

**REPORT OF THE TRUSTEES OF FORMBY LITTLE THEATRE FOR THE
YEAR 2024/2025**

REGISTERED CHARITY 258881

123 LONSDALE ROAD

FORMBY

LIVERPOOL

L37 3HF

**TRUSTEES . STEWART BRIGNULL, TONY BURKE, PETER DUNNE AND
RAY WHEATLEY.**

Details of how the charity is structured and governed is contained in Article 2 of the constitution.

Article 2 Membership & Governance

- a) The Club will consist of a President, Vice-President, Trustees, Honorary Life Members (maximum ten), Senior Members and Youth Members.
- b) The name of the President and Vice-President will be recommended by the Management Committee to the Annual General Meeting and approved by those members attending each year. These officers will be entitled to attend all Management and Sub-Committee Meetings ex officio (as observers).
- c) There will be not more than four Property Trustees or four Charity Commission Trustees who will not be required to retire.
Trustees may serve as both Property and Charity Commission Trustees if requested by the Management Committee and if they are happy to do so. If a Trustee ceases to be able to carry out their duties or resigns their position the Management Committee may co-opt a new Trustee from the Life or Senior Members of The Club.
- d) The Club will be governed by a Management Committee, all members of which will be elected annually, and will comprise: -

Chairman

Vice Chairman

Hon. Secretary

Hon. Treasurer

In addition there will be not more than nine Committee members who will be elected from the Senior Membership and will serve for a period of two years.

Committee members will serve a minimum of two years but can be eligible for re-election if they are duly proposed and seconded.

Constitution and Rules

The Chairman and Vice Chairman will serve a minimum of three years. This term of Office may be extended with the approval of a majority of members attending the Annual General Meeting.

Article 3 of the constitution details the responsibility of the trustees.

Article 3 Property & Management

a) The Property Trustees will be responsible for:

- i) Joint ownership of the Land and Buildings on behalf of the members of The Club.
- ii) Ensuring that The Management Committee maintain the Land and Buildings to an appropriate standard of repair and security, and ensure compliance with the constraints of the Deeds.

b) The Charity Commission Trustees will be responsible for:

- i) Ensuring that The Club is directed and managed in accordance with requirements of the Charity Commission, and for reporting annually to them.

Trustees are recruited from the senior membership based on their length of service , experience and participation in the club's affairs. The present incumbents have all filled senior posts in the management of the charity including chairman and vice chairman.

It is pleasing to note that the four major productions were well received by audiences and achieved over 90% of ticket sales. It is also apparent that the theatre is attracting new audience members many attending for the first time which can only be a good thing for the theatre going forward.

The several live music events that have been run over the season not only provide a new and valuable income stream but bring in audiences that might not usually attend the theatre and be encouraged to attend in the future.

The membership continues to grow and we appreciate the committees resolve to ensure that new members are encouraged to be active and participate in the full range of activities and note the proposal to run discrete workshops for the specialist roles.

The reputation of the theatre in the community continues to be enhanced by utilisation of the theatre as a meeting place for local community groups and charities. Members of the theatre have hosted Murder mystery nights at various venues for local groups and the recent VE day celebrations, run jointly with the Parish Council, was a great success and the Parish Council are keen to participate in more such events.

We note that proposals are in place to recommence the youth theatre once appropriate DBS [Disclosure and Barring Services] checks are in place.

The trustees are aware of the impending legislation entitled "Martyns Law" which will impact on the security of all entertainment venues and encourage the committee to liaise with their colleagues in the Little Theatre Guild to establish what procedures we need to put in place in order to comply with the legislation and to consider any additional insurance liability.

Members were fully consulted about the best use of the generous legacy left by one of its members and committed a significant amount [over £60,000] into much needed building projects in particular a building to house properties and the trustees approve the decision to name the building after the donor. A further significant amount [almost £4,000] was allocated to upgrading the fire alarm system in order to comply with fire regulations. Improvements to the soundproofing of the auditorium and refurbishment of the toilets have also been achieved. Further projects to improve the lounge and the grounds around the theatre are being considered and the trustees are confident that there are sufficient funds to achieve these objectives.

Finance

The Trustees confirm that they have received the annual accounts for the year ending 30th April 2025 which are again detailed and comprehensive.

Income

2024 £31,137

2025 £44,757

Expenditure

2024 £ 23,542

2025 £ 92,085

Reserve

30th April 2024 £133,312

30th April 2025 £70,262

The trustees are satisfied with the prudent management of the theatres finances .

Trustees.

Stewart Brignull, 


Tony Burke 

Peter Dunne 

Ray Wheatley 

Formby Little Theatre**Income & Expenditure Account****Year Ended 30 April 2025**

	2025	2024
Income		
Income from Productions	£15,599.00	£24,357.45
Subscriptions	£2,561.00	£2,436.00
Youth Section	£0.00	£90.00
Fundraising - Coffee Mornings	£53.90	£85.72
Bank Interest	£1,950.30	£1,550.88
Donation 100 Club	£320.00	£537.00
Donation Friends (2024 Donation was General)	£1,200.00	£75.93
Donation Bar Account	£15,000.00	£0.00
Hire Charges	£140.00	£190.00
Advertisements	£1,005.05	£195.00
Refund of overpayment	£363.00	£392.00
Compensation from Barclays	£0.00	£200.00
Miscellaneous	£0.00	£15.00
Legacy Anthea Wardle	£1,000.00	£1,013.01
Ticket Sales for Socials	£5,565.45	£0.00
Total Receipts	£44,757.70	£31,137.99
Expenditure		
Production Expenditure	£8,723.55	£6,618.96
Building Maintenance & General Running Costs	£5,419.45	£5,315.35
Electricity and Gas	£3,272.16	£4,151.93
Water	£539.20	£946.08
Telephone, website and email	£1,054.62	£764.99
Stationery & Postage	£223.03	£312.49
Insurance	£2,665.41	£2,621.94
Community Charge	£97.71	£83.57
Advertising	£212.90	£600.00
Donations/Subscriptions/Licences	£1,680.54	£1,331.53
Subs Refunded	£0.00	£0.00
Youth Theatre	£253.60	£91.48
Miscellaneous	£0.00	£704.50
Fire Alarm	£3,972.00	£0.00
Duplicate and Advance Payments	£907.32	£0.00
Socials	£1,467.00	£0.00
Props Store (Planning, Architect & Building)	£61,597.00	£0.00
Imprest Acct movement		
Total Expenditure	£92,085.49	£23,542.82


S.J. BENNETT PTO
TRUSTEE.

17th July 2025

Cash Fund last year end	£142,751.68	£135,156.51
This years balance	-£47,327.79	£7,595.17
Cash Funds this year	£95,423.89	£142,751.68

Made up of:

Bank Current Account	£25,101.57	£9,379.66
Bank Deposit Account	£70,262.67	£133,312.37
Imprest Balances	£40.00	£40.00
Total	£95,404.24	£142,732.03
Cont Adjustment	£19.65	£19.65
	£95,423.89	£142,751.68

J. Beignell
 ST BERNARD
 TRUSTEE

17th July 2025

Independent Examiner's Report to the trustees of Formby Little Theatre

I report to the trustees on my examination of the accounts of Formby Little Theatre (the charity) for the year ended 30th April 2025.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I am a member of the Institute of Chartered Accountants in England and Wales and I am bound by their code of ethics.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I Wright

12th March 2026

Ian Wright, FCA
Community Accountant
Sefton Council for Voluntary Service
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