

SOUTHWATER VILLAGE HALL

England & Wales · Charity number 256520

Details

Status Registered

Legal form Other

Registered 1968-07-29

Register [View on the Charity Commission register](#)

Contact

Address 56 Bamborough Close
Southwater
Horsham
RH13 9XG

Phone 01403732957

Email secretary@southwatervillagehall.org.uk

Website www.Southwatervillagehall.org.uk

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF SOUTHWATER AND THE NEIGHBOURHOOD THEREOF WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To provide and maintain the Village Hall for the use of the Inhabitants of Southwater and the neighbourhood, without distinction of political, religious or other opinions. Including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Religious Activities, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** THE VILLAGE OF SOUTHWATER
- West Sussex

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £24,549 | £48,790 | - | - |
| 2023-12-31 | £32,120 | £68,564 | - | - |
| 2022-12-31 | £27,986 | £24,993 | - | - |
| 2021-12-31 | £39,730 | £43,599 | - | - |
| 2020-12-31 | £17,286 | £39,108 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------------|-------|------------|
| James Noel TILLIER | Chair | |
| Alexander Woolf | | 2021-09-08 |
| Barbara Anne VARLEY | | 2018-09-12 |
| Emma-Jane Rosemary Buckland | | 2023-06-12 |
| Erica Haddon | | 2024-07-08 |
| Gary Denis Little | | 2026-04-08 |
| Georgia Lauren Palmer | | 2026-02-09 |
| John Gerard Joseph O'Grady | | 2025-03-10 |
| Nicolas Edward Longdon | | 2018-09-12 |
| Philippa Jane French | | 2025-12-08 |
| REV David James Taylor | | 2016-03-09 |
| Suzanne Lewis | | 2023-03-13 |
| Teresa Mary Josephine LONGDON | | |
| ilanit Slowly | | 2021-02-10 |

SOUTHWATER VILLAGE HALL

England & Wales - Charity number 256520

Accounts

SOUTHWATER VILLAGE HALL

Trustees' Annual Report

for the period 01.01.23 to 31.12.23

Section A Reference and administration

1. Charity Name: Southwater Village Hall
2. Registered charity no: 256520
3. Address: Church Lane
Southwater
Horsham
RH13 9BT

4. Names of the charity trustees who manage the charity: -

| No | Trustee Name | Office [if any] | Dates acted if not for whole year | Name of body entitled to appoint trustee [if any] |
|----|------------------|--------------------|--|---|
| 1 | Deborah Bailey | | Until 12.06.23 | Southwater Welcome Club |
| 2 | Susan Broomfield | Vice-Chair | | Elected |
| 3 | Emma Buckland | | From 12.06.23 | Southwater VH Preschool |
| 4 | Heather Clarke | | Until 13.03.23 | Southwater VH PreSchool |
| 5 | Karen James | | Until 13.03.23 | Southwater WI |
| 6 | Suzanne Lewis | | From 13.03.23 | Southwater WI |
| 7 | Nicolas Longdon | Treasurer | Treasurer from 09.01.23 Previously Secretary until 09.01.23 | Elected |
| 8 | Teresa Longdon | Bookings Secretary | Previously Treasurer until 09.01.23 Until 09.01.23 From 09.01.23 | Elected Southwater Games Afternoon |
| 9 | Geoffrey Scoon | | | Southwater Parish Council |
| 10 | Ilanit Slowly | Secretary | Until 09.01.23 From 09.01.23 | Southwater Parish Council Elected |
| 11 | David Taylor | | | Elim Church |
| 12 | Patricia Thorpe | | | Southwater Horticultural Society |
| 13 | James Tillier | Chair | | Elected |
| 14 | Barbara Varley | | | Elected |
| 15 | Graham Watkins | | Since 17.05.23 | Southwater Parish Council |
| 16 | Alexander Woolf | | | Elsden Dance Company |

5. Custodian Trustee of Charity: Southwater Parish Council

Section B Structure, governance, and management

1. Type of governing document: Trust Deed
2. How the charity is constituted: Trust
3. Trustee selection method:

The Constitution of the Charity allows for up to five Elected Members [Trustees], and for up to 12 Representative Members [Trustees] appointed by organisations listed in the Trust Deed, and additional organisations agreed by the Management Committee. Elected Members are elected at the Annual General Meeting.

