# OIL AND COLOUR CHEMISTS' ASSOCIATION

England & Wales · Charity number 259095

## Details

| | |
|---|---|
| **Other names** | OCCA |
| **Status** | Registered |
| **Legal form** | Charitable company |
| **Company number** | 00745621 |
| **Registered** | 1969-07-16 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **Phone** | 0161 933 7280 |
| **Email** | admin@occa.org.uk |
| **Website** | www.occa.org.uk |

## Activities

**Objects:** TO FURTHER THE DEVELOPMENT OF THE SCIENCE AND TECHNOLOGY OF THE COATINGS AND ALLIED INDUSTRIES (AS HEREINAFTER DEFINED) AND TO FACILITATE THE EXCHANGE OF INFORMATION AND IDEAS THEREON.

**Activities:** Learned Society in the surface coatings and allied industries.

## Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Other Defined Groups

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## Geography

- South Africa
- Throughout England And Wales

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £222,683 | £148,343 | - | - |
| 2023-12-31 | £86,249 | £149,750 | - | - |
| 2022-12-31 | £183,318 | £152,558 | - | - |
| 2021-12-31 | £53,372 | £119,377 | - | - |
| 2020-12-31 | £58,093 | £120,111 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| Alexandra Ruth Bullock | | 2021-09-08 |
| Brenda Peters | | |
| David Patrick Willliams | | 2015-07-03 |
| Deborah Lois Coombs | | 2018-09-11 |
| Dr Con Robert McElroy | | 2023-09-20 |
| Dr David Alexander Pye | | 2023-09-20 |
| Dr Laura Petra Merritt | | 2018-09-11 |
| Elizabeth Helen Humphrey | | 2021-09-08 |
| Graham John Armstrong | | 2018-09-11 |
| Isla Josephine Taylor | | 2024-01-18 |
| JIM BURY MRSC FTSC | | |
| Nicola Jane Cosgrove | | 2018-09-11 |
| Paul Keith Sheppard | | 2018-09-11 |
| Philip Andrew Knowles | | 2021-09-08 |
| Zara Elizabeth Cunliffe | | 2021-09-08 |

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## Linked charities

- JORDAN AWARD FUND (259095-1)
- THE ELLINGER-GARDONYI AWARD FUND (259095-2)

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**OIL AND COLOUR CHEMISTS' ASSOCIATION**

England & Wales - Charity number 259095

# Accounts

Company Registration no. 00745621 (England and Wales)
Registered Charity no. 259095

# OIL AND COLOUR CHEMISTS ASSOCIATION
# (A COMPANY LIMITED BY GUARANTEE)

## REPORT OF THE TRUSTEES AND

## UNAUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

PIERCE C.A. LIMITED
MENTOR HOUSE
AINSWORTH STREET
BLACKBURN
LANCASHIRE
BB1 6AY

# OIL AND COLOUR CHEMISTS ASSOCIATION

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# OIL AND COLOUR CHEMISTS ASSOCIATION

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2024

| | |
|---|---|
| **TRUSTEES** | Mr J A Bury<br>Ms B Peters<br>Mr D P Williams<br>Mr G Armstrong<br>Ms D Coombs<br>Ms N Cosgrove<br>Dr L Merritt<br>Mr P Sheppard<br>Ms A Bullock<br>Ms Z Cunliffe<br>Mr P Knowles<br>Ms E Humphrey<br>Mr D Pye<br>Mr C McElroy<br>Miss I Taylor (Appointed 18 January 2024)<br>Ms C Booth (Appointed 12 September 2024)<br>Mr D Lester (Appointed 12 September 2024) |
| **PRESIDENT** | Ms E Humphrey |
| **IMMEDIATE PAST PRESIDENT** | Mr P Sheppard |
| **COMPANY SECRETARY** | Ms B Peters |
| **REGISTERED OFFICE** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **REGISTERED COMPANY NUMBER** | 00745621 (England and Wales) |
| **REGISTERED CHARITY NUMBER** | 259095 |
| **ACCOUNTANTS** | Pierce C.A. Limited<br>Mentor House<br>Ainsworth Street<br>Blackburn<br>Lancashire<br>BB1 6AY |
| **INDEPENDENT EXAMINER** | DonnellyBentley Limited<br>Chartered Accountants<br>Hazlemere<br>70-72 Chorley New Road<br>Bolton<br>Lancashire<br>BL1 4BY |
| **BANKERS** | Virgin Money<br>3 Eastgates<br>Leicester<br>LE1 5BL |

# REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2024. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice- applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, Companies Act 2006, Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended· Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (Charities SORP 2019).

In this report, references are made to "the Council" and "Trustees". These terms refer to the Board of Trustees/ Directors.

## OBJECTIVES AND ACTIVITIES

**Objectives and Aims**
The Association has continued in its work as an educational charity for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of journals and other publications, the organisation of conferences, symposia, and exhibitions.

The main objectives for the year under review were:

- To promote and hold SURFEX trade exhibition at Coventry Building Society Arena
- To identify and implement further cost savings and pursue options to sustain the Charity over the longer term, in particular to:
  - Build up the membership, reaching the next generation of chemists and technologists.
  - Improve financial viability.
  - Develop the Surfex & Ellinger Gardonyi bursaries aimed specifically at the education and development of chemists in academia and industry.
  - Start preparations for Surcon 2025 (academic conference)

The strategies employed to achieve the Charity's objectives were:

- To expand and further develop web-based resources to provide efficient communications to a world-wide membership.
- To require Surfex Limited, the trading arm of the Charity, to work with Step Exhibitions in organising SURFEX 2024, to achieve sufficient net incoming resources to finance the Charity's activities;
- To engage and partner with additional Universities throughout the country, and
- To increase the number of corporate sponsoring companies.
- To establish links with new associations/professional bodies to source bursary partners, promote and award.

## OBJECTIVES AND ACTIVITIES

### Public Benefit

The overriding objective of the Charity Commission is that the Charity should act for the benefit of the public.

The Council, comprised of the Trustees of the Oil and Colour Chemists' Association (the Association), has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning the Association's future activities in the development of the science and technology of coatings.

The Association achieves this overriding objective by:

- The publication of technical and scientific information including Surface Coatings International Journal
- The provision of continuing professional development in the form of conferences, symposia and, more recently, Weekly Webinars.
- The provision of professional qualifications
- A Code of Professional Conduct and ethical guidance
- The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

The public benefit is served by the Association's educational activities and by members ensuring that coatings and associated products are produced safely, that the public is protected in the use of coatings and that coatings are designed and produced to enhance everyday lifestyle.

The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

### Volunteers

Although Trustees and members do not receive any remuneration for their contributions to the governance and development of the Charity, the part played by volunteers in achieving the Charity's objectives is highly significant. Without the Trustees and the many volunteers that serve on committees, the Charity would not be able to conduct the wide variety of activities that our members and the international coatings community have come to rely on.

## ACHIEVEMENT AND PERFORMANCE

### Charitable Activities

The Charity sets annual budgets and measures performance on a regular basis, meeting to review at least three times per year. Financial information has been made available to all Trustees.

Improvements in the management of membership administration have been made.

The Association will seek to collaborate with selected associated Institutes within the Surface Engineering disciplines and/or academia on an independent basis for the greater good of the coatings industry.

## FINANCIAL REVIEW

### Financial Position

The results for the year are set out in the Statement of Financial Activities.

The Association aims to generate a surplus in each Surfex year to enable re-investment into members' benefits and further the objectives of the Association for the ensuing two-year period. Funds are set aside to cover both SURFEX and Ellinger-Gordonyi Bursaries.

SURFEX 2024 was very successful generating far greater revenue compared to the previous exhibition, SURFEX 2022, mainly due to lower operational costs in 2024 compare to 2022, when we had accumulated additional costs for not having exhibited over a 4 year period owing to Covid in 2020. We will look to build upon this success in our planning for our next exhibition, SURFEX 2026.

## FINANCIAL REVIEW

### Investment Policy and Objectives

The Association's powers of investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

### Reserves Policy

It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'non-SURFEX' exhibition year(s), gives it adequate cover such that if incoming resources from this source were to fall due to economic slowdown, then its activities could be continued for a minimum period of twenty-four months.

The Association relies upon its wholly owned subsidiary, Surfex Limited, to generate sufficient funds every two years from its exhibition activities. The Association has continued to closely monitor the financial position and is confident that activities will still be able to continue until SURFEX 2026.

At 31 December 2024 the charity held total reserves of £145,407

The general fund was in credit by £38,301. As noted elsewhere, the Surfex exhibition of 2024 generated a healthy surplus which was gifted to the charity to ascertain running costs for at least the next two years.

## FUTURE PLANS

The Council is ever mindful of the rapidity of scientific and technological change and continues to strive to ensure that the coatings industry is kept abreast of developments through:

- scientific and technical publications
- technical meetings & symposia
- enhanced professional qualifications
- collaboration with other associations to provide members with training resources
- exhibitions
- webinars
- seminars

Objectives for 2025 will continue to focus on the main objectives stated above. Most importantly, arrangements will be made, for our technical conference SURCON 2025 and we will work closely in conjunction with the SURFEX Board and Step Exhibitions, in our preparations for a successful SURFEX 2026.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing Document

The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

### Recruitment and Appointment of New Trustees

Following the changes to the governance of the Charity, implemented in 2005, the Trustees are elected for a period of two years.

### Organisational Structure

The Association is organised as follows: The Council of Management, whose members are directly or indirectly elected to serve for a period of two years. All Trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. Day to day operations are managed by the Trustees and through outsourcing arrangements. The Council is accountable to the membership, which in turn comprises individuals connected with the coatings industry. All policy proposals are submitted to the Council for approval.

The Trustees acknowledge that OCCA South Africa has a formal approved independence, by way of a new licence agreed in 2020, and now runs autonomously of the UK, with the exception of Professional Membership approval and administration.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of OCCA UK have no control or influence over the administration, resources, and expenditure of OCCA South Africa and for this reason the assets, income, and expenditure of OCCA South Africa have not been recognised within these accounts since 2012.

**Induction and Training of New Trustees**
Induction is conducted by officers setting aside time to instruct the potential Trustee covering aspects such as governance, duties, and responsibilities.

**Risk Management**
The Council have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It also recognises the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, which may include the establishment of more formal arrangements with other relevant organisations.

Council conducts regular reviews of the risks inherent in the Organisation. The major risks identified are the ability to generate sufficient income to continue activities; the ability to increase membership and the control of publication & other operational costs.

The Council reviews and updates its insurance policy, by assessing the market and sourcing the most suitable and cost-effective insurance provider and policy to cover legal obligations and mitigate certain financial risks.

## PRESIDENT'S REPORT – OCCA AGM 2024

**At the Association's General Meeting held in September 2024, outgoing President Paul Sheppard delivered the following report:**

Wow, where did the time go? I have now completed a three-year tenure as OCCA President, and I must say I have enjoyed every minute. I was immensely honoured to take the helm of our association in 2021, and I am very pleased to be passing the baton on to Elizabeth Humphrey. OCCA will be in very good hands for the foreseeable future, but I will still be on hand and sitting on Council as Immediate Past President to offer advice and help if required.

When I sit down and take stock of my presidency, I am extremely proud of what we have achieved, I have also been very fortunate to reside over two successful SURFEX exhibitions and two SURCON technical conferences. We have also grown our membership and the number of educational partners, and our journal, Surface Coatings International (SCI) goes from strength to strength. We are now preparing our fourteenth weekly webinar series, and our webinar programme has probably been one of our biggest successes during my term. I cannot possibly take the credit for all of this, as our success is down to teamwork, and I have worked with the best team I could have wished for, all our contractors and Council members are committed to OCCA and have worked wonders over the past three years. So enough of me fondly reminiscing over the past three years, I must report on all the good stuff we have done this year.

As mentioned above, we have increased the number of educational partners this year from six to seven, with the addition of the University of Lincoln and hopefully we'll have more to come over the coming year. We also have twenty-five corporate sponsors, we are all very pleased to have you all onboard and thank you for your support.

This year we enjoyed another successful exhibition – SURFEX 2024, and I am very pleased to report the surplus has now been calculated and we have seen a big increase in our profit allocation compared to 2022. Our treasurer, Alex Bullock is also very happy as the association is set to receive over £150,000. This money provides OCCA with great financial stability for the coming years and will allow us to continue and expand on the great work we do. My thanks must go to Laura Merritt and the SURFEX board, and of course our partners, Step Exhibition for organising and delivering the event.

The association's membership continues to grow, and we have seen 39 new active members over the past year, most new student memberships have been gained through our work with universities and increased ordinary memberships is mainly due to our excellent webinar programme. We are also working on increasing the number of professional members and we will soon be rolling out an automated application and approval system to make the process easier and quicker for our members.

Our academic links have been further strengthened this year, not only with the addition to Council last year of Dr David Pye and Dr Rob McElroy, but also our new Student Liaison Officer, Isla Taylor, helping with the continued expansion of our industry insight sessions, joining industry experts with students to offer advice on gaining employment and to showcase our industry to undergraduates. We also provided another excellent technical conference in November, very ably organised by Nikki Cosgrove and the Technical Committee, but SURCON 2023 had a twist as we collaborated the University of Warwick and held the conference in conjunction with their Polymer Club seminar. Thanks, must also go to Daniel Lester, Rachael Hand, Stefan Bon and Ian Hancox from the university as this partnership worked very well with delegates enjoying first-class hospitality and conferencing facilities combing industry and academic knowledge, with superb networking opportunities. Our collaboration with the University of Salford is still going strong as we delivered a third Science in Industry module this year, additionally a consultation process has started on the feasibility and content of a new degree course specifically designed with greater industrial collaboration and content.

I have always been conscious that our association needs a variety of revenue streams, especially to avoid over reliance on the income generated by SURFEX. With this in mind, we are looking to further increase the number of corporate sponsors over the coming year, and we are also in the early stages of providing bespoke and flexible coatings related training courses and hope to run a trial course with a limited number of students this year.

Our Weekly Webinar programme, due to start a fourteenth series, has helped the association on many levels, from increasing membership and corporate sponsors to boosting our profile and generating revenue. All thanks to our Membership and Marketing team headed by Zara Cunliffe, and especially Ann-Marie Etherington and Mark Hutton for their tremendous efforts in delivering the webinars.

Richard Kennedy has help produced another six stunning editions of SCI, with the help of our Publications Team, headed by David Williams, and we have received plenty of positive feedback from our readership and increased advertising interest. We also successfully trialled a one-page flyer promoting SCI and OCCA membership at SURFEX and Chem UK, which allowed access to the prevailing digital issue.

It has been a quiet year in terms of bursaries and awards, but we have been able to use some of the Ellinger-Gordonyi fund to help students with travel to conferences and to deliver some of our student engagement events. We will also be introducing two further members to Council, one from academia and one from industry, so once they have been elected it will be a well-balanced, committed and strong Council comprising of 18 people, all focused on delivering our vision to members, partners and the industry as a whole.

We have seen a greater degree of collaboration with other industry stakeholders, as we joined forces with the RSC and BCF in conjunction with Cogent Skills to train coatings ambassadors. Four of our Council members have completed their training in addition to several OCCA members and the scheme has now trained over 50 people since its inception. This collaboration will continue over the coming years to provide further engagement opportunities for the ambassadors to promote our industry and potential career paths to students in schools, colleges and universities.

Finally, I must thank everyone that has contributed to our success this year and made my three-year tenure both enjoyable and eventful. Our educational partners and corporate sponsors have not only provided financial support, but also a host of opportunities and willing volunteers as they share our vision. Our contractors have gone above and beyond in their work, creating a very professional feel to OCCA, especially considering we are primarily a voluntary run association. The SURFEX board and Step Exhibitions that have been with us through turbulent times during lockdown, demonstrating an unnerving will to get the job done despite numerous challenges. Our growing membership that has continued to support OCCA, whether by attending exhibitions and webinars, or providing friendly feedback. Last but not least, the band of volunteers that is OCCA Council and the various committees and teams, thank you for all the hard work and devotion over this and the past three years. I have been blessed with such a wonderful team and it has been an honour and a pleasure to work with you all.

Now as my term is ending, I am excited for what the future brings, as I support our new President; Elizabeth, I wish her well and a wealth of success, and I look forward to helping her realise her own vision and ideas for the association.

Paul Sheppard

OCCA President

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also the directors of Oil and Colour Chemists' Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.
In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and

- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**INDEPENDENT EXAMINER**
A resolution will be proposed at the Annual General Meeting to reappoint Catherine Cole of DonnellyBentley, Chartered Accountants, as independent examiner to the Charity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on 12 June 2025 and signed on its behalf by:

.....

**Ms E Humphrey – President**

## OIL AND COLOUR CHEMISTS ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OIL AND COLOUR CHEMISTS ASSOCIATION

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2024 which are set out on pages 9 to 19 inclusive.

