

PORT ISAAC VILLAGE HALL

England & Wales · Charity number 259406

Details

Other names	ST ENDELLION VILLAGE HALL
Status	Registered
Legal form	Other
Registered	1970-01-30
Register	View on the Charity Commission register

Contact

Address	3 Trewetha Lane Port Isaac PL29 3RN
Phone	01208880905
Email	dee54@mac.com
Website	www.portisaacvillagehall.co.uk

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF ST ENDELLION WITHOUT DISTINCTION OF POLITICAL RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: The provision of and maintenance of a Village Hall for the use of the inhabitants of St Endellion

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF ST ENDELLION
- Cornwall

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£52,772	£55,551	-	-
2024-03-31	£101,896	£92,672	-	-
2023-03-31	£53,383	£77,631	-	-
2022-03-31	£64,231	£54,951	-	-
2021-03-31	£40,837	£75,027	-	-

Trustees

Name	Role	Appointed
Sharon Battersby	Chair	2025-05-13
Cheryl Ann Webster		2013-11-07
Clare Jon		2025-06-10
DENISE LITTLECHILD		
MR ANDY PENNY		

PORT ISAAC VILLAGE HALL

England & Wales - Charity number 259406

Accounts

PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Management Committee Annual Report

April 1st 2024-March 31st 2025

Secretary to the Trustees:

Denise Littlechild

Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN

Tel: 07814 462164 Email: info@portisaacvillagehall.co.uk

Names of Management Committee

Andy Penny – Chairman

Martyn Dingle – Vice-Chairman

Denise Littlechild – Treasurer, Secretary & Bookings Secretary

Clare Jon – Minutes Secretary

Cheryl Webster – Events Manager

Sharon Battersby

David Lindsay

Jackie Lindsay

Andrew Newland

Annie Philp

Custodian Trustees: St Endellion Parish Council

Bank: HSBC Bank
12 Molesworth Street
Wadebridge
Cornwall PL27 7DB

Examiner of accounts: Mary Hopkins

Governance

Port Isaac Village Hall was established as a Charity in 1969, Charity Commission scheme, amended September 1st 2004.

The Hall was built as the Temperance Hall in 1895. The Parish Council of St Endellion are the Custodian Trustees of the Charity with the elected Committee of Management are the Managing Trustees of the Charity.

Objectives of the Charity

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of St Endellion without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for those in the parish.

Committee of Management

The Charity Commission document governs the appointment of trustees and the management of the charity. Up to 12 elected members can be annually elected to the Management Committee plus 1 representative member from any regular users of the Hall – these Representative Members have no voting rights. All members, whether elected or representative, must be full-time residents in the Parish of St Endellion.

Elected members are appointed at the Annual General Meeting.

Volunteers

The Village Hall Management Committee is made up entirely of volunteers from our local community. The Management Committee are also reliant on a small group of local residents who volunteer their time and their skills to provide additional support as and when required.

Meetings

The committee holds 11 meetings during the year, plus any additional meetings when required.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the Hirer when booking. The Hiring Agreement and Conditions of Hire identify the respective responsibilities of each party to the agreement.

Licences

The Hall has a Premises Licence to sell alcohol and hold theatrical performances, show films, live and recorded music and performance of dance. The Hall also has a PPL/PRS Music Licence for live and recorded music and a TV Licence for usage of television on the premises. We have now also got an MPLC Licence (Motion Picture Licensing Company) that give us the

right under copyright law to publicly perform certain broadcast television, streaming, downloads or DVD/Blu-rays in the Hall.

Insurance

The Village Hall has a Commercial Combined Insurance policy with Ecclesiastical Insurance office plc t/as Ansvar Insurance.

Building Issues

- Volunteers from the Committee carry out regular maintenance checks.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

The Hall is home for a variety of activities including Stay & Play Group (pre-school), Gulls singing group, weekly Community Café and associated Soup & Sweet Lunches and other social activities, Art Talks, the Drekkly Theatre Company for village pantomime and the Port Isaac Rowing Club for meetings and fundraising events.

In addition the Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and fundraising events.

Funding Strategy

Port Isaac Village Hall is self-funded through revenue generated from hall hire and from various fundraising events held throughout the year. We actively apply for grants when funding is required for specific capital related projects for the development of the Hall and its facilities.

