

## **Trustees' Annual Report - Penrhyn New Hall Limited**

For the period starting 1 April 2020 and ending 31 March 2021

Charity registration number: 260371

Company number: 00958549

## **REPORT OF THE MANAGEMENT COMMITTEE**

The Management Committee are pleased to present their combined Trustees' Annual and (company law compliant) director's report for the year ending 31 March 2021. The report comprises:

1. A report by the Management Committee (Director's Report) – page 3
2. The Council of Management's performance report – page 4
3. Independent Examiner's report – page 5
4. Statement of financial activities (incorporating an income and expenditure account) – page 6
5. Balance Sheet – page 7
6. Notes to the financial statements – pages 8 - 12

### **Structure, Governance and Management**

The organisation is a charitable company limited by guarantee, incorporated on 11 July 1969 and subsequently registered as a charity on 14 January 1970.

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. Under those articles the members of the Management Committee (being the trustees, and also directors under company law) are limited to seven in number and are elected on an annual basis at the Annual General Meeting of the company.

### **Recruitment and Training of Trustees**

As set out in the Articles of Association the Management Committee may from time to time and at any time appoint a member of the charity to the Management Committee, either to fill a vacancy or by way of addition to the Council, provided that the prescribed maximum is not exceeded. Any member so appointed shall retain office only until the next Annual General Meeting but shall then be eligible for election.

Prospective trustees normally attend Council meetings to meet their future fellow trustees. They are briefed on their legal obligations under charity and company law and the content of the Memorandum and Articles of Association.

### **Reference and Administrative Information**

#### **Members of the Management Committee on the date the report was approved:**

Mrs A Stanhope - Chair  
Mr J M Q Stanhope  
Ms E A Stanhope  
Mr J C Baxter  
Mr F N C Ranson  
Mr C C Cater  
Ms Eleri Llwyd Jones

#### **Secretary**

Mr J M Q Stanhope

**Registered Office and Operation Address**

Penrhyn New Hall, Hartsville Avenue, Penrhyn Bay, Llandudno.

**Accountants**

Breeze & Co (Llandudno) Ltd., 9 Lloyd Street, Llandudno.

**Bankers**

National Westminster plc., 62 Mostyn Street, Llandudno.

**Solicitors**

Farrer & Co., 66 Lincoln's Inn Field, London.

**Objectives and Activities**

Penrhyn New Hall Ltd is a charitable company established for the promotion of temperance (in the wider meanings) for the inhabitants of Penrhyn Bay and Llandudno.

These objectives are achieved through the medium of a community centre providing facilities for the use of local inhabitants to follow recreational and leisure time occupations in the interest of social welfare with the object of improving the conditions of life for the persons for whom they are intended.

When planning activities, the Trustees give due regard to the Charity Commission's guidance on public benefit.

**Financial review**

The Management Committee thank the Chair of Trustees for her overview of financial activities and financial position at the end of the year. We have included her separate report as part of this document.

**Reserves policy**

The management committee have established a policy that stimulates sustained growth in the structure of total funds held by the charity. The over-riding objective is to ensure that the charity is able to continue in operation in the long term. Funds are unrestricted subject to cashflow needs and all expenditure above £5,000 must be agreed by a majority of the management committee.

**Investment policy**

The management committee has considered the most appropriate policy for investing funds and have decided that a programme of diversification should be established in the future with the view to increasing the capital value of the investment portfolio currently held by the company.

**Risk review**

The management committee has conducted its own review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. The development of systems and procedures to ensure the consistent quality of delivery for all operational aspects of the company has proved successful. These systems and procedures are reviewed periodically to ensure that they still meet the needs of the charity.

## Statement of Responsibilities of the Management Committee

Company law requires the Management Committee to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements the Management Committee are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The members of the Management Committee are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006.

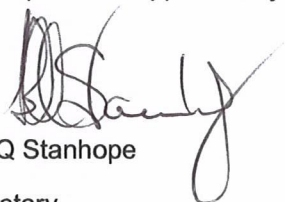
They are also responsible for safeguarding the assets of the company and for taking reasonable steps for the prevention and detection of fraud and other irregularities. In so far as the Trustees are aware:

- There is no relevant information of which the charity's independent examiner is unaware; and
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

This report has been prepared in accordance with the Statement of Recommended Practice - Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of guarantees at 31 March 2021 was 7 (7 in 2020).

This report was approved by the Management Committee on 23 November 2021.



J M Q Stanhope

Secretary

## The Council of Management's Performance Report

Just before the close of our financial year in March 2020, the Hall and all its facilities were closed due to the Government mandated rules around the Covid19 outbreak, which was then in its infancy. This was the first time in 50 years that Penrhyn New Hall has been unable to fulfil its purpose as a centre for community activities, both indoors and outside. At the time of closure, there was no immediate indication as to the duration of the lockdown. We now know this was to last throughout our financial year and into the next.

