



**RSPCA Bedfordshire  
South Branch**

Registered Charity No. 259020

# **Annual Report**

**The trustees present the annual  
report for 2020**



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**RSPCA Bedfordshire  
South Branch**

Registered Charity No. 259020

# Chairs Report

I am pleased to present the Annual Report of the RSPCA Bedfordshire South Branch for 2020.

As it has been for all charities, 2020 was a challenging year for the branch. Having to close our shop and adopt many new ways of working during the Covid-19 pandemic pushed our staff and volunteers to come up with creative ways to keep everything moving. Some of these changes will be temporary, however some have shown us better ways of working we can take into the future.

Covid aside, it has been a busy year seeing the branch rehome **129** animals. As a branch without an animal centre all our animals are rehomed via our team of fosterers who look after animals in our care in their own homes. Our dog, cat and rabbit fostering schemes continue to grow from strength to strength as we onboard new fosterers.

Our shop in Ampthill has had a strong year given the environment it has been operating in. Supported by government funding such as retail business grants and the Job Retention Scheme have ensured that the enforced closures have not negatively affected the branch financially. As we reopened over the summer the staff and volunteers have worked extremely hard to ensure all guidance is being followed and that customers felt safe shopping with us.

Fundraising this year has seen a shift from attending physical events to utilising our strong social media presence to raise funds and accept donations online. Alternative donation sources such as Amazon Smile have also contributed to keeping up income to support our animals. We will continue to invest in online fundraising going forward, even when we can eventually resume in-person events.

I would like to thank everyone who has helped us over the past year: staff, fosterers, trustees, volunteers, customers, donors, adopters, vets and our partners in the national RSPCA for your support. Without you and your support we would not have had a strong foundation to start 2021.

Matthew Ridley, Chair

## Reference and administrative details

### Charity Details

Charity Number: 259020

Registered Address: 34 Springfield Road, Luton, LU2 3HF, Tel: 07510 390872

Shop Address: 117 Dunstable Street Amphill Beds MK45 2NG, Tel: 01525 838040

### Trustees during 2020

Matthew Ridley – 24/05/2019 to present

Paula Brooks – 06/08/2019 to present

Kendall Morris – 09/05/2018 to present

Dee Pani – 11/05/2015 to present

Sally- Anne Wright – 24/05/2018 to present

Prash Thakker – 10/02/2020 to present

Jo Byrne – 15/09/2020 to present

Gemma Brookes – 10/03/2020 to present

Emily Atkins – Stepped down 11/11/20

Deborah Blissett – Stepped down January 2020

Tanya May – Stepped down 09/09/20

### Staff

Branch Manager – Alison Sutton

Shop Manager – Marie Moir

Deputy Shop Manager – Sharon Cutler

Deputy Shop Manager - Tania Spittle

### Accountants & Independent Examiners

Parbery Davies & Co Chartered Accountants, Counties House, 1 8a Victoria Street,  
Dunstable, Beds, LU6 3BA

### Bankers

Barclays, 16 High St N, Dunstable LU6 1JZ

NatWest, 81 High St, Bedford MK40 1YN

## Volunteers

Volunteering for us is one enjoyable way of helping animal welfare and can be very rewarding. Our volunteers make a huge contribution to the work we do to prevent cruelty and promote kindness to alleviate suffering of animals.

With such a wide range of volunteering roles available within our branch, there is bound to be a suitable opportunity for you. Volunteering with us is a great way to meet likeminded people who share the same enthusiasm for animal welfare. As a volunteer you can gain important transferable skills in fundraising, finance, campaigning, team building etc. Anyone can volunteer, we value diversity and encourage volunteers from all sections of the community. If you would like to find out more please contact Alison Sutton on 07510 390872 or [volunteers@rspca-bedfordshiresouth.org.uk](mailto:volunteers@rspca-bedfordshiresouth.org.uk).

There are many ways you can help us make a difference, no matter how much time you have available or the level of commitment you can afford to give. Before you join us as a volunteer, you will be asked to complete a volunteer application form, attend an informal interview and provide referees for us to contact. When you start as a volunteer you will be provided with an induction programme and any training you may need to carry out the role.

## Charity objectives and public benefit statement

The objectives of the Branch are to promote the work and objectives of the Society - to promote kindness and to prevent or suppress cruelty to animals by unlawful means, with particular reference to the area of the branch, in accordance with the policies of the Society. We are to concentrate on our charitable aims and continue to deliver benefits to the public.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and The Animal Welfare Act of the same year indicated an acceptance by society that treating a living creature with compassion has a moral benefit for the public as a whole. Whilst this public benefit is clear, it is sometimes difficult to balance against any detriment. The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals.