Reserves Policy

Port Isaac Village Hall aims to keep a £2500 contingency fund for emergency expenses. All other surplus income is put towards the upkeep and improvements of our Hall.

Management Committee & Volunteers Contribution

Management costs are kept to a minimum through the use of the Management Committee and volunteers for regular maintenance of the hall. On average 30 hours of Management Committee/volunteer time are given each week to cover bookings management and maintenance. In addition, Management Committee members give approximately 50 hours a month for meetings and 500 hours per annum in organising and running fundraising events.

2023-2024 Achievements

The Management Committee work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.

This financial year has been another year of great achievement. Three members of the committee, plus a volunteer, organised the Port Isaac Shanty Festival that was a huge

success. All of the committee volunteered over the Shanty Festival weekend and the event was based at the Port Isaac Playing Field, in the Hall and at various venues around the village. Fundraising and work for the event began in the previous financial year and at the end of the event it had raised £22,290.12 for the hall.

This money went towards the complete redecoration of the inside of the hall, remedial roof work, the resiting and setting up of our new oil tank purchased in the previous financial year, a garden makeover and new gates

Our Community Café, which was a project set up for the older members of our community, continues to thrive along with regular lunches during eight months of the year. During this financial year this was again supported by the Co-op's Community Fund and is a vital and much-loved part of our village community.

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures



Full names

Andy Penny

Denise Littlechild

Position

Chairman

Treasurer/Secretary


Date:

27/09/25

27/09/25

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2024 to 31 March 2025					
including Statement of Assets and Liabilities as at 31 March 2025					
	Unrestricted funds	Restricted funds:			Total funds
RECEIPTS					
Donations	2,986				2,986
Shanty Festival April 2024	29,809				29,809
Bar	8,829				8,829
Hall Hire	5,471				5,471
Wedding Package	400				400
Hall cleaning fee	74				74
PICC	68				68
Charities Trust	36				36
Give As You Live	34				34
Community Cafe	2,067				2,067
Fundraising	612				612
Electric meter receipts	319				319
Oil meter receipts	357				357
Refundable deposits	660				660
Calendar sales	673				673
Bank interest	379				379
Total receipts	£52,772	£0			£52,772
PAYMENTS					
Shanty Festival April 2024	14,177				14,177
Extension roof & decorating	10,746				10,746
Bar	6,146				6,146
Maintenance/improvements	3,501				3,501
Panto ticket transfer (Hall Hire)	194				194
Housekeeping expenses	3,116				3,116
PICC	439				439
Rubbish removal	1,085				1,085
Electricity	1,319				1,319
Heating	549				549
Insurance	1,719				1,719
Lift maintenance & repair	1,538				1,538
Phone/Broadband	1,205				1,205
Fire regulations	129				129
Water charges	561				561
Community Cafe	1,675				1,675
Garden including makeover	4,834				4,834
Bank charges	102				102
PPL/PRS	339				339
Music licences	392				392
TV licence	170				170

Receipts and Payments Accounts for the period from 1 April 2024 to 31 March 2025				
including Statement of Assets and Liabilities as at 31 March 2025				
	Unrestricted funds	Restricted funds:		Total funds
Other	765			765
Deposits refunded	850			850
Total payments	£55,551	£0		£55,551
Net of receipts/(payments)	(£2,779)	£0		(£2,779)
Cash funds last year end	£25,224	£0		£25,224
Cash funds this year end	£22,445	£0		£22,445
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2025				
			Belonging to:	Restricted funds Unrestricted funds
Cash funds				
Treasurer Account		1,235		
Money Manager Account		21,033		
Cash		176		
	Total	£22,445		£0 £22,445
Assets retained for the charity's own use				
Building - Port Isaac Village Hall	Insurance value			£937,500
Contents	Insurance value			£12,912
Electronic and computer equipment	Insurance value			£12,267
Bar stock	At cost			£734
Liabilities				£0
Signed by one or two trustees on behalf of all the trustees				
	Signature		Print name	Date of approval
			A. S. PENNY MRS. S.M. BATTERSBY	27/09/25 27/09/25

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 27 September 2025

PORT ISAAC VILLAGE HALL

England & Wales - Charity number 259406

Accounts

PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Management Committee Annual Report

April 1st 2023-March 31st 2024

Secretary to the Trustees:

