

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales · Charity number 257525

Details

Other names	BOUGHTON UNDER BLEAN VILLAGE HALL FUND, BOUGHTON VILLAGE HALL
Status	Registered
Legal form	Trust
Registered	1969-02-24
Register	View on the Charity Commission register

Contact

Address 218 Thunderhill Business Park
Hickman's Green
Boughton Under Blean
Faversham
Kent
ME13 9NT

Phone 07922 511659

Email bookings@BOUGHTONUNDERBLEANVILLAGEHALL.CO.UK

Website www.boughtonunderbleanvillagehall.co.uk

Activities

Objects: PROVISION AND MAINTENANCE OF A VILLAGE HALL

Activities: Village Hall for hire. Various functions and rooms. Serving local communitiy and surrounding areas

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport, Animals, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** BOUGHTON UNDER BLEAN
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£46,436	£38,948	-	-
2024-03-31	£36,670	£52,306	-	-
2023-03-31	£42,722	£43,113	-	-
2022-03-31	£47,028	£25,799	-	-
2021-03-31	£26,477	£20,438	-	-

Trustees

Name	Role	Appointed
BOUGHTON UNDER BLEAN PARISH COUNCIL		2014-09-10

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales - Charity number 257525

Accounts

Boughton Under Blean Village Hall

Charity Trustees' Annual Report for the Year Ending 31 March 2025

Registered Charity Number: 257525

1. Structure, Governance and Management

Boughton Under Blean Village Hall operates under a Trust Deed and is registered with the Charity Commission. The Sole Trustee is Boughton Under Blean Parish Council. Day-to-day management is delegated to a committee consisting of Parish Councillors and community volunteers.

2. Objectives and Activities

The charity's principal aim is to maintain and enhance the Village Hall as a facility that benefits the residents of Boughton Under Blean and the surrounding areas. The hall serves as an inclusive venue for social, recreational, educational, and charitable activities. Additionally, Kent County Council operates a public library and provides computer facilities at the hall for both adults and children in the community.

3. Achievements and Performance

3.1 Infrastructure Improvements

During the reporting year, the committee oversaw a series of key developments designed to improve safety, efficiency, and accessibility, including:

- Completion of extensive remedial works addressing persistent roof issues.
- Installation of a smart heating control system.
- Upgraded lighting throughout the building, including the main hall and toilet facilities.
- Health and safety improvements such as water system treatment and fire alarm system enhancements.
- Upgrades to external lighting to improve safety and access.

3.2 Community Engagement

The Village Hall remained a vital community asset:

- Successful family-friendly fundraising events drew strong attendance and generated valuable support.
- Grants were secured to assist a local early-years group, promoting educational and social development.
- A donation of kitchenware, secured through a grant facilitated by the Boughton and Dunkirk Village Group, enhanced hospitality resources.
- The 40th anniversary of the Faversham Off Road Car Club was celebrated with support from the committee.
- There has been an increase in regular bookings for dance sessions, including both instructional and social events across a range of styles.

3.3 Administrative and Financial Oversight

- The online booking system continued to operate effectively, streamlining administrative processes.
- Responsible financial management and community fundraising yielded a significantly improved financial position compared to the previous year.
- Ongoing financial reporting provided a robust framework for oversight and strategic planning.
- Grant applications were actively pursued to support continuing infrastructure enhancements.

4. Financial Review

The charity maintained financial discipline throughout the period, with an emphasis on transparency, cost efficiency, and income generation. Improvements to fiscal health were achieved through a combination of prudent management and sustained community support.

5. Plans for Future Periods

Looking ahead, the Trustee remains committed to managing the Village Hall with diligence and a business-like approach. Planned priorities include the completion of the main hall floor refurbishment, further infrastructure upgrades, and increased support for community-led initiatives.

6. Acknowledgement of Volunteers

The Trustee would like to extend sincere thanks and appreciation to all volunteers who generously contributed their time, skills, and energy throughout the year. Their dedication and enthusiasm were fundamental to the charity's continued success and impact within the community. Without their support, many of the improvements and achievements detailed in this report would not have been possible.

7. Statement of Trustee Responsibility

The Trustee confirms that the hall has been operated in accordance with its governing document and applicable charity law. The Trustee remains fully committed to preserving and enhancing Boughton Under Blean Village Hall as a well-managed and accessible resource for the benefit of the local population.

Signed:

A handwritten signature in blue ink, appearing to read 'T. Covell', is written over the text of the statement of responsibility. The signature is fluid and cursive, with a long horizontal stroke at the end.