The Branch provides assistance, all year, to unwanted, abandoned and sick animals. We support our local Inspectorate by taking in mistreated or abandoned animals, including pets whose owners suffer ill health, financial difficulties, loss of housing or pass away. The Society's Inspectorate rescues animals in distress and enforces the law against cruelty and mistreatment of animals in England and Wales by bringing prosecutions. The work is key to 'The prevention and suppression of cruelty' part of the RSPCA objectives, and promotes humane sentiments towards animals which involve their moral benefit to humankind as a whole. The branch offers help and advice to rehome unwanted animals or strays. We take

in numbers that reflect the space we have for the most abused and neglected animals and in order of most need. We think this is fair and compliant with welfare needs. The adoption fee charged is reasonable and highlights the ongoing personal and financial commitment of pet ownership. Animals in our care are given a health check, wormed, flea'd, vaccinated, neutered and microchipped. We respond to enquires from the public via telephone and email direct to the Branch Manager at [info@rspca-bedfordshiresouth.org.uk](mailto:info@rspca-bedfordshiresouth.org.uk).

The Branch raises money to support its work through its charity shop in Ampthill, which also help to promote our rehoming, neutering and other messages in line with RSPCA policies, campaigns and values. The Branch provides volunteering opportunities for those who wish to support our work, including fostering, raising awareness of animal welfare issues through the promotion of campaigns, fundraising and retail opportunities in our shop. This benefits local people and companies through providing the possibility of doing work which is both compassionate and rewarding and offers experience which may assist participants in finding paid work. We thank our volunteers for their hard work, dedication and commitment.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they have focused on our charitable aims and continue to deliver benefits to the public. In deciding what activities, the Branch should undertake we have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

## Statement of Trustee's responsibilities

Charity law requires the trustees of the charity to provide financial statements each financial year which give a true and fair view of affairs of the charity and the incoming resources and application of resources for that period. In preparing those financial statements, the trustees are required to:

Select suitable accounting policies and then apply them consistently

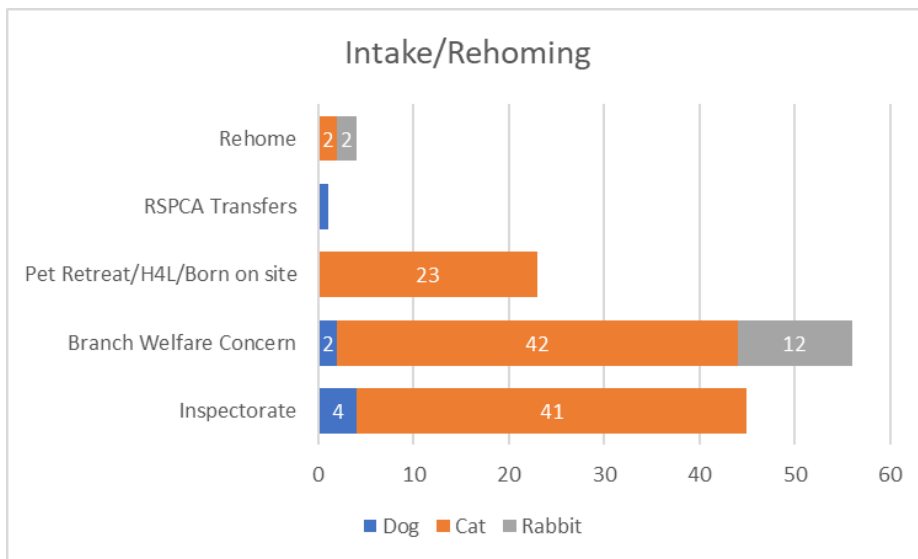
Make judgements and estimates that are reasonable and prudent