4. Meetings:

The Trustees meet as a Management Committee on a monthly basis, apart from August.

Section C Objective of the Charity

The Trust Deed states: -

'The object of charity shall be the provision and maintenance of a village hall for the use of the inhabitants of Southwater and the neighbourhood [hereinafter called 'the area of benefit'] without distinction of political, religious, or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.'

Section D Summary of the Main Achievements of the Charity during the year

1. The hall continues to be well used. As well as regular bookings, demand for casual bookings has been strong with the Village Hall continuing to be seen as a popular venue for children's parties.
2. The Management Committee has continued to strive to provide a well-maintained village hall for the benefit of the local community and a number of improvements have been made. These included: -
 - A new sound system has been installed, incorporating a handheld and lapel mic and the ability to play music via CD or Bluetooth. This has been well used by regular hall users and casual users alike.
 - Fire alarm sensors were replaced, and a new 24 hour monitoring system set up with Fire Risk UK.
 - A new key fob system was installed with fobs issued to regular hall users. Casual users access a fob via the key box outside, the code is changed monthly and emailed prior to use of the hall.
 - The guttering has been overhauled and grips, brackets and stop ends replaced. Gutter hedgehogs have also been installed.
 - Nonfunctioning windows were replaced and all now operate correctly.

3. The car park lighting was finally operational at the end of July. Planning permission was agreed in May for four bollard lights, plus exterior building lights. As is required, lighting will come on at dusk and go off at 11pm
4. The new play area shelter/outdoor classroom and artificial grass was completed in April. This was funded from the Village Hall's reserves with a contribution of £5000 from the Preschool. The Parish Council, made a grant of £1000, towards this and £2,451.10 was received from The Coop, which had selected the project to benefit from its community Fund. There was an informal opening ceremony in May. This was attended by the Chairman of the Parish Council, a representative from the The Coop, members of the Village Hall Management Committee, Preschool Committee, staff, parents, and the preschool children. This was covered on social media and also featured in the local press.
5. The Village Hall participated in the Kings Coronation celebration in April. The WI decorated the outside of the hall and the Pre-School, Games Afternoon and the Welcome Club all marked the occasion.
6. We look forward to 2024 with some new projects in mind, a kitchen refurbishment and planning a Southwater Village Hall Centenary celebration for June 2025. We will also celebrate with the preschool when they reach their 50th anniversary in the Summer.

Section E Financial Review

1. There was significant additional expenditure in 2023. This mainly related to the Committee's various projects, in particular the shelter/outdoor classroom for the Preschool play area. This was all paid for from reserves allocated for these projects.
2. The direct costs of running the Village Hall in 2023 were covered by hire charges and there was in fact a surplus of £2765.13. This is despite an increase of 34% in direct running costs. This increase was mainly related to a one-off payment to Sovereign Design Play Systems Ltd to provide play area inspections for the next five years, the introduction of fire alarm monitoring, and generally increased maintenance costs.
3. Despite the overall increase in direct running costs, the Village Hall benefitted from another year of very low energy costs. The net cost was only £478.38. This is because it continues to be on a low fixed tariff for electricity and gas [negotiated pre-Energy Crisis] until 31st August 2024. In addition, it received income for the electricity produced by the solar panels from the Government's Feed In Tariff Scheme [FIT] amounting to £1,490.45, and a further £1,134.94 from the Renewable Heat Incentive Scheme [RHI], for the energy produced by the air source heat pumps.
4. When the current fixed tariff comes to an end there will be a significant increase in the Village Hall's energy costs. In 2025, when the full effect of the new energy charges will be felt it is unlikely that the current level of hire charges will cover the direct running costs. In view of this, the Management Committee will need to review its current hire charges. Charges have not been increased because of its strong commitment to supporting local community groups.
5. A Reserves Policy is in place and the amounts put aside are regularly reviewed by the Management Committee.

6. The accounts have been independently examined and were found to be satisfactory.

7. The Village Hall's financial position remains healthy and secure.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees.

Signature 

Full name **Ianit . J. Slowly**

Position **Secretary**

Date **11.03.24**

Profit and Loss Report for Southwater Village Hall

Period from 1 Jan 2023 to 31 Dec 2023.

