



**RSPCA Bedfordshire
South Branch**

Registered Charity No. 259020

Annual Report

**The trustees present the
annual report 2021**



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Introduction

The trustees present their annual report and accounts for the year ended 31 December 2021. The trustees are satisfied with the performance of the charity branch during the year and the position on 31 December 2021 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

Declaration of Conflict of Interest

The branch has a comprehensive Conflict of Interest policy and mitigation strategy to manage the conflicts. Conflicted Trustees leave the room when appropriate and cannot partake in any discussions or votes related to the connected party. Each committee meeting begins with any updates to conflicts of interest. Decisions relating to any remuneration, pay or other benefit will always exclude conflicted Trustees.

The branch Board of Trustees in 2021 managed the following conflicts of interest:

- Matthew Ridley (Trustee) as a connected person to Alison Sutton (Branch Manager)
- Jo Byrne (Chair) as a connected person to Patsy Coot (Trustee)

The Branch has welcomed several new Trustees during 2021. We welcome applications from individuals both with an interest in animal welfare and the skills required to help manage the governance and strategy of the Branch. If you are interested in finding out more about becoming a Trustee, please email chair@rspca-bedfordshiresouth.org.uk.

Chairs Report

I am pleased to present the Annual Report of the RSPCA Bedfordshire South Branch of 2021.

As for all charities, times continue to be uncertain. Unlocking out of 'lockdown' presents so many challenges, particularly in keeping our team safe – everyone from our Ampthill Shop staff and volunteers, to our branch staff and all our fosterers. We remain vigilant and careful.

And yet, despite the challenges, the Branch has achieved incredible things. We've rehomed a total of 173 animals in these crazy times! 141 cats, 20 rabbits and 3 dogs. Our fostering teams are going from strength to strength with regular 'pushes' on social media and other outlets calling for more foster volunteers.

Our fosterers are invaluable to us – they offer an option of a 'real home' before a 'forever home' and gives our wards an opportunity to recover from whatever they've left behind and settle – whilst we find that perfect place for them to finally call 'home'.

The beacon Ampthill shop has survived the worst of the restrictions and, indeed, seems to be a welcomed place of 'norm' in the social upheaval. Our staff have ensured visitors will be as safe as possible and we've continued to receive generous donations of goods to sell on.

There is so very much that goes on behind the scenes at all Branches. We struggle to raise funds, we struggle to find enough fosterers, we struggle to find Trustees to make things

happen...and yet our Branch achieves so very, very much. We neutered 145 cats in 2021; we microchipped 158 animals and we helped 60 people with financial aid for their pets, where we could. As a small Branch, this is a BIG achievement!

I'm looking forward to the year ahead. I believe it's going to be a good one! But this could not be done without our incredible team of people: our Branch Manager, our Shop Manager, and our Shop Assistants. We also must have a huge shout-out for all our Fosterers – cats, dogs, rabbits...and other critters! We are massively grateful to all of you who support us – as adopters, donors, and supporters. We are a very small Branch and we're hoping for another successful year – all thanks to YOU!

Reference and Administration Details

Charity Details

Charity Number: 259020

Registered Address: 34 Springfield Road, Luton, LU2 3HF, Tel: 07510 390872

Shop Address: 117 Dunstable Street Ampthill Beds MK45 2NG, Tel: 01525 838040

Trustees during 2021

Jo Byrne, Chair, 15 September 2021 to present

Kendall Morris, Trustee 09 May 2016 to present

Dalida Pani, Trustee 11 May 2015 to present

Barbara Herta Grell, Trustee, 21 October 2021 to present

Patsy Coote, Trustee, 21 October 2021 to present

Gary Hooper, Trustee, 22 July 2021 to present

Lisa Francis, Trustee 22 April 2021 to present

Prashant Thakkar, Trustee 10 February 2020

Matt Ridley, Trustee, 24 May 2018

Staff

Branch Manager – Alison Sutton

Shop Manager – Marie Moir

Deputy Shop Manager – Sharon Cutler

Deputy Shop Manager - Tania Spittle

Accountants & Independent Examiners

Miller & Co Chartered Accountants, 5 Imperial Court, Laporte Way, Luton, Bedfordshire, LU4 8FE

