

NEWARK AIR MUSEUM TRUSTEES REPORT FOR THE YEAR 2021

Our 2021 did not get off to the best of starts as we were in Covid Lockdown number 3. Here is an appropriate time to place on record our thanks to all of the staff, members and visitors who have helped the museum during this challenging time.

As a volunteer managed registered charity we rely on public admission fees, shop sales etc. to fund our operation and like most similar organisations in 2021 we once again relied on the generosity of our visitors, volunteers and staff to help us get through.

We were closed for the first three months of the year, and on a part time basis in April and May; in total four one hundred and twenty three (123) days out of a planned three hundred and sixty two (362) days. People associated with the museum continued to meet the requirements of lockdown and not being able to access the museum's site. However, despite these challenges we still attracted 17,269 paying visitors.

Where appropriate, staff were furloughed and wherever possible we continued to apply for grants and funding to help ensure our survival. We continued the ad hoc supervision process whereby when appropriate we checked alarms, monitored the waste treatment plant and that everything was secure.

We remained grateful to a number of groups and organisations who have been offering advice and guidance and we would like to give a particular shout-out to the following for their advice and guidance: Association of Independent Museums (AIM); Museum Development East Midlands (MDEM); The team at Visit Notts; the Office of the Rt Hon Robert Jenrick MP; the tourism & finance teams at Newark & Sherwood District Council (NSDC); Arts Council England; and Visit England – they all helped us greatly and we do appreciate their support.

As in previous years the trustees will use this report to detail the museum's performance against its stated Forward Plan and Strategies. The accompanying accounts have been prepared in line with updated SORP reporting guidelines. We have also complied with the requirements of the Charities Act 2011 in having due regard to public benefit guidance published by the Charity Commission. The trustees still aim to retain a reserve fund of £40,000 as part of their budgeting process to cover any period of significant loss through accident or natural adverse events; a point that became more apparent this year. We did however manage to arrange a socially distanced AGM in Hangar 2.

Performance Against Our Five Year Forward Plan

AIM 1. Development & continued integration of the Southfield Site.

Whilst local pressures on the museum's existing infrastructure were reduced by Covid regulations; the need for the continued integration of the Southfield Site into the museum operation; remains an important part of our development. Upward pressure on rent for the leased site remains and we are still monitoring its effect on our Northfield Site lease.

The previously implemented new hardstanding area on the Southfield Site, and the repositioned aircraft provided ideal facilities and backdrops for the various museum events that were hosted during the second half of the year.

Our waste treatment system, continues to operate within specification, as verified by the associated sampling regime and we continue to comply with Environment Agency discharge standards for the waste water discharge into the culvert.

The café with its varied menus continued to thrive despite the need for higher prices due to the VAT and ever increasing costs.

The grassed area of the Southfield Site continues to be maintained, which has enabled its continued utilisation as a temporary car parking area for special event days; thereby easing parking issues elsewhere. The RAF Winthorpe Memorial Garden continues to be well maintained; and we were able to host a Remembrance Sunday service in November.

AIM 2. Secure the long-term future of Aircraft and Small Artefacts.

The quality of the restoration work and displays coming from the volunteers and staff continues to be of the highest standard. We continued to comply with various Covid- Secure regulations, and initially continued with the Rule of Six, whilst adapting our methods of working. When permitted restoration and cleaning work was carried out on the following exhibits, notably: Ashton, Buccaneer, Canberra B(I)8, Canberra T19, Cushman & David Brown tractors, Chinook, Dove, Draken, Gannet; Gazelle; Harvard, Hastings, Heron, Hunter T7, Jaguar cockpit, Jindivik, Lancaster Corner, Lightning, Lockheed T-33, Lynx, Meteor NF14, Meteor T7, Merlin engine, MiG-23, MiG-27, Monospar, Mooney, Mystere, Puma, Shackleton, Viggen and Vulcan.