Terence Covell - Chairman Trustee to Boughton Under Blean Village Hall

BOUGHTON UNDER BLEAN VILLAGE HALL

ACCOUNTS FOR THE YEAR TO 31.3.2025

RECEIPTS & PAYMENTS ACCOUNT

	2024/25	2023/24
SUMMARY OF RECEIPTS		
Hire of Hall	37,775.25	27,868.31
KCC Library	4,800.00	4,800.00
Bar	193.80	315.00
Website Ads	0.00	120.00
Other	420.63	565.69
Grants	1,150.00	3,000.00
Fund Raising	2,097.00	0.00
	<hr/>	<hr/>
	46,436.68	36,669.00
Deposits	2,125.00	3,636.00
	<hr/>	<hr/>
	48,561.68	40,305.00
 SUMMARY OF PAYMENTS		
Maintenance & Repair	5,804.03	9,652.48
Utilities	9,350.53	10,362.65
CCTV	0.00	286.67
Cleaning	8,600.00	9,136.00
Maintenance Contractor	3,400.00	3,357.60
Professional Fees	1,207.11	1,584.39
Keyholder	660.00	676.00
Insurance	3,992.10	3,719.74
Administration	644.90	10,612.09
Grants	0.00	2,917.92
Miscellaneous	0.00	0.00
Improvements	4,695.29	0.00
Cancelled Bookings	£595.00	0.00
	<hr/>	<hr/>
	38,948.96	52,305.54
Returned Deposits	2,100.00	3,636.00
	<hr/>	<hr/>
	41,048.96	55,941.54
SURPLUS OR (DEFICIT)	7,512.72	(15,636.54)

STATEMENT OF ASSETS & LIABILITIES

MONETARY ASSETS

Natwest Current Account	0.00	10,222.57
Unity Current Account	10,382.84	12,870.88
Unity Savings Account	20,223.33	0.00
	<hr/>	<hr/>
	30,606.17	23,093.45

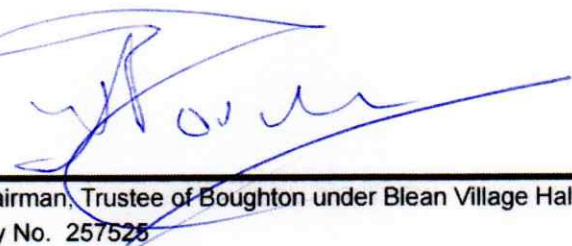
LIABILITIES

Deposits Held	975.00
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BANK RECONCILIATION

Total balances 31 March 2024	23,093.45
Surplus or Deficit for year	7,512.72
Total balances 31 March 2025	<u>30,606.17</u>

APPROVAL OF THE ACCOUNTS



Signed by the Chairman, Trustee of Boughton under Blean Village Hall
Registered Charity No. 257525

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Boughton under Blean Village Hall

**On accounts for the year
ended**

31 March 2025

**Charity no
(if any)**

257525

Set out on pages

Receipts & Payments Account and Statement of Assets & Liabilities

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

12 September 2025

Name:

Lionel Robbins

**Relevant professional
qualification(s) or body
(if any):**

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to provide details of items for disclosure as requested in the text above.

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales - Charity number 257525

Accounts

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Boughton under Blean Village Hall

On accounts for the year
ended

31 March 2024

Charity no
(if any)

257525

Set out on pages

Accounts for year to 31.3.2024

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

2 October 2024

Name:

Lionel Robbins

Relevant professional
qualification(s) or body
(if any):

Address:

24 Regency Court, Sittingbourne, Kent, ME10 1BZ

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)

Give here brief details of any items that the examiner wishes to disclose.

BOUGHTON UNDER BLEAN VILLAGE HALL

ACCOUNTS FOR THE YEAR TO 31.3.2024

RECEIPTS & PAYMENTS ACCOUNT

	2023/24	2022/23
SUMMARY OF RECEIPTS		
Hire of Hall	27,868.31	29,443.17
KCC Library	4,800.00	4,800.00
Grants	3,000.00	7,650.00
Other	565.69	332.41
Bar	315.00	376.25
Website Ads	120.00	120.00
	<hr/>	<hr/>
	36,669.00	42,721.83
Deposits	3,636.00	1,975.00
	<hr/>	<hr/>
	40,305.00	44,696.83
 SUMMARY OF PAYMENTS		
Administration	10,612.09	10,509.65
Utilities	10,362.65	5,596.90
Maintenance & Repair	9,652.48	5,544.48
Cleaning	9,136.00	7,119.00
Insurance	3,719.74	4,664.92
Maintenance Contractor	3,357.60	1,185.00
Grants	2,917.92	6,701.64
Professional Fees	1,584.39	575.78
Keyholder	676.00	624.00
CCTV	286.67	551.18
Miscellaneous		40.00
	<hr/>	<hr/>
	52,305.54	43,112.55
Returned Deposits	3,636.00	1,975.00
	<hr/>	<hr/>
	55,941.54	45,087.55
DEFICIT	(15,636.54)	(390.72)

STATEMENT OF ASSETS & LIABILITIES

MONETARY ASSETS

Natwest Current Account	10,222.57	38,729.99
Unity Trust Current Account	12,870.88	
	<hr/>	<hr/>
	23,093.45	38,729.99

LIABILITIES

Deposits Held	900.00
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BANK RECONCILIATION

Total bank balances 31 March 2023	38,729.99
Deficit for year	-15,636.54
Total balances 31 March 2024	<u>23,093.45</u>

APPROVAL OF THE ACCOUNTS



Signed by the Chairman, Trustee of Boughton under Blean Village Hall
Registered Charity No. 257525

BOUGHTON UNDER BLEAN VILLAGE HALL

CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2024

The Village Hall Charity is registered with the Charity Commissioners (no: 257525) and constituted by a Trust Deed.

The Boughton Under Blean Parish Council serves as the Sole Trustee of the Village Hall.

The hall is managed by a committee consisting of Parish Councillors and dedicated volunteers.

The primary objective of the charity is to maintain the village hall for the benefit of Boughton Under Blean and its surrounding areas.