**Responsibilities and basis of report**
As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Cole

Catherine Cole BA FCA

ICAEW

DonnellyBentley Limited

Chartered Accountants

Hazlemere

70 Chorley New Road

Bolton, BL1 4BY

12 June 2025

## OIL AND COLOUR CHEMISTS ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
## FOR THE YEAR ENDED 31 DECEMBER 2024

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 31.12.24 Total Funds £ | 31.12.23 Total Funds £ |
|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Sponsorships | 2 | 25,000 | - | 25,000 | 30,060 |
| Publications | | 2,768 | - | 2,768 | 4,104 |
| SCI subscriptions | 3 | 10,006 | - | 10,006 | 9,389 |
| Membership subscriptions | 3 | 15,108 | - | 15,108 | 15,595 |
| Licence fee income | 3 | 2,500 | - | 2,500 | 2,500 |
| Events | | 24,619 | - | 24,619 | 19,943 |
| Investment income | 4 | 2,101 | - | 2,101 | 2,221 |
| Gift aid receipt | | 138,325 | - | 138,325 | - |
| Donations and section monies | | 2,257 | - | 2,257 | 2,437 |
| **Total** | | 222,683 | - | 222,683 | 86,249 |
| **EXPENDITURE ON** | | | | | |
| Raising funds | 5 | - | - | - | - |
| Publications | 6 | 52,365 | - | 52,365 | 52,137 |
| Events | 6 | 14,941 | - | 14,941 | 20,717 |
| Donations | 6 | 7,740 | - | 7,740 | - |
| Other | 7 | 70,614 | 2,683 | 73,297 | 76,893 |
| Interest | | - | - | - | 3 |
| **Total** | | 145,660 | 2,683 | 148,343 | 149,750 |
| **NET INCOME/(EXPENDITURE) BEFORE TRANSFERS** | | 77,023 | (2,683) | 74,340 | (63,501) |
| **TRANSFERS BETWEEN FUNDS** | | - | - | - | - |
| **NET MOVEMENT IN FUNDS** | | 77,023 | (2,683) | 74,340 | (63,501) |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | (38,722) | 109,789 | 71,067 | 134,568 |
| **TOTAL FUNDS CARRIED FORWARD** | | 38,301 | 107,106 | 145,407 | 71,067 |

The notes form part of these financial statements.
All income and expenditure derives from continuing activities.
The statement of Financial Activities includes all gains and losses recognised during the year.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## BALANCE SHEET
## AS AT 31 DECEMBER 2024

| | Notes | Unrestricted Funds £ | Restricted funds £ | 31.12.24 Total Funds £ | 31.12.23 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Investments | 11 | 100 | - | 100 | 100 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | 44,605 | - | 44,605 | 8,591 |
| Cash at bank | | 16,185 | 107,106 | 123,291 | 113,394 |
| | | 60,790 | 107,106 | 167,896 | 121,985 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 13 | (22,589) | - | (22,589) | (51,018) |
| **NET CURRENT (LIABILITIES) / ASSETS** | | 38,201 | 107,106 | 145,307 | 70,967 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 38,301 | 107,106 | 145,407 | 71,067 |
| **NET ASSETS** | | 38,301 | 107,106 | 145,407 | 71,067 |
| **FUNDS** | 14 | | | | |
| Unrestricted funds | | | | 38,301 | (38,722) |
| Restricted funds | | | | 107,106 | 109,789 |
| | | | | 145,407 | 71,067 |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
The members have not required the company to obtain an audit of its accounts for the year ended 31 December 2024 in accordance with section 476.
The trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The financial statements were approved by the Board of Trustees on 12 June 2025 and were signed on its behalf by:

.....
**Ms E Humphrey - President**

## 1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The charity is a private company, limited by guarantee, and registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that gross income is below £500,000.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Preparation of consolidated financial statements**
The financial statements contain information about Oil and Colour Chemists Association as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Income is derived from the following sources:

Sponsorships – corporate sponsorships monies received from members

Publications – derived from sale of advertising space in the bimonthly Surface Coatings International journal

Membership subscriptions – annual subscriptions charged to members.

Licence fee income – membership fees charged under a Licence fee arrangement with a group of members.

Events – amounts received from centrally organised events.

Other trading activities – amounts received from regional section events.

Investment income – bank interest received.

Gift aid receipts – donation received from Surfex Limited which is a 100% subsidiary.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure. is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use ofresources.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**
Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**VAT**
VAT is recovered on expenditure relating to taxable supplies and a partial exemption calculation is prepared to ensure recovery of relevant residual input tax.

**Going concern**
The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## 2. DONATIONS AND LEGACIES

| | Unrestricted funds £ | 31.12.24 Total funds £ | Unrestricted funds £ | 31.12.23 Total funds £ |
|---|---|---|---|---|
| Sponsorships | 25,000 | 25,000 | 30,060 | 30,060 |

## 3. SUBSCRIPTIONS

| | Unrestricted funds £ | 31.12.24 Total funds £ | Unrestricted funds £ | 31.12.23 Total funds £ |
|---|---|---|---|---|
| SCI subscriptions | 10,006 | 10,006 | 9,389 | 9,389 |
| OCCA memberships | 15,108 | 15,108 | 15,595 | 15,595 |
| Licence fee income | 2,500 | 2,500 | 2,500 | 2,500 |
| | 27,614 | 27,614 | 27,484 | 27,484 |

The Licence Fee income is in respect of an arrangement with the South African branch.

## 4. INVESTMENT INCOME

| | Unrestricted funds £ | 31.12.24 Total funds £ | Unrestricted funds £ | 31.12.23 Total funds £ |
|---|---|---|---|---|
| Deposit account interest | 2,101 | 2,101 | 2,221 | 2,221 |

All income in the year to 31 December 2024 and 2023 related to unrestricted funds.

## 5. RAISING FUNDS

**Other trading activities**

| | Unrestricted funds £ | 31.12.24 Total funds £ | Unrestricted funds £ | 31.12.23 Total funds £ |
|---|---|---|---|---|
| Sections expenses | - | - | - | - |

## 6. CHARITABLE ACTIVITIES COSTS

**Direct costs**

| | Unrestricted funds | Restricted funds | 31.12.24 Total Funds | Unrestricted funds | Restricted funds | 31.12.23 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Publications | 52,365 | - | 52,365 | 50,967 | 1,170 | 52,137 |
| Events | 14,941 | - | 14,941 | 19,727 | 990 | 20,717 |
| Donations | 7,740 | - | 7,740 | - | - | - |
| | 75,046 | - | 75,046 | 70,694 | 2,160 | 72,854 |

## 7. SUPPORT COSTS

| | Management | Governance costs | Totals |
|---|---|---|---|
| | £ | £ | £ |
| Other resources expended | 70,417 | 2,880 | 73,297 |

Support costs, included in the above, are as follows:

| | Unrestricted funds | Restricted funds | 31.12.24 Total Funds | Unrestricted funds | Restricted funds | 31.12.23 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Administration costs | 57,669 | 2,683 | 60,352 | 58,128 | 75 | 58,203 |
| Awards costs | - | - | - | 233 | 4,052 | 4,285 |
| Sundry costs | 1,694 | - | 1,694 | 609 | 674 | 1,283 |
| Accountancy | 7,415 | - | 7,415 | 7,538 | - | 7,538 |
| Subscriptions | - | - | - | 796 | - | 796 |
| Independent examination fee | 2,880 | - | 2,880 | 2,750 | - | 2,750 |
| Travel costs | 956 | - | 956 | 2,038 | - | 2,038 |
| | 70,614 | 2,683 | 73,297 | 72,092 | 4,801 | 76,893 |

## 8. INDEPENDENT EXAMINER REMUNERATION

The total fee paid to the Independent Examiner was £2,880 (2023: £2,750).

## 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

No trustees (2023: nil) were reimbursed expenses during the year (2023: £nil).

## 10. STAFF COSTS

There are no employees who received total employee benefits of more than £60,000 (2023 : £Nil).

There were no employees during the year excluding directors and voluntary staff (2023 : Nil).

## 11. FIXED ASSET INVESTMENTS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 January 2024 and 31 December 2024 | 100 |
| **NET BOOK VALUE** | |
| At 31 December 2024 | 100 |
| At 31 December 2023 | 100 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Surfex Limited - Company Number 02745686
Nature of business: The organisation of exhibitions

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

| | 31.12.24 £ | 31.12.23 £ |
|---|---|---|
| Turnover | 155,905 | - |
| Total expenditure | 145,143 | 1,308 |
| Aggregate capital and reserves | 9,554 | (1,208) |
| (Loss)/profit for the year | 10,762 | (1,308) |

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.24 £ | 31.12.23 £ |
|---|---|---|
| Trade debtors | 653 | 6,043 |
| Amounts owed from group undertakings | 38,971 | - |
| VAT | 4,981 | 2,548 |
| | 44,605 | 8,591 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.24 £ | 31.12.23 £ |
|---|---|---|
| Trade creditors | 14,140 | 2,982 |
| Amounts owed to group undertakings | - | 28,841 |
| Accruals & deferred income | 8,449 | 19,195 |
| | 22,589 | 51,018 |

Accruals and deferred income includes amounts received by the company in respect of prepaid subscriptions at 31 December 2024 of £1,130 (2023 : £6,059).

## 14. MOVEMENT IN FUNDS

| | At 01.01.24 | Net movement in funds | At 31.12.24 |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | (59,192) | 77,023 | 17,831 |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,208 | - | 1,208 |
| | (38,722) | 77,023 | 38,301 |
| **Restricted funds** | | | |
| The Ellinger Gardonyi Fund | 109,789 | (2,683) | 107,106 |
| **TOTAL FUNDS** | 71,067 | 74,340 | 145,407 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources | Resources expended | Transfers between funds | Movement in funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Unrestricted funds** | | | | |
| General fund | 222,683 | (145,660) | - | 77,023 |
| **Restricted funds** | | | | |
| The Ellinger Gardonyi Fund | - | (2,683) | - | (2,683) |
| **TOTAL FUNDS** | 222,683 | (148,343) | - | 74,340 |

**Unrestricted funds**

The Kekwick Award and Benevolent Fund are long standing arrangements with the aim of supporting educational development within the coatings industry. This is in line with the general purpose of the association's activities and no specific transactions have been allocated against these funds in recent years.

(Continued)

**Restricted funds**

The purpose of the Ellinger Gardonyi Fund is to facilitate promotion of the education and support of future chemists.

**MOVEMENT IN FUNDS**

**Comparatives for movement in funds**

| | At 1.1.23 £ | Net movement in funds £ | At 31.12.23 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | (2,652) | (56,540) | (59,192) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,208 | - | 1,208 |
| | 17,818 | (56,540) | (38,722) |
| **Restricted funds** | | | |
| The Ellinger Gardonyi Fund | 116,750 | (6,961) | 109,789 |
| **TOTAL FUNDS** | 134,568 | (63,501) | 71,067 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Transfers between funds £ | Movement in funds £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General fund | 86,249 | (142,789) | - | (56,540) |
| **Restricted funds** | | | | |
| The Ellinger Gardonyi Fund | - | (6,961) | - | (6,961) |
| **TOTAL FUNDS** | 86,249 | (149,750) | - | (63,501) |

**Restricted funds**
During the year the Ethel Behrens fund was transferred to the general fund, for the purpose of furthering the general activities of the charity.
The purpose of the Ellinger Gardonyi Fund is to facilitate promotion of the education and support of future chemists.

## 15. ULTIMATE CONTROLLING PARTY

The charitable company is under the control of the Trustees.

## 16. RELATED PARTY DISCLOSURES

During the year to 31 December 2024, expenditure was incurred from the following parties:

Ms A M Etherington is a director of Surfex Limited, which is a wholly owned subsidiary of Oil and Colour Chemists Association, and Kaleidoscope Colours Limited.

Costs of £31,250 (2023: £32,090) from Kaleidoscope Colours Limited for administration, bookkeeping, consultancy and advertising services.

At the balance sheet date Oil and Colour Chemists Association owed £3,000 (2023: £2,100) to Kaleidoscope Colours Limited.

**OIL AND COLOUR CHEMISTS' ASSOCIATION**

England & Wales - Charity number 259095

# Accounts

Company Registration no. 00745621 (England and Wales)
Registered Charity no. 259095

# OIL AND COLOUR CHEMISTS ASSOCIATION
# (A COMPANY LIMITED BY GUARANTEE)

## REPORT OF THE TRUSTEES AND

## AUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2023

PIERCE C.A. LIMITED
MENTOR HOUSE
AINSWORTH STREET
BLACKBURN
LANCASHIRE
BB1 6AY

# OIL AND COLOUR CHEMISTS ASSOCIATION

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## OIL AND COLOUR CHEMISTS ASSOCIATION

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2023

| | |
|---|---|
| **TRUSTEES** | Mr J A Bury<br>Ms B Peters<br>Mr D P Williams<br>Mr G Armstrong<br>Ms D Coombs<br>Ms N Cosgrove<br>Mr D McCaul (Resigned 23 June 2023)<br>Dr L Merritt<br>Mr P Sheppard<br>Ms A Bullock<br>Ms Z Cunliffe<br>Mr P Knowles<br>Ms E Humphrey<br>Mr D Pye (Appointed 20 September 2023)<br>Mr C McElroy (Appointed 20 September 2023)<br>Miss I Taylor (Appointed 18 January 2024) |
| **PRESIDENT** | Mr P Sheppard |
| **IMMEDIATE PAST PRESIDENT** | Mr G Armstrong |
| **COMPANY SECRETARY** | Ms B Peters |
| **REGISTERED OFFICE** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **REGISTERED COMPANY NUMBER** | 00745621 (England and Wales) |
| **REGISTERED CHARITY NUMBER** | 259095 |
| **ACCOUNTANTS** | Pierce C.A. Limited<br>Mentor House<br>Ainsworth Street<br>Blackburn<br>Lancashire<br>BB1 6AY |
| **INDEPENDENT EXAMINER** | DonnellyBentley Limited<br>Chartered Accountants<br>Hazlemere<br>70-72 Chorley New Road<br>Bolton<br>Lancashire<br>BL1 4BY |
| **BANKERS** | Virgin Money<br>3 Eastgates<br>Leicester<br>LE1 5BL |

# OIL AND COLOUR CHEMISTS' ASSOCIATION

## REPORT OF THE TRUSTEES
## FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2023. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice- applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, Companies Act 2006, Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended· Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (Charities SORP 2019).

In this report, references are made to "the Council" and "Trustees". These terms refer to the Board of Trustees/ Directors.

### OBJECTIVES AND ACTIVITIES

**Objectives and Aims**
The Association has continued in its work as an educational charity for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of journals and other publications, the organisation of conferences, symposia, and exhibitions.

The main objectives for the year under review were:

- To prepare and promote SURFEX 2024 trade exhibition at Coventry Building Society Arena
- To identify and implement further cost savings and pursue options to sustain the Charity over the longer term, in particular to:
    - Build up the membership, reaching the next generation of chemists and technologists.
    - Improve financial viability.
    - Further develop the Surfex & Ellinger Gardonyi bursaries aimed specifically at the education and development of chemists in academia and industry.
    - Promote and deliver Surcon 2023 (academic conference)

The strategies employed to achieve the Charity's objectives were:

- To expand and further develop web-based resources to provide efficient communications to a worldwide membership.
- To require Surfex Limited, the trading arm of the Charity, to work with Step Exhibitions in organising SURFEX 2024, to expand the number of exhibitors and visitors to help achieve sufficient net incoming resources to finance the Charity's activities.
- To engage and partner with additional Universities throughout the country, and
- To increase the number of corporate sponsoring companies.
- To establish links with new associations/professional bodies to source bursary partners, promote and award.

# REPORT OF THE TRUSTEES
# FOR THE YEAR ENDED 31 DECEMBER 2023

## OBJECTIVES AND ACTIVITIES

### Public Benefit

The overriding objective of the Charity Commission is that the Charity should act for the benefit of the public.

The Council, comprised of the Trustees of the Oil and Colour Chemists' Association (the Association), has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning the Association's future activities in the development of the science and technology of coatings.

The Association achieves this overriding objective by:

- The publication of technical and scientific information including Surface Coatings International Journal
- The provision of continuing professional development in the form of conferences, symposia and, more recently, Weekly Webinars.
- The provision of professional qualifications
- A Code of Professional Conduct and ethical guidance
- The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

The public benefit is served by the Association's educational activities and by members ensuring that coatings and associated products are produced safely, that the public is protected in the use of coatings and that coatings are designed and produced to enhance everyday lifestyle.