Comparison from 1 Jan 2022 to 31 Dec 2022.

| Account | This Period | | Comparison Period | |
|---------------------------------|------------------|------------------|-------------------|------------------|
| | Expense | Income | Expense | Income |
| Sales | | | | |
| Regular Users Hire Charges | | 10,170.50 | | 11,490.00 |
| Pre - School | | 7,953.00 | | 7,953.00 |
| Casual User Hire Charges | | 1,571.00 | | 1,030.00 |
| Sales (total) | | 19,694.50 | | 20,473.00 |
| Investments | | | | |
| Income from investments | | 1,412.31 | | 1,100.46 |
| Other Income | | | | |
| Grants - Play Area Shelter | | 7,451.10 | | 1,000.00 |
| FIT - Solar Panels | | 1,490.47 | | 1,774.95 |
| RHI - Heat Pumps | | 1,134.93 | | 762.04 |
| Interest earned | | 791.28 | | 126.56 |
| Grants and Donations | | 100.00 | | 0.00 |
| Charge for lost key token | | 25.00 | | 0.00 |
| Misc | | 20.00 | | 0.00 |
| COVID-19 grants | | 0.00 | | 2,667.00 |
| Over payment of invoice | | 0.00 | | 82.46 |
| Other Income (total) | | 11,012.78 | | 6,413.01 |
| Total Revenue (Turnover) | | 32,119.59 | | 27,986.47 |
| Direct Expenses | | | | |
| Regulatory charges | 3,042.18 | | 1,172.82 | |
| Cleaning | 2,931.00 | | 2,408.00 | |
| Electricity | 2,822.54 | | 2,432.68 | |
| Maintenance | 2,370.58 | | 1,485.78 | |
| Insurance | 1,099.37 | | 1,003.04 | |
| Wifi and Telephone | 828.36 | | 720.51 | |
| Cleaning Materials | 752.99 | | 948.71 | |
| Trade refuse | 621.90 | | 544.50 | |
| Garden Maintenance | 548.00 | | 325.00 | |
| Water | 381.28 | | 313.33 | |
| Equipment | 380.38 | | 35.92 | |
| Website | 304.56 | | 284.98 | |
| Gas | 281.23 | | 310.94 | |
| Window Cleaning | 250.00 | | 325.00 | |
| Laundry | 120.00 | | 100.00 | |
| Green Waste | 90.00 | | 79.00 | |
| Monthly bank account fee | 60.00 | | 0.00 | |
| Solar Panel Clean | 45.00 | | 45.00 | |
| Hall booking refund | 0.00 | | 55.00 | |
| Direct Expenses (total) | 16,929.37 | | 12,590.21 | |

| | | | |
|----------------------------------|------------------|-------------------|------------------|
| Gross Profit / (Loss) | | 15,190.22 | 15,396.26 |
| Indirect Expenses | | | |
| Pre School Shelter | 41,781.95 | 262.00 | |
| Car Park | 4,132.00 | 10,404.83 | |
| Sound System | 2,694.84 | 0.00 | |
| Security system | 2,530.18 | 0.00 | |
| Committee expenses | 495.70 | 906.85 | |
| Redecoration of main hall | 0.00 | 828.72 | |
| Indirect Expenses (total) | 51,634.67 | 12,402.40 | |
| Total Expenses | 68,564.04 | 24,992.61 | |
| Net Income | | -36,444.45 | 2,993.86 |

Prepared on 29 Feb 2024 at 09:56:21



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

SOUTHWATER VILLAGE HALL

On accounts for the year ended

31.12.2023

Charity no (if any)

256526

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

05/02/2024

Name:

NICOLA AND BREND FCCA

Relevant professional qualification(s) or body (if any):

FCCA

Address:

22 NOTHAM LANE

SOUTHWATBE

RH13 9GL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]