Our regular bookings reflect the diverse range of activities hosted at the hall, from dancing and off-road model car racing to fencing classes and amateur dramatics. The venue is also available for private functions and various social events. Additionally, Kent County Council operates a public library and provides computer facilities at the hall for both adults and children in the community.

This year, we have streamlined administration by introducing an online booking system. The implementation of regular financial reporting has provided essential tools for both the trustee and the management committee, allowing us to more effectively address the hall's budget deficit.

Rising costs, particularly utilities, remain a challenge, as the hall is not energy efficient. Efforts are being made to secure grants to help address this issue.

We have also experienced significant changes within the management committee, with the unexpected departure of the administrator & treasurer, and committee chair. However, these changes have created opportunities. The newly appointed committee members and administrator are already working towards improving overall management efficiency and reducing administrative costs.

The trustee fully recognise the need to manage the village hall with a business-like approach. With the dedication of our hard working committee, we are confident that we will continue to provide this versatile and valuable amenity for the local community and surrounding areas.

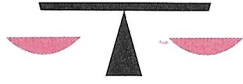


Terence Covell - Chairman
Trustee to Boughton Under Blean Village Hall

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales - Charity number 257525

Accounts



Ist Accounts (UK) Ltd

INDEPENDENT EXAMINERS REPORT OF THE TRUSTEES

OF BOUGHTON UNDER BLEAN VILLAGE HALL

I report on the accounts of the Trust for the year ended 31st March 2023, which are set out on pages 01 to 05.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is required.

I am confident that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

Examine the accounts under section 14 of The Charities Act:
To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of The Charities Act: and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts and seeking explanations from you as the trustees concerning any such matters.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities:

have not been met: or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs K M Theobald (MIAB/MAAT)

1st Accounts (UK) Ltd

8th January 2024

Ist Accounts (UK) Ltd

66a High Street
Rainham
Kent ME8 7JF
(01634) 850368

BOUGHTON UNDER BLEAN VILLAGE HALL

ACCOUNTS FOR THE YEAR TO 31.3.2023

1 RECEIPTS & PAYMENTS ACCOUNT

£ (2022)

SUMMARY OF RECEIPTS:

RECEIPTS FROM HIRINGS

Local - regular	4,567.67	1,158.50
Local - casual	2,695.50	2,495.38
Non local - regular	12,881.00	11,415.25
Non local - casual	9,299.00	4,858.25
KCC library	4,800.00	3,138.00
Licensed bar bars	376.25	542.50

34,619.42 23,607.88

RECEIPTS FROM OTHER SOURCES

Donations	-	6,370.56
Hire of tables and chairs	-	-
Lottery	-	42.50
Sale of Santander Shares	-	-
Website Adverts	120.00	60.00
Village Hall Functions	263.41	280.30
Commission from sale of Tubz Sweets	69.00	

35,071.83 30,361.24

RECEIPTS FROM VOLUNTARY SOURCES

Grants:	7,650.00	16,667.00
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42,721.83 47,028.24

RECEIPTS - REIMBURSEMENTS:

Insurance claims	-	-
Return of deposits etc	1,975.00	876.00
Miscellaneous		

INVESTMENT RECEIPTS

Interest on Savings Account		
Compensation from Natwest	-	
Capital Introduced from Savings Account		

£ 44,696.83 £ 47,904.24

SUMMARY OF PAYMENTS:

	£	(2022)
PAYMENTS FOR CHARITABLE PURPOSES		
General repairs/maintenance of the hall	4,850.48	2,156.28
Electrical and heating maintenance	694.00	1,656.58
Gas	2,676.52	3,069.35
Electricity	1,691.34	1,353.12
Water & sewerage	869.04	160.00
Insurance	4,664.92	1,954.74
Telephone	60.00	70.00
Broadband	360.00	30.00
CCTV	551.18	316.56
Cleaning Contractor	7,119.00	4,434.50
Maintenance Contractor	1,185.00	189.00
Sundry expenses	-	-
Improvements to the hall	-	-
Performing Right Society	575.78	503.28
Keyholder	624.00	624.00
	<u>25,921.26</u>	<u>16,517.41</u>
PAYMENTS FOR ADMINISTRATIVE PURPOSES		
Printing & stationery	608.67	613.11
Lettings Secretary & Treasurer	8,448.00	5,966.50
Mileage & Car Park expenses	449.50	
Professional fees	283.68	276.00
Affiliation & conference fees etc	35.00	95.00
Premises Licence	180.00	180.00
Donations	-	-
Advertising	320.00	15.00
Mailbox 218	124.80	93.60
	<u>36,370.91</u>	<u>23,756.62</u>
PAYMENTS FOR OTHER PURPOSES		
Miscellaneous	40.00	86.34
V/H Functions - Paid using Grant money	6,701.64	1,956.01
	43,112.55	25,798.97
PAYMENTS - REIMBURSEMENTS		
Insurance claims	-	-
Return of deposits etc	1,975.00	876.00
Miscellaneous	-	-
	<u>45,087.55</u>	<u>£ 26,674.97</u>
SURPLUS/DEFICIT FOR THE YEAR		
Receipts	44,696.83	47,904.24
Payments	45,087.55	26,674.97
SURPLUS		£ 21,229.27
DEFICIT	-£ 390.72	

2 STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2023

MONETARY ASSETS

	£	(2022)
Bank balance:		
Bank current account		
Community Instant Reserve Account		
Natwest account	38,729.99	39,120.71

