

Cliddesden Millennium Village Hall

Chairman's Report 2026 – Annual General Meeting.

On behalf of myself and the trustees, I would like to welcome you to the 2026 Annual General Meeting of the Cliddesden Millennium Village Hall.

Firstly, I would like to remember the villagers who we lost during 2025. Bob Randall, who joined us as a representative of the Parish Council, and Doreen Illsley, who was also a Trustee representing the WI for 10 years. They will be sadly missed.

In 2025 the Hall celebrated its first 25 years of operation with a celebration party in October, which was well attended and a great success. The event exemplified how fortunate we are to have such a wonderful facility in our community, and how indebted we are to the visionary team who made it all possible.

At last year's AGM, following on the same theme, the Trustees announced that as the Hall entered its 25th Year of operation, it was timely for investment to be made to refurbish parts of the building. A schedule of the works was agreed, and I am pleased to advise that all of these have now been successfully completed, together with further improvements which evolved and were delivered during the year. These are scheduled below.

- Refurbishment of the Hall and Meeting Room/Bar Area Floor.
- Upgrade to the Male & Female Toilet Areas
- Raised boarded floor in ceiling void above Male & Female Toilet Areas
- Upgrade of the Disabled Toilet Area
- Design and Construction of the Proscenium Area (led by Darren Capehorn)
- New Stage Curtains
- New Perimeter stage Skirting
- New External Landscaping & development of Mary's Garden
- Re-staining of the Annex Building
- Upgrading of the main Hall Lighting to LED (with thanks to Andy Fewster)

The above refurbishment works have been undertaken whilst maintaining the Hall on a firm financial footing as detailed in the financial report presented at this meeting. Whilst the Hall recorded a small financial loss, on a letting's income against its running cost basis, the above refurbishment work was funded by.

- Charitable Donations Received
- Receipts received from Bauer Media for hosting their Radio Transmitter.
- A very generous contribution from the Parish Council in payment for upgrading of the Hall and Meeting Room/ Bar Area Floor.
- The Cliddesden Players Show receipts.

The following major maintenance works were also undertaken and are funded by a maintenance fund accrued on an annual basis.

- Replacement of the Bar Shutter
- Replacement of the Dishwasher

The Trustees are keen to continue with a 5-year plan which includes further refurbishment work and enhancements to the Hall's Facilities. These will be on a smaller scale than last year, and details will be announced after the next Trustees' Meeting.

In concluding this report, I would like to extend thanks, on behalf of the Trustees, to all our staff and volunteers for all their efforts and support during the last year, which makes the building the special amenity it is. I would like to thank in particular:

- Our front of the house team, Pat Rampton, for managing the letting of the Hall. Ken Rampton, James Piper, and Annie Houstoun for opening and closing the Hall, keeping it clean and tidy and providing a welcoming face to hirers; and finally, our part time caretakers Chris Sandle and John Gadsden who help to secure and maintain the premises.
- The Cliddesden Players, and their support teams, for the time and effort they devote to writing, directing and producing two unforgettable events. The emergence of Martin Amos as Writer/ Director during the year was especially notable and our thanks go out to all concerned with the two events which make such a significant annual contribution to the Hall's funds.
- Our volunteers who help with the variety of maintenance and technical tasks during the year, Andy Fewster, Rob James, Martin Conboy, Chris Sandle, Darren Capehorn, Kevin Mounstephen and Eddie Rampton. We are very fortunate to have them.
- To the helpers and organisers of the Film Club and coffee mornings.
- To Marcus Gorten for maintaining the grounds to a high standard and Marilyn Smith for her work tending the front of house planted areas.
- To the members of the Village Hall Management Committee for their advice and support during the year, they are, in no specific order, Rose Beevers, Julia Ross, Alex Conboy, Marilyn Smith, Hazel Metz, Sian Banks, Robert Gofton-Salmond, Christine Stanbury and David Raggett.
- Finally, I would like to thank my fellow Officers; Angie Fewster, Julie James and Jo Capehorn for their continued hard work and support throughout the year.