The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

### Volunteers

Although Trustees and members do not receive any remuneration for their contributions to the governance and development of the Charity, the part played by volunteers in achieving the Charity's objectives is highly significant. Without the Trustees and the many volunteers that serve on committees, the Charity would not be able to conduct the wide variety of activities that our members and the international coatings community have come to relyon.

## ACHIEVEMENT AND PERFORMANCE

### Charitable Activities

The Charity sets annual budgets and measures performance on a regular basis, meeting to review at least three times per year. Financial information has been made available to all Trustees.

Improvements in the management of membership administration have been made.

The Association will seek to collaborate with selected associated Institutes within the Surface Engineering disciplines and/or academia on an independent basis for the greater good of the coatings industry.

## FINANCIAL REVIEW

### Financial Position

The results for the year are set out in the Statement of Financial Activities.

The Association aims to generate a surplus in each Surfex year to enable re-investment into members' benefits and further the objectives of the Association for the ensuing two-year period. Funds are set aside to cover both SURFEX and Ellinger-Gordonyi Bursaries.

SURFEX 2022 generated less overall income compared to SURFEX 2018, however the exhibition was a success and over 50% of exhibitors signed up to exhibit at SURFEX 2024 during the event. We have continued preparations and promotion of SURFEX 2024 during this financial year, as the exhibition is scheduled to take place in June 2024.

## FINANCIAL REVIEW

### Investment Policy and Objectives

The Association's powers of investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

### Reserves Policy

It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'non-SURFEX' exhibition year(s), gives it adequate cover such that if incoming resources from this source were to fall due to economic slowdown, then its activities could be continued for a minimum period of twenty-four months.

The Association relies upon its wholly owned subsidiary, Surfex Limited, to generate sufficient funds every two years from its exhibition activities. Due to the 'cancellation' of SURFEX 2020, the Association has continued to closely monitor the financial position and is confident that activities will still be able to continue until SURFEX 2024.

At the year end date the total reserves were £71,067.

The general fund was in deficit by £38,722. As noted elsewhere the Surfex exhibition of 2024 is expected to generate a surplus which will be gifted to the charity to help to eliminate the deficit.

## FUTURE PLANS

The Council is ever mindful of the rapidity of scientific and technological change and continues to strive to ensure that the coatings industry is kept abreast of developments through:

- scientific and technical publications
- technical meetings & symposia
- enhanced professional qualifications
- collaboration with other associations to provide members with training resources
- exhibitions
- webinars
- seminars

Objectives for 2024 will continue to focus on the main objectives stated above. Most importantly, preparations will continue to be made, in conjunction with Step Exhibitions, for a successful SURFEX 2024.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing Document

The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

### Recruitment and Appointment of New Trustees

Following the changes to the governance of the Charity, implemented in 2005, the Trustees are elected for a period of two years.

### Organisational Structure

The Association is organised as follows: The Council of Management, whose members are directly or indirectly elected to serve for a period of two years. All Trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. Day to day operations are managed by the Trustees and through outsourcing arrangements. The Council is accountable to the membership, which in turn comprises individuals connected with the coatings industry. All policy proposals are submitted to the Council for approval.

The Trustees acknowledge that OCCA South Africa has a formal approved independence, by way of a new licence agreed in 2020, and now runs autonomously of the UK, with the exception of Professional Membership approval and administration.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of OCCA UK have no control or influence over the administration, resources, and expenditure of OCCA South Africa and for this reason the assets, income, and expenditure of OCCA South Africa have not been recognised within these accounts since 2012.

**Induction and Training of New Trustees**
Induction is conducted by officers setting aside time to instruct the potential Trustee covering aspects such as governance, duties, and responsibilities.

**Risk Management**
The Council have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It also recognises the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, which may include the establishment of more formal arrangements with other relevant organisations.

Council conducts regular reviews of the risks inherent in the Organisation. The major risks identified are the ability to generate sufficient income to continue activities; the ability to increase membership and the control of publication & other operational costs.

The Council reviews and updates its insurance policy, by assessing the market and sourcing the most suitable and cost-effective insurance provider and policy to cover legal obligations and mitigate certain financial risks.

**President's Report AGM 20th September 2023**

I cannot believe I am now two years into my tenure as President of OCCA, and as my thoughts turn to the coming year they are tinged with a little sadness as I know it will be the final one of my term in office. My sadness however dissipates when I look back at what we have achieved over the past few years; and I am optimistic the Association will be in very good hands with the appointment of our new President Elect, Elizabeth Humphrey. There have been numerous manoeuvres and changes in Council since our last AGM. Our Treasurer, Danny McCaul, retired from the industry and his post, in June 2023, so we bid him a fond farewell as he sets sail on a long and happy retirement. Our finances will still be controlled by another safe pair of hands given that Council have appointed long-standing OCCA supporter and Council member, Alex Bullock, as our new Treasurer. We also welcome two new members to Council; Dr David Pye (University of Salford) and Prof Con Robert McElroy (University of Lincoln) both of whom have been huge advocates of OCCA and will help immensely from an academic standpoint. A further appointment may arise in 2024 as Council have also discussed the possibility of recruiting a student liaison officer to our ranks to help encourage younger people to our membership, so watch this space!

The very successful SURFEX 2022 is now a distant memory, so we look forward to SURFEX 2024. As an Association we have been very busy during the past twelve months in preparing for an even bigger and better exhibition in 2024. Stand space sales are very promising with almost 75% of exhibition space sold to date and the SURFEX Board and our exhibition partner, StepEX, are confident we will fill the hall as there are still nine months remaining before the exhibition takes place. We have budgeted for a slightly larger floor area compared to 2022, increasing stand space by 8% or 100 square metres in real terms and we have provisions in place to expand further if required. Both the SURFEX board and StepEX have focused on bringing new and lapsed exhibitors to the 2024 exhibition and we feel this had paid dividends, as we are in a much better position at this point in proceedings compared to previous years. Our focus now turns to organising a world class program of technical content and presentations and we will start promoting attendance with our members and individuals within our industry in the New Year to increase footfall during the two days of the show. Finally, we will soon start to organise the favourite part of SURFEX – our charity dinner. This is an excellent opportunity to unwind and relax after a busy day at the show and an ideal opportunity to network, with the additional bonus of raising money for very worthy causes. It is worth mentioning that a total of £10,000 was donated to 4 charities following the Surfex Dinner in 2022.

The past six months have been extremely busy for Nikki Cosgrove and our Technical Committee in preparing for our technical conference, SURCON 2023. This will be held at the University of Warwick on Tuesday 21st and Wednesday 22nd November 2023. The team have organised two keynote speakers, twelve presentations and two panel discussions over the two days, interspersed with break-out networking and poster sessions. The conference and accommodation facilities at Warwick are first-class and we have an additional bonus for our members, since the event will coincide with Warwick University's Polymer Club Conference on Monday 20th November. We believe OCCA members will find the Polymer Club of great interest – especially since attendance to this event and the evening networking dinner will be free of charge for our members attending Surcon. This joint venture furthers our cause of forging links between industry and academia.

The Publications Team have had the unenviable task of lowering costs this year, whilst maintaining the excellent quality the readership of SCI has become accustomed to. The team started by looking at the postage process and we now bulk post copies to one person within an organisation rather than multiple posting to individuals within the same company. The team have also worked with our printers to improve value in the stock paper used and we have also reduced print numbers to reduce waste and costs. All these efforts have resulted in savings of 20 -25% per issue. The focus has not solely been on cost reduction and the team strives to source the best technical content, balanced with interesting articles, perspectives and product showcases, and the feedback we receive from our readership has proven we are still on the right track.

Preparations are almost finalised for our eleventh Weekly Webinar series that will take us up to Christmas. Our webinar program is the envy of other Associations and organisations and is still going strong after three years. The ten series we have held thus far have comprised of 102 webinars; all of these can be accessed by our members via our website. To date we have seen almost 10,000 registrations and just over 6,000 delegate attendances, with an average weekly attendance of 60 people and our highest attendance this year of 114 for Vink's webinar regarding regulations. The Weekly Webinar series has not only been successful in terms of educating our members, it has also raised the profile and awareness of OCCA, ensured better member retention and directly increased our membership. Additionally, it has helped both our Technical and Publications team in sourcing presentations for SURCON and articles for our journal.

Our Corporate Sponsor programme continues to grow. This year we have welcomed three new corporate sponsors – DCL, Nordmann and Safic Alcan. Alongside the Corporate Sponsors we have re-vamped our Educational Partners scheme, with the University of Lincoln having recently become our seventh educational partner - all thanks to the excellent work done by our Academic Links, and Membership & Marketing teams. Our partnership with the University of Salford has further strengthened as we expanded their Science in Industry module with an additional two-hour session, making a total of five sessions this year. The module culminated in a practical session with students colour matching and presenting their own paint brands to a panel of expert judges. My thanks go to Tony Heslop (BASF) and Matthew Adby (X-Rite) for their help in producing yet another successful module.

OCCA Council and the Registrations and Awards Team have investigated the possibility of administrating a registered scientist program for our members via the Science Council, however we found the resources needed was not justified, considering the lack of demand for this qualification. OCCA Council have subsequently decided with a heavy heart to withdraw the Association's membership of the Science Council as we felt the benefits of membership did not justify the annual subscription cost and therefore, we will no longer have membership of the Science Council from 2024. OCCA still retain membership of Coatings Societies International (CSI) and as President of OCCA I am currently the interim President of CSI until John Keramidas (President of SCAA) takes up the CSI President's role in 2024.

Our Financial Team are always kept busy balancing the books and keeping a tight rein on costs, and the team have found a considerable cost saving in our audit fees for FY2023, which represents more than 50% reduction of our current fees. Due to the fact that OCCA's turnover is below a certain threshold, recently implemented by the Charities Commission, the Association does not legally need a full audit and only requires an independent examination of our accounts. As mentioned above there has been a change at the helm as Alex Bullock was appointed Treasurer by Council and her position will be ratified at our 2023 AGM. Alex has some big shoes to fill, but she has already shadowed Danny McCaul for six months and has got to grips with our approval and payment systems and has settled into her role very nicely. We all wish Danny a very happy and long retirement, and I would like to thank Danny personally and on behalf of Council for his excellent service as Treasurer.

The Financial Team have done a brilliant job in managing our finances over the past year as we received a lower than expected surplus from SURFEX 2022, due to additional costs for running and promoting the event over the four-year gap from SURFEX 2018. Our members will see our accounts at the AGM and the Association is still in a good financial position and we should also benefit from a healthier surplus from SURFEX 2024 that ensures we can continue to operate and deliver excellent value for money to our members, corporate sponsors and educational partners over the coming years.

Finally, I must thank our contractors; Ann-Marie Etherington - Ms OCCA and the glue that binds us together; Richard Kennedy - the editorial expert and voice of reason; and Mark Hutton - our I.T. guru. They have all gone above and beyond this year and without their expertise OCCA would not run as smoothly as it does. My thanks also go to our Council members and SURFEX board, all of whom give up their free time to help OCCA deliver conferences, exhibitions, social events, and academic activities. We must remember they are all volunteers and do what they do for the love of OCCA and our industry. I must also thank our Corporate Sponsors and Educational Partners for sharing our vision – inspiring colourful futures - and their support enables us to deliver the services we provide to our members. Lastly, as always, I must thank our growing number of members for their support and without whom we simply would not exist.

Paul Sheppard
President
September 2023

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also the directors of Oil and Colour Chemists' Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.
In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**INDEPENDENT EXAMINER**
A resolution will be proposed at the Annual General Meeting to reappoint Catherine Cole of DonnellyBentley, Chartered Accountants, as independent examiner to the Charity.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on and signed on its behalf by:

09/07/2024

**Mr P K Sheppard – President**

## OIL AND COLOUR CHEMISTS ASSOCIATION

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF OIL AND COLOUR CHEMISTS ASSOCIATION

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2023 which are set out on pages 10 to 20 inclusive.

**Responsibilities and basis of report**
As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Catherine Cole 09/07/24

Catherine Cole BA FCA

ICAEW

DonnellyBentley Limited

Chartered Accountants

Hazlemere

70 Chorley New Road

Bolton, BL1 4BY

.....

## OIL AND COLOUR CHEMISTS ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
## FOR THE YEAR ENDED 31 DECEMBER 2023

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 31.12.23 Total Funds £ | 31.12.22 Total Funds £ |
|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Sponsorships | 2 | 30,060 | - | 30,060 | 25,600 |
| Publications | | 4,104 | - | 4,104 | 2,602 |
| SCI subscriptions | 3 | 9,389 | - | 9,389 | 10,374 |
| Membership subscriptions | 3 | 15,595 | - | 15,595 | 15,715 |
| Licence fee income | 3 | 2,500 | - | 2,500 | 2,500 |
| Events | | 19,943 | - | 19,943 | 24,280 |
| Investment income | 4 | 2,221 | - | 2,221 | 776 |
| Gift aid receipt | | - | - | - | 101,471 |
| Donations and section monies | | 2,437 | - | 2,437 | - |
| **Total** | | 86,249 | - | 86,249 | 183,318 |
| **EXPENDITURE ON** | | | | | |
| Raising funds | 5 | - | - | - | - |
| Publications | 6 | 50,967 | 1,170 | 52,137 | 52,463 |
| Events | 6 | 19,727 | 990 | 20,717 | 13,871 |
| Donations | 6 | - | - | - | 10,000 |
| Other | 7 | 72,092 | 4,801 | 76,893 | 76,224 |
| Interest | | 3 | - | 3 | - |
| **Total** | | 142,789 | 6,961 | 149,750 | 152,558 |
| **NET INCOME/(EXPENDITURE) BEFORE TRANSFERS** | | (56,540) | (6,961) | (63,501) | 30,760 |
| **TRANSFERS BETWEEN FUNDS** | | - | - | - | - |
| **NET MOVEMENT IN FUNDS** | | (56,540) | (6,961) | (63,501) | 30,760 |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | 17,818 | 116,750 | 134,568 | 103,808 |
| **TOTAL FUNDS CARRIED FORWARD** | | (38,722) | 109,789 | 71,067 | 134,568 |

The notes form part of these financial statements.
All income and expenditure derives from continuing activities.
The statement of Financial Activities includes all gains and losses recognised during the year.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## BALANCE SHEET
## AS AT 31 DECEMBER 2023

| | Notes | Unrestricted Funds £ | Restricted funds £ | 31.12.23 Total Funds £ | 31.12.22 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Investments | 11 | 100 | - | 100 | 100 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | 8,591 | - | 8,591 | 12,722 |
| Cash at bank | | 3,605 | 109,789 | 113,394 | 151,682 |
| | | 12,196 | 109,789 | 121,985 | 164,404 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 13 | (51,018) | - | (51,018) | (29,936) |
| **NET CURRENT (LIABILITIES) / ASSETS** | | (38,822) | 109,789 | 70,967 | 134,468 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | (38,722) | 109,789 | 71,067 | 134,568 |
| **NET ASSETS** | | (38,722) | 109,789 | 71,067 | 134,568 |
| **FUNDS** | 14 | | | | |
| Unrestricted funds | | | | (38,722) | 17,818 |
| Restricted funds | | | | 109,789 | 116,750 |
| | | | | 71,067 | 134,568 |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.
The members have not required the company to obtain an audit of its accounts for the year ended 31 December 2023 in accordance with section 476.
The trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

The financial statements were approved by the Board of Trustees on 09/07/2024 and were signed on its behalf by:

.....

**Mr P Sheppard - President**

## 1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The charity is a private company, limited by guarantee, and registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that gross income is below £500,000.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Preparation of consolidated financial statements**
The financial statements contain information about Oil and Colour Chemists Association as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Income is derived from the following sources:

Sponsorships – corporate sponsorships monies received from members

Publications – derived from sale of advertising space in the bimonthly Surface Coatings International journal

Membership subscriptions – annual subscriptions charged to members.

Licence fee income – membership fees charged under a Licence fee arrangement with a group of members.

Events – amounts received from centrally organised events.

Other trading activities – amounts received from regional section events.

Investment income – bank interest received.

Gift aid receipts – donation received from Surfex Limited which is a 100% subsidiary.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure. is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use ofresources.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**
Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**VAT**
VAT is recovered on expenditure relating to taxable supplies and a partial exemption calculation is prepared to ensure recovery of relevant residual input tax.

**Going concern**
The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## 2. DONATIONS AND LEGACIES

| | Unrestricted funds £ | 31.12.23 Total funds £ | Unrestricted funds £ | 31.12.22 Total funds £ |
|---|---|---|---|---|
| Sponsorships | 30,060 | 30,060 | 25,600 | 25,600 |

## 3. SUBSCRIPTIONS

| | Unrestricted funds £ | 31.12.23 Total funds £ | Unrestricted funds £ | 31.12.22 Total funds £ |
|---|---|---|---|---|
| SCI subscriptions | 9,389 | 9,389 | 10,374 | 10,374 |
| OCCA memberships | 15,595 | 15,595 | 15,715 | 15,715 |
| Licence fee income | 2,500 | 2,500 | 2,500 | 2,500 |
| | 27,484 | 27,484 | 28,589 | 28,589 |

The Licence Fee income is in respect of an arrangement with the South African branch.