Issues raised in Conservation Reports on the Vulcan and Shackleton continued to be discussed with the Lincolnshire's Lancaster Association (LLA). This resulted in an agreement being reached for the ownership of both aircraft being transferred to the museum in December 2021. Both aircraft have been on long-term loan at the NAM site in eastern Nottinghamshire since they were first acquired; back in 1977 for the Shackleton and 1983 for the Vulcan.

In recent years the LLA has been the owner of both aircraft and they have provided financial support for recent restoration and repainting work on both aircraft. That responsibility now rests with the museum and in anticipation of that change we purchased a set of jacks for the work required on the Shackleton.

Due to Covid, the Accreditation resubmission process remained largely stalled. We continued to work updating our Policies and Processes, but along with many other organisations we retained our Accredited status.

Rationalisation of some non-accessed items continued to other properly constituted organisations / restoration projects; in line with one of our stated charitable aims of supporting other aviation projects.

A programme of building maintenance and upkeep was ongoing. Various fresh displays were incorporated around the museum, including the positioning of the munitions display in Hangar 2.

Greater use of the Archive was maintained and we responded as required to public enquiries, which benefitted a number of local groups and organisations; despite being closed for many months.

AIM 3. Continue development of the educational resources we provide.

Despite closures and Covid regulations we hosted twelve facilitated school visits and most of these took place during the autumn. This equated to 313 young people from across the region; covering age ranges from Reception to Year 6; with topics of World War I, World War II and flight.

In addition, we hosted one Air Training Corp (ATC) unit, two Cub Scout packs and fifteen other group visits of various sizes.

Recording of memorial dedications continued as a means of supporting our wider charitable aim to the commemoration of aviation in the local area.

The Anderson Shelter/Dig For Victory Garden and the World War II era Royal Observer Corps Post displays continue to provide important focal points for education visits and also the wider general public.

During this period the museum developed a positive relationship with a young teenager from the north-east of England. Jack Berry, is a selective mute and he has engaged in a positive way with the museum and a number of our exhibits. Jack and his family have produced a fund raising book of his various artworks and we have benefited from some of the proceeds raised from its sale – Jack was given the honorary title of Teenage Artist in Residence.

AIM 4. To improve the Visitors experience whilst at the Museum and increase access to all areas of the collection.

In the autumn, we once again passed our VAQAS (Visitor Attraction Quality Assurance Scheme) assessment in autumn, with a slightly increased overall score as compared to our previous pre-Covid assessment.

Working within the ever changing Covid-regulations we were able to host three special events; an outdoor Aeroboot in July; Cockpit-Fest and an outdoor Aeroboot in August; and the Autumn 1940s Weekend in early October.

To protect our volunteers and visitors we opted not to reinstate any open cockpit access at the museum. However, some volunteers undertook external tours of aircraft; and guiding continued to help maintain safe visitor flows. The reasonably good visitor numbers that we were able to record seem to highlight that people felt comfortable in visiting us during this challenging period.

AIM 5. Develop further the subject of Training as a key theme of the museum.

The process of transferring Eurofighter Typhoon DA4 (ZH590) to the museum, remained stalled throughout the year; not least with access to being restricted. We still intend to complete this project.

Progress with Leicestershire County Council (LCC) over the possible acquisition of the Reid & Sigrist Desford airframe, remained slow. For the most part this was due to the LCC undertaking additional consultation work within the council and the wider community; it remains an active acquisition target.

Early in the year the museum a collection review by Aerospace Bristol allowed us to take ownership of GAF Jindivik, A92-708. As an Accredited Museum, we were able to facilitate the transfer of this exhibit in quite a simple manner. The exhibit was moved to the museum at the end of June. Its use as a target drone for training aircraft crews means that the Jindivik lies within our training aircraft collecting policy remit; and it also complements our UAV display in Hangar 2.

Two training aircraft in the collection the Lockheed T-33A and the Canberra T.19 received a lot of restoration attention and both were repainted in striking colour schemes.

AIM 6. To implement better project planning and enhanced communications at all levels of the organisation.

Throughout the year significant effort was maintained into providing regular updates and posting up to date and informative content onto the museum's website. The Social Media activities continued to be supported with both the Facebook group and a Twitter account flourishing. Once again both platforms helped keep the volunteers and public advised of our opening status and the Covid-Secure procedures that were being implemented when we were open.

