

SOUTHWATER VILLAGE HALL

Trustees' Annual Report

for the period 01.01.22 to 31.12.22

Section A Reference and administration

1. Charity Name: Southwater Village Hall
2. Registered charity no: 256520
3. Address: Church Lane
Southwater
Horsham
RH13 9BT
4. Names of the charity trustees who manage the charity: -

No	Trustee Name	Office [if any]	Dates acted if not for whole year	Name of body entitled to appoint trustee [if any]
1	Deborah Bailey			Southwater Welcome Club
2	Nancy Brock		Until 11.04.22	Southwater Horticultural Society
3	Susan Broomfield	Vice-Chair		Elected
4	Heather Clarke			Southwater Village Hall Pre-School
5	Karen James			Southwater WI
6	Nicolas Longdon	Secretary		Elected
7	Teresa Longdon	Treasurer		Elected
8	Geoffrey Scoon			Southwater Parish Council
9	Ilanit Slowly			Southwater Parish Council
10	David Taylor			Elim Church
11	Patricia Thorpe		From 11.04.22	Southwater Horticultural Society
12	James Tillier	Chair		Elected
13	Barbara Varley			Elected
14	Alexander Woolf			Elsden Dance Company

5. Custodian Trustee of Charity: Southwater Parish Council

Section B Structure, governance, and management

1. Type of governing document: Trust Deed
2. How the charity is constituted: Trust
3. Trustee selection method:

The Constitution of the Charity allows for up to five Elected Members [Trustees], and for up to 12 Representative Members [Trustees] appointed by organisations

listed in the Trust Deed, and additional organisations agreed by the Management Committee. Elected Members are elected at the Annual General Meeting.

4. Meetings:

The Trustees meet as a Management Committee on a monthly basis, apart from August.

Section C Objective of the Charity

The Trust Deed states: -

'The object of charity shall be the provision and maintenance of a village hall for the use of the inhabitants of Southwater and the neighbourhood [hereinafter called 'the area of benefit'] without distinction of political, religious, or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.'

Section D Summary of the Main Achievements of the Charity during the year

1. By mid-February, all regular hall users were back to using the Village Hall after Omicron and since then usage has returned to pre-Covid times. As well as regular bookings, demand for casual bookings has been strong with the Village Hall continuing to be seen as a popular venue for children's parties.
2. The Management Committee has continued to strive to provide a well-maintained village hall for the benefit of the local community and a number of improvements have been made. These included: -
 - New roller blinds, replacing the old blue curtains, were fitted in the main hall which had been re-decorated at the end of 2021. This has made the main hall a much brighter and airier space and many positive comments have been received from hall users.
 - To ensure the safe evacuation from the new play area an outside fire alarm with flashing light and sounder was installed.
3. The new long awaited car park, provided as part of the Section 106 Agreement was finally built in April. Unfortunately, there was a long delay in the legal transfer and this could not be used until September. Prior to it opening the Management Committee used money from the Village Hall's reserves to have the old car park resurfaced and marked out for the sole use of disabled car parking and dropping off. The new car parking has made a tremendous difference for hall users and the local community. This has dramatically reduced on street parking in the local area which has always been a major issue.

The new car park is landscaped, and the decision was taken to employ a gardener to keep this and other areas tidy. This has made a real difference.

Lighting for the new car park is seen as a priority to ensure the safety of hall users and solar lighting for this has been explored. This requires a planning permission which could not be sought until the new car park had been legally transferred. A planning application has been submitted to Horsham District Council.

4. The new play area has continued to be well used by the Pre-School and the children have clearly benefitted from having this. The Management Committee, in partnership with the Pre-School Committee, has been looking at the possibility of providing a shelter come outdoor classroom for the play area to enable the children to spend more time outside. The hope was that further Section 106 monies could be accessed for this, but this was found not to be the case. Applications to grant making organisations have been made. The Management Committee is very grateful to Southwater Parish Council for making a grant of £1000. The project has also been selected to benefit from the Coop Local Community Fund. A planning application has been submitted to Horsham District Council.
5. The Village Hall participated in the late Queen's Golden Jubilee celebrations in June. The WI decorated the outside of the hall and the Pre-School, Games Afternoon and the Welcome Club all marked the occasion. There are pictures of this on the Village Hall's website.

