

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales · Charity number 257216

Details

Other names PILGRIMS HALL

Status Registered

Legal form Charitable company

Company number [00940052](#)

Registered 1968-11-12

Register [View on the Charity Commission register](#)

Contact

Address Pilgrims Hall
Ongar Road
Pilgrims Hatch
Brentwood
CM15 9SA

Phone 01277372206

Email team@pilgrimshall.org

Website www.pilgrimshall.org

Activities

Objects: TO PROMOTE AND EXTEND THE KINGDOM OF OUR LORD JESUS CHRIST BY PROVIDING LAY PEOPLE WITH THEOLOGICAL DEVOTIONAL AND PRACTICAL TEACHING AND TRAINING IN CHRISTIAN DOCTRINE AND PRACTICE.

Activities: Christian Retreat and Conference Centre / Pastoral Care / Seminars / Training Courses / Bible Teaching / Community Support / Christian Bookshop and Resources

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, Religious Activities, Recreation, Other Charitable Purposes
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** NATIONAL
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£121,943	£122,774	-	-
2024-07-31	£114,196	£130,058	-	-
2023-07-31	£100,337	£117,119	-	-
2022-07-31	£77,779	£131,877	-	-
2021-07-31	£217,952	£127,916	-	-

Trustees

Name	Role	Appointed
Andrew Philip Wilkinson		2025-03-17
Benjamin John Alltimes		2025-03-17
Bernard John Elkin		2025-03-17
KEVIN JOHN GILDERSON		2025-03-17
Pauline Valerie Baker		2025-10-14

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales - Charity number 257216

Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Annual Report and Financial Statements Year ended 31st July 2025

Charity Registration No: 257216

Company Registration No: 940052

*Pilgrims Hall
Ongar Road
Brentwood
Essex
CM15 9SA*

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

***Annual Report and Financial Statements
Year ended 31st July 2025***

Contents

Page 3	Legal and Administrative Information
Pages 4 to 8	Trustees' Report
Page 9	Statement of Financial Activities
Page 10	Balance Sheet
Pages 11 to 17	Notes to Financial Statements
Page 18	Independent Examiner's Report on the Accounts

**Report of the Directors
Year ended 31st July 2025**

Legal and Administrative Information

Governing Document	Memorandum & Articles of Association incorporated on 7th October 1968
Legal Status	Incorporated Trust
Company Number	940052
Charity Number	257216
Start of financial year	01.08.2024
End of financial year	31.07.2025
Board of Trustees	Ben Alltimes (from February 2025) Pauline Baker (from August 2025) Suzanne Cousins (until July 2025) Barbara Cummins (until February 2025) Stephen Dodgson (until May 2025) Bernard Elkin (from February 2025) Mark Galliers (until February 2025) Kevin Gilderson (from February 2025) James Mills (until April 2025) Margaret Pearson (until February 2025) Andrew Wilkinson (from February 2025)
Primary Bankers	Barclays Bank Plc, 75, High Street, Brentwood, Essex, CM14 4RP
Independent Examiner	Independent Examiners Ltd, Grain Store, Hills Barns, Appledram Lane South, Chichester, PO20 7EG

Introduction

The following is the Annual Report of the Trustees of Pilgrims Hall Fellowship Limited for the financial year ending 31st July 2025.

Pilgrims Hall is a Christian ministry and retreat centre based in a regency period house situated in 19 acres of grounds, located near Brentwood, Essex. It is owned in trust by a charitable company - Pilgrims Hall Fellowship Limited - and operated by a community of Christians comprising the Trustees, a team that resides at the Hall (responsible for the day-to-day operations of Pilgrims Hall) and volunteers.

Charitable objects

In summary, the objectives of Pilgrims Hall are to:

- facilitate Christian discipleship by providing Christian ministry through a programme of activities, including worship, teaching, bible study, conferences, seminars, retreats, etc.; and
- make the buildings and land available for use by Christians, churches and Christian organisations,
etc.

Vision Statement

God's Word for God's world – Proclaiming, Teaching, Living the Truth

Mission Statement

Pilgrims Hall is a Christian ministry and retreat centre whose heart is to serve and support Christians, churches and Christian organisations by being a place where:

- the Bible, as the authoritative Word of God, is foundational
- the Gospel of the Lord Jesus Christ is proclaimed
- Christian ministry is offered through:
 - Bible teaching and study
 - Seminars
 - Prayer
 - Discipling
 - Pastoral Care
 - Fellowshipto assist Christians to grow in the Faith bringing forgiveness, healing, restoration and wholeness in an oasis of peace and refuge
- the premises and grounds may be hired for meetings, Away Days, Christian activities, etc.
- rooms are available for personal day and overnight retreats
- Christian books, gifts, cards and materials are available for purchase from our Wellspring Bookshop
- people can meet for refreshments in a Christian environment in our Rendezvous Tea Room

The Board of Trustees

The Board of Trustees is responsible for overseeing the life and work of Pilgrims Hall. Amongst other things, the Trustees ensure that Pilgrims Hall fulfils its charitable objects and provides public benefit.

The Trustees met as a Board each month throughout the year (except August) to fulfil their responsibilities.

As foreshadowed in the previous Annual Report, at the start of 2024/25, the Trustees considered the future viability of Pilgrims Hall. The Trustees concluded that while Pilgrims Hall could have a viable future, there needed to be a change in Trusteeship to lead the charity going forward, taking into account that the majority of the Trustees were in their mid seventies and many had served for long periods of time, in one case for over fifteen years. There was a recognition that new Trustees should be appointed who could drive forward the life and ministry of Pilgrims Hall with fresh vision and vigour. Following a search process, five new Trustees were appointed (four in February 2025 and one from August 2025) as shown on page 3. To achieve an orderly handover, the existing Trustees staggered their resignations. One of the new Trustees, Kevin Gilderson, became Chairman in March 2025, succeeding Steve Dodgson who remained as a Trustee for a further two months (and continued service thereafter in a volunteer role). All the new Trustees live in the Brentwood area and attend local churches, possess the necessary range and mix of knowledge, skill and experience to lead the charity and are fully committed to supporting and fulfilling the work, life and ministry of Pilgrims Hall.

Strategy

Because of the commitment to search for suitable new Trustees, the need to address strategic issues e.g. finance, staff resources, etc. was put on hold until new Trustees were appointed. Following their appointments and the change in Chairmanship, the new Trustees publicly asserted their vision of Pilgrims Hall being a welcoming Christian ministry and resource centre and providing an outreach and teaching role to help build the church in the region. Specifically, the new Trustees identified a number of key priorities: for Pilgrims Hall to re-engage with local churches, to raise its profile across Essex and East London boroughs, to generate more income including raising funds for capital expenditure to repair and improve the buildings, and to appoint new staff team members, including a leader, and volunteers. Work started on all these priorities and will continue into the next financial year with the aim of putting the charity on a stable financial footing with clear focus on each of its activities and in closer relationship with local churches. In order to improve consultation and co-ordination with the staff team, who have day-to-day operational responsibility for the activities of Pilgrims Hall, the Trustees also decided that staff members should routinely attend Trustees meeting which would come into effect in 2025/26.

Activities

Throughout the year, Pilgrims Hall served Christians, churches and Christian organisations who used the premises for personal retreats, meetings and conferences. In the next financial year, the Trustees will be examining the scope to raise prices and maximise occupancy of the retreat bedrooms and meeting rooms to help generate more income. The premises were also used to provide accommodation for Christians and other facilities were rented to local people

and businesses. The Trustees reviewed and increased rents and also entered into contracts with all those who use the premises so that these relationships are now on a formal footing.

The Rendezvous Tea Room operated during the year on Tuesdays. Latterly, the menu had to be temporarily reduced because of a key staff member taking maternity leave, which impacted income. The Trustees will consider in the next financial year the feasibility of opening the Rendezvous Tea Room on a second day of the week.

The Wellspring Bookshop operated throughout the year. It was refurbished and redecorated in August 2024. The main supplier, Southend Christian Bookshop, ceased operations in May 2025. However, the Trustees decided that the bookshop should remain open as a resource of Pilgrims Hall, albeit on fewer days, and establish direct relationships with new suppliers to source Christian materials for sale.

The ministry programme was paused throughout most of the year, apart from the weekly Foundations Explored Bible Studies, because of the need for the Trustees to focus their time and energy on searching for, and appointing, new Trustees. Subsequently, having engaged with and consulted a number of churches in the area, the Trustees intend to restart the ministry in 2025/26 with a programme that should complement and supplement teaching provided by local churches.

Personnel

New Trustees were appointed as reported above. Garry and Katariina Newcome resigned from the staff team having served since 2019. Karen joined as a volunteer at the weekly Rendezvous Tea room. Peter Garrett, a former staff team leader, became a volunteer serving in the bookshop. During 2025/26, the Trustees will be seeking additional Trustees, new staff team members to replace Garry and Katariina Newcome and a team leader and new volunteers.

Finance

Total income amounted to circa £121,943, an increase of £7,747 over the previous year. Total expenditure amounted to circa £122,774, a decrease of £7,284 over the previous year. This resulted in a small deficit of £831 although it was significantly lower as compared to 2023/24 (which was almost £16,000 but included two significant and unforeseen costs amounting to circa £10,000). Further details are reported in the Accounts. The Charity aims to have three months reserves in the value of £20,000, which currently stands at £21,900.

Refurbishment and Renovations

Pilgrims Hall is a Grade 2 listed 18th century building which requires ongoing maintenance and, ideally, rooms upgraded e.g. to include en-suite bathrooms. Following the departure of Garry and Katariina Newcome, the Gate House became vacant. There is need to undertake repairs and refurbishment of this property estimated to cost upwards of £30,000. Presently, there are no funds to finance capital expenditures. The Trustees will be examining in 2025/26 how to raise funds to carry out the necessary works.

Policies and practices

The Trustees reviewed and updated/revised policies and practices as necessary and appropriate to ensure they remained current and in line with legislation and official guidance.

Public benefit

The Trustees are mindful of the need to demonstrate public benefit which accrues from the life and work of Pilgrims Hall. Throughout the year many people attended Pilgrims Hall to stay for personal retreats, meetings and conferences, purchase books, cards and other items from the Wellspring bookshop and partake of refreshments at the Rendezvous Tea Room. All these activities provided opportunity for people to meet together in a Christian environment to study the Word of God, pray and fellowship with other Christians, receive pastoral care and grow spiritually. Feedback gathered from those who use the facilities to help judge the benefits demonstrated that Pilgrims Hall made an impact spiritually and pastorally on individuals, churches and Christian organisations and, thereby, fulfilled public benefit.

Appreciation

The Trustees are indebted to the Resident Team and the volunteers for their work in undertaking the day-to-day operations of Pilgrims Hall. The Trustees are grateful to them for their faithfulness and dedication over the past year in support of the aims of the Charity especially in view of the changes and challenges reported earlier.

The Trustees also extended their grateful thanks for the faithful service of those Trustees who resigned during the year as reported earlier.

The Trustees are also thankful to God for his faithfulness and providence in meeting the needs of Pilgrims Hall which enabled its life and ministry to continue.

Statement of Trustees' Responsibilities

The Trustees (who are also the Directors of Pilgrims Hall Fellowship Limited for the purposes of company law) are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair value of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the Trustees are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will stay in business,
- (iv) state whether applicable accounting standards comprising FRS 102 have been followed subject to material departures disclosed and explained in the financial statement,
- (v) observe the methods and principles in the Charities SORP.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

In preparing this report the Trustees have taken advantage of special provisions of the Companies Act 2006 relating to small companies.

The Trustees are also responsible for the content of the Report of the Trustees. The responsibility of the independent examiner in relation to the Trustees' Report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

I approve the attached statement of financial activities and balance sheet for the year ended 31st July 2025, and confirm that I have made available all information necessary for its preparation.

Kevin Gilderson: Kevin Gilderson Chairman of Board of Trustees

Date: 25/11/25

Trustees: Ben Alltimes, Pauline Baker, Bernard Elkin, Kevin Gilderson, Andrew Wilkinson

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Statement of Financial Activities Year ended 31st July 2025

(Incorporating Income and Expenditure Account)
Unrestricted Funds

	Notes	2024/25 £	2023/24 £
<u>Income</u>			
Income from Generated Funds			
Donations and Legacies	3a	18,212	23,262
Income from Charitable Activities	3b	102,822	90,076
Income from Investments	3c	333	414
Other Income	3d	576	444
Total Income		121,943	114,196
<u>Expenditure</u>			
Expenditure on Charitable Activities	4a	122,774	130,058
Total Expenditure		122,774	130,058
Total Incoming/(Outgoing) Resources		(831)	(15,862)
Total Funds Brought Forward		6,156,636	6,172,498
Total Funds Carried Forward		6,155,805	6,156,636

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 17 form part of these financial statements.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Company Registration Number: 940052

Balance Sheet as at 31st July 2025

Unrestricted Funds

	Notes	31st July 2025 £	31st July 2024 £
Fixed Assets			
Tangible Assets	2	6,125,011	6,126,372
Current Assets			
Debtors	5	657	1,415
Cash at bank and in hand	7	31,595	30,199
Total Current Assets		<u>32,252</u>	<u>31,614</u>
Creditors (<i>amounts falling due within one year</i>)	6	1,458	1,350
Net Current Assets		<u>30,794</u>	<u>30,264</u>
Total Net Assets		<u>6,155,805</u>	<u>6,156,636</u>
Funds of the Charity			
General Funds		6,155,805	6,156,636
Restricted Funds		-	-
Total Funds		<u>6,155,805</u>	<u>6,156,636</u>

The directors are satisfied that for the year ended on the 31st July 2025 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 17.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)) - effective 1st January 2015.