Denise Littlechild

Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN

Tel: 07814 462164. Email: info@portisaacvillagehall.co.uk

Names of Management Committee

Andy Penny – Chairman

Martyn Dingle – Vice-Chairman

Denise Littlechild – Treasurer, Secretary & Bookings Secretary

Clare Jon – Minutes Secretary

Cheryl Webster – Events Manager

Sharon Battersby

David Lindsay

Jackie Lindsay

Annie Philp

Custodian Trustees: St Endellion Parish Council

Bank: HSBC Bank
12 Molesworth Street
Wadebridge
Cornwall PL27 7DB

Examiner of accounts: Mary Hopkins

Governance

Port Isaac Village Hall was established as a Charity in 1969, Charity Commission scheme, amended September 1st 2004.

The Hall was built as the Temperance Hall in 1895. The Parish Council of St Endellion are the Custodian Trustees of the Charity with the elected Committee of Management are the Managing Trustees of the Charity.

Objectives of the Charity

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of St Endellion without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for those in the parish.

Committee of Management

The Charity Commission document governs the appointment of trustees and the management of the charity. Up to 12 elected members can be annually elected to the Management Committee plus 1 representative member from any regular users of the Hall – these Representative Members have no voting rights. All members, whether elected or representative, must be full-time residents in the Parish of St Endellion.

Elected members are appointed at the Annual General Meeting.

Volunteers

The Village Hall Management Committee is made up entirely of volunteers from our local community. The Management Committee are also reliant on a small group of local residents who volunteer their time and their skills to provide additional support as and when required.

Meetings

The committee holds 11 meetings during the year, plus any additional meetings when required.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the Hirer when booking. The Hiring Agreement and Conditions of Hire identify the respective responsibilities of each party to the agreement.

Licences

The Hall has a Premises Licence to sell alcohol and hold theatrical performances, show films, live and recorded music and performance of dance. The Hall also has a PPL/PRS Music Licence for live and recorded music and a TV Licence for usage of television on the premises.

Insurance

The Village Hall has a Commercial Combined Insurance policy with Ecclesiastical Insurance office plc t/as Ansvar Insurance.

Building Issues

- Volunteers from the Committee carry out regular maintenance checks.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

The Hall is home for a variety of activities including Stay & Play Group (pre-school), Gulls singing group, weekly Community Café and associated Soup & Sweet Lunches and other social activities, Art Talks and the Drekkly Theatre Company for village pantomime.

In addition the Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and fundraising events.

Funding Strategy

Port Isaac Village Hall is self-funded through revenue generated from hall hire and from various fundraising events held throughout the year. We actively apply for grants when funding is required for specific capital related projects for the development of the Hall and its facilities.

Reserves Policy

Port Isaac Village Hall aims to keep a £2500 contingency fund for emergency expenses. All other surplus income is put towards the upkeep and improvements of our Hall.

Management Committee & Volunteers Contribution

Management costs are kept to a minimum through the use of the Management Committee and volunteers for regular maintenance of the hall. On average 25 hours of Management Committee/volunteer time are given each week to cover bookings management and maintenance. In addition, Management Committee members give approximately 50 hours a month for meetings and 500 hours per annum in organising and running fundraising events.

2023-2024 Achievements

The Management Committee work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.

An example of this is that we have welcomed the Port Isaac Rowing Club who now regularly use the hall for meetings and fundraising events.

This financial year has been another year of great achievement, mainly the completion of our Energy Saving Project which included new doors and windows. The project came in on time and on budget and was funded by the Port Isaac Shanty Festival and additional grants and

donations. We also installed a new central heating boiler. In addition we purchased a new oil tank but this was not fitted during this financial year.

Our Community Café, which was a project set up for the older members of our community, continues to thrive along with regular lunches during eight months of the year. During this financial year this was supported by the Co-op's Community Fund and has become a vital and much-loved part of our village community.

The 2023 Shanty Festival was our major fundraising event. Some of the monies involved were included in the 2022-23 accounts.

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures



Full names

Andy Penny

Denise Littlechild

Position

Chairman

Treasurer/Secretary

Date:

5/11/24.