State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements

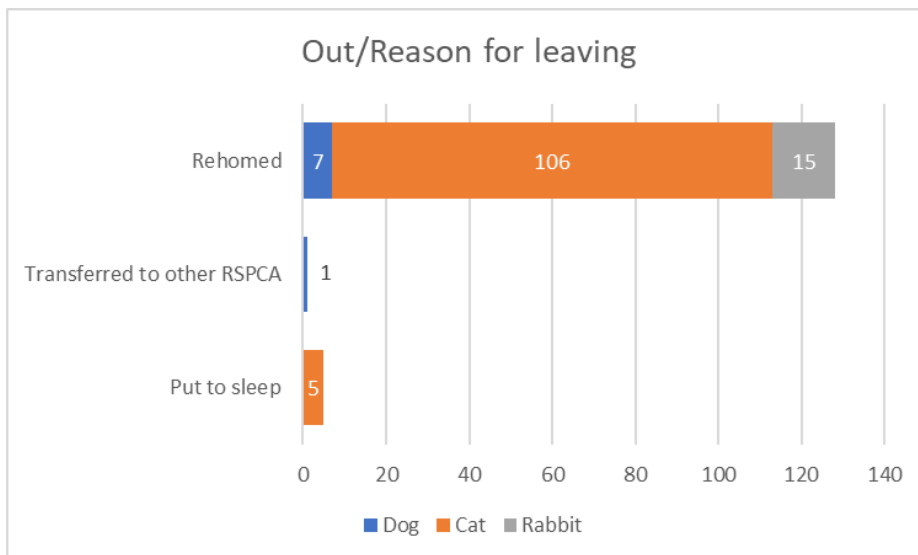
Prepare the financial statements on the going concern basis unless it is inappropriate to assume the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity and enables them to ensure that the financial position of the charity and the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

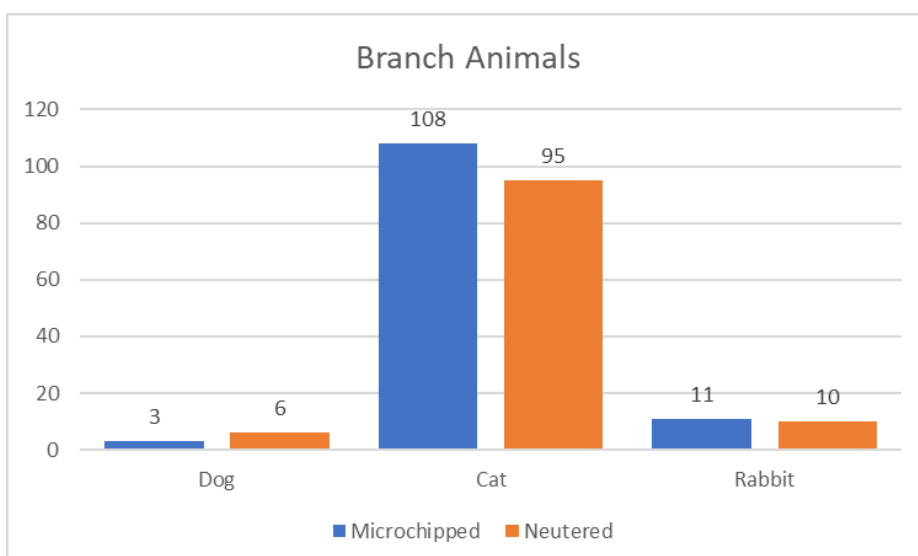
## Branch Statistics



In 2020 we took in a total of 129 animals through Inspectorate, Branch Welfare Concern, born on site and returns



We rehomed a total of 128 animals across the year



And in addition we microchipped 122 animals in total and neutered 11 animals

# Treasurers Report

The income for 2020 was up by £3,343 to £98,378 compared to £95,035 in 2019.

Income increase was driven by an increase in £3,465 in Adoption Donations, an increase from £536 to £5,246 in Gift Aid, and a Government Grant of £18,092 which counterbalances the £19,850 loss in shop revenue due to closure in the Covid-19 lockdown. Fundraising was also down year on year, reducing from £2,031 in 2019 to £114 in 2020, this was due to our inability to host events during the pandemic.

	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
<b>INCOMING RESOURCES</b>		
Subscriptions & Donations	2,316	2,782
Adoption Donations	11,520	8,055
Legacies & Memoriam Donations	1,328	341
Door to Door	25,173	26,739
Fundraising	114	2,031
Gift Aid	5,246	536
Sale of Goods	26,560	46,410
Recycling	1,810	3,491
Commission & Other	85	20
Government Grants	18,092	-
VAT Recovered	6,106	4,535
Bank Interest	28	95
	<u>98,378</u>	<u>95,035</u>

Expenditure reduced by £818 from £61,980 in 2019 to £61,162 in 2020. We saw increases in our Fostering Costs as well as our Rent, plus the additional cost of £836 in Covid related hygiene expenses. We saw reductions in our Fundraising costs through the inability to hold events, and also in Motor and Travelling Costs due to the lockdown, as well as a reduction in Repairs, Maintenance and Sundry's.