SOUTHWATER VILLAGE HALL

England & Wales - Charity number 256520

Accounts

SOUTHWATER VILLAGE HALL

Trustees' Annual Report

for the period 01.01.22 to 31.12.22

Section A Reference and administration

1. Charity Name: Southwater Village Hall
2. Registered charity no: 256520
3. Address: Church Lane
Southwater
Horsham
RH13 9BT
4. Names of the charity trustees who manage the charity: -

| No | Trustee Name | Office [if any] | Dates acted if not for whole year | Name of body entitled to appoint trustee [if any] |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Deborah Bailey | | | Southwater Welcome Club |
| 2 | Nancy Brock | | Until 11.04.22 | Southwater Horticultural Society |
| 3 | Susan Broomfield | Vice-Chair | | Elected |
| 4 | Heather Clarke | | | Southwater Village Hall Pre-School |
| 5 | Karen James | | | Southwater WI |
| 6 | Nicolas Longdon | Secretary | | Elected |
| 7 | Teresa Longdon | Treasurer | | Elected |
| 8 | Geoffrey Scoon | | | Southwater Parish Council |
| 9 | Ilanit Slowly | | | Southwater Parish Council |
| 10 | David Taylor | | | Elim Church |
| 11 | Patricia Thorpe | | From 11.04.22 | Southwater Horticultural Society |
| 12 | James Tillier | Chair | | Elected |
| 13 | Barbara Varley | | | Elected |
| 14 | Alexander Woolf | | | Elsden Dance Company |

5. Custodian Trustee of Charity: Southwater Parish Council

Section B Structure, governance, and management

1. Type of governing document: Trust Deed
2. How the charity is constituted: Trust
3. Trustee selection method:

The Constitution of the Charity allows for up to five Elected Members [Trustees], and for up to 12 Representative Members [Trustees] appointed by organisations

listed in the Trust Deed, and additional organisations agreed by the Management Committee. Elected Members are elected at the Annual General Meeting.

4. Meetings:

The Trustees meet as a Management Committee on a monthly basis, apart from August.

Section C Objective of the Charity

The Trust Deed states: -

'The object of charity shall be the provision and maintenance of a village hall for the use of the inhabitants of Southwater and the neighbourhood [hereinafter called 'the area of benefit'] without distinction of political, religious, or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.'

Section D Summary of the Main Achievements of the Charity during the year

1. By mid-February, all regular hall users were back to using the Village Hall after Omicron and since then usage has returned to pre-Covid times. As well as regular bookings, demand for casual bookings has been strong with the Village Hall continuing to be seen as a popular venue for children's parties.
2. The Management Committee has continued to strive to provide a well-maintained village hall for the benefit of the local community and a number of improvements have been made. These included: -
 - New roller blinds, replacing the old blue curtains, were fitted in the main hall which had been re-decorated at the end of 2021. This has made the main hall a much brighter and airier space and many positive comments have been received from hall users.
 - To ensure the safe evacuation from the new play area an outside fire alarm with flashing light and sounder was installed.
3. The new long awaited car park, provided as part of the Section 106 Agreement was finally built in April. Unfortunately, there was a long delay in the legal transfer and this could not be used until September. Prior to it opening the Management Committee used money from the Village Hall's reserves to have the old car park resurfaced and marked out for the sole use of disabled car parking and dropping off. The new car parking has made a tremendous difference for hall users and the local community. This has dramatically reduced on street parking in the local area which has always been a major issue.

The new car park is landscaped, and the decision was taken to employ a gardener to keep this and other areas tidy. This has made a real difference.

Lighting for the new car park is seen as a priority to ensure the safety of hall users and solar lighting for this has been explored. This requires a planning permission which could not be sought until the new car park had been legally transferred. A planning application has been submitted to Horsham District Council.

4. The new play area has continued to be well used by the Pre-School and the children have clearly benefitted from having this. The Management Committee, in partnership with the Pre-School Committee, has been looking at the possibility of providing a shelter come outdoor classroom for the play area to enable the children to spend more time outside. The hope was that further Section 106 monies could be accessed for this, but this was found not to be the case. Applications to grant making organisations have been made. The Management Committee is very grateful to Southwater Parish Council for making a grant of £1000. The project has also been selected to benefit from the Coop Local Community Fund. A planning application has been submitted to Horsham District Council.
5. The Village Hall participated in the late Queen's Golden Jubilee celebrations in June. The WI decorated the outside of the hall and the Pre-School, Games Afternoon and the Welcome Club all marked the occasion. There are pictures of this on the Village Hall's website.