Our income stream from the rentals paid by our User Groups was completely curtailed. The one exception being Penrhyn New Hall Bowling Club able to operate in a very limited way later in the year, when certain restrictions around outdoor exercise were lifted. However, through the advent of the Government funded Furlough scheme enabling us to retain the services of our caretaker Duncan, and Grant Aid from the Welsh Government, along with income from our investment portfolio, the year has not been the unmitigated disaster it could so easily have been.

The Trust decided to utilise the enforced downtime to continue its refurbishment schedule. The entire frontage of the Bowls Pavilion has been replaced and re-glazed. The Trust acknowledge with thanks the work carried out by the PNHBC members in redecoration and cleaning of the premises following this work and for the attention to the pathways around the green.

Alterations have been made to the central heating system in the Hall and to the hot water system. Alterations have been made to the kitchen with new flooring installed and also a new fridge freezer has been gifted by Mrs Stanhope to replace the old. New energy efficient ceiling lights have been installed in the building. It is to be hoped that when the premises is able to re-open, we shall be fully ready for what the future holds.

### TURNING to the ACCOUNTS:

Rental revenue decreased by 91% this year and amounted to £1,839.00 as the premises were in lockdown throughout the year. The accounts show an operating deficit for the year of £42,585.00

Expenditure on repairs, replacements and general maintenance costs amounted in total to £16,611.00.

The Trust received Welsh Government funded grants to a total of £24,000.00 and Furlough employment retention payments of £12,723.00. Investment income was £18,161.00 for the year.

The stock market rallied during the year and this is reflected in the revaluation of our investments which coupled with a profit on the sale of an investment added value of £60,205.00 to the accounts.

The accounts thus showing a surplus for the year of £72,504.00

Anne Stanhope



Chair of Trustees.

Dated 23 November 2021



## Independent Examiner's report on the accounts

Report to the trustees/directors/ members of: Penrhyn New Hall Limited

Charity no.: 260371 Company no.: 00958549

On accounts for the year ended 31 March 2021 as set out on pages: 6 -12

### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

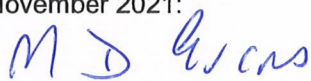
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed 26 November 2021:



M D Evans FCA

Breeze & Co Chartered Accountants  
9 Lloyd Street, Llandudno,  
Conwy LL30 2UU

Penrhyn New Hall Limited  
Charity Number: 260371  
Company Number: 00958549

**Statement of financial activities (including summary income and expenditure account)  
for the year ended 31 March 2021**

	Notes	Total Unrestricted Funds 2021 £	Total Unrestricted Funds 2020 £
<b>Income from:</b>			
Charitable activities:			
Charges for hire of hall		1,839	21,412
Rental of sweet briars		2,604	2,604
Donation		-	-
<i>Total income from charitable activities</i>		<u>4,443</u>	<u>24,016</u>
Income from investments (stocks and shares)		18,161	19,965
Profit/loss on sale of investments (stocks and shares)		4,448	-710
Covid grants		24,000	-
Job retention grants		12,723	-
<b>Total income</b>		<u><u>63,775</u></u>	<u><u>43,271</u></u>
<b>Expenditure</b>			
Charitable expenditure	2.1	42,687	53,014
Management and administration	2.2	4,341	3,665
<b>Total expenditure</b>		<u><u>47,028</u></u>	<u><u>56,679</u></u>
<b>Net income for the year</b>		16,747	-13,408
Net gains (losses) on investments		<u>55,757</u>	<u>-57,074</u>
<b>Net income/(expenditure)</b>		<u><u>72,504</u></u>	<u><u>-70,482</u></u>
<b>Net movement in funds</b>	9	72,504	-70,482
<b>Reconciliation of funds:</b>			
Total funds brought forward	9	<u>346,081</u>	<u>416,563</u>
<b>Total funds carried forward</b>	9	<u><u>418,585</u></u>	<u><u>346,081</u></u>

# Penrhyn New Hall Limited

## Balance Sheet as at 31 March 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	4	20,212		21,759	
Investments	5	364,841		310,262	
<b>Total fixed assets</b>		<u>385,053</u>		<u>332,021</u>	
<b>Current assets</b>					
Debtors and prepayments	6	2,570		1,505	
Cash at bank and in hand		<u>36,536</u>		<u>17,603</u>	
<b>Total current assets</b>		<u>39,106</u>		<u>19,108</u>	
<b>Creditors</b>					
Amounts falling due within one year	7	<u>5,424</u>		<u>4,898</u>	
<b>Net current assets</b>			<u>33,682</u>		<u>14,210</u>
<b>Total assets less current liabilities</b>			418,735		346,231
<b>Creditors</b>					
Amounts falling due after more than one year	8	<u>150</u>		<u>150</u>	
<b>Total net assets</b>		<u><u>418,585</u></u>		<u><u>346,081</u></u>	
<b>Funds of the charity</b>					
Unrestricted funds	9	<u><u>418,585</u></u>		<u><u>346,081</u></u>	

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The Directors have approved these accounts and they are signed by one director on behalf of all the Directors <sup>23</sup> November 2021

A Stanhope



Signature of director authenticating accounts being sent to Companies House <sup>23</sup> November 2021

C C Cater



## **Penrhyn New Hall Limited**

### **Notes to the accounts**

**For the year ended 31 March 2021**

#### **1 Accounting policies**

##### **1.1 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014,

and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and with the charities act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

##### **1.2 Income**

###### ***Recognition of income***

These are included in the Statement of Financial Activities (SoFA) when: the charity becomes entitled to the resources; it is more than likely than not that the trustees will receive the resources; the monetary value can be measured with sufficient reliability.