£ 38,729.99

£ 39,120.71

RECONCILIATION OF BANK AND CASH BALANCES:

Total balances as at 31 March 2022	39,120.71
Receipts and Payments Account	-
Deficits for year	390.72

TOTAL BALANCES AT 31 March 2023 **£ 38,729.99**

3 APPROVAL OF THE ACCOUNTS

Signed on behalf of the Management Committee:

Mrs M Martin (Treasurer)

15th July 2023



REGISTERED CHARITY NO 257525

ACCOUNTS YEAR ENDED 31st March 2023

2022	RECEIPTS	2023	2022	EXPENDITURE	2023
	HIRINGS				
£1,158.50	LOCAL - REGULAR	£4,567.67	£3,069.35	GAS	£2,676.52
£2,495.38	LOCAL - CASUAL	£2,695.50	£1,353.12	ELECTRICITY	£1,691.34
£11,415.25	NON LOCAL - REGULAR	£12,881.00	£160.00	WATER & SEWERAGE	£869.04
£4,858.25	NON LOCAL - CASUAL	£9,299.00	£70.00	TELEPHONE	£60.00
£3,138.00	KCC LIBRARY	£4,800.00	£30.00	BROADBAND	£360.00
<u>£23,065.38</u>		<u>£34,243.17</u>	£316.56	CCTV	£551.18
			£1,954.74	INSURANCE PREMIUM	£4,664.92
			£503.28	PERFORMING RIGHTS	£575.78
			£613.11	PRINTING & STATIONERY	£608.67
			£0.00	MILEAGE & CAR PARK FEES	£449.50
£6,370.56	DONATIONS	£0.00	£2,156.28	REPAIRS & MAINTENANCE	£4,850.48
£16,667.00	GRANTS	£7,650.00		GRANT MONEY USED	£6,701.64
£60.00	WEBSITE ADS	£120.00			
£0.00	SALE OF SHARES	£0.00	£1,656.58	HEATING & ELECTRICAL MAIN	£694.00
£280.30	VH FUNCTIONS	£263.41	£4,434.50	CLEANING CONTRACTOR	£7,119.00
<u>£42.50</u>	COMMISSION FROM SWEETS	£69.00			
£46,485.74	LOTTERY	£0.00	£624.00	KEY HOLDER	£624.00
		<u>£42,345.58</u>	£5,966.50	SECRETARIAL	£8,448.00
			£2,042.35	MISCELLANEOUS	£40.00
£542.50	BAR INCOME	£376.25	£189.00	MAINTENANCE CONTRACTOR	£1,185.00
£0.00	INTEREST	£0.00	£25,139.37		£42,169.07
<u>£47,028.24</u>		<u>£42,721.83</u>	£659.60	DONATIONS, FEES ETC	£943.48
			£25,798.97		£43,112.55
£876.00	REINBURSEMENTS - DEPOSITS	£1,975.00	£876.00	REIMBURSEMENTS - DEPOSITS	£1,975.00
<u>£47,904.24</u>	REIMBURSEMENTS - MISC	£0.00	£0.00	REIMBURSEMENTS - MISC	£0.00
			£26,674.97		£45,087.55
	EXCESS OF EXPENDITURE		£21,229.27	EXCESS OF INCOME	-£390.72
£47,904.24		£44,696.83	£47,904.24		£44,696.83
	OPENING BALANCE 1.4.2022			CLOSING BALANCE 31.3.2023	
	NATWEST ACCOUNT	£39,120.71		NATWEST ACCOUNT	£38,729.99
				SAVINGS ACCOUNT	£0.00
				DEFICIT OF INCOME	£390.72
		£39,120.71			£39,120.71

Signed by 

Melissa Martin Treasurer

BOUGHTON UNDER BLEAN VILLAGE HALL MANAGEMENT COMMITTEE

CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2023

Boughton Under Blean Village Hall Bull Lane Boughton Under Blean Faversham Kent ME13 9AH

Correspondence to the Treasurer: Mrs Melissa Martin Unit 218, Thunderhill Business Park, Hickman's Green, Boughton under Blean, Near Faversham, Kent ME13 9NT

The Village Hall Charity is registered with the Charity Commissioners (no: 257525) and constituted by a Deed of Trust, a copy of which is available on request.

Boughton Under Blean Parish Council is the Sole Trustee of the Village Hall.

The objective of the Charity is to maintain the hall for the benefit of Boughton Under Blean and surrounding villages and towns etc. It aims to provide first class facilities at an affordable cost. The Charity has a lettings secretary, a part-time cleaner, a part-time maintenance worker and a keyholder. Regular cleaning, maintenance and decorating keep the hall looking exceptionally well cared for and attractive to hirers.

We continue to hold a Premises Licence and pay annual royalties for PRS for Music and PPL to the Performing Right Society.

Our current insurance covers us for building and contents, public liability and employer's liability. Regular health and safety checks are carried out along with fire risk assessments and records duly kept.

Our regular hirings cover a wide range of activities including Modern Jive Club, Ladies Group, Parent and Toddler Group, Scrapbooking, Off-Road Model Car Racing, Village Hall meetings, Fencing Classes, The Boughton Players Amateur Dramatics and monthly auctions.

The hall provides a venue for wedding receptions, private family parties, dances, quizzes, conferences, charity events, concerts and various other social evenings. The library room is booked for regular meetings and other small groups.