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board of Directors on25/11/25.....



Signed on behalf of the Board of Directors Kevin Gilderson

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements

Year ended 31st July 2025

Unrestricted Funds

1. Accounting Policies

Charity Status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Pilgrims Hall Fellowship Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when: i) the Charity becomes entitled to the income; ii) it is more likely than not the Trustees will receive the resource; iii) the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with seminar or course income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

These are only included in the SOFA once the related goods or services have been delivered.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Charity.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charity.

This is included in the accounts when received.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2025

Unrestricted Funds

1. Accounting Policies (continued)

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' annual report.

Investment Income

This is included in the accounts when received.

Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Funds

Unrestricted General funds represent the funds of the charity that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the costs of Trustees' meetings and cost of any legal advice to Trustees on governance or constitutional matters.

Changes in Accounting Policies and Previous Accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants with Performance Conditions

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the Charity.

Assets

Tangible fixed assets for use by the Charity. These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost, or if gifted, at the value to the Charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Estate Equipment	~	20% reducing balance
Catering & Office Equipment	~	20% reducing balance
Furniture and Fittings	~	10% reducing balance

No depreciation is charged to freehold property as the property is maintained to such a standard the estimated residual value is not less than cost.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued) Year ended 31st July 2025

Unrestricted Funds

1. Accounting Policies (continued)

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS102.

Basis of Preparation

Preparation of the accounts is on a going concern basis. The Trustees are of the view that the level of reserves will support the charity going forward.

2. Tangible Fixed Assets

Property & Equipment	Estate Equipment £	Office & Catering Equipment £	Furniture & Fittings £	Freehold Property £	Total £
Cost at 1st August 2024	13,478	4,318	25,477	6,115,000	6,158,273
Additions	-	-	-	-	-
Cost at 31st July 2025	<u>13,478</u>	<u>4,318</u>	<u>25,477</u>	<u>6,115,000</u>	<u>6,158,273</u>
Depreciation at 1st August 2024	11,981	3,569	16,351	-	31,901
Charge this period	300	149	912	-	1,361
Depreciation at 31st July 2025	<u>12,281</u>	<u>3,718</u>	<u>17,263</u>	<u>-</u>	<u>33,262</u>
Net Book Value 31st July 2025	<u>1,197</u>	<u>600</u>	<u>8,214</u>	<u>6,115,000</u>	<u>6,125,011</u>
Net Book Value 31st July 2024	1,497	749	9,126	6,115,000	6,126,372

No annual commitments under non-cancelling operating leases, capital commitments or contingent liabilities were entered into during the year. (2023/24 - None).

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2025

Unrestricted Funds

3. Income	2024/25	2023/24
	£	£
a) Donations and Legacies		
Estate	140	400
Gifts and Donations	16,786	19,966
Legacies	-	-
Gift Aid Tax	1,286	2,896
	<u>18,212</u>	<u>23,262</u>
b) Income from Charitable Activities		
Conference and Ministry	9,179	8,569
Retreats	38,774	32,555
Seminars and Courses	341	2,105
Rendezvous (Drop-in Tea Room)	9,400	13,967
Bookshop Commission	10,028	6,130
Accommodation/Space/Storage Rental	35,100	26,750
	<u>102,822</u>	<u>90,076</u>
c) Investment Income		
Interest	<u>333</u>	<u>414</u>
d) Other Income		
Administration & Sundry	<u>576</u>	<u>444</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued) Year ended 31st July 2025

Unrestricted Funds

4. Expenses	2024/25	2023/24
	£	£
a) Expenditure from Charitable Activities		
Administration	7,805	5,921
Depreciation	1,361	1,576
Estate	1,762	6,733
General Household	3,333	2,721
Independent Examiners Fees	858	750
Ministry / Gifts	1,605	5,253
Repairs and Renewals	5,958	11,322
Rendezvous (Drop-in Tea Room)	5,189	7,174
Bookshop	6,758	2,409
Service / Utilities	49,385	44,241
Weekly Allowance Costs	38,760	41,958
	<u>122,774</u>	<u>130,058</u>
5. Debtors and Prepayments		
Gift Aid Tax Claim	-	1,415
Utilities prepayment	657	-
	<u>657</u>	<u>1,415</u>
6. Creditors (Amounts falling due within one year)		
Professional Fees	<u>1,458</u>	<u>1,350</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2025

Unrestricted Funds

7. Cash at Bank and in Hand	2024/25	2023/24
	£	£
Current Account	9,298	6,867
Business Premium Account	21,910	21,668
Building Society Account	-	739
Cash in Hand	387	925
Total Cash at Bank and in Hand	31,595	30,199

8. Charity Workers Numbers and Costs

Total Weekly Living Allowance Costs	38,760	41,958
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The Charity engaged an average of 3 people during the year. (2023/24: 4 people).

Pilgrims Hall is an intentional religious community and as such is exempt by law from the requirements of statutory minimum wage legislation.

No charity worker received emoluments of more than £60,000 in the financial period. (2023/24: None).

9. Trustees' Emoluments

No payments were made to Directors or any person connected with them during this financial period. (2023/24: None).

No material transaction took place between the Charity and a Director or any person connected to them. (2023/24: None).

10. Reconciliation on Movement of Capital and Reserves

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission (England and Wales - number 257216) and does not have a Share Capital. The Company has no income which is subject to Corporation Tax.

	2024/25	2023/24
	£	£
Surplus / (Deficit) for the Financial Year	(831)	(15,862)
Other Recognised Gains	-	-
	<u>(831)</u>	<u>(15,862)</u>
Balance Brought Forward	6,156,636	6,172,498
Closing Funds at 31st July 2025 (2024)	6,155,805	6,156,636

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2025

Unrestricted Funds

11. Restricted Funds

The Company held no restricted funds during the financial period. (2023/24: None)

12. Risk Management

Pilgrims Hall is exposed to operational risks that, potentially, could adversely impact its viability and, thereby, its ability to function. The Trustees seek to identify, control, mitigate and monitor risks which in the short term and foreseeable future could pose significant threat, while recognising that it is not possible to eliminate all risk, with the aim of ensuring that the achievement of the Charity's objectives and public benefit are unimpaired by risks that should be capable of being addressed. The Trustees undertook this within the framework of a Risk Management policy which codifies key risks and at each monthly Board meeting assessed and addressed particular risks.

13. Reserves Policy

The Trustees operate a Reserve policy which sets out the basis upon which the Reserves are created, maintained and accessed. The Trustees established a ring-fenced Reserve of £20,000 which strikes a balance between being prudential but not depriving day-to-day operations of financial resources. This should provide a sufficient cushion to meet emergency unplanned/unforeseen expenditures and, if the solvency of the Charity comes under threat, ensure funds are available to meet costs that would necessarily be incurred to sell assets and/or wind it up.

14. Public Benefit

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding what activities the Charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity trustees on my examination of the accounts of Pilgrims Hall Fellowship Limited for the year ended 31st July 2025.

Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Zita Derbak*

Date: 27.11.2025

Zita Derbak MAAT AATQB
Independent Examiners Ltd
The Grain Store
Hills Barns
Appledram Lane South
Chichester, West Sussex
PO20 7EG

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales - Charity number 257216

Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Annual Report and Financial Statements Year ended 31st July 2024

Charity Registration No: 257216

Company Registration No: 940052

Pilgrims Hall
Ongar Road
Brentwood
Essex
CM15 9SA

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Annual Report and Financial Statements
Year ended 31st July 2024

Contents

Page 3	Legal and Administrative Information
Pages 4 to 8	Trustees' Report
Page 9	Statement of Financial Activities
Page 10	Balance Sheet
Pages 11 to 16	Notes to Financial Statements
Page 18	Independent Examiner's Report on the Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Trustees
Year ended 31st July 2024

Legal and Administrative Information

Governing Document	Memorandum & Articles of Association incorporated on 7th October 1968	
Legal Status	Incorporated Trust	
Company Number	940052	
Charity Number	257216	
Start of financial year	01.08.2023	
End of financial year	31.07.2024	
Board of Trustees	Suzanne Cousins Barbara Cummins Stephen Dodgson	Mark Galliers James Mills Margaret Pearson
Registered Office	Pilgrims Hall, Ongar Road, Brentwood, Essex, CM15 9SA	
Primary Bankers	Barclays Bank Plc, 75, High Street, Brentwood, Essex, CM14 4RP	
Independent Examiner	Independent Examiners Ltd, Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18 8NF	

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Trustees (continued) Year ended 31st July 2024

Introduction

The following is the Annual Report of the Trustees of Pilgrims Hall Fellowship Limited for the financial year ending 31st July 2024.

Pilgrims Hall is a Christian ministry and retreat centre based in a regency period house situated in 19 acres of grounds, located near Brentwood, Essex. It is owned in trust by a charitable company - Pilgrims Hall Fellowship Limited - and operated by a community of Christians comprising the Trustees, a team that resides at the Hall (responsible for the day-to-day operations of Pilgrims Hall) and volunteers.

Charitable objects

In summary, the objectives of Pilgrims Hall are to:

- facilitate Christian discipleship by providing Christian ministry through a programme of activities including worship, teaching, bible study, conferences, seminars, retreats, etc.;
- and
- make the buildings and land available for use by Christians, churches and Christian organisations, etc.

Vision Statement

God's Word for God's world – Proclaiming, Teaching, Living the Truth

Mission Statement

Pilgrims Hall is a Christian ministry and retreat centre whose heart is to serve and support Christians, churches and Christian organisations by being a place where:

- the Bible, as the authoritative Word of God, is foundational
- the Gospel of the Lord Jesus Christ is proclaimed
- Christian ministry is offered through:
 - Bible teaching and study
 - Seminars
 - Prayer
 - Discipling
 - Pastoral Care
 - Fellowshipin order to assist Christians to grow in the Faith bringing forgiveness, healing, restoration and wholeness in an oasis of peace and refuge
- the premises and grounds may be hired for meetings, Away Days, Christian activities, etc.
- rooms are available for personal day and overnight retreats
- Christian books, gifts, cards and materials are available for purchase from our Wellspring Bookshop
- people can meet for refreshments in a Christian environment in our Rendezvous Tea Room

The Board of Trustees

The Board of Trustees is responsible for overseeing the life and work of Pilgrims Hall. Amongst other things, the Trustees ensure that Pilgrims Hall fulfils its charitable objects and provides public benefit.

Continued....

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Report of the Trustees (continued)
Year ended 31st July 2024

The Trustees met as a Board each month throughout the year (except August) to fulfil their responsibilities.

The Annual General Meeting (AGM) was held in November 2023 which was attended by friends and users of Pilgrims Hall. Steve Dodgson was re-appointed Chairman of Trustees. The 2022/23 Annual Report and Accounts were presented and approved at the meeting which formed the basis to publicly account for the life and ministry of Pilgrims Hall and the fulfilment of its charitable objectives to those present at the meeting.

Public benefit

The Trustees are mindful of the need to demonstrate public benefit which accrues from the life and work of Pilgrims Hall. Pilgrims Hall advertises, principally through the charity's website, the availability of its programmes and facilities, in order to reach as many people as possible who may benefit from them. In the main, the beneficiaries are individual Christians, churches and Christian organisations. The Trustees seek to gather feedback on an on-going basis from those who use the facilities to help judge the benefits.

During the year, a full range of ministry and activity was undertaken. This brought opportunity for spiritual growth, discipleship and pastoral care to help Christians in their well-being, faith and relationship with Jesus Christ. It was clear from feedback at the AGM and received throughout the year that individuals, churches and Christian organisations gained spiritually and pastorally as a result of being able to use the facilities of Pilgrims Hall and/or participate in its ministry and programmes and, thereby, fulfil the charitable objects of Pilgrims Hall including the aim of being a place that brings peace, refuge, healing, wholeness and restoration.

Strategy

During 2023/24, the Trustees had three key objectives: (1) to appoint a leader of the Resident Team; (2) to raise funds and reduce the financial deficit; and (3) to raise the profile of Pilgrims Hall through a publicity campaign.

Ministry Leader/Operations Manager

The role of Ministry Leader/Operational Manager was advertised in the Christian media but none of the candidates who expressed an interest were found to be suitable so the position remained unfilled. The Trustees will reconsider how this may be taken forward in 2024/25.

