial event, Materials Testing 2024/NDT 2024, will be at The International Centre in Telford. This event is seen as the premier forum for industry speakers, experts and technology providers for quality, NDT, materials testing, condition monitoring and diagnostic technology.

For 2024, the marketing team's priorities are to:

- Strengthen the marketing team with the recruitment of an Outreach Coordinator to assist with progressing the plans to increase BINDT's outreach activities and engagement in support of the main areas of certification and training, membership and registration, STEM in schools and apprenticeships and higher education.
- Continue the major upgrade of the Institute's website.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

BINDT continues to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general. The Diversity and Inclusion Advisory Group's planned activities for 2024 include:

- D&I panel sessions at the BINDT NDT annual conference and exhibition
- Working with the marketing team to update to D&I content;
- Continue communication and collaboration with other professional bodies;
- Implementation of the D&I strategy.

Lastly, the resilience and productivity of all BINDT employees during the year under review are acknowledged with thanks.

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00969051 (England and Wales)

Registered Charity number

260666

Registered office

Midsummer House
Riverside Way
Bedford Road
Northampton
Northamptonshire
NN1 5NX

Trustees

The Trustees at the date of approval of the Report of the Trustees were as follows:-

I Baillie (Past President), S Baldwin, M Beecroft, T Bertenshaw, M Clapham (Vice President),
I Cooper (President), S Cunningham (Vice President), R Day, C Douglas, M Dowell (Honorary Treasurer),
J M Farley, C Forrester, J Hansen (Honorary Secretary), F Hardie, A Hope, K Kirk,
M J F Knowles (Vice President), M Lugg, S Mills, T O'Hare, K Pickup, D Pilarta, B Ravenshear, A Schofield,
M A Sim, M C Smith, J Taylor (President-Elect), A Ward, R Watson, D Wylie (Vice President).

The following Trustees were elected after the year end:-

M J F Knowles, C Douglas, M Lugg, T Bertenshaw, D Pilarta, S Cunningham

The following Trustees resigned during the year:-

G Elliott (Vice President), J Needham, D Whittle, C Bull

Auditors

Shaw Gibbs (Audit) Limited
Chartered Certified Accountants
Statutory Auditor
264 Banbury Road
Oxford
Oxfordshire
OX2 7DY

Bankers

Lloyds Bank
2 George Row
Northampton
Northamptonshire
NN1 1DJ

Solicitors

Howes Percival
Nene House
4 Rushmills
Northampton
NN4 7YB

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Investment Advisers

Succession Advisory Services
Mitchell Court
Castle Mound Way
Rugby
CV23 0UY

Chief Executive Officer

D J Gilbert

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The British Institute of Non-Destructive Testing Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

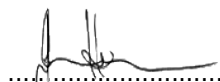
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Shaw Gibbs (Audit) Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20 June 2024 and signed on its behalf by:



.....
J Hansen - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Opinion

We have audited the financial statements of The British Institute of Non-Destructive Testing Limited (the 'charitable company') for the year ended 31 December 2023 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, United Kingdom Generally Accepted Accounting Practice and relevant Taxation legislation.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and the understatement of revenue. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing meeting minutes, regulatory correspondence and professional fees, detailed substantive testing on the completeness of income, and reviewing accounting estimates for biases.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Shaw Gibbs (Audit) Limited

for and on behalf of Shaw Gibbs (Audit) Limited

Chartered Certified Accountants

Statutory Auditor

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

264 Banbury Road

Oxford

Oxfordshire

OX2 7DY

Date: 25 June 2024.....

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Membership and registration		266,149	-	266,149	333,086
Certification		3,022,553	-	3,022,553	2,650,792
Publishing and marketing		98,191	-	98,191	107,893
Conferences and events		152,991	-	152,991	336,975
Investment income	2	60,143	-	60,143	57,630
Total		<u>3,600,027</u>	<u>-</u>	<u>3,600,027</u>	<u>3,486,376</u>
EXPENDITURE ON					
Raising funds	4	7,774	1	7,775	7,791
Charitable activities	5				
Membership and registration		195,517	2,144	197,661	218,016
Certification		2,137,069	-	2,137,069	1,823,123
Publishing and marketing		584,330	-	584,330	540,790
Conferences and events		216,150	-	216,150	382,984
European & international affairs		60,789	-	60,789	15,942
General overheads		-	-	-	-
Total		<u>3,201,629</u>	<u>2,145</u>	<u>3,203,774</u>	<u>2,988,646</u>
Net gains/(losses) on investments		<u>50,473</u>	<u>-</u>	<u>50,473</u>	<u>(34,613)</u>
NET INCOME/(EXPENDITURE)		448,871	(2,145)	446,726	463,117
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>3,603,574</u>	<u>7,669</u>	<u>3,611,243</u>	<u>3,148,126</u>
TOTAL FUNDS CARRIED FORWARD		<u>4,052,445</u>	<u>5,524</u>	<u>4,057,969</u>	<u>3,611,243</u>

The notes form part of these financial statements

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	11	1,627,445	-	1,627,445	1,641,643
Investments	12	<u>605,304</u>	<u>-</u>	<u>605,304</u>	<u>562,603</u>
		2,232,749	-	2,232,749	2,204,246
CURRENT ASSETS					
Stocks	13	55,429	-	55,429	48,664
Debtors	14	768,740	-	768,740	669,217
Cash at bank and in hand		<u>1,540,818</u>	<u>5,524</u>	<u>1,546,342</u>	<u>1,150,231</u>
		2,364,987	5,524	2,370,511	1,868,112
CREDITORS					
Amounts falling due within one year	15	<u>(545,291)</u>	<u>-</u>	<u>(545,291)</u>	<u>(461,115)</u>
NET CURRENT ASSETS		<u>1,819,696</u>	<u>5,524</u>	<u>1,825,220</u>	<u>1,406,997</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>4,052,445</u>	<u>5,524</u>	<u>4,057,969</u>	<u>3,611,243</u>
NET ASSETS		<u>4,052,445</u>	<u>5,524</u>	<u>4,057,969</u>	<u>3,611,243</u>
FUNDS	17				
Unrestricted funds				4,052,445	3,603,574
Restricted funds				<u>5,524</u>	<u>7,669</u>
TOTAL FUNDS				<u>4,057,969</u>	<u>3,611,243</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 June 2024 and were signed on its behalf by:



I Cooper - Trustee



M Dowell - Trustee

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>454,952</u>	<u>458,859</u>
Net cash provided by operating activities		<u>454,952</u>	<u>458,859</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(68,794)	(38,493)
Sale of fixed asset investments		7,772	7,645
Interest received		<u>2,181</u>	<u>1</u>
Net cash used in investing activities		<u>(58,841)</u>	<u>(30,847)</u>
Change in cash and cash equivalents in the reporting period		<u>396,111</u>	<u>428,012</u>
Cash and cash equivalents at the beginning of the reporting period		<u>1,150,231</u>	<u>722,219</u>
Cash and cash equivalents at the end of the reporting period		<u><u>1,546,342</u></u>	<u><u>1,150,231</u></u>

The notes form part of these financial statements

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING
ACTIVITIES

	2023 £	2022 £
Net income for the reporting period (as per the Statement of Financial Activities)	446,726	463,117
Adjustments for:		
Depreciation charges	82,992	87,716
(Gain)/losses on investments	(50,473)	34,613
Interest received	(2,181)	(1)
(Increase)/decrease in stocks	(6,765)	6,645
Increase in debtors	(99,523)	(146,204)
Increase in creditors	<u>84,176</u>	<u>12,973</u>
Net cash provided by operations	<u>454,952</u>	<u>458,859</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/23 £	Cash flow £	At 31/12/23 £
Net cash			
Cash at bank and in hand	<u>1,150,231</u>	<u>396,111</u>	<u>1,546,342</u>
	<u>1,150,231</u>	<u>396,111</u>	<u>1,546,342</u>
Total	<u>1,150,231</u>	<u>396,111</u>	<u>1,546,342</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees have considered a period of 12 months from the date of approval of these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed within the individual accounting policies below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity is apportioned on the basis of the proportion of income generated by each activity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 10% on cost and 2% on cost
Presidents chains of office	- not provided
Equipment	- 33% on cost
Fixtures and fittings	- 20% on cost

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The directors are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The directors consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either :-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Pension costs

The charity makes contributions for eligible employees under a Group Personal Pension plan. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES - continued

Financial instruments

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Investments

UK quoted investments are included within the accounts at market value. Unquoted investments are included at cost.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Government Grants

Government grant income is recognised as it is receivable, to the extent that the grant has been expended by the end of the financial year. Unspent grants are shown on the Balance Sheet as liabilities.

2. INVESTMENT INCOME

	2023	2022
	£	£
Rental income	57,962	57,629
Interest receivable	<u>2,181</u>	<u>1</u>
	<u>60,143</u>	<u>57,630</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2023	2022
	Activity	£	£
Subscriptions	Membership and registration	233,722	218,333
IAQP	Membership and registration	-	554
End-Point Assessment	Membership and registration	32,427	114,199
Other income	Certification	2,484	2,167
Certification activities	Certification	3,020,069	2,648,625
Journal advertising income	Publishing and marketing	33,006	36,846
Publications advertising income	Publishing and marketing	36,120	37,143
Sale of books and insignia	Publishing and marketing	19,811	23,150
Journal subscriptions	Publishing and marketing	9,097	10,133
Condition monitor	Publishing and marketing	157	621
Conference and seminar receipts	Conferences and events	137,920	328,594
Branch income	Conferences and events	<u>15,071</u>	<u>8,381</u>
		<u>3,539,884</u>	<u>3,428,746</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

4. RAISING FUNDS

Investment management costs

	2023	2022
	£	£
Investment management costs	<u>7,775</u>	<u>7,791</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Membership and registration	166,861	30,800	197,661
Certification	1,777,504	359,565	2,137,069
Publishing and marketing	573,061	11,269	584,330
Conferences and events	201,005	15,145	216,150
European & international affairs	<u>60,789</u>	<u>-</u>	<u>60,789</u>
	<u>2,779,220</u>	<u>416,779</u>	<u>3,195,999</u>

Direct costs include admin and project staff costs which have been allocated to activity on the basis of the proportion of income generated by each activity.

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Membership and registration	26,565	2,711	1,524	30,800
Certification	314,567	28,793	16,205	359,565
Publishing and marketing	9,681	1,016	572	11,269
Conferences and events	<u>13,027</u>	<u>1,355</u>	<u>763</u>	<u>15,145</u>
	<u>363,840</u>	<u>33,875</u>	<u>19,064</u>	<u>416,779</u>

Support costs (including project expenditure) are allocated to activity on the basis of the proportion of income generated by each activity.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	6,816	6,370
Auditors' remuneration for non audit work	12,248	11,729
Depreciation - owned assets	<u>82,992</u>	<u>87,716</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

8. TRUSTEES' REMUNERATION AND BENEFITS

Members of Council are not remunerated.

Trustees' expenses

Five trustees (2022: Six) received expenses to the value of £19,884 (2022: £11,177).

One trustee (2022: Two) received consultancy income of £3,827 (2022: £21,383) in respect of the Certification department operations review.

In addition, Three trustees (2022: Three) received end point assessment income of £1,450 (2022: £13,555) in respect of performing end point assessments.

9. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	1,296,199	1,158,041
Social security costs	130,466	117,716
Other pension costs	<u>107,303</u>	<u>94,864</u>
	<u>1,533,968</u>	<u>1,370,621</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Secretarial and management	<u>37</u>	<u>36</u>

During the year one member of staff earned remuneration between £60,000 and £70,000, and one other member of staff earned remuneration between £90,000 and £100,000.

There were no other staff paid above £60,000.

KEY MANAGEMENT REMUNERATION

Key management are considered to be the Chief Executive Officer and Staff Executive.

Total key management remuneration during the year was £490,660 (2022: £480,868).

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Membership and registration	333,086	-	333,086
Certification	2,650,792	-	2,650,792
Publishing and marketing	107,893	-	107,893
Conferences and events	336,975	-	336,975
Investment income	<u>57,630</u>	<u>-</u>	<u>57,630</u>
Total	<u>3,486,376</u>	<u>-</u>	<u>3,486,376</u>
 EXPENDITURE ON			
Raising funds	7,791	-	7,791
Charitable activities			
Membership and registration	214,692	3,324	218,016
Certification	1,823,123	-	1,823,123
Publishing and marketing	540,790	-	540,790
Conferences and events	382,984	-	382,984
European & international affairs	<u>15,942</u>	<u>-</u>	<u>15,942</u>
Total	<u>2,985,322</u>	<u>3,324</u>	<u>2,988,646</u>
 Net gains/(losses) on investments	<u>(34,613)</u>	<u>-</u>	<u>(34,613)</u>
 NET INCOME/(EXPENDITURE)	 466,441	 (3,324)	 463,117
 RECONCILIATION OF FUNDS			
Total funds brought forward	<u>3,137,133</u>	<u>10,993</u>	<u>3,148,126</u>
 TOTAL FUNDS CARRIED FORWARD	 <u>3,603,574</u>	 <u>7,669</u>	 <u>3,611,243</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

11. TANGIBLE FIXED ASSETS

	Freehold property £	Presidents chains of office £	Equipment £	Fixtures and fittings £	Totals £
COST					
At 1 January 2023	1,962,482	1,547	571,712	97,135	2,632,876
Additions	<u>4,000</u>	<u>-</u>	<u>47,223</u>	<u>17,571</u>	<u>68,794</u>
At 31 December 2023	<u>1,966,482</u>	<u>1,547</u>	<u>618,935</u>	<u>114,706</u>	<u>2,701,670</u>
DEPRECIATION					
At 1 January 2023	368,287	-	528,404	94,542	991,233
Charge for year	<u>54,801</u>	<u>-</u>	<u>25,781</u>	<u>2,410</u>	<u>82,992</u>
At 31 December 2023	<u>423,088</u>	<u>-</u>	<u>554,185</u>	<u>96,952</u>	<u>1,074,225</u>
NET BOOK VALUE					
At 31 December 2023	<u>1,543,394</u>	<u>1,547</u>	<u>64,750</u>	<u>17,754</u>	<u>1,627,445</u>
At 31 December 2022	<u>1,594,195</u>	<u>1,547</u>	<u>43,308</u>	<u>2,593</u>	<u>1,641,643</u>

12. FIXED ASSET INVESTMENTS

	Movement in market value of UK quoted investments £
MARKET VALUE	
At 1 January 2023	562,603
Disposals	(7,772)
Revaluations	<u>50,473</u>
At 31 December 2023	<u>605,304</u>
NET BOOK VALUE	
At 31 December 2023	<u>605,304</u>
At 31 December 2022	<u>562,603</u>

12. FIXED ASSET INVESTMENTS - continued

Analysis of investments between funds

	Unrestricted fund
	£
UK equities	562,601
Non-UK equities	-
Shares in group undertakings	<u>2</u>
	<u>562,603</u>

Shares in group undertakings

The Institute is the beneficial owner of all the issued share capital of Personnel Certification in Non-Destructive Testing Limited (PCN Limited) a company registered in England and Wales. The company did not trade during the year and has no assets or liabilities.

13. STOCKS

	2023	2022
	£	£
Finished goods	<u>55,429</u>	<u>48,664</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade debtors	429,709	353,572
Bad debt provision	(5,000)	(5,000)
Other debtors	1,531	(554)
Prepayments and accrued income	<u>342,500</u>	<u>321,199</u>
	<u>768,740</u>	<u>669,217</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	162,128	129,790
Social security and other taxes	51,251	41,552
VAT	63,760	49,402
Other creditors	23,732	18,818
Accruals	57,062	98,361
Deferred income	<u>187,358</u>	<u>123,192</u>
	<u>545,291</u>	<u>461,115</u>

Deferred income

	Balance at 1 January 2023 £	Released £	Deferred £	Balance at 31 December 2023 £
Subscriptions	93,998	(93,998)	102,894	102,894
Conferences and Events	6,964	(6,964)	72,446	72,446
Audits	22,230	(22,230)	12,018	12,018
Total	<u>123,192</u>	<u>(123,192)</u>	<u>187,358</u>	<u>187,358</u>

The deferred income represents subscriptions, conferences and events, and audits relating to the year ended 31 December 2023.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	<u>10,000</u>	<u>10,000</u>

OPERATING LEASES - LESSOR

Minimum lease receipts under non- cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	39,167	47,000
Between one and five years	-	39,167
	39,167	86,167

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

17. MOVEMENT IN FUNDS

	At 1/1/23 £	Net movement in funds £	Transfers between funds £	At 31/12/23 £
Unrestricted funds				
General fund	385,931	448,871	(303,801)	531,001
Contingency fund	850,000	-	-	850,000
Future projects fund	726,000	-	318,000	1,044,000
Property and other fixed assets fund	<u>1,641,643</u>	<u>-</u>	<u>(14,199)</u>	<u>1,627,444</u>
	3,603,574	448,871	-	4,052,445
Restricted funds				
Croxson Memorial Fund	2,810	(750)	-	2,060
BNC for NDT Fund	31	-	-	31
Halmshaw Award Fund	2,709	(580)	-	2,129
The Nemet Award	<u>2,119</u>	<u>(815)</u>	<u>-</u>	<u>1,304</u>
	<u>7,669</u>	<u>(2,145)</u>	<u>-</u>	<u>5,524</u>
TOTAL FUNDS	<u><u>3,611,243</u></u>	<u><u>446,726</u></u>	<u><u>-</u></u>	<u><u>4,057,969</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	3,600,027	(3,201,629)	50,473	448,871
Restricted funds				
Croxson Memorial Fund	-	(750)	-	(750)
Halmshaw Award Fund	-	(580)	-	(580)
The Nemet Award	<u>-</u>	<u>(815)</u>	<u>-</u>	<u>(815)</u>
	<u>-</u>	<u>(2,145)</u>	<u>-</u>	<u>(2,145)</u>
TOTAL FUNDS	<u><u>3,600,027</u></u>	<u><u>(3,203,774)</u></u>	<u><u>50,473</u></u>	<u><u>446,726</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/22 £	Net movement in funds £	Transfers between funds £	At 31/12/22 £
Unrestricted funds				
General fund	3,137,133	466,441	(3,217,643)	385,931
Contingency fund	-	-	850,000	850,000
Future projects fund	-	-	726,000	726,000
Property and other fixed assets fund	-	-	1,641,643	1,641,643
	<u>3,137,133</u>	<u>466,441</u>	<u>-</u>	<u>3,603,574</u>
Restricted funds				
Croxson Memorial Fund	2,810	-	-	2,810
BNC for NDT Fund	31	-	-	31
Halmshaw Award Fund	3,860	(1,151)	-	2,709
The Nemet Award	<u>4,292</u>	<u>(2,173)</u>	<u>-</u>	<u>2,119</u>
	<u>10,993</u>	<u>(3,324)</u>	<u>-</u>	<u>7,669</u>
TOTAL FUNDS	<u>3,148,126</u>	<u>463,117</u>	<u>-</u>	<u>3,611,243</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	3,486,376	(2,985,322)	(34,613)	466,441
Restricted funds				
Halmshaw Award Fund	-	(1,151)	-	(1,151)
The Nemet Award	-	<u>(2,173)</u>	-	<u>(2,173)</u>
	-	<u>(3,324)</u>	-	<u>(3,324)</u>
TOTAL FUNDS	<u>3,486,376</u>	<u>(2,988,646)</u>	<u>(34,613)</u>	<u>463,117</u>

The Croxson Memorial Fund is used for organising presentations from prestigious speakers.

The BNC for NDT Fund is now depleted. Previously it funded an annual cross-institutional meeting.

The Halmshaw Award is an annual award to authors of the best paper published in the Institute's journal on any aspect of industrial radiography or radiology.

The Nemet Award recognises examples of outstandingly effective use of NDT, especially those that might encourage small firms to apply NDT methods for the first time.

The Contingency fund represents the reserves policy.

17. MOVEMENT IN FUNDS - continued

The Future projects fund represents projects in future years to which the organisation is committed.

The Property and other fixed assets fund represents the amount of reserves tied up in fixed assets.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Institute contributes to a fully insured scheme for employees. The pension cost charge represents contributions payable by the Institute to the scheme and amounted to £107,303 (2022: £94,864).

19. RELATED PARTY DISCLOSURES

Certain Trustees on the Institute are also employees of the following companies:-

Institution of Mechanical Engineers
TWI
Lavender International NDT Ltd

The Institute provided services totalling £749,248 to these companies in the year.

Total services provided to the Institute from these companies in the year was £300.

At the year end the Institute was owed £95,661 by these companies.

At the year end the Institute owed £nil to these companies.

All transactions are carried out at arms length on normal commercial terms.

20. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities, assist with the preparation of the financial statements and to provide payroll services.

21. ULTIMATE CONTROLLING PARTY

The Institute is a company limited by guarantee and does not have a share capital. Its activities are administered by a Council, no member of which receives any remuneration for his or her services.

The Institute is under the ultimate control of its membership.

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Investment income		
Rental income	57,962	57,629
Interest receivable	<u>2,181</u>	<u>1</u>
	60,143	57,630
Charitable activities		
Subscriptions	233,722	218,333
IAQP	-	554
Journal advertising income	33,006	36,846
Publications advertising income	36,120	37,143
Sale of books and insignia	19,811	23,150
Journal subscriptions	9,097	10,133
Condition monitor	157	621
Conference and seminar receipts	137,920	328,594
End-Point Assessment	32,427	114,199
Other income	2,484	2,167
Certification activities	3,020,069	2,648,625
Branch income	<u>15,071</u>	<u>8,381</u>
	<u>3,539,884</u>	<u>3,428,746</u>
Total incoming resources	3,600,027	3,486,376
EXPENDITURE		
Investment management costs		
Investment management costs	7,775	7,791
Charitable activities		
Wages	1,296,199	1,158,041
Social security	130,466	117,716
Pension costs	107,303	94,864
Other staff benefits	42,224	34,190
Journal production costs	146,812	150,582
Publication costs	119,168	112,561
Website/electronic publishing	46,527	43,883
Cost of books and insignia	8,534	15,250
Conference expenses	87,798	211,792
Branch costs	13,863	9,252
European and international affairs	60,789	15,942
UKAS fees	19,475	8,525
PCN audit fees	204,955	133,782
Carried forward	<u>2,284,113</u>	<u>2,106,380</u>

This page does not form part of the statutory financial statements

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
Charitable activities		
Brought forward	2,284,113	2,106,380
PED Solution project costs	4,524	20,210
Awards	14,932	16,970
Other certification services	409,781	316,787
Legal costs	14,024	12,750
Staff costs	12,618	27,548
Marketing	1,417	5,576
Meeting expenses	21,014	10,355
Staff training	7,582	8,599
End-Point Assessment costs	9,215	18,194
	<u>2,779,220</u>	<u>2,543,369</u>
Support costs		
Management		
Telephone	23,098	14,725
Postage and stationery	48,987	40,264
Sundry expenses	19,666	18,640
Computer costs	143,540	129,545
Bad debts	(1,591)	(4,425)
Premises, facilities and insurance costs	47,148	100,691
Depreciation	82,992	87,716
	<u>363,840</u>	<u>387,156</u>
Finance		
Bank charges	33,875	32,231
Governance costs		
Auditors' remuneration	6,816	6,370
Auditors' remuneration for non audit work	12,248	11,729
	<u>19,064</u>	<u>18,099</u>
Total resources expended	<u>3,203,774</u>	<u>2,988,646</u>
Net income before gains and losses	396,253	497,730
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	50,473	(34,613)
Net income	<u>446,726</u>	<u>463,117</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 00969051 (England and Wales)

REGISTERED CHARITY NUMBER: 260666

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

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FOR THE YEAR ENDED 31 DECEMBER 2022**

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THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BINDT's 'structure for growth' is based around BINDT's 12 propositions and capabilities and is summarised in BINDT's Bye-law No.2. The 12 propositions and capabilities are as follows (noting that the 8 propositions through which products and services are provided to customers are *italicised*):

- Marketing and Public Relations
- *Awards and Recognition*
- *Branch Meetings*
- *Certification*
- *Conferences and Events*
- *Education and Professional Development (including the development of apprenticeship schemes)*
- *Membership (of BINDT)*
- *Publications and Media*
- *Registration (of engineers and technicians with the Engineering Council)*
- IT
- Establishment (people, facilities and premises)
- Partnerships (with organisations that enhance BINDT's capabilities)

These can be considered to be the 12 things at which BINDT aims to be world class.

Increasingly, BINDT products and services should and will be delivered in bundles. For example, a person undertaking one of the Non-Destructive Testing apprenticeship schemes may engage with all of the following BINDT propositions during the process:

- Certification
- Membership
- Registration
- Education and Professional Development (with respect to end point assessment)
- Awards and Recognition (as we will recognise/award outstanding apprentices)

Public benefit

As a UK Registered Charity, BINDT must demonstrably provide a benefit to the public: again, not constrained to UK-based public.

The benefits to the public can be summarised as follows:

Facilitating the education and professional development of people in NDT results in:

- Safer plant and equipment.
- More reliable plant and equipment, and improved environmental impact.
- Growth, in economic terms.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

BINDT's Value Proposition

The reasons, based on a survey of members, that people and organisations choose to engage with BINDT can be summarised as follows:

- Professional Recognition:
 - o For individuals, this includes:
 - Membership Certificate (demonstrating commitment).
 - Access to engineer registration through the Engineering Council (demonstrating competence).
 - Use of post-nominal letters.
 - Access to BINDT's Education and Professional Development (EPD) facility - complementing/enhancing BINDT's Certification proposition.
 - Access to BINDT recognition and awards.
 - o For organisations, this includes:
 - Membership Certificate (demonstrating commitment).
 - Use of logo on stationery.
 - Identification as part of a well-respected cohort.
 - Access to BINDT recognition and rewards.
- Business Benefits:
 - o For individuals and organisations, this includes:
 - Networking.
 - Professional Indemnity Insurance referral.
 - Legal helpline.
- Information Exchange:
 - o For individuals, this includes:
 - Insight, NDT News, IJCM and Condition Monitor.
 - Yearbook and Branch Booklet.
 - Conferences, symposia, seminars, workshops.
 - Members' area on website.
 - Branch meetings.
 - o For organisations, this includes:
 - Exhibitions.
 - Entry in the Yearbook.
- Leadership:
 - o For individuals, this includes:
 - Participation in the governance of BINDT.
 - Participation in the work of BINDT (committees/work groups).
 - Personal professional development arising from participation.
 - o For organisations, this includes:
 - Influence the governance of BINDT
 - Influence the work of BINDT.
 - Outlet for 'Thought Leadership' - improve standing in the marketplace.
- Discounts:
 - o For individuals, this includes:
 - Conferences.
 - Books.
 - o For organisations, this includes exhibitions.

The above list outlines the value of engaging with BINDT through its Membership proposition, which can be considered a proxy for the value of engaging with any one or combination of BINDT's propositions.

It is perhaps worth articulating the high-level value proposition for any individual or organisation engaging with BINDT in any way. That is:

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

- Individuals engage with BINDT in order to develop professionally (i.e. to create, maintain and demonstrate their proficiency) which may include developing their leadership skills by getting involved in the governance of BINDT.
- Organisations engage with BINDT because BINDT's pursuit of its mission results in more or better business for them, directly or indirectly, especially over the longer-term, and especially if the respective organisation chooses to proactively influence developments by enabling their employees to get involved in the governance of BINDT.

BINDT's Vision

Broadly, BINDT aspires to:

- Significantly increase **engagement**.
- Demonstrably increase **diversity** across the board resulting in 'flatter' engagement profiles, and proportionately increase engagement with:
 - o Under-represented cohorts such as 'practitioners', 'end-users', regulators, insurers and other 'policy-makers'.
 - o Women and other people from (what in the UK are considered) ethnic minorities.
 - o People in the Condition Monitoring and 'Health Monitoring' communities.
- Continuously improve service, quality and technical **standards**.
- Control risk (financial, reputational, health & safety and environmental) and thereby maintain BINDT's **sustainability**.
- Preserve and develop its **resilience** in the face of significant challenges.
- Promote **ethical values** - a subject fundamental to our existence and for our development.

The means to these ends include:

- Demonstrable and universally recognised impartiality (minimal unconscious bias).
- Understanding our stakeholders' perceptions of us and our 8 propositions.
- Having a reliable means for determining our engagement profiles.
- Compelling propositions that clearly add value and are easy to engage with.
- Able to identify all of our stakeholders and how they engage with us.
- Able to communicate with our stakeholders in specific targeted cohorts.
- Suitably qualified and experienced personnel (SQEP): secretariat and governance.
- High degree of employee engagement.
- Sufficient 'operational' staff and facilities to deliver goods and services.
- Make a reasonable 'operating surplus' each year.
- Sustainably re-invest 'excess' surplus funds in 'projects' (as per the strategic plan).
- Sufficient 'projects' staff, other resources and facilities to make reasonable progress on 'projects'.
- Premises at Midsummer House, Northampton.
- An effective and comprehensive Business Management System.
- Leadership and significant influence in the European Federation of Non-Destructive Testing (EFNDT) and the International Committee for Non-Destructive Testing (ICNDT).
- Partnerships with similar organisations in the UK and overseas.

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BINDT Structure, Governance and Management

BINDT is structured around its 12 propositions and capabilities, thereby putting the beneficiaries (the public, BINDT Members and other stakeholders) at the heart of the structure.

The secretariat is organised around four operating departments (Publishing, Media & Marketing; Conferences and Events; Certification; Membership and Registration) supported by a number of 'overhead' functions such as accounts, facilities management, quality control, etc. (See Figure 1). It is led by a Chief Executive Officer and a group of senior staff, known collectively as the Staff Executive, who have responsibility for the day-to-day running of the Institute.

Operations and execution of the strategic plan are overseen by committees of volunteers/members.

The Staff Executive and the oversight committees report to a Council of volunteer/member Trustees/Directors. Council has overall responsibility for the governance, leadership and management of the Institute.

BINDT's Council also has a number of additional specific committees that report to it such as the Governance Advisory Committee.

New members of Council (i.e. new trustees) undergo an induction process to brief them on their legal responsibilities, etc.

The Institute is controlled by its governing document, its Articles of Association, and a series of bye-laws. BINDT is a limited company, as well as a UK-registered charity, limited by guarantee as defined by the Companies Act 2006.

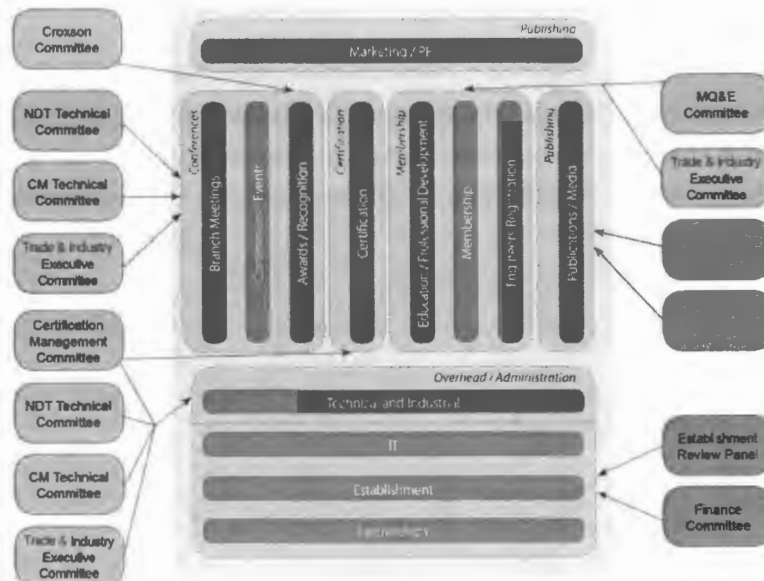


Figure 1. The Institute's eight propositions showing committee oversight

More information can be found on BINDT's website at:
<http://www.bindt.org/about-us/Institute-Organisation>

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Appointment of trustees/directors

Extract from Articles of Association (Rev 10 September 2020)

31. The Institute may by ordinary resolution:

- (1) appoint a person who is willing to be a director; and
- (2) determine the rotation in which any additional directors are to retire.

32. Not less than three calendar months prior to the Annual General Meeting in each year the Institute's Council shall send to each member entitled to vote a list of Directors who are due to retire at the end of the year and who are eligible or ineligible (as the case may be) for re-election together with a list of other members eligible to be appointed a director, if any, nominated by them for election to the Institute's Council (Board of Directors).

33. After the issue of the Council's list referred to in paragraph 32 and not later than three weeks after such notification, any three members who are entitled to vote at all Ordinary Meetings, Annual General Meetings and Extraordinary General Meetings of the Institute may nominate any other duly qualified person to fill any such vacancy other than that of President, President-Elect, Vice-President, Hon Treasurer or Hon Secretary who shall be nominated by the Council only, by delivering such nomination in writing to the Council together with the written consent of the nominee to accept office if elected.

34.

- (1) The directors may appoint a person who is willing to be a director to fill any vacancy arising.
- (2) A director appointed by a resolution of the other directors must retire at the next annual general meeting and must not be taken into account in determining the directors who are to retire by rotation.

35. When a person is elected by a branch of the Institute at the branch AGM to represent that branch on the Council, the elected representative shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their period of office representing the branch. A director appointed in this way becomes a full voting member of Council. Such representatives are to be elected in accordance with the Institute's Bye-Laws in force from time to time. It is, however, not compulsory for a branch AGM to include the election of a representative to Council.

36. When a person is elected chair of any one of the 5 committees identified below at 36(i)-(v), the committee chair shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their chairmanship of the committee. A director appointed in this way becomes a full voting member of Council. Such chairpersons are to be elected by their committee in accordance with the secret ballot method as outlined in the Institute's Bye-Laws in force from time to time.

