

SOUTHWATER VILLAGE HALL

Trustees' Annual Report

for the period 01.01.21 to 31.12.21

Section A Reference and administration

1. Charity Name: Southwater Village Hall
2. Registered charity no: 256520
3. Address: Church Lane
Southwater
Horsham
RH13 9BT
4. Names of the charity trustees who manage the charity: -

No	Trustee Name	Office [if any]	Dates acted if not for whole year	Name of body entitled to appoint trustee [if any]
1	Deborah Bailey			Southwater Welcome Club
2	Christopher Bearman		Until 08.09.21	Elsden School of Dance
3	Nancy Brock			Southwater Horticultural Society
4	Susan Broomfield	Vice-Chair		Elected
5	Heather Clarke			Southwater Village Hall Pre-School
6	Karen James		From 14.04.21	Southwater WI
7	Steven Lewis		Until 20.01.21	Southwater Parish Council
8	Nicolas Longdon	Secretary		Elected
9	Teresa Longdon	Treasurer		Elected
10	Geoffrey Scoon		From 13.12.21	Southwater Parish Council
11	Ilanit Slowly		From 10.02.21	Southwater Parish Council
12	David Taylor			Elim Church
13	James Tillier	Chair		Elected
14	Barbara Varley		Until 14.04.21 From 14.04.21	Parochial Church Council Elected
15	Graham Watkins		Until 13.12.21	Southwater Parish Council
16	Alexander Woolf		From 08.09.21	Elsden Dance Company

5. Custodian Trustee of Charity: Southwater Parish Council

Section B Structure, governance, and management

1. Type of governing document: Trust Deed
2. How the charity is constituted: Trust

3. Trustee selection method:

The Constitution of the Charity allows for up to five Elected Members [Trustees], and for up to 12 Representative Members [Trustees] appointed by organisations listed in the Trust Deed, and additional organisations agreed by the Management Committee. Elected Members are elected at the Annual General Meeting.

4. Meetings:

The Trustees meet as a Management Committee on a monthly basis, apart from August. Apart from one meeting, all meetings were held on Zoom.

Section C Objective of the Charity

The Trust Deed states: -

'The object of charity shall be the provision and maintenance of a village hall for the use of the inhabitants of Southwater and the neighbourhood [hereinafter called 'the area of benefit'] without distinction of political, religious, or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.'

Section D Summary of the Main Achievements of the Charity during the year

1. The Management Committee took all the necessary steps to ensure that the Village Hall was Covid-19 secure to ensure the safety of hall users. The Pre-School, as an essential service, operated throughout this period and other groups used the Village Hall when this was permitted.
2. The Management Committee has continued to strive to provide a well-maintained village hall for the benefit of the local community and a number of major improvements have been made.

The main improvement has been the replacement of the old heating system with air source heat pumps. Planning permission was required and this was successfully obtained from Horsham District Council. The work was undertaken by Sussex Solar during the February half term. The new system is working well. A few regular hall users have commented that the removal of the old gas convectors heaters has made the main hall feel far more spacious and modern. Most importantly, the Village Hall's carbon emissions have been significantly reduced.

The fire alarm system was upgraded, and this work was undertaken by Fire Risk UK who inspect and maintain the Village Hall's fire systems and equipment.

Over the Christmas holiday, the main hall was re-decorated by Mark Fox. This included the ceiling beams which had not been decorated for many years. The main hall now looks bright and clean.

3. The additional car parking for up to 24 cars to be provided as part of the Section 106 Agreement has been further delayed because of the continued slowdown in house building caused by the pandemic. This work is now scheduled to be undertaken in April 2022. The contractor will also be resurfacing the existing car park. Car parking has always been an issue, and this will be a significant improvement.

4. The new play area has been well used by the Pre-School and the children have clearly benefitted from having this. The Management Committee, in partnership with the Pre-School Committee, has been looking at the possibility of providing a shelter come outdoor classroom for the play area to enable the children to spend more time outside. It was hoped that this would be funded from further Section 106 funding related to the Berkeley development, but this has not materialised. Applications to grant making organisations and other methods of fund raising are to be explored.

Section E Financial Review

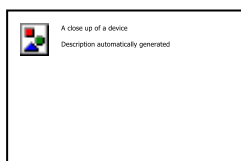
1. Income from hall bookings was reduced because hall use at times was restricted because of the Government's Covid-19 Regulations.
2. The Management Committee was able to claim the various Government Covid-19 Business Support Grants which in 2021 totaled £19,716. These grants were used to provide the Pre-School with a rent-free period from 01.01.21 to 31.08.21, at a cost of £5,302. It was also used to cover the cost of additional cleaning and hygiene supplies, to offset the loss of income from hire charges and, also the additional cost of heating caused by the need to ensure the hall was always well ventilated to reduce the risk of Covid-19 infection.
3. Application was made to Horsham District Council's Climate Fund and a grant of £5,000 was awarded towards the cost of installing the air source heat pumps.
4. Application was also made for funding from the Government's Renewable Heat Incentive Scheme [RHI], again in relation to the air source heat pumps. This was awarded which means that the Village Hall will receive income for the next 20 years. £799.32 was received in total for the year from when the heat pumps were installed in late February. Combined with the income received for solar panels [FIT] the Village Hall received £2,290.06 for using renewable sources of energy.
5. A Reserves Policy is in place and the amounts put aside are regularly reviewed by the Management Committee.
6. The accounts have been independently examined and were found to be satisfactory.
7. Despite some loss of income from reduced hall bookings and some large expenditure the Village Hall's financial position remains healthy and secure.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full name

Nicolas Edward Longdon

Position

Secretary

Date

14.03.22.