Kent County Council provide the Public Library and computer facilities at the hall for adults and children of the local community with four weekly sessions.

The CCTV system is giving much improved security of the hall and surrounding area. Broadband has also recently been installed.

The heating system was updated and a new kitchen fitted in 2018 with the help of a grant from Viridor. All of our hirers, particularly our regulars are now reaping the benefits of these improvements to the village hall. We are hoping to have solar panels installed and to refurbish the men's toilets during 2024.

We are very aware that it is necessary to run the village hall like a business concern and due to our hard-working committee, we continue to provide this multi-functional amenity for the use by the community and surrounding areas.

The trustee declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustee

Signature: 

Date: 26.01.24

Full name: Carol Clayson

Position: Chair

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales - Charity number 257525

Accounts

BOUGHTON UNDER BLEAN VILLAGE HALL

ACCOUNTS FOR THE YEAR TO 31.3.2022

1 RECEIPTS & PAYMENTS ACCOUNT

	£	(2021)
SUMMARY OF RECEIPTS:		
RECEIPTS FROM HIRINGS		
Local - regular	1,158.50	729.00
Local - casual	2,495.38	100.00
Non local - regular	11,415.25	1,511.00
Non local - casual	4,858.25	1,883.00
KCC library	3,138.00	1,200.00
Licensed bar bars	542.50	-
	<hr/>	<hr/>
	23,607.88	5,423.00
RECEIPTS FROM OTHER SOURCES		
Donations	6,370.56	-
Hire of tables and chairs	-	-
Lottery	42.50	-
Sale of Santander Shares	-	-
Website Adverts	60.00	-
Village Hall Functions	280.30	-
	<hr/>	<hr/>
	30,361.24	5,423.00
RECEIPTS FROM VOLUNTARY SOURCES		
Grants:	16,667.00	21,050.85
	<hr/>	<hr/>
	47,028.24	26,473.85
RECEIPTS - REIMBURSEMENTS:		
Insurance claims	-	-
Return of deposits etc	876.00	822.00
Miscellaneous		1,008.96
INVESTMENT RECEIPTS		
Interest on Savings Account		2.70
Compensation from Natwest	-	
Capital Introduced from Savings Account		5,469.62
	<hr/>	<hr/>
	£ 47,904.24	£ 33,777.13
	<hr/>	<hr/>

SUMMARY OF PAYMENTS:

	£	(2021)
PAYMENTS FOR CHARITABLE PURPOSES		
General repairs/maintenance of the hall	2,156.28	3,578.93
Electrical and heating maintenance	1,656.58	1,279.11
Gas	3,069.35	3,101.13
Electricity	1,353.12	942.92
Water & sewerage	160.00	1,667.39
Insurance	1,954.74	1,812.72
Telephone	70.00	60.00
Broadband	30.00	-
CCTV	316.56	-
Cleaning Contractor	4,434.50	1,989.00
Maintenance Contractor	189.00	211.50
Sundry expenses	-	-
Improvements to the hall	-	-
Performing Right Society	503.28	181.06
Keyholder	624.00	624.00
	<hr/>	<hr/>
	16,517.41	15,447.76
PAYMENTS FOR ADMINISTRATIVE PURPOSES		
Printing & stationery	613.11	283.95
Lettings Secretary & Treasurer	5,966.50	3,399.75
Sundry expenses		
Professional fees	276.00	241.35
Affiliation & conference fees etc	95.00	107.00
Premises Licence	180.00	180.00
Donations	-	-
Advertising	15.00	150.00
Mailbox 218	93.60	156.00
	<hr/>	<hr/>
	23,756.62	19,965.81
PAYMENTS FOR OTHER PURPOSES		
Miscellaneous	86.34	471.96
V/H Functions - Paid using Grant money	1,956.01	
	<hr/>	<hr/>
	25,798.97	20,437.77
PAYMENTS - REIMBURSEMENTS		
Insurance claims	-	-
Return of deposits etc	876.00	822.00
Miscellaneous	-	1,008.96
	<hr/>	<hr/>
	26,674.97	£ 22,268.73
SURPLUS/DEFICIT FOR THE YEAR		
Receipts	47,904.24	33,777.13
Payments	26,674.97	22,268.73
SURPLUS	£ 21,229.27	£ 11,508.40
DEFICIT		

2 STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2022

MONETARY ASSETS

	£	(2021)
Bank balance:		
Bank current account		
Community Instant Reserve Account		
Natwest account	39,120.71	17,891.44
	£ 39,120.71	£ 17,891.44

RECONCILIATION OF BANK AND CASH BALANCES:

Total balances as at 31 March 2021	17,891.44
Receipts and Payments Account	
Surplus for year	21,229.27
Capital taken from savings	-

TOTAL BALANCES AT 31 March 2022 **£ 39,120.71**

3 APPROVAL OF THE ACCOUNTS

Signed on behalf of the Management Committee:

Mrs M Martin (Treasurer)