Our quarterly museum membership renewal system continues to encourage more people to take out museum membership. Guest writers continued to be encouraged to contribute articles and features to the Dispersal newsletter; the museum is grateful for this ongoing independent input from around the world.

A big part of planning for reopening was centred around understanding and implementing the various Covid regulations to ensure that we could open in a Covid-Secure manner, and fulfil our ever changing legal obligations the regulations brought us. This was done successfully and without any closures due to Track & Trace infringements, non-compliance etc. A regime of rotas for visitor management, volunteer work opportunities were well received and successful; most notably a socially distanced clean-up of the aircraft and associated displays before the April reopening was well supported.

Supplementing this on site work detailed Conservation Studies were carried out on several aircraft, which allowed us to take balanced decisions when needed. The most notable of these related to the Shackleton and Vulcan and allowed us to accept both aircraft into our ownership. Special thanks to those volunteers and staff who undertook these surveys.

Gift Aid data started to be entered thanks to the efforts of museum staff; albeit the HMRC online claim system was not submitted until 2022.

During the year various a limited number of meetings were held with a number of external partners / advisors including the local councils; site landlords; local Heritage Fora; reports and feedback information were made available for these activities.

The outsourcing of a significant part of the book keeping work, furlough, wages and PAYE continues to work well. Beneficial external programmes, for trustees, staff and volunteers continue to be used as and when appropriate.

AIM 7. To invest in people and to encourage an enhanced personal involvement in the Museum and its collection.

Despite the impacts of Covid regulations the manner in which we managed our volunteers continued to be sustained thanks to the efforts of the Restoration Manager, with support from various museum volunteers and the trustees. The role of the working members remains extremely important, albeit with a much reduced number of volunteer hours being recorded during 2021; and many thanks go out to everyone involved in this vital work. Further working members were inducted at the museum and the aircraft documentation items continued to be integrated into the Conservation Policy.

Audience Development work continued with further consultation exercises via the Visitors Book; post codes gathered from Gift Aid data. This included feedback for the ONS and VisitEngland – and in turn providing support data for possible future grant funding applications.

The commitment of trustees and staff has continued to address various administrative tasks including: Health & Safety; Food Hygiene Regulations; SORP Compliance for the Charity Commission; the National Minimum Wage; Pension legislation; Furlough and Radiation Monitoring. In particular, Covid-Secure Health & Safety documentation continued to be high on our Agenda along with other policy documents, including the cash-flow forecasting and various items connected to Museum Accreditation.

The museum's relatively stable financial situation meant that it remained ineligible for many of the major grant programmes that the Covid pandemic presented, further schemes were evaluated, but we did not submit any major capital, or survival applications.

There was a reduced level of Staff meetings but we endeavoured to main communication channels via, email, telephone and via the website.

AIM 8. Foster greater links with the armed services and veterans in the local area

The opportunity to establish bonds with the local Royal Air Force Stations was limited by Covid regulations. However, the deactivated munitions we received following the closure of a RAF Explosive Ordnance Disposal (EOD) squadron RAF Wittering; continued to be worked on to return them to display standard.

These links continued to be reinforced by recording low flying aircraft on training flights over the museum, on a special page on the museum website.

We were really pleased to be able to hold an in-person Remembrance Day Service at the museum, which was well attended. Once again another expanded Weeping Lancaster commemoration in Hangar 1 was implemented by Nigel and Jude Bean, again attracting many positive comments from visitors.

Other Milestones

The museum again fulfilled some mentoring / consultation work with several like-minded groups mainly via email, telephone communication, but also with a couple of site visits.