Finance

Total income amounted to circa £114,000, an increase of almost £14,000 over the previous year. Of this, circa £6,000 was raised through an appeal for funds and prices were raised for retreats and conferencing which helped to yield more income. Total expenditure amounted to circa £130,000, an increase of almost £13,000 over the previous year. The two major costs were energy and Team allowances. A new electricity and gas supplier was arranged with the aim of cutting energy costs and Team allowances were frozen. Had it not been for two large and unbudgeted costs (to fell a diseased tree and replace the main house boiler) amounting to nearly £10,000, the deficit would have been significantly reduced. The deficit was financed from general funds but it meant there was a further erosion of bank deposits which is unsustainable in the long run. A Budget for 2024/25 will be set

Continued....

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Trustees (continued) Year ended 31st July 2024

with the aim of balancing income and expenditure but any capital expenditure will need to be financed from monies raised through appeal and/or from grant-making bodies.

Publicity

Work was completed to create a database of churches in Essex and East London. This will provide a springboard to launch a targeted publicity campaign in 2024/25.

Ministry

During 2023/24, a programme of ministry was carried out:

- a seminar led by Christian Concern on matters of human sexuality followed by two seminars covering:
 - 'Who am I' - the Christian response to be human
 - 'Who we are' - the gift of maleness and femaleness
- seminars covering:
 - 1 & 2 Timothy
 - The Continuity of the Bible
 - Davidic Psalms
- weekly Bible studies covering the books of Exodus and Leviticus under the banner of "Foundations Explored"
- monthly Led Quiet Days

Throughout the year, Pilgrims Hall hosted:

- Christians staying as retreat guests for personal prayer, Bible study, worship, meditation etc.
- Churches and Christian organisations who used the premises for meetings and social events
- Christians renting apartment accommodation.

The Wellspring Bookshop was open for people to purchase Christian books, magazines, CD/DVDs, cards, gifts etc. New and more efficient arrangements were put in place with a key supplier (Southend Christian Bookshop) and plans made to refurbish the shop in August 2024.

The Rendezvous Tea Room operated each Tuesday throughout the year except over the Christmas and Easter holiday periods and the month of August. During August, cream teas were served each Sunday afternoon.

During the year, many people attended Pilgrims Hall to attend ministry programmes, stayed for personal retreats, purchased books, cards and other items from the Wellspring bookshop and came for refreshments at the Rendezvous Tea Room and cream teas. All these activities provided opportunity for people to meet together in a Christian environment to study the Word of God, fellowship with other Christians, receive pastoral care and grow spiritually.

Refurbishment and Renovations

Pilgrims Hall is a Grade 2 listed 18th century building which requires constant work to maintain the fabric and integrity of the building. Work was undertaken to redecorate rooms including Cedar Suite

Continued...

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Trustees (continued)

Year ended 31st July 2024

used by churches and Christian organisations for meetings. Further work is needed to upgrade some bedrooms with en suite bathrooms and, more importantly, roof repairs are required on the main building and Stable block but these can only be undertaken as and when funds become available.

Policies and practices

The Trustees reviewed and updated/revised policies and practices as necessary and appropriate to ensure they remain current. A new 'Volunteer' policy and practice document was produced taking account of Charity Commission guidance. A Finance Manual was produced detailing operating processes and procedures in order to help mitigate 'Key Person' risk. Food Safety/Hygiene and Safeguarding Training was carried out.

Personnel

Jimmy Mills was reappointed as a Trustee for a further three years. John and Val Coulthard retired having served as part of the Resident Team for over nineteen years. Because of financial constraints, it was not possible to recruit replacement Team members which meant that the remaining Team members had to bear an increased workload. To help address this, Steve Dodgson took over temporary responsibility for managing the day-to-day finances and book-keeping. Keith Bilton who volunteers in the office increased his time from one to two days a week. Pauline Canham retired from volunteering in the Bookshop after many years of service. New volunteers came forward to help in the Bookshop and the Rendezvous Tea Room.

Next Financial Year

Looking forward to the 2024/5 financial year, the Trustees will be particularly focusing on the future viability of Pilgrims Hall taking account of the current financial situation, the need to maintain a listed building that is over two hundred years old, the requirement for a leader of the Resident Team and succession planning for the Trustees as the majority are now in their seventies and have served for long periods of time.

Appreciation

The Trustees are indebted to the Resident Team and the volunteers for their work in undertaking the day-to-day operations of Pilgrims Hall. The Trustees are grateful to them for their faithfulness and dedication over the past year in support of the aims of the Charity especially in view of the changes and challenges reported earlier. The Trustees are also thankful to God for his faithfulness and providence in meeting the needs of Pilgrims Hall which enabled its life and ministry to continue.

Statement of Trustees' Responsibilities

The Trustees (who are also the Directors of Pilgrims Hall Fellowship Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period.

Continued...

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Report of the Trustees (continued)
Year ended 31st July 2024

In preparing those financial statements the Trustees are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will stay in business,
- (iv) state whether applicable accounting standards comprising FRS 102 have been followed have been followed subject to material departures disclosed and explained in the financial statement;
- (v) observe the methods and principles in the Charities SORP.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small companies provision statement

In preparing this report the Trustees have taken advantage of special provisions of the Companies Act 2006 relating to small companies.

The Trustees are also responsible for the content of the Report of the Trustees. The responsibility of the independent examiner in relation to the Trustees' Report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

I approve the attached statement of financial activities and balance sheet for the year ended 31st July 2024, and confirm that I have made available all information necessary for its preparation.

Stephen R Dodgson: SR Dodgson Date: 30 November 2024

Chairman (on behalf of the Board of Trustees)

Trustees: Suzanne Cousins, Barbara Cummins, Mark Galliers, James Mills, Margaret Pearson

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Statement of Financial Activities Year ended 31st July 2024

(Incorporating Income and Expenditure Account)

Unrestricted Funds

	Notes	2023/24 £	2022/23 £
<u>Income</u>			
Income from Generated Funds			
Donations and Legacies	3a	23,262	28,609
Income from Charitable Activities	3b	90,076	70,986
Income from Investments	3c	414	185
Other Income	3d	444	557
Total Income		114,196	100,337
<u>Expenditure</u>			
Expenditure on Charitable Activities	4a	130,058	117,119
Total Expenditure		130,058	117,119
Total Incoming/(Outgoing) Resources		(15,862)	(16,782)
Total Funds Brought Forward		6,172,498	6,189,280
Total Funds Carried Forward		6,156,636	6,172,498

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 17 form part of these financial statements.

Balance Sheet
as at 31st July 2024
Unrestricted Funds

	Notes	31st July 2024 £	31st July 2023 £
<u>Fixed Assets</u>			
Tangible Assets	2	6,126,372	6,127,948
<u>Current Assets</u>			
Debtors	5	1,415	1,294
Cash at bank and in hand	7	30,199	43,976
Total Current Assets		<u>31,614</u>	<u>45,270</u>
Creditors (<i>amounts falling due within one year</i>)	6	1,350	720
Net Current Assets		<u>30,264</u>	<u>44,550</u>
Total Net Assets		<u><u>6,156,636</u></u>	<u><u>6,172,498</u></u>
Funds of the Charity			
General Funds		6,156,636	6,172,498
Restricted Funds		-	-
Total Funds		<u><u>6,156,636</u></u>	<u><u>6,172,498</u></u>

The Trustees are satisfied that for the year ended on the 31st July 2024 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 18.

The Trustees acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The Accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)) - effective 1st January 2015.

The Trustees acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board of Trustees on 30/11/2024

Signed on behalf of the Board of Trustees by Stephen R Dodgson.....S R Dodgson

Pilgrims Hall Fellowship Limited
(A company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2024
Unrestricted Funds

1. Accounting Policies

Charity Status

The Charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the Charity in the event of liquidation.

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) – (Charities SORP (FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when: i) the Charity becomes entitled to the income; ii) it is more likely than not the Trustees will receive the resource; iii) the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with seminar or course income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

These are only included in the SOFA once the related goods or services have been delivered.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Charity.

Pilgrims Hall Fellowship Limited
(A company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2024
Unrestricted Funds

1. Accounting Policies (continued)

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charity.

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' annual report.

Investment Income

This is included in the accounts when received.

Investment Gains and Losses

This includes any gains or losses on the sale of investments and any gain or loss resulting from revealing investments to market value at the end of the year.

Funds

Unrestricted General Funds represents the funds of the charity that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the cost of Trustees' meetings and the cost of any legal advice to Trustees on governance or constitutional matters.

Changes in Accounting Policies and Previous Accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants with Performance Conditions

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the Charity.

Pilgrims Hall Fellowship Limited
(A company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2024

Unrestricted Funds

Assets

Tangible fixed assets for the use by the Charity. These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost, or if gifted, at the value to the Charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Estate Equipment	~	20% reducing balance
Catering & Office Equipment	~	20% reducing balance
Furniture and Fittings	~	10% reducing balance

No depreciation is charged to freehold property as the property is maintained to such a standard the estimated residual value is not less than cost.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS102.

Basis of Preparation

Preparation of the accounts is on a going concern basis. The Trustees are of the view that the level of reserves will support the charity going forward.

2. Tangible Fixed Assets

Property & Equipment	Estate Equipmen t £	Office & Catering Equipmen t £	Furniture & Fittings £	Freehold Property £	Total £
Cost at 1st August 2023	13,478	4,318	25,477	6,115,000	6,158,273
Additions	-	-	-	-	-
Cost at 31st July 2024	13,478	4,318	25,477	6,115,000	6,158,273
Depreciation at 1st August 2023	11,607	3,382	15,336	-	30,325
Charge this period	374	187	1,015	-	1,576
Depreciation at 31st July 2024	11,981	3,569	16,351	-	31,901
Net Book Value 31st July 2024	1,497	749	9,126	6,115,000	6,126,372
Net Book Value 31st July 2023	2,671	936	9,341	6,115,000	6,127,948

No annual commitments under non-cancelling operating leases, capital commitments or contingent liabilities were entered into during the year. (2022/23 - None).

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2024

Unrestricted Funds

3. Income	2023/24	2022/23
	£	£
a) Donations and Legacies		
Estate	400	400
Gifts and Donations	19,966	24,254
Gift Aid Tax	2,896	3,955
	<u>23,262</u>	<u>28,609</u>
b) Income from Charitable Activities		
Conference and Ministry	8,569	8,460
Retreats	32,555	26,005
Seminars and Courses	2,105	2,929
Rendezvous (Drop-in Tea Room)	13,967	13,066
Bookshop Commission	6,130	4,726
Accommodation/Space/Storage Rental	26,750	15,800
	<u>90,076</u>	<u>70,986</u>
c) Investment Income		
Interest	<u>414</u>	<u>185</u>
d) Other Income		
Administration & Sundry	444	21
Scrap Metal Sale	-	536
	<u>444</u>	<u>557</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2024

Unrestricted Funds

4. Expenses	2023/24	2022/23
	£	£
a) Expenditure from Charitable Activities		
Administration	5,921	5,351
Depreciation	1,576	1,823
Estate	6,733	1,873
General Household	2,721	2,142
Independent Examiners Fees	750	720
Ministry / Gifts	5,253	1,172
Repairs and Renewals	11,322	8,831
Rendezvous (Drop-in Tea Room)	7,174	7,056
Bookshop	2,409	1,799
Service / Utilities	44,241	37,035
Weekly Allowance Costs	41,958	49,317
	<u>130,058</u>	<u>117,119</u>
5. Debtors and Prepayments		
Gift Aid Tax Claim	<u>1,415</u>	<u>1,294</u>
6. Creditors (Amounts falling due within one year)		
Professional Fees	<u>1,350</u>	<u>720</u>

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2024
Unrestricted Funds

7. Cash at Bank and in Hand	2023/24	2022/23
	£	£
Current Account	6,867	4,927
Business Premium Account	21,668	37,278
Building Society Account	739	715
Cash in Hand	925	1,056
Total Cash at Bank and in Hand	<u>30,199</u>	<u>43,976</u>

8. Charity Workers Numbers and Costs

Total Weekly Living Allowance Costs	<u>41,958</u>	<u>49,317</u>
--	----------------------	----------------------

The Charity employed an average of 4 people during the year. (2022/23: 6 people). Pilgrims Hall is an intentional religious community and as such is exempt by law from the requirements of statutory minimum wage legislation. It does not operate payroll but pays employees allowances. The employees are responsible for reporting their own tax affairs and national insurance liabilities to HMRC.

No charity worker received emoluments of more than £60,000 in the financial period.
(2022/23: None).

9. Trustees' Emoluments

No payments were made to Trustees or any person connected with them during this financial period.
(2022/23: None).

No material transaction took place between the Charity and a Trustee or any person connected to them. (2022/23: None).

10. Reconciliation on Movement of Capital and Reserves

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission (England and Wales - number 257216) and does not have a Share Capital. The Company has no income which is subject to Corporation Tax.