05/11/24

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2023 to 31 March 2024						
including Statement of Assets and Liabilities as at 31 March 2024						
	Unrestricted funds	Restricted funds:				Total funds
		Energy Saving Project				
RECEIPTS						
Grants & Donations	6,830	17,500				24,330
Shanty Festival April 2023	33,531					33,531
Shanty Festival fundraising and sponsorship for April 2024 staging	18,321					18,321
Bar	12,904					12,904
Hall Hire	5,501					5,501
Wedding Package	1,875					1,875
Hall cleaning fee	275					275
Hirer rubbish removal	150					150
Give As You Live	26					26
Fundraising	271					271
Community Cafe	2,964					2,964
Electric meter receipts	223					223
Oil meter receipts	339					339
Refundable deposits	550					550
Calendar donation	526					526
Bank interest	110					110
Total receipts	£84,396	£17,500				£101,896
PAYMENTS						
Shanty Festival April 2023	26,994					26,994
Shanty Festival re April 2024 staging	11,663					11,663
Bar	8,972					8,972
Energy Saving Project	5,590	17,500				23,090
Maintenance/improvements	7,079					7,079
Housekeeping expenses	2,995					2,995
Rubbish removal	1,308					1,308
Electricity	1,880					1,880
Heating	430					430
Insurance	1,403					1,403
Lift maintenance & repair	638					638
Phone/Broadband	760					760
Fire regulations	245					245
Water charges	355					355
Community Cafe	1,844					1,844
Garden	180					180
Bank charges	72					72
Fundraising	116					116
New bar fridge	612					612
Music licences	339					339

Receipts and Payments Accounts for the period from 1 April 2023 to 31 March 2024				
including Statement of Assets and Liabilities as at 31 March 2024				
	Unrestricted funds	Restricted funds:		Total funds
		Energy Saving Project		
TV licence	159			159
Other	688			688
Deposits refunded	850			850
Total payments	£75,172	£17,500		£92,672
Net of receipts/(payments)	£9,224	£0		£9,224
Cash funds last year end	£16,000	£0		£16,000
Cash funds this year end	£25,224	£0		£25,224
STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2024				
			Belonging to:	Restricted funds Unrestricted funds
Cash funds				
Treasurer Account		18,348		
Money Manager Account		6,653		
Cash		223		
	Total	£25,224		£0 £25,224
Assets retained for the charity's own use				
Building - Port Isaac Village Hall	Insurance value			£618,477
Contents	Insurance value			£14,461
Electronic and computer equipment	Insurance value			£12,218
Bar stock	At cost			£821
Liabilities				
Refundable deposits				£250
Shanty Festival sponsorship staged April 2024				£7,250
Signed by one or two trustees on behalf of all the trustees				
	Signature		Print name	Date of approval
			A.S. PENNY	5/4/24

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

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or
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Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 5 November 2024

PORT ISAAC VILLAGE HALL

England & Wales - Charity number 259406

Accounts

PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Management Committee Annual Report

April 1st 2022-March 31st 2023

Secretary to the Trustees:

Denise Littlechild

Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN

Tel: 01208 880905. Email: info@portisaacvillagehall.co.uk

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Martyn Dingle – Vice-Chairman

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- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

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Funding Strategy

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2022-2023 Achievements

The Management Committee work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.

This financial year has been another year of great achievement, mainly the installation of a much-needed new roof. The project came in exactly on time and on budget of £42,500 which was raised from grants and the Port Isaac Shanty Festival. We also installed a new central heating boiler.



Our Community Café, which was a project set up for the older members of our community, continues to thrive along with regular lunches during eight months of the year. This is

supported by the Co-op's Community Fund and has become a vital and much-loved part of our village community.

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures		
Full names	Andy Penny	Denise Littlechild
Position	Chairman	Treasurer/Secretary
Date:	18/10/23	18/9/23