As has become the sad custom we complete this report when we note the sad passing of long standing museum volunteer and Vice-President, David Roberts; who along with his late wife Jenny did some fantastic restoration work on the Hastings. For many years David was also our marking guru, which allowed us to start the reapplication of authentic markings to many of our exhibits – blue skies David.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Company Registration Number - 00930888

Reference and Administrative Details as at 31 December 2021

The Trustees are presenting a separate Trustees Report

Reference and administrative details

The charity name

The legal name of the charity is:- Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

The charity is also known by its operating name, Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

The charity's areas operation and UK charitable registration

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 256434

Legal structure of the charity

The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

By operation of law all, trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

H Heeley
D J Hibbert
C Savill
C Rice
D Griffiths
M J Allen
A G Clark
K Graham
D E Hazle
M A Webb

resigned 16 October 2021

appointed 8 December 2021

appointed 3 November 2021

Secretary

H Heeley

Bankers

HSBC
Market Place
Newark
NG24 1EQ

Company Registration Number: 00930888

The Charity Registration Number is: 256434

Newark (Nottinghamshire & Lincolnshire)

Air Museum Limited

Report and Accounts

31 December 2021

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Report and accounts for the year ended 31 December 2021

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Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 December 2021

I report on the financial statements of the charitable company on pages 3 to 16 for the year ended 31 December 2021 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by Bulletin 1 issued February 2016 and Bulletin 2 issued in October 2018) published by the Charity Commission in England & Wales (CCEW), effective January 2019 (The SORP), under the historical cost convention and the accounting policies set out on page 9.

Respective responsibilities of the Trustees and the Independent Examiner

As described on page 2, the charitable company's Trustees who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the charity is not subject to audit under any legal provision, or otherwise, and is eligible for independent examination, it is my responsibility to:-

- a) examine the accounts under Section 145 of the Act;
- b) follow the procedures in the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and;
- c) state whether particular matters have come to my attention

Basis of Independent Examiner's Statement and scope of work undertaken

I conducted my examination in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act, setting out the duties of an Independent Examiner in relation to the conducting of an Independent Examination. An Independent Examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that the financial statements comply with the SORP, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries, and consequently I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the Independent Examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, in connection with my examination, I can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

The gross income of the charitable company in the year ended 31 December 2021 appears to exceed the sum specified in Section 145(3) of the Act, namely £250,000, and that I am qualified to act as Independent Examiner in accordance with that section by virtue of my being a qualified member of the Institute of Chartered Accountants in England and Wales (ICAEW);

This is a report in respect of an examination carried out under Section 145 of the Act and in accordance with General Directions given by the Charity Commission under Section 145 (5)(b) of the Act which may be applicable;

and that no matter has come to my attention in connection with my examination which gives me reasonable cause to believe that in any material respect the requirements:-

to keep accounting records in accordance with Section 386 of the Companies Act 2006 and Section 130 of the Charities Act 2011;

to prepare financial statements which accord with the accounting records and comply with the accounting requirements of Section 396 of the Companies Act 2006 and the Charities Act 2011 and;

have been prepared in accordance with the requirements of Section 396 of the Companies Act 2006 and with the methods and principles set out in FRS102 Statement of Recommended Practice - Accounting and Reporting by Charities (effective January 2019)

have not been met or to which, in my opinion, attention should be drawn in my report in order to enable a proper understanding of the accounts to be reached;



Hassan Rashid - Independent Examiner
Chartered Accountant (ICAEW)

27 Castlegate
Newark
Nottinghamshire
NG24 1BA

This report was signed on 31st May 2022

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited - Statement of Financial Activities for the year ended 31 December 2021

Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 December 2021, as required by the Companies Act 2006)

	SORP Ref	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior year Total Funds 2020 £
Income & Endowments from:					
Donation, Legacies and Grants	A1	109,243	-	109,243	127,309
Charitable activities	A2	137,025	-	137,025	82,727
Other trading activities	A3	71,532	-	71,532	40,260
Investments	A4	10	-	10	110
Total income	A	<u>317,810</u>	<u>-</u>	<u>317,810</u>	<u>250,406</u>
Expenditure on:					
Raising funds	B1	82,867	-	82,867	68,769
Charitable activities	B2	276,488	-	276,488	267,321
Total expenditure	B	<u>359,355</u>	<u>-</u>	<u>359,355</u>	<u>336,090</u>
Net expenditure for the year		<u>(41,545)</u>	<u>-</u>	<u>(41,545)</u>	<u>(85,684)</u>
Net expenditure after transfers	A-B	<u>(41,545)</u>	<u>-</u>	<u>(41,545)</u>	<u>(85,684)</u>
Net movement in funds		<u>(41,545)</u>	<u>-</u>	<u>(41,545)</u>	<u>(85,684)</u>
Reconciliation of funds:-	E				
Total funds brought forward		708,034	-	708,034	793,718
Total funds carried forward		<u>666,489</u>	<u>-</u>	<u>666,489</u>	<u>708,034</u>