	2023/24	2022/23
	£	£
Surplus / (Deficit) for the Financial Year	(15,862)	(16,782)
Other Recognised Gains	-	-
	<u>(15,862)</u>	<u>(16,782)</u>
Balance Brought Forward	<u>6,172,498</u>	<u>6,189,280</u>
Closing Funds at 31st July 2024 (2023)	<u>6,156,636</u>	<u>6,172,498</u>

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2024
Unrestricted Funds

11. Restricted Funds

The Company held no restricted funds during the financial period. (2022/23: None)

12. Risk Management

Pilgrims Hall is exposed to operational risks that, potentially, could adversely impact its viability and, thereby, its ability to function. The Trustees seek to identify, control, mitigate and monitor risks which in the short term and foreseeable future could pose significant threat, while recognising that it is not possible to eliminate all risk, with the aim of ensuring that the achievement of the Charity's objectives and public benefit are unimpaired by risks that should be capable of being addressed. The Trustees undertook this within the framework of a Risk Management policy which codifies key risks and at each monthly Board meeting assessed and addressed particular risks.

13. Reserves Policy

The Trustees operate a Reserve policy which sets out the basis upon which the Reserves are created, maintained and accessed. The Trustees established a ring-fenced Reserve of £20,000 which strikes a balance between being prudential but not depriving day-to-day operations of financial resources. This should provide a sufficient cushion to meet emergency unplanned/unforeseen expenditures and, if the solvency of the Charity comes under threat, ensure funds are available to meet costs that would necessarily be incurred to sell assets and/or wind it up.

14. Public Benefit

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding what activities the Charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the charity trustees on my examination of the accounts of Pilgrims Hall Fellowship Limited for the year ended 31st July 2024.

Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").


Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 01.12.2024

Zita Derbak MAAT AATQB
Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales - Charity number 257216

Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Annual Report and Financial Statements

Year ended 31st July 2023

Charity Registration No: 257216

Company Registration No: 940052

*Pilgrims Hall
Ongar Road
Brentwood
Essex
CM15 9SA*

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Annual Report and Financial Statements
Year ended 31st July 2023

Contents

Pages 3 to 7	Directors' Report
Page 8	Statement of Financial Activities
Page 9	Balance Sheet
Pages 10 to 16	Notes to Financial Statements
Page 17	Independent Examiner's Report on the Accounts

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Report of the Directors
Year ended 31st July 2023

Legal and Administrative Information

Governing Document	Memorandum & Articles of Association incorporated on 7th October 1968		
Legal Status	Incorporated Trust		
Company Number	940052	Charity Number	257216
Council of Management	Suzanne Cousins Barbara V Cummins Stephen Dodgson	Mark Galliers Jimmy Mills Margaret Pearson	
Registered Office	Pilgrims Hall, Ongar Road, Brentwood, Essex, CM15 9SA		
Primary Bankers	Barclays Bank Plc, 75, High Street, Brentwood, Essex, CM14 4RP		
Independent Examiner	Independent Examiners Ltd, Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham, PO18 8NF		

Statement of Directors' Responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to: (i) select suitable accounting policies and then apply them consistently, (ii) make judgements and estimates that are reasonable and prudent, (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will stay in business, (iv) state whether applicable accounting standards and statements of recommended practice have been followed subject to material departures disclosed and explained in the financial statement. The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small companies. The directors are also responsible for the content of the Report of the Directors. The responsibility of the independent examiner in relation to the Directors' Report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors Year ended 31st July 2023

Introduction

The following is the Annual Report of the Trustees of Pilgrims Hall Fellowship Limited for the financial year ending 31st July 2023.

Pilgrims Hall is a Christian ministry and retreat centre based in a regency period house situated in 19 acres of grounds, located near Brentwood, Essex. It is owned in trust by a charitable company - Pilgrims Hall Fellowship Limited - and operated by a community of Christians comprising the Trustees, a team that resides at the Hall (responsible for the day-to-day operations of Pilgrims Hall) and volunteers.

Charitable objects

In summary, the objectives of Pilgrims Hall are to:

- facilitate Christian discipleship by providing Christian ministry through a programme of activities, including worship, teaching, bible study, conferences, seminars, retreats, etc.; and
- make the buildings and land available for use by Christians, churches and Christian organisations, etc.

Vision Statement

God's Word for God's world – Proclaiming, Teaching, Living the Truth

Mission Statement

Pilgrims Hall is a Christian ministry and retreat centre whose heart is to serve and support Christians, churches and Christian organisations by being a place where:

- the Bible, as the authoritative Word of God, is foundational
- the Gospel of the Lord Jesus Christ is proclaimed
- Christian ministry is offered through:
 - Bible teaching and study
 - Seminars
 - Prayer
 - Discipling
 - Pastoral Care
 - Fellowshipto assist Christians to grow in the Faith bringing forgiveness, healing, restoration and wholeness in an oasis of peace and refuge
- the premises and grounds may be hired for meetings, Away Days, Christian activities, etc.
- rooms are available for personal day and overnight retreats
- Christian books, gifts, cards and materials are available for purchase from our Wellspring Bookshop
- people can meet for refreshments in a Christian environment in our Rendezvous Tea Room

The Board of Trustees

The Board of Trustees is responsible for overseeing the life and work of Pilgrims Hall. Amongst other things, the Trustees ensure that Pilgrims Hall fulfils its charitable objects and provides public benefit.

The Trustees met as a Board each month throughout the year to fulfil their responsibilities.

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued) Year ended 31st July 2023

Steve Dodgson was re-appointed Chairman of Trustees. Suzanne Cousins and Margaret Pearson were re-appointed as Trustees for a further three-year term of office.

The Trustees held an Annual General Meeting in November 2022 to which friends and users of Pilgrims Hall were invited to attend. The 2021/22 Annual Report and Accounts were presented and approved at the meeting. These formed the basis to publicly account for the life and ministry of Pilgrims Hall and the fulfilment of its charitable objectives to those present at the meeting.

Public benefit

The Trustees are mindful of the need to demonstrate public benefit which accrues from the life and work of Pilgrims Hall. Pilgrims Hall advertises, principally through the charity's website, the availability of its programmes and facilities, in order to reach as many people as possible who may benefit from them. In the main, the beneficiaries are individual Christians, churches and Christian organisations. The Trustees seek to gather feedback on an on-going basis from those who use the facilities to help judge the benefits.

During the year, a full range of ministry and activity was undertaken. This brought opportunity for spiritual growth, discipleship and pastoral care to help Christians in their well-being, faith and relationship with Jesus Christ. It was clear from feedback at the Annual General Meeting and received throughout the year that individuals, churches and Christian organisations gained spiritually and pastorally as a result of being able to use the facilities of Pilgrims Hall and/or participate in its ministry and programmes and, thereby, fulfil the charitable objects of Pilgrims Hall including the aim of being a place that brings peace, refuge, healing, wholeness and restoration.

Strategy

During 2021/22, new Vision and Mission Statements (reproduced above) were adopted following a strategic review which also identified issues to be addressed in 2022/23 as follows:

- *human resources* - the need to recruit people to serve, particularly in volunteer roles
- *leadership* - the need to appoint a leader of the Resident Team
- *ministry* - the need to maximise the use of Pilgrims Hall by attracting new people, churches and Christian organisations who may benefit from its ministry and facilities
- *financial* - the need to reduce the deficit between income and expenditure

Progress on each of these is reported below.

Ministry

During 2022/23, a programme of ministry was carried out including:

- eight-week Bible study series on the book of Isaiah (for the first time led remotely, through Zoom technology, by Ariel Berkowitz from Israel)
- five-week Bible study on Covenant Relationship
- one day Bible study on the book of Ruth
- weekly Bible studies on the books of Genesis and Exodus under the banner of "Foundations Explored"

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued)

Year ended 31st July 2023

- monthly Led Quiet Days
- day seminar on understanding and reaching Jehovah's Witnesses and Mormons led by Tony Brown of the Reachout Trust.

Throughout the year, Pilgrims Hall hosted:

- Christians staying as retreat guests for personal prayer, Bible study, worship, meditation etc.
- Churches and Christian organisations who used the premises for meetings and social events
- Christians renting apartment accommodation.

The Wellspring Bookshop was open for people to purchase Christian books, magazines, CD/DVDs, cards, gifts etc.

The Rendezvous Tea Room operated each Tuesday throughout the year except over the Christmas and Easter holiday periods and the month of August. During August, cream teas were served each Sunday afternoon.

Throughout the year, many people attended the ministry programmes, stayed for personal retreats, purchased books, cards and other items from the Wellspring bookshop and came for refreshments at the Rendezvous Tea Room and cream teas. All these activities provided opportunity for people to meet together in a Christian environment to study the Word of God, fellowship with other Christians, receive pastoral care and grow spiritually. However, there remains scope for the resources of Pilgrims Hall to be utilised more fully and, to that end, work was started to create a database of churches and Christian organisations within Essex and the east side of Greater London with a view to being more proactive in publicising Pilgrims Hall and targeting it to those to whom it may be of benefit.

Refurbishment and Renovations

Pilgrims Hall is a Grade 2 listed 18th century building which requires constant work to maintain the fabric and integrity of the building. Work was completed during the year to refurbish parts of the Hall, including renovating an apartment which was subsequently let on a short term basis to a Christian in need of accommodation. Further work is needed to upgrade some bedrooms with en suite bathrooms and, more importantly, roof repairs are required on the main building and Stable block. There are insufficient funds to undertake this work so the Trustees agreed to launch an appeal for funds from external parties which will commence in the Autumn of 2023.

Finance

During the year, total income amounted to circa £100,000, an increase of circa £22,000 over the previous year. This came about largely through the receipt of higher individual gifts and donations and, in consequence, Gift Aid, as well as from rents, ministry income i.e. retreats, conference and ground hire bookings, seminars, Bible study courses etc. and the Wellspring bookshop. Total expenditure amounted to circa £117,000, a reduction of circa £14,000 from the previous year. The cost of staff allowances rose but spending on energy reduced despite the general rise in electricity and gas prices, and also capital expenditure declined. All this meant that there was a reduction in the deficit which was circa £17,000, as compared with circa £54,000 the previous year. The deficit was financed from the general fund.

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued) Year ended 31st July 2023

A Budget for 2023/24 will be set with the aim of further reducing the deficit but this will largely be dependent upon increasing income because the ability to reduce expenditure is highly constrained since most costs are fixed, necessary or legal. Capital expenditure will need to be financed from monies raised through an appeal.

Policies

The Trustees reviewed and updated/revised policies and practices as necessary and appropriate to ensure they remain current. Safeguarding policy and practice was reviewed and resulted in the production of a new policy and practice document. Similarly, a new human resources policy was produced which codifies practice in a single document. In line with policies and practices, training was carried out on food safety and first aid; safeguarding training is planned for later in 2023.

Personnel

Towards the end of the year, John and Val Coulthard signalled their intention of retiring having served as part of the Resident Team for over nineteen years: they will step down at the end of October 2023. During the year, the Trustees decided to seek a leader of the Resident Team and produced documentation including a job and person specification: the role will be advertised during Autumn 2023 with the aim of appointing a leader by Easter 2024. Rita Constable, who volunteered in the Rendezvous Tea Room for many years, went to be with the Lord; the Trustees and Resident Team are indebted for her faithful and cheerful service. In the latter part of the year, volunteers came forward to assist with gardening and started much needed work to clear and improve the sunken garden.

Next Financial Year

Looking forward to the 2023/4 financial year, the Trustees will be particularly focusing on:

- recruiting a leader
- carrying out an appeal for funds to undertake works on the property
- launching a publicity campaign to raise awareness of Pilgrims Hall in the Christian community.

Appreciation

The Trustees are indebted to the Resident Team - John and Val Coulthard, Garry and Katariina Newcome, Sean and Kayleigh Maguire, Shirley Willis – and the volunteers for their work in undertaking the day-to-day operations of Pilgrims Hall. The Trustees are grateful to them for their faithfulness and dedication over the past year in support of the aims of the Charity. The Trustees are also thankful to God for his faithfulness and providence in meeting the needs of Pilgrims Hall which enabled its life and ministry to continue.

I approve the attached statement of financial activities and balance sheet for the year ended 31st July 2023, and confirm that I have made available all information necessary for its preparation.

S R Dodgson

Stephen Dodgson

Date: 9/4/2024

Chairman (on behalf of the Board of Directors)

Directors: Suzanne Cousins, Barbara Cummins, Mark Galliers, Jimmy Mills, Margaret Pearson

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

**Statement of Financial Activities
Year ended 31st July 2023**

(Incorporating Income and Expenditure Account)

Unrestricted Funds

	Notes	2022/23 £	2021/22 £
<u>Income</u>			
Income from Generated Funds			
Donations and Legacies	3a	28,609	14,514
Income from Charitable Activities	3b	70,986	63,201
Income from Investments	3c	185	16
Other Income	3d	557	48
Total Income		<u>100,337</u>	<u>77,779</u>
<u>Expenditure</u>			
Expenditure on Charitable Activities	4a	117,119	131,877
Total Expenditure		<u>117,119</u>	<u>131,877</u>
Total Incoming/(Outgoing) Resources		(16,782)	(54,098)
Total Funds Brought Forward		6,189,280	6,243,378
Total Funds Carried Forward		<u>6,172,498</u>	<u>6,189,280</u>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 17 form part of these financial statements.