Bankers

Barclays, 16 High St N, Dunstable LU6 1JZ

NatWest, 81 High St, Bedford MK40 1YN

Volunteers

As a Branch we rely on volunteers to make our aims of helping animals in need and improving animal welfare a reality. Our volunteers provide the backbone to our work and make a huge contribution to prevent cruelty and promote kindness. The numbers of volunteers vary throughout the year and have helped us with the following:



We are always looking for new volunteer and rely on their hard work and commitment to be able to do all we can to help animals in need. Volunteering with us is a great way to meet likeminded people who share the same enthusiasm for animal welfare. Anyone can volunteer we encourage volunteers from all sections of the community. If

you would like to find out more, please e-mail volunteers@rspca-bedfordshiresouth.org.uk.

Fantastic Fundraiser! How BRILLIANT!



11-year-old Farren Catling took time out of her lunch breaks to set up her own stall and raise funds for Bedfordshire South RSPCA at her school, Lark Rise Academy.

Farren would buy stock she thought would sell well and kit out her stall each day. She clearly targeted her audience groups, showing true signs of a marketeer of the future! All in all, Farren – singlehandedly – raised £234.05 for the Branch. INCREDIBLE work, Farren!

Thank you so very much, you Animal Hero!!

Achievements & Branch Statistics

- 141 cats were fostered and rehomed.
- 3 dogs were fostered and rehomed.
- 20 rabbits were fostered and rehomed.
- We neutered 45 Cats- 128, Dogs - 2, Rabbits – 15
- We microchipped 158 animals
- We helped 60 people with welfare assistants
- Up to X numbers of people helped us staff our shop and this in turn helps us pay for vet treatments, food and to promote animal welfare.
- Several volunteers help us with donations, storage, and distribution.
- A few volunteers help us to rescue and to coordinate fosterers.
- Volunteers assist us at events and fundraisers.
- Knitters and crafters make things to sell in our store and at fayres and events.

Charity Objectives

The objectives of the Branch are to promote the work and objectives of the Society - to promote kindness and to prevent or suppress cruelty to animals by unlawful means, with reference to the area of the branch, in accordance with the policies of the Society. We are to concentrate on our charitable aims and continue to deliver benefits to the public. Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and The Animal Welfare Act of the same year indicated an acceptance by society that treating a living creature with compassion has a moral benefit for the public. Whilst this public benefit is clear, it is sometimes difficult to balance against any detriment.

The Branch's animal welfare work, although local in nature, benefits society at large, and aims to help people in need with the care of their animals. The Branch helps unwanted, abandoned, and sick animals. We support our local Inspectorate by taking in mistreated or abandoned animals, including pets whose owners suffer ill health, financial difficulties, loss of housing or pass away. The Society's Inspectorate rescues animals in distress and enforces the law against cruelty and mistreatment of animals in England and Wales by bringing prosecutions.

The work is key to 'The prevention and suppression of cruelty' part of the RSPCA objectives and promotes humane sentiments towards animals which involve their moral benefit to humankind. The branch offers help and advice to rehome unwanted animals or strays. We

take Page 3 in numbers that reflect the space we have for the most abused and neglected animals and in order of most need. We think this is fair and compliant with welfare needs. The adoption fee charged is reasonable and highlights the ongoing personal and financial commitment of pet ownership. Animals in our care are given a health check, wormed, flea treated, vaccinated, neutered, and microchipped. We respond to enquiries from the public via telephone and email direct to the Branch Manager at:

info@rspcabedfordshiresouth.org.uk

The Branch raises money to support its work through its charity shop in Ampthill, which also help to promote our rehoming, neutering and other messages in line with RSPCA policies, campaigns, and values. The Branch provides volunteering opportunities for those who wish to support our work, including fostering, raising awareness of animal welfare issues through the promotion of campaigns, fundraising and retail opportunities in our shop. This benefits local people and companies through providing the possibility of doing work which is both compassionate and rewarding and offers experience which may assist participants in finding paid work. We thank our volunteers for their hard work, dedication, and commitment. The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they have focused on our charitable aims and continue to deliver benefits to the public. In deciding what activities, the Branch should undertake we have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