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All the prior year transactions were unrestricted items, and no further analysis is required.

All activities derive from continuing operations.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited - Statement of Financial Activities for the year ended 31 December 2021

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited - Resources applied in the year ended 31 December 2021 towards fixed assets for Charity use:-

	2021 £	2020 £
Funds used in the year as detailed in the SOFA		
Resources applied on functional fixed assets	(2,480)	(12,118)
Resources applied on Heritage assets	-	-
Net resources used to fund charitable activities	<u>(2,480)</u>	<u>(12,118)</u>

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited - Statement of Financial Activities for the year ended 31 December 2021

Movements in revenue and capital funds for the year ended 31 December 2021

Revenue accumulated funds

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Prior year Total Funds 2020 £
Accumulated funds brought forward	708,034	-	708,034	793,718
Recognised gains and losses before transfers	(41,545)	-	(41,545)	(85,684)
	<u>666,489</u>	<u>-</u>	<u>666,489</u>	<u>708,034</u>
Closing revenue funds	<u>666,489</u>	<u>-</u>	<u>666,489</u>	<u>708,034</u>

Revaluation Reserve Fund

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Prior year Total Funds 2020 £
At 1st January 2021	-	-	-	-
At 31 December 2021	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Summary of Funds

	Unrestricted and Designated funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Prior year Total Funds 2020 £
Revenue accumulated funds	<u>666,489</u>	<u>-</u>	<u>666,489</u>	<u>708,034</u>

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited - Statement of Financial Activities for the year ended 31 December 2021

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited
Income and Expenditure Account for the year ended 31 December 2021 as required by the Companies Act 2006

	2021 £	2020 £
Income		
Income from operations	317,800	250,296
Investment income		
Interest receivable	10	110
Gross income in the year before exceptional items	<u>317,810</u>	<u>250,406</u>
Gross income in the year including exceptional items	<u>317,810</u>	<u>250,406</u>
Expenditure		
Charitable expenditure, excluding depreciation and amortisation	208,738	195,753
Depreciation and amortisation	69,194	69,348
Fundraising costs	79,143	68,769
Governance cost	2,280	2,220
Total expenditure in the year	<u>359,355</u>	<u>336,090</u>
Net loss before tax in the financial year	(41,545)	(85,684)
Tax on deficit on ordinary activities	-	-
Net loss after tax in the financial year	<u>(41,545)</u>	<u>(85,684)</u>
Retained deficit for the financial year	<u>(41,545)</u>	<u>(85,684)</u>

All activities derive from continuing operations

In accordance with the provisions of the Companies Act 2006, the headings and subheadings used in the Income and Expenditure account have been adapted to reflect the special nature of the charity's activities.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited
Balance Sheet as at 31 December 2021

	Note	Sorp Ref	2021 £	2020 £
Fixed assets		A		
Tangible assets	9	A2	476,432	540,087
Heritage assets	8	A3	27,260	30,319
Total fixed assets			<u>503,692</u>	<u>570,406</u>
Current assets		B		
Stocks		B1	14,387	15,497
Debtors	11	B2	29,812	22,464
Investments held as current assets	12	B3	-	-
Cash at bank and in hand		B4	132,391	115,737
Total current assets			<u>176,590</u>	<u>153,698</u>
Creditors: amounts falling due within one year	13	C1	<u>(12,509)</u>	<u>(14,786)</u>
Net current assets			164,081	138,912
Total assets less current liabilities			<u>667,773</u>	<u>709,318</u>
Creditors: amounts falling due after more than one year	14	C2	<u>(1,284)</u>	<u>(1,284)</u>
The total net assets of the charity			<u>666,489</u>	<u>708,034</u>
The total net assets of the charity are funded by the funds of the charity, as follows:-				
Restricted Funds			-	-
Unrestricted Revenue Funds		D3	666,489	708,034
Designated Funds			-	-
Total Charity Funds			<u>666,489</u>	<u>708,034</u>

The 'SORP Ref' as indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA.