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2022 to 31 March 2023						
including Statement of Assets and Liabilities as at 31 March 2023						
	Unrestricted funds	Restricted funds:				Total funds
		New Roof	Lift			
RECEIPTS						
Grants & Donations	6,730	9,500				16,230
Shanty Festival (includes fundraising and sponsorship for April 2023 staging)	8,409					8,409
Bar	17,608					17,608
Donation for lift	95		1,254			1,349
Hall Hire	4,707					4,707
Wedding Package	1,125					1,125
Hall cleaning fee	150					150
Hirer rubbish removal	120					120
Give As You Live	89					89
Fundraising	555					555
Golden Circle for Cafe	746					746
Electric meter receipts	256					256
Oil meter receipts	425					425
Refundable deposits	1,548					1,548
Bank interest	66					66
Total receipts	£42,629	£9,500	£1,254			£53,383
PAYMENTS						
Shanty Festival (re April 2023 staging)	4,002					4,002
Bar	10,071					10,071
Roof project	14,184	28,316				42,500
Maintenance/improvements	7,284					7,284
Housekeeping expenses	3,703					3,703
Rubbish removal	1,417					1,417
Electricity	1,716					1,716
Heating	451					451
Insurance	1,337					1,337
Lift maintenance & repair	0		1,254			1,254
Phone/Broadband	676					676
Fire regulations	107					107
Water charges	395					395
Cafe/Golden Circle	834					834
Garden	40					40
Bank charges	90					90
Other	490					490
Deposits refunded	1,265					1,265
Total payments	£48,061	£28,316	£1,254			£77,631

Receipts and Payments Accounts for the period from 1 April 2022 to 31 March 2023

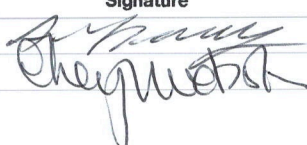
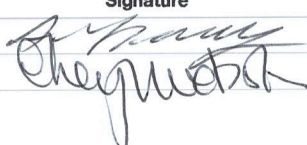
including Statement of Assets and Liabilities as at 31 March 2023

	Unrestricted funds	Restricted funds:		Total funds
		New Roof	Lift	
Net of receipts/(payments)	(£5,432)	(£18,816)	£0	(£24,248)
Cash funds last year end	£21,432	£18,816		£40,248
Cash funds this year end	£16,000	£0	£0	£16,000

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

		Belonging to:		Restricted funds	Unrestricted funds
Cash funds					
Treasurer Account			5,906		
Money Manager Account			9,964		
Cash			129		
	Total		£16,000	£0	£16,000
Assets retained for the charity's own use					
Building - Port Isaac Village Hall	Insurance value				£599,881
Contents	Insurance value				£14,461
Electronic and computer equipment	Insurance value				£12,218
Bar stock	At cost				£1,720
Liabilities					
Refundable deposits					£1,150
Shanty Festival sponsorship staged April 2023					£6,500

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	A. J. PENNY	7/11/23
	C WEBSTER	7/11/23

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 10/11/23

PORT ISAAC VILLAGE HALL

England & Wales - Charity number 259406

Accounts

PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Managing Trustees Annual Report

April 1st 2021-March 31st 2022

Secretary to the Managing Trustees:

Denise Littlechild

Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN
Tel: 01208 880905. Email: portisaacvillagehall@gmail.com

Names of Managing Trustees

Andy Penny – Chairman

Denise Littlechild – Treasurer, Secretary & Bookings Secretary

Clare Jon – Minutes Secretary

Cheryl Webster – Events co-ordinator

Sharon Battersby

Paul Honey

David Lindsay

Jackie Lindsay

Annie Philp

Roy Smith

Custodian Trustees: St Endellion Parish Council

Bank: HSBC Bank
12 Molesworth Street
Wadebridge
Cornwall PL27 7DB

Examiner of accounts: Mary Hopkins

Governance

Port Isaac Village Hall was established as a Charity in 1969, Charity Commission scheme amended September 1st 2004.

The Hall was built as the Temperance Hall in 1895. The Parish Council of St Endellion are the Custodian Trustees of the Charity with the elected Committee of Management are the Managing Trustees of the Charity.

Objectives of the Charity

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of St Endellion without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for those in the parish.

Committee of Management

The Charity Commission document governs the appointment of trustees and the management of the charity. Up to 12 elected members can be annually elected to the Management Committee plus 1 representative member from any regular users of the Hall – these Representative Members have no voting rights. All members, whether elected or representative, must be full-time residents in the Parish of St Endellion.

Elected members are appointed at the Annual General Meeting.

There was no Annual General Meeting held in 2020 due to Covid – the Charity Commission was advised of this. The existing committee all agreed to carry on in their previous roles.

Volunteers

The Village Hall Managing Trustees are made up entirely of volunteers from our local community. The Managing Trustees are also reliant on a small group of local residents who volunteer their time and their skills to provide additional support as and when required.

Meetings

The Managing Trustees hold 11 meetings during the year, plus any additional meetings when required.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the Hirer when booking. The Hiring Agreement and Conditions of Hire identify the respective responsibilities of each party to the agreement.