The selected committees for the purpose of this article 36 are as follows:

- i. the Membership, Qualification & Education Committee;
- ii. the NDT Technical Committee;
- iii. the CM Technical Committee;
- iv. the Certification Management Committee; and
- v. the Industry Group Executive Committee.

37. The appointment of a director, whether by the Institute in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed as the maximum number of directors.

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Arrangements for setting pay and remuneration of key management personnel

Extract from Bye-Law No. 2 (Rev 16 September 2019)

1. Finance Committee and Establishment Review Panel (ERP)

1.1 The composition of the Finance Committee shall be:

President

President-Elect

Immediate Past-President

Honorary Secretary

Honorary Treasurer

Institute CEO

Head of Finance & Planning (non-voting)

PA to the CEO (minute secretary - non-voting)

Representative from Institute's Accountants (non-voting)

The members of the Finance Committee, excluding the representative from the Institute's Accountant, also form the **Establishment Review Panel (ERP)** which has responsibility for reviewing and agreeing any and all material changes in:

1.5.1 Staff headcount and/or number of full time equivalents (FTEs)

1.5.2 Staff salaries, bonus payments, pension and other employment benefits

1.5.3 Staff organisation chart

1.5.4 Institute's premises and/or facilities

1.5.5 Insurance cover

1.5.6 Operational matters

1.5.7 Review of partnerships

1.5.8 Other matters as required

Note: In the event where discussions are about the CEO or are in some way materially connected to the CEO, the CEO will leave the meeting until such time as the discussions have been concluded.

The CEO conducts regular performance reviews of the Heads of Departments and senior staff that comprise the Staff Executive:

Head of Events & Awards

Head of Finance & Planning

Head of Membership & Registration

Head of Publishing, Media & Marketing

Certification Manager

Technical Manager (Senior Technical Engineer)

The reviews are based on an established Performance and Talent Management protocol. The CEO makes salary recommendations to ERP based on the results of these reviews.

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Business Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in-place to provide reasonable assurance against fraud and error.

The trustees have a risk management strategy, which comprises:

- Regular reviews of the risks that the Institute may face.
- Establishing systems and procedures to mitigate risks and minimise the potential impact on the Institute should those risks materialise.
- Documenting those risks, systems, procedures, etc. in a suite of documents that includes a health and safety risk profile, a Risk Assessment and 'Disaster' Recovery Plan and a document covering threats to impartiality.
- Continuously improving the Institute's insurance cover.
- Oversight and/or audit by external bodies to certify compliance with relevant regulations and standards.

Diversity and Inclusion

The Diversity and Inclusion Advisory Group provides guidance to BINDT Council and other committees on how to fulfil BINDT's commitment under the Royal Academy of Engineering's (RAEng) Engineering Diversity Concordat, to which BINDT is a signatory.

Based on the findings from the 2021 RAEng Progression Framework assessment and recommended best practice, the group have been focusing on developing a Diversity and Inclusion strategy. This will provide a clear action plan of what BINDT will be working on over the next three years, with an aim of helping to further embed D&I across all areas of the organisation and providing clear communication to the BINDT community (members, employees and volunteers) and NDT community at large of the steps BINDT are taking to progress D&I with our industry.

Summary of 2022 activities:

- Full review and implementation of updates of the Awards nomination process;
- International attendance and presentation at industry specific events to raise the awareness D&I e.g. BINDT Materials Testing conference
- ASNT Fall conference;
- Attendance at relevant events to ensure continued learning of best practice;
- Continued communication with other Professional bodies and networks, including the Royal Academy of Engineering, The Engineering Council, the Women's Engineering Society, STEMNET and InterEngineering;
- Educational articles written for internationally recognised industry journals e.g. quarterly NDT News D&I column article, ASNT Materials Evaluation focus on women in NDT/STEM;
- Development of the Diversity and Inclusion strategy.

Planned activities for 2023:

- D&I panel session at the BINDT NDT 60th anniversary event;
- Working with the marketing team to update to D&I content e.g. banners, leaflet;
- Continue communication and collaboration with other professional bodies to ensure we maintain best practice;
- Finalisation and implementation of the D&I strategy.

Marketing and public relations

The marketing team continues to work to promote the Institute, and NDT, CM and SHM in general, in a number of ways. In particular, the team provides appropriate support, and aims to apply consistency of format and message, to all areas of the Institute's business and endeavours to solicit and implement ideas and requirements from the various committees.

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A member of the marketing team continues to attend the meetings of all main committees, and those of a number of sub-committees, working groups and advisory groups, to provide marketing support directly, allowing for effective planning and resourcing. Oversight of the marketing strategy and activities undertaken is the responsibility of Council.

The vacancy for a Marketing & PR Assistant was filled during 2022 and a period of induction and training for the new member of staff was undertaken.

Some of the highlights of the year's marketing and PR activities include:

- Editorial articles relating to NDT/CM/SHM and BINDT were written in-house and circulated. In addition to the series of general announcements about BINDT events, the following articles were circulated and published:

- *'BINDT Aerospace Experience 2022'* was published in NDT News and three external online publications in January 2022.
- *'NDT 2022 Announcement and Call for Papers'* was published in two external publications in February and March 2022.
- *'Is an NDT apprenticeship right for me?'* was published in the 2022/2023 edition of the Apprenticeship Guide in August 2022.

- Promotion of all Institute events continued, with advertising artwork, web content, mailshots, press releases and social media posts created for:

- NDT 2022 Conference and MT 2022 Exhibition*.
- CM 2022 Conference.
- 2022 Aerospace Event.
- 2022 Aerospace Workshop.
- 2022 Analysing Art Workshop.
- Workshop on Structural Integrity, NDT and CM Requirements for Industry 4.0.
- Workshop on NDT/CM/SHM Requirements for Civil Structures.
- Scottish Branch Seminar on NDE 4.0 and Burns' Supper.

Programmes and relevant information were also shared through the BINDT Events App.

**including coordination of external campaign through partner publications.*

- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- Application forms for all grades of membership were updated and improved.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained and promoted and engagement increased through all channels. At the end of 2022, the Institute had 32,627 followers on LinkedIn (company page and group), 5459 on Facebook and 3135 on Twitter. Over the year, visitor activity on the BINDT website remained steady, with around 435,000 visit sessions from over 232,000 users and 1,310,000 page views.

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- A social media campaign continued to reinforce the quality of the PCN brand worldwide.
- Wider promotion of Institute Awards took place through BINDT's social media channels and the website was restructured and the presentation of information expanded to give the awards greater visibility to website visitors.
- The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week, National Engineering Day 2022, Tomorrow's Engineers Week and INWED 2022.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by almost 46,500 users, NDT News by over 15,350 users, NDT Events by over 3000 users and PCN Verifier by 8200 users, on both Apple and Android devices.
- A leaflet and web page titled: 'Is NDT the career for me?', outlining what it is like to work in the NDT industry and the personal attributes required, were created at the request of the Certification Services Department / Certification Management Committee.
- An explanatory flyer was produced on behalf of the Terahertz User Group explaining the capabilities and applications of this new technology for NDT, which is freely available to download via the BINDT and ICNDT websites.
- Promotion of the NDT apprenticeship schemes continued, with the production of further advertising material and supporting documentation and internal and external advertising placed in print and online. Promotion of graduate apprenticeships in Scotland also continued.
- Promotion of all BINDT books continued and all titles were advertised regularly through BINDT publications and the Institute's social media channels.
- Development of a plan to further expand and support the Institute's outreach activities in key areas of the business (certification, apprenticeships, membership and STEM) continued.
- The expansion of a 'resource library' for presentations, images and other materials continued.

For 2023, the marketing team's priorities will be to:

- Develop a plan to undertake a major upgrade of the Institute's website: analyse current usage data and take on board user feedback, committee suggestions and requirements to expand the functionality, improve the user interface and enhance the overall user experience.
- Increase BINDT's outreach activities in support of the main areas of certification, membership, STEM and apprenticeships.
- Strengthen the marketing team with the recruitment of a new member of staff into the role of Marketing Coordinator to assist with the co-ordination and support of BINDT's outreach activities.
- Begin the process of rebranding the PCN Scheme and plan the roll-out of a new logo, with improved messaging and wide promotion through all channels.
- Develop and circulate a 'Social Media Participation Pack' to enable speakers and exhibitors at the co-located conferences to easily announce their participation, with BINDT benefiting from additional social media coverage among new networks.
- Promote the special events taking place at the 60th Anniversary conference.

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- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

Education, Professional Development, Membership and Engineers/Technicians Registration

The Institute's activities in these important areas are overseen by the Membership, Qualification and Education Committee (MQ&E) and its subsidiaries: the Engineering Council Working Group (ECWG) and the Education and Professional Development Committee (E&PD) and these are responsible for all membership and Engineering Council registration matters as well as education, CPD, liaison with Engineering Council and accreditation of training.

MQ&E committee meetings have continued to be successful this year with good attendance numbers. Meetings have continued to be held online as the meeting format suits this format with documents and membership applications being able to be reviewed online by committee members before the meeting commences. It was agreed by the committee that these meetings would continue online, with the possible exception of the AGM, which would provide the committee with the opportunity to meet in person. The hard work of the BINDT staff has ensured that these meetings have been a success, without their input and diligence the meetings would not have been as effective. The effectiveness of these meetings has ensured that membership applications have been processed quickly and feedback to applicants has been communicated where necessary.

Numbers of the non-fee grade of Affiliate Members continued to grow, albeit not as fast as in the year following its introduction, while full-paying voting membership grade numbers have maintained in 2022, with an expectation that number will increase again in the forthcoming years. Various strategies to convert Affiliate grade to grades with full paying membership and voting status are being discussed.

The E&PD committee has achieved a remarkable amount over the last few years, with the development of NDT Operator, NDT Engineering Technician and NDT Engineer Apprenticeships, all of which are now well established, with over 200 people enrolled across all levels. It was agreed that Condition Monitoring will be incorporated into the NDT apprenticeships when they are reviewed. The Level 6 NDT Engineer does currently incorporate CM modules in the degree programmes, so no change is required with this apprenticeship scheme. The scheme is to be retitled Non-Destructive Technologies to better recognise CM and NDT.

BINDT conducted 53 end-point assessments in 2022: 36 NDT Engineering Technician apprentices, 8 NDT Engineer apprentices and 9 NDT Operator apprentice. All end-point assessments were carried out remotely.

BINDT continued to facilitate the end-point assessments of apprentices on the Industrial Coating Inspector Apprenticeships; the numbers are in single figures.

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BINDT is still involved with the Nuclear Welding Inspection Technician (NWIT) apprenticeships and was involved in the EPAs for the 2022 cohort. BINDT is also advising the University of Northampton (UoN) team on the EPA requirements for the Level 6 apprenticeship schemes that they are now running fully under the rule change. The MSc course has been suspended due to limited uptake.

The ECWG continued its excellent work in managing the professional engineering registration processes for BINDT members. Although Professional Review Interviews (PRIs) continue to be held remotely, the number of trained assessors is sufficient to allow BINDT to facilitate interviews at various locations with timely availability over the next two years. There is a likelihood that more will be needed thereafter but, given the robust process in place to attract and train assessors and interviewers, this is not predicted to be an issue, which is a great credit to the efforts put in by ECWG, which in itself is growing and becoming more diverse.

The Institute for Apprentices & Technical Education advised that it would be conducting a review of all apprenticeships and will be making some changes, though progress on this has stalled. The requirement to gain Ofqual approval is ongoing, with all submissions to date failing to reach Ofqual's requirements, and a solution remains to be found. There are ongoing meetings relating to the Ofqual approval, as well as the potential need to introduce a practical element into the EPAs. When these issues are resolved the review of the NDT standards will be carried out.

The Continuing Professional Development (CPD) activities recording facility developed by MQ&E and adopted in 2018 is now embedded into the BINDT website as 'My Continuing Professional Development', allowing BINDT members to upload details of CPD activities along with supporting documents. By the end of 2022 users had uploaded nearly 5000 entries. The CPD website tool is now used extensively by members and, with CPD now mandatory to meet Engineering Council requirements, the system provides an excellent facility for personnel to record their CPD to maintain registration.

Certification (NDT and CM)

The Certification Management Committee (CMC) comprises individual volunteers from representative industry sectors and Institute staff members. Its role is to assist the Institute's Certification Services Department (CSD) to ensure the impartiality of its certification activities and to counteract any tendency to allow commercial or other considerations to prevent the consistent provision of certification activities. The CMC conducts its affairs in an open and transparent culture considering certificate holders' perspectives and aims to ensure available certification meets the specific requirements relevant to end-user requirements. The following summary gives an overview of the achievements made during 2022 set against the work involved:

A slight decrease in PCN NDT certificate holders was recorded at the start of 2022: 20,711 (21,051 in 2021) holding 46,767 qualifications: (46,867 in 2021). Accompanying NDT certification, the Condition Monitoring sector has remained stable: 1695 PCN certificate holders (1880 in 2021) possessing 1930 CM qualifications (2176 in 2021). Certification figures are on a gradual increase overall.

Complementing personal certification, there were 57 organisations holding Approved Training Organisation approval covering both NDT and CM schemes, along with 21 AQB organisations holding Authorised Qualifying Body approval.

In addition, eight organisations were holding BINDT-certified Quality Management System (QMS) compliance, and there were 14 BINDT-approved Inside Agencies or Outside Agencies and four BINDT-approved companies under RIS-2701 for the rail industry.

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With reference to PCN Aerospace, the UK regulator, the CAA (Civil Aviation Authority) continues to accept the BINDT PCN Aerospace scheme in its current form and as such the scheme continues to be recognised within CAA document CAP747 (Mandatory Requirements for Airworthiness) and Generic Requirement number 23 - Personnel Certification for Non-Destructive Testing of Aircraft, Engines, Components and Materials, for use on all G registered aircraft maintained within the UK. The UK NANDTB recognises the PCN/AERO scheme as satisfying the qualification requirements of EN4179 for personnel subject to EC regulation 2042/2003.

EASA has not yet indicated that it is willing to accept PCN Aerospace as an alternative, acceptable means of compliance and confirms that NDT carried out within the aerospace sector meets the requirements of EN 4179. This requirement has further been confirmed within the first release of EASA User Guide (UG.CAO.0161-001 Foreign Part-145 approvals – NDT qualification). EASA have been approached to provide further guidance on the user guide's intent, and further for recognition of the PCN Aerospace Certification scheme within the document. As yet, no response has been received from BINDT's request for a meeting.

Several issues have now materialised since the supposed completion of Brexit. EASA and the EU Forum have confirmed that the UK NANDTB continue to be a member of the EU forum, however, the German CAA at one stage took the decision not to recognise approvals issued by organisations under UK NANDTB oversight. Discussions remain ongoing with the chair of the UK Board, European forum and EASA who confirm that although UK approvals are recognised, Germany exercised their sovereign right to reject UK approvals, a decision over which EASA has no control.

The Certification Services Department (CSD) and Technical & Industrial Department (TID) is prioritising the revision of the PCN scheme since the release of ISO 9712:2022. CSD/TID continues to develop the modularisation of method schemes, training and examinations in line with ISO 9712:2022, industry requirement and further the development to the framework structure which includes the Product Technology project; BINDT will be implementing a pre-requisite online course for initial PCN candidates and those who require recertification to ensure they have a sound knowledge and awareness of product technology. This course will complement the main method course and allow ATOs to keep the classroom training hours/days manageable for industry.

PCN on-line examinations continue to be implemented in an ongoing phased approach. The next phase is to roll this out to at least one additional UK AQB for NDT and one CM ATO. Functionality of the database has been improved to allow CM exams and NDT examination centres (UK & overseas) to use the online system. CSD is progressing in streamlining the PCN administration processes with continually developing new IT systems and a full revision of the PCN scheme (in line with ISO 9712:2022), a major project that includes industry representation and input.

With regard to compliance to UK PESR (Pressure Equipment (Safety) Regulations). Initially, EU individuals had until 31 December 2021, to gain compliance with the UK PESR after which their EU RTPO PED compliant certification would not be accepted for the UK market. On 24 August 2021, the UK Government announced that it would be extending this deadline until 01 January 2023, meaning that EU RTPO PED-compliant certification would be accepted in the UK until this point.

Following the release of new "unified approach" at the end of 2022, the EU PED approval of NDT technicians is valid until the certification expiry or until the end of 2027, whichever is sooner. This means that if a technician is recertified, that certification needs to be with a UK PESR Notified body.

Due to a last-minute change, the date for blanket acceptance has been extended until the end of 2024. BINDT continues to work with EU certification bodies for a conformity project to offer a solution.

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Along with managing all aspects of accredited certification, the day-to-day activities of developing new certification schemes, internal and external auditing and administration tasks continue along with large projects currently under development, to ensure that NDT & CM certification remain in place and valid. The continuing success of the scheme is a remarkable achievement and true testament to the dedication and professionalism of the CSD/TID teams which, again, is gratefully acknowledged by the CMC members.

CSD objectives for 2023 are to finalise and implement significant improvements and compliance of the PCN scheme against ISO 9712:2022, improve training and qualification processes, whilst at the same time continue to future-proof certification as per industry requirements and input. The CMC membership will support the CSD/TID in achieving these goals for the benefit of all.

Technical & Industrial

The Technical and Industrial Department offers technical support and industrial experience to the Certification Department of the Institute in particular and also to the Institute as a whole. It also takes responsibility for the development of online examinations and several other projects related to the development and review of new and existing training and certification schemes.

Some examples of these projects, with work progressed during 2022 and in some cases continuing through 2023, are as follows:

- New Plant Engineer programme, which is now available;
- Updated Radiation Safety training programmes, recognising the three- and five-year requirements;
- Welding Inspection review and, more significantly,
- Updating the PCN scheme to meet the new requirements of ISO 9712 which involves both the internal and public-facing documents.
- In addition, there is a project to deliver an on-line product technology course which will be required by all new PCN candidates and recommended for existing certificate holders.
- The situation with regard to Apprenticeships is dealt with above under 'Education and Professional Development'.
- The degree programmes at the University of Northampton and Strathclyde University are ongoing, however the MSc at UofN has been suspended until sufficient numbers apply.

The technical team continue to support *NDT News* with relevant articles and attend conferences as required, often presenting at these events.

NDT Events

In January, the Institute's Conferences and Events team supported the Scottish Branch in hosting a one-day webinar, titled: 'Seminar on NDE 4.0', and a virtual Burns supper; the event was a great success and a whisky tasting kit was sent to all attendees.

For the rest of 2022, BINDT saw the return of in-person events after the COVID pandemic. The annual two-day Aerospace Event was held in April at the BAWA Centre in Bristol, UK. The event was very popular, with all exhibitor slots taken and 130 exhibitors and delegates attending. The venue received good feedback.

The one-day Aerospace Workshop event on 'Aerospace Technique Validation and Standards' was postponed to later in the year and was successfully held on 4 October 2022, with presentations, a panel session and ending with a tour of the GKN building. The event had an attendance of 30 delegates, with 18 attending the tour.

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At the end of April, the Analysing Art: New Technologies – New Applications Conference was held over three days in Florence, Italy, which was very well attended and feedback from this event was excellent. Going forward, BINDT has been asked to take the lead in organising the whole event at other European city locations.

In June, BINDT hosted the Seventeenth International Conference on Condition Monitoring and Asset Management (CM 2022) at the Radisson Hotel & Conference Centre, London, UK. This three-day event went well, with 70 attendees and five exhibitors present.

At the end of June, BINDT hosted the first Workshop on NDT, CM and SHM Requirements for Civil Structures, which was held at the Institution of Civil Engineers, London, UK. The event had over 50 attendees, the venue was excellent and both days were well attended.

The 59th Annual British Conference on NDT (NDT 2022) was held in person at the International Centre, Telford, UK, alongside the Materials Testing (MT 2022) exhibition. A showcase of papers from RCNDE proved to be extremely popular, filling almost all of two parallel sessions. The conference had the normal 2.5 days of presentations with excellent attendance each day of over 150 delegates.

The MT 2022 exhibitors had their own sessions of live demonstrations and presentations, with over 80 companies taking part for 2022; the event was a huge success, both professionally and financially.

Delivering the 2022 conference and events programme represents a great achievement for the team, particularly when viewed against a background of increasing pressure to deliver value for money, whilst competing with other subsidised events run in attractive overseas locations.

A full and exciting programme of events is being planned for 2023, featuring workshops, conferences and exhibitions, starting with a Workshop on NDT Solutions for Renewable Energy in January and ending with the co-located CM 2023 and NDT 2023 conferences, where we will celebrate 60 years of NDT conferences.

NDT Publications

The Institute's NDT publications continued to be received well in 2022, both those delivered electronically and in hard-copy format.

Insight continues to be well supported by researchers and academics. There was a slight increase in the number of technical papers being submitted to Insight in 2022 compared to 2021, though overall submissions were still below pre-pandemic levels. China continued to be the largest source of material submitted in 2022 and there was an increase in the number of papers from India. The number of submissions from the UK held steady. The standard of reviewing also remained rigorous, with accepted papers continuing to undergo a thorough assessment and fewer papers being rejected. The valuable contribution of Insight's Honorary Technical Editors and reviewers is acknowledged.

The number of online downloads fell slightly, while member and pay-per-view access to articles and citations all remained steady. However, subscription income showed a small decline in 2022.

Advertising income for Insight fell slightly in 2022, though overall still showed a favourable variance against budget.

NDT News saw an increase in advertising support in 2022. The publication maintained its high editorial standards and continues to be the main vehicle for communication with the practitioners of NDT and related disciplines. The excellent contributions from its regular columnists are appreciated, including the reports from BINDT's Branches.

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The BINDT Yearbook was further developed with expanded sections and additional content. This continues to be extremely well received and also had good support from both existing and new advertisers in 2022.

Each publication continued to be produced on time and to the highest production standards.

The CM 2022 Conference, NDT 2022 Conference and all other BINDT events made full use of the BINDT Events app very successfully.

The Publishing, Media and Marketing Department continued to produce numerous other documents, leaflets, brochures and publications in support of all of BINDT's propositions and, notably, in support of the promotion of membership, professional engineering registration and NDT apprenticeships.

Condition Monitoring (CM) Events and Publications

The 2022 CM conference was held Live at the Radisson Hotel and conference centre, London Heathrow on 7- 9 June 2022. It achieved its aim of providing an excellent conference to deliver excellent presentations and a means for delegates to network. Attendee feedback was good. However, financially it was under break-even owing to competition with another event taking place in Birmingham. No-shows by a few speakers were covered by other speakers giving more than one presentation.

Next year's CM2023 is to be co-located with NDT2023 in Northampton, 12-14 September.

The 2023 exhibition space is being taken up and it is encouraging that the exhibitors are supportive. A face-to-face conference in 2023 is expected to be welcomed by all.

The CMTC committee recognises the dedication and effort put into the conference by the conference organising and marketing teams, particularly in managing the arrangements for an excellent venue in 2022.

Throughout the pandemic and afterwards during 2022, CMTC successfully maintained a full schedule of working group and special interest group meetings. The use of Zoom allowed members to participate online or indeed meet live where possible. It has encouraged more frequent and shorter meetings and has been particularly effective in generating the syllabus for the CM General PCN programme. BINDT/BSI has requested ISO initiate a project for a new part of ISO 18436. This project remains under review.

The vibration monitoring, lubrication analysis, acoustic emission, ultrasonic and thermography working groups have been working on the question bank to ensure ISO alignment of the BINDT PCN courses and with the move to on-line examinations. The move to online examinations is welcomed by the working groups and is seen as a very positive move; most would also like on-line training as an option, to enable PCN to compete with the other popular training and qualification schemes, particularly in IRT.

CM working groups status in brief are as follows:

EL – Best Practice Guides for Electrical CM have been developed; three are awaiting publication.

LA – Has not met for 4 to 5 months. BINDT/BSI to initiate a review of ISO 18436-4 to expand syllabus details. LAWG PCN draft completed.

VA – Updating Cat 3 question bank, incorporating feedback from examinations.

IRT – Last meeting on 5th October was not quorate. Tasks include updating question bank and ensuring ISO compliance. The original electronic copies of the textbooks have been found, for review and update by group members.

AE – Proposal completed for BSI/ISO review of ISO 18436-4 to expand syllabus details.

UT – Building question bank. BINDT/BSI to initiate review of ISO 18436-8 to expand syllabus details, UTWG PCN draft completed.

GEN – BINDT PCN CM Gen Scheme draft complete. Building question bank. BINDT/BSI has requested ISO initiate a project for a new part of ISO 18436. May need to review our proposal and add back in the Category 1 and Category 3.

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2022 continued with the four planned meetings - both general and special interest groups coming under the joint committee of NDTTC and CMTC. Having a defined focus in 2021 has resulted in some positive outcomes. The Terahertz group has been particularly welcomed within the CM community. Whilst others like SHM have struggled to get traction, there is a new initiative for review in the latest five-year plan.

However, in 2022, CMTC & NDTTC groups agreed to form a new Technical Axis Committee to be trialed in the first 6 months of 2023. It is expected this arrangement will become permanent following the trial period. CMTC & NDTTC will become sub-committees reporting to this new axis committee.

In reference to education & professional development - our contact at the Institute for Apprenticeships and Technical Education (IFATE) is changing so the revision to apprenticeship is still in the pipeline, not completed. BINDT is still trying to get formal approval to carry out the End Point Assessments (EPAs). There have been a number of extensions.

Nottingham University has suspended the MSc in Advanced Manufacturing owing to lack of applicants.

With respect to CM Publications, the *Condition Monitor* international newsletter has been on-line from 2019 and still maintains high-quality papers and articles. It is a credit to BINDT and is available and of interest to all members of both CM and NDT. New and past conference papers are also published in *Condition Monitor*, raising it from the newsletter style, inherited many years ago, to a serious publication. The ease of access and overlapping interest of the joint committee special interest groups should increase the uptake.

The *INSIGHT* journal continues to run CM technical papers and saw a great improvement throughout 2022 as papers from the past CM conferences are used in alternate months. The CMTC committee thank and acknowledge the support from BINDT publications, the CMTC and working group membership, in providing and refereeing these papers.

The new textbook: 'An introduction to Condition Monitoring and Diagnostic Technology' has been published and is available at a very reasonable £60 for members. This valuable addition to the CM series of publications should become an essential textbook. An effort was started in 2021 to reach out to the relevant universities to recommend this as students start their careers and look to take their PCN level 1. We saw an increase in sales in 2022.

Owing to government changes in 2021, the CM apprenticeship schemes will follow on from the existing CM schemes, rather than start new schemes; this is a faster track than CM attempting to create their own. At present, the wording for the Operator and Technician standards have been modified to include both CM and NDT. The Engineer standard has not been changed as this was originally written to include the NDT degree programme at Northampton University, which already includes a substantial amount of CM. Further development of the revised scheme is on-going.

Awards and Recognition

It is very important to BINDT to recognise the contribution of those working in NDT, condition monitoring and its associated science and technologies. Under the guidance of the Croxson committee, a comprehensive reward and recognition structure has been put in place over the years, resulting in the awards listed in the table below. The updates for 2022 are as follows.

- BINDT held its awards ceremony at the annual NDT conference. The ceremony was well attended and received.
- Gary Elliott was awarded the Lifetime Achievement Award for his continued contribution to BINDT.

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- The Croxson Committee completed a review of the criteria of all awards to ensure they are as diverse and inclusive as possible to encourage nominations from across NDT, CM and SHM and the wider community. The revised awards will be launched in 2023 and are now on the events pages to achieve a higher targeted audience.

A summary of the 2022 Institute awards is as follows:

- All awards for 2022 were made this year except the Jim Cottier award.
- All prizes were awarded at the Awards ceremony prior to the NDT Conference dinner.
- Winners' details have gone into BINDT publications.
- Deadline for 2023 award nominations will be March 2023.
- The prize money has been increased in line with inflation.

The committee is working on an Awards Matrix to see if there are any areas for future awards and some suggestions have been made to other committees resulting from this exercise.

Award	Purpose
Lifetime Achievement Award	To recognise the valuable and extensive contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has spent most of his/her career in NDT/CM and who has been an active member of the Institute for an extensive period of time.
Personal Contribution Award	To recognise a valuable and extensive personal contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has been an active member of the Institute for an extensive period of time, in which they have contributed and influenced the wellbeing of the Institute.
The Roy Sharpe Prize	For a significant contribution through research and development in any branch of NDT to the benefit of industry or society.
The Anne Birt Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of NDT.
The Nemet Award The Hugh MacColl Award	For an outstanding contribution to the practice of NDT (by an individual). For a distinguished contribution by an individual to the teaching or training of NDT or CM. Nomination required. This should show the contribution to the teaching or training of NDT or CM.
Aerospace Award	To recognise significant contributions to the NDT/CM community within the aerospace sector.
The John Grimwade Medal	For the best paper published in BINDT's NDT Journal ' <i>Insight</i> ' in the preceding year.
The Ron Halmshaw Award	For the best paper on radiography published in <i>Insight</i> in the preceding year.

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The BINDT Annual NDT Conference Paper Award	An informal award presented at the end of the NDT Annual Conference for the best paper published in the conference Proceedings.
The William Gardner Award	For the best paper in the Proceedings of the NDT Annual Conference by a student or person in the early stages (first five years) of their career.
Practitioner Award	To recognise outstanding achievement in the learning, sharing or execution of NDT or CM practice by a BINDT member.
The Tony Lager Award	For meritorious service to an Institute Branch by an individual.
Branch Service Award	For an outstanding contribution to Branches.
The T H Cole Award	For the Institute Branch with the best percentage increase in membership during the preceding year.
The Jim Cottier Travel Scholarship	To aid the professional development of a young BINDT member by attending an overseas conference.
Annual NDT Conference Travel and Attendance Award / Annual CM Conference Travel and Attendance Award (One per conference)	To encourage attendance at the BINDT Annual Conferences by contributors from foreign nations.
The COMADIT Prize	For a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.
CM Innovation Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of CM.
The Len Gelman Award	For the best paper in the Proceedings of the CM Annual Conference by a student or person in the early stages (first five years) of their career.
The Roger Lyon Apprentice of the Year Award	In recognition of the outstanding achievement of a NDT Apprentice who has successfully completed their end-point assessment through BINDT.
The Gail Long Early Career Women Engineer of the Year	To recognise the contribution to NDT/CM or the wider engineering community of women in their early career.

IT developments

BINDT's IT strategy is based on the fundamental premise of alignment of IT capability with business requirements, thus ensuring that the investment in IT creates maximum value.

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The concept revolves around a series of 'service centres', each having its own administrators inputting and updating data. Data is transferred to a central 'Hub' where it is used to provide information on members, customers and stakeholders. The Hub exchanges information with the service centres as appropriate. Some of the service centres are already established - the PCN and membership databases feature user-friendly interfaces for administrators to manage the appropriate data in a robust and upgradeable architecture that can interface with the Hub.

The IT plan continues to be developed and enhanced as the development progresses. The overall objective is to enhance productivity and provide tools that will allow staff to work more efficiently while also providing the required data for Customer Relationship Management (CRM) and useful Management Information (MI). During 2022, progress was steady in developing the plan to develop the processes involving the transactions that take place between the certification services and accounts departments, with the aim of streamlining these processes, reducing paper and increasing efficiencies. The system was being trialled as the year ended.

2022 also saw a number of required enhancements to both the PCN and membership databases.

Website

In order to maintain its position as a high-performing organisation, BINDT recognises the need to continually improve its website and digital platforms.

Development of the BINDT website in 2022 was restricted to essential maintenance and enhancements.

By the end of 2022, users had uploaded more than 5000 entries to the online CPD resource, and the growing popularity of the tool demonstrates its appeal to members.

The Institute continues to devise plans to provide online professional development tools for managing a user's Initial Professional Development (IPD), Continuing Professional Development (CPD) and professional registration application; and to provide guidance and support to enable members to undertake planned and structured IPD and CPD. For example, the ability for PCN certificate holders to record CPD points for certification renewal, linked to PCN's CP16 or 17, is an on-going strategic aim.

Establishment

The 'establishment' is the term used to describe three important aspects of the Institute: the premises from which it operates, the facilities it uses in order to carry out its business and, perhaps most importantly, the people it employs.

All matters pertaining to the establishment, including material changes to the staff costs (headcount, pay increases, bonus payments, etc.) are governed by a committee called the Establishment Review Panel, which comprises the Institute's Senior Officers (President, President-Elect, Immediate Past President, Honorary Secretary and Honorary Treasurer).

During 2022 BMW completed the work on constructing a vehicle ramp to the rear of the warehouse, a project agreed as part of the original purchase agreement of MSH, and BMW also commenced work on a major refurbishment of its premises, which would involve the temporary relocation of its showroom in the 'warehouse' building at the rear of Midsummer House.

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Financial

For another year, the continuing background of uncertainty caused by Brexit, and the Fall-out from the Covid-19 pandemic meant that the expectations for 2022 were difficult to assess. The only sensible thing to do was again to be prudent in our budgeting.

Consequently, a budget was set for 2022 which was again cautious in terms of revenue and cost control, given the uncertain industry context. Included in the budget was continued investment in IT infrastructure upgrading as this is an important element of 2022 business activity and will ensure an efficient operation of the executive for the future. Spending objectives were correctly set with the Institute's strategic objectives as a priority.

During the year, many of the more long-term investments demonstrated their value by reducing manual workloads on staff. This allowed the backlog in certification, for instance, to be reduced without the need for as many extra staff and also for a reduction in the staff costs on a permanent basis.

The Business Model Advisory group – BMAG, continued to review quarterly outcomes and map these onto a developed business model/forecasting tool. This enabled the group to review best, worst and likely case scenarios, which were shared with Council at strategy related meetings. This financial background was then reflected on the actions agreed as a mission-focused social enterprise and not a commercial undertaking.