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under Section 477 of the Companies Act 2006.

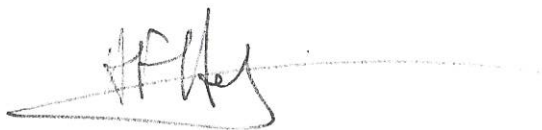
Newark (Nottinghamshire & Lincolnshire) Air Museum Limited
Balance Sheet as 31 December 2021

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 1

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

A handwritten signature in dark ink, appearing to read 'H Heeley', with a long horizontal line extending to the right.

H Heeley
Trustee

Approved by the Board of Trustees on 31st May 2022

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Notes to the Accounts for the year ended 31 December 2021

1 Accounting policies

Policies relating to the production of the accounts

Basis of preparation and accounting convention

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by Bulletin 1 issued February 2016 and Bulletin 2 issued October 2018) published by the Charity Commission in England & Wales (CCEW), effective January 2019, (The SORP), and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015 (as amended by Bulletin 1 issued in February 2016 and Bulletin 2 issued October 2018 effective January 2019)

Going Concern

The trustees are of the view that the charity is a going concern.

Policies relating to categories of income and income recognition

Membership subscriptions

The income and any associated Gift Aid or other tax refund from a membership subscription received by the charity in the nature of a gift, is accounted for on the same basis as a donation.

The income from a membership subscription received by the charity where the subscription purchases the right to services or benefits is recognised as income from charitable activities.

Policies relating to expenditure on goods and services provided to the charity

Recognition of liabilities and expenditure

A liability, and the related expenditure, is recognised when a legal or constructive obligation exists as a result of a past event, and when it is more likely than not that a transfer of economic benefits will be required in settlement, and when the amount of the obligation can be measured or reliably estimated.

Liabilities arising from future funding commitments and constructive obligations, including performance related grants, where the timing of the amount of the future expenditure required to settle the obligation are uncertain, give rise to a provision in the accounts, which is reviewed at the accounting year end. The provision is increased to reflect any increase in liabilities, and is decreased by the utilisation of any provision within the period, and reversed if any provision is no longer required. These movements are charged or credited to the respective funds and activities to which the provision relates.

Volunteers

In accordance with the SORP, and in recognition of the difficulties in placing a monetary value on the contribution from volunteers, the contribution of volunteers is not included within the income of the charity. However, the trustees value the significant contribution made to the activities of the charity by unpaid volunteers and this is described more fully in Note 5.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Notes to the Accounts for the year ended 31 December 2021

Policies relating to assets, liabilities and provisions and other matters

Tangible fixed assets

Tangible fixed assets are measured at their original cost value, or subsequent revaluation, or if donated, as described above. Cost value includes all costs expended in bringing the asset into its intended working condition. Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over estimated useful lives.

Land and Buildings	5% Straight Line
Plant and Machinery	15% Straight Line

Heritage assets

The charity has heritage assets, that is non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. They are depreciated on a straight line basis at 5%. They are valued at cost.

Stocks and work in progress

Stocks held for sale as part of non-charitable trade are valued at the lower of cost and net realisable value.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

Current asset investments

These include cash on deposit held for investment purposes rather than to meet short-term cash commitments as they fall due.

Creditors and provisions

The charity has creditors which are measured at settlement amounts less any trade discounts

Cash and bank balances

Cash held by the charity is included at the amount actually held and counted at the year end. Bank balances, whether in credit or overdrawn, are shown at the amounts properly reconciled to the bank statements.

