

**BOUGHTON UNDER BLEAN VILLAGE HALL**

**ACCOUNTS FOR THE YEAR TO 31.3.2021**

**1 RECEIPTS & PAYMENTS ACCOUNT**

£ (2020)

**SUMMARY OF RECEIPTS:**

**RECEIPTS FROM HIRINGS**

Local - regular	729.00	2,661.00
Local - casual	100.00	360.00
Non local - regular	1,511.00	15,622.00
Non local - casual	1,883.00	5,758.00
KCC library	1,200.00	3,000.00
Licensed bar bars	-	275.75
	5,423.00	27,676.75

**RECEIPTS FROM OTHER SOURCES**

Donations	-	623.00
Hire of tables and chairs	-	-
	-	-
Sale of Santander Shares	-	-
Website Adverts	-	-
Village Hall Functions	-	250.23
	5,423.00	28,549.98

**RECEIPTS FROM VOLUNTARY SOURCES**

Grants:	21,050.85	
	26,473.85	28,549.98

**RECEIPTS - REIMBURSEMENTS:**

Insurance claims	-	-
Return of deposits etc	822.00	394.00
Miscellaneous	1,008.96	

**INVESTMENT RECEIPTS**

Interest on Savings Account	2.70	33.75
Compensation from Natwest	-	80.00
Capital Introduced from Savings Account	5,469.62	9,220.00
	£ 33,777.13	£ 38,277.73

# SUMMARY OF PAYMENTS:

## PAYMENTS FOR CHARITABLE PURPOSES

	£	(2020)
General repairs/maintenance of the hall	3,578.93	2,994.68
Electrical and heating maintenance	1,279.11	1,107.56
Gas	3,101.13	2,953.00
Electricity	942.92	1,520.39
Water & sewerage	1,667.39	2,756.40
Insurance	1,812.72	1,761.38
Telephone	60.00	130.00
Cleaning Contractor	1,989.00	7,134.00
Maintenance Contractor	211.50	1,174.50
Sundry expenses	-	-
Improvements to the hall	-	-
Performing Right Society	181.06	843.52
Keyholder	624.00	572.00
	<u>15,447.76</u>	<u>22,947.43</u>

## PAYMENTS FOR ADMINISTRATIVE PURPOSES

Printing & stationery	283.95	266.08
Lettings Secretary & Treasurer	3,399.75	5,235.75
Sundry expenses		
Professional fees	241.35	90.00
Affiliation & conference fees etc	107.00	235.00
Premises Licence	180.00	180.00
Donations		20.00
Advertising	150.00	255.00
Mailbox 218	156.00	124.80
	<u>19,965.81</u>	<u>29,354.06</u>

## PAYMENTS FOR OTHER PURPOSES

Miscellaneous	471.96	1,035.99
	<u>20,437.77</u>	<u>30,390.05</u>

## PAYMENTS - REIMBURSEMENTS

Insurance claims	-	-
Return of deposits etc	822.00	394.00
Miscellaneous	1,008.96	-
	<u>22,268.73</u>	<u>£ 30,784.05</u>

## SURPLUS/DEFICIT FOR THE YEAR

Receipts	33,777.13	38,277.73
Payments	22,268.73	30,784.05

## SURPLUS

**£ 11,508.40**

## DEFICIT

**£ 7,493.68**

2 STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

MONETARY ASSETS

	£	(2020)
Bank balance:		
Bank current account		1,825.74
Community Instant Reserve Account		3,641.18
Natwest account	17,891.44	6,385.74

**£ 17,891.44**

**£ 11,852.66**

RECONCILIATION OF BANK AND CASH BALANCES:

Total balances as at 31 March 2020	11,852.66
Receipts and Payments Account	
Surplus for year	11,508.40
Capital taken from savings	- 5,469.62

**TOTAL BALANCES AT 31 March 2021      £ 17,891.44**

3 APPROVAL OF THE ACCOUNTS

Signed on behalf of the Management Committee:

Mrs M Martin (Treasurer)