4th August 2022



REGISTERED CHARITY NO 257525

BOUGHTON UNDER BLEAN VILLAGE HALL
ACCOUNTS YEAR ENDED 31st March 2022

2021	RECEIPTS	2022	2021	EXPENDITURE	2022
	HIRINGS				
£729.00	LOCAL - REGULAR	£1,158.50	£3,101.13	GAS	£3,069.35
£100.00	LOCAL - CASUAL	£2,495.38	£942.92	ELECTRICITY	£1,353.12
£1,511.00	NON LOCAL - REGULAR	£11,415.25	£1,667.39	WATER & SEWERAGE	£160.00
£1,883.00	NON LOCAL - CASUAL	£4,858.25	£60.00	TELEPHONE	£70.00
£1,200.00	KCC LIBRARY	£3,138.00		BROADBAND	£30.00
£5,423.00		£23,065.38		CCTV	£316.56
			£1,812.72	INSURANCE PREMIUM	£1,954.74
			£181.06	PERFORMING RIGHTS	£503.28
	DONATIONS	£6,370.56	£283.95	PRINTING & STATIONERY	£613.11
£21,050.85	GRANTS	£16,667.00	£3,578.93	REPAIRS & MAINTENANCE	£2,156.28
£0.00	WEBSITE ADS	£60.00			
£0.00	SALE OF SHARES	£0.00	£1,279.11	HEATING & ELECTRICAL MAIN	£1,656.58
£0.00	VH FUNCTIONS	£280.30	£1,989.00	CLEANING CONTRACTOR	£4,434.50
£0.00	LOTTERY	£42.50	£624.00	KEY HOLDER	£624.00
£26,473.85		£46,485.74	£3,399.75	SECRETARIAL	£5,966.50
			£471.96	MISCELLANEOUS	£2,042.35
£0.00	BAR INCOME	£542.50	£211.50	MAINTENANCE CONTRACTOR	£189.00
£2.70	INTEREST	£0.00	£19,603.42		£25,139.37
£26,476.55		£47,028.24	£834.35	DONATIONS, FEES ETC	£659.60
			£20,437.77		£25,798.97
£822.00	REINBURSEMENTS - DEPOSITS	£876.00	£822.00	REINBURSEMENTS - DEPOSITS	£876.00
£1,008.96	REINBURSEMENTS - MISC	£0.00	£1,008.96	REINBURSEMENTS - MISC	£0.00
£28,307.51			£22,268.73		£26,674.97
£5,469.62	CAPITAL INTRODUCED FROM SAV	£0.00			
£33,777.13	EXCESS OF EXPENDITURE	£47,904.24	£11,508.40	EXCESS OF INCOME	£21,229.27
			£33,777.13		£47,904.24
	OPENING BALANCE 1.4.2021			CLOSING BALANCE 31.3.2022	
	NATWEST ACCOUNT	£17,891.44		NATWEST ACCOUNT	£39,120.71
				SAVINGS ACCOUNT	£0.00
		£17,891.44		DEFICIT OF INCOME	-£21,229.27
					£17,891.44

Signed by



Melissa Martin

Treasurer

BOUGHTON UNDER BLEAN VILLAGE HALL
Bank Balance and Reconciliation

1st April 2021 to 31st March 2022

Natwest A/c balance b/fwd - 1st April 2021	<u>£17,891.44</u>
TOTAL BANK BALANCES - 1st April 2021	<u>£17,891.44</u>
Add RECEIPTS	£47,904.24
Less PAYMENTS	£26,674.97
Less unbanked cheques @ 31st March 2021	£0.00
Add cashed cheques from 31st March 2021	£0.00
TOTAL CURRENT BANK BALANCES	<u>£0.00</u> <u>£39,120.71</u>

Bank Reconciliation

Natwest A/c Statement dated 31st March 2022	£39,120.71
Capital introduced from closed accounts	£0.00
Less Cheques not presented	£0.00
Plus Receipts not presented	£0.00
	<u>£39,120.71</u>

Signed:



£0.00

BOUGHTON UNDER BLEAN VILLAGE HALL MANAGEMENT COMMITTEE
CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2022

Boughton Under Blean Village Hall Bull Lane Boughton Under Blean Faversham Kent ME13 9AH

Correspondence to the Treasurer: Mrs Melissa Martin Unit 218, Thunderhill Business Park, Hickman's Green,
Boughton under Blean, Near Faversham, Kent ME13 9NT

The Village Hall Charity is registered with the Charity Commissioners (no: 257525) and constituted by a Deed of Trust, a copy of which is available on request.

Boughton Under Blean Parish Council is the Sole Trustee of the Village Hall.

The objective of the Charity is to maintain the hall for the benefit of Boughton Under Blean and surrounding villages and towns etc. It aims to provide first class facilities at an affordable cost. The Charity has a lettings secretary, a part-time cleaner, a part-time maintenance worker and a keyholder. Regular cleaning, maintenance and decorating keep the hall looking exceptionally well cared for and attractive to hirers.

We continue to hold a Premises Licence and pay annual royalties for PRS for Music and PPL. to the Performing Right Society.

Our current insurance covers us for building and contents, public liability and employer's liability. Regular health and safety checks are carried out along with fire risk assessments and records duly kept.

Our regular hirings cover a wide range of activities including Living Lively Singing Group, Modern Jive Club, Ladies Group, Parent and Toddler Group, Scrapbooking, Off-Road Model Car Racing, Village Hall meetings, Fencing Classes, The Boughton Players Amateur Dramatics and monthly auctions.

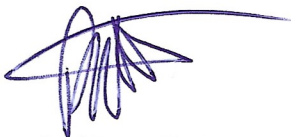
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Kent County Council provide the Public Library and computer facilities at the hall for adults and children of the local community with four weekly sessions.

