

The Fletchers Trust

Trustees' Report

Year to 28th February 2022

The Trustees present their Report and Accounts for the year ended 28th February 2022

Structure, governance, and management

The Trust was established by a Trust Deed dated 15 November 1968.

A Trustee must have been a Warden of the Worshipful Company of Fletchers and may be appointed by resolution of a meeting of Trustees.

The Trustees appraise the Court of the Worshipful Company of Fletchers on both resources and charitable activities undertaken on a regular basis (and thereby the membership of the Company who are the principal donors).

Administrative work is undertaken through the Worshipful Company of Fletchers.

Objectives and activities

A major objective of the Charitable Fund is the promotion of the sport of archery among the disabled and in any other way which can be properly regarded as charitable. A subsidiary object is the promotion of sporting activity for disabled persons or disadvantaged youngsters in and around London. These objectives fall within the original aims of the Trust, namely the relief of poverty amongst Liverymen and Freemen of the Company of Fletchers or those engaged in the trade or manufacture of arrows, or for such charities or charitable purposes and in such proportions as the Trustees determine. This discretion allows the Trustees to be associated with any appeals put forward by the Lord Mayor of the City of London and to support appeals with a special City of London connection. There is also an understanding that the Master of the Worshipful Company of Fletchers may nominate a particular charity for support during his year of office.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Trust should undertake and guidance on public benefit. The focus of the Fletchers Trust is to provide support and access for disabled people of all ages and all backgrounds to a sport which not only helps them physically but also helps to build up their self-esteem. The Trust funds are used not only to help individuals but also to help widen access to the sport by teaming up with organisations, such as the British Wheelchair Archery Association and British Blind Sports, in order to help them identify and reach out to those who have talent and potential.

Income raising is primarily via the membership of the Worshipful Company of Fletchers; the Trustees encourage and receive applications for support in the relevant areas and attempt to maintain a relationship with bodies which arrange the support and training on a group and individual basis.

The Fletchers Trust

Trustees' Report (Continued)

Year to 28th February 2022

Achievements and performance

The Trust made donations totaling £41,533 to individuals and support bodies, mostly in supporting archery for the disabled. Grants were also made to support education and military affiliations.

Last year there were very few grants to individual archers; this year there were more successful applications with 12 grants being made. This is not surprising with the opening up of the sport following difficult years without practice opportunities. However, there is still a degree of cautiousness for holding events. Also, there were more grants for institutions for the disabled, up from £3,645 to £17,412. For example, we continued sponsoring the Fletchers National Disability Championships in Lilleshall for the fourth year, when a new prize was provided in celebration of our 650th Anniversary, courtesy of our Master, Anne Curry.

During the year the first tranche of monies were paid over to Archery GB to kick start our commitment to support the Paris package for the next Paralympic Games in 2024, all reported elsewhere, in the same way as we did for the Rio and Tokyo Games. The Lord Mayor's Appeal received a donation, higher than in previous years, reflecting the fact that our own Fletcher, Amanda Keaveny is Lady Mayoress.

The Trust is the only Charity within Great Britain which supports disabled archery and the evidence of appreciation throughout, continues to be heart-warming.

Many of those archers who have been helped have gone on to win medals at national competitions, international and Paralympic events, providing a powerful motivational force for those trying to overcome or cope with disabilities which prevent them from enjoying more mainstream sports. For example, two grantees received medals at the Tokyo Paralympic Games, repeating the success in Rio in 2016 and before. Access to funding in this field is limited and the Trust is filling a gap which might not otherwise be the case.

Financial review

The Charity's funding comes from donations by the members themselves, from occasional fund-raising events and from the return on investments.

The investments are accounted for on a Total Return basis.

Income arising on investments during the year has been apportioned between the Unrestricted Fund and the Total Unapplied Return (Income) portion of the Endowment Fund on a pro rata basis.

At the reporting date, the permanent Endowment Fund stood at £154,462 of which a maximum of £16,250 could be released for charitable expenditure: the Unrestricted Fund was £101,290.