## RESOURCES EXPENDED

### Direct Charitable Expenditure

Fostering	17,664	15,367
Fundraising Costs	292	989
Gift Aid Costs	337	402
Cost of Goods Sold	446	433
Shop Salaries, National Insurance & Pensions	22,079	22,331
Rent	13,080	12,943
Rates	168	750
Shop Insurance	250	318
Equipment Hire	1,189	1,141
Light, Heat & Water	727	900
Telephone and Internet	644	580
Motor and Travelling	249	703
Cleaning, Covid Costs & Refreshments	836	-
Repairs & Maintenance	121	1,228
Sundry Expenses	60	482
Credit Card Charges	677	601
Depreciation	2,343	2,812
	<u>£ 61,162</u>	<u>£ 61,980</u>

The Net Income for the year is -£15,410 which is adverse to budget, and driven by the unexpected turn of 2020 with the pandemic.

A new gazebo for Fundraising was not purchased with a Budget of £1,000 and the shop refurbishment Budget of £10,000 was not used.

The General Purpose Fund stands at £150,606 for 2020 with £25,000 set aside again for a new shop.

Net Assets less Current Liabilities Total £175,606 compared with £191,016 for 2019.



## Branch Managers Report

RSPCA Bedfordshire South branch like many others during 2020 had to cope with the many changes brought about by Covid-19. I would like to start my report by thanking our wonderful fosterers and volunteers who went above and beyond to enable the branch to continue supporting the animals in our care. We had to change the way we took in and rehomed animals. This was very challenging however we were able to cope because of the fantastic support we had. Although rehoming was suspended for a short while, the animals still needed to be cared for. We experienced challenges within the branch this included obtaining vet appointments. The branch was able to adapt our procedures to keep things running as smoothly as possible. Even as restriction lifted, we kept things in place to protect our staff, volunteers and the public. In addition to adapting our fostering the other big challenge was having to close our shop. This was very upsetting for all involved when we closed the door we didn't know if we would be able to open again. Being given the all clear to open again was very welcome for all involved. It took two weeks of very hard work to get the shop ready for reopening. Not only did we have to make sure the shop was Covid safe we had to restock the shop. Our shop manager, along with a few very dedicated volunteers, managed to turn everything round and we opened our doors again in July 2020. We welcomed back a lot of regular and new customers and we appreciated the support they gave us. The shop adapted to the new way of working very quickly and the safety measures put in place became the new normal. It was again very sad to have to close the doors again in November. In December the staff and volunteers continued to make each day matter and looked forward to a time when things could return to a new normal.

Life in the branch during lockdown was hard, when we got the go ahead to start rehoming things became very hectic. Everyone wanted a cat or dog. If we put up a cat for rehoming, we could have rehomed it 20 times over. Although we didn't rehome many dogs during this year the calls increased daily with members of the public wanting a dog. Then came the calls from the public needing help with vet bills and then towards the end of the year the calls started with the public asking for help rehoming their animals. On a few occasions when we put a cat up for adoption, we received over 50 application forms. Rehoming became virtual for home visits and to viewing the cats. We had to produce a covid safe delivery system to enable the fosterers to hand the cats over in a safe and secure way. They did this in a very professional way.

## Branch Managers Report continued...

When you look at the figures for animal intake and rehoming, considering the restrictions, we have I done a great job in helping the animals in our area. The figures show we took in only 28 less cats and 13 less rabbits compared to 2019. The lack of rabbit fosterers accounts for the lack of rabbit rehoming.

Our plans for 2021 are to carry on the fantastic welfare work we do. Along with this we want to increase Dog, Cat and Rabbit fosterers. This year we did manage to recruit another rabbit fosterer and this is her experience of the process,

**“After seeing an advert requesting rabbit fosterers in my area, I knew I had to help the RSPCA. From my initial enquiry the process has been so easy and smooth, all my questions answered, everything was provided and I've had so much support and met lots of friends in the process. It's so rewarding to care for the rabbits whilst they are waiting for their forever home, I look forward to fostering many more bunnies”**

We also want to increase our trustees as we need to take our branch forward in the coming years and to do this we need committed, focused and experienced trustees who have expertise in a variety of areas. Being a trustee has changed so much over the years and the need for them to help the branch and take legal responsibility for decisions made is even for prominent now than ever. Having a good team of trustees will help guide and support our branch into the future.