## 4. INVESTMENT INCOME

| | Unrestricted funds £ | 31.12.23 Total funds £ | Unrestricted funds £ | 31.12.22 Total funds £ |
|---|---|---|---|---|
| Deposit account interest | 2,221 | 2,221 | 776 | 776 |

All income in the year to 31 December 2023 and 2022 related to unrestricted funds.

## 5. RAISING FUNDS

**Other trading activities**

| | Unrestricted funds £ | 31.12.23 Total funds £ | Unrestricted funds £ | 31.12.22 Total funds £ |
|---|---|---|---|---|
| Sections expenses | - | - | - | - |

## 6. CHARITABLE ACTIVITIES COSTS

**Direct costs**

| | Unrestricted funds | Restricted funds | 31.12.23 Total Funds | Unrestricted funds | Restricted funds | 31.12.22 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Publications | 50,967 | 1,170 | 52,137 | 51,774 | 689 | 52,463 |
| Events | 19,727 | 990 | 20,717 | 13,871 | - | 13,871 |
| Donations | - | - | - | 10,000 | - | 10,000 |
| | 70,694 | 2,160 | 72,854 | 75,645 | 689 | 76,334 |

## 7. SUPPORT COSTS

| | Management | Governance costs | Totals |
|---|---|---|---|
| | £ | £ | £ |
| Other resources expended | 74,143 | 2,750 | 76,893 |

Support costs, included in the above, are as follows:

| | Unrestricted funds | Restricted funds | 31.12.23 Total Funds | Unrestricted funds | Restricted funds | 31.12.22 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Administration costs | 58,128 | 75 | 58,203 | 55,968 | 1,220 | 57,188 |
| Awards costs | 233 | 4,052 | 4,285 | 2,062 | 250 | 2,312 |
| Sundry costs | 609 | 674 | 1,283 | 2,635 | - | 2,635 |
| Accountancy | 7,538 | - | 7,538 | 7,333 | - | 7,333 |
| Subscriptions | 796 | - | 796 | 756 | - | 756 |
| Auditors' remuneration | - | - | - | 6,000 | - | 6,000 |
| Independent examination fee | 2,750 | - | 2,750 | - | - | - |
| Travel costs | 2,038 | - | 2,038 | - | - | - |
| | 72,092 | 4,801 | 76,893 | 74,754 | 1,470 | 76,224 |

## 8. INDEPENDENT EXAMINER REMUNERATION

The total fee paid to the Independent Examiner was £2,750 (2022: £6,000 for an audit of the financial statements).

## 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**Trustees' expenses**

No trustees (2022: one) were reimbursed expenses during the year (2022: £37).

## 10. STAFF COSTS

There are no employees who received total employee benefits of more than £60,000 (2022 : £Nil).

There were no employees during the year excluding directors and voluntary staff (2022 : Nil).

## 11. FIXED ASSET INVESTMENTS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 January 2023 and 31 December 2023 | 100 |
| **NET BOOK VALUE** | |
| At 31 December 2023 | 100 |
| At 31 December 2022 | 100 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Surfex Limited - Company Number 02745686
Nature of business: The organisation of exhibitions

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

| | 31.12.23 £ | 31.12.22 £ |
|---|---|---|
| Turnover | - | 108,332 |
| Total expenditure | 1,308 | 6,157 |
| Aggregate capital and reserves | (1,208) | 100 |
| (Loss)/profit for the year | (1,308) | 102,175 |

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.23 £ | 31.12.22 £ |
|---|---|---|
| Trade debtors | 6,043 | 2,424 |
| Amounts owed from group undertakings | - | 8,503 |
| VAT | 2,548 | 1,795 |
| | 8,591 | 12,722 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.23 £ | 31.12.22 £ |
|---|---|---|
| Trade creditors | 2,982 | 9,563 |
| Amounts owed to group undertakings | 28,841 | - |
| Accruals & deferred income | 19,195 | 20,373 |
| | 51,018 | 29,936 |

Accruals and deferred income includes amounts received by the company in respect of prepaid subscriptions at 31 December 2023 of £6,059 (2022 : £10,402).

## 14. MOVEMENT IN FUNDS

| | At 01.01.23 | Net movement in funds | At 31.12.23 |
|---|---|---|---|
| | £ | £ | £ |
| **Unrestricted funds** | | | |
| General fund | (2,652) | (56,540) | (59,192) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,208 | - | 1,208 |
| | 17,818 | (56,540) | (38,722) |
| **Restricted funds** | | | |
| The Ellinger Gardonyi Fund | 116,750 | (6,961) | 109,789 |
| **TOTAL FUNDS** | 134,568 | (63,501) | 71,067 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources | Resources expended | Transfers between funds | Movement in funds |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Unrestricted funds** | | | | |
| General fund | 86,249 | (142,789) | - | (56,540) |
| **Restricted funds** | | | | |
| The Ellinger Gardonyi Fund | - | (6,961) | - | (6,961) |
| **TOTAL FUNDS** | 86,249 | (149,750) | - | (63,501) |

**Restricted funds**

The purpose of the Ellinger Gardonyi Fund is to facilitate promotion of the education and support of future chemists.

14. (Continued)

**MOVEMENT IN FUNDS**

**Comparatives for movement in funds**

| | At 1.1.22 £ | Net movement in funds £ | At 31.12.22 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | (41,911) | 39,259 | (2,652) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,208 | - | 1,208 |
| | (21,441) | 39,259 | 17,818 |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | (6,340) | - |
| The Ellinger Gardonyi Fund | 118,909 | (2,159) | 116,750 |
| | 125,249 | (8,499) | 116,750 |
| **TOTAL FUNDS** | 103,808 | 30,760 | 134,568 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Transfers between funds £ | Movement in funds £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General fund | 183,318 | (150,399) | 6,340 | 39,259 |
| **Restricted funds** | | | | |
| Ethel Behrens fund | - | - | (6,340) | (6,340) |
| The Ellinger Gardonyi Fund | - | (2,159) | - | (2,159) |
| **TOTAL FUNDS** | 183,318 | (152,558) | - | 30,760 |

**Restricted funds**
During the year the Ethel Behrens fund was transferred to the general fund, for the purpose of furthering the general activities of the charity.
The purpose of the Ellinger Gardonyi Fund is to facilitate promotion of the education and support of future chemists.

## 15. ULTIMATE CONTROLLING PARTY

The charitable company is under the control of the Trustees.

## 16. RELATED PARTY DISCLOSURES

During the year to 31 December 2023, expenditure was incurred from the following parties:

Ms A M Etherington is a director of Surfex Limited, which is a wholly owned subsidiary of Oil and Colour Chemists Association, and Kaleidoscope Colours Limited.

Costs of £32,090 (2022: £29,430) from Kaleidoscope Colours Limited for administration, bookkeeping, consultancy and advertising services.

At the balance sheet date Oil and Colour Chemists Association owed £2,100 (2022: £1,932) to Kaleidoscope Colours Limited.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

| | 31.12.23 £ | 31.12.22 £ |
|---|---|---|
| **INCOME AND ENDOWMENTS** | | |
| **Sponsorships** | 30,060 | 25,600 |
| **Investment Income** | | |
| Deposit account interest | 2,221 | 776 |
| **Charitable activities** | | |
| Publications | 4,104 | 2,602 |
| SCI subscriptions | 9,389 | 10,374 |
| Membership subscriptions | 15,595 | 15,715 |
| License fee income | 2,500 | 2,500 |
| Events | 19,943 | 24,280 |
| Donations | 18 | - |
| **Other operating income** | | |
| Gift aid receipt | - | 101,471 |
| Section monies received | 2,419 | |
| | 86,249 | 183,318 |
| **Total incoming resources** | 86,249 | 183,318 |
| **EXPENDITURE** | | |
| **Other trading activities** | | |
| Section expenses | - | - |
| Interest payable | 3 | - |
| | 3 | - |
| **Charitable activities** | | |
| Events | 20,717 | 13,871 |
| Publications | 52,137 | 52,463 |
| Donations | - | 10,000 |
| | 72,854 | 76,334 |

This page does not form part of the statutory financial statements

## OIL AND COLOUR CHEMISTS ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2023

| | 31.12.23 £ | 31.12.22 £ |
|---|---|---|
| **Support costs** | | |
| **Management** | | |
| Administrative costs | 58,203 | 57,188 |
| Awards costs | 4,285 | 2,312 |
| Sundry costs | 1,283 | 2,635 |
| Accountancy | 7,538 | 7,333 |
| Travel | 2,038 | - |
| Subscriptions | 796 | 756 |
| | 74,143 | 70,224 |
| **Governance costs** | | |
| Independent Examination fee | 2,750 | - |
| Auditors' remuneration | - | 6,000 |
| **Total resources expended** | 149,750 | 152,558 |
| **Net (expenditure)/ income** | (63,501) | 30,760 |

This page does not form part of the statutory financial statements

**OIL AND COLOUR CHEMISTS' ASSOCIATION**

England & Wales - Charity number 259095

# Accounts

Company Registration no. 00745621 (England and Wales)
Registered Charity no. 259095

# OIL AND COLOUR CHEMISTS ASSOCIATION
# (A COMPANY LIMITED BY GUARANTEE)

## REPORT OF THE TRUSTEES AND

## AUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2022

PIERCE C.A. LIMITED
MENTOR HOUSE
AINSWORTH STREET
BLACKBURN
LANCASHIRE
BB1 6AY

# OIL AND COLOUR CHEMISTS ASSOCIATION

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## OIL AND COLOUR CHEMISTS ASSOCIATION

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2022

| | |
|---|---|
| **TRUSTEES** | Mr J A Bury<br>Ms B Peters<br>Mr D P Williams<br>Mr G Armstrong<br>Ms D Coombs<br>Ms N Cosgrove<br>Mr D McCaul (Resigned 23 June 2023)<br>Dr L Merritt<br>Mr P Sheppard<br>Ms A Bullock<br>Ms Z Cunliffe<br>Mr P Knowles<br>Ms E Humphrey |
| **PRESIDENT** | Mr P Sheppard |
| **IMMEDIATE PAST PRESIDENT** | Mr G Armstrong |
| **COMPANY SECRETARY** | Ms B Peters |
| **REGISTERED OFFICE** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **REGISTERED COMPANY NUMBER** | 00745621 (England and Wales) |
| **REGISTERED CHARITY NUMBER** | 259095 |
| **ACCOUNTANTS** | Pierce C.A. Limited<br>Mentor House<br>Ainsworth Street<br>Blackburn<br>Lancashire<br>BB1 6AY |
| **AUDITORS** | DonnellyBentley Limited<br>Chartered Accountants<br>Hazlemere<br>70-72 Chorley New Road<br>Bolton<br>Lancashire<br>BL1 4BY |
| **BANKERS** | Virgin Money<br>3 Eastgates<br>Leicester<br>LE1 5BL |

# OIL AND COLOUR CHEMISTS ASSOCIATION

## REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice- applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, Companies Act 2006, Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended· Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (Charities SORP 2019).

In this report, references are made to "the Council" and "Trustees". These terms refer to the Board of Trustees/ Directors.

### OBJECTIVES AND ACTIVITIES

**Objectives and Aims**
The Association has continued in its work as an educational charity for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments, in the surface coatings and allied industries.

These objectives are achieved through the publication of journals and other publications, the organisation of conferences, symposia, and exhibitions.

The main objectives for the year under review were:

- To promote and hold SURFEX trade exhibition at Coventry Building Society Arena
- To identify and implement further cost savings and pursue options to sustain the Charity over the longer term, in particular to:
    - Build up the membership, reaching the next generation of chemists and technologists.
    - Improve financial viability.
    - Develop the Surfex & Ellinger Gardonyi bursaries aimed specifically at the education and development of chemists in academia and industry.
    - Start preparations for Surcon 2023 (academic conference)

The strategies employed to achieve the Charity's objectives were:

- To expand and further develop web-based resources to provide efficient communications to a world-wide membership.
- To require Surfex Limited, the trading arm of the Charity, to work with Step Exhibitions in organising SURFEX 2022, to achieve sufficient net incoming resources to finance the Charity's activities; (SURFEX was subsequently re-scheduled initially for Oct 2020, then June 2021, and most ultimately to June 2022).
- To engage and partner with additional Universities throughout the country.
- To increase the number of corporate sponsoring companies.
- To establish links with new associations/professional bodies to source bursary partners, promote and award.

# REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 DECEMBER 2022

## OBJECTIVES AND ACTIVITIES

### Public Benefit

The overriding objective of the Charity Commission is that the Charity should act for the benefit of the public.

The Council, comprised of the Trustees of the Oil and Colour Chemists' Association (the Association), has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning the Association's future activities in the development of the science and technology of coatings.

The Association achieves this overriding objective by:

- The publication of technical and scientific information including the Surface Coatings International Journal
- The provision of continuing professional development in the form of conferences, symposia and, more recently, Weekly Webinars
- The provision of professional qualifications
- A Code of Professional Conduct and ethical guidance
- The public benefit is enhanced through independent recognition of the professional competence of members and a formal procedure for investigating complaints relating to members.

The public benefit is served by the Association's educational activities and by members ensuring that coatings and associated products are produced safely, that the public is protected in the use of coatings and that coatings are designed and produced to enhance everyday lifestyle.

The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

### Volunteers

Although Trustees and members do not receive any remuneration for their contributions to the governance and development of the Charity, the part played by volunteers in achieving the Charity's objectives is highly significant. Without the Trustees and the many volunteers that serve on committees, the Charity would not be able to conduct the wide variety of activities that our members and the international coatings community have come to rely on.

## ACHIEVEMENT AND PERFORMANCE

### Charitable Activities

The Charity sets annual budgets and measures performance on a regular basis, meeting to review at least three times per year. Financial information has been made available to all Trustees.

Improvements in the management of membership administration have been made.

The Association will seek to collaborate with selected associated Institutes within the Surface Engineering disciplines and/or academia on an independent basis for the greater good of the coatings industry.

## FINANCIAL REVIEW

### Financial Position

The results for the year are set out in the Statement of Financial Activities. The Charity generated a surplus of £30,760 (2021 – Deficit of £66,005) during the year ended 31 December 2022. The surplus generated increased total funds brought forward of £103,808 to £134,568 at 31 December 2022

The Association aims to generate a surplus in each "Surfex year" to enable re-investment into members' benefits and further the objectives of the Association for the ensuing two-year period. Funds are set aside to cover both the Surfex and Ellinger-Gordonyi Bursaries.

SURFEX 2022 generated less overall income compared to SURFEX 2018, however, the exhibition was a success and over 50% of exhibitors signed up to exhibit at SURFEX 2024 during the event. We now start preparations and promotion of the next exhibition scheduled to take place in June 2024.

## FINANCIAL REVIEW

**Investment Policy and Objectives**
The Association's powers of investment are set out in the Memorandum of Association of the company. The members of the Council have the power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

**Reserves Policy**
It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'non-SURFEX' exhibition year(s), gives it adequate cover such that if incoming resources from this source were to fall due to economic slowdown, then its activities could be continued for a minimum period of twenty-four months. At 31 December 2022 the charity held total reserves of £134,568 (2021 - £103,808).

The Association relies upon its wholly owned subsidiary, Surfex Limited, to generate sufficient funds every two years from its exhibition activities. Due to the 'cancellation' of SURFEX 2020, the Association has continued to closely monitor the financial position and is confident that activities will still be able to continue until SURFEX 2024.

## FUTURE PLANS

The Council is ever mindful of the rapidity of scientific and technological change and continues to strive to ensure that the coatings industry is kept abreast of developments through:

- scientific and technical publications
- technical meetings & symposia
- enhanced professional qualifications
- collaboration with other associations to provide members with training resources
- exhibitions
- webinars
- seminars

Objectives for 2023 will continue to focus on the main objectives stated above. Most importantly, preparations will be made, in conjunction with Step Exhibitions, for a successful SURFEX 2024.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

**Governing Document**
The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

**Recruitment and Appointment of New Trustees**
Following the changes to the governance of the Charity, implemented in 2005, the Trustees are elected for a period of two years.

**Organisational Structure**
The Association is organised as follows: The Council of Management, whose members are directly or indirectly elected to serve for a period of two years. All Trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. Day to day operations are managed by the Trustees and through outsourcing arrangements. The Council is accountable to the membership, which in turn comprises individuals connected with the coatings industry. All policy proposals are submitted to the Council for approval.