Leslie J Smith

Chairman. Cliddesden Village Hall Management Committee

16th March 2026

CLIDDESSEN MILLENNIUM VILLAGE HALL

REPORT OF THE TRUSTEES FOR THE YEAR TO 31 DECEMBER 2025

1. The Charities Act 1993 requires the Trustees to prepare an annual report.

This report covers the year to 31 December 2025.

2. Legal and administrative information:

Name: the formal name of the Charity is "The Village Hall at Cliddesden" and the working name is the Cliddesden Millennium Village Hall.

Registered number: 257526

Address: Church Lane, Cliddesden, Basingstoke, Hampshire RG25 2JQ

Governing Document: A Trust deed dated 17 September 1974, as amended by a scheme effective from 19 May 1998.

Trustees: during the Year 2025:

Mr L Smith, Chairman

Mrs A Fewster, Vice-Chair

Mrs J Capehorn, Secretary

Mrs J James, Treasurer

Mrs S Banks, Mrs M Smith, Mrs H Metz, Mrs R Beevers, Mr R Gofton-Salmond, Mrs C Stanbury,

Mrs A Conboy, Ms J Ross, Mr R Randall

Cliddesden Parish Council is the Custodian Trustee for the Land and Buildings of the Charity.

Other Information: The Charity is for the benefit of the inhabitants of Cliddesden and the surrounding area (up to three miles). The Land and Buildings constitute its Permanent Endowment which is subject to certain conditions and restrictions in an agreement with the Millennium Commission. These are in addition to normal restrictions applicable to the Permanent Endowment of Charities.

3. The Accounts are prepared on a Receipts and Payments basis to comply with the requirements of the Charities Act 1993 in a format which is appropriate to the circumstances of the Hall. The format is:

An account of the income and expenses of running the Hall, showing the surplus of income over expenditure for the year.

An account of all receipts and payments for all funds showing the opening cash balance, incoming cash, outgoing cash and year-end balance.

A Statement of Assets & Liabilities at 31 December 2025.

4. The main points in the Accounts are:

SUMMARY OF HALL OPERATIONS 2025

Lettings

- 2025 has been a busy year for Hall lettings and revenue has remained stable at £29,656 which is within 0.5% against the values in 2024.

- Within this letting income are contributions from Coffee Morning and Film Club, who do not pay a hire fee for the Hall but donate surplus funds to the Hall. In 2025, this amounted to £861 and our appreciation goes to all those who give up their time to organise these important community activities. The Christmas Craft Fayre, organised by Alison Hood, raised £242 and the Art Exhibition organised by The Art Club raised £260 for Hall funds.

Other Sources of Income

Fundraising/Donations

- Fundraising: We are very grateful to the Cliddesden Players for putting on a Summer Play and Christmas Panto, which together raised £5,703 for Hall funds. Our 25th Birthday Celebration raised £319. Our thanks to all involved in putting on events enjoyed by our community.
- The Hall has been the fortunate recipient of a company charity scheme (Charitable Benevity) and our thanks go to Sue Griffiths who has chosen the Hall to benefit from both her time and the company donations. In 2025, we received £1,066 from the scheme. At Sue's request, these funds were added to the Performance Infrastructure Fund.
- In 2025 we received £7,000, being the second part of an anonymous donation, the first of which was made in 2024. I was able to claim gift aid of £3,504 on both the donations received.
- The 100 Club raised a wonderful £693, which has been allocated to the Long Term Maintenance Fund. Our thanks to Rose Beevers for administrating the club.
- Since 25 October 2024, the Hall has been in receipt of an income from Bauer Media for the temporary installation of a radio mast in the Hall car park. The mast left us in August 2025 but the income earned during the year amounted to £18,102.
- Miscellaneous Income - £217 from Give as you Live, loaning furniture, advertising board commission