20th November 2021



REGISTERED CHARITY NO 257525

**BOUGHTON UNDER BLEAN VILLAGE HALL**  
**ACCOUNTS YEAR ENDED 31.3.2021**

2020	INCOME	2021	2020	EXPENDITURE	2021
	<b>HIRINGS</b>				
2,661.00	LOCAL - REGULAR	729.00	2953.00	GAS	3101.13
360.00	LOCAL - CASUAL	100.00	1520.39	ELECTRICITY	942.92
15,622.00	NON LOCAL - REGULAR	1511.00	2756.40	WATER & SEWERAGE	1667.39
5,758.00	NON LOCAL - CASUAL	1883.00	130.00	TELEPHONE	60
3,000.00	KCC LIBRARY	1200.00	1761.38	INSURANCE PREMIUM	1812.72
<u>27,401.00</u>		<u>5423.00</u>	843.52	PERFORMING RIGHTS	181.06
			266.08	PRINTING & STATIONERY	283.95
623.00	DONATIONS		2994.68	REPAIRS & MAINTENANCE	3578.93
0.00	GRANTS	21050.85			
0.00	HIRE OF TABLES AND CHAIRS	0.00	1107.56	HEATING & ELECTRICAL MAINT	1279.11
0.00	WEBSITE ADS	0.00		IMPROVEMENTS/NEW EQUIPMENT	
0.00	SALE OF SHARES	0.00	7134.00	CLEANING CONTRACTOR	1989.00
250.23	VH FUNCTIONS	0.00	572.00	KEY HOLDER	624.00
<u>28,274.23</u>		<u>26473.85</u>	5235.75	SECRETARIAL	3399.75
			1035.99	MISCELLANEOUS	471.96
275.75	BAR INCOME	0.00	1174.50	MAINTENANCE CONTRACTOR	211.50
33.75	INTEREST	2.70	<u>29485.25</u>		<u>19603.42</u>
80.00	COMPENSATION		904.80	DONATIONS, FEES ETC	834.35
<u>28,663.73</u>		<u>26476.55</u>	<u>30390.05</u>		<u>20437.77</u>
394.00	REIMBURSEMENTS - DEPOSITS	822.00	394.00	REIMBURSEMENTS - DEPOSITS	822.00
0.00	REIMBURSEMENTS - MISC	1008.96		REIMBURSEMENTS - MISC	1008.96
<u>29,057.73</u>		<u>28307.51</u>	<u>30784.05</u>		<u>22268.73</u>
9,220.00	CAPITAL INTRODUCED FROM SAV	5469.62			
	EXCESS OF EXPENDITURE		7493.68	EXCESS OF INCOME	11508.40
<b>£ 38,277.73</b>		<b>£33,777.13</b>	<b>£38,277.73</b>		<b>£33,777.13</b>
	OPENING BALANCE 1.4.2020			CLOSING BALANCE 31.3.2021	
	CURRENT ACCOUNT	1825.74		NATWEST CURRENT ACCOUNT	17891.44
	SAVINGS ACCOUNT	3641.18		SAVINGS ACCOUNT	0.00
	NATWEST ACCOUNT	6385.74		DEFICIT OF INCOME	-11508.40
				CAPITAL INTRODUCED FROM SAVINGS	5469.62
		<b>£ 11,852.66</b>			<b>£11,852.66</b>

Signed by  Melissa Martin

Treasurer



## BOUGHTON UNDER BLEAN VILLAGE HALL MANAGEMENT COMMITTEE

### CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2021

Boughton Under Blean Village Hall Bull Lane Boughton Under Blean Faversham Kent ME13 9AH

Correspondence to the Treasurer: Mrs Melissa Martin Unit 218, Thunderhill Business Park, Hickman's Green,  
Boughton under Blean, Near Faversham, Kent ME13 9NT

The Village Hall Charity is registered with the Charity Commissioners (no: 257525) and constituted by a Deed of Trust, a copy of which is available on request.

Boughton Under Blean Parish Council is the Sole Trustee of the Village Hall.

The objective of the Charity is to maintain the hall for the benefit of Boughton Under Blean and surrounding villages and towns etc. It aims to provide first class facilities at an affordable cost. The Charity has a lettings secretary, a part-time cleaner, a part-time maintenance worker and a keyholder. Regular cleaning, maintenance and decorating keep the hall looking exceptionally well cared for and attractive to hirers.

We continue to hold a Premises Licence and pay annual royalties for PRS for Music and PPL. to the Performing Right Society.

Our current insurance covers us for building and contents, public liability and employer's liability. Regular health and safety checks are carried out along with fire risk assessments and records duly kept.

Our regular hirings cover a wide range of activities including Living Lively Singing Group, Modern Jive Club, Ladies Group, Parent and Toddler Group, Scrapbooking, Off-Road Model Car Racing, Village Hall meetings, Fencing Classes, The Boughton Players Amateur Dramatics and monthly auctions.

The hall provides a venue for wedding receptions, private family parties, dances, quizzes, conferences, charity events, concerts and various other social evenings. The library room is booked for regular meetings and other small groups.

Kent County Council provide the Public Library and computer facilities at the hall for adults and children of the local community with four weekly sessions.

The new CCTV system is giving much improved security of the hall and surrounding area.

The heating system was updated and a new kitchen fitted in 2018 with the help of a grant from Viridor. All of our hirers, particularly our regulars are now reaping the benefits of these improvements to the village hall. We are hoping to replace the ceiling and lights in the foyer during 2022.

We are very aware that it is necessary to run the village hall like a business concern and due to our hard-working committee, we continue to provide this multi-functional amenity for the use by the community and surrounding areas.



David Clayson – Chairman ..... or any other member

Boughton Under Blean Village Hall Management Committee

**INDEPENDENT EXAMINERS REPORT OF THE TRUSTEES**  
**OF BOUGHTON UNDER BLEAN VILLAGE HALL**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2021, which are set out on pages 01 to 03.

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is required.

I am confident that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

Examine the accounts under section 14 of The Charities Act:  
To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of The Charities Act: and to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts and seeking explanations from you as the trustees concerning any such matters.

**Independent Examiner's Statement**

**In connection with my examination, no matter has come to my attention:**

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities:

**have not been met: or**

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs K M Theobald (MIAB/MAAT)

1<sup>st</sup> Accounts (UK) Ltd

5<sup>th</sup> January 2022