Section E Financial Review

1. Income from hall bookings has returned to pre-Covid levels.
2. The Village Hall benefitted from the Government's Omicron Hospitality and Leisure Grant of £2,667.
3. The cost of energy is a major issue for community buildings. Our Village Hall is in the very fortunate position of being on a fixed tariff until 31st August 2024. It also received income for the electricity produced by the solar panels from the Government's Feed In Tariff Scheme [FIT] of £1,774.95 and its Renewable Heat Incentive Scheme [RHI], in relation to the air source heat pumps, of £762.04, together totaling £2,536.99. This meant that the Village Hall's net energy costs were only £206.63.
4. A Reserves Policy is in place and the amounts put aside are regularly reviewed by the Management Committee.
5. The accounts have been independently examined and were found to be satisfactory.
6. The Village Hall's financial position remains healthy and secure.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees.

Signature



Full name Nicolas Edward Longdon

Position Treasurer [with effect from 09.01.23 previously Secretary]

Date 13.03.23

Profit and Loss Report for Southwater Village Hall

Period from 1 Jan 2022 to 31 Dec 2022.

Comparison from 1 Jan 2021 to 31 Dec 2021.

| Account | This Period | | Comparison Period | |
|----------------------------------|------------------|------------------|-------------------|------------------|
| | Expense | Income | Expense | Income |
| Sales | | | | |
| Regular Users Hire Charges | | 11,490.00 | | 7,515.50 |
| Pre - School | | 7,953.00 | | 2,651.00 |
| Casual User Hire Charges | | 1,030.00 | | 1,063.00 |
| Sales (total) | | 20,473.00 | | 11,229.50 |
| Investments | | | | |
| Income from investments | | 1,100.46 | | 1,490.17 |
| Other Income | | | | |
| COVID-19 grants | | 2,667.00 | | 19,716.00 |
| FIT - Solar Panels | | 1,774.95 | | 1,490.74 |
| Grants - Play Area Shelter | | 1,000.00 | | 0.00 |
| RHI - Heat Pumps | | 762.04 | | 799.32 |
| Interest earned | | 126.56 | | 4.07 |
| Over payment of invoice | | 82.46 | | 0.00 |
| Grants and Donations | | 0.00 | | 5,000.00 |
| Other Income (total) | | 6,413.01 | | 27,010.13 |
| Total Revenue (Turnover) | | 27,986.47 | | 39,729.80 |
| Direct Expenses | | | | |
| Electricity | 2,432.68 | | 1,571.21 | |
| Cleaning | 2,408.00 | | 2,677.00 | |
| Maintenance | 1,485.78 | | 2,328.35 | |
| Regulatory charges | 1,172.82 | | 725.98 | |
| Insurance | 1,003.04 | | 959.88 | |
| Cleaning Materials | 948.71 | | 581.37 | |
| Wifi and Telephone | 720.51 | | 688.86 | |
| Trade refuse | 544.50 | | 277.60 | |
| Garden Maintenance | 325.00 | | 0.00 | |
| Window Cleaning | 325.00 | | 250.00 | |
| Water | 313.33 | | 315.38 | |
| Gas | 310.94 | | 564.86 | |
| Website | 284.98 | | 223.56 | |
| Laundry | 100.00 | | 110.00 | |
| Green Waste | 79.00 | | 75.00 | |
| Hall booking refund | 55.00 | | 0.00 | |
| Solar Panel Clean | 45.00 | | 45.00 | |
| Equipment | 35.92 | | 348.08 | |
| COVID-19 costs | 0.00 | | 229.88 | |
| Rates | 0.00 | | 118.92 | |
| Direct Expenses (total) | 12,590.21 | | 12,090.93 | |
| Gross Profit / (Loss) | | 15,396.26 | | 27,638.87 |
| Indirect Expenses | | | | |
| Car Park | 10,404.83 | | 0.00 | |
| Committee expenses | 906.85 | | 391.00 | |
| Redecoration of main hall | 828.72 | | 2,439.00 | |
| Pre School Shelter | 262.00 | | 30.00 | |
| Games afternoon | 0.00 | | 93.01 | |
| New Heating System | 0.00 | | 28,554.86 | |
| Indirect Expenses (total) | 12,402.40 | | 31,507.87 | |
| Total Expenses | 24,992.61 | | 43,598.80 | |
| Net Income | | 2,993.86 | | -3,869.00 |