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Balance Sheet
as at 31st July 2023
Unrestricted Funds

	Notes	31st July 2023 £	31st July 2022 £
<u>Fixed Assets</u>			
Tangible Assets	2	6,127,948	6,128,971
<u>Current Assets</u>			
Debtors	5	1,294	1,036
Cash at bank and in hand	7	43,976	59,973
Total Current Assets		45,270	61,009
Creditors (<i>amounts falling due within one year</i>)	6	720	700
Net Current Assets		44,550	60,309
Total Net Assets		6,172,498	6,189,280
Funds of the Charity			
General Funds		6,172,498	6,189,280
Restricted Funds		-	-
Total Funds		6,172,498	6,189,280

The directors are satisfied that for the year ended on the 31st July 2023 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 17.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)) - effective 1st January 2015.

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board of Directors on 09 April 2024

S. Dodgson 9/4/2024

Signed on behalf of the Board of Directors by Stephen Dodgson
Pilgrims Hall Fellowship Limited - Company Registration Number: 940052

Notes to the Financial Statements

Year ended 31st July 2023

Unrestricted Funds

1. Accounting Policies

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when: i) the Charity becomes entitled to the income; ii) it is more likely than not the Trustees will receive the resource; iii) the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with seminar or course income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

These are only included in the SOFA once the related goods or services have been delivered.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Charity.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charity.

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' annual report.

Investment Income

This is included in the accounts when received.

Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Funds

Unrestricted General funds represent the funds of the charity that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2023

Unrestricted Funds

1. Accounting Policies (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the costs of Trustees' meetings and cost of any legal advice to Trustees on governance or constitutional matters.

Changes in Accounting Policies and Previous Accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants with Performance Conditions

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the Charity.

Assets

Tangible fixed assets for use by the Charity. These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost, or if gifted, at the value to the Charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Estate Equipment	~	20% reducing balance
Catering & Office Equipment	~	20% reducing balance
Furniture and Fittings	~	10% reducing balance

No depreciation is charged to freehold property as the property is maintained to such a standard the estimated residual value is not less than cost.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS102.

Basis of Preparation

Pilgrims Hall Christian Fellowship meets the definition of a public benefit entity under FRS102. The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011 and in accordance with applicable accounting standards. In preparing the financial statements the Charity follows the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and the Republic of Ireland (FRS102) - effective 1st January 2015. Preparation of the accounts is on a going concern basis. The Trustees are of the view the level of reserves will support the charity going forward.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued) Year ended 31st July 2023

Unrestricted Funds

2. Tangible Fixed Assets

Property & Equipment	Estate	Office &	Furniture &	Freehold	Total
	Equipment	Catering	Fittings	Property	
	£	£	£	£	£
Cost at 1st August 2022	13,478	4,318	24,677	6,115,000	6,157,473
Additions	800	-	-	-	800
Cost at 31st July 2023	<u>14,278</u>	<u>4,318</u>	<u>24,677</u>	<u>6,115,000</u>	<u>6,158,273</u>
Depreciation at 1st August 2022	11,138	3,148	14,216	-	28,502
Charge this period	469	234	1,120	-	1,823
Depreciation at 31st July 2023	<u>11,607</u>	<u>3,382</u>	<u>15,336</u>	<u>-</u>	<u>30,325</u>
Net Book Value 31st July 2023	<u>2,671</u>	<u>936</u>	<u>9,341</u>	<u>6,115,000</u>	<u>6,127,948</u>
Net Book Value 31st July 2022	2,340	1,170	10,461	6,115,000	6,128,971

No annual commitments under non-cancelling operating leases, capital commitments or contingent liabilities were entered into during the year. (2021/22 - None).

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2023

Unrestricted Funds

3. Income	2022/23	2021/22
	£	£
a) Donations and Legacies		
Estate	400	400
Gifts and Donations	24,254	11,878
Legacies	-	820
Gift Aid Tax	3,955	1,416
	<u>28,609</u>	<u>14,514</u>
b) Income from Charitable Activities		
Conference and Ministry	8,460	7,397
Retreats	26,005	25,380
Seminars and Courses	2,929	2,580
Rendezvous (Drop-in Tea Room)	13,066	11,922
Bookshop Commission	4,726	4,462
Accommodation/Space/Storage Rental	15,800	11,460
	<u>70,986</u>	<u>63,201</u>
c) Investment Income		
Interest	<u>185</u>	<u>16</u>
d) Other Income		
Administration & Sundry	21	48
Scrap Metal Sale	536	-
	<u>557</u>	<u>48</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2023

Unrestricted Funds

4. Expenses	2022/23	2021/22
	£	£
a) Expenditure from Charitable Activities		
Administration	5,351	4,982
Depreciation / Write-off	1,823	2,039
Estate	1,873	3,623
General Household	2,142	2,407
Independent Examiners Fees	720	700
Ministry / Gifts	1,172	730
Repairs and Renewals	8,831	26,424
Event Catering and Expenses	-	241
Rendezvous (Drop-in Tea Room)	7,056	5,228
Bookshop	1,799	1,290
Service / Utilities	37,035	41,510
Weekly Allowance Costs	49,317	42,703
	<u>117,119</u>	<u>131,877</u>
5. Debtors and Prepayments		
Gift Aid Tax Claim	<u>1,294</u>	<u>1,036</u>
6. Creditors (Amounts falling due within one year)		
Independent Examiners Fees	<u>720</u>	<u>700</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2023

Unrestricted Funds

7. Cash at Bank and in Hand	2022/23 £	2021/22 £
Current Account	4,927	3,409
Business Premium Account	37,278	55,105
Building Society Account	715	703
Cash in Hand	1,056	756
Total Cash at Bank and in Hand	43,976	59,973

8. Charity Workers Numbers and Costs

Total Weekly Living Allowance Costs	49,317	42,703
--	---------------	---------------

The Charity employed an average of 6 people during the year. (2021/22: 7 people).

Pilgrims Hall is an intentional religious community and as such is exempt by law from the requirements of statutory minimum wage legislation.

No charity worker received emoluments of more than £60,000 in the financial period. (2021/22: None).

9. Directors' Emoluments

No payments were made to Directors or any person connected with them during this financial period. (2021/22: None).

No material transaction took place between the Charity and a Director or any person connected to them. (2021/22: None).

10. Reconciliation on Movement of Capital and Reserves

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission (England and Wales - number 257216) and does not have a Share Capital. The Company has no income which is subject to Corporation Tax.

	2022/23 £	2021/22 £
Surplus / (Deficit) for the Financial Year	(16,782)	(54,098)
Other Recognised Gains	-	-
	<u>(16,782)</u>	<u>(54,098)</u>
Balance Brought Forward	6,189,280	6,243,378
Closing Funds at 31st July 2022 (2021)	6,172,498	6,189,280

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2023

Unrestricted Funds

11. Restricted Funds

The Company held no restricted funds during the financial period. (2021/22: None)

12. Risk Management

Pilgrims Hall is exposed to operational risks that, potentially, could adversely impact its viability and, thereby, its ability to function. The Trustees seek to identify, control, mitigate and monitor risks which in the short term and foreseeable future could pose significant threat, while recognising that it is not possible to eliminate all risk, with the aim of ensuring that the achievement of the Charity's objectives and public benefit are unimpaired by risks that should be capable of being addressed. The Trustees undertook this within the framework of a Risk Management policy which codifies key risks and at each monthly Board meeting assessed and addressed particular risks.

13. Reserves Policy

The Trustees operate a Reserve policy which sets out the basis upon which the Reserves are created, maintained and accessed. The Trustees established a ring-fenced Reserve of £20,000 which strikes a balance between being prudential but not depriving day-to-day operations of financial resources. This should provide a sufficient cushion to meet emergency unplanned/unforeseen expenditures and, if the solvency of the Charity comes under threat, ensure funds are available to meet costs that would necessarily be incurred to sell assets and/or wind it up.

14. Public Benefit

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding what activities the Charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees of Pilgrims Hall Fellowship Limited on my examination of the accounts for the year ended 31st July 2023

Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 10.04.2024

Zita Derbak MAAT AATQB
Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales - Charity number 257216

Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Annual Report and Financial Statements Year ended 31st July 2022

Charity Registration No: 257216

Company Registration No: 940052

*Pilgrims Hall
Ongar Road
Brentwood
Essex
CM15 9SA*

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Annual Report and Financial Statements
Year ended 31st July 2022

Contents

Pages 3 to 8	Directors' Report
Page 9	Statement of Financial Activities
Page 10	Balance Sheet
Pages 11 to 17	Notes to Financial Statements
Page 18	Independent Examiner's Report on the Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors Year ended 31st July 2022

Legal and Administrative Information

Governing Document	Memorandum and Articles of Association incorporated on 7th October 1968
Legal Status	Incorporated Trust
Company Number	940052
Charity Number	257216
Council of Management	James Mills Suzanne Cousins Barbara V Cummins Margaret Pearson Stephen Dodgson Graham Bridger (<i>up to Oct 21</i>) David Paul (<i>up to Feb 22</i>) Mark Galliers (<i>from Apr 22</i>)
Registered Office	Pilgrims Hall, Ongar Road, Pilgrims Hatch, Brentwood, Essex CM15 9SA
Primary Bankers	Barclays Bank Plc 75, High Street, Brentwood, Essex CM14 4RP
Independent Examiner	Independent Examiners Ltd Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham PO18 8NF

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors Year ended 31st July 2022

Introduction

The following is the Annual Report of the Trustees of Pilgrims Hall Fellowship Limited for the financial year ending 31st July 2022.

Charitable objects

Pilgrims Hall is a regency period house situated in 19 acres of grounds, located near Brentwood, Essex. It is owned in trust by a charitable company - Pilgrims Hall Fellowship Limited - and operated by a community of Christians comprising the Trustees, a team that resides at the Hall and volunteers.

In summary, the objectives of Pilgrims Hall are to:

- facilitate Christian discipleship by providing Christian ministry through a programme of activities, including worship, teaching, bible study, conferences, seminars, retreats, etc.; and
- make the buildings and land available for use by Christians, churches and Christian organisations, etc.

The ministry programmes and the ability to use the estate facilities are publicly advertised on the Charity's website.

The Board of Trustees

The Board of Trustees is responsible for overseeing the life and work of Pilgrims Hall carried out by the Resident Team and volunteers. Amongst other things, the Trustees ensure that Pilgrims Hall fulfils its charitable objects and provides public benefit.

The Trustees met as a Board throughout the year to fulfil their responsibilities. Following the lifting of restrictions imposed by the Government to help limit the spread of Covid19, all the Trustees meetings in 2021/22 were conducted in-person.

At the Annual General meeting of the Trustees in November 2021, Steve Dodgson was appointed Chairman of Trustees, following the resignation of Graham Bridger. In April 2022, Dave Paul resigned as a Trustee. In May 2022, Mark Galliers was appointed as a Trustee.

The Trustees held an Annual General Meeting in November 2021 and resumed past practice of inviting friends and users of Pilgrims Hall to attend. The 2020/21 Annual Report and Accounts were presented and approved at the meeting. These formed the basis to publicly account to those who were present at the meeting for the life and ministry of Pilgrims Hall and the fulfilment of its charitable objectives.

Public benefit

The Trustees are mindful of the need to demonstrate public benefit which accrues from the life and work of Pilgrims Hall. Pilgrims Hall advertises, principally through the charity's website, the availability of its programmes and facilities, in order to reach as many people as possible who may benefit from them. In the main, the beneficiaries are individual Christians, churches and Christian organisations. The Trustees seek to gather feedback on an on-going basis from those who use the facilities to help judge the benefits.

For the first time since 2018/19, Pilgrims Hall was able to fully operate throughout the financial year following the lifting of all Covid19 restrictions. Initially, uptake was hampered by on-going hesitancy of some people to mix with others until it became clearer that the pandemic had subsided and they felt safe to engage at Pilgrims Hall. However, as will be seen later in this report, there was a resumption of all programmes and facilities from the start of the year. All the activities brought opportunity for spiritual

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued) Year ended 31st July 2022

growth, discipleship and pastoral care to help Christians in their well-being, faith and relationship with Jesus Christ. It was clear from feedback at the Annual General Meeting and received throughout the year that individuals, churches and Christian organisations gained spiritually and pastorally as a result of being to use the facilities of Pilgrims Hall and/or participate in its ministry and programmes and, thereby, fulfil the charitable objects of Pilgrims Hall including the aim of being a place that brings peace, refuge, healing, wholeness and restoration.