The outturn for 2022 exceeded expectations due to increased revenue (from exhibition and certification) and effective cost control by the executive. This extra cash will now be classed as "Designated Funds" for two key future strategic objectives identified by Council. These are firstly to ensure funding is available for the completion of the project to upgrade the website; and secondly to allow for any change in reserves policy when that is reviewed later in 2023 for the 2024 budget year.

A robust contingency plan has been agreed to deal with any future sharp decline in business volume (i.e. revenue) or any unexpected but significant and necessary expenditure.

Overall, despite the significant challenges in recent years, BINDT formally continues very much to be deemed to be a going concern and the long-term financial and strategic health of the Institute is very good.

Reserves Policy

The reserves policy, and the reserves themselves, exist to support BINDT's mission as defined at the beginning of this report. Therefore, it is the policy of BINDT not to accumulate large amounts of reserves that are not supporting that mission.

At the time of writing, the BINDT reserves policy is defined by 'Action Trigger Levels' and 'Action Awareness Bands' which relate specifically to the level of liquid reserves, which is tracked and forecast by BINDT's Finance Committee on a quarterly basis.

The bands/trigger levels are as follows:

- If/when liquid reserves exceed £1m, Trustees should trigger actions to increase expenditure.
- If/when liquid reserves are between £850k and £1m, Trustees should be aware of the potential need to take actions to increase expenditure.
- If/when liquid reserves are between £850K and £700k, Trustees should be aware of the potential need to take actions to decrease expenditure.
- If/when liquid reserves are below £700k, Trustees should trigger actions to decrease expenditure.

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The rationale for the upper and lower trigger levels is as follows:

The lower trigger level is set at £700k since, at the time of writing, that sum corresponds approximately to the fixed/residual cost of running the Institute for 6 months (including paying staff salaries) if there was no income whatsoever.

The upper trigger level is set at £1m since, at the time of writing, the historical fluctuation in the current account balance demonstrates that the absolute worst case is £300k. Therefore, having an Action Trigger Level bandwidth of £300k should avoid the situation where liquid reserves peak above the upper and dip below the lower trigger levels due to normal fluctuations.

The Action Awareness Bands simply split this bandwidth in half, which is logical.

It should be borne in mind that BINDT has significant fixed assets in addition to its liquid reserves.

Investment objectives and performance

Objectives

The wealth planning objectives for BINDT are:

- To invest surplus capital in order to potentially achieve long-term growth, to enhance value and achieve financial security for the future.
- To retain a minimum investment time horizon of 5 years, although in reality the investment term is likely to be at least 10 years.
- No specific rate of return is required but the primary objective is to maintain and enhance the purchasing power of surplus capital over the medium to long term.

Risk Profile

BINDT's risk profiling assessment identifies BINDT's natural tolerance to risk as Balanced. The assessment is not intended to lead to a definitive outcome, but rather to provide a useful starting point on which further discussions can be based.

When recommending a suitable risk category, in addition to natural preference for risk, we have also considered the following:

- Capacity for loss – ability to cope with investment loss.
- Tolerance for loss – the amount of risk BINDT is willing to take.
- Need to take risk to meet financial planning objectives.
- Knowledge and experience of investing.

Capacity for Loss

The largest likely decline identified in the expected returns table is within acceptable parameters in terms of capacity for loss for the following reasons:

- BINDT is comfortable with its current level of income and is not reliant on the performance of invested funds.
- BINDT has committed to a minimum investment term of 5-10 years, which should allow the opportunity to recover from short-term losses.
- BINDT has no foreseeable need to access invested funds.

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Tolerance for Loss

Having assessed the expected returns and losses, it has been agreed that, as a Balanced investor, BINDT has a tolerance for loss of up to 12.00% over an annual period.

Risk

It has been identified that, whilst returns can never be guaranteed, the expected returns of the recommended Balanced strategy should meet the set objectives. As such, a Balanced risk profile continues to remain suitable and in best interests of the Charity in order to help meet objectives.

Knowledge and Experience

BINDT has a strong knowledge and understanding of the principles of investing. It also has strong experience of investments and the associated fluctuations in value.

This can be evidenced with reference to BINDT's 25-year-plus investment history, investing in managed funds and other collective investments.



Client Waterfall Report	
18 November 2022	
Valuation report for British Institute of Non-Destructive Testing BINDT	
Valuation period 16 November 2021 to 16 November 2022	
Client Number 100173599	
	(£)
Opening value of Client Portfolio	806,540.94
Cash paid in	0.00
Cash paid out	0.00
Transfers in and/or out (re-registration)	0.00
Change in value of assets	-20,591.02
Interest	0.33
Dividends and Income Distribution	0.00
Charges	
Platform Charges	-1,866.57
Product Provider charges	0.00
Financial Adviser Charges	-5,333.04
Other charges	0.00
Closing value of Client Portfolio	671,750.64
Net rate of return (annualised figures)	-5.56% (-5.57%)
Gross rate of return (annualised figures)	-4.42% (-4.41%)

Performance indicates Balanced strategy meets the set objectives.

NDT Leadership Forum

Following the 2021 appointment of Mark Dowell as the founding Chair of the NDT Leadership Forum but delayed slightly due to the Covid-19 pandemic, the creation of the executive group was started. When a selection of key players from the various industry types was in place, the initial meetings took place in 2022.

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Key decisions were taken on the need for sufficiently briefed deputies and also the key working groups. The objectives of the executive were confirmed as:

- brief government and influence other engineering professions about the benefits of NDT/SHM/CM;
- ensure adequate well-trained NDT engineers; and
- capture the NDT/SHM/CM requirements from each sector to inform R&D strategy, and initiate protocols, best practice guides and standards to underpin technology transitioning, including technology and technique qualification, and training.

The overall task was broken down to "Themes" which go towards the objectives.

NDT Leadership Forum Theme Working Groups and associated Mission.

Theme	Mission
Landscaping	To summarise and communicate wider NDT landscape to government & communities beyond NDT.
Engineering	To meet both present and future needs of end users of NDT.
People	To ensure and promote competency and appropriateness of NDT personnel for future industry.
Requirements	To capture and publish specific requirements for sectors or materials.
Research	To identify and tackle gaps and barriers in the research funnel.
Technology transfer	To identify and tackle barriers to technology transfer.

For each of these Theme areas, some specific and clearly defined tasks and outputs were highlighted and completed to ensure that all stakeholders fully understand the route by which those objectives will be achieved. These are:

Scope
<i>Example activities (to help define scope)</i>
Strategic goals (top-down)
Outputs
Lead organisation(s) (route for communication)
Chair
Vice Chair
Members

Good progress was made and we are particularly happy with the wide variety of industry groupings attracted to contribute. These include user industry sectors as well as R&D, PEIs and the NDT industry.

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Summary of the year just ended (2022)

As we entered 2022, although it had been hoped that the pandemic would soon be a thing of the past, in fact BINDT found that it was still being affected by COVID-19 and the situation still had to be monitored closely. Only on 4 April did the offices at Midsummer House open again fully, five days a week. At that point, a hybrid working pattern was introduced, based on departmental requirements and done in consultation between staff and line managers, with the overall condition that the needs of the business had to come first.

Our tasks were not made easier, though, by other events. Having barely started seeing our economy in post-COVID recovery, progress was halted by Russia's invasion of Ukraine. The associated supply-chain shocks sent the price of food, energy and other commodities skyrocketing, causing hardship for so many worldwide.

Despite the challenges, however, generally speaking, at BINDT all operations were running smoothly. All departments were very busy and productivity was high. These factors, along with the cost saving measures and excellent cost control by department heads and staff, resulted in the Institute achieving a better financial position than anticipated at the end of 2022, although some of the desired activities and development projects had, once again, to be postponed.

A well-attended Strategy Retreat was held over two days at the end of May 2022, at which Council Members and senior staff discussed and assessed where we were, where we want to be and how we were going to get there. The first day focused on certification strategy and the second on all other BINDT propositions.

Starting from a high-level Strategic Plan, which was largely derived from ongoing work, meetings and Strategy Retreats, a template was created for each main committee to add detail, including the 'How', the 'When' and the 'Who' associated with each goal. Priorities are set and status monitored using the template, which is reviewed and updated by the Committees at each meeting. The Strategy Template details the initiatives, projects or programmes and resources that allow the high-level Strategic Plan to be executed.

The whole approach means that all our development actions are tied back to the strategy, objectives, mission and vision of the Institute.

2022 saw considerable progress in areas identified as key objectives for the year, including the following:

New BS EN ISO9712 Standard

The revised edition of the BS EN version of ISO 9712 was released and this meant significant changes that affect the Certifying Bodies, Employers and Training/Exam centres. A major project was embarked upon to implement the changes to the scheme and its documentation.

Product Technology training

Arising largely due to implications of the new ISO9712 Standard, development commenced of a new Product Technology modular training and certification scheme.

The UKCA mark and Pressure Equipment Safety Regulations

As a result of Brexit, the UK Pressure Equipment (Safety) Regulations stipulate that for pressure equipment in certain categories, NDT of permanent joints must be carried out by suitably qualified personnel who must be approved by a UK recognised third-party organisation. Following a couple of government postponements, it was finally announced that from end-2024 (changed from 2022), the Approving Body for new certificates needs to be based in the UK under PESR. BINDT therefore decided to develop a risk-based system to provide supporting approval for certification bodies in Europe.

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Plant Inspection Engineer programme

BINDT was approached by the offshore sector requesting a system for the qualification and PCN certification of personnel who perform engineering inspection in a variety of technologies and industrial applications, in compliance with ISO 17024 and also with reference to UKAS Guidance documents RG0 & RG2. BINDT's Plant Inspection Engineer programme has been developed and is being well-received by industry.

In other operational areas of certification activities, a successful UKAS audit was completed in December 2022 and the CSD team continue to work to improve customer service. The feedback from an ongoing survey is generally positive overall, with any constructive negative comments being reviewed and improvements put in place.

Apprenticeships

The requirement to gain Ofqual approval is ongoing, with all submissions to date failing to reach Ofqual's requirements, and a solution remains to be found.

Events

In January 2022, the Institute's Conferences and Events team supported the Scottish Branch in hosting a one-day webinar, titled: 'Seminar on NDE 4.0', and a virtual Burns supper; the event was a great success. For the rest of 2022, BINDT saw the return of in-person events after the pandemic.

The annual two-day Aerospace Event was held in April at the BAWA Centre in Bristol, UK. The event was very popular, with all exhibitor slots taken and 130 exhibitors and delegates attending. The venue received good feedback.

The one-day Aerospace Workshop event on 'Aerospace Technique Validation and Standards' was postponed to later in the year and was successfully held on 4 October 2022, with presentations, a panel session and ending with a tour of the GKN building. The event had an attendance of 30 delegates, with 18 attending the tour.

At the end of April, the Analysing Art: New Technologies - New Applications Conference was held over three days in Florence, Italy, which was very well attended and feedback from this event was excellent. Going forward, BINDT has been asked to take the lead in organising the whole event at other European city locations.

In June, BINDT hosted the Seventeenth International Conference on Condition Monitoring and Asset Management (CM 2022) at the Radisson Hotel & Conference Centre, London, UK. This three-day event went well, with 70 attendees and five exhibitors present.

At the end of June, BINDT hosted the first Workshop on NDT, CM and SHM Requirements for Civil Structures, which was held at the Institution of Civil Engineers, London, UK. The event had over 50 attendees, the venue was excellent and both days were well attended.

The 59th Annual British Conference on NDT (NDT 2022) was held in person at the International Centre, Telford, UK, alongside the Materials Testing (MT 2022) exhibition. A showcase of papers from RCNDE proved to be extremely popular, filling almost all of two parallel sessions. The conference had the normal 2.5 days of presentations with excellent attendance each day of over 150 delegates.

Marketing

Some of the highlights of the year's marketing and PR activities included:

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- Editorial articles relating to NDT/CM/SHM and BINDT were written in-house and circulated.
- Promotion of all Institute events continued, with advertising artwork, web content, mailshots, press releases and social media posts. Programmes and relevant information were also shared through the BINDT Events App.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Engineering Council registration literature, forms, guidance notes and web pages were updated and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- Application forms for all grades of membership were updated and improved.
- The campaign to encourage PCN certificate holders to consider joining BINDT continued through our social media channels and NDT News publication.
- The Institute's social media presence was maintained and promoted and engagement increased through all channels. At the end of 2022, the Institute had 32,627 followers on LinkedIn (company page and group), 5459 on Facebook and 3135 on Twitter. Over the year, visitor activity on the BINDT website remained steady, with around 435,000 visit sessions from over 232,000 users and 1,310,000 page views.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide.
- Wider promotion of Institute Awards took place through BINDT's social media channels and the website was restructured and the presentation of information expanded to give the awards greater visibility to website visitors.
- The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week, National Engineering Day 2022, Tomorrow's Engineers Week and INWED 2022.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by almost 46,500 users, NDT News by over 15,350 users, NDT Events by over 3000 users and PCN Verifier by 8200 users, on both Apple and Android devices.
- A leaflet and web page titled: 'Is NDT the career for me?', outlining what it is like to work in the NDT industry and the personal attributes required, were created at the request of the Certification Services Department / Certification Management Committee.

Outlook for the year just started

Following a successful financial outcome of 2022, BINDT finds itself with a sound and solid base and an excellent financial reserves policy that mean it is in a good position to invest in some sorely needed activities and development projects. The outcomes of the Strategy Retreat and Strategic Action Plans developed by committees and staff have identified the following key objectives for 2023:

- Plan and develop a major upgrade of the Institute's website;
- Continue with IT development of business management systems;
- Continue with certification development initiatives and requirements;
- Carry out sustainable development to establishment and facilities;
- Put in place the resources that are required to achieve these and future objectives.

A full and exciting programme of events is being planned for 2023, featuring workshops, conferences and exhibitions, starting with a Workshop on NDT Solutions for Renewable Energy in January and ending with the co-located CM 2023 and NDT 2023 conferences, where BINDT will celebrate 60 years of NDT conferences.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

For 2023, the marketing team's priorities will be to:

- Develop a plan to undertake a major upgrade of the Institute's website: analyse current usage data and take on board user feedback, committee suggestions and requirements to expand the functionality, improve the user interface and enhance the overall user experience.
- Increase BINDT's outreach activities in support of the main areas of certification, membership, STEM and apprenticeships.
- Strengthen the marketing team with the recruitment of a new member of staff into the role of Marketing Coordinator to assist with the co-ordination and support of BINDT's outreach activities.
- Begin the process of rebranding the PCN Scheme and plan the roll-out of a new logo, with improved messaging and wide promotion through all channels.
- Develop and circulate a 'Social Media Participation Pack' to enable speakers and exhibitors at the co-located conferences to easily announce their participation, with BINDT benefiting from additional social media coverage among new networks.
- Promote the special events taking place at the 60th Anniversary conference.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Continue to support and promote all Institute events and Branch meetings.
- Continue to support and promote the apprenticeship schemes.
- Continue the promotion of all BINDT book titles and publications.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

BINDT continues to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general. The Diversity and Inclusion Advisory Group's planned activities for 2023 include:

- D&I panel session at the BINDT NDT 60th anniversary event;
- Working with the marketing team to update D&I content;
- Continue communication and collaboration with other professional bodies to ensure we maintain best practice;
- Finalisation and implementation of the D&I strategy.

Lastly, the resilience and productivity of all BINDT employees during the year under review are acknowledged with thanks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
00969051 (England and Wales)

Registered Charity number
260666

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022**

Registered office

Midsummer House
Riverside Way
Bedford Road
Northampton
Northamptonshire
NN1 5NX

Trustees

The Trustees at the date of approval of the Report of the Trustees were as follows:-

I Baillie (Past President), S Baldwin, M Beecroft, C Bull, M Clapham (Vice President),
I Cooper (President), R Day, M Dowell (Honorary Treasurer), G Elliott (Vice President),
J Farley, C Forrester, J Hansen (Honorary Secretary), F Hardie, A Hope, K Kirk (Vice President),
S Mills, J Needham, T O'Hare, K Pickup, B Ravenshear, A Schofield, M A Sim, M C Smith,
J Taylor (President-Elect), A Ward, R Watson, D Whittle, D Wylie (Vice President)

The following Trustees were elected after the year end:-

M A Sim, M C Smith, F Hardie, K Pickup, J Taylor, B Ravenshear, T O'Hare

The following Trustees resigned during the year:-

J Buckley, S Cunningham, B Cutler, S Greenfield, J Knowles, M Lugg, R Smith

Auditors

DNG Dove Naish LLP, Statutory Auditor
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Bankers

Lloyds Bank
2 George Row
Northampton
Northamptonshire
NN1 1DJ

Solicitors

Howes Percival
Nene House
4 Rushmills
Northampton
NN4 7YB

Investment Advisers

Succession Advisory Services
Mitchell Court
Castle Mound Way
Rugby
CV23 0UY

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Chief Executive Officer

D Gilbert

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The British Institute of Non-Destructive Testing Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

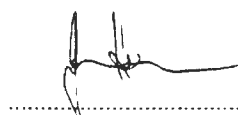
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, DNG Dove Naish LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 23 June 2023 and signed on its behalf by:



J Hansen - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Opinion

We have audited the financial statements of The British Institute of Non-Destructive Testing Limited (the 'charitable company') for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, United Kingdom Generally Accepted Accounting Practice and relevant Taxation legislation.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and the understatement of revenue. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing meeting minutes, regulatory correspondence and professional fees, detailed substantive testing on the completeness of income, and reviewing accounting estimates for biases.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

DNG Dove Naish LLP

for and on behalf of DNG Dove Naish LLP, Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Date: 23rd June 2023

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Membership and registration		333,086	-	333,086	290,611
Certification		2,650,792	-	2,650,792	2,073,375
Publishing and marketing		107,893	-	107,893	108,817
Conferences and events		336,975	-	336,975	25,555
Investment income	2	<u>57,630</u>	<u>-</u>	<u>57,630</u>	<u>56,475</u>
Total		<u>3,486,376</u>	<u>-</u>	<u>3,486,376</u>	<u>2,554,833</u>
EXPENDITURE ON					
Raising funds	4	7,791	-	7,791	7,805
Charitable activities	5				
Membership and registration		214,692	3,324	218,016	207,505
Certification		1,823,123	-	1,823,123	1,735,015
Publishing and marketing		540,790	-	540,790	500,582
Conferences and events		382,984	-	382,984	98,432
European & international affairs		<u>15,942</u>	<u>-</u>	<u>15,942</u>	<u>898</u>
Total		<u>2,985,322</u>	<u>3,324</u>	<u>2,988,646</u>	<u>2,550,237</u>
Net gains/(losses) on investments		<u>(34,613)</u>	<u>-</u>	<u>(34,613)</u>	<u>65,712</u>
NET INCOME/(EXPENDITURE)		466,441	(3,324)	463,117	70,308
RECONCILIATION OF FUNDS					
Total funds brought forward		3,137,133	10,993	3,148,126	3,077,818
TOTAL FUNDS CARRIED FORWARD		<u>3,603,574</u>	<u>7,669</u>	<u>3,611,243</u>	<u>3,148,126</u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	11	1,641,643	-	1,641,643	1,690,866
Investments	12	<u>562,603</u>	<u>-</u>	<u>562,603</u>	<u>604,861</u>
		2,204,246	-	2,204,246	2,295,727
CURRENT ASSETS					
Stocks	13	48,664	-	48,664	55,309
Debtors	14	669,217	-	669,217	523,013
Cash at bank and in hand		<u>1,142,562</u>	<u>7,669</u>	<u>1,150,231</u>	<u>722,219</u>
		1,860,443	7,669	1,868,112	1,300,541
CREDITORS					
Amounts falling due within one year	15	<u>(461,115)</u>	<u>-</u>	<u>(461,115)</u>	<u>(448,142)</u>
NET CURRENT ASSETS		<u>1,399,328</u>	<u>7,669</u>	<u>1,406,997</u>	<u>852,399</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,603,574</u>	<u>7,669</u>	<u>3,611,243</u>	<u>3,148,126</u>
NET ASSETS		<u>3,603,574</u>	<u>7,669</u>	<u>3,611,243</u>	<u>3,148,126</u>
FUNDS	17				
Unrestricted funds				3,603,574	3,137,133
Restricted funds				<u>7,669</u>	<u>10,993</u>
TOTAL FUNDS				<u>3,611,243</u>	<u>3,148,126</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

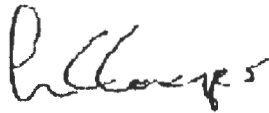
The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23 June 2023 and were signed on its behalf by:



.....
I Cooper - Trustee



.....
M Dowell - Trustee

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>458,859</u>	<u>72,906</u>
Net cash provided by operating activities		<u>458,859</u>	<u>72,906</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(38,493)	(17,665)
Sale of fixed asset investments		7,645	7,803
Interest received		<u>1</u>	<u>-</u>
Net cash used in investing activities		<u>(30,847)</u>	<u>(9,862)</u>
Change in cash and cash equivalents in the reporting period		428,012	63,044
Cash and cash equivalents at the beginning of the reporting period		<u>722,219</u>	<u>659,175</u>
Cash and cash equivalents at the end of the reporting period		<u>1,150,231</u>	<u>722,219</u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	463,117	70,308
Adjustments for:		
Depreciation charges	87,716	96,131
Losses/(gain) on investments	34,613	(65,712)
Interest received	(1)	-
Decrease/(increase) in stocks	6,645	(5,515)
Increase in debtors	(146,204)	(131,433)
Increase in creditors	<u>12,973</u>	<u>109,127</u>
Net cash provided by operations	<u>458,859</u>	<u>72,906</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/22 £	Cash flow £	At 31/12/22 £
Net cash			
Cash at bank and in hand	<u>722,219</u>	<u>428,012</u>	<u>1,150,231</u>
	<u>722,219</u>	<u>428,012</u>	<u>1,150,231</u>
Total	<u>722,219</u>	<u>428,012</u>	<u>1,150,231</u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees have considered a period of 12 months from the date of approval of these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed within the individual accounting policies below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity is apportioned on the basis of the proportion of income generated by each activity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 10% on cost and 2% on cost
Presidents chairs of office	- not provided
Equipment	- 33% on cost
Fixtures and fittings	- 20% on cost

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The directors are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The directors consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either :-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Pension costs

The charity makes contributions for eligible employees under a Group Personal Pension plan. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES - continued

Financial instruments

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Investments

UK quoted investments are included within the accounts at market value. Unquoted investments are included at cost.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Government Grants

Government grant income is recognised as it is receivable, to the extent that the grant has been expended by the end of the financial year. Unspent grants are shown on the Balance Sheet as liabilities.

2. INVESTMENT INCOME

	2022	2021
	£	£
Rental income	57,629	56,475
Interest receivable	<u>1</u>	<u>-</u>
	<u>57,630</u>	<u>56,475</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

3. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Subscriptions	Membership and registration	218,333	218,832
IAQP	Membership and registration	554	3,795
End-Point Assessment	Membership and registration	114,199	63,900
Other income	Membership and registration	-	4,084
Other income	Certification	2,167	1,986
Certification activities	Certification	2,648,625	2,071,389
Journal advertising income	Publishing and marketing	36,846	39,437
Publications advertising income	Publishing and marketing	37,143	30,748
Sale of books and insignia	Publishing and marketing	23,150	27,060
Journal subscriptions	Publishing and marketing	10,133	11,280
Condition monitor	Publishing and marketing	621	292
Conference and seminar receipts	Conferences and events	328,594	23,415
Branch income	Conferences and events	8,381	2,140
		<u>3,428,746</u>	<u>2,498,358</u>

4. RAISING FUNDS

Investment management costs

	2022	2021
	£	£
Investment management costs	<u>7,791</u>	<u>7,805</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Membership and registration	177,735	40,281	218,016
Certification	1,478,201	344,922	1,823,123
Publishing and marketing	528,706	12,084	540,790
Conferences and events	342,785	40,199	382,984
European & international affairs	15,942	-	15,942
	<u>2,543,369</u>	<u>437,486</u>	<u>2,980,855</u>

Direct costs include admin and project staff costs which have been allocated to activity on the basis of the proportion of income generated by each activity.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Membership and registration	35,248	3,223	1,810	40,281
Certification	306,168	24,818	13,936	344,922
Publishing and marketing	10,574	967	543	12,084
Conferences and events	<u>35,166</u>	<u>3,223</u>	<u>1,810</u>	<u>40,199</u>
	<u>387,156</u>	<u>32,231</u>	<u>18,099</u>	<u>437,486</u>

Support costs (including project expenditure) are allocated to activity on the basis of the proportion of income generated by each activity.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Auditors' remuneration	6,370	5,790
Auditors' remuneration for non audit work	11,729	11,948
Depreciation - owned assets	<u>87,716</u>	<u>96,131</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

Members of Council are not remunerated.

Trustees' expenses

Six trustees (2021: Four) received expenses to the value of £11,177 (2021: £7,306).

Two trustees (2021: One) received consultancy income of £21,383 (2021: £2,280) in respect of the Certification department operations review.

In addition, Three trustees (2021: none) received end point assessment income of £13,555 (2021: nil) in respect of performing end point assessments.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

9. STAFF COSTS

	2022 £	2021 £
Wages and salaries	1,158,041	1,091,618
Social security costs	117,716	105,249
Other pension costs	94,864	92,246
	<u>1,370,621</u>	<u>1,289,113</u>

The average monthly number of employees during the year was as follows:

	2022 <u>36</u>	2021 <u>35</u>
Secretarial and management		

During the year one member of staff earned remuneration between £60,000 and £70,000, and one other member of staff earned remuneration between £80,000 and £90,000.

There were no other staff paid above £60,000.

KEY MANAGEMENT REMUNERATION

Key management are considered to be the Chief Executive Officer and Staff Executive.

Total key management remuneration during the year was £480,868.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Membership and registration	290,611	-	290,611
Certification	2,073,375	-	2,073,375
Publishing and marketing	108,817	-	108,817
Conferences and events	25,555	-	25,555
Investment income	<u>56,475</u>	<u>-</u>	<u>56,475</u>
Total	<u>2,554,833</u>	<u>-</u>	<u>2,554,833</u>
EXPENDITURE ON			
Raising funds	7,805	-	7,805
Charitable activities			
Membership and registration	206,605	900	207,505
Certification	1,735,015	-	1,735,015
Publishing and marketing	500,582	-	500,582
Conferences and events	98,432	-	98,432
European & international affairs	898	-	898

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Total	<u>2,549,337</u>	<u>900</u>	<u>2,550,237</u>
Net gains on investments	<u>65,712</u>	<u>-</u>	<u>65,712</u>
NET INCOME/(EXPENDITURE)	71,208	(900)	70,308
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>3,065,925</u>	<u>11,893</u>	<u>3,077,818</u>
TOTAL FUNDS CARRIED FORWARD	<u>3,137,133</u>	<u>10,993</u>	<u>3,148,126</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Presidents chains of office £	Equipment £	Fixtures and fittings £	Totals £
COST					
At 1 January 2022	1,962,482	1,547	533,219	97,135	2,594,383
Additions	<u>-</u>	<u>-</u>	<u>38,493</u>	<u>-</u>	<u>38,493</u>
At 31 December 2022	<u>1,962,482</u>	<u>1,547</u>	<u>571,712</u>	<u>97,135</u>	<u>2,632,876</u>
DEPRECIATION					
At 1 January 2022	313,587	-	497,009	92,921	903,517
Charge for year	<u>54,700</u>	<u>-</u>	<u>31,395</u>	<u>1,621</u>	<u>87,716</u>
At 31 December 2022	<u>368,287</u>	<u>-</u>	<u>528,404</u>	<u>94,542</u>	<u>991,233</u>
NET BOOK VALUE					
At 31 December 2022	<u>1,594,195</u>	<u>1,547</u>	<u>43,308</u>	<u>2,593</u>	<u>1,641,643</u>
At 31 December 2021	<u>1,648,895</u>	<u>1,547</u>	<u>36,210</u>	<u>4,214</u>	<u>1,690,866</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

12. FIXED ASSET INVESTMENTS

	Movement in market value of UK quoted investments £
MARKET VALUE	
At 1 January 2022	604,861
Disposals	(7,791)
Revaluations	<u>(34,467)</u>
At 31 December 2022	<u>562,603</u>
NET BOOK VALUE	
At 31 December 2022	<u>562,603</u>
At 31 December 2021	<u>604,861</u>

Analysis of investments between funds

	Unrestricted fund
	£
UK equities	562,601
Non-UK equities	-
Shares in group undertakings	<u>2</u>
	<u>562,603</u>

Shares in group undertakings

The Institute is the beneficial owner of all the issued share capital of Personnel Certification in Non-Destructive Testing Limited (PCN Limited) a company registered in England and Wales. The company did not trade during the year and has no assets or liabilities.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

13. STOCKS

	2022 £	2021 £
Finished goods	<u>48,664</u>	<u>55,309</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade debtors	353,572	232,935
Bad debt provision	(5,000)	(5,000)
Other debtors	(554)	(50)
Prepayments and accrued income	<u>321,199</u>	<u>295,128</u>
	<u>669,217</u>	<u>523,013</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Trade creditors	129,790	109,988
Social security and other taxes	41,552	36,167
VAT	49,402	34,864
Other creditors	18,818	16,207
Accruals	98,361	83,407
Deferred income	<u>123,192</u>	<u>167,509</u>
	<u>461,115</u>	<u>448,142</u>

Deferred income

	Balance at 1 January 2022 £	Released £	Deferred £	Balance at 31 December 2022 £
Subscriptions	96,165	(96,165)	93,998	93,998
Conferences and Events	71,344	(71,344)	6,964	6,964
Audits	-	-	22,230	22,230
Total	<u>167,509</u>	<u>(167,509)</u>	<u>123,192</u>	<u>123,192</u>

The deferred income represents subscriptions, conferences and events, and audits relating to the year ended 31 December 2023.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	<u>10,000</u>	<u>10,186</u>

OPERATING LEASES - LESSOR

Minimum lease receipts under non- cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	47,000	47,000
Between one and five years	39,167	86,167
	<u>86,167</u>	<u>133,167</u>

17. MOVEMENT IN FUNDS

	At 1/1/22 £	Net movement in funds £	Transfers between funds £	At 31/12/22 £
Unrestricted funds				
General fund	3,137,133	466,441	(3,217,643)	385,931
Contingency fund	-	-	850,000	850,000
Future projects fund	-	-	726,000	726,000
Property and other fixed assets fund	-	-	<u>1,641,643</u>	<u>1,641,643</u>
	<u>3,137,133</u>	<u>466,441</u>	-	<u>3,603,574</u>
Restricted funds				
Croxson Memorial Fund	2,810	-	-	2,810
BNC for NDT Fund	31	-	-	31
Halmshaw Award Fund	3,860	(1,151)	-	2,709
The Nemet Award	<u>4,292</u>	<u>(2,173)</u>	-	<u>2,119</u>
	<u>10,993</u>	<u>(3,324)</u>	-	<u>7,669</u>
TOTAL FUNDS	<u>3,148,126</u>	<u>463,117</u>	-	<u>3,611,243</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	3,486,376	(2,985,322)	(34,613)	466,441
Restricted funds				
Halmshaw Award Fund	-	(1,151)	-	(1,151)
The Nemet Award	-	(2,173)	-	(2,173)
	-	(3,324)	-	(3,324)
TOTAL FUNDS	<u>3,486,376</u>	<u>(2,988,646)</u>	<u>(34,613)</u>	<u>463,117</u>

Comparatives for movement in funds

	At 1/1/21 £	Net movement in funds £	At 31/12/21 £
Unrestricted funds			
General fund	3,065,925	71,208	3,137,133
Restricted funds			
Croxson Memorial Fund	2,810	-	2,810
BNC for NDT Fund	31	-	31
Halmshaw Award Fund	4,210	(350)	3,860
The Nemet Award	<u>4,842</u>	<u>(550)</u>	<u>4,292</u>
	<u>11,893</u>	<u>(900)</u>	<u>10,993</u>
TOTAL FUNDS	<u>3,077,818</u>	<u>70,308</u>	<u>3,148,126</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,554,833	(2,549,337)	65,712	71,208
Restricted funds				
Halmshaw Award Fund	-	(350)	-	(350)
The Nemet Award	-	(550)	-	(550)
	-	(900)	-	(900)
TOTAL FUNDS	<u>2,554,833</u>	<u>(2,550,237)</u>	<u>65,712</u>	<u>70,308</u>

The Croxson Memorial Fund is used for organising presentations from prestigious speakers.

The BNC for NDT Fund is now depleted. Previously it funded an annual cross-institutional meeting.

The Halmshaw Award is an annual award to authors of the best paper published in the Institute's journal on any aspect of industrial radiography or radiology.

The Nemet Award recognises examples of outstandingly effective use of NDT, especially those that might encourage small firms to apply NDT methods for the first time.

The Contingency fund represents the reserves policy.

The Future projects fund represents projects in future years to which the organisation is committed.

The Property and other fixed assets fund represents the amount of reserves tied up in fixed assets.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Institute contributes to a fully insured scheme for employees. The pension cost charge represents contributions payable by the Institute to the scheme and amounted to £94,864 (2021: £92,246).

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

19. RELATED PARTY DISCLOSURES

Certain Trustees on the Institute are also employees of the following companies:-

Institution of Mechanical Engineers
TWM
Skills Training UK

The Institute provided services totalling £388,974 to these companies in the year.

Total services provided to the Institute from these companies in the year was £1,536.

At the year end the Institute was owed £71,054 by these companies.

At the year end the Institute owed £nil to these companies.