The new CCTV system is giving much improved security of the hall and surrounding area. Broadband has also recently been installed.

The heating system was updated and a new kitchen fitted in 2018 with the help of a grant from Viridor. All of our hirers, particularly our regulars are now reaping the benefits of these improvements to the village hall. We are hoping to replace the ceiling and lights in the foyer during 2023.

We are very aware that it is necessary to run the village hall like a business concern and due to our hard-working committee, we continue to provide this multi-functional amenity for the use by the community and surrounding areas.



Paul Ray – Chairman or any other member

Boughton Under Blean Village Hall Management Committee

INDEPENDENT EXAMINERS REPORT OF THE TRUSTEES
OF BOUGHTON UNDER BLEAN VILLAGE HALL

I report on the accounts of the Trust for the year ended 31st March 2022, which are set out on pages 01 to 09.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is required.

I am confident that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

Examine the accounts under section 14 of The Charities Act:
To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of The Charities Act: and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts and seeking explanations from you as the trustees concerning any such matters.

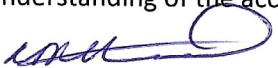
Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities:

have not been met: or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Mrs K M Theobald (MIAB/MAAT)

1st Accounts (UK) Ltd

3rd January 2023

1st Accounts UK Ltd
76b Station Road
Rainham
Kent ME8 7PJ

BOUGHTON UNDER BLEAN VILLAGE HALL

England & Wales - Charity number 257525

Accounts

BOUGHTON UNDER BLEAN VILLAGE HALL

ACCOUNTS FOR THE YEAR TO 31.3.2021

1 RECEIPTS & PAYMENTS ACCOUNT

£ (2020)

SUMMARY OF RECEIPTS:

RECEIPTS FROM HIRINGS

Local - regular	729.00	2,661.00
Local - casual	100.00	360.00
Non local - regular	1,511.00	15,622.00
Non local - casual	1,883.00	5,758.00
KCC library	1,200.00	3,000.00
Licensed bar bars	-	275.75
	<hr/>	<hr/>
	5,423.00	27,676.75

RECEIPTS FROM OTHER SOURCES

Donations	-	623.00
Hire of tables and chairs	-	-
	-	-
Sale of Santander Shares	-	-
Website Adverts	-	-
Village Hall Functions	-	250.23
	<hr/>	<hr/>
	5,423.00	28,549.98

RECEIPTS FROM VOLUNTARY SOURCES

Grants:	21,050.85	
	<hr/>	<hr/>
	26,473.85	28,549.98

RECEIPTS - REIMBURSEMENTS:

Insurance claims	-	-
Return of deposits etc	822.00	394.00
Miscellaneous	1,008.96	

INVESTMENT RECEIPTS

Interest on Savings Account	2.70	33.75
Compensation from Natwest	-	80.00
Capital Introduced from Savings Account	5,469.62	9,220.00
	<hr/>	<hr/>

£ 33,777.13

£ 38,277.73

SUMMARY OF PAYMENTS:

	£	(2020)
PAYMENTS FOR CHARITABLE PURPOSES		
General repairs/maintenance of the hall	3,578.93	2,994.68
Electrical and heating maintenance	1,279.11	1,107.56
Gas	3,101.13	2,953.00
Electricity	942.92	1,520.39
Water & sewerage	1,667.39	2,756.40
Insurance	1,812.72	1,761.38
Telephone	60.00	130.00
Cleaning Contractor	1,989.00	7,134.00
Maintenance Contractor	211.50	1,174.50
Sundry expenses	-	-
Improvements to the hall	-	-
Performing Right Society	181.06	843.52
Keyholder	624.00	572.00
	<u>15,447.76</u>	<u>22,947.43</u>
PAYMENTS FOR ADMINISTRATIVE PURPOSES		
Printing & stationery	283.95	266.08
Lettings Secretary & Treasurer	3,399.75	5,235.75
Sundry expenses	-	-
Professional fees	241.35	90.00
Affiliation & conference fees etc	107.00	235.00
Premises Licence	180.00	180.00
Donations	-	20.00
Advertising	150.00	255.00
Mailbox 218	156.00	124.80
	<u>19,965.81</u>	<u>29,354.06</u>
PAYMENTS FOR OTHER PURPOSES		
Miscellaneous	471.96	1,035.99
	<u>20,437.77</u>	<u>30,390.05</u>
PAYMENTS - REIMBURSEMENTS		
Insurance claims	-	-
Return of deposits etc	822.00	394.00
Miscellaneous	1,008.96	-
	<u>22,268.73</u>	<u>£ 30,784.05</u>
SURPLUS/DEFICIT FOR THE YEAR		
Receipts	33,777.13	38,277.73
Payments	22,268.73	30,784.05
SURPLUS	£ 11,508.40	
DEFICIT		£ 7,493.68

2 STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2021

MONETARY ASSETS

	£	(2020)
Bank balance:		
Bank current account		1,825.74
Community Instant Reserve Account		3,641.18
Natwest account	17,891.44	6,385.74
	£ 17,891.44	£ 11,852.66

RECONCILIATION OF BANK AND CASH BALANCES:

Total balances as at 31 March 2020	11,852.66
Receipts and Payments Account	
Surplus for year	11,508.40
Capital taken from savings	- 5,469.62