Statement of Trustee Responsibilities

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing the financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity, and which enable with reasonable accuracy the financial position of the charity, and which enable ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Treasurers Report

Even though many of the challenges of Covid continued to impact on our ability to open our store and fundraising events remained limited we can still report an increased income during 2021 compared to the previous year of £18698. The sale of goods via our Ampthill store and otherwise and increased income from adoption donations during 2021 and fundraising has resulted in the main increase in income. Again, a tribute to our local volunteers and dedicated shop staff who made this possible.

| | 2021 | 2020 |
|-------------------------------|----------------|---------------|
| TOTAL INCOME | | |
| Subscriptions & Donations | 2,442 | 2,316 |
| Adoption Donations | 16,505 | 11,520 |
| Legacies & Memoriam Donations | 326 | 1,328 |
| Door to Door | 24,134 | 25,173 |
| Fundraising | 3,660 | 114 |
| Gift Aid | 6,106 | 5,246 |
| Sale of Goods | 38,732 | 26,560 |
| Recycling | | 1,810 |
| Commission | 7,007 | |
| Government Grants | 17,275 | 18,092 |
| VAT Recovered | 451 | 6,106 |
| Bank Interest | | 28 |
| Other | 438 | 85 |
| | 117,076 | 98,378 |

Expenditure increased only very slightly during 2021 by £470, this being mainly due to increases in salaries, national insurance and pensions and could only be achieved by ensuring prudence in spending. The branch reduced costs of fostering, utility bills and insurance. Donations through Amazon wish list and volunteer's efforts support fostering costs, food and other items being donated as well as negotiating reduced vet fees, a major cost in improving the welfare of many of our fostered dogs, cats, and bunnies, many needing medical help, vaccinations, flea and worm treatments and neutering.

| | | |
|---|-----------------|-----------------|
| TOTAL EXPENDITURE | | |
| Direct Charitable Expenditure | 2021 | 2020 |
| Fostering | 14,362 | 17,664 |
| Fundraising Costs | 1119 | 292 |
| Gift Aid Costs | 605 | 337 |
| Cost of Goods Sold | 159 | 446 |
| Salaries, National Insurance & Pensions | 27,896 | 22,079 |
| Rent | 11,613 | 13,080 |
| Rates | 185 | 168 |
| Shop Insurance | 134 | 250 |
| Equipment Hire | 1,207 | 1,189 |
| Light, Heat & Water | 450 | 727 |
| Telephone and internet | 592 | 644 |
| Motor and Travelling | 36 | 249 |
| Cleaning, Covid Costs & Refreshments | | 836 |
| Repairs & Maintenance | 96 | 121 |
| Sundry Expenses | 648 | 60 |
| Credit Card Charges | 655 | 677 |
| Depreciation | 1,875 | 2,343 |
| | £ 61,632 | £ 61,162 |

Net Assets less Current Liabilities was £191,016 for 2019, £175,606 for 2020 and this year (2021) the branch exceeded pre-covid levels and increased assets to £204,939. An increase of £13,923. Going forward the branch trustees are hoping to further increase fundraising and events during 2022 and trustees will continue to search for an additional retail site. A £25,000 budget was set aside during 2019 to develop a second retail site, this remains available for this purpose. Trustees continue to aim to increase income year on year in order to increase animal welfare, rescue, fostering and adoption. The additional income this year enabled the branch to increase bunny and small animal fosters, providing the needed equipment, food, and medical care at a time when bunnies and other small animals were being surrendered by the dozen! The branch invested in a container that is now being used to store food donations and fundraising equipment and this will reduce rental costs for storage going forward. Again, we must thank local volunteers for providing free space for our new storage container.

Branch Managers Report and Animal Welfare

2021 continued to be a challenge for the branch with Covid-19 still having an impact on the way we foster and work within the branch. Our wonderful team of fosterers continued to rise to the occasion and went above and beyond continuing to give first class love and care to our animals. Fostering in a home-environment gives the animals the best chance of recovery and/or development, meaning a much better chance of a successful rehoming. As a branch we are very lucky to have had the opportunity to purchase 4 pens a few years ago. These are always full, and we use them for the cats that can't go into a home environment. This could be for many reasons but mainly unneutered male cats, semi feral cats or sometimes ones that have been living on the streets so long they need a space to hide and come out in their own time. The two fosterers who run these pens do a wonderful job and provide our branch with a much-needed resource. Our inspectors appreciate the pens as it means they can drop off out of hours saving them the time and expense of finding and paying for boarding.

