

**REPORT OF THE TRUSTEES OF FORMBY LITTLE THEATRE FOR THE
YEAR 2023/2024**

REGISTERED CHARITY 258881

123 LONSDALE ROAD

FORMBY

LIVERPOOL

L37 3HF

**TRUSTEES . STEWART BRIGNULL, TONY BURKE, PETER DUNNE AND
RAY WHEATLEY.**

Details of how the charity is structured and governed is contained in Article 2 of the constitution.

Article 2 Membership & Governance

- a) The Club will consist of a President, Vice-President, Trustees, Honorary Life Members (maximum ten), Senior Members and Youth Members.
- b) The name of the President and Vice-President will be recommended by the Management Committee to the Annual General Meeting and approved by those members attending each year. These officers will be entitled to attend all Management and Sub-Committee Meetings ex officio (as observers).
- c) There will be not more than four Property Trustees or four Charity Commission Trustees who will not be required to retire.
- Trustees may serve as both Property and Charity Commission Trustees if requested by the Management Committee and if they are happy to do so. If a Trustee ceases to be able to carry out their duties or resigns their position the Management Committee may co-opt a new Trustee from the Life or Senior Members of The Club.
- d) The Club will be governed by a Management Committee, all members of which will be elected annually, and will comprise: -

Chairman

Vice Chairman

Hon. Secretary

Hon. Treasurer

In addition there will be not more than nine Committee members who will be elected from the Senior Membership and will serve for a period of two years.

Committee members will serve a minimum of two years but can be eligible for reelection if they are duly proposed and seconded.

Constitution and Rules

The Chairman and Vice Chairman will serve a minimum of three years. This term of Office may be extended with the approval of a majority of members attending the Annual General Meeting.

Article 3 of the constitution details the responsibility of the trustees.

Article 3 Property & Management

- a) The Property Trustees will be responsible for:
- i) Joint ownership of the Land and Buildings on behalf of the members of The Club.
- ii) Ensuring that The Management Committee maintain the Land and Buildings to an appropriate standard of repair and security, and ensure compliance with the constraints of the Deeds.
- b) The Charity Commission Trustees will be responsible for:
- i) Ensuring that The Club is directed and managed in accordance with requirements of the Charity Commission, and for reporting annually to them.

There has been a full and varied programme for the season, well attended and attracting new audiences who have fully appreciated the quality of the productions.

“ A Cold Supper Behind Harrods” was a premiere for amateur theatre and engaged audiences in a post- production discussion with cast and director.

The introduction of afternoon matinees has proved popular with elderly and vulnerable audience members.

The trustees welcome the efforts to reactivate the youth group and to ensure that appropriate safeguarding protocols and DBS checks are in place.

Acting classes for members have been well received and we note that workshops for specialist disciplines such as lighting and sound are also proposed.

We acknowledge the utilisation of the theatre by non- members, as a meeting place for local community groups, local charities and a book club and proposals for open days, which as well as enhancing the reputation of the theatre within the community also serves to attract a wider audience and new members.

We recognise the efforts of the current chairman and management committee to revisit the theatres fire safety policy in collaboration with the fire service which resulted in an upgrade to the alarm system and other measures to ensure compliance with the fire regulations.

The theatre’s finances remain in a healthy position thanks mainly due to the generous legacy left to it and note the efforts of the committee to progress building projects with builders and architects. As soon as costings and timings can be ascertained we recognise the need to consult the full membership before committing significant resources.

Finance

The Trustees confirm that they have received the annual accounts for the year ending 30th April 2024 which are again detailed and comprehensive.

Income

2023 £16,380

2024 £31,137

Expenditure

2023 £16,913

2024 £ 23,542

Reserve

30th April 2023 £121,761

30th April 2024 £133,312

The trustees are satisfied with the prudent management of the theatres finances .

Trustees.

Stewart Brignull, 

Tony Burke 

Peter Dunne 

Ray Wheatley 

Formby Little Theatre

Income & Expenditure Account

Year Ended 30 April 2024

	2024	2023
Income		
Income from Productions	£24,357.45	£9,406.50
Subscriptions	£2,436.00	£2,372.00
Youth Section	£90.00	£0.00
Fundraising	£85.72	£171.50
Bank Interest	£1,550.88	£265.29
100 Club	£537.00	£0.00
Donations/Friends	£75.93	£1,315.52
Hire Charges	£190.00	£0.00
Advertisements	£195.00	£300.00
Refund of overpayment	£392.00	£0.00
Compensation from Bardays	£200.00	£0.00
Miscellaneous	£15.00	£50.00
Legacies	£1,013.01	£2,500.00
Total Receipts	£31,137.99	£16,380.81

Expenditure		
Production Expenditure	£6,618.96	£5,144.39
Building Maintenance & General	£5,315.35	£4,816.64
Electricity and Gas	£4,151.93	£2,091.26
Water	£946.08	£677.56
Telephone	£764.99	£663.68
Stationery & Postage	£312.49	£164.32
Insurance	£2,621.94	£2,507.57
Community Charge	£83.57	£143.65
Advertising	£600.00	£0.00
Donations/Subscriptions/Licences	£1,331.53	£203.21
Subs Refunded	£0.00	£80.00
Youth Theatre	£91.48	£0.00
Miscellaneous	£704.50	£421.67
Imprest Acct movement		£0.00
Total Expenditure	£23,542.82	£16,913.95

Surplus/(Deficit)of receipts over payments

£7,595.17

Cash Fund last year end	£135,156.51	£135,689.65
This years balance	£7,595.17	-£533.14
Cash Funds this year	£142,751.68	£135,156.51

Made up of:

Bank Current Account	£9,379.66	£13,335.37
Bank Deposit Account	£133,312.37	£121,761.49
Imprest Balances	£40.00	£40.00
Total	£142,732.03	£135,136.86
Cont Adjustment	£19.65	£19.65
	£142,751.68	£135,156.51

Bill - 29/9/24

Independent Examiner's Report to the trustees of Formby Little Theatre

I report to the trustees on my examination of the accounts of Formby Little Theatre (the charity) for the year ended 30th April 2024.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent examiner's statement

I am a member of the Institute of Chartered Accountants in England and Wales and I am bound by their code of ethics.

Accounts preparation services were provided by Sefton CVS, my employer, and I as examiner have applied the ethical standard to my work.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I Wright

Ian Wright, FCA
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