

BLABY & GLEN PARVA COMMUNITY SERVICE AGM MEETING 20<sup>TH</sup> SEPT 2023.

PRESENT:- ANDREA COOPER, MICHELLE SEVILLE, CAROLE HOLT, SANDRA VOCE, JANET STANLEY, DAVE MURDOCK, PAUL COOPER, IAN SYKES, JULIE HOLLAND, MARY BROWN, DAVID LACEY, SEAN OLDWINCKLE, CHRIS INSLEY, GERALDINE FORTY, JUNE HARDING, MAY JONES, MICHAEL GREEN, PAUL NICHOLSON, STELLA MCFADDEN, SUE BENNION, SANDRA TUGBY, JOHN BARON, ANNE DAINES, MARION GRANT, SUE WARRINER, PHIL BURTON, ANNETTE SIMMONETT.

APOLOGIES :- ANGIE MILLER, FIONA TAYLOR, PAT RICHMOND.

Minutes of last AGM taken as a true record. Andrea proposed. Ian seconded.

MATTERS ARISING – The bank balance is depleted from last years £31,000 but this is due to investment in various projects. It is still looking healthy. We do need to keep funds below £25,000 to qualify for future grants.

BUS – Running well.

CHAIRS REPORT – See ~~attached~~.

There was an enquiry as to whether the bus trips were open to others other than the meal club. Andrea confirmed that it was.

James's regular visits are proving to be a great success.

MANAGERS REPORT – It was noted that Chris the cook is making a great effort with new menu ideas. It is noticeable and very much appreciated.

Andrea was given a much deserved thank you for all her hard work.

TREASURERS REPORT – There is a bank balance of £15,952.60 and funds are looking healthy. We have gratefully received donations totaling over £4,000.

It was explained to the audience that we receive very generous help from Debbie/Asda. We do try to reciprocate where possible i.e. free room hire.

Andrea thanked Michelle for all her hard work , especially during the refurbishing process.

GROUP REPORTS – John/Bridge group reported they are happy to be here after covid. Initially membership was poor but it is now building up again. He did ask that any signage give details of meeting times.

Craft group – Carole reports the group is flourishing and seems to be expanding every week. Members are certainly getting more than "crafting" from the meetings. She did enquire if the bus would be available solely for their group. Obviously a driver would need to be found but this didn't appear to be a problem. The idea met with a positive response.

Well Being group – Ian reported that numbers are gradually increasing so it is a positive start. At the moment the attendance is about 10. This is felt to be a comfortable figure as it allows everyone to participate. The coffee/lunch time outings are well received.

Art Group – Anne Daines reported that it is still well attended but can accommodate a few more. It seems to be a very happy group.

There are other group meetings throughout the week but there was no representative at the AGM. Most of the week appears to be covered.

Andrea noted that the Drop In room hire is very competitive as is a meal for 3 courses at £6. The meal price is possible because it is partly offset by Asda/diners frequent kind donations.

ELECTION OF OFFICERS – The Chairperson, Treasurer, Manager, Secretary are all happy to continue and were duly re-elected by the current committee. There is still a vacancy for a Vice Chair.

Paul, Dave, Ian, Janet, Julie, Angie, Mary, Pat, Fiona will remain on committee.

New members are – Sue Warriner, Stella Mcfadden, Sue Bennion.

These were proposed by June Harding and seconded by Chris Insley.

AOB – A survey was carried out. Andrea was pleased to report that we attained a 5 (top score) in most categories so it appears we are doing most things right. A request for bingo seems very popular. Andrea will take this in hand, once a month, but first needs to enquire if a license is necessary.

John (Bridge group) advised that there is now an empty cupboard which the speakers group vacated.

Anne Daines thanked Ian and Janet for running the Well Being group.

Sue Bennion suggested a water/bottle tombola.

NEXT MEETING – Monday 23<sup>rd</sup> October at 1.30pm.

TABLE TOP SALE – Saturday 21<sup>st</sup> October.

TICKLED PINK TEA – Sunday 22<sup>nd</sup> October at 2pm.

BLABY LIGHTS SWITCH ON – Friday 24<sup>th</sup> November. We have room for more indoor stalls.

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**Independent Examiner's Report to the Trustees of Blaby and Glen Parva  
Community Service (Charity number 259935)**

I report on the accounts of Blaby and Glen Parva Community Service for the year ended 31st. March 2023

**Respective responsibilities of trustee and examiner.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Kgosai*

Age UK Leicester Shire and Rutland,  
Clarence House,  
56 Humberstone Gate  
Leicester LE1 3PJ

Kishan Gosai  
Financial Controller

22 January 2024