

# Boughton Under Blean Village Hall

Charity Trustees' Annual Report for the Year Ending 31 March 2025

Registered Charity Number: 257525

## 1. Structure, Governance and Management

Boughton Under Blean Village Hall operates under a Trust Deed and is registered with the Charity Commission. The Sole Trustee is Boughton Under Blean Parish Council. Day-to-day management is delegated to a committee consisting of Parish Councillors and community volunteers.

## 2. Objectives and Activities

The charity's principal aim is to maintain and enhance the Village Hall as a facility that benefits the residents of Boughton Under Blean and the surrounding areas. The hall serves as an inclusive venue for social, recreational, educational, and charitable activities. Additionally, Kent County Council operates a public library and provides computer facilities at the hall for both adults and children in the community.

## 3. Achievements and Performance

### 3.1 Infrastructure Improvements

During the reporting year, the committee oversaw a series of key developments designed to improve safety, efficiency, and accessibility, including:

- Completion of extensive remedial works addressing persistent roof issues.
- Installation of a smart heating control system.
- Upgraded lighting throughout the building, including the main hall and toilet facilities.
- Health and safety improvements such as water system treatment and fire alarm system enhancements.
- Upgrades to external lighting to improve safety and access.

### 3.2 Community Engagement

The Village Hall remained a vital community asset:

- Successful family-friendly fundraising events drew strong attendance and generated valuable support.
- Grants were secured to assist a local early-years group, promoting educational and social development.
- A donation of kitchenware, secured through a grant facilitated by the Boughton and Dunkirk Village Group, enhanced hospitality resources.
- The 40th anniversary of the Faversham Off Road Car Club was celebrated with support from the committee.
- There has been an increase in regular bookings for dance sessions, including both instructional and social events across a range of styles.

### 3.3 Administrative and Financial Oversight

- The online booking system continued to operate effectively, streamlining administrative processes.
- Responsible financial management and community fundraising yielded a significantly improved financial position compared to the previous year.
- Ongoing financial reporting provided a robust framework for oversight and strategic planning.
- Grant applications were actively pursued to support continuing infrastructure enhancements.

## 4. Financial Review

The charity maintained financial discipline throughout the period, with an emphasis on transparency, cost efficiency, and income generation. Improvements to fiscal health were achieved through a combination of prudent management and sustained community support.

## 5. Plans for Future Periods

Looking ahead, the Trustee remains committed to managing the Village Hall with diligence and a business-like approach. Planned priorities include the completion of the main hall floor refurbishment, further infrastructure upgrades, and increased support for community-led initiatives.

## 6. Acknowledgement of Volunteers

The Trustee would like to extend sincere thanks and appreciation to all volunteers who generously contributed their time, skills, and energy throughout the year. Their dedication and enthusiasm were fundamental to the charity's continued success and impact within the community. Without their support, many of the improvements and achievements detailed in this report would not have been possible.

## 7. Statement of Trustee Responsibility

The Trustee confirms that the hall has been operated in accordance with its governing document and applicable charity law. The Trustee remains fully committed to preserving and enhancing Boughton Under Blean Village Hall as a well-managed and accessible resource for the benefit of the local population.

Signed:



Terence Covell - Chairman Trustee to Boughton Under Blean Village Hall



# **BOUGHTON UNDER BLEAN VILLAGE HALL**

**ACCOUNTS FOR THE YEAR TO 31.3.2025**

## **RECEIPTS & PAYMENTS ACCOUNT**

	<b>2024/25</b>	<b>2023/24</b>
<b>SUMMARY OF RECEIPTS</b>		
Hire of Hall	37,775.25	27,868.31
KCC Library	4,800.00	4,800.00
Bar	193.80	315.00
Website Ads	0.00	120.00
Other	420.63	565.69
Grants	1,150.00	3,000.00
Fund Raising	2,097.00	0.00
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	46,436.68	36,669.00
 Deposits	 2,125.00	 3,636.00
	<hr/>	<hr/>
	48,561.68	40,305.00
 <b>SUMMARY OF PAYMENTS</b>		
Maintenance & Repair	5,804.03	9,652.48
Utilities	9,350.53	10,362.65
CCTV	0.00	286.67
Cleaning	8,600.00	9,136.00
Maintenance Contractor	3,400.00	3,357.60
Professional Fees	1,207.11	1,584.39
Keyholder	660.00	676.00
Insurance	3,992.10	3,719.74
Administration	644.90	10,612.09
Grants	0.00	2,917.92
Miscellaneous	0.00	0.00
Improvements	4,695.29	0.00
Cancelled Bookings	£595.00	0.00
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	38,948.96	52,305.54
 Returned Deposits	 2,100.00	 3,636.00
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	41,048.96	55,941.54
 <b>SURPLUS OR (DEFICIT)</b>	 7,512.72	 (15,636.54)

## **STATEMENT OF ASSETS & LIABILITIES**

### **MONETARY ASSETS**

Natwest Current Account	0.00	10,222.57
Unity Current Account	10,382.84	12,870.88
Unity Savings Account	20,223.33	0.00
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	30,606.17	23,093.45

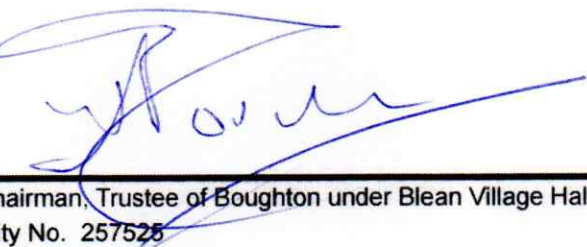
### **LIABILITIES**

Deposits Held	975.00
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## BANK RECONCILIATION

Total balances 31 March 2024	23,093.45
Surplus or Deficit for year	7,512.72
Total balances 31 March 2025	<u>30,606.17</u>

## APPROVAL OF THE ACCOUNTS



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Signed by the Chairman, Trustee of Boughton under Blean Village Hall  
Registered Charity No. 257525

# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

Boughton under Blean Village Hall

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

257525

Set out on pages

Receipts & Payments Account and Statement of Assets & Liabilities

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12 September 2025

Name:

Lionel Robbins

Relevant professional  
qualification(s) or body  
(if any):

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ


**Section B****Disclosure**

**Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)**



Give here brief details of any items that the examiner wishes to disclose.