



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/01/21 **Period start date** **To** 31/12/21 **Period end date**

Charity name: Pateley Bridge Dramatic Society

Charity registration number: 260045

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To educate and entertain the community by performing plays and to give members, including juniors, training in acting and other aspects of performing |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Covid and our lack of performances due to refurbishments have meant that our usual main source of income has been considerably reduced. We have, however, continued to raise money by running a 'Pop UP' tea event in the local Bowling Club pavilion for several weekends during the summer, putting on Ghost Walks around the town and putting on 'Educating Rita' in the local Memorial Hall. Covid restrictions were carried out at all times. We had previously decided to use the Lockdown to carry out refurbishment of the Theatre. This would include: Making the Theatre Covid compliant Making the Theatre Building Regs future-proof. Provision of a lift and disabled toilet for wheelchair users and less able patrons. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | All activities have been carried out by volunteers. The refurbishment so far has been undertaken by volunteers under Covid restrictions but further work when it starts will be done by tradespeople. |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The charity gives occupation and learning to adults and children by putting on productions The theatre is situated in a rural setting and is much valued in the community for bringing live theatre to an area with poor transport services |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | Our estimated costs for the refurbishment escalated but we eventually appointed a local builder (whose father has worked on our building in the past) and work is going on apace. |
| Performance of fundraising activities against objectives set | Para 1.41 | Our Treasurer has done an excellent job, finding grants and balancing keeping enough reserves to pay for our commitments. The Fundraising for refurbishment has been very successful via donations from our supporters. |
| | | |

| | | |
|--|-----------|--|
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Healthy |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Restricted Fund for DDA project. Contingency Reserves sufficient to cover 12mths operating costs. |
| Amount of reserves held | Para 1.22 | £85130.00 restricted; £7775.00 contingency |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Instruments and Articles adopted by Full Governing Body |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Chosen by Committee who are elected at an Annual General Meeting |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---------------------------------|
| Charity name | Pateley Bridge Dramatic Society |
| Other name the charity uses | The Pateley Playhouse |
| Registered charity number | 260045 |

| | |
|-----------------------------|--|
| Charity's principal address | The Playhouse Church Street Pateley Bridge North Yorkshire HG3 5LB |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1 | Susan Hickson | | | The Society's committee |
| 2 | Joyce Liggins | | | The Society's committee |
| 3 | Peter Buller | | | The Society's committee |
| 4 | Linda Harvey | Hon. Secretary | | The Society's committee |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
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| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees - names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|--|
| |
|--|

Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| Signature | Full name | Date | Position |
|-----------|---------------|------|----------------------|
| | Linda Harvey | | Trustee and Hon. Sec |
| | Sue Hickson | | Trustee |
| | Peter Buller | | Trustee |
| | Joyce Liggins | | Trustee |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
PATELEY BRIDGE DRAMATIC SOCIETY

No (if any)
260045

Receipts and payments accounts

| For the period from | Period start date 1/1/2021 | To | Period end date 12/31/2021 |
|------------------------|-------------------------------|----|-------------------------------|
|------------------------|-------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ |
|---|---|--------------------------------------|-------------------------------------|---------------------------------|
| A1 Receipts | | | | |
| PRODUCTION RECEIPTS | 2,806 | - | - | 2,806 |
| FUND RAISING | 4,334 | - | - | 4,334 |
| SUBSCRIPTIONS | 1,350 | - | - | 1,350 |
| DONATIONS (inc Gif Aid) | 3,101 | 11,663 | - | 14,764 |
| GRANTS | | 30,064 | - | 30,064 |
| BANK INTEREST | 57 | 4 | - | 61 |
| OTHER INCOME | 166 | - | - | 166 |
| BAR | - | - | - | - |
| Sub total (Gross income for AR) | 11,814 | 41,732 | - | 53,546 |
| A2 Asset and investment sales, (see table). | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 11,814 | 41,732 | - | 53,546 |
| A3 Payments | | | | |
| PRODUCTION COSTS | 1,172 | - | - | 1,172 |
| PLAYHOUSE COSTS | 4,938 | 13,145 | - | 18,083 |
| GOVERNANCE | 324 | - | - | 324 |
| FUND RAISING COSTS | 105 | - | - | 105 |
| OTHER EXPENDITURE | 130 | - | - | 130 |
| BAR EXPENDITURE | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | 6,669 | 13,145 | - | 19,814 |
| A4 Asset and investment purchases, (see table) | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total payments | 6,669 | 13,145 | - | 19,814 |
| Net of receipts/(payments) | 5,144 | 28,587 | - | 33,732 |
| A5 Transfers between funds | - 22,000 | 22,000 | - | - |
| A6 Cash funds last year end | 24,629 | 34,543 | - | 59,172 |
| Cash funds this year end | 7,773 | 85,130 | - | 92,904 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|----------------------|--|------------------------------------|----------------------------------|
| B1 Cash funds | CURRENT ACCOUNTS | 7,374 | 19,401 |
| | SAVINGS ACCOUNTS | | 65,729 |
| | CASH | 401 | - |
| | Total cash funds | 7,775 | 85,130 |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK |

| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ |
|------------------------|-----------|------------------------------------|----------------------------------|
| B2 Other assets | Bar Stock | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|-----------------------------|---------|-----------------------------|-----------------|
| B3 Investment assets | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which asset belongs | Cost (optional) |
|---|---------------|-----------------------------|-----------------|
| B4 Assets retained for the charity's own use | The Playhouse | Unrestricted | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

| | Details | Fund to which liability relates | Amount due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|
| B5 Liabilities | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name |
|-----------|------------|
| | |
| | |

CC16a



Last year

to the nearest £

| |
|---------------|
| 6,364 |
| 929 |
| 1,008 |
| 6,404 |
| 33,334 |
| 117 |
| - |
| 1,154 |
| 49,310 |

| |
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| |
| - |
| - |

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|---------------|
| 49,310 |
|---------------|

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|---------------|
| 1,540 |
| 10,339 |
| 367 |
| 100 |
| - |
| 522 |
| - |
| - |
| - |
| 12,867 |

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| - |

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|---------------|
| 12,867 |
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|---------------|
| 36,442 |
| - |
| 22,731 |
| 59,173 |



**Endowment
funds**

to nearest £

| |
|---|
| - |
| - |
| - |
| - |

OK

**Endowment
funds**

to nearest £

| |
|---|
| - |
| - |
| - |
| - |
| - |
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**Current value
(optional)**

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**Current value
(optional)**

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| - |

**When due
(optional)**

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Date of
approval

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Section A

Independent Examiner's Report

Report to the trustees/
members of

PATELEY BRIDGE DRAMATIC SOCIETY

On accounts for the year
ended

31 DECEMBER 2021

Charity no
(if any)

260045

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Lindy Edwards

Date:

6/3/2022

Name:

LINDY EDWARDS

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

1 THE OLD VICARAGE

TOP WATH ROAD

PATELEY BRIDGE HG3 5PG

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).