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name SOUTHWATER VILLAGE HALL

On accounts for the year ended

31.12.2022 Charity no (if any) 256520

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

11/2/2023

Name:

Nicola Brown

Relevant professional qualification(s) or body (if any):

F C C A

Address:

22 MOUTHAM LANE
SOUTHWATER
HORSHAM RH13 9GG.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

SOUTHWATER VILLAGE HALL

England & Wales - Charity number 256520

Accounts

SOUTHWATER VILLAGE HALL

Trustees' Annual Report

for the period 01.01.21 to 31.12.21

Section A Reference and administration

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2. Registered charity no: 256520
3. Address: Church Lane
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Horsham
RH13 9BT
4. Names of the charity trustees who manage the charity: -

| No | Trustee Name | Office [if any] | Dates acted if not for whole year | Name of body entitled to appoint trustee [if any] |
|----|---------------------|-----------------|-----------------------------------|---|
| 1 | Deborah Bailey | | | Southwater Welcome Club |
| 2 | Christopher Bearman | | Until 08.09.21 | Elsden School of Dance |
| 3 | Nancy Brock | | | Southwater Horticultural Society |
| 4 | Susan Broomfield | Vice-Chair | | Elected |
| 5 | Heather Clarke | | | Southwater Village Hall Pre-School |
| 6 | Karen James | | From 14.04.21 | Southwater WI |
| 7 | Steven Lewis | | Until 20.01.21 | Southwater Parish Council |
| 8 | Nicolas Longdon | Secretary | | Elected |
| 9 | Teresa Longdon | Treasurer | | Elected |
| 10 | Geoffrey Scoon | | From 13.12.21 | Southwater Parish Council |
| 11 | Ilanit Slowly | | From 10.02.21 | Southwater Parish Council |
| 12 | David Taylor | | | Elim Church |
| 13 | James Tillier | Chair | | Elected |
| 14 | Barbara Varley | | Until 14.04.21 From 14.04.21 | Parochial Church Council Elected |
| 15 | Graham Watkins | | Until 13.12.21 | Southwater Parish Council |
| 16 | Alexander Woolf | | From 08.09.21 | Elsden Dance Company |

5. Custodian Trustee of Charity: Southwater Parish Council

Section B Structure, governance, and management

1. Type of governing document: Trust Deed
2. How the charity is constituted: Trust

3. Trustee selection method:

The Constitution of the Charity allows for up to five Elected Members [Trustees], and for up to 12 Representative Members [Trustees] appointed by organisations listed in the Trust Deed, and additional organisations agreed by the Management Committee. Elected Members are elected at the Annual General Meeting.

4. Meetings:

The Trustees meet as a Management Committee on a monthly basis, apart from August. Apart from one meeting, all meetings were held on Zoom.

Section C Objective of the Charity

The Trust Deed states: -

'The object of charity shall be the provision and maintenance of a village hall for the use of the inhabitants of Southwater and the neighbourhood [hereinafter called 'the area of benefit'] without distinction of political, religious, or other opinions, including use for meetings, lectures and classes, and other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.'

Section D Summary of the Main Achievements of the Charity during the year

1. The Management Committee took all the necessary steps to ensure that the Village Hall was Covid-19 secure to ensure the safety of hall users. The Pre-School, as an essential service, operated throughout this period and other groups used the Village Hall when this was permitted.
2. The Management Committee has continued to strive to provide a well-maintained village hall for the benefit of the local community and a number of major improvements have been made.

The main improvement has been the replacement of the old heating system with air source heat pumps. Planning permission was required and this was successfully obtained from Horsham District Council. The work was undertaken by Sussex Solar during the February half term. The new system is working well. A few regular hall users have commented that the removal of the old gas convectors heaters has made the main hall feel far more spacious and modern. Most importantly, the Village Hall's carbon emissions have been significantly reduced.

The fire alarm system was upgraded, and this work was undertaken by Fire Risk UK who inspect and maintain the Village Hall's fire systems and equipment.

Over the Christmas holiday, the main hall was re-decorated by Mark Fox. This included the ceiling beams which had not been decorated for many years. The main hall now looks bright and clean.