Strategy

During 2021/22, the Trustees and Resident Team met to consider the medium and long term strategy of Pilgrims Hall set against the backdrop of (1) human resource pressures, especially the aging demographic and the need to attract younger people to serve, particularly as Trustees and volunteers, (2) financial requirements, in particular to reduce the deficit between income and expenditure, (3) the need to attract new people, churches and Christian organisation and thereby increase the uptake of the activities and facilities of Pilgrims Hall and (4) the need to address the future leadership of Pilgrims Hall. As a first step new Vision and Mission Statements were adopted. Previously, these were centred around 'Preparing for Jesus' Return' and although the Christian community at Pilgrims Hall continues to eagerly await Jesus Christ's Second Coming, it was decided that the Vision and Mission Statements should be recast and focussed upon what Pilgrims Hall stands for and what it does. The revised Vision and Mission Statements are now as follows:

Vision Statement

God's Word for God's world – Proclaiming, Teaching, Living the Truth

Mission Statement

Pilgrims Hall is a Christian ministry and retreat centre whose heart is to serve and support Christians, churches and Christian organisations by being a place where:

- the Bible, as the authoritative Word of God, is foundational
- the Gospel of the Lord Jesus Christ is proclaimed
- Christian ministry is offered through:
 - Bible teaching and study
 - Seminars
 - Prayer
 - Discipling
 - pastoral care
 - fellowship
- to assist Christians to grow in the Faith bringing forgiveness, healing, restoration and wholeness in an oasis of peace and refuge
- the premises and grounds may be hired for meetings, Away Days, Christian activities, etc.
- rooms are available for personal day and overnight retreats
- Christian books, gifts, cards and materials are available for purchase from our Wellspring Bookshop
- people can meet for refreshments in a Christian environment in our Rendezvous Tea Room

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued)

Year ended 31st July 2022

These were posted on the website. The website was also revamped to improve its visual look and feel, bring clarity on the availability of programmes and facilities of Pilgrims Hall and make it easier for users to navigate.

Various work streams will be undertaken in 2022/23 to address human resources and leadership, finance, publicity and marketing and also potential redevelopment of some of the buildings.

Activities

During 2021/22, a programme of ministry was carried out. These included Bible study series covering 'God's ultimate plans as we approach the end of this age culminating in Jesus' Return', 'Be holy as I am holy – being set apart for God's purposes' 'Fundamentals of the Christian faith – unpacking key components of the Gospel of Salvation'.

A number of seminars were held including 'The New Apostolic Reformation – move of God or End Times deceit' led by Tony Brown from the Reachout Trust, 'Biblical foundations for Aliyah - what is happening today' led by Tom Booker and Rod Langston of Ebenezer Operation Exodus.

A 'Foundations Explored' Bible study was relaunched focussing on the book of Genesis looking at teaching of the Lord in the beginning that is foundational to Christian belief.

Monthly 'Led Quiet Days' were resumed. A residential weekend conference for women was held with the aim of assisting 'walking by faith, built-up in the written Word of God, strengthened to apply biblical truth to everyday life'.

At the beginning of the year, cream teas were made available each Sunday afternoon in August. The Rendezvous Café operated on Tuesdays. These activities provided opportunity for people to meet together in a Christian environment to enjoy food and fellowship and obtain spiritual and pastoral care. Throughout the year the Wellspring Bookshop was open for people to purchase Christian books, magazines, CD/DVDs, cards, gifts, etc.

A key ministry was to make rooms available for people to stay at Pilgrims Hall as retreat guests for personal prayer, Bible study, worship, meditation, etc. They benefitted from improved accommodation following work to refurbish rooms during the Covid19 lockdown which meant that nearly all the rooms had en-suite facilities.

Churches and Christian organisation used the Hall for meetings, Bible studies and social events.

Refurbishment and renovations

Pilgrims Hall is a Grade 2 listed 18th century building and requires constant work to maintain the fabric and integrity of the building. Work was completed during the year to refurbish parts of the Hall, including a major renovation of the East Wing flat which enabled it to be used by a Christian couple in need of accommodation.

Finance

During the year, income amounted to circa £71,000. The main sources of income were in respect of retreats, room and ground hire, rents, Rendezvous café, Wellspring bookshop and donations/gifts. Operational expenditure amounted to circa £102,000 of which the most significant costs were for allowances for the Resident team and utilities. Additionally, there was capital expenditure of circa £21,000

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued)

Year ended 31st July 2022

in respect of refurbishment and renovations. The resultant deficit was financed out of reserves. Although efforts were made to reduce expenditure, the ability to do so was highly constrained since most are fixed, necessary or legal which meant that the pressure was to increase income. The Trustees decided to raise prices to hire facilities which had been unchanged for some time to reflect the increase in the costs of running Pilgrims Hall. The need to reduce the financial deficit has become greater at a time when costs, especially utility costs, continue on an upward trend. Without an increase in income, the reserves will continue to be eroded.

Reserves

The Trustees operate a Reserve policy which sets out the basis upon which the Reserves are created, maintained and accessed. The COVID19 crisis highlighted the vulnerability of Pilgrims Hall to financial unplanned/unexpected shocks. The Trustees established a ring-fenced Reserve of £20,000 which strikes a balance between being prudential but not depriving day-to-day operations of financial resources. This should provide a sufficient cushion to meet emergency unplanned/unforeseen expenditures and, if the solvency of the Charity comes under threat, ensure funds are available to meet costs that would necessarily be incurred to sell assets and/or wind-up it up.

Risk Management

The Trustees operate a Risk Management policy which codifies key risks and establishes a framework to help inform practice in managing and mitigating risk. The Trustees examined key risks by reviewing policies and practices to ensure they remained current and appropriate and addressed relevant risk issues. Measures were taken to strengthen fire risk management. The review highlighted the need to update Safeguarding policy and practice which will be undertaken in the next financial year.

Policies

The Trustees continued to ensure that policies were reviewed and revised as necessary and appropriate. Health and Safety matters were routinely reviewed each month. Other policies were reviewed at least once during the year.

Personnel

Sean & Kayleigh Maguire joined the Resident Team in the November 2021. Their addition to the Resident Team provided much needed additional human resource to run day-to-day business.

Next financial year

Looking forward to the 2022/23 financial year, the Trustees will be focussing on:

- carrying out the workstreams established at the Strategy days
- increasing operational income
- maintaining and improving facilities
- recruiting new trustees and volunteers

Appreciation

The Trustees are indebted to Graham Bridger and Dave Paul for their service as Trustees over many years. The Trustees also thank the Resident Team - John and Val Coulthard, Garry and Katariina Newcome, Sean and Kayleigh Maguire, Shirley Willis - supported by many volunteers - who faithfully and tirelessly manage and operate Pilgrims Hall. The Trustees are grateful to them and the volunteers for their commitment and dedication over the past year in support of the aims of the Charity. The Trustees are also thankful to God

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued)

Year ended 31st July 2022

for his faithfulness and providence in meeting the needs of Pilgrims Hall which has enabled its life and ministry to continue.

Statement of Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to: (i) select suitable accounting policies and then apply them consistently, (ii) make judgements and estimates that are reasonable and prudent, (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will stay in business, (iv) state whether applicable accounting standards and statements of recommended practice have been followed subject to material departures disclosed and explained in the financial statement. The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small companies. The directors are also responsible for the content of the Report of the Directors and the responsibility of the independent examiner in relation to the Directors' Report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

I approve the attached statement of financial activities and balance sheet for the year ended 31st July 2022, and confirm that I have made available all information necessary for its preparation.



Stephen Dodgson

Date: 30/5/2023

Chairman (on behalf of the Board of Directors)

Directors: Suzanne Cousins, Barbara Cummins, Mark Galliers, Jimmy Mills, Margaret Pearson

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Statement of Financial Activities
Year ended 31st July 2022
(Incorporating Income and Expenditure Account)
Unrestricted Funds

	Notes	2021/22 £	2020/21 £
<u>Income</u>			
Income from Generated Funds			
Donations and Legacies	3a	14,514	178,775
Income from Charitable Activities	3b	63,201	23,706
Income from Investments	3c	16	12
Other Income	3d	48	15,459
Total Income		77,779	217,952
<u>Expenditure</u>			
Expenditure on Charitable Activities	4a	131,877	127,916
Total Expenditure		131,877	127,916
Total Incoming/(Outgoing) Resources		(54,098)	90,036
Total Funds Brought Forward		6,243,378	6,153,342
Total Funds Carried Forward		6,189,280	6,243,378

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 17 form part of these financial statements.

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Balance Sheet
as at 31st July 2022
Unrestricted Funds

	Notes	31st July 2022 £	31st July 2021 £
<u>Fixed Assets</u>			
Tangible Assets	2	6,128,971	6,131,010
<u>Current Assets</u>			
Debtors	5	1,036	355
Cash at bank and in hand	7	59,973	112,713
Total Current Assets		<u>61,009</u>	<u>113,068</u>
Creditors (<i>amounts falling due within one year</i>)	6	700	700
Net Current Assets		<u>60,309</u>	<u>112,368</u>
Total Net Assets		<u><u>6,189,280</u></u>	<u><u>6,243,378</u></u>
Funds of the Charity			
General Funds		6,189,280	6,243,378
Restricted Funds		-	-
Total Funds		<u><u>6,189,280</u></u>	<u><u>6,243,378</u></u>

The directors are satisfied that for the year ended on the 31st July 2022 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 18.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)) - effective 1st January 2015.

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board of Directors on 14th November 2022

SR Dodgson

Signed on behalf of the Board of Directors by Stephen Dodgson
Pilgrims Hall Fellowship Limited - Company Registration Number: 940052

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements Year ended 31st July 2022

Unrestricted Funds

1. Accounting Policies

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when: i) the Charity becomes entitled to the income; ii) it is more likely than not the Trustees will receive the resource; iii) the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with seminar or course income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

These are only included in the SOFA once the related goods or services have been delivered.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Charity.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charity.

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' annual report.

Investment Income

This is included in the accounts when received.

Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Funds

Unrestricted General funds represent the funds of the charity that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2022

Unrestricted Funds

1. Accounting Policies (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the costs of Trustees' meetings and cost of any legal advice to Trustees on governance or constitutional matters.

Changes in Accounting Policies and Previous Accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants with Performance Conditions

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the Charity.

Assets

Tangible fixed assets for use by the Charity. These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost, or if gifted, at the value to the Charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Estate Equipment	~	20% reducing balance
Catering & Office Equipment	~	20% reducing balance
Furniture and Fittings	~	10% reducing balance

No depreciation is charged to freehold property as the property is maintained to such a standard the estimated residual value is not less than cost.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS102.

Basis of Preparation

Pilgrims Hall Christian Fellowship meets the definition of a public benefit entity under FRS102. The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011 and in accordance with applicable accounting standards. In preparing the financial statements the Charity follows the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and the Republic of Ireland (FRS102) - effective 1st January 2015. Preparation of the accounts is on a going concern basis. The Trustees are of the view the level of reserves will support the charity going forward.

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2022

Unrestricted Funds

2. Tangible Fixed Assets

Property & Equipment	Estate Equipment £	Office & Catering Equipment £	Furniture & Fittings £	Freehold Property £	Total £
Cost at 1st August 2021	13,478	4,318	24,677	6,115,000	6,157,473
Additions	-	-	-	-	-
Cost at 31st July 2022	<u>13,478</u>	<u>4,318</u>	<u>24,677</u>	<u>6,115,000</u>	<u>6,157,473</u>
Depreciation at 1st August 2021	10,553	2,856	13,054	-	26,463
Charge this period	585	292	1,162	-	2,039
Depreciation at 31st July 2022	<u>11,138</u>	<u>3,148</u>	<u>14,216</u>	<u>-</u>	<u>28,502</u>
Net Book Value 31st July 2022	<u>2,340</u>	<u>1,170</u>	<u>10,461</u>	<u>6,115,000</u>	<u>6,128,971</u>
Net Book Value 31st July 2021	2,925	1,462	11,623	6,115,000	6,131,010

No annual commitments under non-cancelling operating leases, capital commitments or contingent liabilities were entered into during the year. (2020/21 - None).

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2022
Unrestricted Funds

3. Income	2021/22	2020/21
	£	£
a) Donations and Legacies		
Estate	400	1,049
Gifts and Donations	11,878	13,803
Legacies	820	162,462
Gift Aid Tax	1,416	1,461
	<u>14,514</u>	<u>178,775</u>
b) Income from Charitable Activities		
Conference and Ministry	7,397	1,648
Retreats	25,380	10,070
Seminars and Courses	2,580	432
Counselling	-	32
Rendezvous (Drop-in Tea Room)	11,922	5,735
Bookshop Commission	4,462	1,919
Accommodation/Space/Storage Rental	11,460	3,870
	<u>63,201</u>	<u>23,706</u>
c) Investment Income		
Interest	<u>16</u>	<u>12</u>
d) Other Income		
Administration & Sundry	48	173
Government Grants (Covid-19)	-	15,286
	<u>48</u>	<u>15,459</u>

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2022

Unrestricted Funds

4. Expenses	2021/22	2020/21
	£	£
a) Expenditure from Charitable Activities		
Administration	4,982	6,383
Depreciation / Write-off	2,039	1,918
Estate	3,623	3,853
General Household	2,407	1,296
Independent Examiners Fees	700	700
Ministry / Gifts	730	380
Repairs and Renewals	26,424	49,393
Event Catering and Expenses	241	816
Rendezvous (Drop-in Tea Room)	5,228	2,353
Bookshop	1,290	824
Service / Utilities	41,510	34,347
Weekly Allowance Costs	42,703	25,653
	<u>131,877</u>	<u>127,916</u>
 5. Debtors and Prepayments		
Gift Aid Tax Claim	<u>1,036</u>	<u>355</u>
 6. Creditors (Amounts falling due within one year)		
Independent Examiners Fees	<u>700</u>	<u>700</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2022

Unrestricted Funds

7. Cash at Bank and in Hand	2021/22	2020/21
	£	£
Current Account	3,409	6,110
Business Premium Account	55,105	105,094
Building Society Account	703	698
Cash in Hand	756	811
Total Cash at Bank and in Hand	<u>59,973</u>	<u>112,713</u>

8. Charity Workers Numbers and Costs

Total Weekly Living Allowance Costs	<u>42,703</u>	<u>25,653</u>
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The Charity employed an average of 7 people during the year. (2020/21: 5 people).