All transactions are carried out at arms length on normal commercial terms.

20. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities, assist with the preparation of the financial statements and to provide payroll services.

21. ULTIMATE CONTROLLING PARTY

The Institute is a company limited by guarantee and does not have a share capital. Its activities are administered by a Council, no member of which receives any remuneration for his or her services.

The Institute is under the ultimate control of its membership.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Investment income		
Rental income	57,629	56,475
Interest receivable	<u>1</u>	<u>-</u>
	57,630	56,475
Charitable activities		
Subscriptions	218,333	218,832
IAQP	554	3,795
Journal advertising income	36,846	39,437
Publications advertising income	37,143	30,748
Sale of books and insignia	23,150	27,060
Journal subscriptions	10,133	11,280
Condition monitor	621	292
Conference and seminar receipts	328,594	23,415
End-Point Assessment	114,199	63,900
Other income	2,167	6,070
Certification activities	2,648,625	2,071,389
Branch income	<u>8,381</u>	<u>2,140</u>
	<u>3,428,746</u>	<u>2,498,358</u>
Total incoming resources	3,486,376	2,554,833
EXPENDITURE		
Investment management costs		
Investment management costs	7,791	7,805
Charitable activities		
Wages	1,158,041	1,091,618
Social security	117,716	105,249
Pension costs	94,864	92,246
Other staff benefits	34,190	35,658
Journal production costs	150,582	153,620
Publication costs	112,561	110,596
Website/electronic publishing	43,883	29,589
Cost of books and insignia	15,250	15,035
Conference expenses	211,792	14,266
Branch costs	9,252	2,860
European and international affairs	15,942	898
Carried forward	<u>1,964,073</u>	<u>1,651,635</u>

This page does not form part of the statutory financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	2022 £	2021 £
Charitable activities		
Brought forward	1,964,073	1,651,635
UKAS fees	8,525	15,092
PCN audit fees	133,782	127,378
PED Solution project costs	20,210	84,384
Awards	16,970	4,765
Other certification services	316,787	219,291
Legal costs	12,750	4,258
Staff costs	27,548	5,414
Marketing	5,576	3,400
Meeting expenses	10,355	3,666
Staff training	8,599	6,791
End-Point Assessment costs	18,194	15,186
	<u>2,543,369</u>	<u>2,141,260</u>
Support costs		
Management		
Telephone	14,725	16,882
Postage and stationery	40,264	38,756
Sundry expenses	18,640	17,797
Computer costs	129,545	110,736
Bad debts	(4,425)	(1,575)
Premises, facilities and insurance costs	100,691	76,944
Depreciation	87,716	96,131
	<u>387,156</u>	<u>355,671</u>
Finance		
Bank charges	32,231	27,763
Governance costs		
Auditors' remuneration	6,370	5,790
Auditors' remuneration for non audit work	11,729	11,948
	<u>18,099</u>	<u>17,738</u>
Total resources expended	<u>2,988,646</u>	<u>2,550,237</u>
Net income before gains and losses	497,730	4,596
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>(34,613)</u>	<u>65,712</u>
Net income	<u>463,117</u>	<u>70,308</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 00969051 (England and Wales)
REGISTERED CHARITY NUMBER: 260666

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

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FOR THE YEAR ENDED 31 DECEMBER 2021

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BINDT Mission and Mission Scope

This is encapsulated in BINDT's 'charitable objects', which are listed in the BINDT Articles of Association, the principal one of which is:

To promote the advancement of the science and practice of non-destructive testing, condition monitoring, diagnostic engineering and all other associated materials and quality testing disciplines.

What is immediately clear from the mission is that BINDT is relatively unconstrained: the mission goes beyond the engineering discipline of NDT and does not apply only to the UK.

Regarding engineering disciplines, BINDT has taken a position whereat it sees NDT, CM and Structural Health Monitoring (SHM), or perhaps 'Health Monitoring' per se, as three sides of the same thing.

In other words, whereas BINDT aims to provide a 'platform for leadership' and to provide 'education and professional development' products and services to its stakeholders, those stakeholders primarily (but not exclusively) identify themselves with the engineering disciplines of NDT, CM and SHM. Therefore, the term 'NDT' should generally be taken to mean 'NDT, CM, SHM, diagnostic engineering and all other associated materials and quality testing disciplines'.

Regarding internationality, at the time of writing, over 50% of BINDT's income is derived from products and services provided overseas, or to people or organisations based overseas, either directly or through BINDT's partners such as Authorised Qualification Bodies (AQBs).

Public Benefit

As a UK Registered Charity, BINDT must demonstrably provide a benefit to the public: again, not constrained to UK-based public.

The benefits to the public can be summarised as follows:

Facilitating the education and professional development of people in NDT results in:

- Safer plant and equipment.
- More reliable plant and equipment, and improved environmental impact.
- Growth, in economic terms.

BINDT Propositions and Capabilities

BINDT's 'structure for growth', implemented in 2015, is based around BINDT's 12 propositions and capabilities and is summarised in BINDT's Bye-law No.2. The 12 propositions and capabilities are as follows (noting that the 8 propositions through which products and services are provided to customers are *italicised*):

- Marketing and Public Relations
- *Awards and Recognition*
- *Branch Meetings*
- *Certification*
- *Conferences and Events*
- *Education and Professional Development (including the development of apprenticeship schemes)*
- *Membership (of BINDT)*
- *Publications and Media*
- *Registration (of engineers and technicians with the Engineering Council)*
- IT

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

- Establishment (people, facilities and premises)
- Partnerships (with organisations that enhance BINDT's capabilities)

These can be considered to be the 12 things at which BINDT aims to be world class.

Increasingly, BINDT products and services should and will be delivered in bundles. For example, a person undertaking one of the Non-Destructive Testing apprenticeship schemes may engage with all of the following BINDT propositions during the process:

- Certification
- Membership
- Registration
- Education and Professional Development (with respect to end point assessment)
- Awards and Recognition (as we will recognise/award outstanding apprentices)

BINDT's Value Proposition

The reasons, based on a survey of members, that people and organisations choose to engage with BINDT can be summarised as follows:

- Professional Recognition:
 - For individuals, this includes:
 - Membership Certificate (demonstrating commitment).
 - Access to engineer registration through the Engineering Council (demonstrating competence).
 - Use of post-nominal letters.
 - Access to BINDT's Education and Professional Development (EPD) facility – complementing/enhancing BINDT's Certification proposition.
 - Access to BINDT recognition and awards.
 - For organisations, this includes:
 - Membership Certificate (demonstrating commitment).
 - Use of logo on stationery.
 - Identification as part of a well-respected cohort.
 - Access to BINDT recognition and rewards.
- Business Benefits:
 - For individuals and organisations, this includes:
 - Networking.
 - Professional Indemnity Insurance referral.
 - Legal helpline.
- Information Exchange:
 - For individuals, this includes:
 - Insight, NDT News, IJCM and Condition Monitor.
 - Yearbook and Branch Booklet.
 - Conferences, symposia, seminars, workshops.
 - Members' area on website.
 - Branch meetings.
 - For organisations, this includes:
 - Exhibitions.
 - Entry in the Yearbook.
- Leadership:
 - For individuals, this includes:
 - Participation in the governance of BINDT.
 - Participation in the work of BINDT (committees/work groups).
 - Personal professional development arising from participation.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

- For organisations, this includes:
 - Influence the governance of BINDT
 - Influence the work of BINDT.
 - Outlet for 'Thought Leadership' - improve standing in the marketplace.
- Discounts:
 - For individuals, this includes:
 - Conferences.
 - Books.
 - For organisations, this includes exhibitions.

The above list outlines the value of engaging with BINDT through its Membership proposition, which can be considered a proxy for the value of engaging with any one or combination of BINDT's propositions.

It is perhaps worth articulating the high-level value proposition for any individual or organisation engaging with BINDT in any way. That is:

- Individuals engage with BINDT in order to develop professionally (i.e. to create, maintain and demonstrate their proficiency) which may include developing their leadership skills by getting involved in the governance of BINDT.
- Organisations engage with BINDT because BINDT's pursuit of its mission results in more or better business for them, directly or indirectly, especially over the longer-term, and especially if the respective organisation chooses to proactively influence developments by enabling their employees to get involved in the governance of BINDT.

BINDT's Vision

Broadly, BINDT aspires to:

- Significantly increase **engagement**.
- Demonstrably increase **diversity** across the board resulting in 'flatter' engagement profiles, and proportionately increase engagement with:
 - Under-represented cohorts such as 'practitioners', 'end-users', regulators, insurers and other 'policy-makers'.
 - Women and other people from (what in the UK are considered) ethnic minorities.
 - People in the Condition Monitoring and 'Health Monitoring' communities.
- Continuously improve service, quality and technical **standards**.
- Control risk (financial, reputational, health & safety and environmental) and thereby maintain BINDT's **sustainability**.

The means to these ends include:

- Demonstrable and universally recognised impartiality (minimal unconscious bias).
- Understanding our stakeholders' perceptions of us and our 8 propositions.
- Having a reliable means for determining our engagement profiles.
- Compelling propositions that clearly add value and are easy to engage with.
- Able to identify all of our stakeholders and how they engage with us.
- Able to communicate with our stakeholders in specific targeted cohorts.
- Suitably qualified and experienced personnel (SQEP): secretariat and governance.
- High degree of employee engagement.
- Sufficient 'operational' staff and facilities to deliver goods and services.
- Make a reasonable 'operating surplus' each year.
- Sustainably re-invest 'excess' surplus funds in 'projects' (as per the strategic plan).
- Sufficient 'projects' staff, other resources and facilities to make reasonable progress on 'projects'.
- Premises at Midsummer House, Northampton.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

- An effective and comprehensive Business Management System.
- Leadership and significant influence in the European Federation of Non-Destructive Testing (EFNDT) and the International Committee for Non-Destructive Testing (ICNDT).
- Partnerships with similar organisations in the UK and overseas.

BINDT Structure, Governance and Management

BINDT is structured around its 12 propositions and capabilities, thereby putting the beneficiaries (the public, BINDT Members and other stakeholders) at the heart of the structure.

The secretariat is organised around four operating departments (Publishing, Media & Marketing; Conferences and Events; Certification; Membership and Registration) supported by a number of 'overhead' functions such as accounts, facilities management, quality control, etc. (See Figure 1). It is led by a Chief Executive Officer and a group of senior staff, known collectively as the Staff Executive, who have responsibility for the day-to-day running of the Institute.

Operations and execution of the strategic plan are overseen by committees of volunteers/members.

The Staff Executive and the oversight committees report to a Council of volunteer/member Trustees/Directors. Council has overall responsibility for the governance, leadership and management of the Institute.

BINDT's Council also has a number of additional specific committees that report to it such as the Governance Advisory Committee.

New members of Council (i.e. new trustees) undergo an induction process to brief them on their legal responsibilities, etc.

The Institute is controlled by its governing document, its Articles of Association, and a series of bye-laws. BINDT is a limited company, as well as a UK-registered charity, limited by guarantee as defined by the Companies Act 2006.

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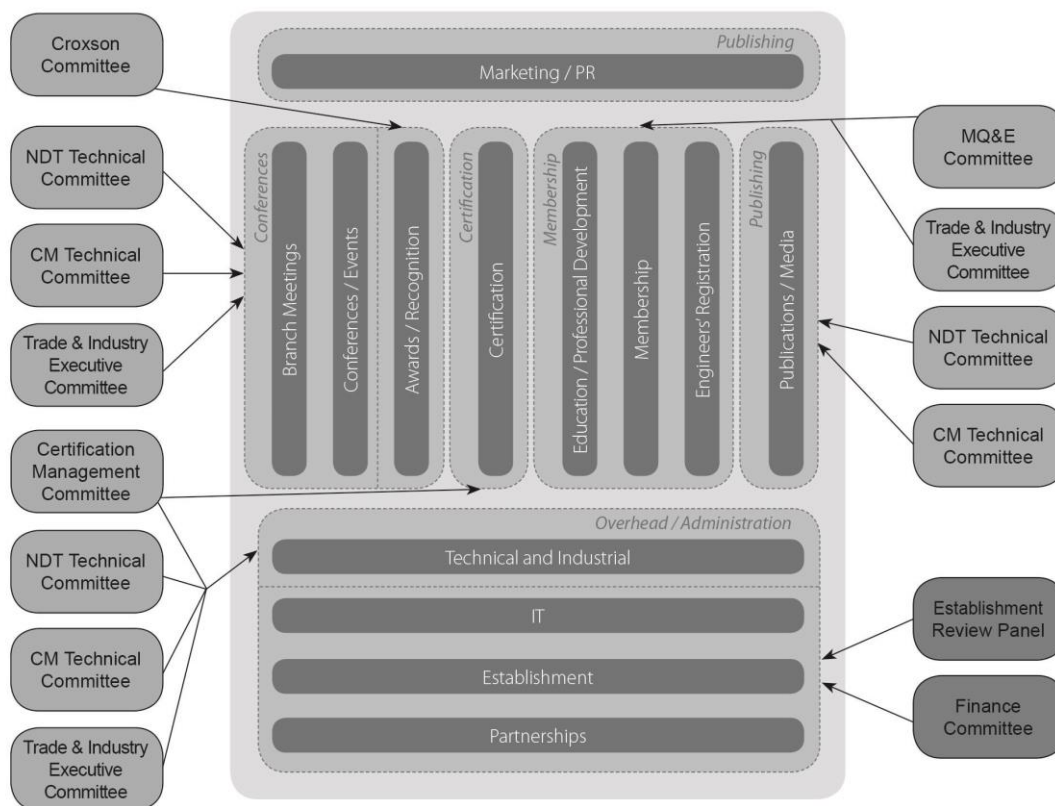


Figure 1. The Institute's eight propositions showing committee oversight

More information can be found on BINDT's web site at: <http://www.bindt.org/about-us/Institute-Organisation>

Appointment of trustees/directors

Extract from Articles of Association (Rev 10 September 2020)

31. The Institute may by ordinary resolution:

- (1) appoint a person who is willing to be a director; and
- (2) determine the rotation in which any additional directors are to retire.

32. Not less than three calendar months prior to the Annual General Meeting in each year the Institute's Council shall send to each member entitled to vote a list of Directors who are due to retire at the end of the year and who are eligible or ineligible (as the case may be) for re-election together with a list of other members eligible to be appointed a director, if any, nominated by them for election to the Institute's Council (Board of Directors).

33. After the issue of the Council's list referred to in paragraph 32 and not later than three weeks after such notification, any three members who are entitled to vote at all Ordinary Meetings, Annual General Meetings and Extraordinary General Meetings of the Institute may nominate any other duly qualified person to fill any such vacancy other than that of President, President-Elect, Vice-President, Hon Treasurer or Hon Secretary who shall be nominated by the Council only, by delivering such nomination in writing to the Council together with the written consent of the nominee to accept office if elected.

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34.

- (1) The directors may appoint a person who is willing to be a director to fill any vacancy arising.
- (2) A director appointed by a resolution of the other directors must retire at the next annual general meeting and must not be taken into account in determining the directors who are to retire by rotation.

35. When a person is elected by a branch of the Institute at the branch AGM to represent that branch on the Council, the elected representative shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their period of office representing the branch. A director appointed in this way becomes a full voting member of Council. Such representatives are to be elected in accordance with the Institute's Bye-Laws in force from time to time. It is, however, not compulsory for a branch AGM to include the election of a representative to Council.

36. When a person is elected chair of any one of the 5 committees identified below at 36(i)-(v), the committee chair shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their chairmanship of the committee. A director appointed in this way becomes a full voting member of Council. Such chairpersons are to be elected by their committee in accordance with the secret ballot method as outlined in the Institute's Bye-Laws in force from time to time. The selected committees for the purpose of this article 36 are as follows:

- i. the Membership, Qualification & Education Committee;
- ii. the NDT Technical Committee;
- iii. the CM Technical Committee;
- iv. the Certification Management Committee; and
- v. the Industry Group Executive Committee.

37. The appointment of a director, whether by the Institute in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed as the maximum number of directors.

Arrangements for setting pay and remuneration of key management personnel

Extract from Bye-Law No. 2 (Rev 16 September 2019)

1. Finance Committee and Establishment Review Panel (ERP)
- 1.1 The composition of the Finance Committee shall be:

President
President-Elect
Immediate Past-President
Honorary Secretary
Honorary Treasurer
Institute CEO

Head of Finance & Planning (non-voting)
PA to the CEO (minute secretary – non-voting)
Representative from Institute's Accountants (non-voting)

The members of the Finance Committee, excluding the representative from the Institute's Accountant, also form the **Establishment Review Panel (ERP)** which has responsibility for reviewing and agreeing any and all material changes in:

- 1.5.1 Staff headcount and/or number of full time equivalents (FTEs)
- 1.5.2 Staff salaries, bonus payments, pension and other employment benefits
- 1.5.3 Staff organisation chart
- 1.5.4 Institute's premises and/or facilities
- 1.5.5 Insurance cover
- 1.5.6 Operational matters
- 1.5.7 Review of partnerships
- 1.5.8 Other matters as required

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Note: In the event where discussions are about the CEO or are in some way materially connected to the CEO, the CEO will leave the meeting until such time as the discussions have been concluded.

The CEO conducts regular performance reviews of the Heads of Departments and senior staff that comprise the Staff Executive:

Head of Events & Awards
Head of Finance & Planning
Head of Membership & Registration
Head of Publishing, Media & Marketing
Certification Manager
Technical Manager (Senior Technical Engineer)

The reviews are based on an established Performance and Talent Management protocol. The CEO makes salary recommendations to ERP based on the results of these reviews.

Business Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in-place to provide reasonable assurance against fraud and error.

The trustees have a risk management strategy, which comprises:

- Regular reviews of the risks that the Institute may face.
- Establishing systems and procedures to mitigate risks and minimise the potential impact on the Institute should those risks materialise.
- Documenting those risks, systems, procedures, etc. in a suite of documents that includes a health and safety risk profile, a Risk Assessment and 'Disaster' Recovery Plan and a document covering threats to impartiality.
- Continuously improving the Institute's insurance cover.
- Oversight and/or audit by external bodies to certify compliance with relevant regulations and standards.

Diversity and Inclusion

A Diversity and Inclusion Advisory Group provides guidance to BINDT Council and other committees on how to fulfil BINDT's commitment under the Royal Academy of Engineering's Engineering Diversity Concordat to which BINDT is a signatory.

BINDT has strengthened its links with various bodies, networks and initiatives including the Royal Academy of Engineering, The Engineering Council, the WISE Campaign, the Women's Engineering Society, STEMNET and InterEngineering. Although BINDT is a relatively small Professional Engineering Institute (PEI), it is participating in relevant initiatives alongside the largest PEIs.

Through various media, BINDT continues to influence its stakeholders to adopt BINDT's position that NDT, Condition Monitoring (CM) and Structural Health Monitoring (SHM) – or Health Monitoring per se – are three sides of the same thing, which is an element of BINDT's diversity and inclusion practice.

In recent years, the BINDT membership proposition has been adapted so as to become more inclusive to help ensure that a diversity and inclusion mind-set will prevail in all that we do, including NDT Apprenticeships, Engineering Council Registration, the work of the Practitioner Committee and awards and recognition, to name just a few examples.

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Marketing and public relations

The marketing team continues to work to promote the Institute, and NDT, CM and SHM in general, in a number of ways. In particular, the team provides appropriate support, and aims to apply consistency of format and message, to all areas of the Institute's business and endeavours to solicit and implement ideas and requirements from the various committees.

A member of the marketing team continues to attend the meetings of all main committees, and those of a number of sub-committees, working groups and advisory groups, to provide marketing support directly, allowing for effective planning and resourcing. Oversight of the marketing strategy and activities undertaken is the responsibility of Council.

As a direct result of the continuing restrictions in place during the COVID-19 pandemic, some planned marketing activities were temporarily interrupted, for example due to the cancellation of physical events. However, the team continued to successfully deliver its digital activities and worldwide engagement through its various channels was seen to increase.

The vacancy for a Marketing & PR Assistant was filled during 2021 and a period of training for the new member of staff was undertaken.

Some of the highlights of the year's marketing and PR activities include:

- A series of direct communications and press releases were circulated in relation to the EU Pressure Equipment Directive and its impact on PCN certification.
- Editorial articles relating to NDT/CM and BINDT were written in-house and circulated. In addition to the series of general announcements about BINDT events, the following articles were circulated and published:
 - *'BINDT appoints chair of new leadership forum'* was published in NDT News and three external online publications in January 2021.
 - *'New title from BINDT: An Introduction to Condition Monitoring and Diagnostic Technologies – available now!'* was published in NDT News and five external publications in February 2021.
 - *'PCN certification meets requirements of EU Pressure Equipment Directive (PED)'* was published in NDT News and three external publications in March 2021.
 - *'Condition Monitoring: Developing a strategy for the future'* was published in Industrial Plant & Equipment's Maintenance Management Guide, 2021/2022 edition.
 - *'Non-Destructive Technology: a resilient and sustainable career choice for the future'* was published in the 2021/2022 edition of the Apprenticeship Guide.
- Engineering Council registration literature, forms, guidance notes and web pages were updated in line with the release of the Engineering Council's UK-SPEC 4th Edition and advertising of professional engineering registration opportunities through BINDT continued via all available media.
- The campaign to encourage PCN certificate holders to consider joining BINDT through a membership leaflet being mailed out with PCN certificates was temporarily halted due to remote working and the pressures on staff to get certificates mailed out in a limited timeframe. However, appropriate messages continue to be shared via our social media channels and the campaign will restart when a full physical office presence is reestablished.
- Promotion of Institute events continued, particularly the NDT 2021 Conference* and MT 2021 Exhibition* (replaced with the NDT 2021 Webinar Week), CM 2021 Conference, Aerospace Event and Workshop 2021, Workshop on Multicopters for Inspection, Workshop on NDT/SHM/CM and Structural Integrity Requirements for Industry 4.0*, Workshop on Marine Composites Inspection, Workshop on NDT/CM/SHM Requirements for Civil Infrastructure 2022, Analysing Art 2021 Conference* and the Scottish Branch's Reliability of NDT Webinar and Burns' Supper.

**Postponed to 2022 and announcements prepared and circulated.*

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- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, NDT News, regular direct emails to Institute members and through the Institute's social media channels.
- Promotion of the NDT apprenticeship schemes continued, with the production of further advertising material and supporting documentation and internal and external advertising placed in print and online. Digital content was also created to promote graduate apprenticeships in Scotland and direct communications were circulated to appropriate companies and individuals.
- Promotion of BINDT books continued and advertising materials and press releases were rolled out for the new title: 'An Introduction to Condition Monitoring and Diagnostic Technologies', which was published and launched in January 2021.
- The Institute's internet and social media presence was maintained and promoted and engagement increased through all channels. The Institute now has over 28,000 followers on LinkedIn, over 5300 on Facebook and almost 3000 on Twitter. Over the year, visitor activity on the BINDT website was seen to increase, with over 450,000 visit sessions from over 248,000 users and 1,340,000 page views.
- Wider promotion of Institute Awards took place through our social media channels, inviting nominations initially and then announcing the winners during the NDT 2021 Webinar Week.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide and inform on the latest situation with regard to the COVID-19 pandemic and Brexit.
- The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week, World Engineering Day 2021, International Women's Day, the Big Engineering Conversation, Tomorrow's Engineers Week, INWED 2021 and IET Engineering Kids' Futures.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by almost 45,000 users, NDT News by over 14,750 users, NDT Events by 2850 users and PCN Verifier by 7550 users, on both Apple and Android devices.
- Development of a plan to further expand and support the Institute's outreach activities in key areas of the business (certification, apprenticeships, membership and STEM) continued.
- The expansion of a 'resource library' for presentations, images and other materials continued.

For 2022, the marketing team's priorities will be to:

- Further develop the marketing strategy and approach in line with the outcome of discussions at the Strategy Retreat in May 2022.
- Strengthen the marketing team with the recruitment of a new member of staff into the role of Marketing & PR Assistant, to fill a vacancy created by the resignation of a team member in early 2022.
- Further develop the plan to increase BINDT's outreach activities in support of the main areas of certification, membership, STEM and apprenticeships and plan the future recruitment of an additional member of staff to co-ordinate this activity.
- Continue promotion of the book: *An Introduction to Condition Monitoring and Diagnostic Technologies* and other BINDT publications.
- Support and promote all Institute events and Branch meetings.
- Support and promote the apprenticeship schemes.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

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Education, Professional Development, Membership and Engineers/Technicians Registration

The Institute's activities in these important areas are overseen by the Membership, Qualification and Education Committee (MQ&E) and its subsidiaries: the Engineering Council Working Group (ECWG) and the Education and Professional Development Committee (E&PD) and these are responsible for all membership and Engineering Council registration matters as well as education, CPD, liaison with Engineering Council and accreditation of training.

The coronavirus pandemic and the associated lockdown and social distancing measures have again had a direct impact on the way in which committee meetings were held. All meetings, which historically have been held on a face-to-face basis, were now continued to be held remotely using online video meeting software. This was continuing to be implemented with great success – a direct result of the hard work carried out by the BINDT staff to coordinate. As such, all meetings were well attended by committee members and the meetings proved to be very efficient. It was of great importance that these meetings continued, to ensure that member applications and all current topics were discussed and to ensure that all members receive the continued support if the Institute.

Numbers of the non-fee grade of Affiliate Members continued to grow, albeit not as fast as in the year following its introduction, while full-paying voting membership grade numbers have maintained in 2021, with an expectation that number will increase again in the forthcoming years. Various strategies to convert Affiliate grade to grades with full paying membership and voting status are being discussed.

The E&PD committee has achieved a remarkable amount over the last few years, with the development of NDT Operator, NDT Engineering Technician and NDT Engineer Apprenticeships, all of which are now well established, with over 160 people enrolled, mainly on the Operator and EngTech schemes. It was agreed that Condition Monitoring will be incorporated into the NDT apprenticeships when they are reviewed; this is ongoing and will be implemented as soon as all the terms are finalised. The Level 6 NDT Engineer does currently incorporate CM modules in the degree programmes, so no change is required with this apprenticeship scheme.

BINDT conducted 22 end-point assessments in 2021: 16 NDT Engineering Technician apprentices, 5 NDT Engineer apprentices and 1 NDT Operator apprentice. All end-point assessments were carried out remotely.

BINDT assisted with the end-point assessments of apprentices on the Institute of Corrosion (ICorr) scheme. The second group of Industrial Coating Inspector Apprenticeships were completed in July 2021.

BINDT is still involved with the Nuclear Welding Inspection Technician (NWIT) apprenticeships and will be involved in the EPAs for the 2022 cohort. BINDT is also advising the University of Northampton (UoN) team on the EPA requirements for the Level 6 apprenticeship schemes that they are now running fully under the rule change. The MSc course is progressing with a new course leader at the UoN, Professor Chris Holt.

The ECWG continued its excellent work in managing the professional engineering registration processes for BINDT members. The number of trained Professional Review Interview (PRI) assessors is sufficient to allow BINDT to facilitate interviews at various locations with timely availability over the next two years, and it has been identified that there is a likelihood that that more will be needed thereafter. However, given the robust process in place to attract and train assessors and interviewers, this is not predicted to be an issue, which is a great credit to the efforts put in by ECWG, which in itself is growing and becoming more diverse. Due to the pandemic, PRIs continued to be held remotely, which led to an increase in the number of interviews conducted.

The Institute for Apprentices & Technical Education advised that it would be conducting a review of all apprenticeships and will be making some changes. Considerable work will be needed to update courses and it may take up to one year to complete the review, with some of the proposed changes assessed by some quarters as being quite detrimental to the apprenticeship programmes. Ensuring that BINDT achieves the best possible outcome will take substantial negotiations in the coming year. Additionally, the decision to move from a system where many organisations deliver external quality assessment (EQA) of end-point assessments to one where two organisations deliver EQA (Ofqual or, for integrated higher and degree apprenticeships, the Office for Students (OfS)) proved to be a challenge for BINDT and a solution remains to be found.

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The Continuing Professional Development (CPD) activities recording facility developed by MQ&E and adopted in 2018 is now embedded into the BINDT website as 'My Continuing Professional Development', allowing BINDT members to upload details of CPD activities along with supporting documents. Several members have volunteered to join the CPD monitoring scheme and submissions are periodically reviewed by members of the MQ&E committee. With CPD now mandatory to meet Engineering Council requirements, the system provides an excellent facility for personnel to record their CPD to maintain registration.

Certification (NDT and CM)

The Certification Management Committee (CMC) comprises individual volunteers from representative industry sectors and Institute staff members. Its role is to assist the Institute's Certification Services Department (CSD) to ensure the impartiality of its certification activities and to counteract any tendency to allow commercial or other considerations to prevent the consistent provision of certification activities. The CMC conducts its affairs in an open and transparent culture considering certificate holders' perspectives and aims to ensure available certification meets the specific requirements relevant to end-user requirements.

BINDT and the Certification Task Group (CTG) provided the community of AQB/ATOs with health and safety guidance once the global pandemic lockdowns started to relax in Q3 2020. A video presentation was produced on the measures being introduced to mitigate the spread of the coronavirus in the training and examination environment and this was distributed and made available for download from the PCN news website. In Q3 BINDT saw a gradual increase in the number of examinations being held which gave PCN holders the opportunity to revalidate their certification.

BINDT continues to provide the option to extend certification only where the following individual circumstances apply:

- Where ongoing travel restrictions, local, national or international prevent the required personnel attending the examination venue, whether at an examination centre or the candidate's place of work.
- Personal circumstances associated with vulnerability and shielding prevent the candidate from attending an examination. Consideration is given to the candidate's wider personal circumstances.
- Personal quarantine – should the candidate be forced to quarantine themselves in line with government requirements, preventing re-qualification.

The following summary gives an overview of the achievements made during 2021 set against the work involved recovering from the COVID-19 pandemic:

A slight increase in PCN NDT certificate holders was recorded at the start of 2021: 21,051 (20,983 in 2020) holding a slightly higher number of qualifications: 46,867 (46,726 in 2020). Accompanying NDT certification, the Condition Monitoring sector has remained stable: 1880 PCN certificate holders (1877 in 2020) possessing 2176 CM qualifications (2164 in 2020).

Complementing personal certification, 43 NDT ATOs (43 in 2020) and 18 CM ATOs (21 in 2020) organisations held Approved Training Organisation approval along with 21 AQB organisations (22 in 2020) holding Authorised Qualifying Body approval. In addition, eight organisations (seven in 2020) held a BINDT certified Quality Management System (QMS), there were 14 BINDT approved Inside Agencies or Outside Agencies (15 in 2020) and four BINDT-approved companies under RIS2701 (6 in 2020) for the rail industry.

With reference to PCN Aerospace, the UK regulator the CAA (Civil Aviation Authority) has accepted the recently reviewed PCN Aero scheme within CAP747, GR23 for use on all G registered aircraft maintained within the UK. EASA has not indicated it is unwilling to accept PCN Aerospace as an alternative, acceptable means of compliance and is insistent that certification that meets the requirements of EN 4179 would be the only accepted means. The CAA has been approached to petition EASA over this decision, however, and as yet, negotiations have not taken place due to other ongoing Brexit discussions.

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Since Brexit, EASA and the EU Forum have confirmed that the UK NANDTB continue to be a member of the EU forum, however, the German CAA have taken the decision not to recognise approvals issued by the UK NANDTB. This has been raised with the EU forum and EASA who confirm that although the UK approvals are recognised, Germany are using their sovereign right to reject UK approvals, a decision over which EASA has no control.

In addition, and with regard to ongoing Industry Sector Method Working Group (ISWG) development, great progress has been made for the inclusion of testing wrought manufactured plate under the umbrella of ISO 9712 in the form of 'Limited Certification' and out from under the shadow of ISO 20807, which industry employers were much less familiar with.

With regard to the modularisation of radiography training and examinations, the Certification Services Department (CSD) now believes that, following development work, the framework structure is robust and is transferable to other NDT methods. The next priority project is Product Technology; BINDT will be implementing a pre-requisite online course for initial PCN candidates and those who require recertification to ensure they have a sound knowledge and awareness of product technology. ISO 9712:2021 has seen an increase in training hours/days required, therefore this course will complement the main method course to allow ATOs to keep the classroom training hours/days to a minimum.

PCN on-line examinations continue to be implemented in an ongoing phased approach. The next phase is to roll this out to at least one additional UK AQB for NDT and one CM ATO. Functionality of the database has been improved to allow CM exams and NDT AECs (overseas) to use the online system. In association with the PCN on-line examinations, development is progressing in streamlining the PCN administration processes through better IT systems, including the implementation of e-certificates, which was successfully introduced in June 2021.

The deadline for compliance to UK PESR (Pressure Equipment (Safety) Regulations) is fast approaching. EU individuals had until 31 December 2021, to gain compliance with the UK PESR after which their EU RTPO PED compliant certification would not be accepted for the UK market. However, on 24 August 2021, the UK Government announced that it would be extending this deadline until 01 January 2023, meaning that EU RTPO PED-compliant certification would be accepted in the UK until this point. BINDT is currently working with EU certification bodies on a conformity project to offer a solution.

Along with managing certification issues, the day-to-day activities of developing new certification documentation, internal and external auditing and administration tasks continued against the background of working from home, in order to ensure that NDT certification remains in place and valid. The continuing success of the scheme is a remarkable achievement and true testament to the dedication and professionalism of the CSD team which, again, is gratefully acknowledged by the CMC members.

CSD objectives for 2022 are to work towards transitioning and improving the PCN scheme against ISO 9712:2021 with improved training and qualification processes whilst at the same time continue in future-proofing certification into the 2020s. The CMC membership will support the CSD in achieving these goals for the benefit of all.

