

Backwell Parish Hall

Annual Report and Financial Statements

31 December 2023

Registered Charity No 258636

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Independent examiner's report



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Backwell Parish Hall		
On accounts for the year ended	31 st December 2023	Charity no (if any)	258636
Set out on pages	5		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/10/2024

Name:

Magdalena Mead

Relevant professional
qualification(s) or body
(if any):

ACCA

Address:

Brockley

Trustees, officers, and advisors

Trustees

Backwell Parish Hall (“Charity”) is administered and managed by a Committee of Management comprising ex-officio appointees, four parishioners elected annually and nominated representatives of user organisations. All these are Trustees of the charity. The elected Trustees are elected annually for one year at the Backwell Annual Meeting of Electors, usually held in early Spring. On 27th April 2023 the following were re-elected:

- Christopher McMahon
- Christopher Elliott
- Andrew Stagg
- Edward Smallbone

Other trustees during the year were Sarah Ould (ex-officio) and Jane Canning (user organisation representative).

Officers

The officers are elected by the trustees at their first meeting following the Annual Meeting of Electors. Officers were elected as below:

- **Chair.** Sarah Ould
- **Secretary.** Christopher McMahon
- **Treasurer.** Christopher Elliott

Advisors

The trustees have no advisors.

Trustees’ annual report

2023 was another very successful year for Backwell Parish Hall, with the Hall remaining a popular venue that is widely used for both regular and one-off events. The former include council meetings and sporting, exercise, recreational and educational bookings, with activities on almost every day. One-off events during the year included family celebrations and other parties, elections and shows. Particular highlights of the year were the art exhibition, the annual village show and the Coronation of the King in which the village came together in a splendid celebration.

The Trustees aim to cover running expenses through income from hirers, and to fund improvement projects in the Hall through a combination of grant income and its own funds. 2023 was a particular active year in this respect, with a full redecoration of the Hall (funded by a grant from the Parish Council), fitting of a new ‘commercial grade’ kitchen (funded by section 106 funds from a housing development in Backwell and by a

grant from Meeting Point towards a new dishwasher), improvement to insulation (funded by a grant from Bristol Airport) and upgrading of double-glazed windows (funded by a grant from Stancombe Quarry and to be completed in 2024).

Although reserves are healthy and a small surplus was made during the year, the financial situation remains challenging owing to high energy costs and inflation in other regular expenditures. The continued success of the Hall owes a great deal to voluntary efforts of the Trustees in administration and management, in cleaning the Hall and in carrying out routine maintenance and some of the decoration. Thanks are due to all concerned.

For the future the Trustees have plans to upgrade its management systems, web presence and booking arrangements and are working with a local Community Energy group to explore the fitting of solar panels to the building's roof.

Receipts and Payments Account

Receipts

£	2023	2022
Grant & Donations	25,340.30	5,567.46
Hall letting	17,278.50	14,795.00
Savings & Current Account Interest	218.84	16.91
Total Receipts	42,837.64	20,379.37

Payments

£	2023	2022
Water Rates	646.60	592.32
Heat/Light	6,970.45	5,361.71
Insurance	1,189.71	1,108.56
Licences/Sundries	487.91	460.14
Admin & bank charges	60.00	81.00
Cleaning	839.21	2,172.92
Repairs & Maintenance	3,846.42	1,159.57
Web hosting & domain registration	164.84	-
Refurbishments	27,834.02	5,634.75
Total Payments	42,039.16	16,570.97

Statement of Assets and Liabilities

Assets

£	2023	2022
CURRENT ASSETS		
Cash in bank - current	19,599.84	19,619.20
Cash in hand	29.00	32.25
Bank saving deposit	17,922.60	17,752.01
Debtors - unpaid rentals	1,054.50	394.00
Total Assets	38,605.94	37,797.46

Liabilities

£	2023	2022
CURRENT LIABILITIES		
Creditors - key deposit	220.00	210.00
Supplier invoices - unpaid	-	-
Total Liability	220.00	210.00
NET ASSETS	38,385.94	37,587.46

ACCUMULATED FUNDS

Balance brought forward	37,587.46	33,779.06
Excess of income over expenditure	798.48	3,808.40
Balance carried forward as at 31.12.2023	38,385.94	37,587.46

Notes to the Financial accounts

Accounting Policy

Backwell Parish Hall ('The Charity') is registered Charity in England and Wales. Under section 133 of the Charities Act 2011 ('The Charities Act'), the Trustees of the Charity have opted to prepare receipts and payments accounts for year ended 31st December 2024 (the same as previous year ended 31st December 2023).