Pilgrims Hall is an intentional religious community and as such is exempt by law from the requirements of statutory minimum wage legislation.

No charity worker received emoluments of more than £60,000 in the financial period. (2020/21: None).

9. Directors' Emoluments

No payments were made to Directors or any person connected with them during this financial period. (2020/21: None).

No material transaction took place between the Charity and a Director or any person connected to them. (2020/21: None).

10. Reconciliation on Movement of Capital and Reserves

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission (England and Wales - number 257216) and does not have a Share Capital. The Company has no income which is subject to Corporation Tax.

	2021/22	2020/21
	£	£
Surplus / (Deficit) for the Financial Year	(54,098)	90,036
Other Recognised Gains	-	-
	<u>(54,098)</u>	<u>90,036</u>
Balance Brought Forward	6,243,378	6,153,342
Closing Funds at 31st July 2022 (2021)	<u>6,189,280</u>	<u>6,243,378</u>

Notes to the Financial Statements (continued)
Year ended 31st July 2022
Unrestricted Funds

11. Restricted Funds

The Company held no restricted funds during the financial period. (2020/21: None)

12. Risk Management

The Charity is exposed to operational risks that, potentially, could adversely impact its operations and/or ability to function. The Trustees are responsible for identifying, controlling, mitigating (where possible) and monitoring risks which in the short term and foreseeable future could pose threat, while recognising that it is not possible to eliminate all risk. Taking into account the nature and size of the Charity and the risks to which it is exposed, risk management is conducted on a proportionate 'fit for purpose' basis, i.e. by way of continuous review and evaluation, usually at monthly meetings of the Board of Trustees, rather than a prescribed mechanistic approach through a formal structured process. During the 2020/21 financial year, the Trustees produced a new Risk Management Policy which provides a framework to help inform practice in managing key risks across the Charity.

13. Reserves Policy

The policy of the Charity is to hold Reserves to help ensure the on-going solvency of the Charity and, thereby, the ability to continue performing its charitable objectives. In 2020/21 the Trustees produced a Reserves policy which established the basis upon which the reserves should be set and the rules to access them. The amount of reserves is determined by balancing the principles of (i) devoting income to financing the Charity's activities in the furtherance of its charitable objectives and (ii) setting aside an amount of funds judged to be prudentially adequate to address unforeseen and/or unplanned circumstances that may arise. In the light of the Covid 19 crisis which adversely impacted the operations of the Charity with a consequent loss of income, the Trustees considered the adequacy of the reserves in case the Government re-imposes restrictions in order to manage the spread of the virus that could lead to the re-closure of Pilgrims Hall. However, the Trustees concluded that it would not be possible to increase their reserves, presently set at £20,000, to a level which could fully insulate the Charity from any further measures without negatively affecting the supply of financial resources to continue the day-to-day activities of the Charity and also undertake much needed capital expenditure to maintain the fabric of the building.

14. Public Benefit

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding what activities the Charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees of Pilgrims Hall Fellowship Limited on my examination of the accounts for the year ended 31st July 2022.

Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 30th May 2023

Independent Examiners Ltd
Unit 2 The Broadbridge Business Centre
Delling Lane
Bosham
PO18 8NF

PILGRIMS' HALL FELLOWSHIP LIMITED

England & Wales - Charity number 257216

Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Annual Report and Financial Statements Year ended 31st July 2021

Charity Registration No: 257216

Company Registration No: 940052

*Pilgrims Hall
Ongar Road
Brentwood
Essex
CM15 9SA*

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Annual Report and Financial Statements
Year ended 31st July 2021

Contents

Pages 3 to 7	Directors' Report
Page 8	Statement of Financial Activities
Page 9	Balance Sheet
Pages 10 to 16	Notes to Financial Statements
Page 17	Independent Examiner's Report on the Accounts

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors Year ended 31st July 2021

Legal and Administrative Information

Governing Document	Memorandum and Articles of Association incorporated on 7th October 1968	
Legal Status	Incorporated Trust	
Company Number	940052	
Charity Number	257216	
Council of Management	James Mills Suzanne Cousins Margaret Pearson Stephen Dodgson	Graham Bridger Barbara V Cummins David Paul
Registered Office	Pilgrims Hall, Ongar Road, Pilgrims Hatch, Brentwood, Essex CM15 9SA	
Primary Bankers	Barclays Bank Plc 75, High Street, Brentwood, Essex CM14 4RP	
Independent Examiner	Independent Examiners Ltd Unit 2, The Broadbridge Business Centre, Delling Lane, Bosham PO18 8NF	

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors Year ended 31st July 2021

The Trustees, who are also directors for the purpose of Company law, have pleasure in presenting their report and financial statements for the year ended 31st July 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and the Republic of Ireland (FRS102) - effective 1st January 2015.

Charitable objects

Pilgrims Hall is a regency period house set in 19 acres of land and located in Brentwood, Essex. It is owned in trust by a charitable company - Pilgrims Hall Fellowship Ltd - and operated by a community of Christians comprising the Trustees, a team who reside at the Hall and volunteers.

The objectives of Pilgrims Hall are to:

- facilitate Christian discipleship by providing Christian ministry through a programme of activities, including worship, teaching, Bible study, conferences, seminars, retreats etc.; and
- make available the use of its land, buildings and facilities to Christians, churches and Christian organisations etc.

The ministry programmes and the ability to use the estate facilities are publicly advertised on the Charity's website.

The Board of Trustees

The Board of Trustees is responsible for overseeing the life and work of Pilgrims Hall carried out by the Resident Team and volunteers. Amongst other things, the Trustees ensure that Pilgrims Hall fulfils its charitable objects and provides public benefit.

The Trustees met as a Board throughout the year to fulfil its responsibilities. Some of the meetings were conducted remotely via Zoom technology because of the inability to meet in person as a result of the lockdown measures imposed by the Government to manage the Covid 19 pandemic.

During the year, Steve Dodgson was appointed Deputy Chairman of Trustees.

In the absence of a Resident Team Leader, Graham Bridger continued to act as Chairman of Trustees and Leader of the Leadership Sub-Group, the bridge between the Trustees and the Resident Team. However, latterly, the Trustees decided that the two roles should be separated. To that end, a Governance Statement was produced to clarify the respective roles of the Trustees and Resident Team Leader. A Team Leader Job Specification was also produced setting out responsibilities and accountability to the Trustees with the aim of recruiting, in due course, a suitable person who matches the requirements of the role.

At the end of the financial year Graham Bridger signalled his intention to step down as Chairman and Trustee in the Autumn of 2021 for reasons of health, family commitments and to make time for his involvement in other ministries. The Trustees will seek to appoint a new Chairman at the Annual General Meeting in November 2021.

Activities

As in 2019/20, the activities of Pilgrims Hall were adversely affected by the Covid 19 crisis. The Hall had to be closed to the public for extended periods of time in respect of indoor activities as a result of the

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued)

Year ended 31st July 2021

Activities (continued)

Government's lockdown measures. The ministry programme was the main casualty as seminars, conferences, Bible Studies, etc. had to be cancelled and, as a consequence, for most of the year none of these could be undertaken. However, at the beginning of the financial year, the Hall was able to open for a short period which provided the opportunity to serve cream teas each Sunday in August which proved which proved popular as people were able to fellowship together for the first time after a long period of lockdown. Later, when the Government liberalised its restrictions, a weekday Alfresco Café was opened which served food outside that also enabled people to meet together. As soon as the Government lifted restrictions on indoor activities, the Rendezvous Café resumed and the bookshop reopened for business. Later, the Hall reopened for retreat guests. Throughout the year, the grounds were used by a number of local churches to hold services and social events as they were unable to meet indoors. During this time, all necessary measures to help prevent the spread of Covid 19 were taken in line with government mandates and regulations.

Public benefit

The Trustees are mindful of the need to demonstrate public benefit from the life and work of Pilgrims Hall. In the main, the beneficiaries are individual Christians, churches and Christian organisations. Plainly, the Covid19 crisis affected the ability to serve the Christian community as effectively as might otherwise have been the case. Nevertheless, individuals, churches and other organisations benefited from being able to experience fellowship, which was especially welcome against the backdrop of being unable to meet for long periods of time. Moreover, people were supported through pastoral and spiritual engagement. Those people who stayed at the Hall for retreats had the opportunity for personal meditation, prayer, Bible study, etc. in a private Christian setting. The grounds were used by churches for outdoor services that facilitated corporate Christian worship for their congregations which would otherwise not have happened. All the activities brought opportunity for pastoral care and discipleship to help Christians in their well-being, faith and relationship with Jesus Christ and, thereby, fulfil an aim of Pilgrims Hall mission, namely to bring peace, refuge, healing, wholeness and restoration. Commendations and feedback received from users all attested to the benefits obtained from their association with Pilgrims Hall.

Refurbishment and renovations

Although for much of the year normal activities had to be suspended, it provided an opportunity to carry out much needed repairs and refurbishment which was financed by way of bequests. Retreat guest rooms were redecorated and upgraded to include en-suite bathrooms. Also, work was undertaken to renovate a self-contained flat in the main building for use by those needing longer term temporary accommodation. The heating system in the Gate House was also upgraded. All this work was more easily undertaken while the Hall was not in use and represents an investment in the fabric of the building for future ministry.

Finance

The ongoing Lockdown measures continued to impact upon the Charity's finances. While income from gifts and donations held up during the year, the ability to generate operational income from ministry (conferences, seminars/courses, retreats, Rendezvous café, bookshop sales, etc.) was constrained because of the need to close Pilgrims Hall for extended periods of time. Moreover, the ability to reduce expenditure was limited given the high proportion of fixed costs, allied with expenses associated with the maintenance of an older listed property and estate. At the end of the year, there was an operational deficit of almost £40,000. The Charity was eligible to receive financial support made available by the Government to help address the effects of the Covid19 crisis and successfully accessed grants totalling circa £15,000 which

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued) Year ended 31st July 2021

Finance (continued)

helped ameliorate the effects of not being able to operate normally and reduce the deficit. The balance of the deficit was financed from legacy income which amounted to almost £160,000. The challenge going forward will be to align day-to-day income and expenditure and not rely on one-off legacy income, against a background of an expected expansion in the Resident Team in 2021/22 and, therefore, a consequential increase in expenditure and also there being no further Government measures which may impair the ability to carry out activities.

Reserves

The Covid 19 crisis highlighted the vulnerability of Pilgrims Hall to unexpected loss of income. During the year, a Reserve policy was established which sets out the basis upon which the Reserves are created, maintained and accessed. The unpredictability of the future course of the Covid crisis made it difficult to set a level of reserves that might fully insulate the Charity from any potential financial impact without, in the meantime, detrimentally impairing activities. A Reserve of £20,000 was established which strikes a balance between being prudential but not depriving day-to-day operations of financial resources. This should provide a sufficient cushion to meet emergency unplanned/unforeseen expenditures and if the solvency of the Charity comes under threat ensure funds are available to meet costs that would be necessarily be incurred to sell assets and/or wind it up.

Risk Management

A new Risk Management policy was produced which codifies key risks and establishes a framework to help inform practice in managing and mitigating risk. The Trustees examined key risks by reviewing policies, and ensured they remained current and appropriate and addressed relevant risk issues. The annual risk review highlighted potential vulnerabilities in the management of the Charity's finances related to key person risk, which led to measures being taken to address a potential loss of key personnel. Measures were also taken to strengthen fire risk management.

Policies

The Trustees continued to ensure that policies were up-to-date. The Trustees produced new policy documents covering finance, risk management and the use of Pilgrims Hall by outside parties. Other policies covering data management and protection, complaints, and conflicts of interest were revised and updated. An Ethos Statement was produced that sets out the Biblical ethos of Pilgrims Hall and the Christian community which operates the Charity. The Statement of Faith was revised to include an addition related to human sexuality. A Statement of Pilgrims Hall scriptural understanding of Jesus' Return was produced to underpin the ministry vision of 'Preparing for Jesus' Return.