Technical & Industrial

The Technical and Industrial Department offers technical support and industrial experience to the Certification Services Department of the Institute in particular and also to the Institute as a whole. It also takes responsibility for the development of online examinations and several other projects related to the development of new training and certification schemes.

Some examples of these projects, with work in progress during 2021, are as follows: Plant Engineer, Radiography, Radiation Safety, Eddy Current, Ultrasonics, Guided waves, Composites, Aerospace – a new PCN Aerospace document is scheduled to be launched early in 2022.

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John Moody, Senior Technical Engineer, continues to coordinate the development of BINDT's apprenticeship schemes in conjunction with the Education & Professional Development Committee. There are significant ongoing issues with the external QA provision of the schemes as BINDT is not approved under the OFQUAL option and is one of the schemes currently directly managed by the Institute for Apprenticeships. The review of the existing standards has commenced but the approval to conduct EPAs has taken a higher priority.

The development of the MSc programme in conjunction with the University of Northampton has been put on hold due to low numbers and the different approach adopted by the new head of the programme. There is a significant project relating to the introduction of necessary revisions to the PCN scheme based around the revision of the core standard ISO 9712 and the changes to training duration.

NDT Events

2021 was again a challenging year for the Conferences and Events team due to the Covid 19 pandemic, with all events moved to an on-line virtual webinar platform.

In January the Events Department supported a one-day workshop on 'Reliability of NDT' and in the evening of the same day a Burns supper in conjunction with the Scottish Branch. Both events were held virtually, as were the annual aerospace event and the conference on Condition Monitoring, and all events were well-attended, a pleasing result that also applied to Branch meetings held over the period.

The annual NDT conference was once again held as a webinar event and, like the year before was a huge success, with all presenters giving live presentations, and a showcase of papers from RCNDE proved to be extremely popular, including a plenary. The conference had a full five-day programme of papers and excellent attendance each day. The NDT exhibitors had their own sessions comprising 10-minute live demonstrations or presentations, with a dozen companies taking part.

Delivering the 2021 conference and events programme was less of a challenge than in 2020 but still a great achievement for the team; the feedback was excellent and encouraged more events to be given on-line in such difficult times.

BINDT hopes to conduct in-person events in 2022. Useful lessons were learnt from the pandemic and certain features such as virtual elements will be considered for future events.

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A full listing of the events is in the table below:

Event	Date	Venue
Reliability of NDT webinar and virtual burns supper evening	24th January, 2021	Virtual Webinar
Aerospace Workshop	20 th April, 2021	Virtual Webinar
Aerospace Event	21 st – 22 nd April, 2021	Virtual Webinar
Aerospace Event Exhibition	21 st April, 2021	Virtual Webinar
CM Conference	14 th - 18 th June 2021	Virtual Webinar
CM Exhibition	14 th - 16 th June 2021	Virtual Webinar
NDT Conference	6 th - 10 th September 2021	Virtual Webinar
NDT 2021 Exhibition	6 th - 8 th September 2021	Virtual Webinar
Marine Composites Inspection Workshop: 'Sea' what you are missing...	Originally planned for October 2021; rescheduled to 2022	Royal National Lifeboat Institution (RNLI), Poole
Workshop on structural integrity, NDT and CM requirements for Industry 4.0	Originally planned for October 2021; rescheduled to 2022	MTC, Coventry
BINDT/RCNDE/CIRIA Workshop on NDT Requirements for Road and Rail Civil Structures	Originally planned for November 2021; rescheduled to 2022	Institution of Civil Engineers London

NDT Publications

The Institute's NDT publications continued to be received well in 2021, both those delivered electronically and in hard-copy format.

Insight continues to be well supported by researchers and academics. Overall there were slightly fewer technical papers being submitted to Insight in 2021 along with a small decline in the number submissions from the UK, with papers from China continuing to be the largest source of material submitted. The standard of reviewing also remained rigorous, with accepted papers continuing to undergo a thorough assessment and fewer papers being rejected.

The number of online downloads increased, while member and pay-per-view access to articles and citations all remained steady. However, subscription income showed a small decline in 2021.

Advertising income for Insight increased in 2021, with a number of new advertisers agreeing contracts throughout the year.

NDT News saw a small decline in advertising support in 2021, but maintained its high editorial standards and the publication continues to be the main vehicle for communication with the practitioners of NDT and related disciplines and the excellent contributions from its regular columnists is appreciated, including the reports from BINDT's Branches.

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The BINDT Yearbook was further developed with expanded sections and additional content. This continues to be extremely well received and also had good support from both existing and new advertisers in 2021.

The NDT 2021 Webinar Week, which replaced the Annual Conference in 2021, made full use of the BINDT Events app very successfully.

Despite the challenges brought about by the pandemic and the need for remote working, each publication continued to be produced on time and to the highest production standards.

The Publishing, Media and Marketing Department continued to produce numerous other documents, leaflets, brochures and publications in support of all of BINDT's propositions and, notably, in support of the promotion of membership, professional engineering registration and NDT apprenticeships.

Condition Monitoring (CM) Events and Publications

The 2021 CM conference was held as a virtual event and achieved the aim of reaching the international audience who could not travel due to pandemic restrictions. Attendee feedback was good. This was the first year we have mixed practitioner and academic papers in all sessions and led to a good level of engagement. This format will be repeated for the live event CM2022 in the London Hotel in June. However, financially it was under break-even due to the higher than anticipated costs associated with setting up the on-line technologies and producing the proceedings.

No shows by speakers continues to be an issue and plans are in review for 2022 to ensure registration fees are received before the papers go into the proceedings.

The 2022 exhibition space is being taken up and it is encouraging that the exhibitors are supportive and the face-to-face conference is welcomed by all. We do not yet know the impact of the invasion of Ukraine on the attendance by our Russian colleagues, who regularly chair sessions and provide several speakers.

Conference Chairman Len Gelman is working with the team at MFPT in the USA, to jointly promote each others' conferences with closer cooperation. Sadly, with international travel still being difficult, we cannot anticipate attendance beyond the regular exhibitors.

The CMTC committee recognises the dedication and effort put into the conference by the conference organising and marketing teams, particularly in managing the arrangements with the hotel venue in moving our event from 2020 to 2022 without loss to BINDT.

Throughout the pandemic, CMTC have maintained a full schedule of working group and special interest group meetings. Moving to Zoom has encouraged more frequent and shorter calls and has been particularly effective in generating the syllabus for the CM General PCN.

The vibration monitoring, lubrication analysis, acoustic emission, ultrasonic and thermography working groups have been working on the question bank to ensure ISO alignment of the BINDT PCN courses and with the move to on-line examinations. The move to online examinations is welcomed by the working groups and is seen as a very positive move; most would also like on-line training as an option, to enable PCN to compete with the other popular training and qualification schemes, particularly in IRT.

2021 saw the first year of four planned meetings, with both general and special interest groups coming under the joint committee of NDTTC and CMTC. Having a defined focus in 2021 has had some positive results, and the Terahertz group has been particularly welcomed within the CM community. Whilst others like SHM have struggled to get traction, but there is a new initiative for review in the latest five-year plan.

With respect to CM Publications, the *Condition Monitor* international newsletter has been on-line only from 2019 and still maintains high-quality papers and articles. It is a credit to BINDT and is available and of interest to all members of both CM and NDT. New and past conference papers are also published in *Condition Monitor*, raising it from the newsletter style inherited many years ago to a serious publication. The ease of access and overlapping interest of the joint committee special interest groups should increase the uptake.

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The *INSIGHT* journal continues to run CM technical papers and saw a great improvement throughout 2020 as papers from the past CM conferences are used in alternate months. The CMTC committee thank and acknowledge the support from BINDT publications, the CMTC and working group membership, in providing and refereeing these papers.

The new textbook: 'An introduction to Condition Monitoring and Diagnostic Technology' has been published and is available at a very reasonable £60 for members. This valuable addition to the CM series of publications should become an essential textbook. An effort was started in 2021 to reach out to the relevant universities to recommend this as students start their careers and look to take their PCN level 1. As the universities revert to live students, we anticipate increased sales in 2022.

Due to government changes in 2021, the CM apprenticeship schemes will follow on from the existing CM schemes, rather than start new schemes; this is a faster track than CM attempting to create their own. At present, the wording for the Operator and Technician standards have been modified to include both CM and NDT. The Engineer standard has not been changed as this was originally written to include the NDT degree programme at Northampton University, which already includes a substantial amount of CM. Further development of the revised scheme is on-going.

Awards and Recognition

It is very important to BINDT to recognise the contribution of those working in NDT, condition monitoring and its associated science and technologies. Under the guidance of the Croxson committee, a comprehensive reward and recognition structure has been put in place over the years, resulting the awards listed in the table below. The updates for 2021 are as follows.

Due to continuing Covid-19 restrictions it was not possible to recognise our award winners as usual at the CM and NDT conferences, so BINDT held its awards ceremony online for the second year running; this was as part of the webinar week in September 2021. Whilst not the same, it was very important to recognise the achievement of the award winners, those who have been a member for over 50 years, Honorary Fellows and Members and out-turned NDT Apprentices. The ceremony was well attended and received.

An award in memory and recognition of the late Gail Long, one of first women to be working in NDT, was launched and awarded to two winners in 2021. It recognises the contribution of women at an early stage of their career in NDT/CM and aims to raise the profile of women in NDT/CM and in engineering.

Peter Wallace was awarded the Lifetime Achievement Award for his continued contribution for over 50 years to BINDT and our industry and as Chair of the Benevolent Fund.

The Croxson Committee completed a review of the criteria of all awards to ensure they are as diverse and inclusive as possible to encourage nominations from across NDT, CM and the wider community. The revised awards will be launched in 2022.

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The current Institute awards are as below:

Award	Purpose
Lifetime Achievement Award	To recognise the valuable and extensive contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has spent most of his/her career in NDT/CM and who has been an active member of the Institute for an extensive period of time.
Personal Contribution Award	To recognise a valuable and extensive personal contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has been an active member of the Institute for an extensive period of time, in which they have contributed and influenced the wellbeing of the Institute.
The Roy Sharpe Prize	For a significant contribution through research and development in any branch of NDT to the benefit of industry or society.
The Anne Birt Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of NDT.
The Nemet Award	For an outstanding contribution to the practice of NDT (by an individual).
The Hugh MacColl Award	For a distinguished contribution by an individual to the teaching or training of NDT or CM. Nomination required. This should show the contribution to the teaching or training of NDT or CM.
Aerospace Award	To recognise significant contributions to the NDT/CM community within the aerospace sector.
The John Grimwade Medal	For the best paper published in BINDT's NDT Journal ' <i>Insight</i> ' in the preceding year.
The Ron Halmshaw Award	For the best paper on radiography published in <i>Insight</i> in the preceding year.
The BINDT Annual NDT Conference Paper Award	An informal award presented at the end of the NDT Annual Conference for the best paper published in the conference Proceedings.
The William Gardner Award	For the best paper in the Proceedings of the NDT Annual Conference by a student or person in the early stages (first five years) of their career.
Practitioner Award	To recognise outstanding achievement in the learning, sharing or execution of NDT or CM practice by a BINDT member.
The Tony Lager Award	For meritorious service to an Institute Branch by an individual.
Branch Service Award	For an outstanding contribution to Branches.
The T H Cole Award	For the Institute Branch with the best percentage increase in membership during the preceding year.

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The Jim Cottier Travel Scholarship	To aid the professional development of a young BINDT member by attending an overseas conference.
Annual NDT Conference Travel and Attendance Award / Annual CM Conference Travel and Attendance Award (One per conference)	To encourage attendance at the BINDT Annual Conferences by contributors from foreign nations.
The COMADIT Prize	For a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.
CM Innovation Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of CM.
The Len Gelman Award	For the best paper in the Proceedings of the CM Annual Conference by a student or person in the early stages (first five years) of their career.
The Roger Lyon Apprentice of the Year Award	In recognition of the outstanding achievement of a NDT Apprentice who has successfully completed their end-point assessment through BINDT.
The Gail Long Early Career Women Engineer of the Year	To recognise the contribution to NDT/CM or the wider engineering community of women in their early career.

IT developments

BINDT's IT strategy is based on the fundamental premise of alignment of IT capability with business requirements, thus ensuring that the investment in IT creates maximum value.

The concept revolves around a series of 'service centres', each having its own administrators inputting and updating data. Data is transferred to a central 'Hub' where it is used to provide information on members, customers and stakeholders. The Hub exchanges information with the service centres as appropriate. Some of the service centres are already established - the PCN and membership databases feature user-friendly interfaces for administrators to manage the appropriate data in a robust and upgradeable architecture that can interface with the Hub.

The IT plan continues to be developed and enhanced as the development progresses. The overall objective is to enhance productivity and provide tools that will allow staff to work more efficiently while also providing the required data for Customer Relationship Management (CRM) and useful Management Information (MI).

During 2021, a significant amount of progress was made in developing the plan to develop the processes involving the transactions that take place between the certification services and accounts departments, with the aim of streamlining these processes, reducing paper and increasing efficiencies. This work will continue in 2022.

2021 also saw the acquisition and implementation of a Digital Rights Management (DRM) system that facilitates the secure delivery of e-certificates to PCN certificate holders. The software is also used for distribution of other publications, including the 'HOIS' documents available from the BINDT bookstore.

Website

In order to maintain its position as a high-performing organisation, BINDT recognises the need to continually improve its website and digital platforms.

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Due to budgetary constraints, development of the BINDT website in 2021 was restricted to essential maintenance and enhancements. However, some further development of the My Career and CPD sections of the site were implemented in the light of the growing importance of Continuing Professional Development (CPD) in the careers of members and stakeholders.

By the end of 2021, users had uploaded nearly 4000 entries to the system and the growing popularity of the tool demonstrates its appeal to members.

The Institute continues to devise plans to provide online professional development tools for managing a user's Initial Professional Development (IPD), Continuing Professional Development (CPD) and professional registration application; and to provide guidance and support to enable members to undertake planned and structured IPD and CPD. For example, the ability for PCN certificate holders to record CPD points for certification renewal, linked to PCN's CP16 or 17, is an on-going strategic aim.

Establishment

The 'establishment' is the term used to describe three important aspects of the Institute: the premises from which it operates, the facilities it uses in order to carry out its business and, perhaps most importantly, the people it employs.

All matters pertaining to the establishment, including material changes to the staff costs (headcount, pay increases, bonus payments, etc.) are governed by a committee called the Establishment Review Panel, which comprises the Institute's Senior Officers (President, President-Elect, Immediate Past President, Honorary Secretary and Honorary Treasurer).

During 2021 the ground-floor tenants at Midsummer House (MSH) renewed their tenancy for a further four years and BMW began the work on constructing a vehicle ramp to the rear of the warehouse, a project agreed as part of the original purchase agreement of MSH.

Financial

For another year, the continuing background of uncertainty caused by Brexit, and the Covid-19 pandemic meant that the budget for 2021 was again set to be conservative.

As the year began, recruitment for replacement staff continued to be on hold, with tasks being shared out to existing staff where they could be. It is worth pointing out that this was helped by the willingness and flexibility of the staff. Consequently, the reduced income was more than offset by the careful cost control and the year-end reserves were higher than budgeted and in excess of the upper limit for liquid reserves.

A budget has been set for 2022 which is again cautious in terms of revenue, given the uncertain industry context. Included in the budget is continued investment in IT infrastructure as this is an important element of 2022 business activity and will ensure an efficient operation of the executive for the future.

The Business Model Advisory group – BMAG, continued to review quarterly outcomes and map these onto a developed business model/forecasting tool. This enabled the group to review best, worst and likely case scenarios, which are shared with council at strategy related meetings. This financial background is then reflected on the actions we are able to take as a mission-focused social enterprise and not a commercial undertaking.

A robust contingency plan has been agreed to deal with any future sharp decline in business volume (i.e., revenue) or any unexpected but significant and necessary expenditure.

Overall, despite the significant challenges in recent years, BINDT formally continues very much to be deemed to be a going concern and the long-term financial and the strategic health of the Institute is very good.

**REPORT OF THE TRUSTEES
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Reserves Policy

The reserves policy, and the reserves themselves, exist to support BINDT's mission as defined at the beginning of this report. Therefore, it is the policy of BINDT not to accumulate large amounts of reserves that are not supporting that mission.

At the time of writing, the BINDT reserves policy is defined by 'Action Trigger Levels' and 'Action Awareness Bands' which relate specifically to the level of liquid reserves, which is tracked and forecast by BINDT's Finance Committee on a quarterly basis.

The bands/trigger levels are as follows:

- If/when liquid reserves exceed £1m, Trustees should trigger actions to increase expenditure.
- If/when liquid reserves are between £850k and £1m, Trustees should be aware of the potential need to take actions to increase expenditure.
- If/when liquid reserves are between £850K and £700k, Trustees should be aware of the potential need to take actions to decrease expenditure.
- If/when liquid reserves are below £700k, Trustees should trigger actions to decrease expenditure.

The rationale for the upper and lower trigger levels is as follows:

The lower trigger level is set at £700k since, at the time of writing, that sum corresponds approximately to the fixed/residual cost of running the Institute for 6 months (including paying staff salaries) if there was no income whatsoever.

The upper trigger level is set at £1m since, at the time of writing, the historical fluctuation in the current account balance demonstrates that the absolute worst case is £300k. Therefore, having an Action Trigger Level bandwidth of £300k should avoid the situation where liquid reserves peak above the upper and dip below the lower trigger levels due to normal fluctuations.

The Action Awareness Bands simply split this bandwidth in half, which is logical.

It should be borne in mind that BINDT has significant fixed assets in addition to its liquid reserves.

Investment objectives and performance

Objectives

The wealth planning objectives for BINDT are:

- To invest surplus capital in order to potentially achieve long-term growth, to enhance value and achieve financial security for the future.
- To retain a minimum investment time horizon of 5 years, although in reality the investment term is likely to be at least 10 years.
- No specific rate of return is required but the primary objective is to maintain and enhance the purchasing power of surplus capital over the medium to long term.

Risk Profile

BINDT's risk profiling assessment identifies BINDT's natural tolerance to risk as Balanced. The assessment is not intended to lead to a definitive outcome, but rather to provide a useful starting point on which further discussions can be based.

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When recommending a suitable risk category, in addition to natural preference for risk, we have also considered the following:

- Capacity for loss – ability to cope with investment loss.
- Tolerance for loss – the amount of risk BINDT is willing to take.
- Need to take risk to meet financial planning objectives.
- Knowledge and experience of investing.

Capacity for Loss

The largest likely decline identified in the expected returns table is within acceptable parameters in terms of capacity for loss for the following reasons:

- BINDT is comfortable with its current level of income and is not reliant on the performance of invested funds.
- BINDT has committed to a minimum investment term of 5-10 years, which should allow the opportunity to recover from short-term losses.
- BINDT has no foreseeable need to access invested funds.

Tolerance for Loss

Having assessed the expected returns and losses, it has been agreed that, as a Balanced investor, BINDT has a tolerance for loss of up to 12.00% over an annual period.

Risk

It has been identified that, whilst returns can never be guaranteed, the expected returns of the recommended Balanced strategy should meet the set objectives. As such, a Balanced risk profile continues to remain suitable and in best interests of the Charity in order to help meet objectives.

Knowledge and Experience

BINDT has a strong knowledge and understanding of the principles of investing. It also has strong experience of investments and the associated fluctuations in value.

This can be evidenced with reference to BINDT's 25-year-plus investment history, investing in managed funds and other collective investments.



Client Waterfall Report

22 November 2021

Valuation report for British Institute of Non-Destructive Testing BINDT
Valuation period 22 November 2020 to 22 November 2021

Account Number A10144604
General Investment Account

	(£)
Opening value of Account	535,136.31
Cash paid in	0.00
Cash paid out	0.00
Transfers in and/or out (re-registration)	0.00
Change in value of assets	77,326.09
Interest	0.01
Dividends and Income Distribution	0.00
Charges	
Platform Charges	-2,000.54
Product Provider charges	0.00
Financial Adviser Charges	-5,719.80
Discretionary Fund Manager charges	0.00
Other charges	0.00
Closing value of Account	604,742.07
Net rate of return (annualised figures)	13.01% (12.97%)
Gross rate of return (annualised figures)	14.55% (14.51%)

Performance indicates Balanced strategy meets the set objectives.

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NDT Leadership Forum

At the Institute's Strategy Retreat in 2018 and 2019, the need was identified for BINDT to become more involved strategically in the industry, including the redrafting of the 'Landscape Report' to the KTN and InnovateUK, capturing requirements from various industry sectors.

The Board of the Research Centre for NDE (RCNDE) also ran a workshop where this need for better strategic leadership of NDT became clear, covering more sectors than RCNDE can cover and working on transitioning NDT technologies and influencing design engineers about design for inspection and the benefits that improved NDT can bring.

Professor Robert Smith, Director of the UK Research Centre for NDE (RCNDE) and Past President of BINDT, initiated the development and establishment of an effective and long-term leadership forum, outside of specific institutions, that can:

- brief government and influence other engineering professions about the benefits of NDT/SHM/CM
- ensure adequate well-trained NDT engineers and
- capture the NDT/SHM/CM requirements from each sector to inform R&D strategy, and initiate protocols, best practice guides and standards to underpin technology transitioning, including technology and technique qualification, and training.

BINDT has set up an Advisory Group on Strategic NDT Leadership to support the establishment of the Forum, including identifying a Founding Chair and supporting the Chair during the initial work to establish the Forum. In the initial phase, the NDT Leadership Forum will be accountable to BINDT's Advisory Group on Strategic NDT Leadership but this will be reviewed after an appropriate period. In January 2021 it was announced that the BINDT Advisory Group on Strategic NDT Leadership had appointed Mark Dowell as founding Chair of the NDT Leadership Forum.

Summary of the year just ended (2021)

The year began with the formal end of the Brexit transition period. Around a week earlier, a 'bare-bones' trade deal had been announced but, as a result of the decision by the EU to reject the UK's request for broad recognition of conformity assessments that would allow UK-based notified bodies to certify products to EU standards, new and renewal PCN certificates issued after 31 December 2020 could no longer be used by personnel to carry out non-destructive tests on permanent joints for pressure equipment in categories III and IV in accordance with section 3.1.3 of schedule 2 under the European Pressure Equipment Directive (PED). Fortunately, the arrangements the Institute put in place with WQ-iC Ltd, a Recognised Third-Party Organisation and Notified Body based in Dublin, Ireland, addressed the issue successfully and ensure that PCN certificate holders may continue to serve the EU market.

Financially, the cost saving measures put in place more than addressed the downturn in income and the Institute had, at the end of 2021, a better financial position than anticipated, although some of the desired activities and development projects had, once again, to be postponed.

During the pandemic, BINDT had, like many other organisations, adopted and implemented new services or ways of working. Measures included only opening the offices on certain days, health and safety measures to help to protect employees and customers and a new telephone system to enhance customer service while facilitating a flexible approach to working. The provision of electronic certificates for PCN certificate holders was also introduced, with the obvious savings in time, costs and paper.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

At the beginning of the year it had been hoped that things would soon 'return to normal', but of course this did not happen, and was only gradually starting to be visible by the end of the year. Therefore, most of the Institute's planned meetings and events were either postponed or carried out online, with general success. As had been experienced in 2020, the transfer of many topical meetings online by both BINDT and other institutes greatly widened involvement, and this is expected to continue, although obviously with online events the social and networking aspects are greatly diminished.

The traditional west of Scotland January meeting 'reliability of NDT' was transferred online and was followed by an on-line 'Burns night celebration'. Likewise, the aerospace event and the annual condition monitoring (CM) and non-destructive testing (NDT) conferences were converted to online, while other meetings and events were postponed for another year.

Some of the highlights of the year's marketing and PR activities included:

A series of direct communications and press releases were circulated in relation to the EU Pressure Equipment Directive and its impact on PCN certification.

Promotion of Institute events continued, as did promotion of the NDT apprenticeship schemes, and several editorial articles relating to NDT/CM and BINDT were written in-house and circulated.

Promotion of BINDT books continued and advertising materials and press releases were rolled out for the new title: 'An Introduction to Condition Monitoring and Diagnostic Technologies', which was published and launched in January 2021.

The Institute's internet and social media presence was maintained and promoted and engagement increased through all channels. The Institute now has over 28,000 followers on LinkedIn, over 5300 on Facebook and almost 3000 on Twitter. Over the year, visitor activity on the BINDT website was seen to increase, with over 450,000 visit sessions from over 248,000 users and 1,340,000 page views.

Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by almost 45,000 users, NDT News by over 14,750 users, NDT Events by 2850 users and PCN Verifier by 7550 users, on both Apple and Android devices.

The Institute's social media activity included participation in various national campaigns, including National Apprenticeships Week, World Engineering Day 2021, International Women's Day, the Big Engineering Conversation, Tomorrow's Engineers Week, INWED 2021 and IET Engineering Kids' Futures.

Outlook for the year just started

While infection rates have remained high, the determination to 'get on with it' has generally meant that the move to 'in person' or hybrid events has continued.

The Glasgow event was again held online and was well-supported and successful workshop on reliability of NDT was held alongside.

The Institute has already held several in-person events, including the Bristol Aerospace event, which was a great success, as was the Analysis of Art workshop held in Florence, Italy. At the time of writing an Industry 4.0 workshop is being held at the MTC in Coventry and the CM Conference is about to take place in London where it is hoped that there will be significant overseas attendance, despite some travel disruption and Covid restrictions still in place in some regions.

Other events, some postponed from 2021, are coming thick and fast – the NDT and Materials Testing Exhibition is due to be an in-person event in Telford in September, and a 'Civil structures' workshop is scheduled for June.

Due to the pandemic, many 'optional' projects have been postponed. Meetings are being scheduled to agree the priorities for the changed world.

**REPORT OF THE TRUSTEES
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As we enter 2022, BINDT has a sound and solid base and an excellent financial reserves policy that mean it is in a good position to face the challenges that lie ahead.

Last but not least, two important human factors:

- BINDT continues to expand activities to promote diversity, inclusion and equality within the Institute staff, membership and engineering in general;
- the resilience and productivity of all BINDT employees during the year under review are acknowledged with thanks.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00969051 (England and Wales)

Registered Charity number

260666

Registered office

Midsummer House
Riverside Way
Bedford Road
Northampton
Northamptonshire
NN1 5NX

Trustees

The Trustees at the date of approval of the Report of the Trustees were as follows:-

I Baillie (President), S Baldwin, M Beecroft, J Buckley (Honorary Secretary), C Bull, M Clapham, I Cooper (President-Elect), S Cunningham, B Cutler, R Day, M Dowell (Honorary Treasurer), G Elliott (Vice President), J Farley, C Forrester, S Greenfield, J Hansen (Past President), A Hope, K Kirk (Vice President), J Knowles, M Lugg, S Mills (Vice President), J Needham, A Schofield, R Smith, A Ward, R Watson, D Whittle, D Wylie (Vice President).

The following Trustees were elected during the year:-

M Beecroft, M Lugg, A Schofield, R Smith.

There were no Trustee resignations during the year.

Auditors

DNG Dove Naish LLP, Statutory Auditor
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Bankers

Lloyds Bank
2 George Row
Northampton
Northamptonshire
NN1 1DJ

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Solicitors

Howes Percival
Nene House
4 Rushmills
Northampton
NN4 7YB

Investment Advisers

Succession Advisory Services
Mitchell Court
Castle Mound Way
Rugby
CV23 0UY

Chief Executive Officer

D Gilbert

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The British Institute of Non-Destructive Testing Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, DNG Dove Naish LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24 June 2022..... and signed on its behalf by:



.....
J Buckley - Trustee

Opinion

We have audited the financial statements of The British Institute of Non-Destructive Testing Limited (the 'charitable company') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the charitable company operates, focusing on those laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context were the Companies Act 2006, United Kingdom Generally Accepted Accounting Practice and relevant Taxation legislation.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the override of controls by management and the understatement of revenue. Our audit procedures to respond to these risks included enquiries of management about their own identification and assessment of the risks of irregularities, sample testing on the posting of journals, reviewing meeting minutes, regulatory correspondence and professional fees, detailed substantive testing on the completeness of income, and reviewing accounting estimates for biases.

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. We are not responsible for preventing non-compliance and cannot be expected to detect non-compliance with all laws and regulations.

These inherent limitations are particularly significant in the case of misstatement resulting from fraud as this may involve sophisticated schemes designed to avoid detection, including deliberate failure to record transactions, collusion or the provision of intentional misrepresentations.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

DNG Dove Naish LLP

for and on behalf of DNG Dove Naish LLP, Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Date: 27 June 2022

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Membership and registration		290,611	-	290,611	245,296
Certification		2,073,375	-	2,073,375	1,784,467
Publishing and marketing		108,817	-	108,817	94,244
Conferences and events		25,555	-	25,555	11,907
Investment income	2	56,475	-	56,475	54,490
Total		2,554,833	-	2,554,833	2,190,404
EXPENDITURE ON					
Raising funds	4	7,805	-	7,805	6,824
Charitable activities	5				
Membership and registration		206,605	900	207,505	212,239
Certification		1,735,015	-	1,735,015	1,486,280
Publishing and marketing		500,582	-	500,582	499,920
Conferences and events		98,432	-	98,432	90,956
European & international affairs		898	-	898	9,619
Total		2,549,337	900	2,550,237	2,305,838
Net gains on investments		65,712	-	65,712	29,422
NET INCOME/(EXPENDITURE)		71,208	(900)	70,308	(86,012)
RECONCILIATION OF FUNDS					
Total funds brought forward		3,065,925	11,893	3,077,818	3,163,830
TOTAL FUNDS CARRIED FORWARD		3,137,133	10,993	3,148,126	3,077,818

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	11	1,690,866	-	1,690,866	1,769,332
Investments	12	<u>604,861</u>	<u>-</u>	<u>604,861</u>	<u>546,952</u>
		2,295,727	-	2,295,727	2,316,284
CURRENT ASSETS					
Stocks	13	55,309	-	55,309	49,794
Debtors	14	523,013	-	523,013	391,580
Cash at bank and in hand		<u>711,226</u>	<u>10,993</u>	<u>722,219</u>	<u>659,175</u>
		1,289,548	10,993	1,300,541	1,100,549
CREDITORS					
Amounts falling due within one year	15	<u>(448,142)</u>	<u>-</u>	<u>(448,142)</u>	<u>(339,015)</u>
NET CURRENT ASSETS		<u>841,406</u>	<u>10,993</u>	<u>852,399</u>	<u>761,534</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,137,133</u>	<u>10,993</u>	<u>3,148,126</u>	<u>3,077,818</u>
NET ASSETS		<u>3,137,133</u>	<u>10,993</u>	<u>3,148,126</u>	<u>3,077,818</u>
FUNDS	17				
Unrestricted funds				3,137,133	3,065,925
Restricted funds				<u>10,993</u>	<u>11,893</u>
TOTAL FUNDS				<u>3,148,126</u>	<u>3,077,818</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

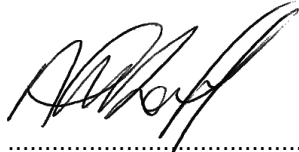
STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 June 2022.....and were signed on its behalf by:



.....
I Baillie - Trustee



.....
M Dowell - Trustee

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>72,906</u>	<u>74,006</u>
Net cash provided by operating activities		<u>72,906</u>	<u>74,006</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(17,665)	(34,108)
Sale of fixed asset investments		7,803	956
Interest received		<u>-</u>	<u>8</u>
Net cash used in investing activities		<u>(9,862)</u>	<u>(33,144)</u>
Change in cash and cash equivalents in the reporting period		<u>63,044</u>	<u>40,862</u>
Cash and cash equivalents at the beginning of the reporting period		<u>659,175</u>	<u>618,313</u>
Cash and cash equivalents at the end of the reporting period		<u><u>722,219</u></u>	<u><u>659,175</u></u>

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	70,308	(86,012)
Adjustments for:		
Depreciation charges	96,131	107,289
Gain on investments	(65,712)	(29,422)
Interest received	-	(8)
(Increase)/decrease in stocks	(5,515)	50
(Increase)/decrease in debtors	(131,433)	90,963
Increase/(decrease) in creditors	<u>109,127</u>	<u>(8,854)</u>
Net cash provided by operations	<u>72,906</u>	<u>74,006</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/21 £	Cash flow £	At 31/12/21 £
Net cash			
Cash at bank and in hand	<u>659,175</u>	<u>63,044</u>	<u>722,219</u>
	<u>659,175</u>	<u>63,044</u>	<u>722,219</u>
Total	<u>659,175</u>	<u>63,044</u>	<u>722,219</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees have considered a period of 12 months from the date of approval of these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed within the individual accounting policies below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity is apportioned on the basis of the proportion of income generated by each activity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 10% on cost and 2% on cost
Presidents chairs of office	- not provided
Equipment	- 33% on cost
Fixtures and fittings	- 20% on cost

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The directors are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The directors consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either :-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Pension costs

The charity makes contributions for eligible employees under a Group Personal Pension plan. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES - continued

Financial instruments

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Investments

UK quoted investments are included within the accounts at market value. Unquoted investments are included at cost.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Government Grants

Government grant income is recognised as it is receivable, to the extent that the grant has been expended by the end of the financial year. Unspent grants are shown on the Balance Sheet as liabilities.