Section E Financial Review

1. Income from hall bookings has returned to pre-Covid levels.
2. The Village Hall benefitted from the Government's Omicron Hospitality and Leisure Grant of £2,667.
3. The cost of energy is a major issue for community buildings. Our Village Hall is in the very fortunate position of being on a fixed tariff until 31st August 2024. It also received income for the electricity produced by the solar panels from the Government's Feed In Tariff Scheme [FIT] of £1,774.95 and its Renewable Heat Incentive Scheme [RHI], in relation to the air source heat pumps, of £762.04, together totaling £2,536.99. This meant that the Village Hall's net energy costs were only £206.63.
4. A Reserves Policy is in place and the amounts put aside are regularly reviewed by the Management Committee.
5. The accounts have been independently examined and were found to be satisfactory.
6. The Village Hall's financial position remains healthy and secure.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees.

Signature



Full name Nicolas Edward Longdon

Position Treasurer [with effect from 09.01.23 previously Secretary]

Date 13.03.23

Profit and Loss Report for Southwater Village Hall

Period from 1 Jan 2022 to 31 Dec 2022.

Comparison from 1 Jan 2021 to 31 Dec 2021.

Account	This Period		Comparison Period	
	Expense	Income	Expense	Income
Sales				
Regular Users Hire Charges		11,490.00		7,515.50
Pre - School		7,953.00		2,651.00
Casual User Hire Charges		1,030.00		1,063.00
Sales (total)		20,473.00		11,229.50
Investments				
Income from investments		1,100.46		1,490.17
Other Income				
COVID-19 grants		2,667.00		19,716.00
FIT - Solar Panels		1,774.95		1,490.74
Grants - Play Area Shelter		1,000.00		0.00
RHI - Heat Pumps		762.04		799.32
Interest earned		126.56		4.07
Over payment of invoice		82.46		0.00
Grants and Donations		0.00		5,000.00
Other Income (total)		6,413.01		27,010.13
Total Revenue (Turnover)		27,986.47		39,729.80
Direct Expenses				
Electricity	2,432.68		1,571.21	
Cleaning	2,408.00		2,677.00	
Maintenance	1,485.78		2,328.35	
Regulatory charges	1,172.82		725.98	
Insurance	1,003.04		959.88	
Cleaning Materials	948.71		581.37	
Wifi and Telephone	720.51		688.86	
Trade refuse	544.50		277.60	
Garden Maintenance	325.00		0.00	
Window Cleaning	325.00		250.00	
Water	313.33		315.38	
Gas	310.94		564.86	
Website	284.98		223.56	
Laundry	100.00		110.00	
Green Waste	79.00		75.00	
Hall booking refund	55.00		0.00	
Solar Panel Clean	45.00		45.00	
Equipment	35.92		348.08	
COVID-19 costs	0.00		229.88	
Rates	0.00		118.92	
Direct Expenses (total)	12,590.21		12,090.93	
Gross Profit / (Loss)		15,396.26		27,638.87
Indirect Expenses				
Car Park	10,404.83		0.00	
Committee expenses	906.85		391.00	
Redecoration of main hall	828.72		2,439.00	
Pre School Shelter	262.00		30.00	
Games afternoon	0.00		93.01	
New Heating System	0.00		28,554.86	
Indirect Expenses (total)	12,402.40		31,507.87	
Total Expenses	24,992.61		43,598.80	
Net Income		2,993.86		-3,869.00



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SOUTHWATER VILLAGE HALL

On accounts for the year
ended

31.12.2022

Charity no
(if any)

256520

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/2/2023

Name:

Nicola Brown

Relevant professional
qualification(s) or body
(if any):

FCC A

Address:

22 MUTHAM LANE

SOUTHWATER

HORSHAM RH13 9GG.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern
(see CC32, Independent examination of charity accounts: directions and
guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

N/A.