Operating Expenditure

- Staffing: Our staffing costs rose by 19% to £12,283 compared to £10,312 in 2024. This in part was due to the increase in the minimum wage. The hours our Caretaking and cleaning staff work directly relate to the number and nature of our lettings.
- Our Grounds Maintenance costs rose by 67.4% to £6,304 in 2025.
- The cost to the Hall for electricity and oil rose by 37.8% on 2024 to £3,668 in 2025.
- Other expenses: In 2025 there was a marginal increase of 1.7% on the cost of water supply, sewage and refuse collection
- Our Insurance premium rose by 13% to £1,460 and there was an increase in the overall cost of licensing the Hall of 14.5%, to £783
- We spent £3,077 on repairs and routine inspections, which was a fall of 29% on 2024. Our thanks go to all those that help keep our maintenance costs to a minimum, Andy Fewster, Marilyn Smith, Martin Conboy, Rob James and Kevin Mountstephens for their regular assistance with various tasks in the Hall and garden and of course, to Les Smith, whose knowledge and experience has proved invaluable with both major projects and repairs and inspections throughout the year.

Capital/Project & Maintenance Expenditure

- It has been a very busy year for project expenditure and the replacements of assets costing a total of £52,738. The biggest project was the refurbishment of the toilets at a cost of £37,594 but in addition to that, we have charged £5,894 to the Performance Infrastructure Fund for the replacement of Stage curtains, the creation of a new proscenium arch and miscellaneous items such as a wardrobe and garment bags. Other big expenses were the replacement of the bar shutter and dishwasher, lighting improvements and work to Mary's garden.
- In 2025 an allocation of £3,000 was made to the "Reserved Fund for Long Term Maintenance" with the fund remaining at £22,762 at the close of 2025. Future allocations will be aimed at maintaining this fund in the region of £25,000 in the expectation of significant capital expenditure within the next 5 to 10 years, such as further internal decoration, boiler replacement/repair and improvements to the entrance lobby

Charitable Donations

£149.25 was collected at the Summer Play for St Michael's Hospice and £220.58 for Basingstoke Young Carers at the Christmas pantomime. £50.00 was donated to The Hawk Conservancy and the Hampshire & Isle of Wight Air Ambulance in memory of Doreen Ilsley and Ted Dowson.

Summary

The total of Income over expenditure resulted in a deficit of £15,078.25

Letting income of £29,656 was not sufficient to cover the expenses of running the Hall of £30,668

STATEMENT OF ASSETS AND LIABILITIES

- The total of all funds held decreased from £86,867 in 2024 to £71,788 in December 2025. Unallocated funds (free reserves), as at 31 December 2025 were £45,057. In accordance with the Reserves Policy, it is expected that we shall maintain an operational (free reserve) balance in the region of £18,000-£24,000 which equates to approximately 9 - 12 months running costs. Any surplus balance is available for use in order to maintain the Long-Term Maintenance Fund to an agreed level or for allocation to Designated Project expenditure.
 - The total allocated or committed funds at 31st December 2025 stands at £26,730
5. The Trustees will continue to review Hall charges and monitor operational costs regularly in order to maintain a balanced budget.

Leslie Smith, Chairman of the Cliddesden Millennium Hall Management Committee

Julie James, Treasurer of the Cliddesden Millennium Hall Management Committee

CLIDDESSEN MILLENNIUM VILLAGE HALL - ACCOUNTS FOR THE YEAR TO 31 DECEMBER 2025

Year 2024

Year 2025

74,658.60

OPENING BALANCE AS OF 1ST JANUARY 2025

£ 86,866.90

RECEIPTS AND PAYMENTS

REGULAR & VILLAGE EVENTS

15,909.90	General Lettings
5,554.50	Ballet
720.00	Art Classes (Mary)
751.50	Yoga
705.00	Parent & Toddlers
1,550.48	Regular Events (Coffee Mornings, W/Lunches, Hort. Society etc.)
495.00	Brownies
795.00	Social & Entertainment (Film) Club
180.00	Parish of Farleigh (Church)
3,151.00	Art Club (New)