The next challenge will be to start being able to fundraise again, getting out and about at local events engaging with the public and raising much needed funds. As soon as it is safe to do this we will be back.

Alison Sutton – Branch Manager

## Animal Welfare

*Below you will find the story of Jessie from our dog fosterers Janet and Alan, to give you an insight into the foster work they are doing:*

Jessie is our second foster dog. Ruby was our first, a Cavalier King Charles Spaniel weighing less than 7 kg and completely different to Jessie, a German Shepherd X Husky who weighed 47 kg.

The two dogs are like chalk and cheese, big and small. I was not home when Jessie came and on entering the house all I saw was a gigantic dog who took up all the available space and doorways of our home. She was being fussed constantly as close as she could get to Alan. She eventually got up and waddled about like a barrel on legs! She was the dog we had agreed to foster and we knew from the outset we would have her for a long time as she could not be spayed and adopted until she was a normal weight around 35 - 37 kg.

From that first day she really attached herself to Alan and was obsessive about being fussed. Over time she became less obsessive over fussing but was still at Alan's side all the time. He rarely went out on his own but when he did she would sit at the front door waiting for him and occasionally whining a little. I have nothing but praise for her previous owners who had trained her superbly in the house. On the few occasions we both went out we left her and you could hear no noise when getting in or out of the car and the house would be exactly the same as when we left it. In the past we have always doggie proofed the house putting away things and leaving nothing out to tempt them into mischief.

At first Jess would only go out in the garden for the toilet and come straight in. Over time with the weather improving and the door being open, she began to spend more time out there, sometimes asking to go out in the dark and just laying on the grass. When she wanted to come in she would sit at the patio door patiently, not jumping up, scratching or crying, to be let in. If you happened to forget her you would feel awful!

When Jess came to us she wasn't bothered about food at all. We soon found out why, you couldn't pinch an inch of skin, she had just stretched her skin to its limit. By the time she left us, about 15 kg lighter, she was the exact opposite. As soon as we came in from our walk she wanted her food and danced about eagerly, once you were preparing it she would sit patiently waiting. It was impossible to take your coat off before doing her dinner as she would be dancing all around you!! Obviously, we could have sorted this problem out but we chose not to. Our project was to put her on a diet so that she could be spayed and adopted. This was going to be a long term job for us.

We soon found out we had another task, which actually was harder than losing weight Jess's paws were very soft and we soon found out why when we took her on her first walk. She was an absolute nightmare. She pulled Alan about sniffing every blade of grass and going from side to side in front of you. She also dropped to the ground when she saw another dog, once in the middle of the road. Once she dropped it took all Alan's strength to move her, and sometimes it was impossible. The soft paws must have been the result of not being walked or exercised very much at all. We asked for help and we had a trainer for 2 sessions, one of which was mostly assessment, but this stopped due to Covid-19..

Once lockdown came into force towards the end of March, Alan spent hours just walking Jess up and down the grass verge opposite trying to stop her from sniffing backwards and forwards so much due to the familiarity. At the time of lockdown we had had Jess for about 2 months and she had lost about 5 kg of weight and she came into season for the first time. When in season she became unpredictable and some days she would walk not too badly and you would think 'great we're getting there', then the next day she would revert back to her old ways of pulling and sniffing etc. Once the season was over we progressed down to the park and with her weight loss she began to be let off the lead if it was safe and she ran around and went hunting. It was lovely to see her gradually returning to a proper dog and not a barrel on legs. This situation continued until June when she came into season again! We took her to the vet because we thought it was another problem but no she had come into season again, She was weighed then and had lost 11 kg and the vet was willing to spay her at the end of August. Again, when she was in season the days would be a mixture of good and bad. By this time Jess had become more and more active and lively and it gave us a real sense of satisfaction seeing her like this. During all this time, because of Covid restrictions, we could not socialise her with other dogs very well. Ideally it would have been good for her to walk with other dogs and people and then play with them. She did meet a few dogs that she would sniff and had limited play with whilst on the lead. This depended on whether the owners and dogs were happy in her company. Jess was spayed in August with no problems at all. I was surprised because I thought it may not be smooth sailing due to her age, spaying is usually carried out whilst still a puppy.