We have continued to increase our dog fosterers on one hand but on the other they have not stayed long as they have fallen in love with their foster dog and adopted it. Although this can be frustrating for the branch, we appreciate that making sure the dogs have a great home and suffer as little upheaval as possible is a priority. Knowing that they have found such a great home is our main priority and seeing our dogs so settled is our main aim.

Our biggest success story this year was with our rabbit fostering. RSPCA Bedfordshire South has always had a very successful rabbit fostering scheme and we pride ourselves on being very knowledgeable when it comes to rabbits. Sadly, over the past few years we have seen a decline in the amount of rabbit fosterers we have and had been unsuccessful in finding replacements. During the summer I was receiving calls daily from people needing to hand over their rabbits for many different reasons. The branch took the decision to make an appeal for new rabbit fosterers and we were delighted to have such a fantastic response. Out of the 30 enquires we received we took on 5 new fosterers with another 5 lined up for the new year. This has and will make a huge difference to help rabbits both in our local area

and supporting the National RSPCA who have a waiting list of over 60 bunnies in boarding waiting to come into a branch.

Our shop along with a lot of other retail struggled with being closed and working under Covid guidelines. The shop staff all pulled together with a very dedicated group of volunteers to make sure we opened and still managed to protect staff, volunteers, and the public. They have taken to the changes and insecurities well and we thank them all for their continued support.

Fundraising was a struggle, but we managed to run our popular Crafter noon Tea event in November, it was lovely to see so many people support this event and we had a lot of positive feedback. Hopefully next year we will continue to increase our events and raise much needed funds for the animals in our care.

If anybody would like any information on anything within the branch, please do not hesitate to contact us on 07510390872 or email info@rspca-bedfordshiresouth.org.uk

Alison Sutton - Branch Manager



Gimli

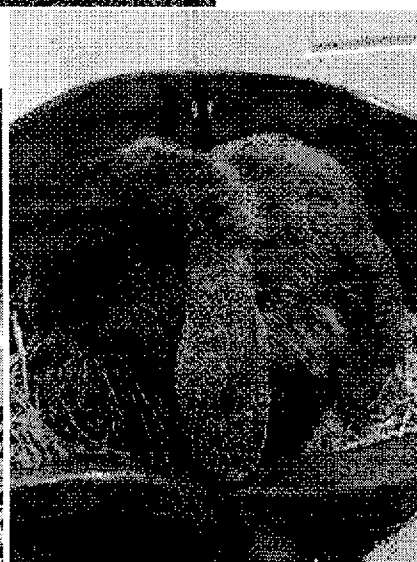
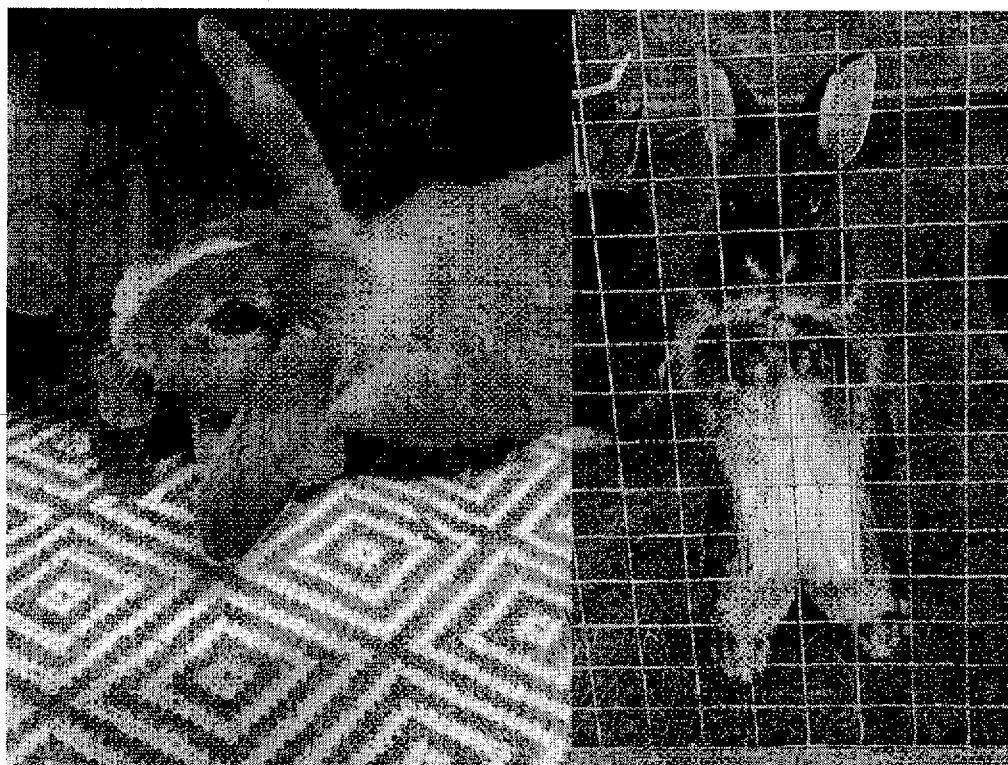
Gimli was found as a 6-year-old full male living rough and he had no home to call his own, no human to care for him or feed him. His coat was extremely matted showing he had been on his own for a while. He had a severe eye infection that stopped him from seeing properly. He could hardly open his eyes. He found help from a member of the public who contacted the RSPCA, and he came into our Branch in February 2021. He was neutered and vet checked. Fortunately, he had no serious health issues.