3. The additional car parking for up to 24 cars to be provided as part of the Section 106 Agreement has been further delayed because of the continued slowdown in house building caused by the pandemic. This work is now scheduled to be undertaken in April 2022. The contractor will also be resurfacing the existing car park. Car parking has always been an issue, and this will be a significant improvement.

4. The new play area has been well used by the Pre-School and the children have clearly benefitted from having this. The Management Committee, in partnership with the Pre-School Committee, has been looking at the possibility of providing a shelter come outdoor classroom for the play area to enable the children to spend more time outside. It was hoped that this would be funded from further Section 106 funding related to the Berkeley development, but this has not materialised. Applications to grant making organisations and other methods of fund raising are to be explored.

Section E Financial Review

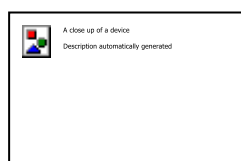
1. Income from hall bookings was reduced because hall use at times was restricted because of the Government's Covid-19 Regulations.
2. The Management Committee was able to claim the various Government Covid-19 Business Support Grants which in 2021 totaled £19,716. These grants were used to provide the Pre-School with a rent-free period from 01.01.21 to 31.08.21, at a cost of £5,302. It was also used to cover the cost of additional cleaning and hygiene supplies, to offset the loss of income from hire charges and, also the additional cost of heating caused by the need to ensure the hall was always well ventilated to reduce the risk of Covid-19 infection.
3. Application was made to Horsham District Council's Climate Fund and a grant of £5,000 was awarded towards the cost of installing the air source heat pumps.
4. Application was also made for funding from the Government's Renewable Heat Incentive Scheme [RHI], again in relation to the air source heat pumps. This was awarded which means that the Village Hall will receive income for the next 20 years. £799.32 was received in total for the year from when the heat pumps were installed in late February. Combined with the income received for solar panels [FIT] the Village Hall received £2,290.06 for using renewable sources of energy.
5. A Reserves Policy is in place and the amounts put aside are regularly reviewed by the Management Committee.
6. The accounts have been independently examined and were found to be satisfactory.
7. Despite some loss of income from reduced hall bookings and some large expenditure the Village Hall's financial position remains healthy and secure.

Section F Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature



Full name Nicolas Edward Longdon

Position Secretary

Date 14.03.22.

Balance Sheet Report for Southwater Village Hall

Balances on 31 Dec 2021.
Comparison on 31 Dec 2020.

| Account | 31 Dec 2021 | | 31 Dec 2020 | |
|--|-------------------|-------------------|-------------------|-------------------|
| | Asset | Liability | Asset | Liability |
| LONG-TERM ASSETS | | | | |
| M and G Investments | 24,348.32 | | 23,260.98 | |
| Long-term Assets (total) | 24,348.32 | | 23,260.98 | |
| CURRENT ASSETS & LIABILITIES | | | | |
| Bingo float | 0.00 | | 75.00 | |
| Petty Cash | 27.88 | | 71.53 | |
| CAF 12 Month Fixed Rate Saver | 46,870.32 | | 46,224.94 | |
| CAF Gold | 13,176.37 | | 43,174.64 | |
| Nat West Current | 7,278.13 | | 1,732.93 | |
| Nat West Reserve | 34,640.26 | | 14,637.92 | |
| Balance on Customers | 74.00 | | 19.00 | |
| Current Assets & Liabilities (total) | 102,066.96 | 0.00 | 105,935.96 | 0.00 |
| Net current assets (liabilities) | 102,066.96 | | 105,935.96 | |
| Total assets less current liabilities | 126,415.28 | | 129,196.94 | |
| LONG-TERM LIABILITIES | | | | |
| AstroTurf for Play Area | | 10,000.00 | | 10,000.00 |
| Car Park | | 20,000.00 | | 20,000.00 |
| Contingency Fund | | 17,000.00 | | 17,000.00 |
| Kitchen Refurbishment | | 35,000.00 | | 35,000.00 |
| Play area shelter | | 2,500.00 | | 2,500.00 |
| Long-term Liabilities (total) | | 84,500.00 | | 84,500.00 |
| Total net assets (liabilities) | 41,915.28 | | 44,696.94 | |
| CAPITAL & RESERVES | | | | |
| End of year M and G Investments share value adjustment | | (423.48) | | (1,510.82) |
| Profit and loss | | 10,187.90 | | 14,056.90 |
| Capital & Reserves (total) | | 9,764.42 | | 12,546.08 |
| OPENING BALANCES | | | | |
| Opening Balances | | 32,150.86 | | 32,150.86 |
| Total assets | 126,415.28 | 126,415.28 | 129,196.94 | 129,196.94 |