Licences

The Hall has a Premises Licence to sell alcohol and hold theatrical performances, show films, live and recorded music and performance of dance. The Hall also has a PPL/PRS Music Licence for live and recorded music and a TV Licence for usage of television on the premises.

Insurance

The Village Hall has a Commercial Combined Insurance policy with Ecclesiastical Insurance office plc t/as Ansvar Insurance.

Building Issues

- Volunteers from the Managing Trustees and volunteers carry out regular maintenance checks.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

The Hall is home for a variety of activities including Stay & Play Group (pre-school), Gulls singing group, weekly Community Café, Art Talks.

In addition the Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and fundraising events.

Funding Strategy

Port Isaac Village Hall is self-funded through revenue generated from hall hire and from various fundraising events held throughout the year. We actively apply for grants when funding is required for specific capital related projects for the development of the Hall and its facilities.

Reserves Policy

Port Isaac Village Hall aims to keep a £2500 contingency fund for emergency expenses. All other surplus income is put towards the upkeep and improvements of our Hall.

Managing Trustees & Volunteers Contribution

Management costs are kept to a minimum through the use of Managing Trustees and volunteers for regular maintenance of the hall. On average 20 hours of Managing Trustees/volunteer time are given each week to cover bookings management and maintenance. In addition, Managing Trustees give approximately 50 hours a month for meetings and 500 hours per annum in organising and running fundraising events.

2021-2022 Achievements

The Managing Trustees work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.

This financial year has been another year of great achievement in that we obtained a grant of £7900 for pointing the outside of the building. We were also given a donation of £998 that enabled us to replace some of our tables. We began to apply for grants towards a new roof for the hall and also organised the Port Isaac Shanty Festival that made £16000 towards this project. *Note: Despite huge increases in the original new roof quotation we have been able to instruct the builder to begin work in August 2022.*

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

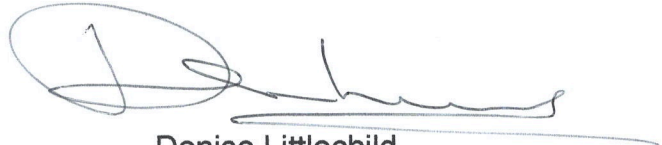
Declaration

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures



Full names

Andy Penny

Denise Littlechild

Position

Chairman

Treasurer/Secretary

Date:

28th Nov. 2022.

28th 122

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2021 to 31 March 2022						
including Statement of Assets and Liabilities as at 31 March 2022						
	Unrestricted funds	Restricted funds:				Total funds
		Pointing	New Roof	Tables		
RECEIPTS						
Grants & Donations	44		3,000	970		4,014
Shanty Festival (profit £15,816)	20,219		15,816			36,035
Bar	10,561					10,561
PICC	133					133
Hall Hire	1,535					1,535
Wedding Package	720					720
Hall cleaning fee	300					300
Hirer rubbish removal	150					150
Give As You Live	31					31
Fundraising	291					291
Covid Grants	8,000					8,000
Golden Circle for Cafe	737					737
Electric meter receipts	153					153
Oil meter receipts	170					170
Refundable deposits	1,400					1,400
Bank interest	3					3
Total receipts	£44,446	£0	£18,816	£970		£64,231
PAYMENTS						
Shanty Festival	20,219					20,219
Bar	7,083					7,083
PICC	15					15
Pointing	5,000	2,500				7,500
Maintenance/improvements	6,918					6,918
Housekeeping expenses	2,991					2,991
Rubbish removal	1,032					1,032
Electricity	605					605
Fundraising	284					284
Insurance	1,212					1,212
Lift maintenance & repair	478					478
Phone/Broadband	563					563
Fire regulations	80					80
Water charges	158					158
Cafe/Golden Circle	1,707					1,707
Wedding refund	585					585
Bank charges	22					22
Tables	28			970		998
Other	1,312					1,312
Deposits refunded	1,189					1,189
Total payments	£51,481	£2,500	£0	£970		£54,951

Receipts and Payments Accounts for the period from 1 April 2021 to 31 March 2022

including Statement of Assets and Liabilities as at 31 March 2022

	Unrestricted funds	Restricted funds:			Total funds
		Pointing	New Roof	Tables	
Net of receipts/(payments)	(£7,035)	(£2,500)	£18,816	£0	£9,280
Cash funds last year end	£28,467	£2,500			£30,967
Cash funds this year end	£21,432	£0	£18,816	£0	£40,247