Personnel

Towards the end of the year, the Charity was approached by Sean & Kayleigh Maguire to join the Resident Team having felt God's call upon them to serve in the life and ministry of Pilgrims Hall. Following a series of interviews and prayer, they were formally appointed to the Resident Team and are expected to start in November 2021. Their addition to the Resident Team will provide much needed human resource to run day-to-day operations. Paul and Wendy Farrant who have volunteered at the Hall for many years signalled that they would be moving away to the West Country; their contribution to Pilgrims Hall has been highly valued and they will be missed.

continued

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Report of the Directors (continued) Year ended 31st July 2021

Next Financial Year

Looking forward to the 2021/22 financial year, the Trustees will be focussing on:

- reviving the ministry programme
- increasing operational income to match expenditure
- maintaining and improving facilities
- appointing a new Chairman
- recruiting new trustees and volunteers
- developing a strategy for the medium/long term sustainability of Pilgrims Hall

Appreciation

The Resident Team - John and Val Coulthard, Garry and Katariina Newcombe, Shirley Willis – supported by many volunteers are the backbone of the operations of Pilgrims Hall. While the inability to operate normally for parts of the year was frustrating, much work was undertaken to improve the property which meant the demands on the Team remained constant and when activities were resumed there was additional work to apply Covid 19 prevention measures. The Trustees are indebted to them and the volunteers who have shown dedication and commitment over the past year in support of the aims of the Charity. Last but not least, the Trustees are thankful to God for his faithfulness and providence in meeting the needs of Pilgrims Hall which enabled its life and ministry to continue.

Statement of Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to: (i) select suitable accounting policies and then apply them consistently, (ii) make judgements and estimates that are reasonable and prudent, (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will stay in business, (iv) state whether applicable accounting standards and statements of recommended practice have been followed subject to material departures disclosed and explained in the financial statement. The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small companies. The directors are also responsible for the content of the Report of the Directors and the responsibility of the independent examiner in relation to the Directors' Report is limited to examining the report and ensuring that on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements. I approve the attached statement of financial activities and balance sheet for the year ended 31st July 2021, and confirm that I have made available all information necessary for its preparation.

SR Dodgson

Stephen Dodgson

Date: 25/4/2022

Director (on behalf of the Board of Directors)

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Statement of Financial Activities Year ended 31st July 2021

(Incorporating Income and Expenditure Account)
Unrestricted Funds

	Notes	2020/21 £	2019/20 £
<u>Income</u>			
Income from Generated Funds			
Donations and Legacies	3a	178,775	39,170
Income from Charitable Activities	3b	23,706	29,261
Income from Investments	3c	12	55
Other Income	3d	15,459	25,010
Total Income		<u>217,952</u>	<u>93,496</u>
<u>Expenditure</u>			
Expenditure on Charitable Activities	4a	127,916	90,344
Total Expenditure		<u>127,916</u>	<u>90,344</u>
Total Incoming/(Outgoing) Resources		90,036	3,152
Total Funds Brought Forward		6,153,342	6,150,190
Total Funds Carried Forward		<u>6,243,378</u>	<u>6,153,342</u>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 10 to 16 form part of these financial statements.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Balance Sheet **as at 31st July 2021** Unrestricted Funds

	Notes	31st July 2021 £	31st July 2020 £
<u>Fixed Assets</u>			
Tangible Assets	2	6,131,010	6,127,013
<u>Current Assets</u>			
Debtors	5	355	261
Cash at bank and in hand	7	112,713	26,668
Total Current Assets		<u>113,068</u>	<u>26,929</u>
Creditors (<i>amounts falling due within one year</i>)	6	700	600
Net Current Assets		<u>112,368</u>	<u>26,329</u>
Total Net Assets		<u><u>6,243,378</u></u>	<u><u>6,153,342</u></u>
Funds of the Charity			
General Funds		6,243,378	6,153,342
Restricted Funds		-	-
Total Funds		<u><u>6,243,378</u></u>	<u><u>6,153,342</u></u>

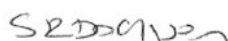
The directors are satisfied that for the year ended on the 31st July 2021 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 17.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (Charities SORP (FRS102)) - effective 1st January 2015.

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Board of Directors on 8th November 2021



Signed on behalf of the Board of Directors by Stephen Dodgson

Pilgrims Hall Fellowship Limited - Company Registration Number: 940052

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements

Year ended 31st July 2021

Unrestricted Funds

1. Accounting Policies

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when: i) the Charity becomes entitled to the income; ii) it is more likely than not the Trustees will receive the resource; iii) the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with seminar or course income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and donations are only included in the SOFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP). The charity has received government grants in this reporting period in the form of HMRC Covid-19 support grants.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

These are only included in the SOFA once the related goods or services have been delivered.

Legacies

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the Charity.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the Charity.

Volunteer Help

The value of any volunteer help received is not included in the accounts but is described in the Trustees' annual report.

Investment Income

This is included in the accounts when received.

Investment Gains and Losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Funds

Unrestricted General funds represent the funds of the charity that are not subject to any restrictions regarding their use. Designated funds are also unrestricted. Restricted funds are to be used in accordance with their terms of trust.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2021

Unrestricted Funds

1. Accounting Policies (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the Charity to pay out resources.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the costs of Trustees' meetings and cost of any legal advice to Trustees on governance or constitutional matters.

Changes in Accounting Policies and Previous Accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants with Performance Conditions

Where the Charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Grants Payable without Performance Conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remains in control of the Charity.

Assets

Tangible fixed assets for use by the Charity. These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost, or if gifted, at the value to the Charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum are as follows:

Estate Equipment	~	20% reducing balance
Catering & Office Equipment	~	20% reducing balance
Furniture and Fittings	~	10% reducing balance

No depreciation is charged to freehold property as the property is maintained to such a standard the estimated residual value is not less than cost.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS102.

Basis of Preparation

Pilgrims Hall Christian Fellowship meets the definition of a public benefit entity under FRS102. The financial statements have been prepared on the historical cost basis of accounting in accordance with the Charities Act 2011 and in accordance with applicable accounting standards. In preparing the financial statements the Charity follows the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting standard applicable in the UK and the Republic of Ireland (FRS102) - effective 1st January 2015. Preparation of the accounts is on a going concern basis. The Trustees are of the view the level of reserves will support the charity going forward.

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2021

Unrestricted Funds

2. Tangible Fixed Assets

Property & Equipment	Estate Equipment £	Office & Catering Equipment £	Furniture & Fittings £	Freehold Property £	Total £
Cost at 1st August 2020	13,478	4,318	18,762	6,115,000	6,151,558
Additions	-	-	5,915	-	5,915
Cost at 31st July 2021	<u>13,478</u>	<u>4,318</u>	<u>24,677</u>	<u>6,115,000</u>	<u>6,157,473</u>
Depreciation at 1st August 2020	9,822	2,491	12,232	-	24,545
Charge this period	731	365	822	-	1,918
Depreciation at 31st July 2021	<u>10,553</u>	<u>2,856</u>	<u>13,054</u>	<u>-</u>	<u>26,463</u>
Net Book Value 31st July 2021	<u>2,925</u>	<u>1,462</u>	<u>11,623</u>	<u>6,115,000</u>	<u>6,131,010</u>
Net Book Value 31st July 2020	3,656	1,827	6,530	6,115,000	6,127,013

No annual commitments under non-cancelling operating leases, capital commitments or contingent liabilities were entered into during the year. (2019/20 - None).

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2021

Unrestricted Funds

3. Income	2020/21	2019/20
	£	£
a) Donations and Legacies		
Estate	1,049	410
Gifts and Donations	13,803	12,717
Legacies	162,462	25,000
Gift Aid Tax	1,461	1,043
	<u>178,775</u>	<u>39,170</u>
b) Income from Charitable Activities		
Conference and Ministry	1,648	4,937
Retreats	10,070	10,096
Seminars and Courses	432	2,755
Counselling	32	1,467
Rendezvous (Drop-in Tea Room)	5,735	4,877
Bookshop Commission	1,919	2,959
Accommodation/Space/Storage Rental	3,870	2,170
	<u>23,706</u>	<u>29,261</u>
c) Investment Income		
Interest	<u>12</u>	<u>55</u>
d) Other Income		
Administration & Sundry	173	10
Government Grants (Covid-19)	15,286	25,000
	<u>15,459</u>	<u>25,010</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2021

Unrestricted Funds

4. Expenses	2020/21	2019/20
	£	£
a) Expenditure from Charitable Activities		
Administration	6,383	6,940
Counselling	-	215
Depreciation / Write-off	1,918	2,097
Estate	3,853	3,478
General Household	1,296	1,693
Independent Examiners Fees	700	600
Ministry / Gifts	380	231
Repairs and Renewals	49,393	11,335
Event Catering and Expenses	816	70
Rendezvous (Drop-in Tea Room)	2,353	2,830
Bookshop	824	702
Service / Utilities	34,347	33,049
Weekly Allowance Costs	25,653	27,104
	<u>127,916</u>	<u>90,344</u>
5. Debtors and Prepayments		
Gift Aid Tax Claim	<u>355</u>	<u>261</u>
6. Creditors (Amounts falling due within one year)		
Independent Examiners Fees	<u>700</u>	<u>600</u>

Pilgrims Hall Fellowship Limited
(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)
Year ended 31st July 2021
Unrestricted Funds

7. Cash at Bank and in Hand	2020/21	2019/20
	£	£
Current Account	6,110	2,489
Business Premium Account	105,094	22,082
Building Society Account	698	698
Cash in Hand	811	1,399
Total Cash at Bank and in Hand	<u>112,713</u>	<u>26,668</u>

8. Charity Workers Numbers and Costs

Total Weekly Living Allowance Costs	<u>25,653</u>	<u>27,104</u>
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The Charity employed an average of 5 people during the year. (2019/20: 5 people).

Pilgrims Hall is an intentional religious community and as such is exempt by law from the requirements of statutory minimum wage legislation.

No charity worker received emoluments of more than £60,000 in the financial period. (2019/20: None).

9. Directors' Emoluments

No payments were made to Directors or any person connected with them during this financial period. (2019/20: None).

No material transaction took place between the Charity and a Director or any person connected to them. (2019/20: None).

10. Reconciliation on Movement of Capital and Reserves

The Company is Limited by Guarantee and is a Charity registered with the Charity Commission (England and Wales - number 257216) and does not have a Share Capital. The Company has no income which is subject to Corporation Tax.

	2020/21	2019/20
	£	£
Surplus / (Deficit) for the Financial Year	90,036	3,152
Other Recognised Gains	-	-
	<u>90,036</u>	<u>3,152</u>
Balance Brought Forward	6,153,342	6,150,190
Closing Funds at 31st July 2021 (2020)	<u>6,243,378</u>	<u>6,153,342</u>

Pilgrims Hall Fellowship Limited

(A Company Limited by Guarantee)

Notes to the Financial Statements (continued)

Year ended 31st July 2021

Unrestricted Funds

11. Restricted Funds

The Company held no restricted funds during the financial period. (2019/20: None)

12. Risk Management

The Charity is exposed to operational risks that, potentially, could adversely impact its operations and/or ability to function. The Trustees are responsible for identifying, controlling, mitigating (where possible) and monitoring risks which in the short term and foreseeable future could pose threat, while recognising that it is not possible to eliminate all risk. Taking into account the nature and size of the Charity and the risks to which it is exposed, risk management is conducted on a proportionate 'fit for purpose' basis, i.e. by way of continuous review and evaluation, usually at monthly meetings of the Board of Trustees, rather than a prescribed mechanistic approach through a formal structured process. During the 2020/21 financial year, the Trustees produced a new Risk Management Policy which provides a framework to help inform practice in managing key risks across the Charity.

13. Reserves Policy

The policy of the Charity is to hold Reserves to help ensure the on-going solvency of the Charity and, thereby, the ability to continue performing its charitable objectives. In 2020/21 the Trustees produced a Reserves policy which established the basis upon which the reserves should be set and the rules to access them. The amount of reserves is determined by balancing the principles of (i) devoting income to financing the Charity's activities in the furtherance of its charitable objectives and (ii) setting aside an amount of funds judged to be prudentially adequate to address unforeseen and/or unplanned circumstances that may arise. In the light of the Covid 19 crisis which adversely impacted the operations of the Charity with a consequent loss of income, the Trustees considered the adequacy of the reserves in case the Government re-imposes restrictions in order to manage the spread of the virus that could lead to the re-closure of Pilgrims Hall. However, the Trustees concluded that it would not be possible to increase their reserves, presently set at £20,000, to a level which could fully insulate the Charity from any further measures without negatively affecting the supply of financial resources to continue the day-to-day activities of the Charity and also undertake much needed capital expenditure to maintain the fabric of the building.

14. Public Benefit

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. Details of how the Charity has achieved this are provided in the Trustees' report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit when deciding what activities the Charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees of Pilgrims Hall Fellowship Limited on my examination of the accounts for the year ended 31st July 2021.

Responsibilities and basis of report

As the charity's trustees of the charitable company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").


Having satisfied myself that the accounts of the charitable company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: J Irvin Smith FCIE

Date: 29th April 2022

Independent Examiners Ltd
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