The Trustees acknowledge that OCCA South Africa has a formal approved independence, by way of a new license agreed in 2020 and now runs autonomously of the UK, with the exception of Professional Membership approval and administration.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of OCCA UK have no control or influence over the administration, resources, and expenditure of OCCA South Africa, and for this reason the assets, income, and expenditure of OCCA South Africa have not been recognised within these accounts since 2012.

**Induction and Training of New Trustees**
Induction is conducted by officers setting aside time to instruct the potential Trustee covering aspects such as governance, duties, and responsibilities.

**Risk Management**
The Council have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It also recognises the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, which may include the establishment of more formal arrangements with other relevant organisations.

The Council conducts regular reviews of the risks inherent in the Organisation. The major risks identified are the ability to generate sufficient income to continue activities; the ability to increase membership and the control of publication & other operational costs.

The Council reviews and updates its insurance policy on an annual basis, by assessing the market and sourcing the most suitable and cost-effective insurance provider and policy to cover our legal obligations, cyber liability, professional & public liability, and to mitigate certain financial risks.

## PRESIDENT'S REPORT - OCCA AGM 2022

**At the Association's General Meeting held in September 2022, President Paul Sheppard delivered the following report:**

I was filled with immense pride last year and extremely honoured when I took over the presidency of our esteemed Association, and I would like to thank our Immediate Past President, Graham Armstrong for the tremendous job he has done in his stewardship of OCCA since 2018. I have very large shoes to fill and if I can do the job half as well as Graham, I would consider my presidency as a success. I can't believe I have been President for a year – where has the time gone? Time flies when you're having fun, and it also passes quickly when you are busy, and the OCCA Council and volunteers have had a very busy twelve months.

We have hopefully seen the last of Covid restrictions, which has meant we were finally able to hold our bi-annual exhibition – SURFEX, so our Council and other volunteers have been working tirelessly to organise and promote the event. We have not finalised figures yet, but the event looks to be as successful, if not better compared to our previous exhibition in 2018 in terms of total turnover, number of exhibitors and quality of attendees. I had the honour of presenting attending Corporate Sponsors with a certificate, as a small token of thanks for their support, so not only were my feet sore, my face was too, through posing for marketing photos over the two days. I tried to visit most stands during the event and everyone I talked to was impressed with the venue, organisation, and overall quality of the exhibition, and we would like to continue in this vein for our next SURFEX in 2024. The revenue generated by SURFEX is vital to ensure the existence of our association and I would like to thank everyone involved for their support and efforts, from the exhibiting companies and attendees to our SURFEX Board, chaired by Laura Merritt, our volunteers, and last but not least, our exhibition partner – Step Exhibitions.

The OCCA Networking Charity Dinner was also a great success. Everyone in attendance let their hair down after a busy day and enjoyed a great meal and perhaps a beverage or two. Thanks to the support of exhibiting companies, dinner guests, and kind prize donations, the event managed to raise £10,000 for our four nominated charities Alzheimer's Society, British Heart Foundation, Kidscan, and The Princess Alexandra Hospital NHS Trust for Breast Cancer Care.

I have also been fortunate to preside over our technical conference, SURCON, which took place in early November 2021. Unfortunately, we were not able to hold the event face to face, and I was slightly dreading viewing the presentations on Zoom over two days. My fears were unfounded as I enjoyed every informative presentation. Again, the time flew by and I would like to thank all the presenters and our Technical Team, for such an excellent conference. The Technical Team Chairperson, Nikki Cosgrove, has created a rod for her and the team's back, as I will expect our next SURCON to be of equivalent quality!

The Publications Team have not rested on their laurels after last year's Tabbies Awards success, by producing yet another superb set of six journals over the past year. A lot of effort goes into every issue from our dedicated and talented team to produce such an informative and professional publication, so again I would like to thank the whole team, our Editor-in-Chief, David Williams, Technical Editor, Richard Kennedy, and our print partners, Print Plus, for yet another excellent job well done. The team are always on the look-out for interesting articles and technical papers, so I would invite members that would like to be published in SCI to contact us.

Our extremely successful weekly webinar program goes from strength to strength, as our team is now preparing for the eighth series that will commence soon and take us up to Christmas. I personally believe the weekly webinars have really put OCCA on the map and have been a critical factor in the success we have enjoyed over the past couple of years. Each week upwards of 100 people view the webinars live, and we now have a queue of companies wishing to participate, it can be quite a struggle to fit everything in! The seven series so far have seen over 6,600 registrations with over 4,300 attendances, and over 1,500 unique attendees, so we are reaching a very wide industry audience. We have also seen an influx of 40 new members in no small part due to the weekly webinars, so they really have put us in a win-win situation. I would like to remind all our members that all previous sessions are available on our website, so why not browse the archive, as I'm sure everyone could find something of interest. All this does not happen by chance so I would like to thank the team responsible and especially Ann-Marie Etherington and Mark Hutton for their hard work and expertise.

The Registrations and Awards Team have deliberated and awarded several professional grades over the past year but would also like to receive nominations from our membership to reward some of our members that go over and above for the association, so I invite our membership to get in touch if they know of people that deserve our recognition.

Both the Membership and Marketing Team and the Academics Links Team have done a brilliant job in recruiting seven new Corporate Sponsors and an additional Educational Partner over the past year, as we now have twenty-six Corporate Sponsors and six Educational Partners, with plans afoot to swell these numbers further in the coming months. The funds raised all help us in continuing to offer our members excellent benefits and value, and our academic links also help us promote our industry in academia and this year has led to industry experts presenting to final-year undergraduates. I was honoured to take part in a teaching module at the University of Salford, together with other industry experts such as Tony Heslop (BASF), Matthew Adby (X-rite), and Mike Serene (Retired) to help with our practical session and present subjects such as colour chemistry, regulations, the future of chemistry and our industry's path to net zero. The four-part module started with an industry insight day, where our industry experts, including new Council member, Zara Cunliffe, and recently qualified graduates from BASF talked about their experiences and told their story of how they started in our industry. The module culminated in a practical session where students colour-matched to a standard panel and then created their own colour and presented to our panel of experts, in a Dragon's Den meets the Apprentice style competition to find the best team. We are now planning to extend this concept to other universities, and we are also aiming to expand the module at the University of Salford to eight sessions. These activities should enable us to reach a wider audience and promote our two bursaries, as uptake has been pretty quiet, which is strange when you think about combining students and free money!

My final comments turn to our Finance Team, headed by Honorary Treasurer, Danny McCaul, as they have kept OCCA solvent over the past twelve months. This has been no mean feat, especially given the four-year period since we benefitted from the surplus generated by SURFEX 2018. The team has streamlined the administration of our finances by consolidating various un-used bank accounts and obtaining a company credit card for small value purchases that would normally require purchase orders raising and arranging bank transfers. The team has also negotiated savings on our insurance premium and have sought better value from our statutory auditors. The good ship OCCA has managed to stay afloat during the past four years, but we are still aware there may be choppy waters ahead as we all face rising prices and an economy starting to enter recessionary times. I am confident in our financial governance, and we will weather the storm ahead, and look forward to a more optimistic outlook heading towards SURFEX 2024.

Finally, I must give my thanks to everyone involved with OCCA, unfortunately, I can't name everyone in this report, and all I can do is praise and say a big thank you to our membership, corporate sponsors, subscribers, and educational partners for your support and to all our teams, volunteers, contractors and Council members for your hard work, determination and going above and beyond for our beloved Association.

Paul Sheppard

President

September 2022

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also the directors of Oil and Colour Chemists' Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.
In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charity SORP.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and

- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**
The auditors, Donnelly Bentley Limited will seek re-election.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on 15/08/2023 and signed on its behalf by:

.....

**Mr P K Sheppard – President**

## REPORT OF THE INDEPENDENT AUDITORS

### Opinion

We have audited the financial statements of Oil and Colour Chemists Association (the 'charitable company') for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' report and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory framework applicable to the charitable company and the sector in which it operates and considered the risk of non – compliance with applicable laws or regulations.

## REPORT OF THE INDEPENDENT AUDITORS

We determined that the following laws and regulations were most significant to the charitable company: the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial and Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS102). We designed audit procedures to respond to the risk, recognizing that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, for example, forgery or intentional misrepresentations, or through collusion.

We obtained an understanding of how the charitable company is complying with those legal and regulatory frameworks by making enquiries of the management. We corroborated our enquiries through our review of trustee minutes.

Our tests also included agreeing the financial statements disclosures to underlying supporting documentation. There are inherent limitations in the audit procedures described above and, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We did not identify any key audit matters relating to irregularities, including fraud.

We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Use of our report**
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, as a body, for our audit work, for this report, or for the opinions we have formed

C. Cole

**Catherine Cole FCA (Senior Statutory Auditor)**
**For on behalf of DonnellyBentley Limited**
**Chartered Accountants**

15.8.23

**Statutory Auditor**

Hazlemere
70-72 Chorley New Road
Bolton
Lancashire
BL1 4BY

## OIL AND COLOUR CHEMISTS ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
## FOR THE YEAR ENDED 31 DECEMBER 2022

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 31.12.22 Total Funds £ | 31.12.21 Total Funds £ |
|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Sponsorships | 2 | 25,600 | - | 25,600 | 16,250 |
| Publications | | 2,602 | - | 2,602 | 3,563 |
| SCI subscriptions | 3 | 10,374 | - | 10,374 | 8,844 |
| Membership subscriptions | 3 | 15,715 | - | 15,715 | 16,467 |
| Licence fee income | 3 | 2,500 | - | 2,500 | 2,500 |
| Events | | 24,280 | - | 24,280 | 5,587 |
| Investment income | 4 | 776 | - | 776 | 161 |
| Gift aid receipt | | 101,471 | - | 101,471 | - |
| **Total** | | 183,318 | - | 183,318 | 53,372 |
| **EXPENDITURE ON** | | | | | |
| Raising funds | 5 | - | - | - | 200 |
| Publications | 6 | 51,774 | 689 | 52,463 | 49,258 |
| Events | 6 | 13,871 | - | 13,871 | 1,613 |
| Donations | 6 | 10,000 | - | 10,000 | - |
| Other | 7 | 74,754 | 1,470 | 76,224 | 68,306 |
| **Total** | | 150,399 | 2,159 | 152,558 | 119,377 |
| **NET INCOME/(EXPENDITURE) BEFORE TRANSFERS** | | 32,919 | (2,159) | 30,760 | (66,005) |
| **TRANSFERS BETWEEN FUNDS** | | 6,340 | (6,340) | - | - |
| **NET MOVEMENT IN FUNDS** | | 39,259 | (8,499) | 30,760 | (66,005) |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | (21,441) | 125,249 | 103,808 | 169,813 |
| **TOTAL FUNDS CARRIED FORWARD** | | 17,818 | 116,750 | 134,568 | 103,808 |

The notes form part of these financial statements.
All income and expenditure derives from continuing activities.
The statement of Financial Activities includes all gains and losses recognised during the year.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## BALANCE SHEET
## AS AT 31 DECEMBER 2022

| | Notes | Unrestricted Funds £ | Restricted funds £ | 31.12.22 Total Funds £ | 31.12.21 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Investments | 11 | 100 | - | 100 | 100 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | 12,722 | - | 12,722 | 9,892 |
| Cash at bank | | 34,932 | 116,750 | 151,682 | 146,237 |
| | | 47,654 | 116,750 | 164,404 | 156,129 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 13 | (29,936) | - | (29,936) | (52,421) |
| **NET CURRENT (LIABILITIES) / ASSETS** | | 17,718 | 116,750 | 134,468 | 103,708 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 17,818 | 116,750 | 134,568 | 103,808 |
| **NET ASSETS** | | 17,818 | 116,750 | 134,568 | 103,808 |
| **FUNDS** | 14 | | | | |
| Unrestricted funds | | | | 17,818 | (21,441) |
| Restricted funds | | | | 116,750 | 125,249 |
| | | | | 134,568 | 103,808 |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 15/08/2023 and were signed on its behalf by:

.....

**Mr P Sheppard - President**

## 1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The charity is a private company, limited by guarantee, and registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that gross income is below £500,000.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Preparation of consolidated financial statements**
The financial statements contain information about Oil and Colour Chemists Association as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

Income is derived from the following sources:

Sponsorships – corporate sponsorships monies received from members

Publications – derived from sale of advertising space in the bimonthly Surface Coatings International journal

Membership subscriptions – annual subscriptions charged to members.

Licence fee income – membership fees charged under a Licence fee arrangement with a group of members.

Events – amounts received from centrally organised events.

Other trading activities – amounts received from regional section events.

Investment income – bank interest received.

Gift aid receipts – donation received from Surfex Limited which is a 100% subsidiary.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure. is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use ofresources.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**
Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**VAT**
VAT is recovered on expenditure relating to taxable supplies and a partial exemption calculation is prepared to ensure recovery of relevant residual input tax.

**Going concern**
The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## 2. DONATIONS AND LEGACIES

| | Unrestricted funds £ | 31.12.22 Total funds £ | Unrestricted funds £ | 31.12.21 Total funds £ |
|---|---|---|---|---|
| Sponsorships | 25,600 | 25,600 | 16,250 | 16,250 |

## 3. SUBSCRIPTIONS

| | Unrestricted funds £ | 31.12.22 Total funds £ | Unrestricted funds £ | 31.12.21 Total funds £ |
|---|---|---|---|---|
| SCI subscriptions | 10,374 | 10,374 | 8,844 | 8,844 |
| OCCA memberships | 15,715 | 15,715 | 16,467 | 16,467 |
| Licence fee income | 2,500 | 2,500 | 2,500 | 2,500 |
| | 28,589 | 28,589 | 27,811 | 27,811 |

The Licence Fee income is in respect of an arrangement with the South African branch.

## 4. INVESTMENT INCOME

| | Unrestricted funds £ | 31.12.22 Total funds £ | Unrestricted funds £ | 31.12.21 Total funds £ |
|---|---|---|---|---|
| Deposit account interest | 776 | 776 | 161 | 161 |

All income in the year to 31 December 2022 and 2021 related to unrestricted funds.

## 5. RAISING FUNDS

**Other trading activities**

| | Unrestricted funds £ | 31.12.22 Total funds £ | Unrestricted funds £ | 31.12.21 Total funds £ |
|---|---|---|---|---|
| Sections expenses | - | - | 200 | 200 |

## 6. CHARITABLE ACTIVITIES COSTS

**Direct costs**

| | Unrestricted funds | Restricted funds | 31.12.22 Total Funds | Unrestricted funds | Restricted funds | 31.12.21 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Publications | 51,774 | 689 | 52,463 | 49,258 | - | 49,258 |
| Events | 13,871 | - | 13,871 | 1,613 | - | 1,613 |
| Donations | 10,000 | - | 10,000 | - | - | - |
| | 75,645 | 689 | 76,334 | 50,871 | - | 50,871 |

## 7. SUPPORT COSTS

| | Management | Governance costs | Totals |
|---|---|---|---|
| | £ | £ | £ |
| Other resources expended | 70,224 | 6,000 | 76,224 |

Support costs, included in the above, are as follows:

| | Unrestricted funds | Restricted funds | 31.12.22 Total Funds | Unrestricted funds | Restricted funds | 31.12.21 Total funds |
|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ |
| Administration costs | 55,968 | 1,220 | 57,188 | 52,973 | 400 | 53,373 |
| Awards costs | 2,062 | 250 | 2,312 | 1,383 | - | 1,383 |
| Sundry costs | 2,635 | - | 2,635 | 1,135 | - | 1,135 |
| Accountancy | 7,333 | - | 7,333 | 7,185 | - | 7,185 |
| Subscriptions | 756 | - | 756 | 880 | - | 880 |
| Auditors' remuneration | 6,000 | - | 6,000 | 4,350 | - | 4,350 |
| | 74,754 | 1,470 | 76,224 | 67,906 | 400 | 68,306 |

## 8. AUDITORS' REMUNERATION

The total fee paid to the auditor for audit services was £6,000 (2021: £4,350).

## 9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

One trustee (2021: three) was reimbursed expenses totaling £37 (2021: £418).

## 10. STAFF COSTS

There are no employees who received total employee benefits of more than £60,000 (2021 : £Nil).

There were no employees during the year excluding directors and voluntary staff (2021 : Nil).

