

# **THE VICTORIA HALL**

Registered Charity No 257173

## **TRUSTEES' ANNUAL REPORT**

**and**

## **ACCOUNTS**

**FOR THE YEAR ENDED 31st MARCH 2025**

**Victoria Street  
Bourton-on-the-Water  
Cheltenham  
Gloucestershire  
GL54 2BU**

## **The Victoria Hall**

### **Trustees' Annual Report for the year ended 31st March 2025**

The charity is registered with the Charity Commissioners, No: 257173, and constituted by Deed of Trust dated 17th May 1972 superseding a Trust dated 27th December 1897. The administrative provisions of the governing document were amended by Resolution of the Trustees dated 14 March 2011 and passed under s.74D of the Charities Act 1993 (as amended by the Charities Act 2006).

At 31st March 2025 the Trustees were as listed below:

Mrs S Roberts (Chairman)  
Mrs M E Strevens (Treasurer)  
Mrs A Lane  
Mr W Wragge  
Mrs J Denham

The Trustees meet at least six times a year to consider and decide by majority vote any issues and spending plans and to review and approve the financial statements and hiring arrangements. Day-to-day control is delegated to the Chairman. The Treasurer is responsible for day-to-day financial management; all financial transactions require the signatures of two duly authorised Trustees.

The Trustees have delegated management of the hirings, day-to-day care of the hall, maintenance, cleaning and security to Mr S Harries. He acts in accordance the instructions of the Trustees and is required to take all reasonable steps for the prevention and detection of fraud and other irregularities.

The charity's objective is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Bourton-on-the-Water. It is intended to be used for meetings, lectures and classes and for other appropriate leisure activities and forms of recreation. The Trustees are cognisant of their responsibility to make the hall's facilities available to all members of the community and not to exclude any residents of the Parish

Funding for The Victoria Hall is generated primarily from hirings. It is necessary to raise sufficient revenue to subsidise charitable activities and provide for the necessary maintenance of the hall. During the year the hall was used for numerous activities including a pantomime, monthly rural cinema performances, Women's Institute meetings, various exhibitions, classes, fetes and other fund-raising events.

Income from hiring fees, investment income, fund raising events, grants and donations amounted to £32,145 compared with £25,728 in the previous year.

Expenditure during the year amounted to £29,082 compared with the previous year's total of £28,264.

The cost of repairs, renewals and maintenance was £7k lower this year compared to last year.

Utilities were around £2k higher this year, and miscellaneous expenses were around £1k higher this year.

The Trustees are committed to maintaining The Victoria Hall to a high standard and are always prepared to consider the views of all hirers and the community as a whole. The building is the keystone of the charity's continued existence and long-term success. An attractive building that is properly maintained and managed maximises hirings and usage by the local community.

The prime location and good facilities available at the Victoria Hall make it attractive to trade organisations and allow local charities and individuals to hire its facilities at subsidised rates.

Funds which are surplus to immediate requirements are placed on deposit with CCLA Investment Management Ltd and held in their COIF Charities Deposit Fund which is designed for short-term cash deposits. Withdrawals can be made on demand with no loss of interest. Interest rates remain at a very low level but the Trustees are satisfied that this investment remains the most appropriate for the charity's requirements.

The Victoria Hall's bankers are Lloyds TSB, Bourton-on-the-Water, Cheltenham, Gloucestershire.

**Signed - Chairman:**

**Date:**

**For and on behalf of the Trustees of The Victoria Hall**

**Independent Examiner's Report to the Trustees of**

**The Victoria Hall**

**Registered Charity No 257173**

**Accounts for the Year Ended 31 March 2025**

**Respective responsibilities of trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) do not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of Independent examiner's report.**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking an explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement.**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act, and to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act have not been met.

**Signed:**

**Date:**

**Relevant professional qualification**

**Address:**

# The Victoria Hall

## Statement of Financial Activities for the Year ended 31st March 2025

### Income and Expenditure Account

	Notes	2025 £	2024 £
<b>Income</b>			
Direct charges for hall hire	2	30,513	23,731
Grants and donations	3	0	0
Investment income	4	1,632	1,997
Fund raising		0	0
<b>Total Income</b>		<u>32,145</u>	<u>25,728</u>
<b>Expenditure</b>			
Electricity, gas and water		5,574	3,320
Rates		95	90
Insurance		2,732	2,545
Staff costs	8	9,630	9,600
Repairs, renewals and maintenance		2,057	9,427
Licences		356	616
Miscellaneous expenses		2,226	1,319
Accounting services	9	125	0
Depreciation	10	6,287	1,347
<b>Total Expenditure</b>		<u>29,082</u>	<u>28,264</u>
<b>Net Income/Deficit for the Year</b>		3,063	-2,536
<b>Balance Brought Forward</b>		57,388	59,924
<b>Balance Carried Forward</b>		<u>60,451</u>	<u>57,388</u>