Jess was then put up on the website for adoption and after three unsuitable applicants she was adopted by a lovely active family who are looking after her and will love her for the rest of her life, which is what she truly deserves. It was a very sad day when Jess left us but we are certain she went to the right family and we look forward to our next project shortly. Janet and Alan - Dog Fosterer





ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

Registered Charity No: 259020

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Parbery Davies & Co  
Three Counties House  
18a Victoria Street  
Dunstable  
Beds  
LU6 3BA



ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

FOR THE YEAR ENDED 31ST DECEMBER 2020

Statement of Trustees' Responsibility

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing the financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Matt Ridley  
Chairman  
On behalf of the Trustees

Date : 20/5/21

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

Independent Examiner's Report to the Trustees of the RSPCA  
Bedfordshire South Branch

We report on the accounts of the District Branch for the year ended 31st December, 2020, which are set out on pages 3 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of section 145 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

Basis of Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's Report

In connection with our examination, no matter has come to our attention:-

1. Which gives us reasonable cause to believe that in any material respect the requirements to:
  - keep records in accordance with section 130 of the Act; and
  - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act,

have not been met; or

2. To which, in our opinion, attention should be drawn in order to enable a proper understating of the accounts to be reached.

Three Counties House  
18a Victoria Street  
Dunstable  
Beds  
LU6 3BA

  
Parbery Davies & Co.  
Accountants

Date: 21/07/2021

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER, 2020

	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
<u>INCOMING RESOURCES</u>		
Subscriptions & Donations	2,316	2,782
Adoption Donations	11,520	8,055
Legacies & Memoriam Donations	1,328	341
Door to Door	25,173	26,739
Fundraising	114	2,031
Gift Aid	5,246	536
Sale of Goods	26,560	46,410
Recycling	1,810	3,491
Commission & Other	85	20
Government Grants	18,092	-
VAT Recovered	6,106	4,535
Bank Interest	28	95
	<u>98,378</u>	<u>95,035</u>
<u>RESOURCES EXPENDED</u>		
<u>Direct Charitable Expenditure</u>		
Fostering	17,664	15,367
Fundraising Costs	292	989
Gift Aid Costs	337	402
Cost of Goods Sold	446	433
Shop Salaries, National Insurance & Pensions	22,079	22,331
Rent	13,080	12,943
Rates	168	750
Shop Insurance	250	318
Equipment Hire	1,189	1,141
Light, Heat & Water	727	900
Telephone and Internet	644	580
Motor and Travelling	249	703
Cleaning, Covid Costs & Refreshments	836	-
Repairs & Maintenance	121	1,228
Sundry Expenses	60	482
Credit Card Charges	677	601
Depreciation	2,343	2,812
	<u>£ 61,162</u>	<u>£ 61,980</u>



ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER, 2020



	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
<u>Management and Administration</u>		
Staff Salaries, National Insurance & Pension	22,087	21,428
Branch Contributions	1,378	1,378
Accountancy	2,184	1,570
Legal & Professional Fees	1,363	-
Hall Hire	115	51
Insurance	831	704
Postage & Stationery	314	640
Website & Computer Costs	559	120
Loss on Disposal of Fixed Assets	-	326
Branch Emergency Fund Donation	23,795	-
	<u>52,626</u>	<u>26,217</u>
	<u>113,788</u>	<u>88,197</u>
<u>NET INCOMING RESOURCES</u>		
<u>/(RESOURCES EXPENDED)</u>	(15,410)	6,838
<u>FUNDS BROUGHT FORWARD</u>	<u>166,016</u>	<u>159,178</u>
	<u>150,606</u>	<u>166,016</u>
Fund for repayment of loan to HQ	-	-
Fund for provision of new shop	-	-
<u>FUNDS CARRIED FORWARD</u>	<u>£ 150,606</u>	<u>£ 166,016</u>

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

BALANCE SHEET AS AT 31ST DECEMBER, 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>FIXED ASSETS</u>		
Tangible Assets (Note 2)	9,375	11,249
<u>CURRENT ASSETS</u>		
Debtors and Prepayments	3,712	3,755
Bank Tracker Account	-	47,624
Bank Current Accounts	163,868	129,080
Cash	53	34
	<u>167,633</u>	<u>180,493</u>
<u>CREDITORS - Amounts falling due within one year</u>		
Creditors and Accruals	1,402	726
<u>CREDITORS - Amounts falling due after one year (Note 4)</u>		
Branch Loan	-	-
	<u>1,402</u>	<u>726</u>
<u>NET CURRENT ASSETS</u>	<u>166,231</u>	<u>179,767</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		
	£ 175,606	£ 191,016
General Purposes Fund	150,606	166,016
HQ Loan repayment Fund (Note 5)	-	-
New Shop Fund (Note 6)	25,000	25,000
	<u>£ 175,606</u>	<u>£ 191,016</u>

Approved by the Trustees on 20/5/21 and signed  
on their behalf by :

  
.....  
  