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022

		Belonging to:	Restricted funds	Unrestricted funds
Cash funds				
Treasurer Account		5,829		
Money Manager Account		33,898		
Cash		520		
	Total	£40,247	£18,816	£21,432

Assets retained for the charity's own use

Building - Port Isaac Village Hall	Insurance value			£599,881
Contents	Insurance value			£14,461
Electronic and computer equipment	Insurance value			£12,218
Bar stock	At cost			£1,688

Liabilities

Refundable deposits				£211
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Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval
	A. J. PENNY	24/11/22

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 27/11/22

PORT ISAAC VILLAGE HALL

England & Wales - Charity number 259406

Accounts

PORT ISAAC VILLAGE HALL

Registered Charity No. 259406

Trustees' Annual Report

April 1st 2020-March 31st 2021

Secretary to the Trustees:

Denise Littlechild

Calenia, 3 Trewetha Lane, Port Isaac, Cornwall PL29 3RN
Tel: 01208 880905. Email: portisaacvillagehall@gmail.com

Names of Trustees

Andy Penny – Chairman

Denise Littlechild – Treasurer, Secretary & Bookings Secretary

Cheryl Webster – Events Manager

Sharon Battersby

Elizabeth Brown

Rosie Brogan

Paul Honey

Annie Philp

Roy Smith

Custodian Trustees: St Endellion Parish Council

Bank: HSBC Bank
12 Molesworth Street
Wadebridge
Cornwall PL27 7DB

Examiner of accounts: Mary Hopkins

Governance

Port Isaac Village Hall was established as a Charity in 1969, Charity Commission scheme amended September 1st 2004.

The Hall was built as the Temperance Hall in 1895. The Parish Council of St Endellion are the Custodian Trustees of the Charity with the elected Committee of Management are the Managing Trustees of the Charity.

Objectives of the Charity

The object of the Charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the Parish of St Endellion without distinction of political, religious or other opinions, including use for meetings, lectures and classes and other forms of recreation and leisure time occupation, with the object of improving the conditions of life for those in the parish.

Committee of Management

The Charity Commission document governs the appointment of trustees and the management of the charity. Up to 12 elected members can be annually elected to the Management Committee plus 1 representative member from any regular users of the Hall – these Representative Members have no voting rights. All members, whether elected or representative, must be full-time residents in the Parish of St Endellion.

Elected members are appointed at the Annual General Meeting.

There was no Annual General Meeting held in 2020 due to Covid – the Charity Commission was advised of this. The existing committee all agreed to carry on in their previous roles.

Volunteers

The Village Hall Management Committee is made up entirely of volunteers from our local community. The Management Committee are also reliant on a small group of local residents who volunteer their time and their skills to provide additional support as and when required.

Meetings

The committee holds 11 meetings during the year, plus any additional meetings when required. However, during the financial year April 1st 2020-March 31st 2021 no physical meetings have been held due to Covid-19. As the Hall has been closed throughout the Secretary has regularly updated the committee on financial matters and the progress and completion of building work.

Hiring Agreement

Use of the Village Hall is subject to a Hiring Agreement which must be signed by the Hirer when booking. The Hiring Agreement and Conditions of Hire identify the respective responsibilities of each party to the agreement.

Licences

The Hall has a Premises Licence to sell alcohol and hold theatrical performances, show films, live and recorded music and performance of dance. The Hall also has a PPL/PRS Music Licence for live and recorded music and a TV Licence for usage of television on the premises.

Insurance

The Village Hall has a Commercial Combined Insurance policy with Ecclesiastical Insurance office plc t/as Ansvar Insurance.

Building Issues

- Volunteers from the Committee carry out regular maintenance checks.
- The mains electrical installation is checked by a qualified engineer every 5 years.
- Fire fighting appliances are inspected annually under contract with the supplier.
- Oil fired central heating is maintained regularly.

Principal Activities in the Hall

The Hall is home for a variety of activities including Stay & Play Group (pre-school), Golden Circle Meetings (older members of the community), Gulls singing group, weekly Community Café, Yoga Group, Art Talks.

In addition the Hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and fundraising events.

However, the Hall is been closed throughout this financial year because of Covid.