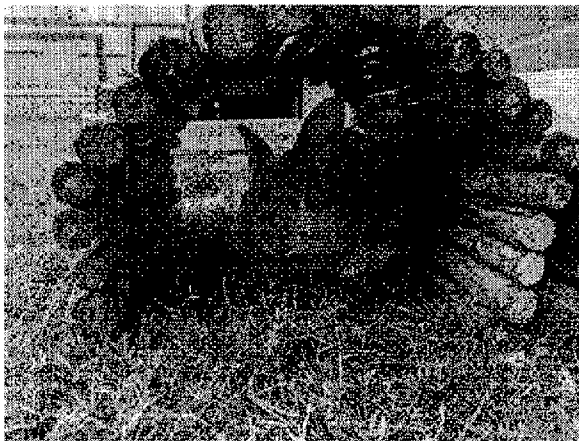
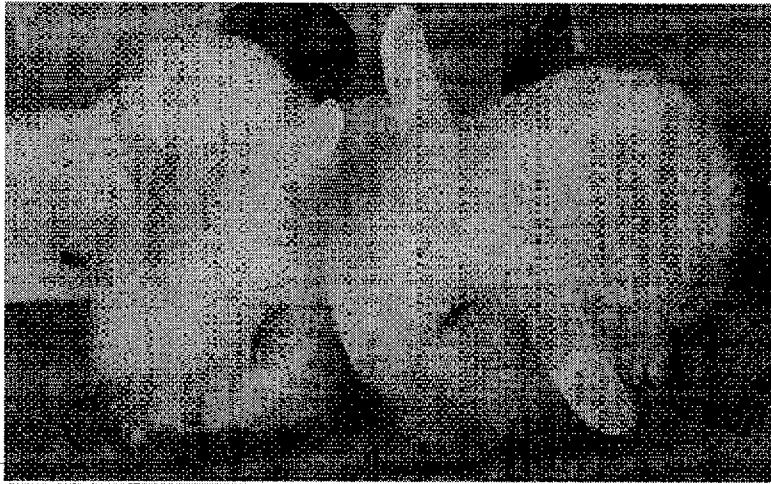
Caring for Gimli at first was not easy! He was not used to being cared for and even though he was emaciated he was a formidable size, and his hissing initially was a bit scary but with patients and lots of food treat (yes! He loved his food!) he was soon persuaded and accepted the endless eye drops, combing and brushing, washing his eyes and coat. He was soon enjoying the attention from his fosterer.

He soon became a hissing love bug who could hiss whilst enjoying a head rub and flopping on his back like a kitten. He slept and slept enjoying the warmth of the indoors and his eyes slowly opened with treatment revealing the most beautiful green eyes. He could see! He started to groom, play, bird watch and stopped hissing welcoming everyone so long as they had a treat for him! Such a Character!