Prepared on 4 Mar 2022 at 12:07:42

Profit and Loss Report for Southwater Village Hall

Period from 1 Jan 2021 to 31 Dec 2021.

Comparison from 1 Jan 2020 to 31 Dec 2020.

| Account | This Period | | Comparison Period | |
|----------------------------------|------------------|-------------------|-------------------|--------------------|
| | Expense | Income | Expense | Income |
| SALES | | | | |
| Regular Users Hire Charges | | 7,515.50 | | 3,622.20 |
| Pre - School | | 2,651.00 | | 7,974.00 |
| Casual User Hire Charges | | 1,063.00 | | 580.00 |
| Sales (total) | | 11,229.50 | | 12,176.20 |
| INVESTMENTS | | | | |
| Income from investments | | 1,480.17 | | 1,475.48 |
| OTHER INCOME | | | | |
| COVID-19 grants | | 19,716.00 | | 11,334.00 |
| Grants and Donations | | 5,000.00 | | 0.00 |
| FIT - Solar Panels | | 1,490.74 | | 1,658.43 |
| RHI - Heat Pumps | | 799.32 | | 0.00 |
| Interest earned | | 4.07 | | 58.11 |
| Website refund | | 0.00 | | 47.48 |
| Other income (total) | | 27,010.13 | | 13,098.02 |
| Total Revenue (Turnover) | | 39,729.80 | | 26,749.70 |
| DIRECT EXPENSES | | | | |
| Cleaning | 2,677.00 | | 2,167.00 | |
| Maintenance | 2,328.35 | | 2,118.49 | |
| Electricity | 1,571.21 | | 490.05 | |
| Insurance | 959.88 | | 1,092.70 | |
| Regulatory charges | 725.98 | | 1,992.00 | |
| Wifi and Telephone | 688.86 | | 256.98 | |
| Cleaning Materials | 581.37 | | 195.79 | |
| Gas | 584.86 | | 1,067.78 | |
| Equipment | 348.08 | | 79.25 | |
| Water | 315.38 | | 327.66 | |
| Trade refuse | 277.60 | | 454.06 | |
| Window Cleaning | 250.00 | | 250.00 | |
| COVID-19 costs | 229.88 | | 5,545.42 | |
| Website | 223.56 | | 299.08 | |
| Rates | 118.92 | | 0.00 | |
| Laundry | 110.00 | | 208.45 | |
| Green Waste | 75.00 | | 72.00 | |
| Solar Panel Clean | 45.00 | | 0.00 | |
| Booking Secretary and key holder | 0.00 | | 580.00 | |
| Hall booking refund | 0.00 | | 90.00 | |
| Direct Expenses (total) | 12,090.93 | | 17,286.71 | |
| Gross Profit / (Loss) | | 27,638.87 | | 9,462.99 |
| INDIRECT EXPENSES | | | | |
| New Heating System | 28,554.86 | | 11,731.22 | |
| Redecoration of main hall | 2,439.00 | | 0.00 | |
| Committee expenses | 391.00 | | 589.63 | |
| Games afternoon | 93.01 | | 0.00 | |
| Pre School Shelter | 30.00 | | 0.00 | |
| Replacement Windows | 0.00 | | 8,085.00 | |
| Wifi | 0.00 | | 1,416.00 | |
| Indirect Expenses (total) | 31,507.87 | | 21,821.85 | |
| Total Expenses | 43,598.80 | | 39,108.56 | |
| Net Income | | (3,869.00) | | (12,358.86) |



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name SOUTHWATER VILLAGE HALL

On accounts for the year ended

31/12/2021 Charity no (if any) 256520

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 02/03/2022

Name: NICOLA ANN BROWN

Relevant professional qualification(s) or body

FCCA

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.