2. INVESTMENT INCOME

	2021	2020
	£	£
Rental income	56,475	54,482
Interest receivable	-	8
	<u>56,475</u>	<u>54,490</u>

3. INCOME FROM CHARITABLE ACTIVITIES

		2021	2020
	Activity	£	£
Subscriptions	Membership and registration	218,832	217,328
IAQP	Membership and registration	3,795	5,438
End-Point Assessment	Membership and registration	63,900	22,530
Other income	Membership and registration	4,084	-
Other income	Certification	1,986	1,931
Certification activities	Certification	2,071,389	1,760,718
Government grants	Certification	-	21,818
Journal advertising income	Publishing and marketing	39,437	26,464
Publications advertising income	Publishing and marketing	30,748	34,484
Sale of books and insignia	Publishing and marketing	27,060	16,477
Journal subscriptions	Publishing and marketing	11,280	16,809
Condition monitor	Publishing and marketing	292	10
Conference and seminar receipts	Conferences and events	23,415	3,705
Branch income	Conferences and events	2,140	8,202
		<u>2,498,358</u>	<u>2,135,914</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

4. RAISING FUNDS

Investment management costs

	2021	2020
	£	£
Investment management costs	<u>7,805</u>	<u>6,824</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Membership and registration	163,580	43,925	207,505
Certification	1,396,072	338,943	1,735,015
Publishing and marketing	485,938	14,644	500,582
Conferences and events	94,772	3,660	98,432
European & international affairs	<u>898</u>	<u>-</u>	<u>898</u>
	<u>2,141,260</u>	<u>401,172</u>	<u>2,542,432</u>

Direct costs include admin and project staff costs which have been allocated to activity on the basis of the proportion of income generated by each activity.

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Membership and registration	38,466	3,331	2,128	43,925
Certification	301,177	23,043	14,723	338,943
Publishing and marketing	12,823	1,111	710	14,644
Conferences and events	<u>3,205</u>	<u>278</u>	<u>177</u>	<u>3,660</u>
	<u>355,671</u>	<u>27,763</u>	<u>17,738</u>	<u>401,172</u>

Support costs (including project expenditure) are allocated to activity on the basis of the proportion of income generated by each activity.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	5,790	5,620
Auditors' remuneration for non audit work	11,948	13,913
Depreciation - owned assets	<u>96,131</u>	<u>107,289</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

8. TRUSTEES' REMUNERATION AND BENEFITS

Members of Council are not remunerated.

Trustees' expenses

Four trustees (2020: Five) received expenses to the value of £7,306 (2020: £4,734).

In addition, One Trustee (2020: One) received consultancy income of £2,280 (2020: £1,520) in respect of the Certification department operations review.

9. STAFF COSTS

	2021 £	2020 £
Wages and salaries	1,091,618	1,116,779
Social security costs	105,249	108,896
Other pension costs	92,246	90,328
	<u>1,289,113</u>	<u>1,316,003</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Secretarial and management	<u>35</u>	<u>37</u>

During the year one member of staff earned remuneration between £70,000 and £80,000.

There were no other staff paid above £60,000.

KEY MANAGEMENT REMUNERATION

Key management are considered to be the Chief Executive Officer and Staff Executive.

Total key management remuneration during the year was £450,227.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Membership and registration	245,296	-	245,296
Certification	1,784,467	-	1,784,467
Publishing and marketing	94,244	-	94,244
Conferences and events	11,907	-	11,907
Investment income	<u>54,490</u>	<u>-</u>	<u>54,490</u>
Total	2,190,404	-	2,190,404
EXPENDITURE ON			
Raising funds	6,824	-	6,824

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Membership and registration	211,339	900	212,239
Certification	1,486,280	-	1,486,280
Publishing and marketing	499,920	-	499,920
Conferences and events	90,956	-	90,956
European & international affairs	9,619	-	9,619
Total	2,304,938	900	2,305,838
Net gains on investments	29,422	-	29,422
NET INCOME/(EXPENDITURE)	(85,112)	(900)	(86,012)
RECONCILIATION OF FUNDS			
Total funds brought forward	3,151,037	12,793	3,163,830
TOTAL FUNDS CARRIED FORWARD	<u>3,065,925</u>	<u>11,893</u>	<u>3,077,818</u>

11. TANGIBLE FIXED ASSETS

	Freehold property £	Presidents chains of office £	Equipment £	Fixtures and fittings £	Totals £
COST					
At 1 January 2021	1,962,482	1,547	515,554	97,135	2,576,718
Additions	-	-	17,665	-	17,665
At 31 December 2021	<u>1,962,482</u>	<u>1,547</u>	<u>533,219</u>	<u>97,135</u>	<u>2,594,383</u>
DEPRECIATION					
At 1 January 2021	258,887	-	458,967	89,532	807,386
Charge for year	54,700	-	38,042	3,389	96,131
At 31 December 2021	<u>313,587</u>	<u>-</u>	<u>497,009</u>	<u>92,921</u>	<u>903,517</u>
NET BOOK VALUE					
At 31 December 2021	<u>1,648,895</u>	<u>1,547</u>	<u>36,210</u>	<u>4,214</u>	<u>1,690,866</u>
At 31 December 2020	<u>1,703,595</u>	<u>1,547</u>	<u>56,587</u>	<u>7,603</u>	<u>1,769,332</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

12. FIXED ASSET INVESTMENTS

	Movement in market value of UK quoted investments £
MARKET VALUE	
At 1 January 2021	546,952
Disposals	(7,803)
Revaluations	<u>65,712</u>
At 31 December 2021	<u>604,861</u>
NET BOOK VALUE	
At 31 December 2021	<u>604,861</u>
At 31 December 2020	<u>546,952</u>

Analysis of investments between funds

	Unrestricted fund
	£
UK equities	604,859
Non-UK equities	-
Shares in group undertakings	<u>2</u>
	<u>604,861</u>

Shares in group undertakings

The Institute is the beneficial owner of all the issued share capital of Personnel Certification in Non-Destructive Testing Limited (PCN Limited) a company registered in England and Wales. The company did not trade during the year and has no assets or liabilities.

13. STOCKS

	2021 £	2020 £
Finished goods	<u>55,309</u>	<u>49,794</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	232,935	220,887
Bad debt provision	(5,000)	(5,000)
Other debtors	(50)	(75)
Prepayments and accrued income	<u>295,128</u>	<u>175,768</u>
	<u>523,013</u>	<u>391,580</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	109,988	70,754
Social security and other taxes	36,167	36,947
VAT	34,864	38,271
Other creditors	16,207	18,193
Accruals	83,407	59,695
Deferred income	<u>167,509</u>	<u>115,155</u>
	<u>448,142</u>	<u>339,015</u>

Deferred income

	Balance at 1 January 2021 £	Released £	Deferred £	Balance at 31 December 2021 £
Subscriptions	91,825	(91,825)	96,165	96,165
Conferences and Events	23,330	(23,330)	71,344	71,344
Total	<u>115,155</u>	<u>(115,155)</u>	<u>167,509</u>	<u>167,509</u>

The deferred income relates to subscriptions, conferences and events for the year ended 31 December 2022.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2021 £	2020 £
Within one year	10,186	4,931
Between one and five years	<u>-</u>	<u>186</u>
	<u>10,186</u>	<u>5,117</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

16. LEASING AGREEMENTS - continued

OPERATING LEASES - LESSOR

Minimum lease receipts under non- cancellable operating leases fall due as follows:

	2021	2020
	£	£
Within one year	47,000	39,167
Between one and five years	<u>86,167</u>	-
	<u>133,167</u>	<u>39,167</u>

17. MOVEMENT IN FUNDS

	At 1/1/21 £	Net movement in funds £	At 31/12/21 £
Unrestricted funds			
General fund	3,065,925	71,208	3,137,133
Restricted funds			
Croxson Memorial Fund	2,810	-	2,810
BNC for NDT Fund	31	-	31
Halmshaw Award Fund	4,210	(350)	3,860
The Nemet Award	<u>4,842</u>	<u>(550)</u>	<u>4,292</u>
	<u>11,893</u>	<u>(900)</u>	<u>10,993</u>
TOTAL FUNDS	<u>3,077,818</u>	<u>70,308</u>	<u>3,148,126</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,554,833	(2,549,337)	65,712	71,208
Restricted funds				
Halmshaw Award Fund	-	(350)	-	(350)
The Nemet Award	<u>-</u>	<u>(550)</u>	<u>-</u>	<u>(550)</u>
	<u>-</u>	<u>(900)</u>	<u>-</u>	<u>(900)</u>
TOTAL FUNDS	<u>2,554,833</u>	<u>(2,550,237)</u>	<u>65,712</u>	<u>70,308</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
General fund	3,151,037	(85,112)	3,065,925
Restricted funds			
Croxson Memorial Fund	2,810	-	2,810
BNC for NDT Fund	31	-	31
Halmshaw Award Fund	4,560	(350)	4,210
The Nemet Award	<u>5,392</u>	<u>(550)</u>	<u>4,842</u>
	<u>12,793</u>	<u>(900)</u>	<u>11,893</u>
TOTAL FUNDS	<u><u>3,163,830</u></u>	<u><u>(86,012)</u></u>	<u><u>3,077,818</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,190,404	(2,304,938)	29,422	(85,112)
Restricted funds				
Halmshaw Award Fund	-	(350)	-	(350)
The Nemet Award	<u>-</u>	<u>(550)</u>	<u>-</u>	<u>(550)</u>
	<u>-</u>	<u>(900)</u>	<u>-</u>	<u>(900)</u>
TOTAL FUNDS	<u><u>2,190,404</u></u>	<u><u>(2,305,838)</u></u>	<u><u>29,422</u></u>	<u><u>(86,012)</u></u>

The Croxson Memorial Fund is used for organising presentations from prestigious speakers.

The BNC for NDT Fund is now depleted. Previously it funded an annual cross-institutional meeting.

The Halmshaw Award is an annual award to authors of the best paper published in the Institute's journal on any aspect of industrial radiography or radiology.

The Nemet Award recognises examples of outstandingly effective use of NDT, especially those that might encourage small firms to apply NDT methods for the first time.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Institute contributes to a fully insured scheme for employees. The pension cost charge represents contributions payable by the Institute to the scheme and amounted to £92,246 (2020: £90,328).

19. RELATED PARTY DISCLOSURES

Certain Trustees on the Institute are also employees of the following companies:-

Institution of Mechanical Engineers
TWI
Skills Training UK

The Institute provided services totalling £218,583 to these companies in the year.

Total services provided to the Institute from these companies in the year was £704.

At the year end the Institute was owed £33,987 by these companies.

At the year end the Institute owed £nil to these companies.

All transactions are carried out at arms length on normal commercial terms.

20. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities, assist with the preparation of the financial statements and to provide payroll services.

21. ULTIMATE CONTROLLING PARTY

The Institute is a company limited by guarantee and does not have a share capital. Its activities are administered by a Council, no member of which receives any remuneration for his or her services.

The Institute is under the ultimate control of its membership.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Investment income		
Rental income	56,475	54,482
Interest receivable	-	8
	<u>56,475</u>	<u>54,490</u>
Charitable activities		
Subscriptions	218,832	217,328
IAQP	3,795	5,438
Journal advertising income	39,437	26,464
Publications advertising income	30,748	34,484
Sale of books and insignia	27,060	16,477
Journal subscriptions	11,280	16,809
Condition monitor	292	10
Conference and seminar receipts	23,415	3,705
End-Point Assessment	63,900	22,530
Other income	6,070	1,931
Certification activities	2,071,389	1,760,718
Government grants	-	21,818
Branch income	<u>2,140</u>	<u>8,202</u>
	<u>2,498,358</u>	<u>2,135,914</u>
Total incoming resources	2,554,833	2,190,404
EXPENDITURE		
Investment management costs		
Investment management costs	7,805	6,824
Charitable activities		
Wages	1,091,618	1,116,779
Social security	105,249	108,896
Pension costs	92,246	90,328
Other staff benefits	35,658	36,415
Journal production costs	153,620	152,579
Publication costs	110,596	109,560
Website/electronic publishing	29,589	29,808
Cost of books and insignia	15,035	3,438
Conference expenses	14,266	8,215
Branch costs	2,860	7,029
European and international affairs	898	9,619
UKAS fees	15,092	13,752
PCN audit fees	127,378	111,757
PED Solution project costs	84,384	-
Carried forward	<u>1,878,489</u>	<u>1,798,175</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	2021 £	2020 £
Charitable activities		
Brought forward	1,878,489	1,798,175
Awards	4,765	4,165
Other certification services	219,291	22,947
Legal costs	4,258	9,410
Staff costs	5,414	4,651
Marketing	3,400	9,862
Meeting expenses	3,666	12,017
Staff training	6,791	3,760
End-Point Assessment costs	<u>15,186</u>	<u>7,161</u>
	2,141,260	1,872,148
Support costs		
Management		
Telephone	16,882	19,394
Postage and stationery	38,756	48,961
Sundry expenses	17,797	18,810
Computer costs	110,736	100,639
Bad debts	(1,575)	(1,419)
Premises, facilities and insurance costs	76,944	90,590
Depreciation	<u>96,131</u>	<u>107,289</u>
	355,671	384,264
Finance		
Bank charges	27,763	23,069
Governance costs		
Auditors' remuneration	5,790	5,620
Auditors' remuneration for non audit work	<u>11,948</u>	<u>13,913</u>
	<u>17,738</u>	<u>19,533</u>
Total resources expended	<u>2,550,237</u>	<u>2,305,838</u>
Net income/(expenditure) before gains and losses	4,596	(115,434)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>65,712</u>	<u>29,422</u>
Net income/(expenditure)	<u><u>70,308</u></u>	<u><u>(86,012)</u></u>

Accounts

REGISTERED COMPANY NUMBER: 00969051 (England and Wales)

REGISTERED CHARITY NUMBER: 260666

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED**

**THE BRITISH INSTITUTE OF NON-DESTRUCTIVE
TESTING LIMITED**

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

BINDT Mission and Mission Scope

This is encapsulated in BINDT's 'charitable objects', which are listed in the BINDT Articles of Association, the principal one of which is:

To promote the advancement of the science and practice of non-destructive testing, condition monitoring, diagnostic engineering and all other associated materials and quality testing disciplines.

What is immediately clear from the mission is that BINDT is relatively unconstrained: the mission goes beyond the engineering discipline of NDT and does not apply only to the UK.

Regarding engineering disciplines, BINDT has taken a position whereat it sees NDT, CM and Structural Health Monitoring (SHM), or perhaps 'Health Monitoring' per se, as three sides of the same thing.

In other words, whereas BINDT aims to provide a 'platform for leadership' and to provide 'education and professional development' products and services to its stakeholders, those stakeholders primarily (but not exclusively) identify themselves with the engineering disciplines of NDT, CM and SHM. Therefore, the term 'NDT' should generally be taken to mean 'NDT, CM, SHM, diagnostic engineering and all other associated materials and quality testing disciplines'.

Regarding internationality, at the time of writing, over 50% of BINDT's income is derived from products and services provided overseas, or to people or organisations based overseas, either directly or through BINDT's partners such as Authorised Qualification Bodies (AQBs).

Public Benefit

As a UK Registered Charity, BINDT must demonstrably provide a benefit to the public: again, not constrained to UK-based public.

The benefits to the public can be summarised as follows:

Facilitating the education and professional development of people in NDT results in:

- Safer plant and equipment.
- More reliable plant and equipment, and improved environmental impact.
- Growth, in economic terms.

BINDT Propositions and Capabilities

BINDT's 'structure for growth', implemented in 2015, is based around BINDT's 12 propositions and capabilities and is summarised in BINDT's Bye-law No.2. The 12 propositions and capabilities are as follows (noting that the 8 propositions through which products and services are provided to customers are *italicised*):

- Marketing and Public Relations
- *Awards and Recognition*
- *Branch Meetings*
- *Certification*
- *Conferences and Events*
- *Education and Professional Development (including the development of apprenticeship schemes)*
- *Membership (of BINDT)*
- *Publications and Media*

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

- *Registration (of engineers and technicians with the Engineering Council)*
- *IT*
- *Establishment (people, facilities and premises)*
- *Partnerships (with organisations that enhance BINDT's capabilities)*

These can be considered to be the 12 things at which BINDT aims to be world class.

Increasingly, BINDT products and services should and will be delivered in bundles. For example, a person undertaking one of the Non-Destructive Testing apprenticeship schemes may engage with all of the following BINDT propositions during the process:

- Certification
- Membership
- Registration
- Education and Professional Development (with respect to end point assessment)
- Awards and Recognition (as we will recognise/award outstanding apprentices)

BINDT's Value Proposition

The reasons, based on a survey of members, that people and organisations choose to engage with BINDT can be summarised as follows:

- Professional Recognition:
 - For individuals, this includes:
 - Membership Certificate (demonstrating commitment).
 - Access to engineer registration through the Engineering Council (demonstrating competence).
 - Use of post-nominal letters.
 - Access to BINDT's Education and Professional Development (EPD) facility – complementing/enhancing BINDT's Certification proposition.
 - Access to BINDT recognition and awards.
 - For organisations, this includes:
 - Membership Certificate (demonstrating commitment).
 - Use of logo on stationery.
 - Identification as part of a well-respected cohort.
 - Access to BINDT recognition and rewards.
- Business Benefits:
 - For individuals and organisations, this includes:
 - Networking.
 - Professional Indemnity Insurance referral.
 - Legal helpline.
- Information Exchange:
 - For individuals, this includes:
 - Insight, NDT News, IJCM and Condition Monitor.
 - Yearbook and Branch Booklet.
 - Conferences, symposia, seminars, workshops.
 - Members' area on website.
 - Branch meetings.
 - For organisations, this includes:
 - Exhibitions.
 - Entry in the Yearbook.
- Leadership:
 - For individuals, this includes:
 - Participation in the governance of BINDT.
 - Participation in the work of BINDT (committees/work groups).
 - Personal professional development arising from participation.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

- For organisations, this includes:
 - Influence the governance of BINDT
 - Influence the work of BINDT.
 - Outlet for 'Thought Leadership' - improve standing in the marketplace.
- Discounts:
 - For individuals, this includes:
 - Conferences.
 - Books.
 - For organisations, this includes exhibitions.

The above list outlines the value of engaging with BINDT through its Membership proposition, which can be considered a proxy for the value of engaging with any one or combination of BINDT's propositions.

It is perhaps worth articulating the high-level value proposition for any individual or organisation engaging with BINDT in any way. That is:

- Individuals engage with BINDT in order to develop professionally (i.e. to create, maintain and demonstrate their proficiency) which may include developing their leadership skills by getting involved in the governance of BINDT.
- Organisations engage with BINDT because BINDT's pursuit of its mission results in more or better business for them, directly or indirectly, especially over the longer-term, and especially if the respective organisation chooses to proactively influence developments by enabling their employees to get involved in the governance of BINDT.

BINDT's Vision

Broadly, BINDT aspires to:

- Significantly increase **engagement**.
- Demonstrably increase **diversity** across the board resulting in 'flatter' engagement profiles, and proportionately increase engagement with:
 - Under-represented cohorts such as 'practitioners', 'end-users', regulators, insurers and other 'policy-makers'.
 - Women and other people from (what in the UK are considered) ethnic minorities.
 - People in the Condition Monitoring and 'Health Monitoring' communities.
- Continuously improve service, quality and technical **standards**.
- Control risk (financial, reputational, health & safety and environmental) and thereby maintain BINDT's **sustainability**.

The means to these ends include:

- Demonstrable and universally recognised impartiality (minimal unconscious bias).
- Understanding our stakeholders' perceptions of us and our 8 propositions.
- Having a reliable means for determining our engagement profiles.
- Compelling propositions that clearly add value and are easy to engage with.
- Able to identify all of our stakeholders and how they engage with us.
- Able to communicate with our stakeholders in specific targeted cohorts.
- Suitably qualified and experienced personnel (SQEP): secretariat and governance.
- High degree of employee engagement.
- Sufficient 'operational' staff and facilities to deliver goods and services.
- Make a reasonable 'operating surplus' each year.
- Sustainably re-invest 'excess' surplus funds in 'projects' (as per the strategic plan).
- Sufficient 'projects' staff, other resources and facilities to make reasonable progress on 'projects'.
- Premises at Midsummer House, Northampton.
- An effective and comprehensive Business Management System.
- Leadership and significant influence in the European Federation of Non-Destructive Testing (EFNDT) and the International Committee for Non-Destructive Testing (ICNDT).
- Partnerships with similar organisations in the UK and overseas.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

BINDT Structure, Governance and Management

BINDT is structured around its 12 propositions and capabilities, thereby putting the beneficiaries (the public, BINDT Members and other stakeholders) at the heart of the structure.

The secretariat is organised around four operating departments (Publishing, Media & Marketing; Conferences and Events; Certification; Membership and Registration) supported by a number of 'overhead' functions such as accounts, facilities management, quality control, etc. (See Figure 1). It is led by a Chief Executive Officer and a group of senior staff, known collectively as the Staff Executive, who have responsibility for the day-to-day running of the Institute.

Operations and execution of the strategic plan are overseen by committees of volunteers/members. The Staff Executive and the oversight committees report to a Council of volunteer/member Trustees/Directors. Council has overall responsibility for the governance, leadership and management of the Institute.

BINDT's Council also has a number of additional specific committees that report to it such as the Governance Advisory Committee.

New members of Council (i.e. new trustees) undergo an induction process to brief them on their legal responsibilities, etc.

The Institute is controlled by its governing document, its Articles of Association, and a series of bye-laws. BINDT is a limited company, as well as a UK-registered charity, limited by guarantee as defined by the Companies Act 2006.

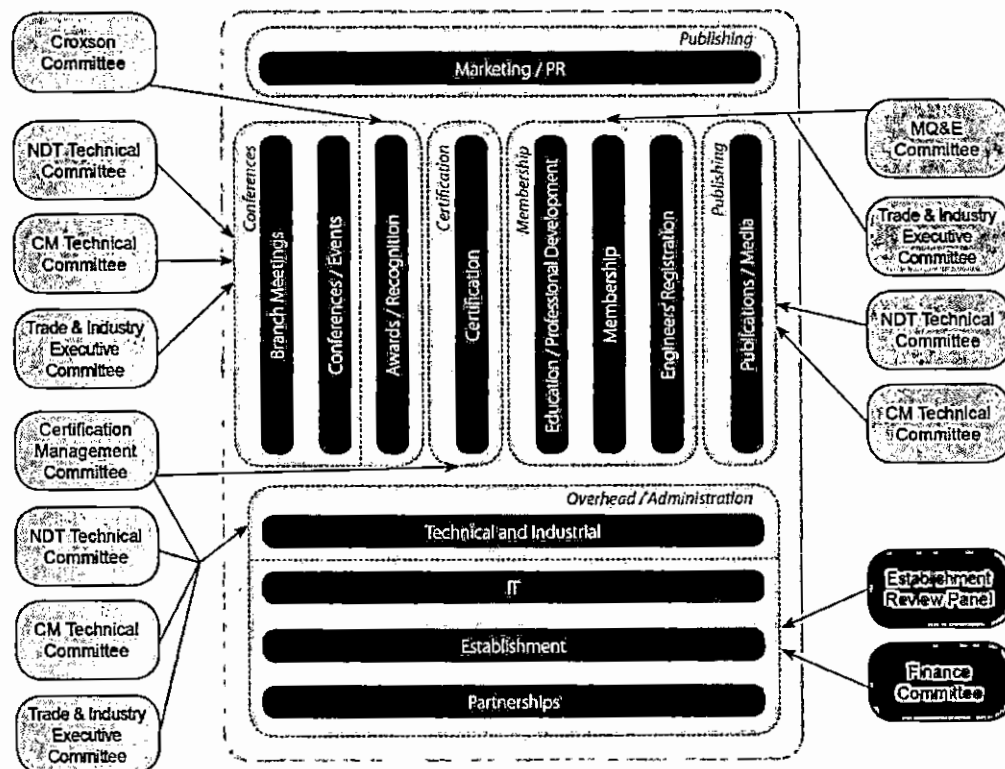


Figure 1. The Institute's eight propositions showing committee oversight (2020)

More information can be found on BINDT's web site at:
<http://www.bindt.org/about-us/Institute-Organisation>

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Appointment of trustees/directors

Extract from Articles of Association (Rev 10 September 2020):

31. The Institute may by ordinary resolution:
- (1) appoint a person who is willing to be a director; and
 - (2) determine the rotation in which any additional directors are to retire.
32. Not less than three calendar months prior to the Annual General Meeting in each year the Institute's Council shall send to each member entitled to vote a list of Directors who are due to retire at the end of the year and who are eligible or ineligible (as the case may be) for re-election together with a list of other members eligible to be appointed a director, if any, nominated by them for election to the Institute's Council (Board of Directors).
33. After the issue of the Council's list referred to in paragraph 32 and not later than three weeks after such notification, any three members who are entitled to vote at all Ordinary Meetings, Annual General Meetings and Extraordinary General Meetings of the Institute may nominate any other duly qualified person to fill any such vacancy other than that of President, President-Elect, Vice-President, Hon Treasurer or Hon Secretary who shall be nominated by the Council only, by delivering such nomination in writing to the Council together with the written consent of the nominee to accept office if elected.
- 34.
- (1) The directors may appoint a person who is willing to be a director to fill any vacancy arising.
 - (2) A director appointed by a resolution of the other directors must retire at the next annual general meeting and must not be taken into account in determining the directors who are to retire by rotation.
35. When a person is elected by a branch of the Institute at the branch AGM to represent that branch on the Council, the elected representative shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their period of office representing the branch. A director appointed in this way becomes a full voting member of Council. Such representatives are to be elected in accordance with the Institute's Bye-Laws in force from time to time. It is, however, not compulsory for a branch AGM to include the election of a representative to Council.
36. When a person is elected chair of any one of the 5 committees identified below at 36(i)-(v), the committee chair shall, if they are not already a director, automatically be appointed a director of the Institute for the duration of their chairmanship of the committee. A director appointed in this way becomes a full voting member of Council. Such chairpersons are to be elected by their committee in accordance with the secret ballot method as outlined in the Institute's Bye-Laws in force from time to time. The selected committees for the purpose of this article 36 are as follows:
- i. the Membership, Qualification & Education Committee;
 - ii. the NDT Technical Committee;
 - iii. the CM Technical Committee;
 - iv. the Certification Management Committee; and
 - v. the Industry Group Executive Committee.
37. The appointment of a director, whether by the Institute in general meeting or by the other directors, must not cause the number of directors to exceed any number fixed as the maximum number of directors.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

Arrangements for setting pay and remuneration of key management personnel

Extract from Bye-Law No. 2 (Rev 16 September 2019):

1. Finance Committee and Establishment Review Panel (ERP)

1.1 The composition of the Finance Committee shall be:

President
President-Elect
Immediate Past-President
Honorary Secretary
Honorary Treasurer
Institute CEO

Head of Finance & Planning (non-voting)
PA to the CEO (minute secretary – non-voting)
Representative from Institute's Accountants (non-voting)

The members of the Finance Committee, excluding the representative from the Institute's Accountant, also form the **Establishment Review Panel (ERP)** which has responsibility for reviewing and agreeing any and all material changes in:

- 1.5.1 Staff headcount and/or number of full time equivalents (FTEs)
- 1.5.2 Staff salaries, bonus payments, pension and other employment benefits
- 1.5.3 Staff organisation chart
- 1.5.4 Institute's premises and/or facilities
- 1.5.5 Insurance cover
- 1.5.6 Operational matters
- 1.5.7 Review of partnerships
- 1.5.8 Other matters as required

Note: In the event where discussions are about the CEO or are in some way materially connected to the CEO, the CEO will leave the meeting until such time as the discussions have been concluded.

The CEO conducts twice-yearly performance reviews of the Heads of Departments and senior staff that comprise the Staff Executive:

Head of Conferences & Events
Head of Finance & Planning
Head of Membership & Registration
Head of Publishing, Media & Marketing
Certification Manager
Technical Manager (Senior Technical Engineer)

The reviews are based on an established Performance and Talent Management protocol that itself is based upon achievement of objectives (KPIs). The CEO makes salary recommendations to ERP based on the results of these reviews.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

Business Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in-place to provide reasonable assurance against fraud and error. The trustees have a risk management strategy, which comprises:

- Regular reviews of the risks that the Institute may face.
- Establishing systems and procedures to mitigate risks and minimise the potential impact on the Institute should those risks materialise.
- Documenting those risks, systems, procedures, etc. in a suite of documents that includes a health and safety risk profile, a Risk Assessment and 'Disaster' Recovery Plan and a document covering threats to impartiality.
- Continuously improving the Institute's insurance cover.
- Oversight and/or audit by external bodies to certify compliance with relevant regulations and standards.

Diversity and Inclusion

A Diversity and Inclusion Advisory Group provides guidance to BINDT Council and other committees on how to fulfil BINDT's commitment under the Royal Academy of Engineering's Engineering Diversity Concordat to which BINDT is a signatory.

BINDT has strengthened its links with various bodies, networks and initiatives including the Royal Academy of Engineering, The Engineering Council, the WISE Campaign, the Women's Engineering Society, STEMNET and InterEngineering. Although BINDT is a relatively small Professional Engineering Institute (PEI), it is participating in relevant initiatives alongside the largest PEIs.

Unconscious Bias (UB) training has been provided to trustees will be rolled-out through the Institute's governance and management structure going forward.

Through various media, BINDT continues to influence its stakeholders to adopt BINDT's position that NDT, Condition Monitoring (CM) and Structural Health Monitoring (SHM) – or Health Monitoring per se – are three sides of the same thing, which is an element of BINDT's diversity and inclusion practice.

In recent years, the BINDT membership proposition has been adapted so as to become more inclusive to help ensure that a diversity and inclusion mind-set will prevail in all that we do, including NDT Apprenticeships, Engineering Council Registration, the work of the Practitioner Committee and awards and recognition, to name just a few examples.

Marketing and public relations

The marketing team continues to work to promote the Institute, and NDT, CM and SHM in general, in a number of ways. In particular, the team provides appropriate support, and aims to apply consistency of format and message, to all areas of the Institute's business and endeavours to solicit and implement ideas and requirements from the various committees.

A member of the marketing team continues to attend the meetings of all main committees, and those of a number of sub-committees, working groups and advisory groups, to provide marketing support directly, allowing for effective planning and resourcing and therefore a better outcome for the Institute. Oversight of the marketing strategy and activities undertaken is the responsibility of Council.

As a direct result of the Covid-19 pandemic, some planned marketing activities were temporarily interrupted, for example due to the cancellation of physical events. However, the team continued to successfully deliver its digital activities and worldwide engagement through its various channels was seen to increase.

A member of the marketing team resigned her position as Marketing & PR Assistant, leaving the Institute in May 2020. Recruitment of a replacement will get underway in 2021.

Some of the highlights of the year's marketing and PR activities include:

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

- A series of essential communications were distributed via the website, email and social media platforms to inform members and PCN certificate holders of the Institute's response to the Covid-19 pandemic, notably in relation to the effect on PCN certification.
- Promotion of Institute events continued, particularly the NDT 2020 Conference (replaced with the NDT 2020 Webinar Week), CM 2020 Conference*, Aerospace Event and Workshop 2020*, Workshop on Multicopters for Inspection*, Workshop on NDT for Heritage Railway Boilers, Workshop on NDT/SHM/CM and Structural Integrity Requirements for Industry 4.0, Workshop on Marine Composites Inspection and the Scottish Branch's Reliability of NDT Webinar and Burns' Supper, with materials and communications reworked and adapted as required as the pandemic situation developed.
**Postponed to 2021*
- Branding and promotion of the newly created NDT 2020 Webinar Week event was successfully completed and rolled out in a short timeframe.
- Branch meetings continued to be widely promoted via the BINDT website, Branch Meetings booklet, *NDT News*, regular direct emails to Institute members and through the Institute's social media channels.
- Promotion of the NDT apprenticeship schemes continued, with the production of further supporting documentation and internal and external advertising placed in print and online.
- Three editorial articles relating to NDT/CM and BINDT were written in-house and circulated. A report following the success of the NDT 2020 Webinar Week was published in *NDT News*, an article titled: 'Industry 4.0 and the future landscape of the NDT, CM and SHM communities' was published in IP&E's *Maintenance Management Guide 2020-21* and an article titled: 'How NDT is driving the engineering profession towards a diverse and inclusive future' was published in the 2021 edition of *The Apprenticeship Guide*.
- The Institute's internet and social media presence was maintained and promoted and engagement increased through all channels. We now have almost 24,000 followers on LinkedIn, over 5300 on Facebook and 2800 on Twitter. Over the year, although visitors to the BINDT website had declined on the previous year, we had over 375,000 visit sessions on the BINDT website, from almost 235,000 users viewing our website pages 1,191,000 times.
- The Institute's social media activity included participation in various national campaigns, including World Engineering Day for Sustainable Development, This is Engineering, Tomorrow's Engineers, INWED and National Apprenticeships Week.
- Continued advertising of the four Institute apps resulted in an increase in downloads: the NDT Reference app has now been downloaded by over 43,000 users, NDT News by over 14,000 users, NDT Events by 2700 and PCN Verifier by almost 7000, on both Apple and Android devices.
- An update to the style and range of membership promotional literature and application forms continued and advertising of professional engineering registration through BINDT increased, resulting in an increase in applications.
- The campaign to encourage PCN certificate holders to consider joining BINDT through a membership leaflet being mailed out with PCN certificates was temporarily halted due to remote working and the pressures on staff to get certificates mailed out in a limited timeframe. However, appropriate messages continue to be shared via our social media channels and the campaign will restart when a full physical office presence is reestablished.
- A social media campaign continued to reinforce the quality of the PCN brand worldwide and inform on the latest situation with regard to the Covid-19 pandemic and Brexit.
- Promotion of BINDT books continued and advertising materials and press releases were created for the new title: '*An Introduction to Condition Monitoring and Diagnostic Technologies*', in preparation for its launch in January 2021.
- A plan to further develop and support the Institute's outreach activities in key areas of the business (certification, apprenticeships, membership and STEM) continued.
- The UKTA was supported with the creation of new web pages and online content and the design of new promotional materials and a UKTA-branded exhibition stand was completed.
- The expansion of a 'resource library' for presentations, images and other materials continued.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

For 2021, the marketing team's priorities will be to:

- Strengthen the marketing team with the recruitment of a new member of staff into the vacant role.
- Further develop the plan to increase BINDT's outreach activities in support of the main areas of certification, membership, STEM and apprenticeships and plan the future recruitment of an additional member of staff to co-ordinate this activity.
- Promote the new book: *An Introduction to Condition Monitoring and Diagnostic Technologies*, published in January 2021, and other BINDT titles.
- Support and promote all Institute events and Branch meetings.
- Support and promote the apprenticeship schemes.
- Continue to promote BINDT membership and professional registration to new cohorts.
- Consider the additional marketing requirements for other areas of the Institute's business, including the PCN Scheme.
- Continue to expand activities to promote diversity, inclusion and equality within the Institute membership and engineering in general.
- Continue to provide marketing support and guidance to BINDT's main committees to assist them in achieving their strategic aims and ambitions.