The Trustees' policy on reserves is to maintain the Unrestricted reserves at between 1 to 2 years-worth of charitable expenditure to allow for rolling commitments in recognition that recipients may be relying upon continuity of support to fulfill a particular objective.

Investment performance is monitored by the Trustees who receive regular reports from the investment managers, together with the overall investment strategy.

The Trustees have assessed the major risks to which the Trust is exposed and the ongoing impact of Covid-19 on the ability to continue to support a number of charitable activities. Although a reduction in income from investments is anticipated, the bulk of annual income is received from members of the Worshipful Company of Fletchers and there are no indications that any material reduction in such income is likely to arise. The capital value of the investment portfolios has fallen by around 6% since the year end. Apportionment of the investment portfolios was completed by the Investment Adviser between the Unrestricted and Endowment Funds, according to the objectives set out by the Trustees, on 28 February 2022.

The Fletchers Trust

Trustees' Report (Continued)

Year to 28th February 2022

Reference and administrative details

Trust and Trustees

The Trust is formally entitled as The Fletchers Trust and is registered with the Charity Commission under ref: 258035.

The Trustees, who served from 1st March 2019 to the date of this Report, are:

Mr. C J Brown (appointed June 2001).

Mr. A C McMillan (appointed March 2016).

Mr. I K R MacLellan (appointed December 2016).

The principal address for correspondence is: 36 Greenhurst Drive, East Grinstead, West Sussex, RH19 3NE

Professional advisers

Banks	HSBC Plc 1 Aldermans Hill Palmers Green London N13 4YE	CAF Bank Ltd 25 Kings Hill Avenue West Malling Kent ME19 4JQ
Investment adviser	Rathbone Investment Management Ltd 8 Finsbury Circus London EC2M 7AZ	
Independent Examiner	Mr. K Hubbard-Brown 24 Beckett Avenue Kenley Surrey CR8 5LT	

Approved by the Trustees on 1st December 2022

and signed on their behalf by: A C McMillan (Trustee)

**Independent Examiner's Report
to the Trustees of the Fletchers Trust
on Accounts for the year ended 28th February 2022.**

I report to the Trustees on my examination of the accounts of the Fletchers Trust ("the Trust") for the year ended 28th February 2021, set out on pages 4 to 11.

Responsibilities and basis of Report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that, in any material respect:

- The accounting records were not kept in accordance with section 130 of the Act; or,
- The accounts did not accord with the accounting records; or,
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K Hubbard-Brown, FCA
24 Beckett Avenue
Kenley
Surrey

1st December 2022

The Fletchers Trust
Year to 28th February 2022

Statement of Financial Activities

	Note	U/restrict Fund £	Endow. Fund £	Total Funds 2022 £	Total Funds 2021 £
Income and Endowments from:					
Donations and legacies	2	48,844	9,312	58,156	28,726
Investments	3	1,380	2,022	3,402	3,150
Total		<u>50,224</u>	<u>11,334</u>	<u>61,558</u>	<u>31,876</u>
Expenditure on:					
Charitable activities	4	41,533	0	41,533	22,245
Governance costs	5	5,133	0	5,133	4,004
Total		<u>46,666</u>	<u>0</u>	<u>46,666</u>	<u>26,249</u>
Net gains/(losses) on Investments	6	596	873	1,469	15,682
Net income/(expenditure)		<u>4,154</u>	<u>12,207</u>	<u>16,361</u>	<u>21,309</u>
Reconciliation of Funds:					
Total Funds brought forward		97,136	142,255	239,391	218,082
Total Funds carry forward		<u>101,290</u>	<u>154,462</u>	<u>255,752</u>	<u>239,391</u>

The Fletchers Trust

Balance Sheet at 28th February 2022

	Note	2022 £	2021 £
Fixed Assets			
Investments	6	219,122	181,363
Current Assets			
Debtors	7	13,496	5,199
Bank balances		<u>25,134</u>	<u>52,829</u>
		38,630	58,028
Current Liabilities			
Creditors	8	2,000	0
Net Current Assets		<u>36,630</u>	<u>58,028</u>
Total Assets		<u>255,752</u>	<u>239,391</u>
Funds of the Charity			
Endowment Fund	9	154,462	142,255
Unrestricted Fund	9	101,290	97,136
		<u>255,752</u>	<u>239,391</u>

Approved by the Trustees on

1st December 2022

and signed on their behalf by:

A J McMillan (Trustee)

1. Accounting policies

a) Basis of preparation and assessment of going concern

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated, and in accordance with Financial Reporting Standard 102.

The Trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. In respect of the next reporting period, the most significant areas of uncertainty that affect the carrying value of Trust assets are the level of investment return and the performance of investment markets.

b) Income recognition

All income is recognised once the Trust has become entitled to it.

Donations are recognised when the Trust has been notified of both amount and settlement date; if the donation is subject to conditions any income is deferred and receipt of the capital is not included in the accounts until the Trustees that the conditions can be fulfilled.

Legacy gifts are recognised on a case by case basis following the Grant of Probate when the Executor/Administrator has confirmed both the amount and settlement date.

Interest is included when receivable.

Dividends are recognised when the dividend is declared and normally when notified by the Investment adviser.

c) Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to that expenditure, and on an accruals basis.

Grants payable in furtherance of the charitable objects of the Trust and which are unconditional are recognised when paid. Those which are subject to conditions are accrued only when unfulfilled conditions attaching to the Grant are outside the Trust's control.

d) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure for which it was incurred.

e) Fixed asset Investments

Investments are a form of basic financial instrument and are initially recognised at transaction value, and subsequently measured at their fair value at Balance Sheet date using the closing quoted market price.

The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals during the reporting period.

The Trust does not acquire Put Options, Derivatives or other complex financial instruments. The main form of financial risk faced by the Trust is that of volatility in Equity markets due to wider economic conditions, and within particular sectors.

f) Realised and Unrealised gains and losses

All gains and losses are taken to the Statement of Financial Activities as they arise.

Realised gains and losses are calculated on the difference between sale proceeds and their opening carrying value (or cost if purchased within the reporting period).

Notes to the Accounts - Year to 28th February 2022

Realised and Unrealised gains and losses (cont'd)

Unrealised gains and losses are calculated on the difference between the fair value at the end of the reporting period and their carrying value.

Realised and Unrealised investment gains and losses are combined in the Statement of Financial Activities.

g) Funds

Unrestricted:

(i) Unrestricted income funds comprise those which the Trustees are free to use for any purpose in furtherance of the charitable objects.

(ii) Designated are those where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted: comprises funds to be used in accordance with specific instructions imposed by the Donor or by Deed.

Endowment:

(i) Permanent: a capital fund with no power to convert the capital into income. The Fund must be held indefinitely but the assets can be exchanged and may depreciate or lose value (as in the case of quoted investments).

There is one Permanent Fund representing accumulations of donations made by members of the Livery with the intention of being of a capital, and thereby, a permanent nature.

(ii) Expendable: at the discretion of the Trustees these may be applied as income.

2. Donations and Legacies.

	2022	2021
	£	£
Donations	41,735	23,527
Gift Aid	13,421	5,199
Legacies	3,000	0
	<u>58,156</u>	<u>28,726</u>

3. Investment income

	2022	2021
	£	£
Dividends	3,399	3,132
Interest	3	18
	<u>3,402</u>	<u>3,150</u>

4. Charitable activities

	2022	2021
	£	£
Grants to 12 individual archers (2021: 7)	10,685	6,960
Grants to Institutions for the disabled	17,412	3,645
Sundry Grants	13,436	11,640
Total Grants	<u>41,533</u>	<u>22,245</u>

The Report of the Trustees indicates the purpose and application of Grants made during the year: detailed amounts are available from the Clerk on request.