29,812.38

16,933.30
5,790.00
0.00
1,035.00
594.00
1,043.53
495.00
400.00
75.00
3,291.00

29,656.83

MISCELLANEOUS INCOME

12,208.01	Donations (including unrepresented cheques written off/legacy funds)
8,043.60	Deposits Received for Hall Hire
8,587.00	Plays, Shows and other fundraising
10,895.00	General Grants (Public Bodies, Councils, Trusts, etc.) Alternative Fuel Payment
1,380.00	100 Club Subscriptions Received
5,027.33	Special Event (charity Xmas fairs/radio mast)
212.70	Other Income (GAYL, Telephone, Equipment Hire, parking, training contributions etc.)
526.04	Bank Interest
100.00	Income from advertising on the notice board including commissions
0.00	Bank error - credit slip 500442 s/b £474.00 - entered on a/c as £474.01

46,979.68

11,589.00
9,750.00
8,873.34
0.00
1,344.00
18,604.86
67.28
530.08
150.00
0.01

50,908.57

76,792.06

Total Income

80,565.40

PAYMENTS FOR RUNNING THE HALL

10,311.79	Caretaker, Cleaning Cost
3,766.39	Grounds Maintenance
2,662.34	Electricity & Oil
1,655.27	Water, Sewage & Refuse
1,289.77	Insurance
683.72	Performing Rights, & Other Licences (Licencing Act 2003 Entertainment & Alcohol)
4,339.00	Repairs, Maintenance & Inspections
689.63	Telephone
331.80	Training Courses, Audit, Printing & Secretary's Expenses

25,729.71

12,282.94
6,303.90
3,668.57
1,684.01
1,460.20
782.87
3,077.70
632.84
775.38

30,668.41

MISCELLANEOUS EXPENSES

26,704.44	Capital Expenditure
8,843.60	Refunded Hall Hire Deposits
2,205.52	Plays, Shows and other fundraising
434.49	Other Miscellaneous Expenses
666.00	100 Club Prizes & Costs
0.00	Charitable Donations

38,854.05

52,738.74
8,500.00
2,867.78
137.72
631.00
100.00

64,975.24

64,583.76

Total Expenses

95,643.65

12,208.30

SURPLUS/DEFICIT FROM RUNNING THE HALL FOR THE YEAR TO 31 DECEMBER 2025

-£ 15,078.25

86,866.90

BALANCE AS OF 31ST DECEMBER 2025

£ 71,788.65

Represented by:

41,644.17	Lloyds Current Account balance at 31 December 2025
45,234.73	Lloyds Deposit Account balance at 31 December 2025
-12.00	Unrepresented Cheques

£ 18,029.84
£ 53,764.81
-£ 6.00

86,866.90

BALANCE AS AT 31ST DECEMBER 2025

£ 71,788.65

Note that the above accounts have been prepared on a receipts and payments basis.
They do not include income due or payments made after year end.

ALLOCATED OR COMMITTED FUNDS

86,866.90

Balance

£ 71,788.65

2,800.00	Less Deposits held for bookings post 2025 (see Note 1)
174.00	Amount due for 100 Club prizes to 31 March 2026

-2,974.00

3,700.00
168.00

-3,868.00

Less Designated Funds:

2,315.80	Performance Infrastructure Fund
2,101.20	Environmental Improvements Fund
319.65	Website Improvements
	Toilet Refurbishment
26,236.20	Less Reserved Funds for Long Term Maintenance