## 11. FIXED ASSET INVESTMENTS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 January 2022 and 31 December 2022 | 100 |
| **NET BOOK VALUE** | |
| At 31 December 2022 | 100 |
| At 31 December 2021 | 100 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Surfex Limited - Company Number 02745686
Nature of business: The organisation of exhibitions

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

| | 31.12.22 £ | 31.12.21 £ |
|---|---|---|
| Aggregate capital and reserves | 100 | (604) |
| Profit/(loss) for the year | 102,175 | (3,043) |

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.22 £ | 31.12.21 £ |
|---|---|---|
| Trade debtors | 2,424 | 6,182 |
| Amounts owed from group undertakings | 8,503 | - |
| VAT | 1,795 | 2,110 |
| Prepayments | - | 1,600 |
| | 12,722 | 9,892 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.22 £ | 31.12.21 £ |
|---|---|---|
| Trade creditors | 9,563 | 10,912 |
| Amounts owed to group undertakings | - | 19,692 |
| Accruals & deferred income | 20,373 | 21,817 |
| | 29,936 | 52,421 |

Accruals and deferred income includes amounts received by the company in respect of prepaid subscriptions at 31 December 2022 of £10,402 (2021 : £14,817).

## 14. MOVEMENT IN FUNDS

| | At 1.1.22 £ | Net movement in funds £ | At 31.12.22 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | (41,911) | 39,259 | (2,652) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,208 | - | 1,208 |
| | (21,441) | 39,259 | 17,818 |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | (6,340) | - |
| The Ellinger Gardonyi Fund | 118,909 | (2,159) | 116,750 |
| | 125,249 | (8,499) | 116,750 |
| **TOTAL FUNDS** | 103,808 | 30,760 | 134,568 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Transfers between funds £ | Movement in funds £ |
|---|---|---|---|---|
| **Unrestricted funds** | | | | |
| General fund | 183,318 | (150,399) | 6,340 | 39,259 |
| **Restricted funds** | | | | |
| Ethel Behrens fund | - | - | (6,340) | (6,340) |
| The Ellinger Gardonyi Fund | - | (2,159) | - | (2,159) |
| **TOTAL FUNDS** | 183,318 | (152,558) | - | 30,760 |

**Restricted funds**
During the year the Ethel Behrens fund was transferred to the general fund, for the purpose of furthering the general activities of the charity.
The purpose of the Ellinger Gardonyi Fund is to facilitate promotion of the education and support of future chemists.

14. (Continued)

**MOVEMENT IN FUNDS**

**Comparatives for movement in funds**

| | At 1.1.21 £ | Net movement in funds £ | At 31.12.21 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 23,331 | (62,542) | (41,911) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,571 | (363) | 1,208 |
| | 44,164 | (65,605) | (21,441) |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | - | 6,340 |
| The Ellinger Gardonyi Fund | 119,309 | (400) | 118,909 |
| | 125,649 | (400) | 125,249 |
| **TOTAL FUNDS** | 169,813 | (66,005) | 103,808 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Movement in funds £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 53,372 | (119,377) | (66,005) |
| **TOTAL FUNDS** | 53,372 | (119,377) | (66,005) |

At 31 December 2021, £125,249 of the cash at bank balance related to restricted funds. All other assets and liabilities related to unrestricted funds.

15. **ULTIMATE CONTROLLING PARTY**

The charitable company is under the control of the Trustees.

## 16. RELATED PARTY DISCLOSURES

During the year to 31 December 2022, expenditure was incurred from the following parties:

Ms A M Etherington is a director of Surfex Limited, which is a wholly owned subsidiary of Oil and Colour Chemists Association, and Kaleidoscope Colours Limited.

Costs of £29,430 (2021: £29,040) from Kaleidoscope Colours Limited for administration, bookkeeping, consultancy and advertising services.

At the balance sheet date Oil and Colour Chemists Association owed £1,932 (2021: £2,162) to Kaleidoscope Colours Limited.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

| | 31.12.22<br>£ | 31.12.21<br>£ |
|---|---|---|
| **INCOME AND ENDOWMENTS** | | |
| **Sponsorships** | 25,600 | 16,250 |
| **Investment income** | | |
| Deposit account interest | 776 | 161 |
| **Charitable activities** | | |
| Publications | 2,602 | 3,563 |
| SCI subscriptions | 10,374 | 8,844 |
| Membership subscriptions | 15,715 | 16,467 |
| License fee income | 2,500 | 2,500 |
| Events | 24,280 | 5,587 |
| **Other operating income** | | |
| Gift aid receipt | 101,471 | - |
| | 183,318 | 53,372 |
| **Total incoming resources** | 183,318 | 53,372 |
| **EXPENDITURE** | | |
| **Other trading activities** | | |
| Sections expenses | - | 200 |
| | - | 200 |
| **Charitable activities** | | |
| Events | 13,871 | 1,613 |
| Publications | 52,463 | 49,258 |
| Donations | 10,000 | - |
| | 76,334 | 50,871 |

This page does not form part of the statutory financial statements

## OIL AND COLOUR CHEMISTS ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

| | 31.12.22<br>£ | 31.12.21<br>£ |
|---|---|---|
| **Support costs** | | |
| **Management** | | |
| Administrative costs | 57,188 | 53,373 |
| Awards costs | 2,312 | 1,383 |
| Sundry costs | 2,635 | 1,135 |
| Accountancy | 7,333 | 7,185 |
| Subscriptions | 756 | 880 |
| | 70,224 | 63,956 |
| **Governance costs** | | |
| Auditors' remuneration | 6,000 | 4,350 |
| **Total resources expended** | 152,558 | 119,377 |
| **Net income/(expenditure)** | 30,760 | (66,005) |

This page does not form part of the statutory financial statements

**OIL AND COLOUR CHEMISTS' ASSOCIATION**

England & Wales - Charity number 259095

# Accounts

**Company Registration no. 00745621 (England and Wales)**
**Registered Charity no. 259095**

# OIL AND COLOUR CHEMISTS ASSOCIATION
# (A COMPANY LIMITED BY GUARANTEE)

## REPORT OF THE TRUSTEES AND

## AUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2021

**PIERCE C.A. LIMITED**
**MENTOR HOUSE**
**AINSWORTH STREET**
**BLACKBURN**
**LANCASHIRE**
**BB1 6AY**

# OIL AND COLOUR CHEMISTS ASSOCIATION

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## OIL AND COLOUR CHEMISTS ASSOCIATION

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2021

| | |
|---|---|
| **TRUSTEES** | Mr J A Bury<br>Ms B Peters<br>Mr D P Williams<br>Mr G Armstrong<br>Ms D Coombs<br>Ms N Cosgrove<br>Professor L Lin<br>Mr D McCaul<br>Dr L Merritt<br>Mr P Sheppard<br>Ms A Bullock (Appointed 8 September 2021)<br>Ms Z Cunliffe (Appointed 8 September 2021)<br>Mr P Knowles (Appointed 8 September 2021)<br>Ms E Humphrey (Appointed 8 September 2021) |
| **PRESIDENT** | Mr P Sheppard |
| **PRESIDENT ELECT** | To be confirmed |
| **COMPANY SECRETARY** | Ms B Peters |
| **REGISTERED OFFICE** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **REGISTERED COMPANY NUMBER** | 00745621 (England and Wales) |
| **REGISTERED CHARITY NUMBER** | 259095 |
| **ACCOUNTANTS** | Pierce C.A. Limited<br>Mentor House<br>Ainsworth Street<br>Blackburn<br>Lancashire<br>BB1 6AY |
| **AUDITORS** | DonnellyBentley Limited<br>Chartered Accountants<br>Hazlemere<br>70-72 Chorley New Road<br>Bolton<br>Lancashire<br>BL1 4BY |
| **BANKERS** | Yorkshire Bank plc<br>29 Horsefair Street<br>Leicester<br>LE1 5BL |

# REPORT OF THE TRUSTEES
# FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice- applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, Companies Act 2006, Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended· Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (Charities SORP 2019).

In this report, references are made to "the Council" and "Trustees". These terms refer to the Board of Trustees/ Directors.

## OBJECTIVES AND ACTIVITIES

### Objectives and Aims

The Association has continued in its work as an educational charity for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of journals and other publications; the organisation of conferences, symposia and exhibitions.

The main objectives for the year under review were:

- To promote SURFEX trade exhibition at Coventry Building Society Arena
- To identify and implement further cost savings and pursue options to sustain the Charity over the longer term, in particular to:
  - Grow the membership, reaching out to the next generation of chemists and technologists.
  - Improve financial viability
  - Enable refreshment of the image and identity of the charity to support the above.
  - Launch the Surfex bursary aimed specifically at the education and development of chemists in academia and industry
  - Promote and deliver Surcon 2021 (academic conference previously held in 2018).

The strategies employed to achieve the Charity's objectives were:

- To develop web-based resources to provide efficient communications to a world-wide membership;
- To require Surfex Limited, the trading arm of the Charity, to work with Step Exhibitions in organising SURFEX 2022, to achieve sufficient net incoming resources to finance the Charity's activities going forward; (SURFEX 2020 was originally scheduled for June 2020, and was delayed due to the Covid-19 pandemic, until October 2020. Further delays relating to the pandemic saw the event rescheduled for June 2021 before being delayed again, still due to the pandemic and ultimately being held in June 2022).
- To form ongoing partnerships with universities, and
- To increase the number of corporate sponsoring companies.

# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

## OBJECTIVES AND ACTIVITIES

### Public Benefit

The overriding objective of the Charity Commission is that the Charity should act for the benefit of the public.

The Council, comprised of the Trustees of the Oil and Colour Chemists' Association (the Association), has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning the Association's future activities in the development of the science and technology of coatings.

The Association achieves this overriding objective by:

- The publication of technical and scientific information including Surface Coatings International Journal
- The provision of continuing professional development in the form of conferences, symposia and, more recently, Weekly Webinars.
- The provision of professional qualifications
- A Code of Professional Conduct and ethical guidance
- The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

The public benefit is served by the Association's educational activities and by members ensuring that coatings and associated products are produced safely, that the public is protected in the use of coatings and that coatings are designed and produced to enhance everyday lifestyle.

The public benefit is enhanced through independent recognition of the professional competence of the members, and a formal procedure for investigating complaints relating to members.

### Volunteers

Although Trustees and members do not receive any remuneration for their contributions to the governance and development of the Charity, the part played by volunteers in achieving the Charity's objectives is highly significant. Without the Trustees and the many volunteers that serve on committees, the Charity would not be able to carry out the wide variety of activities that our members and the international coatings community have come to rely on.

## ACHIEVEMENT AND PERFORMANCE

### Charitable Activities

The Charity sets annual budgets and measures performance on a regular basis, meeting to review at least three times per year. Financial information has been made available to all Trustees.

Improvements in the management of membership administration have been made.

The Association will seek to collaborate with selected associated Institutes within the Surface Engineering disciplines and/or academia on an independent basis for the greater good of the coatings industry.

## FINANCIAL REVIEW

### Financial Position

The results for the year are set out in the Statement of Financial Activities.

The Association aims to generate a surplus in each Surfex year to enable re-investment into members' benefits and to further the objectives of the Association for the ensuing two-year period. Funds are set aside to cover both SURFEX Bursaries and the Ellinger-Gordonyi Award.

Surfex Limited achieved a successful result following SURFEX 2018 and, similarly, having recently held another successful event for SURFEX 2022 in June of this year, we have budgeted for similar positive financial results. The full detail of these results will not be released until early August 2022, however, we have budgeted to generate positive financial results from the 2022 event.

## FINANCIAL REVIEW

**Investment Policy and Objectives**
The Association's powers of investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

**Reserves Policy**
It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'non-SURFEX' exhibition year(s), gives it adequate cover such that if incoming resources from this source were to fall due to economic slowdown, then its activities could be continued for a minimum period of twenty-four months.

Despite the fact that there has been no Surfex event for a period of 4 years (2018-2022), the Charity's activities have been able to continue, drawing on reserves previously held. In view of the successful Surfex 2022 exhibition, the Charity is now expected to have sufficient funds to support all activities for another twenty-four months.

## FUTURE PLANS
The Council is ever mindful of the rapidity of scientific and technological change and continues to strive to ensure that the coatings industry is kept abreast of developments through:

- scientific and technical publications
- technical meetings & symposia
- enhanced professional qualifications
- exhibitions
- webinars

Objectives for the future will continue to focus on the main objectives stated above. Most importantly, following a successful Surfex 2022 in June of this year, preparations will be made, in conjunction with Step Exhibitions, for ongoing Surfex events every 2 years – the next event to be held in June 2024. Additionally, in non-Surfex years, the Association will seek to hold Surcon or a similar technical symposium.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

**Governing Document**
The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

**Recruitment and Appointment of New Trustees**
Following the changes to the governance of the Charity, implemented in 2005, the Trustees are elected for a period of two years.

**Organisational Structure**
The Association is organised as follows: The Council of Management, whose members are directly or indirectly elected to serve for a period of two years. All Trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. Day to day operations are managed by Trustees and through outsourcing arrangements. The Council is accountable to the membership, which in turn comprises individuals connected with the coatings industry. All policy proposals are submitted to the Council for approval.

The Trustees acknowledge that OCCA South Africa has a formal approved independence, by way of a new licence agreed in 2020, and now runs autonomously of the UK, with the exception of Professional Membership approval and administration.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of OCCA UK, have no control or influence over the administration, resources and expenditure of OCCA South Africa and for this reason the assets, income and expenditure of OCCA South Africa have not been recognised within these accounts since 2012.

**Induction and Training of New Trustees**
Induction is carried out by officers setting aside time to instruct the potential trustee covering aspects such as governance, duties and responsibilities.

**Risk Management**
The Council have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error, and appropriate insurance policies sourced.

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It also recognises the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, which may include the establishment of more formal arrangements with other relevant organisations.

Council carries out regular reviews of the risks inherent in the organisation. The major risks identified are the ability to generate sufficient income to continue activities; the ability to increase membership and the control of publication & other operational costs.

The Council reviews and updates its insurance policy, by assessing the market and sourcing the most suitable and cost-effective insurance provider and policy to cover legal obligations and mitigate certain financial risks.

## PRESIDENT'S REPORT - OCCA AGM 2021

**At the Association's Annual General Meeting held in September 2021 retiring President, Graham Armstrong, submitted the following report:**

There is no doubt OCCA has changed dramatically during my 3 years at the helm, but I can only claim a little of the glory, as the changes undertaken could not have happened without either the dynamic Council, or our contractors' involvement.

OCCA welcomes four new members of Council from manufacturing and distribution backgrounds, bringing technical, sales and marketing skills, as well as significant experience.

Whilst taking away the pleasure of meeting face to face, Zoom meetings are, I believe, far more time-efficient, and greatly reduce the need for travel. A result of the use of Zoom, and because of the immense efforts of Ann-Marie Etherington and Mark Hutton, OCCA established a series of webinars that have grown in stature beyond anyone's expectations. The fifth Programme is due to start this autumn, with a sixth series planned for early 2022. These webinars now attract over one hundred attendees to each talk and have been a major influence in re-recruiting old members and attracting new ones.

The plan now is to hold SURFEX in June 2022. Planning is well under way, and it is great to be able to note the increased support for the event from exhibitors, speakers, and attendees. I certainly will be there, and I look forward to meeting many of you there.

Our technical conference, SURCON 2021 is scheduled to take place this coming November. This was originally planned as a "hybrid" event, but the Technical Team who are organizing the evet, have reluctantly decided it will be only a virtual conference. It is pleasing to note, however, the excellent range of speakers, talking on a wide variety of subjects.

There have been major changes that have come about over the last year or so with our journal, Surface Coatings International, with the appointment of the new Technical Editor, Richard Kennedy, and moving the layout, design and print to Print Plus. Earlier this year we entered three editions into the global awards for Trade Association publications, and we were winners of the gold award for the front cover of the "Christmas" edition and with honorable mentions for the other two editions. A great reflection on the massive moves forward with SCI.

I look forward to continuing to support OCCA over the coming years, firstly as Immediate Past President, then, if I

am elected, as a continuing member of Council. Paul Sheppard (President Elect) is, I know excited at taking on the mantle of our new President, and I look forward to supporting him with the new initiatives he will look to introduce, to move our great Association into its second century.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also the directors of Oil and Colour Chemists' Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.
In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and

- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, DonnellyBentley Limited will seek re-election.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on and signed on its behalf by:

6th September 2022

.....

**Mr P K Sheppard – President**

# ADDENDUM TO THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

**Coronavirus Covid-19 and its effect on the Oil & Colour Chemists' Association**

Like most if not all companies, Institutes and Associations, the Covid-19 pandemic has had an effect on the management and operations of OCCA.

Initially all "face to face" meetings and conferences were cancelled, being replaced by video conferencing using the Zoom platform. As the UK and the rest of the World start to reduce and eliminate pandemic restrictions, we will seek to re-introduce face to face meetings and events, but we foresee the continued use of video conferencing, enabling meetings with our colleagues regardless of location. The use of this and other technologies such as digital versions of our journal also helps the Association in reducing our Carbon footprint.

Our Weekly Webinar initiative is set to continue for the foreseeable future. A benefit has been the attraction of both lapsed and new members joining the Association, and the addition of several more Corporate Sponsors and Educational Partners that not only contribute to our webinar programme, but also provide content for our journal and increase our revenue.