2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within the categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Notes to the Accounts for the year ended 31 December 2021

4 Net deficit before tax in the financial year

	2021	2020
	£	£
The net deficit before tax in the financial year is stated after charging:-		
Depreciation of owned fixed assets	66,135	66,289
Depreciation and amortisation of heritage assets	<u>3,059</u>	<u>3,059</u>

5 The contribution of volunteers

The value of any voluntary help received is not included within the accounts but it is described in the Trustees' Annual Report.

6 Staff costs and emoluments

	2021	2020
Average numbers of employees including directors employed during the year:		
Museum	7	7
Café	5	5
Trustees	9	8
Staff costs	2021	2020
	£	£
Salaries and wages:		
Museum	102,246	98,872
Café	53,279	50,696
Social security and pension costs	<u>5,073</u>	<u>4,439</u>
	<u>160,598</u>	<u>154,007</u>

No employees had emoluments in excess of £60,000 (2020:nil).

7 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.
The trustees were re-imbursed travel expenses during the year £86(2020:nil).

8 Heritage assets included in the accounts

	At Cost	At valuation	Total of valuation and cost	Total of valuation and cost
	2021	2021	2021	2020
	£	£	£	£
Cost				
At 1 January 2021	61,178	-	61,178	61,178
Additions	-	-	-	-
At 31 December 2021	<u>61,178</u>	<u>-</u>	<u>61,178</u>	<u>61,178</u>
Depreciation				
At 1 January 2021	30,859	-	30,859	30,859
Charge for the year	3,059	-	3,059	3,059
At 31 December 2021	<u>33,918</u>	<u>-</u>	<u>33,918</u>	<u>33,918</u>
Net book value at 31 December 2021	<u>27,260</u>	<u>-</u>	<u>27,260</u>	<u>27,260</u>

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Notes to the Accounts for the year ended 31 December 2021

9 Tangible fixed assets	Land and Buildings £	Plant and Machinery £	Total £
Cost			
At 1 January 2021	1,243,332	41,733	1,285,065
Additions		2,480	
Disposals			
At 31 December 2021	<u>1,243,332</u>	<u>44,213</u>	<u>1,287,545</u>
Depreciation			
At 1 January 2021	727,963	17,015	744,978
Charge for the year	59,743	6,392	66,135
Disposals			
At 31 December 2021	<u>787,706</u>	<u>23,407</u>	<u>811,113</u>
Net book value			
At 31 December 2021	<u>455,626</u>	<u>20,806</u>	<u>476,432</u>
At 31 December 2020	<u>515,369</u>	<u>24,718</u>	<u>540,087</u>
10 Stocks & work in progress		2021	2019
		£	£
Stocks before write downs		14,388	15,497
		<u>14,388</u>	<u>15,497</u>
11 Debtors		2021	2020
		£	£
Trade debtors		-	-
Prepayments and accrued income		10,261	7,915
Other debtors		19,551	14,549
		<u>29,812</u>	<u>22,464</u>
12 Investments held as current assets at market value at 31 December 2019		2021	2020
		£	£
Cash on deposit - more than 3 months notice		<u>-</u>	<u>-</u>

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Notes to the Accounts for the year ended 31 December 2021

13 Creditors: amounts falling due within one year	2021	2020
	£	£
Trade creditors	923	1,373
Accruals	11,587	13,413
	<u>12,510</u>	<u>14,786</u>

14 Creditors: amounts falling due after more than one year	2019	2019
	£	£
Other creditors-non interest bearing redeemable bond	<u>1,284</u>	<u>1,284</u>

15 Loans to trustees included in debtors

There are no loans to trustees.

16 Guarantees made by the charity on behalf of trustees

There are no guarantees made by the charity on behalf of the trustees.

17 Income and Expenditure account summary	2021	2020
	£	£
At 1 January 2021	708,034	793,718
Surplus/(Deficit) after tax for the year	(41,545)	(85,684)
At 31 December 2021	<u>666,489</u>	<u>708,034</u>

18 Related party transactions

During the year the company used the services of Down to Earth Promotions, a business operated by Mr Howard Heeley, a trustee. Expenditure in the year amounted to £6,756 (2020: £6,801).

