



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1.1.2020

To 31.12 2020

Charity name: The Viola da Gamba Society

Charity registration number: 258544

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the study of viols, their playing, their music, and their making, on the part of its members and the public generally.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To organise meetings for members and the general public that include lectures, workshops and performances; to publish a regular newsletter, research journal and index of music for viols; to edit and publish music editions; to maintain a website including information concerning activities, teaching and instruments for sale; to operate a viol hire scheme for members; to work with young players, specially those in Higher Education. and to offer a Young Players' Platform for performers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are cognisant of the Charity Commission's guidance on public benefit.

Additional information

	SORP reference	
Policy on grant making	Para 1.38	The Society offers grants to student viol players to assist with the costs of attending specialist courses, selected by a sub-committee of the trustees.
Contribution made by volunteers	Para 1.38	The Society's trustees are all volunteers, as are those members of the Society who undertake particular roles, including outreach to younger players, maintaining the Society's collection of images of viols, organising reviews for the newsletter, overseeing publications and maintaining the website.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Society provided its full range of services and activities during 2020, despite the problems arising from the Covid-19 pandemic and subsequent restrictions on travel and association. For the first time the AGM was held via Zoom, combined with an online lecture, and attracted a larger number of participants than in previous years, including overseas members. While the Society was able to arrange only one meeting in its customary way, it began a series of online lectures and performances which were highly appreciated by its members as evidenced by a survey. The committee of trustees also met via Zoom, thus reducing travel expenses. The viol hire scheme was not unduly affected by lockdowns, members being permitted to extend their use of instruments until such time as restrictions permitted their return. Publications continued as usual, with publication of four editions of the newsletter and online availability of the journal.

Additional information

Achievements against objectives set	Para 1.41	The move to online activities made the Society's activities accessible by a wider range of its members, especially those living outside UK.
Performance of fundraising activities against objectives set	Para 1.41	Donations from members exceeded 2019 by more than 200%, largely to increase the funds available for distribution as grants to assist young players' tuition costs.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Society ended 2020 in a satisfactory financial position, with a surplus on annual turnover of £4517, largely due to the saving of costs of planned physical meetings that were unable to proceed.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Society aims to hold reserves that would cover at least one year's operational costs, in order to maintain its services in the face of unexpected emergencies.

Amount of reserves held	Para 1.22	£23,452
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Society continues to be a going concern

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions, donations, sale of music and other materials.
A description of the principal risks facing the charity	Para 1.46	Sustained reduction in membership Inability to operate the viol hire scheme

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Rules (last revised 18 June 2017)
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Unincorporated charitable association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	All trustees are elected from and by the membership, annually at the AGM, as set out in the rules

Reference and Administrative details

Charity name	The Viola da Gamba Society
Registered charity number	258544
Charity's principal address	12 Macclesfield Road Hazel Grove Stockport SK7 6BE

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Ibrahim Aziz		From 4.10.2020
2	John Bryan	Chair	
3	Alison Crum	President	
4	Ursula Fuller	Treasurer	
5	Nic Hyde		
6	Mary Iden		
7	Francis Knights		1.1.2020–31.3.2020

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Redacted	Redacted
Full name(s)	John Howard Bryan	Ursula Dorothy Fuller
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	15 October 2021	

VIOLA DA GAMBA SOCIETY
Accounts for year ended 31 December 2020

RECEIPTS	General Fund	Viol Hire Fund	Joy Dodson Music Fund	Total £	2019 £
Voluntary receipts					
Subscriptions received	8160			8160	7381
Donations	219		230	449	139
Gift Aid reclaimed	1812			1812	0
Unclaimed deposits	2000			2000	0
	12191	0	230	12421	7520
Receipts for services to members					
Viol hire scheme fees		8635		8635	7747
Viol hire insurance receipts		2800		2800	2370
Sale of hire viols		0		0	3700
Summer course fees	0			0	350
	0	11435	0	11435	14167
Generated funds					
Newsletter sales				0	0
"The Viol" advertising	215			215	275
VdGS Music Edition sales	519			519	926
Sundry sales and receipts	417			417	1348
	1152			1152	2549
Investment income					
Bank interest	3			3	4
Total receipts	13345	11435	230	25010	24239
PAYMENTS					
Cost of membership services					
"The Viol": printing	1071			1071	1232
distribution	1803			1803	1788
Hire scheme repairs		8681		8681	5648
Hire Scheme insurance		1095		1095	1048
Hire Scheme commission		1955		1955	1669
Purchase of hire viols		0		0	5415
Joy Dodson bursaries			375	375	1220
Meeting costs	277			277	2381
Summer course costs	0			0	361
	3151	11731	375	15257	20762
Costs of generating funds					
Cost of goods for sale	50			50	382
VdGS Music Edition costs	0			0	353
Early Music Exhibition costs	0			0	1336
	50	0	0	50	2070
Support costs					
Administration: fees	4278			4278	4226
Website and videoconferencing	199			199	0
Postage, stationery and sundries	376			376	423
PayPal and bank charges	68	105		173	358
Committee costs	160			160	382
	5080	105	0	5186	5389
Total payments	8282	11836	375	20493	28221
Transfer to JDMF					
Net receipts/payments	5064	(401)	(145)	4517	(3976)

Balances at 31/12/2019

5244

12919

773

18935

22917

Balances at 30/12/2020

10308

12517

628

23452

18935

STATEMENT OF CASH ASSETS AT 31 DECEMBER 2020

	Unrestricted	Joy Dodson	Total
Treasurer's Account	8343	628	8971
Music Edition Account	3663		3663
Deposit Account	4403		4403
PayPal Administration Account	2031		2031
PayPal Hire Account	4384		4384
PayPal Music Edition Account	0		0
Total cash at bank	<u>22824</u>	<u>628</u>	<u>23452</u>

Notes to the accounts

The insurance value of the hire instruments owned by the society was £133973 on 11/02/2020

The hire scheme commission due for 2020 is £2159.

Repairs and maintenance to hire instruments costing £3071.50, carried out in 2019, were not invoiced until 2020. The repairs carried out in 2020 have all been paid for in 2020.

The Joy Dodson Music Fund is a designated fund. This means that the money is earmarked to be spent on bursaries. It was previously a restricted fund but the original legacy has now been exhausted.

Viol hire scheme deposits

Balance at 1 January 2020	4050
Deposits received	1300
Deposits repaid	(500)
Deposits forfeit	<u>0</u>
Total	<u>4850</u>
Unclaimed deposits transferred to general fund	<u>(2000)</u>
Balance at 31 December 2020	<u><u>2850</u></u>

Deposits for the hire scheme are refundable and so are not the Society's money. For that reason they are shown separately.

£1450 of the deposits are for viols currently on hire. The balance is old deposits that have never been returned.

Over £2000 was received in 2018 or earlier years and the identity of the hirer cannot be identified for £1200.

The committee has decided to transfer £2000 of unclaimed deposits to the General Fund.

If these hirers request a refund in future, it will be made from the General Fund.

Viola da Gamba Society**Independent Examiner's Statement for accounts to 31 December 2020**

In connection with my examination, no matter has come to my attention: (a) which gives me cause to believe that, in any material respect, the general requirements to keep accounting in accordance with UK accounting principles have not been met, and (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Caroline MacBrayne

08/04/2021