- The major effect has been the postponement of the SURFEX 2020 exhibition and conference, originally scheduled for June 2020, delayed due to the covid 19 pandemic, until October 2020. Further delays relating to the pandemic saw the event rescheduled for June 2021 before being delayed again, still due to the pandemic and ultimately being held in June 2022, following guidance from Government advisers, venue staff and exhibitors.

This postponement significantly affected income for OCCA in 2021. The Trustees, however, in conjunction with our financial advisers at Pierce C.A. Ltd, are happy to report that this loss of income has not impacted the financial viability of the Association, and we look forward now to receiving revenue in 2022 for the rescheduled exhibition once financial results are released from Step Exhibitions in early August 2022.

## REPORT OF THE INDEPENDENT AUDITORS

### Opinion

We have audited the financial statements of Oil and Colour Chemists Association (the 'charitable company') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' report and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

**Responsibilities of trustees**
As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- We identified area of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our experience and through discussion with the Officers and Trustees (as required by auditing standards).

- We had regard to laws and regulations in areas that directly affect the financial statements including financial reporting and taxation legislation. We considered that extent of compliance with those laws and regulations as part of our procedures on the related financial statement items.

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

- We addressed the risk of fraud through management override of controls, by testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business. Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Use of our report**
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, as a body, for our audit work, for this report, or for the opinions we have formed

**Angela Donohoe FCA (Senior Statutory Auditor)**
**For on behalf of DonnellyBentley Limited**
**Chartered Accountants**

16-9-22

**Statutory Auditor**

Hazlemere
70-72 Chorley New Road
Bolton
Lancashire
BL1 4BY

## OIL AND COLOUR CHEMISTS ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 31.12.21 Total Funds £ | 31.12.20 Total Funds £ |
|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Sponsorships | 2 | 16,250 | - | 16,250 | 13,500 |
| Publications | | 3,563 | - | 3,563 | 6,069 |
| SCI subscriptions | 3 | 8,844 | - | 8,844 | 11,848 |
| Membership subscriptions | 3 | 16,467 | - | 16,467 | 19,738 |
| Licence fee income | 3 | 2,500 | - | 2,500 | 2,500 |
| Events | | 5,587 | - | 5,587 | 3,858 |
| Other trading activities | 4 | - | - | - | 178 |
| Investment income | 5 | 161 | - | 161 | 402 |
| **Total** | | 53,372 | - | 53,372 | 58,093 |
| **EXPENDITURE ON** | | | | | |
| Raising funds | 6 | 200 | - | 200 | 178 |
| Publications | 7 | 49,258 | - | 49,258 | 52,813 |
| Events | 7 | 1,613 | - | 1,613 | 1,224 |
| Donations | 7 | - | - | - | 2,395 |
| Other | 8 | 67,906 | 400 | 68,306 | 63,501 |
| **Total** | | 118,977 | 400 | 119,377 | 120,111 |
| **NET INCOME/(EXPENDITURE)** | | (65,605) | (400) | (66,005) | (62,018) |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | 44,164 | 125,649 | 169,813 | 231,831 |
| **TOTAL FUNDS CARRIED FORWARD** | | (21,441) | 125,249 | 103,808 | 169,813 |

The notes form part of these financial statements.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## BALANCE SHEET
## AS AT 31 DECEMBER 2021

| | Notes | Unrestricted Funds £ | Restricted funds £ | 31.12.21 Total Funds £ | 31.12.20 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Investments | 11 | 100 | - | 100 | 100 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | 9,892 | - | 9,892 | 7,560 |
| Cash at bank | | 20,988 | 125,249 | 146,237 | 196,390 |
| | | 30,880 | 125,249 | 156,129 | 203,950 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 13 | (52,421) | - | (52,421) | (34,237) |
| **NET CURRENT (LIABILITIES) / ASSETS** | | (21,541) | 125,249 | 103,708 | 169,713 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | (21,441) | 125,249 | 103,808 | 169,813 |
| **NET ASSETS** | | (21,441) | 125,249 | 103,808 | 169,813 |
| **FUNDS** | 14 | | | | |
| Unrestricted funds | | | | (21,441) | 44,164 |
| Restricted funds | | | | 125,249 | 125,649 |
| | | | | 103,808 | 169,813 |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 1st September 2022 and were signed on its behalf by:

6th September 2022

**Mr P Sheppard - President**

## 1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The charity is a private company, limited by guarantee, and registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Preparation of consolidated financial statements**
The financial statements contain information about Oil and Colour Chemists Association as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income is derived from the following sources:

Sponsorships – corporate sponsorships monies received from members

Publications – derived from sale of advertising space in the bimonthly Surface Coatings International journal

Membership subscriptions – annual subscriptions charged to members.

Licence fee income – membership fees charged under a Licence fee arrangement with a group of members.

Events – amounts received from centrally organised events.

Other trading activities – amounts received from regional section events.

Investment income – bank interest received.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure. is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use ofresources.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**
Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**VAT**
VAT is recovered on expenditure relating to taxable supplies and a partial exemption calculation is prepared to ensure recovery of relevant residual input tax.

**Going concern**
The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Whilst the trustees have adopted the going concern basis set out above, the impact of the worldwide Coronavirus pandemic, Covid-19, on all organisations represents an uncertainty and the true impact of this pandemic will only become apparent over time.

**Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## 2. DONATIONS AND LEGACIES

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| Sponsorships | 16,250 | 16,250 | 13,500 | 13,500 |

## 3. SUBSCRIPTIONS

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| SCI subscriptions | 8,844 | 8,844 | 11,848 | 11,848 |
| OCCA memberships | 16,467 | 16,467 | 19,738 | 19,738 |
| Licence fee income | 2,500 | 2,500 | 2,500 | 2,500 |
| | 27,811 | 27,811 | 34,086 | 34,086 |

Included within OCCA memberships are amounts from South African members of £Nil (2020: £2,727). The Licence Fee income is in respect of an arrangement with the South African branch.

## 4. OTHER TRADING ACTIVITIES

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| Section activities | - | - | 178 | 178 |

## 5. INVESTMENT INCOME

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| Deposit account interest | 161 | 161 | 402 | 402 |

## 6. RAISING FUNDS

**Other trading activities**

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| Sections expenses | 200 | 200 | 178 | 178 |

## 7. CHARITABLE ACTIVITIES COSTS

**Direct costs**

| | Unrestricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|
| Publications | 49,258 | 49,258 | 52,813 | 52,813 |
| Events | 1,613 | 1,613 | 1,224 | 1,224 |
| Donations | - | - | 2,395 | 2,395 |
| | 50,871 | 50,871 | 56,432 | 56,432 |

## 8. SUPPORT COSTS

| | Management £ | Governance costs £ | Totals £ |
|---|---|---|---|
| Other resources expended | 63,956 | 4,350 | 68,306 |

Support costs, included in the above, are as follows:

| | Unrestricted funds £ | Restricted funds £ | 31.12.21 Total funds £ | Unrestricted funds £ | Restricted funds £ | 31.12.20 Total funds £ |
|---|---|---|---|---|---|---|
| Administration costs | 52,973 | 400 | 53,373 | 48,864 | - | 48,864 |
| Awards costs | 1,383 | - | 1,383 | - | - | - |
| Sundry costs | 1,135 | - | 1,135 | 2,430 | - | 2,430 |
| Accountancy | 7,185 | - | 7,185 | 6,761 | - | 6,761 |
| Subscriptions | 880 | - | 880 | 1,196 | - | 1,196 |
| Auditors' remuneration | 4,350 | - | 4,350 | 4,250 | - | 4,250 |
| | 67,906 | 400 | 68,306 | 63,501 | - | 63,501 |

## 9. AUDITORS' REMUNERATION

The total fee paid to the auditor for audit services was £4,350 (2020: £4,250).

## 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

Three trustees (2020: four) were reimbursed expenses totaling £418 (2020: £768).

## 11. FIXED ASSETS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 January 2021 and 31 December 2021 | 100 |
| **NET BOOK VALUE** | |
| At 31 December 2021 | 100 |
| At 31 December 2020 | 100 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Surfex Limited - Company Number 02745686
Nature of business: The organisation of exhibitions

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

| | 31.12.21 £ | 31.12.20 £ |
|---|---|---|
| Aggregate capital and reserves | (604) | 2,439 |
| (Loss)/profit for the year | (3,043) | (4,758) |

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.21 £ | 31.12.20 £ |
|---|---|---|
| Trade debtors | 6,182 | 6,040 |
| VAT | 2,110 | 1,520 |
| Prepayments | 1,600 | - |
| | 9,892 | 7,560 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.21 £ | 31.12.20 £ |
|---|---|---|
| Trade creditors | 10,912 | 12,563 |
| Amounts owed to group undertakings | 19,692 | 812 |
| Accruals & deferred income | 21,817 | 20,862 |
| | 52,421 | 34,237 |

## 14. MOVEMENT IN FUNDS

| | At 1.1.21 £ | Net movement in funds £ | At 31.12.21 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 23,331 | (65,242) | (41,911) |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,571 | (363) | 1,208 |
| | 44,164 | (65,605) | (21,441) |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | - | 6,340 |
| The Ellinger Gardonyi Fund | 119,309 | (400) | 118,909 |
| | 125,649 | (400) | 125,249 |
| **TOTAL FUNDS** | 169,813 | (66,005) | 103,808 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Movement in funds £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 53,372 | 119,377 | (66,005) |
| **TOTAL FUNDS** | 53,372 | 119,377 | (66,005) |

14. (Continued)

**MOVEMENT IN FUNDS**

**Comparatives for movement in funds**

| | At 1.1.20 £ | Net movement in funds £ | At 31.12.20 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 85,349 | (62,018) | 23,331 |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordan Award | 1,571 | - | 1,571 |
| | 106,182 | (62,018) | 44,164 |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | - | 6,340 |
| The Ellinger Gardonyi Fund | 119,309 | - | 119,309 |
| | 125,649 | - | 125,649 |
| **TOTAL FUNDS** | 231,831 | (62,018) | 169,813 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Movement in funds £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 58,093 | 120,111 | (62,018) |
| **TOTAL FUNDS** | 58,093 | 120,111 | (62,018) |

15. **CONTINGENT LIABILITIES**

The Association has indemnified the directors of Surfex Limited for all personal liabilities arising as a consequence of their acting in that capacity.

16. **ULTIMATE CONTROLLING PARTY**

The charitable company is under the control of the Trustees.

## 17. RELATED PARTY DISCLOSURES

During the year to 31 December 2021, expenditure was incurred from the following parties:

Costs of £29,040 (2020: £27,777) from Kaleidoscope Colours Limited for administration, bookkeeping, consultancy and advertising services.
Ms A M Etherington is a director of Surfex Limited and Kaleidoscope Colours Limited.

At the balance sheet date Oil and Colour Chemists Association owed £2,162 (2020: £2,162) to Kaleidoscope Colours Limited.

**OIL AND COLOUR CHEMISTS' ASSOCIATION**

England & Wales - Charity number 259095

# Accounts

Company Registration no. 00745621 (England and Wales)
Registered Charity no. 259095

# OIL AND COLOUR CHEMISTS ASSOCIATION
# (A COMPANY LIMITED BY GUARANTEE)

## REPORT OF THE TRUSTEES AND

## AUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2020

PIERCE C.A. LIMITED
MENTOR HOUSE
AINSWORTH STREET
BLACKBURN
LANCASHIRE
BB1 6AY

## OIL AND COLOUR CHEMISTS ASSOCIATION

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## OIL AND COLOUR CHEMISTS ASSOCIATION

## REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 DECEMBER 2020

| | |
|---|---|
| **TRUSTEES** | Mr J A Bury<br>Ms B Peters<br>Mr D P Williams<br>Mr G Armstrong<br>Ms D Coombs<br>Ms N Cosgrove<br>Professor L Lin<br>Mr D McCaul<br>Dr L Merritt<br>Mr P Sheppard |
| **PRESIDENT** | Mr G Armstrong |
| **PRESIDENT ELECT** | Mr P Sheppard |
| **COMPANY SECRETARY** | Ms B Peters |
| **REGISTERED OFFICE** | 4th Floor<br>Clayton House<br>59 Piccadilly<br>Manchester<br>M1 2AQ |
| **REGISTERED COMPANY NUMBER** | 00745621 (England and Wales) |
| **REGISTERED CHARITY NUMBER** | 259095 |
| **ACCOUNTANTS** | Pierce C.A. Limited<br>Mentor House<br>Ainsworth Street<br>Blackburn<br>Lancashire<br>BB1 6AY |
| **AUDITORS** | DonnellyBentley Limited<br>Chartered Accountants<br>Hazlemere<br>70-72 Chorley New Road<br>Bolton<br>Lancashire<br>BL1 4BY |
| **BANKERS** | Yorkshire Bank plc<br>29 Horsefair Street<br>Leicester<br>LE1 5BL |

# OIL AND COLOUR CHEMISTS ASSOCIATION

## REPORT OF THE TRUSTEES
## FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice- applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the Charity's governing document, Companies Act 2006, Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended· Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 (Charities SORP 2019).

In this report, references are made to "the Council" and "Trustees". These terms refer to the Board of Trustees/ Directors.

### OBJECTIVES AND ACTIVITIES

**Objectives and Aims**
The Association has continued in its work as an educational charity for the development of the science and technology of the coatings and allied industries and to facilitate the exchange of information and ideas thereon.

The principal objectives of the Association are to provide a platform for exposure, to interested parties, of scientific and technological developments in the surface coatings and allied industries.

These objectives are achieved by the publication of journals and other publications; the organisation of conferences, symposia and exhibitions.

The main objectives for the year under review were:

- To promote SURFEX trade exhibition at Ricoh Arena Coventry (pre-pandemic)
- To identify and implement further cost savings and pursue options to sustain the Charity over the longer term, in particular to:
  - Build up the membership, reaching the next generation of chemists and technologists
  - Improve financial viability
  - Enable refreshment of the image and identity to support the above.
  - Launch the Surfex bursary aimed specifically at the education and development of chemists in academia and industry

The strategies employed to achieve the Charity's objectives were:

- To develop web-based resources to provide efficient communications to a world-wide membership;
- To require Surfex Limited, the trading arm of the Charity, to work with Step Exhibitions in organising SURFEX 2020, to achieve sufficient net incoming resources to finance the Charity's activities; (SURFEX was subsequently re-scheduled initially for October 2020, then June 2021, and most recently to June 2022).
- To form ongoing partnerships with universities, and
- To increase the number of corporate sponsoring companies.

## OBJECTIVES AND ACTIVITIES

### Public Benefit

The overriding objective of the Charity Commission is that the Charity should act for the benefit of the public.

The Council, comprised of the Trustees of the Oil and Colour Chemists' Association (the Association), has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning the Association's future activities in the development of the science and technology of coatings.

The Association achieves this overriding objective by:

- The publication of technical and scientific information including Surface Coatings International Journal
- The provision of continuing professional development in the form of conferences, symposia and, more recently, Weekly Webinars.
- The provision of professional qualifications
- A Code of Professional Conduct and ethical guidance
- The public benefit is enhanced through independent recognition of the professional competence of members, and a formal procedure for investigating complaints relating to members.

The public benefit is served by the Association's educational activities and by members ensuring that coatings and associated products are produced safely, that the public is protected in the use of coatings and that coatings are designed and produced to enhance everyday lifestyle.

### Volunteers

Although Trustees and members do not receive any remuneration for their contributions to the governance and development of the Charity, the part played by volunteers in achieving the Charity's objectives is highly significant. Without the Trustees and the many volunteers that serve on committees, the Charity would not be able to carry out the wide variety of activities that our members and the international coatings community have come to rely on.

## ACHIEVEMENT AND PERFORMANCE

### Charitable Activities

The Charity sets annual budgets and measures performance on a regular basis, meeting to review at least three times per year. Financial information has been made available to all Trustees.

Improvements in the management of membership administration have been made.

The Association will seek to collaborate with selected associated Institutes within the Surface Engineering disciplines and/or academia on an independent basis for the greater good of the coatings industry.

## FINANCIAL REVIEW

### Financial Position

The results for the year are set out in the Statement of Financial Activities.

The Association aims to generate a surplus to enable re-investment into members' benefits and further the objectives of the Association. Funds are set aside to cover both SURFEX Bursaries and the Ellinger-Gordonyi Award.

Surfex Ltd achieved a successful result following SURFEX 2018 and plans for SURFEX 2022 are underway and forecast to generate improved financial results.

## FINANCIAL REVIEW

**Investment Policy and Objectives**
The Association's powers of investment are set out in the Memorandum of Association of the company. The members of the Council have power to invest in any manner they wish, subject to the best interests of the Association being served. Council has adopted a conservative approach to investment in maintaining substantial cash balances in interest-bearing deposits. This dovetails into the approach to risk and reserves policy.

