



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> Jan 2021** Period start date To **31<sup>st</sup> Dec 2021**  
Period end date

Charity name: **Oxfordshire Architectural and Historical Society**

Charity registration number: **259055**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>TO ADVANCE EDUCATION AND TO PROMOTE RESEARCH INTO AND STUDY OF ARCHAEOLOGY, ARCHITECTURE AND HISTORY AND KINDRED SUBJECTS, ESPECIALLY IN THEIR RELATION TO ONE ANOTHER; TO MAKE AVAILABLE TO THE PUBLIC THE RESULTS OF SUCH RESEARCH THROUGH LECTURE MEETINGS AND AN ANNUAL JOURNAL, OXONIENSIA, CONTAINING PAPERS AND ARTICLES AND OTHER ITEMS OF LOCAL ARCHAEOLOGICAL OR HISTORICAL INTEREST.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Publication of the journal OXONIENSIA. Publication of occasional papers. A series of public lectures are held each year. A series of excursions to sites of architectural and historical interest. The maintenance of a reference library. Grant aid is made available for relevant research projects.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to this guidance.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>See <a href="https://oahs.org.uk/">https://oahs.org.uk/</a></b>

Policy on social investment including program related investment	Para 1.38	<b>The social investment is in terms of public lectures, excursions and grant aid</b>
Contribution made by volunteers	Para 1.38	<b>Unpaid committee members and helpers at events</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The charity is a prime source of information for the public on the architecture and history of Oxfordshire. It provides monthly lectures on relevant topics which the public are encouraged to attend without payment. It provides grant aid for relevant research and dissemination projects that enhance the information available on Oxfordshire's history and architecture. The annual journal is a vehicle for the dissemination of research activity and this is ultimately available free on line for the public.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The assets of the charity at 31<sup>st</sup> Dec 2021 were £133,436 This is a strong financial position given the charity's size and activities. The assets are held in a number of bank accounts and in Charitable equity funds.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are necessary both to provide a necessary source of income from investment and as a buffer against variation in operating costs.</b>
Amount of reserves held	Para 1.22	<b>£105158</b>
Reasons for holding zero reserves	Para 1.22	<b>Not applicable</b>
Details of fund materially in deficit	Para 1.24	<b>Not applicable</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No reason why the charity should not continue as a going concern</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership fees, donations and dividends on investment</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>The investment policy is to hold a secure reserve in Barclays Bank, with the remainder in charitable funds.</b>
A description of the principal risks facing the charity	Para 1.46	<b>Inflationary increases in expenditure especially with regard to the publication of the OXONIENSIA journal.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		<b>Single trust. Oxfordshire Architectural and Historical Society</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>AGM Election</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Oxfordshire Architectural and Historical Society
Other name the charity uses	OAHS
Registered charity number	259055

Charity's principal address	C/o Dr J R Crabtree 32 Victoria Road Oxford OX2 7QD

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Geoffrey Tyack	President		Election by AGM
2	Jill Hind	Secretary		Election by AGM
3	Bob Crabtree	Treasurer		Election by AGM
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## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Robert Crabtree

Full name(s)

DR John Robert Crabtree

Position (eg  
Secretary, Chair, etc)

Treasurer

Date

6th September 2022

**OXFORDSHIRE ARCHITECTURAL AND HISTORICAL SOCIETY ACCOUNTS : STATEMENT OF ACCOUNTS DEC 31st 2021**

INCOME				EXPENDITURE		
2020 (£)		2021 (£)		2020(£)		2021 (£)
	<b>Oxoniensia, grants, subscriptions</b>				<b>Publications: printing and distribution</b>	
10088.97	Members and subscriptions	<b>11655.34</b>		12203.00	Oxoniensia Volume 86	14050.02
0.00	Advance payments	0.00		4371.39	Editorial costs - Oxoniensia	4500.00
9400.00	Publication grants etc.	17916.93		4150.00	Editorial costs - Miscellaneous publication	0.00
19488.97	<b>Sub Total</b>	<b>29572.27</b>		20724.39	<b>Sub total</b>	<b>18550.02</b>
84.00	Other Memb receipts	129.00		1386.25	Lectures	583.17
447.23	Excursions	0.00		436.30	Excursions	0.00
20.10	Oxfordshire Past	0.00		6.70	Oxfordshire Past	0.00
651.63	Gift Aid	1745.23		150.00	Affiliations (CBA, BALH)	209.50
19.32	Donations and Arrears	0.00		2260.00	Donations and prizes	3567.00
143.60	Miscellaneous	188.76		1820.38	Web Site	1820.38
0.59	Bank & COIF interest	0.00		1529.29	Postage, stationery, printing	1066.62
4077.90	Dividends	4925.82		33.07	Miscellaneous	279.08
382.96	Interest on National Savings	0.00				
25316.30	<b>Total income</b>	<b>36561.08</b>		28346.38	<b>Total expenditure</b>	<b>26075.77</b>
				-3030.08	<b>Balance of income over expenditure</b>	<b>10485.31</b>
				<b>BANK AND OTHER INVESTMENT</b>		
				<b>BALANCES (£)</b>		
				<b>31st Dec 2020</b>		<b>31st Dec 2021</b>
				<b>£</b>		<b>£</b>
				6845.76	Bank current accounts	26148.80
				0.00	CAF	0.00
				628.61	PayPal	2128.95
				20317.99	National Savings Bank	0.00
				0.00	Charities Investment Fund (COIF)	0.00
				70062.75	M&G Charifund (at Dec 31st)	79436.14
				13437.12	Schroders Charity Fund (at Dec 31st)	25722.80

**M&G  
Charifund  
Schroders**

**UNITS**

5104.494  
29180.72

**PRICE (Dec  
31st) p**

1556.20  
88.15

<b>Charity Fund</b>				
	<b>111292.23</b>			<b>133436.69</b>

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE OXFORDSHIRE ARCHITECTURAL AND HISTORICAL SOCIETY

I report on the accounts of the charity for the year ended December 31<sup>st</sup> 2021 which are appended to this report.

## **Respective responsibilities of Committee of Management and Examiner**

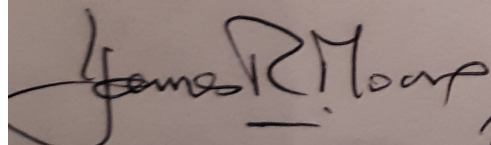
The committee of management are responsible for the preparation of the accounts. They consider that the audit requirement of the Charities Act 2011 (the Act) does not apply. It is my responsibility, without performing an audit, to carry out an examination of the accounts and report to you.

## **Basis of the Examiner's statement**

My report is in respect of an examination carried out under s145 of the Act and in accordance with the direction given by the Charity Commissioners under subsection 5(b) of that section. An examination includes a review of the accounting records kept by the committee of management and a comparison of the accounts presented with those records which is primarily limited to analytical procedures and to the making of such enquiries of the committee of management as was necessary for the purposes of this report. The procedures undertaken do not constitute an audit.

## **Examiner's statement**

Based on my examination no matter had come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept in accordance with s130 of the Act or that the accounts presented do not accord with those records or comply with the accounting requirements of the Act. No matter has come to my attention to which, in my option, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jim Moore BA FCA CTA AFFA

24<sup>th</sup> February 2022.

Chapman, Robinson and Moore

30 Bankside Court

Stationfields

Kidlington

Oxford OX5 1JE