

# **Branston and Mere Village Hall Management Committee**

**Trustees' Annual Report for the period 1<sup>st</sup> April 2024 to 31st March 2025**

## **Section A – Reference and administration details:**

Charity name: Branston and Mere Village Hall

Registered charity number: 258423

Charity's principal address: The Branston and Mere Village Hall  
Lincoln Road  
Branston  
Lincoln

## **Names of the charity trustees who manage the charity:**

<b>Trustee Name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>
Anne Galbraith	None	
Joy Lintin	Committee	
Jennifer Goddard	Committee	

## **Names of the trustees for the charity, if any, (for example, any custodian trustees)**

<b>Name:</b>	Branston & Mere Parish Council	Custodian Trustees
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## **Names and addresses of advisers:**

John Huxtable  
133 Lincoln Road#  
Branston  
Lincoln LN4 1NS

## **Section B – Structure, governance and management**

Type of governing document: Constitution.

How the charity is constituted: Trust.

Trustee selection methods: Appointed by Management Committee.

## **Section C – Objectives and activities**

**To provide a place that can hold meetings, activities for the enhancement of the cultural and wellbeing of village residents.**

**Summary of the main activities undertaken for the public benefit in relation to these objects:**

**Used by clubs for the provision of learning, exercise and information to all residents of all ages and abilities.**

**To provide a place of entertainment for all residents to enjoy and bring in funds for the upkeep of the hall.**

**Regard to Public Benefit:**

**Trustees have regard of the guidance and provide facilities that benefit the local community in terms of objectives and activities.**

### **Volunteers**

**Volunteers are led by the Management Committee to provide the relevant settings and provisions for users of the hall and ensure that all necessary legal and regulatory frameworks are adhered to.**

### **Other Information**

**The Management Committee liaise with the local Branston Community Group (a group providing volunteer services and a Food Bank to surrounding villages) to ensure all members of the community benefit from the hall**

## **Section D – Achievements and performance**

**The new Management Committee formed in 2024 set objectives to ensure that the hall was a viable provision and increase financial reserves to ensure future maintenance issues could be serviced.**

**The Management Committee has promoted several entertainment evenings that have been both well supported by the community and brought in revenue. New regular hirers of the hall have been attracted and provide increased regular revenue.**

## **Section E – Financial review**

**The reserve fund is maintained and increased at regular intervals to be available in the event of unexpected problems with the fabric of the building and fittings.**

**Details of any funds materially in deficit:**

**None**

**Further financial review details:**

**Regular income from hirers has been maintained and a programme of social events has been started to increase revenue.**

**Section F – Other optional information:**

**None**

**Section G – Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature: 

Name      John A Huxtable

Position: Advisor to the Trust

Date:    16/04/2025

## Branston Village Hall Accounts 2024-25

### Balance Sheet as at Year End 31st March 2025

	2025	2024
ACCUMULATED FUND	£	£
Balance at Commencement	13711.38	14486.00
Surplus/Deficit for the year	-419.29	-775.00
Balance at close	13292.09	13711.00
REPRESENTED BY		
Cash in bank	6737.81	9084.00
Bar Float	100.00	0.00
Cash Float	27.40	27.00
Bar Stocks	834.38	0.00
Hire Deposits	5775.00	4600.00
Debtor	135.00	0.00
Prepayments		0.00
	13609.59	13711.00
LESS CURRENT LIABILITIES		
Creditors	0.00	0.00
Debtors	317.50	0.00
	13292.09	13711.00
	£0.00	£0.00

Signed:



Dated:

27 April 2025

Name:

V. Shepherd

Position:

Current Chairman



## **Branston Village Hall Accounts 2024-25**

### **STATEMENT OF INCOME AND EXPENDITURE**

**For the year ended 31st March 2025**

	<u>2025</u>	<u>2024</u>
	£	£
<b>INCOME</b>		
Hall Hire -regular	13105	12805
Hall Hire - Commercial	1277	198
Hall Hire -Individuals	3788	4858
Deposits	5775	4600
Bank Interest	93	114
Coffee etc sales	407	
Tickets Sales	3135	
Other Income	2898	4271
Cash for float	0	
Insurance Claim	0	
Grants	0	
Bar Takings	4544	50
	<u>35021</u>	<u>26896</u>

### **LESS EXPENDITURE**

Sumup Card Fees	33	0
Deposit Return	6775	4097
Hall Hire Fee Return	207	
Bar Purchases	1607	100
Items paid out of bar takings	90	0
Wages	8479	6244
Improvements	0	1042
R&M	1780	2493
Electric / Gas	6061	7962
Rates / Water	1073	822
Telephone & Broadband	1024	905
Cleaning	786	988
Bar Set-up	731	0
Expenses	72	0
Insurance	860	1667
Committee Organised Items	1736	71
IT Systems	175	844
Adverts	0	0
Stationery postage admin	0	0
Legal Professional Licences	354	340

Bank Charges	0	0
Misc.	3598	95
	0	0
	0	0
	35441	27670



SURPLIS/DEFICIT FOR THE YEAR

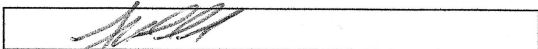
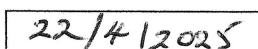
-£419

-£774

NOTES:

£ 500 in account from BCG for VE Day celebrations - not spent      £90 Monies due from LCC  
£2000 in deposits to be returned  
£45 Prepayment of VE Day Games Hire  
£317.5 from next year's hirers  
£2862,50      £90.00

Signed:  Dated:   
Name: V. Shepherd  
Position: Current Chairman

Signed:  Dated:   
Name: J. Huxtable  
Position: Advisor to Trustees



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Branston and Mere Village Hall

**On accounts for the year  
ended**

31<sup>st</sup> March 2025

**Charity no  
(if any)**

258423

**Set out on pages**

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/04/2025**

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

9<sup>th</sup> June 2025

**Name:**

John A Huxtable

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

133 Lincoln Road

Branston

Lincoln LN4 1NS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.