On 24/04/2021 Gimli found his forever home. He has his own mom who he loves, a secure home with a garden to call his own, soft warm places to sleep, food and love. He's now loving life and doesn't he look majestic!

Rescue Bunny Gallery





No one left behind...

I love how, sometimes it all just works out.

In June 2021, a Mumma and her 3 kittens turned up at mine. One of her kittens had – tragically and accidentally – been killed at just a week old and a new environment was felt to be the best for the family. Mumma was fiercely protective – understandably – but a very sweet, if a bit crazy! I adored her from the start. She doted on her babies. The speed with which kittens grow and develop is astounding and both Mumma and I were amazed at how soon the 3 were barreling about the place, causing total mayhem.

I'd named them Annie, Henrietta, and Molly. Turned out – at their first vet check and jabs – they were in fact, Arnie, Henry, and Maurice.

As a branch, we always try to rehome in pairs and in their growing up, fosterers keep an eye out for the 'natural bonds' that develop between kittens and that's how we'll rehome them. As such, we simply can't say how those matches will turn up. You might get two girls, you might get two boys, or a girl and a boy. Or, in the case of uneven matches, one might bond with Mum – in which case, we will find a suitable home for that combination.



With the boys, it was already so difficult to work out the mix. They were bonkers and full of energy and all three seemed to be a permanent cuddle puddle.

Mum was independent – and, oh, just a little bit crazy! She remained fiercely protective of her brood even after they were gamboling around – and, as such, terrified my resident cats by simply launching herself at them every time they happened by. T'was a time of much space relegating/segregating.... But, most importantly, there was no discernable bond with her kittens. She was ready to move on – alone, thank you very much.

The boys were ready to go and, at a push, I had to choose Arnie as the most independent of the three. He liked to sleep on a top tier of the tree near my work desk and the other two would sleep the next tier down. So, with a heavy heart (always a heavy heart when you advertise your fosters), we decided Henry and Maurice would be the pair and Arnie would be our solo pilot.

A most wonderful family visited the kittens very soon after the advert went up. They had two slightly older children (early teens) and the family were keen to invite some kittens into their world. We had a 'play date' and the kittens were utterly made up with all the extra attention. Claire indicated immediately that she'd love to adopt the Henry and Maurice combo. They arrived on the Saturday morning to collect them. "What about Arnie, though...?", said Claire. "Ah, we've got someone popping around this afternoon to meet him so all's good....!" I told her.

And the family drove off with Henry and Maurice.

The lady who arrived to visit Arnie seemed unsure.... a fosterer can usually sense that hesitation and, I'll not lie, part of my job is to 'put people off' – making them REALLY think about whether this adoption is something they REALLY want to do – and she left saying she'd be in touch. I waited and heard nothing over the weekend. In unsure people, I don't push – if you're interested, you're in touch right away.

Claire had been keeping me updated across the weekend to let me know how Henry and Maurice were settling in.


On the Monday, she sent me an update and then added: "I still can't believe we left Arnie behind. We wanted to turn-around so many times to come and get him. How did his viewing go?"

It was with great joy that I told her that Arnie's viewing had been a bit of a damp squib.

Claire collected Arnie as soon as she could get the time off work...

And the boys are living happily ever after together.... x




JO BRENT
CHAIR
16/06/2022.



ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

Registered Charity No: 259020

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2021

Miller & Co
5 Imperial Court
Laporte Way
Luton
Bedfordshsire
LU4 8FE

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

FOR THE YEAR ENDED 31ST DECEMBER 2021

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ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

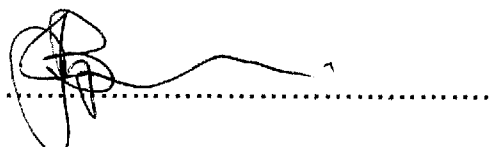
FOR THE YEAR ENDED 31ST DECEMBER 2021

Statement of Trustees' Responsibility

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing the financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Jo Byrne
Chairperson
On behalf of the Trustees