## The Victoria Hall

### Balance Sheet as at 31st March 2025

	Notes	2025 £	2024 £
<b>Fixed Assets</b>			
Buildings, furniture and equipment	10	451	6,738
<b>Total Fixed Assets</b>		<u>451</u>	<u>6,738</u>
<b>Current Assets</b>			
Debtors	11	2,141	2,101
Lloyds TSB current account		13,144	5,466
CCLA: COIF Charities Deposit Fund accounts	12	44,715	43,083
<b>Total Current Assets</b>		<u>60,000</u>	<u>50,650</u>
<b>Total Assets</b>		60,451	57,388
<b>Current Liabilities</b>			
Creditors - amounts due within 1 year	13	0	0
<b>Net Assets</b>		<u>60,451</u>	<u>57,388</u>
<b>The Funds of the Charity:</b>			
<b>Income Funds</b>			
General Fund		60,451	57,388
<b>Total Charity Funds</b>		<u>60,451</u>	<u>57,388</u>

Signed - Chairman :

Date :

For and on behalf of the Trustees of the Charity

**The Victoria Hall**  
**Notes to the Accounts for the Year ended 31st March 2025**

**1. Accounting Policies**

These accounts have been prepared under the historic cost convention and in accordance with applicable accounting standards, the Statement of Recommended Practice (Accounting and Reporting by Charities) 2005 and the Charities Act 1993 Part VI.

There have been no changes to the accounting policies (valuation rules and methods of accounting) since last year.

No changes have been made to the accounts for previous years.

Depreciation is provided over the estimated useful life of fixed assets at the following rates:

Building Improvements - 10% p.a. (straight line basis)  
 Furniture and equipment - 20% p.a. (straight line basis)

	2025 £	2024 £
<b>2. Direct Charges for Hall Hire</b>		
Income from local organisations and groups	5,011	4,431
Income from trade organisations	<u>25,502</u>	<u>19,300</u>
	<u>30,513</u>	<u>23,731</u>
<b>3. Grants and Donations</b>		
Donations	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>
<b>4. Investment Income</b>		
CCLA: COIF Charities Deposit Funds:		
General Fund	<u>1,632</u>	<u>1,997</u>
	<u>1,632</u>	<u>1,997</u>
<b>5. Trustees' Remuneration</b>		
No benefits or remuneration were paid or are payable out of the funds of the charity directly or indirectly to any Trustee.		
<b>6. Related Party Transactions</b>		
No benefits or remuneration were paid or are payable out of the funds of the charity directly or indirectly to any related party of any Trustee.		
<b>7. Trustees' Expenses</b>		
Expenses incurred on behalf of the charity by certain Trustees amounting in total to the amount shown were reimbursed during the year.	<u>0</u>	<u>0</u>
<b>8. Staff Costs</b>		
A self-employed caretaker is responsible for the day-to-day care, maintenance, cleaning and security of the building. A self-employed bookings secretary was also engaged during the year.		
Total staff costs	<u>9,630</u>	<u>9,600</u>
<b>9. Accounting Services</b>		
Independent examination	<u>125</u>	<u>0</u>

**The Victoria Hall**  
**Notes to the Accounts for the Year ended 31st March 2025**

**10. Fixed Assets**

	Building Improvements £	Furniture & Equipment £	Total £
Cost			
Balance brought forward	62,868	42,358	105,226
Additions	-	-	-
Balance carried forward	<u>62,868</u>	<u>42,358</u>	<u>105,226</u>
Depreciation			
Balance brought forward	56,130	42,358	98,488
Charge for the year	6,287	-	6,287
Balance carried forward	<u>62,417</u>	<u>42,358</u>	<u>104,775</u>
Net book value carried forward	<u>451</u>	<u>-</u>	<u>451</u>
		<b>2025</b>	<b>2024</b>
		£	£

**11. Current Assets**

**Debtors**

Hiring fee debtors	-	-
Prepaid expenses	<u>2,141</u>	<u>2,101</u>
	<u>2,141</u>	<u>2,101</u>

**12. CCLA: COIF Charities Deposit Fund accounts**

General fund	<u>44,715</u>	<u>43,083</u>
	<u>44,715</u>	<u>43,083</u>

**13. Current Liabilities**

**Creditors - amounts due within 1 year**

Hiring fees billed in advance	-	-
Accrued expenses	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>