



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 06/04/2022 TO 05/04/2023

Charity name: Elizabeth Mills Centre

Charity registration number: 256775

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Since centre opened in 60's it has always been a place for people to meet to alleviate loneliness
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Hot meals provided, mainly to the local elderly population
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We have followed the guidance issued by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity provides a place for elderly and lonely people to meet, this enables people to make friends, not be lonely and for the elderly to feel safe in a welcoming environment

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity made a small loss this financial year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in a reserve bank account for emergencies, repairs, etc.
Amount of reserves held	Para 1.22	8291.00
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CONSTITUTION
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	STOURPORT SOCIAL DAY CENTRE
Other name the charity uses	ELIZABETH MILLS
Registered charity number	256775
Charity's principal address	SION GARDENS OFF NEW STREET STOURPORT ON SEVERN DY13 8BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ann Hill	Chair person		
2	Dave Little			
3	Dixon Shepphard			
4	Dawn Cook			
5	Pat Mole			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
2				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ann Hill	
Position (eg Secretary, Chair, etc)	Chair Person	
Date	29/11/2023	

		Charity No	256775		
		Company No			
	06/04/2022	To	Period end date	05/04/2023	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity

Income (Note 3)

Income and endowments from:

Donations

Service Income (Lunch)

Computer Training

Interest Income

Grants Received

Other Charitable Activity

Fundraising

Total

Expenditure (Notes 2)

Expenditure on:

Direct Charitable expenditure

Management and administration of the charity

Total

Net income/(expenditure) before tax for the reporting period

Tax payable

Net income/(expenditure) after tax before investment gains/(losses)

Net gains/(losses) on investments

Net income/(expenditure)

Extraordinary items

Transfers between funds

Other recognised gains/(losses):

Gains and losses on revaluation of fixed assets for the charity's own use

Other gains/(losses)

Net movement in funds

Reconciliation of funds:

Total funds brought forward

Total funds carried forward

Guidance Note

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
N1	947	-	-	947	2,430
N2	15,280	-	-	15,280	8,522
N2	-	-	-	-	-
N3	19	-	-	19	1
N2	-	-	-	-	3,827
N2	12,893	-	-	12,893	6,922
N2	125	-	-	125	100
	29,264	-	-	29,264	21,802

N4	14,043	-	-	14,043	11,495
N5	16,602	-	-	16,602	14,350
	30,645	-	-	30,645	25,845

-	1,381	-	-	-	1,381	-	4,043
-	-	-	-	-	-	-	-
-	1,381	-	-	-	1,381	-	4,043
-	-	-	-	-	-	-	-
-	1,381	-	-	-	1,381	-	4,043
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-

-	-	-	-	-
-	-	-	-	-
- 1,381	-	-	- 1,381	- 4,043
28,529	-	-	28,529	32,572
27,148	-	-	27,148	28,529

Stourport on Severn Social Day
Centre Association

Charity No
Company No

256775

Section B Balance sheet

Guidance Note

Fixed assets

Intangible assets

Tangible assets

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
N8	-	-	-	-	-
N8	5,584	-	-	5,584	-

Heritage assets	N8	-	-	-	-	-
Investments	N8	-	-	-	-	-
Total fixed assets	N8	5,584	-	-	5,584	-
Current assets						
Debtors	N9	-	-	-	-	-
Cash at bank and in hand	N9	23,112	-	-	23,112	29,108
Total current assets	N9	23,112	-	-	23,112	29,108
Creditors: amounts falling due within one year (Note 20)	N10	1,550	-	-	1,550	580
Net current assets/(liabilities)		21,562	-	-	21,562	28,528
Total assets less current liabilities		27,146	-	-	27,146	28,528
Creditors: amounts falling due after one year (Note 20)		-	-	-	-	-
Provisions for liabilities		-	-	-	-	-
Total net assets or liabilities		27,146	-	-	27,146	28,528
Funds of the Charity						
Endowment funds (Note 27)		-	-	-	-	-
Restricted income funds (Note 27)		-	-	-	-	-
Unrestricted funds		-	-	-	-	-
Revaluation reserve		-	-	-	-	-
Fair value reserve		-	-	-	-	-
Total funds		27,146	-	-	27,146	28,528

The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small

The members have not required the company to obtain an audit in accordance with section 476 of the

The directors acknowledge their responsibilities for complying with the requirements of the Companies

These accounts have been prepared in accordance with the provisions applicable to small companies

Signed by one or two trustees/directors on behalf of all the trustees/directors

Print Name	Date of approval dd/mm/yyyy
Anne Hill - Chair	19/08/2023

Notes to the Financial Statements for the year ended 5th April 2023

		Unrestricted funds 2018	Restricted income funds 2018	Endowment funds 2018	Total funds 2018	Prior year funds 2017
N1	Voluntary Income	947			947	2,430
		947			947	2,430
N2	Grants and Contracts Receivable					
	Lettings	12,509			12,509	6,922
	Government Grants	-			-	3,827
	Lunch club meal sales	15,280			15,280	8,522
	Host and Hostesses	-			-	-