###### ***Offsetting***

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

###### ***Income from interest and dividends***

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

###### ***Investment gains and losses***

This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.



## **Penrhyn New Hall Limited**

### **Notes to the accounts**

**For the year ended 31 March 2021**

#### **1.3 Expenditure and liabilities**

##### ***Liability recognition***

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

##### ***Deferred income***

No material item of deferred income has been included in the accounts.

##### ***Creditors***

The charity has creditors which are measured at settlement amounts less any trade discounts.

#### **1.4 Assets**

##### ***Tangible fixed assets for use by the charity***

These are capitalised and valued at cost if they can be used for more than one year.

Depreciation is provided at the following rates in order to write off the assets over their estimated

Freehold land	nil
Freehold buildings	over 50 years
Fixtures and fittings	15% per annum of net book value

##### ***Investments***

Fixed asset investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.

Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments.

##### ***Debtors***

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

# Penrhyn New Hall Limited

## Notes to the accounts

For the year ended 31 March 2021

2 Expenditure	Notes	2021 £	2020 £
<b>2.1 Charitable expenditure</b>			
Paid employees	2.3	16,926	16,607
Water rates		1,203	730
Light and heat		1,022	2,359
Insurances		3,130	3,245
Repairs and maintenance		16,611	22,078
Greenkeeper (bowling green)		3,684	7,757
Cleaning		111	238
		<u>42,687</u>	<u>53,014</u>
<b>2.2 Management and administration</b>			
Stationery and advertising		-	22
Accountancy		558	558
Independent examination fee		558	558
Legal charges		1,440	-
Licences		-	491
Filing fees		13	13
Depreciation		1,547	1,773
Bank Charges		225	250
		<u>4,341</u>	<u>3,665</u>
<b>Total expenditure</b>		<u>47,028</u>	<u>56,679</u>
<b>2.3 Staff costs and numbers</b>			
Wages and salaries		16,926	16,607
Social security costs		-	-
		<u>16,926</u>	<u>16,607</u>
This excludes the management committee who receive no remuneration			
		<b>2021</b>	<b>2020</b>
The average number of persons employed during the year was:		<b>no.</b>	<b>no.</b>
Administration		<u>1</u>	<u>1</u>

## 3 Taxation

The charitable company is exempt from tax on its charitable income.

# Penrhyn New Hall Limited

## Notes to the accounts

For the year ended 31 March 2021

4	Tangible fixed assets	Freehold land and buildings	Fixtures and fittings	Total
	<b>Cost</b>	£	£	£
	At 1 April 2020	17,500	14,943	32,443
	<b>Additions</b>	0	0	0
	At 31 March 2021	<u>17,500</u>	<u>14,943</u>	<u>32,443</u>
	<b>Depreciation</b>			
	At 1 April 2020	4,272	6,412	10,684
	Charge for the year	267	1,280	1,547
	At 31 March 2021	<u>4,539</u>	<u>7,692</u>	<u>12,231</u>
	<b>Net book value</b>			
	At 31 March 2021	<u>12,961</u>	<u>7,251</u>	<u>20,212</u>
	At 31 March 2020	<u>13,228</u>	<u>8,531</u>	<u>21,759</u>
	Freehold land included above which is not depreciated			<u>4,167</u>
			<b>2021</b>	<b>2020</b>
			£	£
5	<b>Investments</b>			
	<i>Listed stocks and shares</i>			
	Fair value at the beginning of the period		310,262	380,706
	Additions to investments during the period		50,749	33,294
	Disposals at carrying value		-56,309	-45,954
	Unrealised gain / loss on revaluation		60,139	-57,784
	Market value of investments at 31 March		<u>364,841</u>	<u>310,262</u>
6	<b>Debtors</b>			
	Prepayments		<u>2,570</u>	<u>1,505</u>
7	<b>Creditors: amounts falling due within one year</b>			
	Sundry creditors and accrued expenses		<u>5,424</u>	<u>4,898</u>
8	<b>Creditors: amounts falling due after one year</b>			
	Unsecured interest free loans from individuals		<u>150</u>	<u>150</u>

**Penrhyn New Hall Limited**

**Notes to the accounts**

**For the year ended 31 March 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>9 Movement in funds</b>		
Total funds at 1 April 2020	346,081	416,563
Surplus/deficit for the year	<u>72,504</u>	<u>-70,482</u>
Total funds at 31 March 2021	<u><u>418,585</u></u>	<u><u>346,081</u></u>

All the net assets are classified as unrestricted.