-30,972.85

-392.42
493.07
CLOSED
0.00
22,762.31

-22,862.96

-£ 26,730.96

52,920.05

WORKING BALANCE (UNALLOCATED FUNDS) AS OF 31 DECEMBER 2025

£ 45,057.69

SPECIFIC SOURCES OF FUNDS AND ASSOCIATED EXPENSES

100 CLUB (SURPLUS USED FOR HALL MAINTENANCE RESERVE FUND)

1,380.00	Subscriptions Received
-666.00	Prizes Paid Out
-20.00	Licence Fee
694.00	100 Club Income

1,344.00
-631.00
-20.00
693.00

PLAYS & SHOWS

8,587.00	Cliddesden Players: Summer Play & Pantomime
-2,205.52	Income
	Expenses

7,750.65
-2,047.43

6,381.48	Net Income	5,703.22
	Other entertainment/fundraising	
65.30	25th Birthday celebrations	1,122.69
	Income (GAYL/Amazon)	17.28
	Less payment to performers and other expenses	-820.35
65.30	Net Income	319.62
	GRANTS, AWARDS & LEGACY	
12,208.01	Donations	11,589.00
10,895.00	Local Government Grant	0.00
0.00	Legacies	0.00
0.00	B & D S 106 Funding	0.00
23,103.01		11,589.00
	STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2025	
86,866.90	Balances In Treasurers & Deposit Accounts At 31 December 2025	£71,788.65
	Liabilities	
2800.00	Amount Due To Hirers For Deposits Held (see Note 1)	3,700.00
174.00	Amount Due For 100 Club Prizes To 31 March 2026	168.00
2,974.00	Total Liabilities	3,868.00
	SPECIFIC FUNDS (RESERVES)	
	Performance Infrastructure Fund	
3,055.41	Balance at 1 January 2025	2,315.80
873.90	Donation	1,066.15
5,000.00	Allocation 2025	2,000.00
-6,613.51	Charges against Fund	-5,774.37
2,315.80	Balance at 31 December 2025	-392.42
	Environmental Improvements Fund	
3,775.12	Balance at 1 January 2025	2,101.20
0.00	Allocation 2025	0.00
0.00	Legacy funds	500.11
10,000.00	Community Infrastructure Fund Awarded	
-295.92	Charged against the fund	
-11,378.00		Garden Grounds -1,622.86
2,101.20		-485.38
		493.07
	Website Improvements	
5,000.00	Balance at 1 January 2025	319.65
0.00	Allocation 2025	0.00
-4,680.35	Charged against the Fund (Transfer to Free Reserves 2025)	-319.65
319.65	Balance at 31 December 2025 (Reserve closed)	0.00
	Toilet Refurbishment	
	Balance at 1 January 2025	0.00
	Allocation 2025	37,500.00
	Charged against the Fund	-37,594.62
	Trf from Hall Maintenance Fund	94.62
	Balance as at 31 December 2025	-0.00
	RESERVED FUND FOR LONG TERM HALL MAINTENANCE AND REPLACEMENT OF ASSETS	
22,850.86	Balance at 1 January 2025	26,236.20
694.00	100 Club Surplus	693.00
5,000.00	Allocation 2025	3,000.00
-2,308.66	Charged Against The Fund	-7,166.89
26,236.20	Balance at 31 December 2025	22,762.31
33,946.85	Total of Designated/Reserved or Committed Funds	26,730.96
52,920.05	UNALLOCATED FUNDS AT 31 DECEMBER 2025	£45,057.69

Note 1: Includes TV Tango (2014) & Irish Set Dancers (2022) kept as a rolling deposit.

FIXED ASSETS

Fixtures, Fittings and Equipment	(nominal cost value)
Village Hall property	(at cost)
(Held by Cliddesden Parish Council as Custodian Trustee)	

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of Cliddesden Village Hall

On accounts for the year ended 31.12.2025

Respective responsibilities of trustees
charity's and examiner

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of the unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs M Cummings

Signature: 

Address: 29 Kestrel Road, Kempshott, Basingstoke, Hants, RG22 5PW

Date: 18/1/2026