**Reserves Policy**
It is the policy of the Association to maintain unrestricted funds at a level which, when supporting activities during the 'non-SURFEX' exhibition year(s), gives it adequate cover such that if incoming resources from this source were to fall due to economic slowdown, then its activities could be continued for a minimum period of twenty-four months.

The Association relies upon its wholly-owned subsidiary, Surfex Limited, to generate sufficient funds every two years from its exhibition activities. Due to the 'cancellation' of SURFEX 2020, the Association has continued to closely monitor the financial position and is confident that activities will still be able to continue until SURFEX 2022.

## FUTURE PLANS

The Council is ever mindful of the rapidity of scientific and technological change and continues to strive to ensure that the coatings industry is kept abreast of developments through:

- scientific and technical publications
- technical meetings & symposia
- enhanced professional qualifications
- exhibitions
- webinars
- Surcon 2021 (academic conference previously held in 2018)

Objectives for 2021 will continue to focus on the main objectives stated above. Most importantly, preparations will be made, in conjunction with Step Exhibitions, for a successful SURFEX 2022.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

**Governing Document**
The Association is a company limited by guarantee and incorporated in England. The governing instrument under which the Association operates is the Memorandum and Articles of Association.

**Recruitment and Appointment of New Trustees**
Following the changes to the governance of the Charity, implemented in 2005, the Trustees are elected for a period of two years.

**Organisational Structure**
The Association is organised as follows: The Council of Management, whose members are directly or indirectly elected to serve for a period of two years. All Trustees are Members of the Association. Trustees are offered guidance on their duties and responsibilities. Day to day operations are managed by Trustees and through outsourcing arrangements. The Council is accountable to the membership, which in turn comprises individuals connected with the coatings industry. All policy proposals are submitted to the Council for approval.

The Trustees acknowledge that OCCA South Africa has a formal approved independence, by way of a new licence agreed in 2020, and now runs autonomously of the UK, with the exception of Professional Membership approval and administration.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees of OCCA UK, have no control or influence over the administration, resources and expenditure of OCCA South Africa and for this reason the assets, income and expenditure of OCCA South Africa have not been recognised within these accounts since 2012.

**Induction and Training of New Trustees**
Induction is carried out by officers setting aside time to instruct the potential trustee covering aspects such as governance, duties and responsibilities.

**Risk Management**
The Council have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error, and appropriate insurance policies sourced.

The Council undertakes regular reviews of the sources of its incoming resources and the requirements on outgoing resources to maintain its charitable activities. The Council recognises the importance of the SURFEX exhibitions in the maintenance of incoming resources. It also recognises the requirement to develop policies to ensure that the Association will continue to provide charitable activities in future years, which may include the establishment of more formal arrangements with other relevant organisations.

Council carries out regular reviews of the risks inherent in the organisation. The major risks identified are the ability to generate sufficient income to continue activities; the ability to increase membership and the control of publication & other operational costs.

## PRESIDENT'S REPORT - OCCA AGM 2020

The current Council has a younger demographic and is a good mix representing academia, industry, technology, sales and recruitment. This new dynamic brings new ideas from fresh eyes to carry OCCA forward into its next Century.

Following the very successful Surfex Exhibition at the RICOH Arena Coventry in May 2018, plans for a further conference and exhibition to take place during 2020, to be held at the same venue and again with organisation by Step Exhibitions Ltd, were underway. **NOTE:** This was dependent on Government regulations relating to the COVID-19 pandemic and was subsequently cancelled in line with said Government guidelines. We look forward to a highly successful SURFEX in June 2022.

As is traditional, can I give my personal thanks to all Council members (and indeed all committee members around the country) for the time and effort they have given on a voluntary basis to ensure the continuation of the Association. In addition, I would also like to express my gratitude to the three contractors, without whom management of the Association would be difficult.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Oil and Colour Chemists' Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.
In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

## REPORT OF THE TRUSTEES
## FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy, at any time, the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**
The auditors, DonnellyBentley Limited will seek re-election.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of Trustees on 29.7.21 and signed on its behalf by:

.....

**Mr G J Armstrong – President**

# OIL AND COLOUR CHEMISTS' ASSOCIATION

## ADDENDUM TO THE REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

**Coronavirus Covid-19 and its effect on the Oil & Colour Chemists' Association**

Like most if not all companies, Institutes and Associations, the Covid-19 pandemic has had an effect on the management and operations of OCCA.

All "face to face" meetings and conferences have been cancelled until further notice, being replaced by video conferencing using the Zoom platform.

A new initiative has been the launch of Weekly Webinar presentations, which started in June 2020, and are planned to run weekly, in blocks of ten or fifteen weeks, throughout the year. This initiative is set to continue for the foreseeable future. A benefit has been the attraction of both lapsed and new members joining the Association with a resultant increased income stream.

The major effect has been the postponement of the SURFEX 2020 exhibition and conference, originally scheduled for June 2020, postponed initially by four months until October 2020, and subsequently to June 2021, but now further postponed until June 2022, following extensive consultation with Government advisers, venue staff and exhibitors.

This postponement will have an effect on income for OCCA in 2021. The Trustees are, however, happy to report that this loss of income will not impact the financial viability of the Association, since funds are currently available to fully cover all expected, and unexpected, costs for at least the next 24 months.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## REPORT OF THE INDEPENDENT AUDITORS

### Opinion

We have audited the financial statements of Oil and Colour Chemists Association (the 'charitable company') for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and the Republic of Ireland"; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. IF we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**
In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**
In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemption in preparing the Trustees' report and take advantage of the small companies' exemption from the requirement to prepare a strategic report.

**Responsibilities of trustees**
As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**
Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- We identified area of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our experience and through discussion with the Officers and Trustees (as required by auditing standards).

- We had regard to laws and regulations in areas that directly affect the financial statements including financial reporting and taxation legislation. We considered that extent of compliance with those laws and regulations as part of our procedures on the related financial statement items.

- We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

- We addressed the risk of fraud through management override of controls, by testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business. Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentations or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

**Use of our report**
This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members, as a body, for our audit work, for this report, or for the opinions we have formed

**Angela Donohoe FCA (Senior Statutory Auditor)**
**For on behalf of DonnellyBentley Limited**
**Chartered Accountants**

**Statutory Auditor**

29/07/2021

Hazlemere
70-72 Chorley New Road
Bolton
Lancashire
BL1 4BY

## OIL AND COLOUR CHEMISTS ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES
## FOR THE YEAR ENDED 31 DECEMBER 2020

| | Notes | Unrestricted Funds £ | Restricted Funds £ | 31.12.20 Total Funds £ | 31.12.19 Total Funds £ |
|---|---|---|---|---|---|
| **INCOME AND ENDOWMENTS FROM** | | | | | |
| Sponsorships | 2 | 13,500 | - | 13,500 | 12,210 |
| Publications | | 6,069 | - | 6,069 | 9,844 |
| Membership subscriptions | 3 | 31,586 | - | 31,586 | 35,327 |
| Licence fee income | 3 | 2,500 | - | 2,500 | - |
| Events | | 3,858 | - | 3,858 | 973 |
| Other trading activities | 4 | 178 | - | 178 | 2,247 |
| Investment income | 5 | 402 | - | 402 | 1,006 |
| **Total** | | 58,093 | - | 58,093 | 61,607 |
| **EXPENDITURE ON** | | | | | |
| Raising funds | 6 | 178 | - | 178 | 6,037 |
| Publications | 7 | 52,813 | - | 52,813 | 48,180 |
| Events | 7 | 1,224 | - | 1,224 | 849 |
| Donations | 7 | 2,395 | - | 2,395 | - |
| Other | 8 | 63,501 | - | 63,501 | 54,355 |
| **Total** | | 120,111 | - | 120,111 | 109,421 |
| **NET INCOME/(EXPENDITURE)** | | (62,018) | - | (62,018) | (47,814) |
| **RECONCILIATION OF FUNDS** | | | | | |
| **Total funds brought forward** | | 106,182 | 125,649 | 231,831 | 279,645 |
| **TOTAL FUNDS CARRIED FORWARD** | | 44,164 | 125,649 | 169,813 | 231,831 |

The notes form part of these financial statements.

## OIL AND COLOUR CHEMISTS ASSOCIATION

## BALANCE SHEET
## AS AT 31 DECEMBER 2020

| | Notes | Unrestricted Funds £ | Restricted funds £ | 31.12.20 Total Funds £ | 31.12.19 Total Funds £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Investments | 11 | 100 | - | 100 | 100 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | 7,560 | - | 7,560 | 5,539 |
| Cash at bank | | 70,741 | 125,649 | 196,390 | 242,276 |
| | | 78,301 | 125,649 | 203,950 | 247,915 |
| **CREDITORS** | | | | | |
| Amounts falling due within one year | 13 | (34,237) | - | (34,237) | (16,084) |
| **NET CURRENT ASSETS** | | 44,064 | 125,649 | 169,713 | 231,831 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 44,164 | 125,649 | 169,813 | 231,831 |
| **NET ASSETS** | | 44,164 | 125,649 | 169,813 | 231,831 |
| **FUNDS** | 14 | | | | |
| Unrestricted funds | | | | 44,164 | 106,182 |
| Restricted funds | | | | 125,649 | 125,649 |
| | | | | 169,813 | 231,831 |

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 29TH JULY 2021 and were signed on its behalf by:

.....

**Mr G Armstrong - President**

## 1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**
The charity is a private company, limited by guarantee, and registered in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Preparation of consolidated financial statements**
The financial statements contain information about Oil and Colour Chemists Association as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from the requirements to prepare consolidated financial statements.

**Income**
All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income is derived from the following sources:

Sponsorships – corporate sponsorships monies received from members

Publications – derived from sale of advertising space in the bimonthly Surface Coatings International journal

Membership subscriptions – annual subscriptions charged to members.

Licence fee income – membership fees charged under a Licence fee arrangement with a group of members.

Events – amounts received from centrally organised events.

Other trading activities – amounts received from regional section events.

Investment income – bank interest received.

**Expenditure**
Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure. is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use ofresources.

**Taxation**
The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Foreign currencies**
Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of transaction. Exchange differences are taken into account in arriving at the operating result.

**Investments**
Investments in subsidiaries are measured at cost less impairment.

**VAT**
VAT is recovered on expenditure relating to taxable supplies and a partial exemption calculation is prepared to ensure recovery of relevant residual input tax.

**Going concern**
The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Whilst the trustees have adopted the going concern basis set out above, the impact of the worldwide Coronavirus pandemic, Covid-19, on all organisations represents an uncertainty and the true impact of this pandemic will only become apparent over time.

**Cash and cash equivalents**
Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Debtors and creditors receivable / payable within one year**
Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

## 2. DONATIONS AND LEGACIES

| | Unrestricted funds £ | Restricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | Restricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|---|---|
| Sponsorships | 13,500 | - | 13,500 | 12,210 | - | 12,210 |

## 3. MEMBERSHIP SUBSCRIPTIONS

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| SCI subscriptions | 11,848 | 11,848 | 12,628 | 12,628 |
| OCCA memberships | 19,738 | 19,738 | 22,699 | 22,699 |
| Licence fee income | 2,500 | 2,500 | - | - |
| | 34,086 | 34,086 | 35,327 | 35,327 |

Included within OCCA memberships are amounts from South African members of £2,727 (2019: £3,655). The Licence Fee income is in respect of a new arrangement with the South African branch.

## 4. OTHER TRADING ACTIVITIES

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| Section activities | 178 | 178 | 2,247 | 2,247 |

## 5. INVESTMENT INCOME

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| Deposit account interest | 402 | 402 | 1,006 | 1,006 |

## 6. RAISING FUNDS

**Other trading activities**

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| Sections expenses | 178 | 178 | 6,037 | 6,037 |

## 7. CHARITABLE ACTIVITIES COSTS

**Direct costs**

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| Publications | 52,813 | 52,813 | 48,180 | 48,180 |
| Events | 1,224 | 1,224 | 849 | 849 |
| Donations | 2,395 | 2,395 | - | - |
| | 56,432 | 56,432 | 49,029 | 49,029 |

## 8. SUPPORT COSTS

| | Management £ | Governance costs £ | Totals £ |
|---|---|---|---|
| Other resources expended | 59,251 | 4,250 | 63,501 |

Support costs, included in the above, are as follows:

| | Unrestricted funds £ | 31.12.20 Total funds £ | Unrestricted funds £ | 31.12.19 Total funds £ |
|---|---|---|---|---|
| Administration costs | 48,864 | 48,864 | 38,327 | 38,327 |
| Office costs | 2,430 | 2,430 | 3,491 | 3,491 |
| Accountancy | 6,761 | 6,761 | 6,898 | 6,898 |
| Subscriptions | 1,196 | 1,196 | 1,639 | 1,639 |
| Auditors' remuneration | 4,250 | 4,250 | 4,000 | 4,000 |
| | 63,501 | 63,501 | 54,355 | 54,355 |

## 9. AUDITORS' REMUNERATION

The total fee paid to the auditor for audit services was £4,250 (2019: £4,000).

## 10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses**

Four trustees (2019: four) were reimbursed expenses totaling £768 (2019: £1,662).

## 11. FIXED ASSETS

| | Shares in group undertakings £ |
|---|---|
| **MARKET VALUE** | |
| At 1 January 2020 and 31 December 2020 | 100 |
| **NET BOOK VALUE** | |
| At 31 December 2020 | 100 |
| At 31 December 2019 | 100 |

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Surfex Limited - Company Number 02745686
Nature of business: The organisation of exhibitions

| Class of share: | % holding |
|---|---|
| Ordinary | 100 |

| | 31.12.20 £ | 31.12.19 £ |
|---|---|---|
| Aggregate capital and reserves | 2,439 | 7,197 |
| (Loss)/profit for the year | (4,758) | (1,379) |

## 12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.20 £ | 31.12.19 £ |
|---|---|---|
| Trade debtors | 6,040 | - |
| Amounts owed by group undertakings | - | 5,539 |
| VAT | 1,520 | - |
| | 7,560 | 5,539 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 31.12.20 £ | 31.12.19 £ |
|---|---|---|
| Trade creditors | 12,563 | 3,018 |
| VAT | - | 3,191 |
| Amounts owed to group undertakings | 812 | - |
| Accruals & deferred income | 20,862 | 9,875 |
| | 34,237 | 16,084 |

## 14. MOVEMENT IN FUNDS

| | At 1.1.20 £ | Net movement in funds £ | At 31.12.20 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 85,349 | (62,018) | 23,331 |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordon Award | 1,571 | - | 1,571 |
| | 106,182 | (62,018) | 44,164 |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | - | 6,340 |
| The Ellinger Gardonyi Fund | 119,309 | - | 119,309 |
| | 125,649 | - | 125,649 |
| **TOTAL FUNDS** | 231,831 | (62,018) | 169,813 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Movement in funds £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 58,093 | 120,111 | (62,018) |
| **TOTAL FUNDS** | 58,093 | 120,111 | (62,018) |

**MOVEMENT IN FUNDS**

**Comparatives for movement in funds**

| | At 1.1.19 £ | Net movement in funds £ | At 31.12.19 £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 133,163 | (47,814) | 85,349 |
| Kekwick Award | 11,732 | - | 11,732 |
| Benevolent Fund | 7,530 | - | 7,530 |
| Jordon Award | 1,571 | - | 1,571 |
| | 153,996 | (47,814) | 106,182 |
| **Restricted funds** | | | |
| Ethel Behrens Fund | 6,340 | - | 6,340 |
| The Ellinger Gardonyi Fund | 119,309 | - | 119,309 |
| | 125,649 | - | 125,649 |
| **TOTAL FUNDS** | 279,645 | (47,814) | 231,831 |

Net movement in funds, included in the above are as follows:

| | Incoming Resources £ | Resources expended £ | Movement in funds £ |
|---|---|---|---|
| **Unrestricted funds** | | | |
| General fund | 61,607 | 109,421 | (47,814) |
| **TOTAL FUNDS** | 61,607 | 109,421 | (47,814) |

## 15. CONTINGENT LIABILITIES

The Association has indemnified the directors of Surfex Limited for all personal liabilities arising as a consequence of their acting in that capacity.

## 16. ULTIMATE CONTROLLING PARTY

The charitable company is under the control of the Trustees.

## 17. RELATED PARTY DISCLOSURES

During the year to 31 December 2020, expenditure was incurred from the following parties:

Costs of £27,777 (2019: £23,600) from Kaleidoscope Colours Limited for administration, bookkeeping, consultancy and advertising services.
Ms A M Etherington is a director of Surfex Limited and Kaleidoscope Colours Limited.

At the balance sheet date Oil and Colour Chemists Association owed £2,162 (2019: £1,440) to Kaleidoscope Colours Limited.