The trustees in the receipts and payment accounts are presenting four related documents:

- A Trustees' Annual Report
- A Receipts and Payments Account
- A Statement of Assets and Liabilities
- An Independent Examiner Report

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern. The Charity continues to provide public benefit as defined by The Charities Act.

The Charity's functional and presentation currency is the pound sterling.

Incoming Receipts

Exceptionally this year the charity received the greater part of its funds from donations and grants in total of £25,340.30 (2022: £5,567.46), including a grant from government in total of £18,606.29 (2022: £3,000).

The charity also benefited from Hall rental to local community, in total of £17,278.50 (2022: £14,795.00).

The charity has a deposit account which pays annually on 20th June. The charity benefited from saving account deposit interest at a rate of 0.70 % (2022: 0.30%). The interest receipt from saving account paid on 20th June 2022 has been recognised in 2023 interest income in the total value of £58.61.

Expenditures Payable

The Charity expenditures for repairs, maintenance and refurbishments are assessed by The Trustees on regular basis. The Trustees carefully assessed that no refurbishments expenses can be defined as capitalised expenses and are recognised in the financial accounts as expenditures at the point of payment.

Taxation

The Charity is a registered Charity throughout the year and, as such, was not liable to corporation tax on the surplus of income over expenditure for the year, nor to capital taxes on gains arising from the disposal of assets.

The Charity is not registered for Value added tax.

Employees

The Charity did not have any employees in the current year (2022: None).

Trustees and related party transactions

The Trustees of the Charity do not receive any remuneration. Expenses reimbursed for repairs, maintenance, refurbishments, or any other services undertaken on behalf of the Charity amount to £nil (2022: £nil).

Capital Commitments

There were no capital commitments as at 31 December 2023 (31 December 2022: None).

Funds

The Charity's current funds are all assessed as unrestricted funds and are designated to regular payments based on the Trustees decision. The Trustees haven't assigned any funds to designated purposes, based on which the Charity doesn't record any designated or restricted funds.

	Balance at 1 January 2023	Receipts	Payments	Balance at 31 December 2023
Unrestricted Funds	37,587.46	42,837.64	(42,039.16)	38,385.94
	37,587.46	42,837.64	(42,039.16)	38,385.94

INCOME & EXPENDITURE ACCOUNT for year ending 31 December 2023

	£	£	£	£
	2023		2022	
INCOME				
Grant & Donations	25340.30		5567.46	
Gift aid	0.00		0.00	
Fund raising	0.00		0.00	
Hall letting	17278.50		14795.00	
Savings & Current Account Interest	218.84		16.91	
	<u>42837.64</u>		<u>20379.37</u>	
EXPENDITURE				
Water Rates	646.60		592.32	
Heat/Light	6970.45		5361.71	
Insurance	1189.71		1108.56	
Licences/Sundries	487.91		460.14	
Admin & bank charges	60.00		81.00	
Cleaning	839.21		2172.92	
Repairs & Maintenance	3846.42		1159.57	
Web hosting & domain registration	164.84			
Refurbishments	27834.02		5634.75	
		Kitchen equipment		1233.84
		Internal decoration		233.46
		Insulation improvements		1150.65
				3016.8
		Stage lighting		
		Wifi installation & Year 1		
		Storeroom refurb		
		Water supply & int pipework		
Depreciation				
	<u>42,039.16</u>		<u>16,570.97</u>	
Total Gain/Shortfall for the year	<u>798.48</u>		<u>3,808.40</u>	

BALANCE SHEET as at 31 December:

	2023	2022
FIXED ASSETS	0.00	0.00
CURRENT ASSETS		
Bal at Bank - current	19599.84	19619.20
Cash in hand	29.00	32.25
- deposit (savings)	17922.60	17752.01
Debtors - unpaid rentals	<u>1054.50</u>	<u>394.00</u>
	38605.94	37797.46
CURRENT LIABILITIES		
Creditors - key deposit	220.00	210.00
Supplier invoices - unpaid	0.00	0.00
Rent received in advance	<u>0.00</u>	<u>0.00</u>
	220.00	210.00
NET ASSETS	<u>38385.94</u>	<u>37587.46</u>
ACCUMULATED FUNDS		
Bal B/fwd	37587.46	33779.06
Excess of income over expenditure	798.48	3808.40
Bal c/fwd	<u>38385.94</u>	<u>37587.46</u>