From 1st January 1988 the shop at the museum has been operated by the Newark Air Museum Trading Company Limited, to comply with charity law. All profits of the trading company are covenanted to the museum. The shares in the trading company are held by Mr H Heeley and Mr R Bryan.

19 Ultimate controlling party

Every member of the charity is obliged to contribute such amount as may be required not exceeding £1 to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2019

This analysis is classified by conventional nominal descriptions and not by activity

20 Donations and Legacies	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Donations and gifts from individuals				
Small donations individually less than £1,000	11,488	-	11,488	10,991
Legacies	-	-	-	0
Total donations and gifts from individuals	11,488	-	11,488	10,991
Grants received	67,814	-	67,814	89,105
Membership subscriptions as donations	9,695	-	9,695	8,664
Gift aid and covenanted profits	20,246	-	20,246	18,549
Total Donations and Legacies	A1 109,243	-	109,243	127,309
21 Income from charitable activities- Trading Activities				
	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Primary purpose and ancillary trading				
Admission fees-Exhibitions and galleries	135,628	-	135,628	80,920
Aircraft entry fees	1,397	-	1,397	1,807
Total primary purpose and ancillary trading	A2 137,025	-	137,025	82,727
22 Total Income from charitable activities				
	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Total income from charitable trading	246,268	-	246,268	210,036
Total from charitable activities	246,268	-	246,268	210,036

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2019

23 Income from other, non charitable, trading activities

		Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Café income		67,089	-	67,089	35,567
Guide Books and RAF Winthorpe Books		1,102	-	1,102	1,172
Cross charges Newark Air Museum Trading Co		3,341	-	3,341	3,521
Total from other activities	A3	<u>71,532</u>	<u>-</u>	<u>71,532</u>	<u>40,260</u>

24 Investment income

		Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Bank interest receivable		10	-	10	110
Total investment income	A4	<u>10</u>	<u>-</u>	<u>10</u>	<u>110</u>

25 Expenditure on charitable activities - Direct spending

		Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Premises costs		80,121	-	80,121	67,867
Educational visit charges and exhibits		2,201	-	2,201	2,227
Administrative		26,779	-	26,779	20,216
Incidental including cost of dispersals		3,002	-	3,002	3,010
Wages including employers Ni and pension		93,241	-	93,241	102,433
Total direct spending	B2a	<u>205,344</u>	<u>-</u>	<u>205,344</u>	<u>195,753</u>

Newark (Nottinghamshire & Lincolnshire) Air Museum Limited

Detailed analysis of income and expenditure for the year ended 31 December 2021 as required by the SORP 2019

26 Support costs for charitable activities

	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Depreciation & Amortisation	69,194	-	69,194	69,348
Support costs before reallocation	<u>69,194</u>	<u>-</u>	<u>69,194</u>	<u>68,454</u>
Total support costs	<u>69,194</u>	<u>-</u>	<u>69,194</u>	<u>68,454</u>

The basis of allocation of costs between activities is described under accounting policies

27 Other expenditure- Governance cost

	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Independent Examiner's fees	2,280	-	2,280	2,220
Total Governance costs	<u>2,280</u>	<u>-</u>	<u>2,280</u>	<u>2,220</u>

28 Total Charitable expenditure

	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Total direct spending	B2a 205,344	-	205,344	195,753
Total support costs	B2d 69,194	-	69,194	69,348
Total Governance costs	B2e 2,280	-	2,280	2,220
Total charitable expenditure	<u>B2 276,818</u>	<u>-</u>	<u>276,818</u>	<u>267,321</u>

29 Expenditure on raising funds and costs of investment management

	Current year Unrestricted Funds 2021 £	Current year Restricted Funds 2021 £	Current year Total Funds 2021 £	Prior Year Total Funds 2020 £
Fundraising publicity & marketing	3,394	-	3,394	379
Café costs including wages	78,034	-	78,034	66,769
Guide books and RAF history books	1,109	-	1,109	1,621
Total fundraising costs	<u>B1 82,537</u>	<u>-</u>	<u>82,537</u>	<u>68,769</u>