.....

Matt Ridley  
Chairman

Paula Brooks  
Hon. Treasurer

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2020

1. ACCOUNTING POLICIES

a) Basis of Accounting

The Financial Statements are prepared under the historical cost convention, in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

b) Tangible Fixed Assets and Depreciation

Tangible Fixed Assets will be capitalised where they have an as-new value above £350 and are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful life on the following basis:

Equipment        -        20% pa on reducing balance

c) Taxation

The branch is registered as a charity and is exempt from taxation.

d) Incoming Resources

- i. Subscriptions and donations and bank interest represent the amount receivable during the year.
- ii. Shop takings, fundraising activities, Gift Aid, legacies and memoriam donations are accounted for in the year in which they are received.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER, 2020

2. TANGIBLE FIXED ASSETS

<u>Cost</u>	<u>Equipment</u>
Balance Brought Forward	28,648
Additions	469
Disposals	-
	<u>£ 29,117</u>
<u>Depreciation</u>	
Balance Brought Forward	17,399
Charge for the Year	2,343
Charge on Disposals	-
	<u>£ 19,742</u>
<u>NET BOOK VALUE</u>	
2020	<u>£ 9,375</u>
2019	<u>£ 11,249</u>

3. TRUSTEES' REMUNERATION AND EXPENSES

No remuneration was paid to the trustees in the year.

4. PROVISION FOR NEW SHOP

Funds have been ring fenced to finance a new shop in 2022 of £25,000.

5. RESIGNATIONS AND APPOINTMENTS

Emily Atkin officially resigned as Membership Secretary in October 2020.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER, 2020

6. RELATED PARTY DISCLOSURES

Alison Sutton, Branch Administrator, is related to Emily Atkins, Membership Secretary, however there were no transactions between parties during the year. Emily Atkins resigned in October 2020.

Paula Brooks, Branch Treasurer, is related to Gemma Brooks, Trustee who was co-opted on 10/02/2020 however there were no transactions between parties during the year. Alison Sutton, Branch Administrator, received a gross salary during the year of £21,625 (2019 - £21,000)

Door to Door income of £25,173 was received from the National Society of the RSPCA during the year. (2019 - £26,739) However due to the national pandemic, Covid 19, £23,795 was paid to the Branch Emergency Fund to help other branches struggling financially during this difficult time.



ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

Registered Charity No: 259020

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2020

Parbery Davies & Co  
Three Counties House  
18a Victoria Street  
Dunstable  
Beds  
LU6 3BA

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

FOR THE YEAR ENDED 31ST DECEMBER 2020

Statement of Trustees' Responsibility

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year (unless the charity is entitled to prepare accounts on the alternative receipts and payments basis). In preparing the financial statements giving a true and fair view, the trustees should follow best practice and:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Matt Ridley  
Chairman  
On behalf of the Trustees

Date : 20/5/21

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

Independent Examiner's Report to the Trustees of the RSPCA  
Bedfordshire South Branch

We report on the accounts of the District Branch for the year ended 31st December, 2020, which are set out on pages 3 to 7.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of section 145 of the Charities Act 2011 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

Basis of Examiner's Statement

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent Examiner's Report

In connection with our examination, no matter has come to our attention:-

1. Which gives us reasonable cause to believe that in any material respect the requirements to:
  - keep records in accordance with section 130 of the Act; and
  - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act,

have not been met; or

2. To which, in our opinion, attention should be drawn in order to enable a proper understating of the accounts to be reached.