Education, Professional Development, Membership and Engineers/Technicians Registration

The Institute's activities in these important areas are overseen by the Membership, Qualification and Education Committee (MQ&E) and its subsidiaries: the Engineering Council Working Group (ECWG) and the Education and Professional Development Committee (E&PD) and these are responsible for all membership and Engineering Council registration matters as well as education, CPD, liaison with Engineering Council and accreditation of training.

The coronavirus pandemic and the associated lockdown and social distancing measures had a direct impact on the way in which committee meetings were held. All meetings, which historically have been held on a face-to-face basis, were now held remotely using online video meeting software. This was implemented with great success – a direct result of the hard work carried out by the BINDT staff to coordinate. As such, all meetings were well attended by committee members and the meetings proved to be very efficient. It was of great importance that these meetings continued, to ensure that member applications and all current topics were discussed and to ensure that all members receive the continued support of the Institute.

Numbers of the non-fee grade of Affiliate Members continued to grow, albeit not as fast as in the year following its introduction, while full-paying voting membership grade numbers have continued to drop in 2020, but overall numbers remained steady throughout the pandemic. Various strategies to convert Affiliate grade to grades with full paying membership and voting status are being discussed.

The E&PD committee has achieved a remarkable amount over the last few years, with the development of NDT Operator, NDT Engineering Technician and NDT Engineer Apprenticeships, all of which are now well established, with over 160 people enrolled, mainly on the Operator and EngTech schemes. It was agreed that Condition Monitoring will be incorporated into the NDT apprenticeships when they are reviewed.

The pandemic and apprentices being furloughed affected the number of end-point assessments conducted in 2020. Two end-point assessments were carried out remotely with both Apprentices being awarded their Certificates at the BINDT Virtual Awards Ceremony in September. It is expected that for next couple of years, on average, there will be one end-point assessment every other week, with each one leading to membership and registration.

BINDT assisted with the end-point assessments of apprentices on the ICorr scheme. The second group of Industrial Coating Inspector Apprenticeships are progressing and the EPAs are expected mid-2021.

BINDT is still involved with the NWIT apprenticeships and will be involved in the EPAs for the 2021 cohort. BINDT is also advising the University of Northampton (UoN) team on the EPA requirements for the Level 6 apprenticeships they are now running fully under the rule change. The MSc course is progressing with a new course leader at the UoN in Professor Chris Holt.

**REPORT OF THE TRUSTEES
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The ECWG continued its excellent work in managing the professional engineering registration processes for BINDT members. The number of trained Professional Review Interview (PRI) assessors is sufficient to allow BINDT to facilitate interviews at various locations with timely availability over the next two years, and it has been identified that there is a likelihood that that more will be needed thereafter. However, given the robust process in place to attract and train assessors and interviewers, this is not predicted to be an issue, which is a great credit to the efforts put in by ECWG, which in itself is growing and becoming more diverse. Due to the pandemic, PRIs were held remotely, which led to an increase in the number of interviews conducted.

The Institute for Apprentices advised it would be conducting a review of all apprenticeships and will be making some changes. Considerable work will be needed to update courses and it may take up to one year to complete the review, with some of the proposed changes assessed by some quarters as being quite detrimental to the apprenticeship programmes. Ensuring that BINDT achieves the best possible outcome will take substantial negotiations in the coming year.

The CPD activities recording facility developed by MQ&E and adopted in 2018 is now embedded into the BINDT website as 'My Continuing Professional Development', allowing BINDT members to upload details of CPD activities along with supporting documents. A number of Members have volunteered to join the CPD Monitoring Scheme and submissions are periodically reviewed by members of the MQ&E committee. With CPD now mandatory to meet Engineering Council requirements, the system provides an excellent facility for personnel to record their CPD to maintain registration.

Certification (NDT and CM)

The Certification Management Committee (CMC) comprises individual volunteers from representative industry sectors and Institute staff members. Its role is to assist the Institute's Certification Services Department (CSD) to ensure the impartiality of its certification activities and to counteract any tendency to allow commercial or other considerations to prevent the consistent provision of certification activities. The CMC conducts its affairs in an open and transparent culture considering certificate holders' perspectives and aims to ensure available certification meets the specific requirements relevant to end-user requirements.

With clearly identified aims and objectives identified for 2020, Q1 started on the front foot with CSD experiencing an increase in PCN certification applications and renewals along with Technical staff continuing working on the development and updating of the certification product portfolio. However, an initial awareness of a Far East respiratory virus soon became a reality as the world became engulfed in the Covid-19 pandemic. By March 2020, the full effects were directly and significantly impacting on both BINDT and CSD.

As a result of national and international lockdowns causing the global closure of ATO/AQBs, CSD formed a Certification Task Group (CTG) with members drawn from CSD, ATO/AQBs, CMC and other interested parties to manage the situation. Meeting remotely initially on a weekly basis, the CTG worked relentlessly to provide practical solutions to the ongoing needs of the PCN certificate holders. A six-month extension of certification expiring during the lockdown period assisted holders to manage the validity of their certification, allowing them to continue working when otherwise certificates would have expired. In addition, consideration was given to PCN holders who were experiencing personal difficulties with regards to certification and exemptions were given on an individualistic basis.

The following summary gives an overview of the achievements made during 2020 set against the COVID19 backdrop:

A slight decrease in PCN NDT certificate holders was recorded during 2020, down to 20,983 (21,979 in 2019) holding a slightly lower number of qualifications 46,726 (48,319 in 2019). Accompanying NDT certification, the Condition Monitoring sector has also slightly decreased with 1,877 PCN certificate holders (2,076 in 2019) possessing 2,164 CM qualifications (2,428 in 2019).

Complementing personal certification, 43 NDT ATOs (46 in 2019) and 21 CM ATOs (23 in 2019) organisations held Approved Training Organisation approval along with 22 AQB organisations (22 in 2019) holding Authorised Qualifying Body approval. In addition, 7 organisations (8 in 2019) held a BINDT certified Quality Management System (QMS), 15 BINDT approved Inside Agencies or Outside Agencies (18 in 2019) and 6 BINDT approved companies under RIS2701 (5 in 2019).

With reference to PCN Aerospace, the UK regulator the CAA (Civil Aviation Authority) have accepted the recently reviewed PCN Aero scheme within CAP747, GR23 for use on all G registered aircraft maintained within the UK. However, there remains doubt about PCN Aero within EU after 1 January 2021. BINDT is awaiting confirmation from EASA through the EU forum that PCN Aero will continue to be accepted. BINDT plan to outline the case for PCN Aero being accepted as an Alternative acceptable Means of Compliance (AMC) to EN4179 certification for the provision of NDT within the aerospace sector at the European Aerospace NDT Forum currently scheduled for May 2021.

With reference to the modularisation of the PCN Examinations, good progress has been made throughout 2020. CSD now believe after development work carried out for the modularisation of radiography training and examinations, that the framework structure is robust and is transferable to other NDT methods. Modules currently being developed include:

- The core knowledge module for Radiography is now complete, in draft format and out for peer review with the RT ISWG.
- Appendices documents for film and non-film radiography encompassing training and examination requirements for X, gamma, DRT, CRT, CT and radioscopy are now in draft format and out for peer review.
- The RT Z1 syllabus document is currently in work and being reviewed against the NDT Syllabus document TR25107.
- Product Technology – Use of The Materials and Processes for NDT Technology (ASNT) has been used as the source document from which all ATOs and AQBs should develop training and examination materials. Where this is not possible, question references will be provided for existing product technology questions.
- Refreshed radiation safety training modules for X and gamma, PMI, source recovery and the transportation of dangerous goods have now been completed and are now with BINDT publications for review and branding. It is hoped to have these available for Q1-2021.
- The Electromagnetic Testing working group is in possession of all draft appendices' documents for eddy current and ACFM inspection.
- The UT Working group has been provided with the following appendices documents for review: UT - General Theory Core knowledge document, UTPA appendix and syllabus documents, TOFD appendix and syllabus documents.
- The ISWG for the testing of marine composites has commenced work. The draft marine product technology document has been produced in preparation for peer review.
- Progress made with the Spanish Society for NDT on the development of underwater certification has been slow throughout 2020 due to the pandemic.

It should be noted that, although work has continued with the development of PCN Appendices documents for the above ISWGs, due to furlough and circumstance of ISWG members and the importance of ensuring their own organisation's survival, a great proportion of feedback on documentation produced remains outstanding.

PCN on-line examinations continue to be implemented in an ongoing phased approach. The next phase is to roll this out to at least 1 additional UK AQB for NDT and some CM methods. Work is continuing around the functionality of the database to improve the current system and to allow AECs (overseas) to use the online exams, with the improvement in the security of examinations overseas that this will bring. In association with the PCN on-line examinations, development progressing in rationalising the PCN administration processes through better IT systems are being implemented including migrating NDT certificates to an electronic format.

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With the deadline of exiting the EU set for 31/12/2020, CSD have been working with appropriate bodies to ensure the Pressure Equipment Directive (PED) requirements in relation to NDT certification can remain in place despite the UK no longer part of the EU. The PCN certification scheme itself, being based upon ISO9712, continues to remain valid irrespective of the UK's relationship with Europe.

Sadly, fraudulent activities continue to blight the NDT industry. A serious instance resulted in BINDT working with HSE as the matter had wider repercussions than just the individual PCN certificate holders. Although occurrences such as this are relatively rare, BINDT/CMC have a part to play in ensuring that the vast majority of inspection personnel who work with integrity and professionalism are protected from a small unethical minority who take no responsibility for their actions and bring disrepute to the NDT industry as a whole.

After chairing the CMC for four years, Mr Richard Day stood aside in December with Mr Gary Elliott taking up the post, supported by Mr Jason Taylor as Vice Chair.

Along with managing certification issues, the day-to-day activities of developing new certification documentation, internal and external auditing and administration tasks has continued against the background of working from home in isolation in order to ensure that NDT certification remains in place and valid. The above summary, all of which set against the backdrop Covid-19 and Brexit during 2020, is a remarkable achievement and true testament to the dedication and professionalism of the CSD team which, again, is gratefully acknowledged by the CMC members.

Following the tumultuous events of 2020, CSD objectives for 2021 are to work towards regaining a level of normality back in the provision of certification services to all CSD stakeholders through improved training and qualification processes whilst at the same time continue in futureproofing certification into the 2020s. The CMC membership will support the CSD in achieving these goals for the benefit of all.

Technical & Industrial

The Technical and Industrial Department offers technical support and industrial experience to the Certification Services Department of the Institute in particular and also to the Institute as a whole. It also takes responsibility for the development of online examinations and several other projects related to the development of new training and certification schemes.

Some examples of these projects, with work in progress during 2020, are as follows: Plant Engineer, Radiography, Radiation Safety, Eddy Current, Ultrasonics, Guided waves, Composites, Aerospace – a new PCN Aerospace document is scheduled to be launched early in 2021.

John Moody, Senior Technical Engineer, continues to coordinate the development of BINDT's apprenticeship schemes in conjunction with the Education & Professional Development Committee and the development of the MSc programme in conjunction with the University of Northampton.

NDT Events

2020 was a very challenging year for the Conferences and Events team due to the Covid 19 pandemic. All but one of the planned events were either postponed or moved to an on-line virtual webinar platform.

In January we supported a one-day workshop on 'NDT for the Nuclear Industry' and in the evening of the same day a Burns supper in conjunction with the Scottish Branch. Both events were held in Paisley, with numbers exceeding expectations for the Burns' supper and exhibition, this event was pre-pandemic and was held in a physical format.

The annual three-day aerospace event, which was due to take place in April at the BAWA Centre, Bristol, was postponed to 2021.

In June, the CM conference on Condition Monitoring, which was due to take place at Park Inn by Radisson London Heathrow Hotel, was postponed to 2021.

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The major event of the year was the annual NDT conference. This was held as the first inaugural webinar event and was a huge success, with all presenters giving live presentations, and a showcase of papers from RCNDE proved to be extremely popular, including a plenary. The conference had a full five-day programme of papers and over 135 delegates attended each day. The NDT exhibitors had their own sessions comprising 10-minute live demonstrations or presentations, with over 15 companies taking part.

The Advanced Engineering exhibition, which was due to take place in October, and the World Skills UK exhibition in November, were both postponed.

Delivering the 2020 conference and events programme was a huge challenge. The NDT live webinar represented a great achievement for the team; the feedback was excellent and encouraged more events to be given on-line in such difficult times.

Due to the ongoing restrictions and impact of Covid-19, BINDT has moved most events planned for 2021 on-line with only three events planned at the latter part of the year taking place in a physical format.

A full listing of the proposed virtual and physical events is in the table below.

Event	Date	Venue
Reliability of NDT webinar and virtual burns supper evening	24th January, 2021	Virtual Webinar
Aerospace Workshop	20 th April, 2021	Virtual Webinar
Aerospace Event	21 st – 22 nd April, 2021	Virtual Webinar
Aerospace Event Exhibition	21 st April, 2021	Virtual Webinar
CM Conference	14 th - 18 th June 2021	Virtual Webinar
CM Exhibition	14 th - 16 th June 2021	Virtual Webinar
NDT Conference	6 th - 10 th September 2021	Virtual Webinar
NDT 2021 Exhibition	6 th - 8 th September 2021	Virtual Webinar
Marine Composites Inspection Workshop: 'Sea' what you are missing...	13 th -14 th October 2021	Royal National Lifeboat Institution (RNLI), Poole
Workshop on structural integrity, NDT and CM requirements for Industry 4.0	19 th -20 th October 2021	MTC, Coventry
BINDT/RCNDE/CIRIA Workshop on NDT Requirements for Road and Rail Civil Structures	November 2021 Exact date TBC	Venue TBC

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NDT Publications

The Institute's NDT publications continued to be received well in 2020, both those delivered electronically and in hard-copy format.

Insight continues to be well supported by researchers and academics. Although overall there were slightly fewer technical papers being submitted to Insight in 2020, likely as a result of the Covid-19 pandemic and lockdown situations in many countries around the world interrupting research efforts for a time, 2020 saw an increased number of submissions from the UK, with papers from China continuing to be the largest source of material submitted. The standard of reviewing also remained rigorous, with accepted papers continuing to undergo a thorough assessment and fewer papers being rejected.

The number of online downloads increased, while member and pay-per-view access to articles and citations all remained steady. However, subscription income showed a small decline in 2020.

Advertising income for Insight also fell short of its budget, due to the market fluctuations and uncertainties referred to elsewhere.

NDT News saw a decline in advertising support in 2020, but maintained its high editorial standards and the publication continues to be the main vehicle for communication with the practitioners of NDT and related disciplines and the excellent contributions from its regular columnists is appreciated, including the reports from BINDT's Branches.

The *BINDT Yearbook* was further developed with expanded sections and additional content. This continues to be extremely well received and also had good support from both existing and new advertisers.

The NDT 2020 Webinar Week, which replaced the Annual Conference in 2020, made full use of the BINDT Events app very successfully.

Despite the challenges brought about by the pandemic and the need for remote working, each publication continued to be produced on time and to the highest production standards.

The Publishing, Media and Marketing Department continued to produce numerous other documents, leaflets, brochures and publications in support of all of BINDT's propositions and, notably, in support of the promotion of membership, professional engineering registration and NDT apprenticeships.

CM Events and Publications

The 2020 CM conference was postponed to 2021 due to Covid-19 and, whilst regrettable, this turned out to be the right decision and has prompted a review of how to manage conferences going forward. Following the success of the 2020 NDT online conference and since the Covid-19 situation is still likely to be with us for some time, a decision has been taken to make the CM2021 conference virtual. This event will include a one-day drone inspection day and CM technology workshops.

CMTC Chair, Steve Greenfield, represented BINDT at the MFPT conference (Machinery Failure Prevention Technology) in Philadelphia 2019, has maintained links and cooperation to build upon the renewed relationship and encourage deeper US participation in future BINDT CM conferences. A lesson learned from attending the MFPT conference was to mix industrial and academic papers to give balance in the sessions, rather than separate them and divide the audience; this has been implemented for 2021.

The CMTC committee recognises the dedication and effort put into the conference by the Institute staff, and efficiently managing the expectations of the hotel venue without loss to BINDT. The committee also acknowledge that going virtual in 2021 will add burden rather than reduce the preparation workload but it is anticipated it will attract more overseas registrants.

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The vibration monitoring, lubrication analysis, acoustic emission, ultrasonic and thermography working groups have been working on the question bank to ensure ISO alignment of the BINDT PCN courses and with the move to on-line examinations, supplemented by the electrical working group and a new PCN examination CM General, aimed at CM supervisors and managers, set at a PCN Level 2. This is anticipated to attract more registrations for the marine industry, for example.

Opportunities for merged groups with CMTC and NDTTC had been established with NDE4.0 and SHM (Structural Health Monitoring) as key overlapping topics. The annual joint meeting has been replaced by four meetings a year, starting in 2021 to maintain momentum.

With respect to CM Publications, it was decided at a high level to discontinue the, online-only, International Journal of Condition Monitoring (IJCM). The technical papers were difficult to source and have peer reviewed in a timely manner, missing the publication dates and failing the established metrics. We all appreciate the support of the ISCM (International Society of Condition Monitoring) in helping create this Journal but the impact of Covid-19, amongst other matters, forced the decision.

The *Condition Monitor* international newsletter has been on-line only from 2019 and still maintains high-quality papers and articles. It is a credit to BINDT and is available and of interest to all members of both CM and NDT, especially in the light of Industry 4.0, where NDT is merging into CM and promoting the newly energised NDE industry and IOT (Internet Of Things). New and past conference papers are also published in *Condition Monitor*, raising it from the newsletter style inherited many years ago to a serious publication. The CMTC committee thank and acknowledge the support from CMTC and working group membership, in providing and refereeing these papers.

The new textbook: '*An introduction to Condition Monitoring and Diagnostic Technology*' has been finalised, all copyright issues resolved and has now been published at a very reasonable cost of £60 for members. This valuable addition to the CM series of publications should become a textbook for all CM students as they start their careers and look to take their PCN level 1.

The *INSIGHT* journal continues to run CM technical papers and saw a great improvement throughout 2020 as papers from the past CM conferences are used in alternate months.

The sad loss of Roger Lyon caused a hiatus in progress with CM apprenticeships until another very active member of CMTC took up the mantle. As the current NDT apprenticeship scheme is currently under review, a decision was taken to include CM with NDT in the revised programme. This will bring the CM scheme to industry rather quicker than trying to develop something unique. At present, the wording for the Operator and Technician standards have been modified to include both CM and NDT. The Engineer standard has not been changed as this was originally written to include the NDT degree programme at Northampton University, which already includes a substantial amount of CM. Further development of the revised scheme is on-going.

Awards and Recognition

It is very important to BINDT to recognise the contribution of those working in NDT, condition monitoring and its associated science and technologies. Under the guidance of the Croxson committee, a comprehensive reward and recognition structure has been put in place over the years, resulting the awards listed in the table below. The updates for 2020 are as follows.

Due to Covid-19 restrictions it was not possible to recognise our award winners as usual at the CM and NDT conferences, so BINDT held its inaugural on-line awards ceremony as part of the webinar week in September 2020. Whilst not the same, it was very important to recognise the achievement of the award winners, those who have been a member for over 50 years, Honorary Fellows and Members and out-turned NDT Apprentices. The ceremony was well attended and received.

An award in memory and recognition of the late Gail Long, one of first women to be working in NDT, has been agreed and will be launched in 2021. It will recognise the contribution of women at an early stage of their career in NDT/CM and aims to raise the profile of women in NDT/CM and in engineering.

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A change to the award nomination process has been implemented in 2020 as follows 'The proposer of an award should be a voting member of the Institute. If they are not, they will need to ensure the application is endorsed by an Institute voting member.'

The current Institute awards are as below:

Award	Purpose
Lifetime Achievement Award	To recognise the valuable and extensive contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has spent most of his/her career in NDT/CM and who has been an active member of the Institute for an extensive period of time.
Personal Contribution Award	To recognise a valuable and extensive personal contribution to the British Institute of NDT and the wider NDT/CM community by an individual who has been an active member of the Institute for an extensive period of time, in which they have contributed and influenced the wellbeing of the Institute.
The Roy Sharpe Prize	For a significant contribution through research and development in any branch of NDT to the benefit of industry or society.
The Anne Birt Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of NDT.
The Nemet Award	For an outstanding contribution to the practice of NDT (by an individual).
The Hugh MacColl Award	For a distinguished contribution by an individual to the teaching or training of NDT or CM. Nomination required. This should show the contribution to the teaching or training of NDT or CM.
Aerospace Award	To recognise significant contributions to the NDT/CM community within the aerospace sector.
The John Grimwade Medal	For the best paper published in BINDT's NDT Journal 'Insight' in the preceding year.
The Ron Halmshaw Award	For the best paper on radiography published in Insight in the preceding year.
The BINDT Annual NDT Conference Paper Award	An informal award presented at the end of the NDT Annual Conference for the best paper published in the conference Proceedings.
The William Gardner Award	For the best paper in the Proceedings of the NDT Annual Conference by a student or person in the early stages (first five years) of their career.
Practitioner Award	To recognise outstanding achievement in the learning, sharing or execution of NDT or CM practice by a BINDT member.
The Tony Lager Award	For meritorious service to an Institute Branch by an individual.
Branch Service Award	For an outstanding contribution to Branches.
The T H Cole Award	For the Institute Branch with the best percentage increase in membership during the preceding year.

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The Jim Cottier Travel Scholarship	To aid the professional development of a young BINDT member by attending an overseas conference.
Annual NDT Conference Travel and Attendance Award / Annual CM Conference Travel and Attendance Award (One per conference)	To encourage attendance at the BINDT Annual Conferences by contributors from foreign nations.
The COMADIT Prize	For a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.
CM Innovation Award	For a significant contribution to technology innovation, technology transfer or technology strategy in the field of CM.
The Len Gelman Award	For the best paper in the Proceedings of the CM Annual Conference by a student or person in the early stages (first five years) of their career.
The Roger Lyon Apprentice of the Year Award	In recognition of the outstanding achievement of a NDT Apprentice who has successfully completed their end-point assessment through BINDT.
The Gail Long Early Career Women Engineer of the Year	To recognise the contribution to NDT/CM or the wider engineering community of women in their early career.

IT developments

BINDT's IT strategy is based on the fundamental premise of alignment of IT capability with business requirements, thus ensuring that the investment in IT creates maximum value.

The concept revolves around a series of 'service centres', each having its own administrators inputting and updating data. Data is transferred to a central 'Hub' where it is used to provide information on members, customers and stakeholders. The Hub exchanges information with the service centres as appropriate. Some of the service centres are already established - the PCN and membership databases feature user-friendly interfaces for administrators to manage the appropriate data in a robust and upgradeable architecture that can interface with the Hub.

The IT plan continues to be developed and enhanced as the development progresses. The overall objective is to enhance productivity and provide tools that will allow staff to work more efficiently while also providing the required data for Customer Relationship Management (CRM) and useful Management Information (MI). During 2020, a limited amount of progress was made in developing the plan to develop the processes involving the transactions that take place between the certification services and accounts departments, with the aim of streamlining these processes, reducing paper and increasing efficiencies. This work will continue in 2021.

Website

In order to maintain its position as a high-performing organisation, BINDT recognises the need to continually improve its website and digital platforms.

Due to budgetary constraints, however, development of the BINDT website in 2020 was restricted to essential maintenance and enhancements. However, some further development of the My Career and CPD sections of the site were implemented in the light of the growing importance of Continuing Professional Development (CPD) in the careers of our members and stakeholders.

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CPD became a mandatory requirement for Engineering Council registration from 1 January 2020 and one of the main functions of a professional body is promoting and supporting the professional development of its members.

Therefore, BINDT introduced an enhancement to the members' area of its website where members can record their CPD activities and keep a tally of the amount of CPD undertaken by means of points accumulated on an annual basis. It includes:

- a template to create a record of CPD which the user can show employers and administrators. Activities can be added and edited and points automatically accumulated.
- The ability to upload relevant documents, such as certificates and attendance records.
- the ability to file documents by date and record on an annual basis.

By the end of 2020, users had uploaded nearly 3000 entries to the system and the growing popularity of the tool demonstrates its appeal to members.

The Institute continues to devise plans to provide online professional development tools for managing a user's Initial Professional Development (IPD), Continuing Professional Development (CPD) and professional registration application; and to provide guidance and support to enable members to undertake planned and structured IPD and CPD. For example, the ability for PCN certificate holders to record CPD points for certification renewal, linked to PCN's CP16 or 17, is an on-going strategic aim.

Establishment

The 'establishment' is the term used to describe three important aspects of the Institute: the premises from which it operates, the facilities it uses in order to carry out its business and, perhaps most importantly, the people it employs.

All matters pertaining to the establishment, including material changes to the staff costs (headcount, pay increases, bonus payments, etc.) are governed by a committee called the Establishment Review Panel, which comprises the Institute's Senior Officers (President, President-Elect, Immediate Past President, Honorary Secretary and Honorary Treasurer). No major changes to premises or facilities were made in 2020.

Financial

For another year, the continuing background of uncertainty caused by Brexit meant that the budget for 2020 was again set to be conservative.

As 2020 started, and the Covid-19 crisis engulfed the world, the Institute expected its income to be negatively affected. As such, the executive and directors took the decision that spending would be restricted while so much uncertainty existed. Extensive financial modelling took place, with different scenarios being tabled to explore with the directors the possible outcomes at year end. This scenario planning was at all times shared with Council. As the year progressed, financial outturns and forecasts were compared with these scenarios. Against the uncertain background and, more than any year previously, monthly financial figures were scrutinised in depth.

During the year, recruitment for replacement staff was put on hold with tasks being shared out to existing staff where they could be. It is worth pointing out that this was helped by the willingness and flexibility of the staff. Consequently, the reduced income was more than offset by the careful cost control and the year-end reserves were higher than budgeted and in excess of the upper limit for liquid reserves.

A budget has been set for 2021 which is again pessimistic in terms of revenue, given the uncertain industry context. Included in the budget is continued investment in IT infrastructure as this is an important element of 2021 business activity and will ensure an efficient operation of the executive for the future.

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The Business Model Advisory group – BMAG, continued to review quarterly outcomes and map these onto a developed business model/forecasting tool. This enabled the group to review best, worst and likely case scenarios, which are shared with council at strategy related meetings. This financial background is then reflected on the actions we are able to take as a mission-focused social enterprise and not a commercial undertaking.

A robust contingency plan has been agreed to deal with any future sharp decline in business volume (i.e., revenue) or any unexpected but significant and necessary expenditure.

Overall, despite the significant challenges in recent years, BINDT formally continues very much to be deemed to be a going concern and the long-term financial and the strategic health of the Institute is very good.

Reserves Policy

The reserves policy, and the reserves themselves, exist to support BINDT's mission as defined at the beginning of this report. Therefore, it is the policy of BINDT not to accumulate large amounts of reserves that are not supporting that mission.

At the time of writing, the BINDT reserves policy is defined by 'Action Trigger Levels' and 'Action Awareness Bands' which relate specifically to the level of liquid reserves, which is tracked and forecast by BINDT's Finance Committee on a quarterly basis.

The bands/trigger levels are as follows:

- If/when liquid reserves exceed £1m, Trustees should trigger actions to increase expenditure.
- If/when liquid reserves are between £850k and £1m, Trustees should be aware of the potential need to take actions to increase expenditure.
- If/when liquid reserves are between £850K and £700k, Trustees should be aware of the potential need to take actions to decrease expenditure.
- If/when liquid reserves are below £700k, Trustees should trigger actions to decrease expenditure.

The rationale for the upper and lower trigger levels is as follows:

The lower trigger level is set at £700k since, at the time of writing, that sum corresponds approximately to the fixed/residual cost of running the Institute for 6 months (including paying staff salaries) if there was no income whatsoever.

The upper trigger level is set at £1m since, at the time of writing, the historical fluctuation in the current account balance demonstrates that the absolute worst case is £300k. Therefore, having an Action Trigger Level bandwidth of £300k should avoid the situation where liquid reserves peak above the upper and dip below the lower trigger levels due to normal fluctuations.

The Action Awareness Bands simply split this bandwidth in half, which is logical.

It should be borne in mind that BINDT has significant fixed assets in addition to its liquid reserves.

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Investment policy, objectives and performance

Objectives

The wealth planning objectives for BINDT are:

- To invest surplus capital in order to potentially achieve long-term growth, to enhance value and achieve financial security for the future.
- To retain a minimum investment time horizon of 5 years, although in reality the investment term is likely to be at least 10 years.
- No specific rate of return is required but the primary objective is to maintain and enhance the purchasing power of surplus capital over the medium to long term.

Risk Profile

BINDT's risk profiling assessment identifies BINDT's natural tolerance to risk as Balanced. The assessment is not intended to lead to a definitive outcome, but rather to provide a useful starting point on which further discussions can be based.

When recommending a suitable risk category, in addition to natural preference for risk, we have also considered the following:

- Capacity for loss – ability to cope with investment loss.
- Tolerance for loss – the amount of risk BINDT is willing to take.
- Need to take risk to meet financial planning objectives.
- Knowledge and experience of investing.

Capacity for Loss

The largest likely decline identified in the expected returns table is within acceptable parameters in terms of capacity for loss for the following reasons:

- BINDT is comfortable with its current level of income and is not reliant on the performance of invested funds.
- BINDT has committed to a minimum investment term of 5-10 years, which should allow the opportunity to recover from short-term losses.
- BINDT has no foreseeable need to access invested funds.

Tolerance for Loss

Having assessed the expected returns and losses, it has been agreed that, as a Balanced investor, BINDT has a tolerance for loss of up to 12.00% over an annual period.

Risk

It has been identified that, whilst returns can never be guaranteed, the expected returns of the recommended Balanced strategy should meet the set objectives. As such, a Balanced risk profile continues to remain suitable and in best interests of the Charity in order to help meet objectives.

Knowledge and Experience

BINDT has a strong knowledge and understanding of the principles of investing. It also has strong experience of investments and the associated fluctuations in value.

This can be evidenced with reference to BINDT's 25-year-plus investment history, investing in managed funds and other collective investments.



SUCCESSION
ADVISORY SERVICES

Client Waterfall Report

30 November 2020

Valuation report for British Institute of Non-Destructive Testing BINDT
Valuation period 30 November 2019 to 29 November 2020

Client Number 100173599

	(£)
Opening value of Client Portfolio	521,415.85
Cash paid in	0.00
Cash paid out	0.00
Transfers in and/or out (re-registration)	0.00
Change in value of assets	25,108.32
Interest	11.01
Dividends and Income Distribution	0.00
Charges	
Platform Charges	-1,765.55
Product Provider charges	0.00
Financial Adviser Charges	-5,045.67
Other charges	0.00
Closing value of Client Portfolio	539,723.96
Net rate of return (annualised figures)	3.51% (3.50%)
Gross rate of return (annualised figures)	4.85% (4.84%)

Performance indicates Balanced strategy meets the set objectives.

NDT Leadership Forum

At the Institute's Strategy Retreat in 2018 and 2019, the need was identified for BINDT to become more involved strategically in the industry, including the redrafting of the 'Landscape Report' to the KTN and InnovateUK, capturing requirements from various industry sectors.

The Board of the Research Centre for NDE (RCNDE) also ran a workshop where this need for better strategic leadership of NDT became clear, covering more sectors than RCNDE can cover and working on transitioning NDT technologies and influencing design engineers about design for inspection and the benefits that improved NDT can bring.

Professor Robert Smith, Director of the UK Research Centre for NDE (RCNDE) and Past President of BINDT, initiated the development and establishment of an effective and long-term leadership forum, outside of specific institutions, that can:

- brief government and influence other engineering professions about the benefits of NDT/SHM/CM
- ensure adequate well-trained NDT engineers and
- capture the NDT/SHM/CM requirements from each sector to inform R&D strategy, and initiate protocols, best practice guides and standards to underpin technology transitioning, including technology and technique qualification, and training.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

BINDT has set up an Advisory Group on Strategic NDT Leadership to support the establishment of the Forum, including identifying a Founding Chair and supporting the Chair during the initial work to establish the Forum. In the initial phase, the NDT Leadership Forum will be accountable to BINDT's Advisory Group on Strategic NDT Leadership but this will be reviewed after an appropriate period. In January 2021 it was announced that the BINDT Advisory Group on Strategic NDT Leadership had appointed Mark Dowell as founding Chair of the NDT Leadership Forum.

Summary of the year just ended (2020)

It will come as no great surprise to anyone that last year did not work out as expected.