Fundraising		125			125	100
Other income		384			384	-
Equipment hire		-			-	-
Socials					-	
		28,298			28,298	19,371

N3 Investment Income						
Interest receivable		19			19	1
		19			19	1

N4 Direct Charitable Expenditure						
Employment costs		9,853			9,853	8,933
Cost of sales		4,190			4,190	2,562
					-	
		14,043			14,043	11,495

N5 Management and Administration						
Property Costs		7,984			7,984	4,431
Office costs		867			867	1,224
Insurance		1,802			1,802	1,675
Legal fees		-			-	-
Accountants fees		431			431	120
Maintenance		4,249			4,249	5,115
Depreciation of fixed assets		269			269	-
Professional fees		-			-	535
Honoraria		1,000			1,000	1,250
		16,602			16,602	14,350

N6 Information on Employees						
Employment and Pension Costs		9,853			9,853	11,626
Average Number of employees during the year						
was made up of part time staff		2			2	3
No remuneration was paid to Trustees during the year (22/23)						
No staff members received remuneration above the declaration limit during the period (22/23)						
There are no conflicts of interest to declare for the year (22/23)						

N7 Taxation						
There is no liability for tax in the year 2022/23						

N8 Fixed Assets						
<u>Tangible assets</u>						
IT Equipment		0			0	0
Depreciation		0			0	0
Land and Buildings		0			0	0
Fixtures and Fittings		5584			5584	0

N9 Current Assets						
Debtors		0			0	0
Cash at Bank		23112			23112	29108
		23112			23112	29108

N10 Creditors - amounts falling due within one year						
Hire deposits returnable		100			100	100
Accruals		240			240	120
Other creditors		360			360	360
Wages payable		850			850	
		1550			1550	580

Elizabeth Mills Centre
Independent Examiners Report & Accounts
5th April 2023

**Elizabeth Mills Centre
Report & Accounts
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**Elizabeth Mills Centre
Balance Sheet
At 5th April 2023**

	2023	2022
Fixed Assets	5,584	-
Current Assets		
Debtors	-	-
Cash at bank and in hand	23,112	29,108
Creditors amounts falling due within one year	<u>(1,550)</u>	<u>(580)</u>
Net current assets	21,562	28,528
Net assets	<u>27,146</u>	<u>28,528</u>
Capital and reserves		
Profit and loss account	27,146	28,528
Available funds	<u>27,146</u>	<u>28,528</u>

Trustee

Approved by the board of trustees on 13/09/2023

**Elizabeth Mills Centre
Profit and Loss Account
YE 5th April 2023**

	2023	2022
Turnover	29,244	21,801
Cost of Sales	(14,043)	(11,495)
Gross Profit	15,201	10,306
Administrative Expenses	(16,602)	(14,350)
Interest Receivable	19	1
Profit on ordinary activities before taxation	(1,382)	(4,043)
Tax on profit on ordinary activities	-	-
Profit for the financial year	(1,382)	(4,043)

Elizabeth Mills Centre
Detailed Profit and Loss Account
YE 5th April 2023

	2023	2022
Sales		
Lettings	12,509	6,922
Donations	947	2,430
Meals Sold	15,280	8,522
Fundraising	125	100
Other Income	384	0
	29,244	17,974
Cost of Sales		
Purchases	4,190	2,562
	4,190	2,562
Employee Cost		
Wages and Salaries	9,853	8,933
	9,853	8,933
Premises Costs		
Rates and water	600	417
Light and heat	4,859	1,168
Cleaning	2,525	2,846
	7,984	4,431
General Admin Expenses		
Telephone and fax	538	334
Stationary and printing	0	0
IT Costs	114	478
Insurance	1,802	1,675
Equipment Expensed	0	0
Repairs and maintenance	4,249	5,115
Sundry expenses	215	412
Honoraria	1,000	1,250
Depreciation of fixed assets	269	
	8,187	9,264
Legal and Professional		
Accountancy fees	431	120
Legal fees	0	0
Professional fees	0	535
	431	655
Other Income		
Interest receivable	19	1
Grants (government)	0	3,827
	19	3,828



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name
Elizabeth Mills Centre

On accounts for the year
ended

5th April 2023

Charity no.:

256775

Company no.:

Set out on pages

1-3

I report to the charity trustees on my examination of the accounts of the Company for the year ended 05 / 04 / 2023.

Responsibilities and
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 12/09/2023

Name:

Amie Roper

Relevant professional
qualification(s) or body
(if any):

MAAT AAT

Address:

Number 10 Accounting Ltd

Office 1, The Civic Centre, New Street, Stourport on Severn
Worcestershire, DY13 8UN