Three Counties House  
18a Victoria Street  
Dunstable  
Beds  
LU6 3BA

  
Parbery Davies & Co.  
Accountants

Date: 21/07/2021



ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER, 2020

	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
<u>INCOMING RESOURCES</u>		
Subscriptions & Donations	2,316	2,782
Adoption Donations	11,520	8,055
Legacies & Memoriam Donations	1,328	341
Door to Door	25,173	26,739
Fundraising	114	2,031
Gift Aid	5,246	536
Sale of Goods	26,560	46,410
Recycling	1,810	3,491
Commission & Other	85	20
Government Grants	18,092	-
VAT Recovered	6,106	4,535
Bank Interest	28	95
	<u>98,378</u>	<u>95,035</u>
<u>RESOURCES EXPENDED</u>		
<u>Direct Charitable Expenditure</u>		
Fostering	17,664	15,367
Fundraising Costs	292	989
Gift Aid Costs	337	402
Cost of Goods Sold	446	433
Shop Salaries, National Insurance & Pensions	22,079	22,331
Rent	13,080	12,943
Rates	168	750
Shop Insurance	250	318
Equipment Hire	1,189	1,141
Light, Heat & Water	727	900
Telephone and Internet	644	580
Motor and Travelling	249	703
Cleaning, Covid Costs & Refreshments	836	-
Repairs & Maintenance	121	1,228
Sundry Expenses	60	482
Credit Card Charges	677	601
Depreciation	2,343	2,812
	<u>£ 61,162</u>	<u>£ 61,980</u>

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31ST DECEMBER, 2020

	<u>Total</u> <u>2020</u>	<u>Total</u> <u>2019</u>
<u>Management and Administration</u>		
Staff Salaries, National Insurance & Pension	22,087	21,428
Branch Contributions	1,378	1,378
Accountancy	2,184	1,570
Legal & Professional Fees	1,363	-
Hall Hire	115	51
Insurance	831	704
Postage & Stationery	314	640
Website & Computer Costs	559	120
Loss on Disposal of Fixed Assets	-	326
Branch Emergency Fund Donation	23,795	-
	<u>52,626</u>	<u>26,217</u>
	<u>113,788</u>	<u>88,197</u>
<u>NET INCOMING RESOURCES</u>		
<u>/(RESOURCES EXPENDED)</u>	<u>(15,410)</u>	<u>6,838</u>
<u>FUNDS BROUGHT FORWARD</u>	<u>166,016</u>	<u>159,178</u>
	<u>150,606</u>	<u>166,016</u>
Fund for repayment of loan to HQ	-	-
Fund for provision of new shop	-	-
<u>FUNDS CARRIED FORWARD</u>	<u>£ 150,606</u>	<u>£ 166,016</u>

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

BALANCE SHEET AS AT 31ST DECEMBER, 2020

	<u>2020</u>	<u>2019</u>
	£	£
<u>FIXED ASSETS</u>		
Tangible Assets (Note 2)	9,375	11,249
<u>CURRENT ASSETS</u>		
Debtors and Prepayments	3,712	3,755
Bank Tracker Account	-	47,624
Bank Current Accounts	163,868	129,080
Cash	53	34
	<u>167,633</u>	<u>180,493</u>
<u>CREDITORS - Amounts falling due within one year</u>		
Creditors and Accruals	1,402	726
<u>CREDITORS - Amounts falling due after one year (Note 4)</u>		
Branch Loan	-	-
	<u>1,402</u>	<u>726</u>
<u>NET CURRENT ASSETS</u>	<u>166,231</u>	<u>179,767</u>
<u>TOTAL ASSETS LESS CURRENT LIABILITIES</u>		
	£ 175,606	£ 191,016
General Purposes Fund	150,606	166,016
HQ Loan repayment Fund (Note 5)	-	-
New Shop Fund (Note 6)	25,000	25,000
	<u>£ 175,606</u>	<u>£ 191,016</u>

Approved by the Trustees on 20/5/21 and signed  
on their behalf by :

  
.....  
  
.....

Matt Ridley  
Chairman

Paula Brooks  
Hon. Treasurer

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER, 2020

1. ACCOUNTING POLICIES

a) Basis of Accounting

The Financial Statements are prepared under the historical cost convention, in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities.

b) Tangible Fixed Assets and Depreciation

Tangible Fixed Assets will be capitalised where they have an as-new value above £350 and are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful life on the following basis:

Equipment        -        20% pa on reducing balance

c) Taxation

The branch is registered as a charity and is exempt from taxation.

d) Incoming Resources

- i. Subscriptions and donations and bank interest represent the amount receivable during the year.
- ii. Shop takings, fundraising activities, Gift Aid, legacies and memoriam donations are accounted for in the year in which they are received.

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

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FOR THE YEAR ENDED 31ST DECEMBER, 2020

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ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS  
BEDFORDSHIRE SOUTH BRANCH

NOTES TO THE FINANCIAL STATEMENTS  
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