At the beginning of the year our main concern was the impact of Brexit. This was now a 'done deal', the UK government having successfully purged all opposition within its ranks. We had until the end of the year to make arrangements for any possible adverse implications of whatever deal was worked out with the EU.

The year started out very well; the finances were healthy, all the indications were that this would be a successful year for the Institute, and we held two highly successful events:

- The Scottish Branch Annual Burns supper was held in January in conjunction with a seminar on "NDT for the Nuclear Industry"
- The Second meeting on NDT of Heritage Railway Boilers was held at the Mid Hants Railway in February.

Then, at the beginning of March it became apparent that the coronavirus outbreak which had started in China was likely to have a significant impact in Europe.

A national lockdown was eventually scheduled to start on 23 March but well before that date it was apparent that things would change dramatically. A number of arrangements were introduced:

- The ERP/Finance group began regular virtual meetings (initially every two weeks, later monthly) to keep the situation under constant review.
- The scheduled Aerospace Workshop in April was postponed until the following year, followed shortly after by the June Conditioning Monitoring conference.
- Midsummer House was closed, apart from a few essential visits by senior members of staff.
- All staff were requested to work from home to the maximum extent possible.
- Several members of staff were placed on the government-supported furlough scheme.
- Routine meetings were transferred to the 'Zoom' electronic platform.
- After much discussion, it was decided to hold the NDT2020 conference as a webinar.

There was obviously some concern about the finances, training and certification activities being at this point virtually impossible. Automatic six-month extensions were offered for all PCN certificates due for renewal in the next few months. Fortunately, our reserves were very healthy, being near the 'upper action limit', nevertheless it was considered prudent to conduct a detailed scenario analysis. We considered four possible options, from assuming full recovery by the summer, to a virtual halving of income from certification for the rest of the year. All were considered survivable provided appropriate measures were taken.

The Institute immediately implemented a freeze on all recruitment (except for filling the vacancy left following the retirement of the Committee Secretary).

All optional expenditure and projects were postponed.

Obviously, there were some costs involved (laptops etc.) in supporting staff remote working, but this was relatively small.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

As the year progressed it became apparent that:

- Working from home was relatively successful for most staff. The offices were re-opened when the lockdown eased and then closed again when the lockdown was reinstated, but the majority of staff continued to work from home most of the time.
- Virtual meetings worked extremely well, and while the face-to-face contact was missed, the travel was not.
- Much of certification did recover, and even much auditing work was possible remotely.

We took the opportunity to carry out a few developments that were deemed essential for 'the new normal' for example the issuing of certificates electronically.

For the 2020-21 year, all Branch meetings moved to an internet platform. While the social aspect was missed, this did prove to have many advantages in allowing both speakers and attendees from much further afield. For example, in the case of the London Branch we scheduled two speakers from North America and have had attendees from all over the country. The writer has been able to attend meetings of both ASNT and AINDT from the comfort of home, although there isn't much can be done about the time difference!

Financially, the Institute ended the year in a fairly healthy state. The reserves were actually higher than originally budgeted for the year, although that budget assumed significant expenditure which was postponed. In non-Covid news the 'Young members Group' to support those in the early stages of their career, was established and appears very worthwhile.

As for Brexit, as the year ended a deal was finally announced just before Christmas, however unfortunately it made no provision for relevant mutual recognition agreement, so placed the position of PCN certificate holders carrying out work under the EU Pressure Equipment Directive (PED) in some significant uncertainty, since the Institute would no longer be regarded as a 'Recognised Third-Party Organisation'. However, the Institute had looked at several options, and an arrangement was worked out with WQ-iC Ltd, an RTPO and Notified Body (NoBo No 2893) based in Dublin, Ireland. WQ-iC Ltd is a member of the Lloyd's Register Group of companies. Under this arrangement affected certificate holders can apply for accreditation with WQ-IC (free of charge for a limited period) and continue as before.

Implications of both Covid-19 and Brexit for the economy as a whole remain uncertain, although historically NDT has been fairly resilient.

Outlook for the year just started

At this point there is still considerable uncertainty as to when activity will return to 'normal'. The financial situation of the Institute now looks relatively secure and it is to be hoped that some of the planned projects can be reactivated.

The Glasgow event was held virtually and was as successful as could reasonably be hoped. The Aerospace Event will also be carried out as a virtual event and plans for the rest of the year are still uncertain. Most international events have been postponed until 2022 or later. It is to be hoped that travel will be possible by the time of the November ASNT conference, but anything before that looks unlikely.

As we enter 2021, BINDT has a sound and solid base and an excellent financial reserves policy that mean it is in a good position to face the challenges that Covid-19 has presented. Further details of the specific impact of Covid-19 are included in the Appendix. However, at the time of writing the pandemic is not yet over and the situation continues to be monitored closely.

APPENDIX TO TRUSTEES' REPORT
2020

Covid-19 and BINDT

Summary

Due to the impact of Covid-19, including closure of training & examination centres, severe effect on aerospace and oil & gas industries and general downturn, during 2020 BINDT was faced with a loss in revenue that did not come back instantly. However, BINDT has a sound and solid base and an excellent financial reserves policy that mean it is in a good position to face the challenges that Covid-19 has presented.

The Covid-19 pandemic has had a significant impact on the world economy and the Institute's finances, and some of the planned future events have already been cancelled or postponed.

During 2020, BINDT was faced with a loss in revenue that will not come back instantly. Many businesses shut down altogether, the oil price took a nosedive and training and examination centres were forced to close. All of these factors had an effect on BINDT income and have created a 'revenue gap'.

- BINDT offices were closed 23 March 2020 – most staff were to set up to work from home very successfully and BINDT did everything possible to minimise disruption.
- Membership and Registration operations were largely unaffected. BINDT offered a three-month 'period of grace' for payment of membership fees.
- Publishing, marketing and media operations unaffected – all publications continue to be published on time.
- BINDT HQ re-opened on 6 July 2020 but only for approx. 25% of staff complement (rota basis). Full safety measures, social distancing etc in place.
- Seven staff, whose role means that their work could not be carried at home, were put on furlough during the first lockdown. All were taken off furlough when the office re-opened in July 2020.
- No redundancies have been made or are planned as a result of the pandemic.
- There is no increase in volunteer numbers during this period.
- Cost-saving measures have been introduced including a moratorium on recruitment.

Several events scheduled to be organised by BINDT were cancelled or postponed:

- NDT 2020 Conference (originally scheduled for September 2020) replaced by virtual event - Webinar Week 14-18 Sept 2020 (including virtual AGM). Very successful event.
- Aerospace Event – virtual event re-scheduled to 20-22 April 2021
- Condition Monitoring Conference – virtual event re-scheduled to 15-17 June 2021
- NDT Conference and MT Exhibition, Telford – postponed until Sept 2022
Replaced by NDT2021 Webinar Week
- NDT for Marine Composites, Dorset – now Oct 2021
- Industry 4.0 Workshop, Coventry – now Oct 2021
- NDT in Art Workshop, Florence – 2-4 Nov 2021

The most severe impact of the pandemic on BINDT's revenue was felt by the PCN certification scheme, due the temporary closure of training and examination centres.

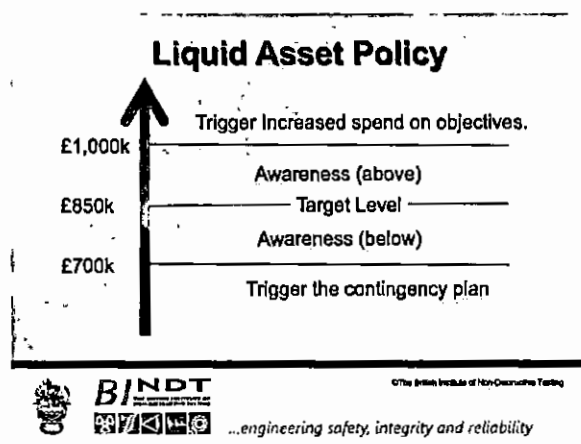
PCN earns a levy (administration charge) on each certificate issued.

To help certificate holders, a temporary six-month extension was granted to the expiry dates of certificates affected (subject to certain conditions being fulfilled). In September 2020 this was extended further, on application. This arrangement is still in place at the beginning of 2021.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Four scenarios were modelled to indicate the impact this would have on the Institute's finances. BINDT has a sound and solid base and an excellent financial reserves policy that put us in a good position to face the challenges that beset us.

The reserves policy is the measure we use to control the spending power of the Institute (see Figure).



We look to maintain our liquid reserves between £700k and £1000k, as this gives a comfortable reserve lower limit in line with Charity Commission guidance and gives clear targets to the executive. It is also clear in the definitions of what we need to do should the reserves go above or below the limits. This policy is reviewed and approved by our external auditors who have considerable charity experience.

We have ended 2020 with a liquid asset balance of £1124k. Furthermore, we have forecasted for the next five years with balances shown in the Table below and illustrated graphically in Figure 1.

Year	Liquid Assets Projection (£)
2021	836,418
2022	875,725
2023	900,104
2024	851,721
2025	850,645

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

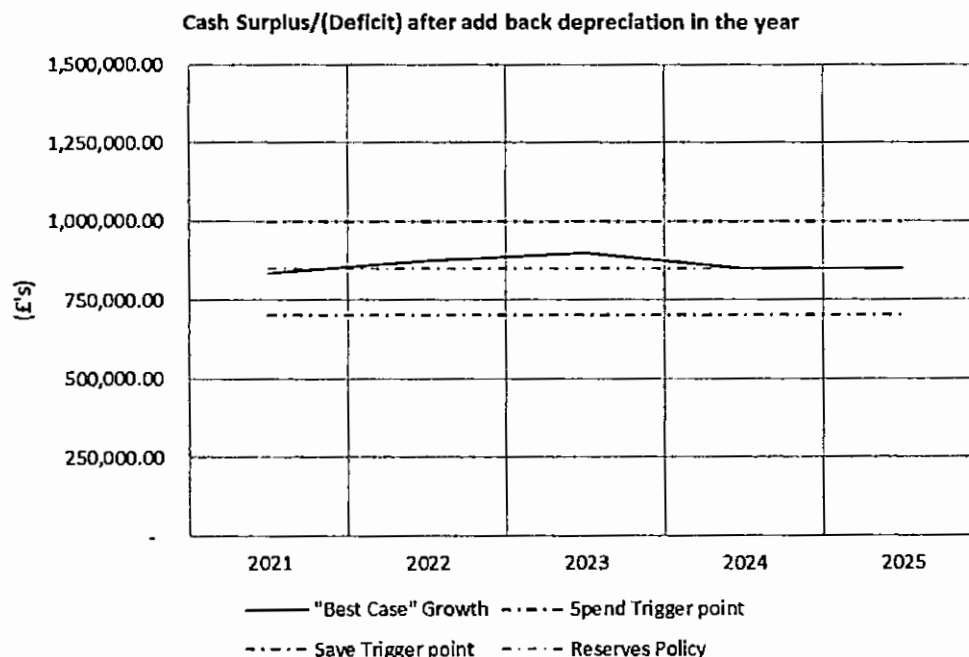


Figure 1. Liquid Asset Projection Update

- Most UK PCN training schools are now open, albeit with smaller classroom sizes to allow for social distancing and in some cases using blended learning tools;
- Strict and clear rules are being observed in line with government rules and recommendations;
- BINDT and Trainers published a video to present safety measures to students;
- BINDT developing:
 - electronic certificates – available 2021.
 - Virtual Classroom Training
 - Online exams – already launched in some areas.

Conclusions

- This situation has been, and continues to be, an extreme test of all industries, businesses and charities in the UK.
- An excellent Q1 2020 performance put us further ahead than predicted.
- Effective cost control has contributed to the satisfactory position we are now in.
- Revenues are down in line with the less extreme predictions.
- We have ended 2020 with a liquid asset balance of £1124k.
- However, at the time of writing the pandemic is not yet over and the situation continues to be monitored closely.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

00969051 (England and Wales)

Registered Charity number

260666

Registered office

Midsummer House
Riverside Way
Bedford Road
Northampton
Northamptonshire
NN1 5NX

Trustees

The Trustees at the date of approval of the Report of the Trustees were as follows:-

I Baillie (President-Elect), S Baldwin, J Buckley (Honorary Secretary), C Bull (Past President), M Clapham, I Cooper (Vice President), B Cutler, R Day, M Dowell (Honorary Treasurer), G Elliott, J Farley, C Forrester, M Freeman, S Greenfield, J Hansen (President), A Hope (Vice President), K Kirk, J Knowles, S Mills (Vice President), J Needham, R Smith, A Ward, R Watson (Vice President), D Whittle, D Wylie.

The following Trustees resigned during the year:-

M Lugg, K Newton, J Trelawny.

Trustees resigned since the year end:-

J Taylor (Vice President), C Brett, K Pickup, C Simmonds

Trustees elected since the year end:-

B Cutler, M Freeman, R Smith

Auditors

DNG Dove Naish LLP, Statutory Auditor
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank
2 George Row
Northampton
Northamptonshire
NN1 1DJ

Solicitors

Howes Percival
Nene House
4 Rushmills
Northampton
NN4 7YB

Investment Advisers

Succession Advisory Services
Mitchell Court
Castle Mound Way
Rugby
CV23 0UY

Chief Executive Officer

D Gilbert

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The British Institute of Non-Destructive Testing Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

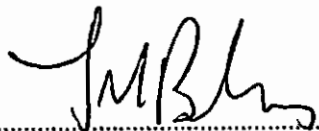
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

AUDITORS

The auditors, DNG Dove Naish LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 24th June 2021 and signed on its behalf by:



.....
J Buckley - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

Opinion

We have audited the financial statements of The British Institute of Non-Destructive Testing Limited (the 'charitable company') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 20 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We considered the opportunities and incentives that may exist within the charity for fraud and identified the greatest potential for fraud in the following areas: timing of recognition of income, posting of unusual journals along with complex transactions and manipulating the Charity's key performance indicators to meet targets. We discussed these risks with client management, designed audit procedures to test the timing of income, tested a sample of journals to confirm they were appropriate and reviewed areas of judgement for indicators of management bias to address these risks.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED**

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

DNG Dove Naish LLP

for and on behalf of DNG Dove Naish LLP, Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Eagle House
28 Billing Road
Northampton
Northamptonshire
NN1 5AJ

Date: 25 June 2021

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Membership and registration		245,296	-	245,296	244,167
Certification		1,784,467	-	1,784,467	2,131,414
Publishing and marketing		94,244	-	94,244	121,939
Conferences and events		11,907	-	11,907	287,700
Investment income	2	<u>54,490</u>	<u>-</u>	<u>54,490</u>	<u>58,793</u>
Total		2,190,404	-	2,190,404	2,844,013
EXPENDITURE ON					
Raising funds	4	6,824	-	6,824	6,809
Charitable activities	5				
Membership and registration		211,339	900	212,239	211,308
Certification		1,486,280	-	1,486,280	1,641,427
Publishing and marketing		499,920	-	499,920	544,811
Conferences and events		90,956	-	90,956	360,046
European & international affairs		9,619	-	9,619	37,687
Total		2,304,938	900	2,305,838	2,802,088
Net gains on investments		<u>29,422</u>	<u>-</u>	<u>29,422</u>	<u>55,509</u>
NET INCOME/(EXPENDITURE)		(85,112)	(900)	(86,012)	97,434
RECONCILIATION OF FUNDS					
Total funds brought forward		3,151,037	12,793	3,163,830	3,066,396
TOTAL FUNDS CARRIED FORWARD		<u>3,065,925</u>	<u>11,893</u>	<u>3,077,818</u>	<u>3,163,830</u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION
31 DECEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	11	1,769,332	-	1,769,332	1,842,513
Investments	12	<u>546,952</u>	<u>-</u>	<u>546,952</u>	<u>518,486</u>
		2,316,284	-	2,316,284	2,360,999
CURRENT ASSETS					
Stocks	13	49,794	-	49,794	49,844
Debtors	14	391,580	-	391,580	482,543
Cash at bank and in hand		<u>647,282</u>	<u>11,893</u>	<u>659,175</u>	<u>618,313</u>
		1,088,656	11,893	1,100,549	1,150,700
CREDITORS					
Amounts falling due within one year	15	(339,015)	-	(339,015)	(347,869)
NET CURRENT ASSETS		<u>749,641</u>	<u>11,893</u>	<u>761,534</u>	<u>802,831</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,065,925</u>	<u>11,893</u>	<u>3,077,818</u>	<u>3,163,830</u>
NET ASSETS		<u>3,065,925</u>	<u>11,893</u>	<u>3,077,818</u>	<u>3,163,830</u>
FUNDS	17				
Unrestricted funds				3,065,925	3,151,037
Restricted funds				<u>11,893</u>	<u>12,793</u>
TOTAL FUNDS				<u>3,077,818</u>	<u>3,163,830</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF FINANCIAL POSITION - continued
31 DECEMBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24th June 2021 and were signed on its behalf by:

Iain Baillie
I Baillie - Trustee

M Dowell
M Dowell - Trustee

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	<u>74,006</u>	<u>162,562</u>
Net cash provided by operating activities		<u>74,006</u>	<u>162,562</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(34,108)	(56,348)
Purchase of fixed asset investments		-	(471,226)
Sale of fixed asset investments		956	471,289
Interest received		8	93
Dividends received		<u>-</u>	<u>2,494</u>
Net cash used in investing activities		<u>(33,144)</u>	<u>(53,698)</u>
Change in cash and cash equivalents in the reporting period		<u>40,862</u>	<u>108,864</u>
Cash and cash equivalents at the beginning of the reporting period		<u>618,313</u>	<u>509,449</u>
Cash and cash equivalents at the end of the reporting period		<u>659,175</u>	<u>618,313</u>

The notes form part of these financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(86,012)	97,434
Adjustments for:		
Depreciation charges	107,289	87,232
Gain on investments	(29,422)	(55,509)
Interest received	(8)	(93)
Dividends received	-	(2,494)
Realised (Gains)/Losses on investments	-	(63)
Decrease/(increase) in stocks	50	(12,786)
Decrease in debtors	90,963	115,311
Decrease in creditors	(8,854)	(66,470)
Net cash provided by operations	<u>74,006</u>	<u>162,562</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/1/20 £	Cash flow £	At 31/12/20 £
Net cash			
Cash at bank and in hand	<u>618,313</u>	<u>40,862</u>	<u>659,175</u>
	<u>618,313</u>	<u>40,862</u>	<u>659,175</u>
Total	<u>618,313</u>	<u>40,862</u>	<u>659,175</u>

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees have considered a period of 12 months from the date of approval of these financial statements and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the annual financial statements.

The presentation currency of the financial statements is the Pound Sterling (£).

Critical accounting judgements and key sources of estimation uncertainty

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the company accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are disclosed within the individual accounting policies below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration on each activity is apportioned on the basis of the proportion of income generated by each activity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 10% on cost and 2% on cost
Presidents chairs of office	- not provided
Equipment	- 33% on cost
Fixtures and fittings	- 20% on cost

Fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Where parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items of property, plant and equipment.

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Depreciation methods, useful lives and residual values are reviewed at each balance sheet date. The selection of these residual values and estimated lives requires the exercise of judgement. The directors are required to assess whether there is an indication of impairment to the carrying value of assets. In making that assessment, judgements are made in estimating value in use. The directors consider that the individual carrying values of assets are supportable by their value in use.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Funds held by the charity are either :-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the statement of financial position date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

Pension costs

The charity makes contributions for eligible employees under a Group Personal Pension plan. Contributions payable are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

Cash and cash equivalents in the balance sheet comprise cash at banks and in hand and short term deposits with an original maturity date of three months or less.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of comprehensive income under administrative expenses.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its financial liabilities.

Where the contractual obligations of financial instruments (including share capital) are equivalent to a similar debt instrument, those financial instruments are classed as financial liabilities. Financial liabilities are presented as such in the balance sheet. Finance costs and gains or losses relating to financial liabilities are included in the profit and loss account. Finance costs are calculated so as to produce a constant rate of return on the outstanding liability.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES - continued

Financial instruments

Where the contractual terms of share capital do not have any terms meeting the definition of a financial liability then this is classed as an equity instrument. Dividends and distributions relating to equity instruments are debited direct to equity.

Investments

UK quoted investments are included within the accounts at market value. Unquoted investments are included at cost.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Government Grants

Government grant income is recognised as it is receivable, to the extent that the grant has been expended by the end of the financial year. Unspent grants are shown on the Balance Sheet as liabilities.

2. INVESTMENT INCOME

	2020 £	2019 £
Dividends	-	2,494
Rental income	54,482	56,206
Interest receivable	8	93
	<u>54,490</u>	<u>58,793</u>

3. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2020 £	2019 £
Subscriptions	Membership and registration	239,858	237,116
IAQP	Membership and registration	5,438	6,701
Other income	Membership and registration	-	350
Other income	Certification	1,931	2,022
Certification activities	Certification	1,760,718	2,129,392
Government grants	Certification	21,818	-
Journal advertising income	Publishing and marketing	26,464	39,926
Publications advertising income	Publishing and marketing	34,484	36,164
Sale of books and insignia	Publishing and marketing	16,477	27,081
Journal subscriptions	Publishing and marketing	16,809	17,694
Condition monitor	Publishing and marketing	10	1,074
Conference and seminar receipts	Conferences and events	3,705	273,590
Branch income	Conferences and events	<u>8,202</u>	<u>14,110</u>
		<u>2,135,914</u>	<u>2,785,220</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

4. RAISING FUNDS

Investment management costs

	2020	2019
	£	£
Investment management costs	<u>6,824</u>	<u>6,809</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 6) £	Totals £
Membership and registration	163,469	48,770	212,239
Certification	1,127,703	358,577	1,486,280
Publishing and marketing	484,365	15,555	499,920
Conferences and events	86,992	3,964	90,956
European & international affairs	<u>9,619</u>	<u>-</u>	<u>9,619</u>
	<u>1,872,148</u>	<u>426,866</u>	<u>2,299,014</u>

Direct costs include admin and project staff costs which have been allocated to activity on the basis of the proportion of income generated by each activity.

6. SUPPORT COSTS

	Management £	Finance £	Governance costs £	Totals £
Membership and registration	43,659	2,768	2,343	48,770
Certification	323,217	19,147	16,213	358,577
Publishing and marketing	13,850	923	782	15,555
Conferences and events	<u>3,538</u>	<u>231</u>	<u>195</u>	<u>3,964</u>
	<u>384,264</u>	<u>23,069</u>	<u>19,533</u>	<u>426,866</u>

Support costs (including project expenditure) are allocated to activity on the basis of the proportion of income generated by each activity.

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Auditors' remuneration	5,620	5,460
Auditors' remuneration for non audit work	13,913	12,166
Depreciation - owned assets	<u>107,289</u>	<u>87,232</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

8. TRUSTEES' REMUNERATION AND BENEFITS

Members of Council are not remunerated.

Trustees' expenses

Five trustees (2019: Ten) received expenses to the value of £4,734 (2019: £19,287).

In addition, one Trustee (2019: Two) received consultancy income of £1,520 (2019: £5,001) in respect of the Certification department operations review.

9. STAFF COSTS

	2020 £	2019 £
Wages and salaries	1,116,779	1,151,768
Social security costs	108,896	111,054
Other pension costs	90,328	84,849
	<u>1,316,003</u>	<u>1,347,671</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Secretarial and management	<u>37</u>	<u>38</u>

During the year one member of staff earned remuneration between £70,000 and £80,000.

There were no other staff paid above £60,000.

KEY MANAGEMENT REMUNERATION

Key management are considered to be the Chief Executive Officer and Staff Executive.

Total key management remuneration during the year was £431,411.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Membership and registration	243,817	350	244,167
Certification	2,131,414	-	2,131,414
Publishing and marketing	121,939	-	121,939
Conferences and events	287,700	-	287,700
Investment income	<u>58,793</u>	<u>-</u>	<u>58,793</u>
Total	2,843,663	350	2,844,013
EXPENDITURE ON			
Raising funds	6,809	-	6,809

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Charitable activities			
Membership and registration	208,815	2,493	211,308
Certification	1,641,427	-	1,641,427
Publishing and marketing	544,811	-	544,811
Conferences and events	360,046	-	360,046
European & international affairs	37,687	-	37,687
Total	2,799,595	2,493	2,802,088
Net gains on investments	55,509	-	55,509
NET INCOME/(EXPENDITURE)	99,577	(2,143)	97,434
Transfers between funds	(646)	646	-
Net movement in funds	98,931	(1,497)	97,434
RECONCILIATION OF FUNDS			
Total funds brought forward	3,052,106	14,290	3,066,396
TOTAL FUNDS CARRIED FORWARD	3,151,037	12,793	3,163,830

11. TANGIBLE FIXED ASSETS

	Freehold property £	Presidents chains of office £	Equipment £	Fixtures and fittings £	Totals £
COST					
At 1 January 2020	1,955,344	1,547	490,822	94,897	2,542,610
Additions	7,138	-	24,732	2,238	34,108
At 31 December 2020	1,962,482	1,547	515,554	97,135	2,576,718
DEPRECIATION					
At 1 January 2020	204,187	-	411,535	84,375	700,097
Charge for year	54,700	-	47,432	5,157	107,289
At 31 December 2020	258,887	-	458,967	89,532	807,386
NET BOOK VALUE					
At 31 December 2020	1,703,595	1,547	56,587	7,603	1,769,332
At 31 December 2019	1,751,157	1,547	79,287	10,522	1,842,513

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

12. FIXED ASSET INVESTMENTS

	Movement in market value of UK quoted investments £
MARKET VALUE	
At 1 January 2020	518,486
Disposals	(956)
Revaluations	<u>29,422</u>
At 31 December 2020	<u>546,952</u>
NET BOOK VALUE	
At 31 December 2020	<u>546,952</u>
At 31 December 2019	<u>518,486</u>

Analysis of investments between funds

	Unrestricted fund
	£
UK equities	546,950
Non-UK equities	-
Shares in group undertakings	<u>2</u>
	<u>546,952</u>

Shares in group undertakings

The Institute is the beneficial owner of all the issued share capital of Personnel Certification in Non-Destructive Testing Limited (PCN Limited) a company registered in England and Wales. The company did not trade during the year and has no assets or liabilities.

13. STOCKS

	2020	2019
	£	£
Finished goods	<u>49,794</u>	<u>49,844</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	220,887	282,121
Bad debt provision	(5,000)	(5,000)
Other debtors	(75)	(75)
Prepayments and accrued income	<u>175,768</u>	<u>205,497</u>
	<u>391,580</u>	<u>482,543</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	70,754	65,336
Social security and other taxes	36,947	28,417
VAT	38,271	36,820
Other creditors	18,193	20,535
Accruals	59,695	79,025
Deferred income	<u>115,155</u>	<u>117,736</u>
	<u>339,015</u>	<u>347,869</u>

Deferred income

	Balance at 1 January 2020 £	Released £	Deferred £	Balance at 31 December 2020 £
Subscriptions	<u>117,736</u>	<u>(117,736)</u>	<u>115,155</u>	<u>115,155</u>

The deferred income relates to subscriptions for the year ended 31 December 2021.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2020	2019
	£	£
Within one year	4,931	8,920
Between one and five years	<u>186</u>	<u>5,118</u>
	<u>5,117</u>	<u>14,038</u>

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

17. MOVEMENT IN FUNDS

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
General fund	3,151,037	(85,112)	3,065,925
Restricted funds			
Croxson Memorial Fund	2,810	-	2,810
BNC for NDT Fund	31	-	31
Halmshaw Award Fund	4,560	(350)	4,210
The Nemet Award	5,392	(550)	4,842
	<u>12,793</u>	<u>(900)</u>	<u>11,893</u>
TOTAL FUNDS	<u>3,163,830</u>	<u>(86,012)</u>	<u>3,077,818</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,190,404	(2,304,938)	29,422	(85,112)
Restricted funds				
Halmshaw Award Fund	-	(350)	-	(350)
The Nemet Award	-	(550)	-	(550)
	-	<u>(900)</u>	-	<u>(900)</u>
TOTAL FUNDS	<u>2,190,404</u>	<u>(2,305,838)</u>	<u>29,422</u>	<u>(86,012)</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/19 £	Net movement in funds £	Transfers between funds £	At 31/12/19 £
Unrestricted funds				
General fund	3,052,106	99,577	(646)	3,151,037
Restricted funds				
Croxson Memorial Fund	2,810	-	-	2,810
BNC for NDT Fund	31	-	-	31
Halmshaw Award Fund	4,910	(350)	-	4,560
BINDT Travel Scholarship	482	(948)	466	-
The Nemet Award	6,057	(665)	-	5,392
COMADIT Prize	-	(180)	180	-
	<u>14,290</u>	<u>(2,143)</u>	<u>646</u>	<u>12,793</u>
TOTAL FUNDS	<u>3,066,396</u>	<u>97,434</u>	<u>-</u>	<u>3,163,830</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,843,663	(2,799,595)	55,509	99,577
Restricted funds				
Halmshaw Award Fund	-	(350)	-	(350)
BINDT Travel Scholarship	-	(948)	-	(948)
The Nemet Award	-	(665)	-	(665)
COMADIT Prize	350	(530)	-	(180)
	<u>350</u>	<u>(2,493)</u>	<u>-</u>	<u>(2,143)</u>
TOTAL FUNDS	<u>2,844,013</u>	<u>(2,802,088)</u>	<u>55,509</u>	<u>97,434</u>

The Croxson Memorial Fund is used for organising presentations from prestigious speakers.

The BNC for NDT Fund is now depleted. Previously it funded an annual cross-institutional meeting.

The Halmshaw Award is an annual award to authors of the best paper published in the Institute's journal on any aspect of industrial radiography or radiology.

The Travel Scholarship fund is used to enable young practitioners of NDT to attend international conferences.

The Nemet Award recognises examples of outstandingly effective use of NDT, especially those that might encourage small firms to apply NDT methods for the first time.

17. MOVEMENT IN FUNDS - continued

The COMADIT Prize fund recognises examples of a significant contribution through research and development in any branch of condition monitoring to the benefit of industry or society.

18. EMPLOYEE BENEFIT OBLIGATIONS

The Institute contributes to a fully insured scheme for employees. The pension cost charge represents contributions payable by the Institute to the scheme and amounted to £90,328 (2019: £84,849).

19. RELATED PARTY DISCLOSURES

Certain Trustees on the Institute are also employees of the following companies:-

Lavender International NDT Consultancy Services Limited
Institution of Mechanical Engineers
TWI

The Institute provided services totalling £424,451 to these companies in the year.

Total services provided to the Institute from these companies in the year was £nil.

At the year end the Institute was owed £53,563 by these companies.

At the year end the Institute owed £nil to these companies.

All transactions are carried out at arms length on normal commercial terms.

20. FRC ETHICAL STANDARD - PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature we use our auditors to prepare and submit returns to the tax authorities, assist with the preparation of the financial statements and to provide payroll services.

21. ULTIMATE CONTROLLING PARTY

The Institute is a company limited by guarantee and does not have a share capital. Its activities are administered by a Council, no member of which receives any remuneration for his or her services.

The Institute is under the ultimate control of its membership.

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Investment income		
Dividends	-	2,494
Rental income	54,482	56,206
Interest receivable	8	93
	<u>54,490</u>	<u>58,793</u>
Charitable activities		
Subscriptions	239,858	237,116
IAQP	5,438	6,701
Journal advertising income	26,464	39,926
Publications advertising income	34,484	36,164
Sale of books and insignia	16,477	27,081
Journal subscriptions	16,809	17,694
Condition monitor	10	1,074
Conference and seminar receipts	3,705	273,590
Other income	1,931	2,372
Certification activities	1,760,718	2,129,392
Government grants	21,818	-
Branch income	8,202	14,110
	<u>2,135,914</u>	<u>2,785,220</u>
Total incoming resources	2,190,404	2,844,013
EXPENDITURE		
Investment management costs		
Investment management costs	6,824	6,809
Charitable activities		
Wages	1,116,779	1,151,768
Social security	108,896	111,054
Pension costs	90,328	84,849
Other staff benefits	36,415	46,030
Journal production costs	152,579	148,549
Publication costs	109,560	117,377
Website/electronic publishing	29,808	32,722
Cost of books and insignia	3,438	17,782
Conference expenses	8,215	168,635
Branch costs	7,029	16,059
European and international affairs	9,619	37,687
UKAS fees	13,752	17,881
PCN audit fees	54,746	58,907
Awards	4,165	11,645
Carried forward	1,745,329	2,020,945

This page does not form part of the statutory financial statements

THE BRITISH INSTITUTE OF NON-DESTRUCTIVE TESTING LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
Charitable activities		
Brought forward	1,745,329	2,020,945
Other certification services	79,958	185,305
Legal costs	9,410	11,888
Staff costs	4,651	27,264
Marketing	9,862	21,894
Meeting expenses	12,017	27,336
Staff training	10,921	19,247
	<u>1,872,148</u>	<u>2,313,879</u>
Support costs		
Management		
Telephone	19,394	19,427
Postage and stationery	48,961	79,686
Sundry expenses	18,810	9,635
Computer costs	100,639	105,236
Bad debts	(1,419)	22,073
Premises, facilities and insurance costs	90,590	108,644
Depreciation	107,289	87,232
	<u>384,264</u>	<u>431,933</u>
Finance		
Bank charges	23,069	31,841
Governance costs		
Auditors' remuneration	5,620	5,460
Auditors' remuneration for non audit work	13,913	12,166
	<u>19,533</u>	<u>17,626</u>
Total resources expended	<u>2,305,838</u>	<u>2,802,088</u>
Net (expenditure)/income before gains and losses	(115,434)	41,925
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	<u>29,422</u>	<u>55,509</u>
Net (expenditure)/income	<u>(86,012)</u>	<u>97,434</u>

This page does not form part of the statutory financial statements