Notes to the Accounts - Year to 28th February 2022

5. Governance costs

	2022 £	2021 £
Investment Manager	2,001	1,503
Administration	3,132	2,501
	<u>5,133</u>	<u>4,004</u>

Administration includes £3,000 payable to the Worshipful Company of Fletchers for administration and support services.

None of the Trustees, or persons connected to them, received any form of remuneration or were reimbursed any expenses during the year.

There were no employees during the year.

6. Fixed Asset Investments

Movements during the year

	2022 £	2021 £
Opening market value	181,363	177,574
Additions, at cost	55,337	24,185
Disposals	-19,047	-36,078
Net surplus	1,469	15,682
Closing market value	<u>219,122</u>	<u>181,363</u>
Unrestricted Fund	88,647	
Permanent Endowment Fund	<u>130,475</u>	
	<u>219,122</u>	
Historical cost at year end	<u>171,036</u>	<u>133,572</u>

Investments at fair value comprised:

	2022 £	2021 £
Equities	210,746	154,766
Fixed interest	2,248	2,412
Cash held within the investment portfolio	<u>6,128</u>	<u>24,185</u>
	<u>219,122</u>	<u>181,363</u>

All investments are carried at fair value: at traded prices on quoted public markets (mainly the London Stock Exchange) and for Unit Trusts etc. at the Bid Price. Sales and purchases are at the transaction price.

The significance of financial instruments to the ongoing financial sustainability of the Trust is considered in the Trustee's Annual report. The main risk to the Trust is the combination of uncertain investment markets and volatility in yield. Liquidity risk is anticipated to be low as all assets are traded and market regulators have indicated an intent to provide for orderly trading.

The Trust manages investment risks by retaining expert advisers to fulfil the Trustee instructions to provide a high degree of diversification across appropriate investment classes.

Notes to the Accounts - Year to 28th February 2022

7. Debtors

	2022 £	2021 £
Gift Aid recoverable - Endowment	5,263	263
Gift Aid recoverable - Unrestricted	8,233	4,936
	<u>13,496</u>	<u>5,199</u>

8. Current liabilities

	2022 £	2021 £
Grants and Prizes	<u>2,000</u>	<u>0</u>

All Current liabilities related to Unrestricted Funds for both years.

9. Analysis of Charitable Funds

Movements during the year

	Fund b/fwd. £	Income £	Expenses £	Gains £	Fund c/fwd. £
Endowment	142,255	11,334	0	873	154,462
Unrestricted	97,136	50,224	46,666	596	101,290
	<u>239,391</u>	<u>61,558</u>	<u>46,666</u>	<u>1,469</u>	<u>255,752</u>

Endowment Fund

The Trust has adopted a "Total Return Approach" under which the permanently endowed funds are invested to produce an investment return without regard to whether that return is in the form of income (such as dividends or interest) or capital appreciation.

The investment return forms a component of the Endowed Fund known as the "Unapplied Total Return".

The Trustees then periodically determine how much of the Unapplied Total Return is released to Income for spending and how much is retained for investment as a component of the Endowment.

The Endowment Fund accordingly has two distinct components:

- (i) the value of the original and any subsequent gifts made to the capital of the endowment (which cannot be spent): termed "Trust for Investment".
- (ii) the accumulated investment returns from the investment of the endowment, less any amounts which have been allocated to income: termed "Unapplied Total Return".

Notes to the Accounts - Year to 28th February 2022

9. Analysis of Charitable Funds (continued)
Movements during the year

	Trust for Investment	Unapplied Total Return	Total Endowment
	£	£	£
b/fwd.			
Gift component	128,900	0	128,900
Unapplied Total Return	0	13,355	13,355
	<u>128,900</u>	<u>13,355</u>	<u>142,255</u>
Movements			
Gifts of endowment funds	9,312	0	9,312
Investment return	0	2,895	2,895
	<u>9,312</u>	<u>2,895</u>	<u>12,207</u>
c/fwd.			
Gift component	138,212	0	138,212
Unapplied Total Return	0	16,250	16,250
	<u>138,212</u>	<u>16,250</u>	<u>154,462</u>