Funding Strategy

Port Isaac Village Hall is self-funded through revenue generated from hall hire and from various fundraising events held throughout the year.

However, none of these events have taken place during this financial year because of Covid.

Reserves Policy

Port Isaac Village Hall aims to keep a £2500 contingency fund for emergency expenses. All other surplus income is put towards the upkeep and improvements of our Hall.

Trustees' & Volunteers Contribution

Management costs are kept to a minimum through the use of Trustees and volunteers for regular maintenance of the hall. On average 20 hours of Trustee/volunteer time are given each week to cover bookings management and maintenance. In addition, Trustees give 30 hours a month for meetings and 300 hours per annum in organising and running fundraising events.

Obviously with the Hall being closed the Trustees/Volunteers have spent less time working at/ for the hall although the financial and administrative work undertaken by the Treasurer/ Secretary has been a lot more than in usual years due to the building project that was undertaken during the year. When lockdown/Covid restrictions permitted other Trustees/ Volunteers have spent time on maintenance, cleaning and getting everything up and running again after the major building project and ready for opening when allowed.

2020-2021 Achievements

The Trustees work hard to make the Hall attractive to potential users and a measure of their success is the range of users and hall occupancy.


This financial year has been another year of great achievement in that we obtained a further £19547 from grants and donations towards the building of a small side extension to the Hall to house multi-access, hall floor level toilets and a storage room plus an enlarged and improved kitchen area. This extension was completed in September 2020.

A full breakdown of the income and expenditure for the Charity can be found in the attached annual accounts summary.

Declaration

Signed on behalf of the charity's trustees

Signatures



Full names

Andy Penny

Denise Littlechild

Position

Chairman

Treasurer/Secretary

Date:

7th October 2021

07/10/21

PORT ISAAC VILLAGE HALL Registered Charity No. 259406

Receipts and Payments Accounts for the period from 1 April 2020 to 31 March 2021					
including Statement of Assets and Liabilities as at 31 March 2021					
	Unrestricted funds	Restricted funds:			Total funds
		Extension & kitchen project	Pointing		
RECEIPTS					
Grants & Donations		17,047	2,500		19,547
Hall Hire	30				30
Give As You Live	102				102
Fundraising	22				22
Covid Grants	19,931				19,931
Golden Circle for Cafe	886				886
Refundable deposits	300				300
Bank interest	18				18
Total receipts	£21,290	£17,047	£2,500		£40,837
PAYMENTS					
Shanty Festival	500				500
Maintenance/improvements	500				500
Extension project	7,872	61,777			69,649
Housekeeping expenses	494				494
Electricity	403				403
Fundraising	169				169
Insurance	1,024				1,024
Lift maintenance & repair	390				390
Phone/Broadband	635				635
Fire regulations	99				99
Water charges	226				226
Golden Circle Cafe	271				271
Village Emergency Plan	243				243
Deposits refunded	300				300
Other	123				123
Total payments	£13,250	£61,777			£75,027
Net of receipts/(payments)	£8,040	(£44,730)	£2,500		(£34,190)
Cash funds last year end	£20,427	£44,730			£65,157
Cash funds this year end	£28,467		£2,500		£30,967

Receipts and Payments Accounts for the period from 1 April 2020 to 31 March 2021

including Statement of Assets and Liabilities as at 31 March 2021

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2020

		Belonging to:	Restricted funds	Unrestricted funds
Cash funds				
Treasurer Account		12,051		
Money Manager Account		18,896		
Cash		20		
	Total	£30,967	£2,500	£28,467
Assets retained for the charity's own use				
Building - Port Isaac Village Hall	Insurance value			£500,000
Contents	Insurance value			£10,000
Electronic and computer equipment	Insurance value			£9,500
Bar stock	At cost			£507
Liabilities				
Refundable deposits				£250

Signed by one or two trustees on behalf of all the trustees

Signature



Print name

Andy Penny
Chairman Port Isaac Village Hall
Management Committee

Date of approval

Handwritten date: 20th October 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PORT ISAAC VILLAGE HALL
Registered Charity No. 259406

I report to the trustees on my examination of the accounts of Port Isaac Village Hall (the Trust) for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mary Hopkins

Retired Chartered Accountant

Address: Higher Moon, Tintagel Terrace, Port Isaac PL29 3SE

Date: 9 October 2021