Balance Sheet Report for Southwater Village Hall

Balances on 31 Dec 2021.

Comparison on 31 Dec 2020.

Account	31 Dec 2021		31 Dec 2020	
	Asset	Liability	Asset	Liability
LONG-TERM ASSETS				
M and G Investments	24,348.32		23,260.98	
Long-term Assets (total)	24,348.32		23,260.98	
CURRENT ASSETS & LIABILITIES				
Bingo float	0.00		75.00	
Petty Cash	27.88		71.53	
CAF 12 Month Fixed Rate Saver	46,870.32		46,224.94	
CAF Gold	13,176.37		43,174.64	
Nat West Current	7,278.13		1,732.93	
Nat West Reserve	34,640.26		14,637.92	
Balance on Customers	74.00		19.00	
Current Assets & Liabilities (total)	102,066.96	0.00	105,935.96	0.00
Net current assets (liabilities)	102,066.96		105,935.96	
Total assets less current liabilities	126,415.28		129,196.94	
LONG-TERM LIABILITIES				
AstroTurf for Play Area		10,000.00		10,000.00
Car Park		20,000.00		20,000.00
Contingency Fund		17,000.00		17,000.00
Kitchen Refurbishment		35,000.00		35,000.00
Play area shelter		2,500.00		2,500.00
Long-term Liabilities (total)		84,500.00		84,500.00
Total net assets (liabilities)	41,915.28		44,696.94	
CAPITAL & RESERVES				
End of year M and G Investments share value adjustment		(423.48)		(1,510.82)
Profit and loss		10,187.90		14,056.90
Capital & Reserves (total)		9,764.42		12,546.08
OPENING BALANCES				
Opening Balances		32,150.86		32,150.86
Total assets	126,415.28	126,415.28	129,196.94	129,196.94

Prepared on 4 Mar 2022 at 12:07:42

Profit and Loss Report for Southwater Village Hall

Period from 1 Jan 2021 to 31 Dec 2021.

Comparison from 1 Jan 2020 to 31 Dec 2020.

Account	This Period		Comparison Period	
	Expense	Income	Expense	Income
SALES				
Regular Users Hire Charges		7,515.50		3,622.20
Pre - School		2,651.00		7,974.00
Casual User Hire Charges		1,063.00		580.00
Sales (total)		11,229.50		12,176.20
INVESTMENTS				
Income from investments		1,490.17		1,475.48
OTHER INCOME				
COVID-19 grants		19,716.00		11,334.00
Grants and Donations		5,000.00		0.00
FIT - Solar Panels		1,490.74		1,658.43
RHI - Heat Pumps		799.32		0.00
Interest earned		4.07		58.11
Website refund		0.00		47.48
Other Income (total)		27,010.13		13,098.02
Total Revenue (Turnover)		39,729.80		26,749.70
DIRECT EXPENSES				
Cleaning	2,677.00		2,167.00	
Maintenance	2,328.35		2,118.49	
Electricity	1,571.21		490.05	
Insurance	959.88		1,092.70	
Regulatory charges	725.98		1,992.00	
Wifi and Telephone	688.86		256.98	
Cleaning Materials	581.37		195.79	
Gas	564.86		1,067.78	
Equipment	348.08		79.25	
Water	315.38		327.66	
Trade refuse	277.60		454.06	
Window Cleaning	250.00		250.00	
COVID-19 costs	229.88		5,545.42	
Website	223.56		299.08	
Rates	118.92		0.00	
Laundry	110.00		208.45	
Green Waste	75.00		72.00	
Solar Panel Clean	45.00		0.00	
Booking Secretary and key holder	0.00		580.00	
Hall booking refund	0.00		90.00	
Direct Expenses (total)	12,090.93		17,286.71	
Gross Profit / (Loss)		27,638.87		9,462.99
INDIRECT EXPENSES				
New Heating System	28,554.86		11,731.22	
Redecoration of main hall	2,439.00		0.00	
Committee expenses	391.00		589.63	
Games afternoon	93.01		0.00	
Pre School Shelter	30.00		0.00	
Replacement Windows	0.00		8,085.00	
Wifi	0.00		1,416.00	
Indirect Expenses (total)	31,507.87		21,821.85	
Total Expenses	43,598.80		39,108.56	
Net Income		(3,869.00)		(12,358.86)



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SOUTHWATER VILLAGE HALL

On accounts for the year
ended

31/12/2021

Charity no
(if any)

256520

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

02/03/2022

Name:

NICOLA ANN BROWN

Relevant professional
qualification(s) or body

FCCA

(if any):

Address:

22 NUTHAM LANE

SOUTHWATER

HORSHAM RH13 9GG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.