TOTAL BALANCES AT 31 March 2021 **£ 17,891.44**

3 APPROVAL OF THE ACCOUNTS

Signed on behalf of the Management Committee:

Mrs M Martin (Treasurer)

20th November 2021



REGISTERED CHARITY NO 257525

**BOUGHTON UNDER BLEAN VILLAGE HALL
ACCOUNTS YEAR ENDED 31.3.2021**

2020	INCOME	2021	2020	EXPENDITURE	2021
	HIRINGS				
2,661.00	LOCAL - REGULAR	729.00	2953.00	GAS	3101.13
360.00	LOCAL - CASUAL	100.00	1520.39	ELECTRICITY	942.92
15,622.00	NON LOCAL - REGULAR	1511.00	2756.40	WATER & SEWERAGE	1667.39
5,758.00	NON LOCAL - CASUAL	1883.00	130.00	TELEPHONE	60
3,000.00	KCC LIBRARY	1200.00	1761.38	INSURANCE PREMIUM	1812.72
<u>27,401.00</u>		<u>5423.00</u>	843.52	PERFORMING RIGHTS	181.06
			266.08	PRINTING & STATIONERY	283.95
623.00	DONATIONS		2994.68	REPAIRS & MAINTENANCE	3578.93
0.00	GRANTS	21050.85			
0.00	HIRE OF TABLES AND CHAIRS	0.00	1107.56	HEATING & ELECTRICAL MAINT	1279.11
0.00	WEBSITE ADS	0.00		IMPROVEMENTS/NEW EQUIPMENT	
0.00	SALE OF SHARES	0.00	7134.00	CLEANING CONTRACTOR	1989.00
250.23	VH FUNCTIONS	0.00	572.00	KEY HOLDER	624.00
<u>28,274.23</u>		<u>26473.85</u>	5235.75	SECRETARIAL	3399.75
			1035.99	MISCELLANEOUS	471.96
275.75	BAR INCOME	0.00	1174.50	MAINTENANCE CONTRACTOR	211.50
33.75	INTEREST	2.70	<u>29485.25</u>		<u>19603.42</u>
80.00	COMPENSATION		904.80	DONATIONS, FEES ETC	834.35
<u>28,663.73</u>		<u>26476.55</u>	<u>30390.05</u>		<u>20437.77</u>
394.00	REIMBURSEMENTS - DEPOSITS	822.00	394.00	REIMBURSEMENTS - DEPOSITS	822.00
0.00	REIMBURSEMENTS - MISC	1008.96		REIMBURSEMENTS - MISC	1008.96
<u>29,057.73</u>		<u>28307.51</u>	<u>30784.05</u>		<u>22268.73</u>
9,220.00	CAPITAL INTRODUCED FROM SAV	5469.62			
	EXCESS OF EXPENDITURE		7493.68	EXCESS OF INCOME	11508.40
£ 38,277.73		£33,777.13	£38,277.73		£33,777.13
	OPENING BALANCE 1.4.2020			CLOSING BALANCE 31.3.2021	
	CURRENT ACCOUNT	1825.74		NATWEST CURRENT ACCOUNT	17891.44
	SAVINGS ACCOUNT	3641.18		SAVINGS ACCOUNT	0.00
	NATWEST ACCOUNT	6385.74		DEFICIT OF INCOME	-11508.40
				CAPITAL INTRODUCED FROM SAVINGS	5469.62
		£ 11,852.66			£11,852.66

Signed by  Melissa Martin

Treasurer

BOUGHTON UNDER BLEAN VILLAGE HALL MANAGEMENT COMMITTEE

CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2021

Boughton Under Blean Village Hall Bull Lane Boughton Under Blean Faversham Kent ME13 9AH

Correspondence to the Treasurer: Mrs Melissa Martin Unit 218, Thunderhill Business Park, Hickman's Green,
Boughton under Blean, Near Faversham, Kent ME13 9NT

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We continue to hold a Premises Licence and pay annual royalties for PRS for Music and PPL. to the Performing Right Society.

Our current insurance covers us for building and contents, public liability and employer's liability. Regular health and safety checks are carried out along with fire risk assessments and records duly kept.

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Kent County Council provide the Public Library and computer facilities at the hall for adults and children of the local community with four weekly sessions.

The new CCTV system is giving much improved security of the hall and surrounding area.

The heating system was updated and a new kitchen fitted in 2018 with the help of a grant from Viridor. All of our hirers, particularly our regulars are now reaping the benefits of these improvements to the village hall. We are hoping to replace the ceiling and lights in the foyer during 2022.

We are very aware that it is necessary to run the village hall like a business concern and due to our hard-working committee, we continue to provide this multi-functional amenity for the use by the community and surrounding areas.



David Clayson – Chairman or any other member

Boughton Under Blean Village Hall Management Committee

INDEPENDENT EXAMINERS REPORT OF THE TRUSTEES
OF BOUGHTON UNDER BLEAN VILLAGE HALL

I report on the accounts of the Trust for the year ended 31st March 2021, which are set out on pages 01 to 03.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is required.

I am confident that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

Examine the accounts under section 14 of The Charities Act:
To follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of The Charities Act: and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts and seeking explanations from you as the trustees concerning any such matters.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities:

have not been met: or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs K M Theobald (MIAB/MAAT)

1st Accounts (UK) Ltd

5th January 2022