Date : 09/09/2022

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
BEDFORDSHIRE SOUTH BRANCH

Independent Examiner's Report to the Trustees of the RSPCA Bedfordshire South Branch

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2021 which are set out on pages 3 to 10.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

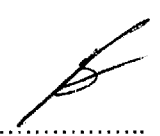
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

5 Imperial Court
Laporte Way
Luton
LU4 8FE

Date: 9/9/2022


.....
R A Cox FCA
Miller and Co
Chartered Accountants

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER, 2021

| | <u>Total</u> <u>2021</u> | <u>Total</u> <u>2020</u> |
|---|-----------------------------|-----------------------------|
| <u>TOTAL INCOME</u> | | |
| Subscriptions & Donations | 2,442 | 2,316 |
| Adoption Donations | 16,505 | 11,520 |
| Legacies & Memoriam Donations | 326 | 1,328 |
| Door to Door | 24,134 | 25,173 |
| Fundraising | 3,660 | 114 |
| Gift Aid | 6,106 | 5,246 |
| Sale of Goods | 38,732 | 26,560 |
| Recycling | 0 | 1,810 |
| Commission | 7,007 | 0 |
| Government Grants | 17,275 | 18,092 |
| VAT Recovered | 451 | 6,106 |
| Bank Interest | 0 | 28 |
| Other | 438 | 85 |
| | <u>117,076</u> | <u>98,378</u> |
| <u>TOTAL EXPENDITURE</u> | | |
| <u>Direct Charitable Expenditure</u> | | |
| Fostering | 14,362 | 17,664 |
| Fundraising Costs | 1119 | 292 |
| Gift Aid Costs | 605 | 337 |
| Cost of Goods Sold | 159 | 446 |
| Salaries, National Insurance & Pensions | 27,896 | 22,079 |
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| Repairs & Maintenance | 96 | 121 |
| Sundry Expenses | 648 | 60 |
| Credit Card Charges | 655 | 677 |
| Depreciation | 1,875 | 2,343 |
| | <u>£ 61,632</u> | <u>£ 61,162</u> |

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES (continued)

FOR THE YEAR ENDED 31ST DECEMBER, 2021

| | <u>Total</u> <u>2021</u> | <u>Total</u> <u>2020</u> |
|---|-----------------------------|-----------------------------|
| <u>Management and Administration</u> | | |
| Staff Salaries, National Insurance & Pension | 22,493 | 22,087 |
| Branch Contributions | 1,378 | 1,378 |
| Accountancy | 1,371 | 2,184 |
| Legal & Professional Fees | 35 | 1,363 |
| Hall Hire | 0 | 115 |
| Insurance | 0 | 831 |
| Postage & Stationery | 313 | 314 |
| Website & Computer Costs | 521 | 559 |
| Loss on Disposal of Fixed Assets | 0 | 0 |
| Branch Emergency Fund Donation | 0 | 23,795 |
| | <u>26,111</u> | <u>52,626</u> |
| | <u>87,743</u> | <u>113,788</u> |
| <u>NET INCOME / (EXPENDITURE) AND</u> <u>NET MOVEMENT IN FUNDS</u> | 29,333 | (15,410) |
| <u>TOTAL FUNDS BROUGHT FORWARD</u> | <u>175,606</u> | <u>191,016</u> |
| <u>TOTAL FUNDS CARRIED FORWARD</u> | <u>£ 204,939</u> | <u>£ 175,606</u> |

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
BEDFORDSHIRE SOUTH BRANCH

BALANCE SHEET AS AT 31ST DECEMBER, 2021

| | <u>2021</u> | | <u>2020</u> |
|--|------------------|------------------|------------------|
| | £ | £ | £ |
| <u>FIXED ASSETS</u> | | | |
| Tangible Assets (Note 4) | 7,500 | | 9,375 |
| <u>CURRENT ASSETS</u> | | | |
| Debtors (Note 5) | 9,731 | 3,712 | |
| Bank Tracker Account | 0 | 0 | |
| Cash at bank and in hand | 189,167 | 163,921 | |
| | <u>198,898</u> | <u>167,633</u> | |
| <u>CREDITORS - Amounts falling</u> | | | |
| <u>due within one year</u> | | | |
| Creditors (Note 6) | 1,459 | 1,402 | |
| | <u>1,459</u> | <u>1,402</u> | |
| <u>NET CURRENT ASSETS</u> | <u>197,439</u> | | <u>166,231</u> |
| <u>TOTAL ASSETS LESS CURRENT LIABILITIES</u> | <u>£ 204,939</u> | | <u>£ 175,606</u> |
| <u>CHARITY FUNDS</u> | | | |
| Unrestricted Funds (Note 7) | 204,939 | 175,606 | |
| | <u>£ 204,939</u> | <u>£ 175,606</u> | |

Approved by the Trustees on 16/06/2022 and signed
on their behalf by :

.....
.....

Jo Byrne
Chairman

Lisa Francis
Hon. Treasurer

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2021

1. ACCOUNTING POLICIES

a) General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

b) Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2021

1. ACCOUNTING POLICIES (continued)

- c) Tangible Fixed Assets will be capitalised where they have an as-new value Above £450 and are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful life on the following basis:

Equipment - 20% pa on reducing balance

- d) Taxation

The branch is registered as a charity and is exempt from taxation.

- e) Income recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, the amount can be measured reliably and it is probable that the income will be received.

The following specific policies are applied to particular categories of income:

Sale of goods, fundraising, adoption donations and door to door income is recognised when received.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised.

Gifts in kind donated for resale in the charity shop are not recognised in the financial statements until they are sold. This income is recognised within 'Sale of goods'.

Government grants are recognised using the performance model and are recognised in income when the proceeds are received or

- f) Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes only VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2021

1. ACCOUNTING POLICIES (continued)

- g) Debtors and creditors receivable / payable within one year.

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

- h) Pensions

The charity provides a defined contribution pension scheme arrangement for its employees. Contributions are expensed as they become payable.

- i) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2. STAFF COSTS

The average monthly number of persons employed by the charity during

| | 2021 No. | 2020 No. |
|-------------------------------|-------------|-------------|
| Management and administration | 1 | 1 |
| Charitable activities | 4 | 4 |
| | <hr/> 5 | <hr/> 5 |

No employee received remuneration in excess of £60,000 (2020: none)

The total amount of employee benefits received by key management

3. TRUSTEE REMUNERATION

No remuneration was paid to the trustees in the year (2020: £nil) and no

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2021

4. TANGIBLE FIXED ASSETS

| | <u>Equipment</u> |
|-------------------------|------------------|
| <u>Cost</u> | |
| Balance Brought Forward | 29,117 |
| Additions | 0 |
| Disposals | 0 |
| | £ <u>29,117</u> |
| <u>Depreciation</u> | |
| Balance Brought Forward | 19,742 |
| Charge for the Year | 1,875 |
| Charge on Disposals | 0 |
| | £ <u>21,617</u> |
| <u>NET BOOK VALUE</u> | |
| 2021 | £ <u>7,500</u> |
| 2020 | £ <u>11,249</u> |

5. DEBTORS

| | 2021 | 2020 |
|--------------------------------|----------------|--------------|
| Other debtors | 5,453 | 416 |
| Prepayments and accrued income | 4,278 | 3,296 |
| | £ <u>9,731</u> | <u>9,731</u> |

6. CREDITORS

| | 2021 | 2020 |
|------------------------------|----------------|--------------|
| Other creditors | 392 | 0 |
| Accruals and deferred income | 1,067 | 1,402 |
| | £ <u>1,459</u> | <u>1,459</u> |

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER, 2021

7. UNRESTRICTED FUNDS

| | Designated | General | Total |
|-----------------------------|-------------------|----------------|--------------|
| | £ | £ | £ |
| Brought forward 1 January | 25,000 | 150,606 | 175,606 |
| Net movement in funds | 0 | 28,792 | 28,792 |
| Transfers | 0 | 0 | 0 |
| Carried forward 31 December | 25,000 | 179,398 | 204,398 |

The unrestricted general fund is available for use in fulfilling the general objects of the charity.

The designated fund represents funds that have been set aside to finance a new shop.

8. RELATED PARTY DISCLOSURES

Door to Door income of £24,134 was received from the National Society of the RSPCA during the year (2020: £25,173). No payments were made to the Branch Emergency Fund during this financial year (2020: £23,795).