

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS NOTTINGHAMSHIRE EAST BRANCH

England & Wales · Charity number 255761

Details

Other names RSPCA NOTTINGHAMSHIRE EAST BRANCH

Status Registered

Legal form Other

Registered 1968-09-24

Register [View on the Charity Commission register](#)

Contact

Address 6 Albert Street
Newark
Nottinghamshire
NG24 4BJ

Phone 07554026934

Email info@rspcanottseast.org.uk

Activities

Objects: THE OBJECTS OF THE BRANCH ARE TO PROMOTE THE WORK AND OBJECTS OF THE SOCIETY [ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (219099)], WITH PARTICULAR REFERENCE TO THE AREA OF THE BRANCH, IN ACCORDANCE WITH THE POLICIES OF THE SOCIETY.

Activities: The Branch funds emergency veterinary treatment costs for animals belonging to people receiving income support, along with a neutering and micro-chipping scheme. Also, currently funding private boarding costs incurred by the local Inspectorate and Animal Collection Officers when space is unavailable for unwanted animals in RSPCA run establishments.

Classification

- **How:** Makes Grants To Individuals
- **What:** Animals
- **Who:** Other Defined Groups

Geography

- **Area of benefit:** EAST NOTTINGHAMSHIRE.
- Nottinghamshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£42,378	£45,629	-	-
2023-12-31	£36,758	£43,925	-	-
2022-12-31	£31,332	£40,654	-	-
2021-12-31	£68,042	£35,225	-	-
2020-12-31	£38,379	£41,307	-	-

Trustees

Name	Role	Appointed
David Evans	Chair	
Dr Kayleigh Measures		2019-10-23
SARAH HABERMASS		
SHEILA JOAN SPRATT		
STEPHEN JOHN BOTHAM		

Accounts



Nottinghamshire East Branch

Registered Charity Number 255761

Annual Report 2024

Branch Office

6 Albert Street, Newark, Notts, NG24 4BJ

07554 026934

info@rspcanottseast.org.uk

www.rspca-nottinghamshireeast.org.uk

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Branch Annual Report 2024

The Nottinghamshire East Branch is an unincorporated charitable association and a separately registered charity. We are a Branch of the National RSPCA and as such, are governed under the RSPCA Rules for Branches. The animal welfare work that we undertake is carried out within our designated Branch area; this includes the towns of Southwell, Retford, Ollerton and Newark and the surrounding villages.

In accordance with rules and policies of the RSPCA, we believe our continued aims to promote kindness and prevent cruelty to animals have been met.

Trustees govern the Branch and are elected each year at the Branch Annual General Meeting. New Trustees are recruited from members and supporters. Vacancies are advertised on the National Society and other Volunteer recruitment websites. Potential new trustees are informed of their responsibilities prior to their acceptance of the role and an on-line induction course is now available. Further help and guidance is given, if needed, by the current Trustees and Branch Partnership Manager, Kim Forman.

Branch finances and activities are discussed and reviewed as necessary, at the Trustee meetings which take place at least every two months. The Branch Business Support Officer, Tracy Evans, is delegated to take care of the day-to-day running of the Branch.

The following report gives further details on how the Trustees consider they have complied with their duties under the Charities Act of 2011, having due regard to the public benefit guidance published by the Charities Commission.

Animal Welfare & Branch Activities

Within the Branch objective to promote animal welfare we continue to offer financial assistance, helping with veterinary costs for animals belonging to those on a reduced income or in receipt of income support. Our intention is to ensure that, at the very least, an animal can be seen at a veterinary surgery by offering help with consultation fees.

Once again this year we were pleased to be able to assist everyone who applied to us for help in this way. In many cases extra funding was also given towards treatment costs and medication.

The Trustees long term policy of encouraging neutering, spaying and the micro-chipping of companion animals remains and we are fortunate that we are able to help in this important aspect of promoting good animal welfare. We are finding that due to the increased cost of these procedures this is something that many pet owners struggle with.

We maintain good relationships with the majority of the veterinary practices in our Branch area and this is of huge benefit. We receive valuable support and advice from them and this aids us to ensure that the animals in most need will receive the treatment they may require.

The Branch continues its financial support to the Radcliffe Animal Centre through our yearly contribution towards boarding and veterinary treatment costs. This is for the animals taken there, from within our area, by the RSPCA Inspectors and Animal Welfare Officers.

We are also pleased to help in a small way, by delivering donations to the Animal Centre which have been brought into the Albert Street shop throughout the year. Generous members of the public bring blankets, towels and items of pet food to the shop, many on a regular basis.

The Trustees would like to take this opportunity to pass on their very grateful thanks to all the dedicated volunteers who generously give up their immeasurable time to help at the Albert Street shop in Newark. The shop continues to be the main source of income for the Branch. Their valuable help in this way ensures that the shop is open on a regular basis and is always clean, well-stocked, and welcoming. There are many regular customers who have supported us over the years and continue to do so and new visitors to the town are managing to find us, despite our location being away from the town centre.

The recruitment of suitable new volunteers to assist at the shop, with front and back room tasks, has proved to be difficult in the past, however we were very fortunate to be joined by two new members of staff this year. We hope that they will remain with us and find their time here enjoyable and worthwhile.

We were also fortunate to find help and support from a new business which is located close to the shop. The Newark Chapel Antique Center has proved to be a huge help in offering advice on the valuation of items that have been donated to us. They have also generously allowed us the use of a display cabinet, within the center, for us to sell items that are of a higher value than we would expect to receive in the shop. This has resulted in the sale of many items and provided another source of income for the Branch. An added benefit is customers from the Center also visiting our shop.

Summary

The Branch Trustees continue to hold regular meetings, which are held “virtually” to enable all of them to take part.

The meetings enable them to ensure that all of their responsibilities are being met including the keeping of proper accounting records, which accurately reflect, the financial position of the charity and that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

The Branch is in a good financial position with its reserves remaining strong. Funds are still received annually from the National Society Door-to-Door initiative and this again provided a boost to us. As this source may not continue indefinitely we are aware that this income should not become depended on. With the regular and careful monitoring of the Branch finances we are pleased that we are able to continue responding favourably to appeals for our help with veterinary costs.

Regular reviews are made of the Branch Governance and Policies to identify any potential risks and confirm that these can be dealt with. This makes sure we are up to date with and compliant with guidelines issued by the Charities Commission.

A thorough review takes place annually at the shop premises to certify we are conforming with any necessary Risk, Health and Safety assessment issues. We are confident that these are all now up to date with current guidelines.

The recruitment and retention of Trustees continues to be a serious issue for us, alongside other charities. With the expected loss of two Trustees next year we are very much aware that this must be addressed as soon as possible. This must form a major part of any long-term plans to ensure the future stability of the Branch in order that it can continue with the animal welfare work currently undertaken.

In conclusion the Trustees would like to pass on their thanks and appreciation to the staff at the Radcliffe on Trent Animal Center and the RSPCA Inspectors and Welfare Officers who work tirelessly to help vulnerable animals. We continue to support them in this work, however we are able to.

Tracy Evans

Branch Business Support Officer
December 2024

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)

Mr D Evans (Honorary Chairman)

Mrs S Habermass

Dr K Measures

Mr M Spratt

Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2024

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

25th February 2025

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2024

	2024		2023	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		14,919		10,878
Donations		435		1,139
Legacies		12		0
Collection boxes		121		82
RSPCA Door to Door Initiative		21,816		23,094
Other income		1,628		223
Interest received		3,447		1,342
		<u>42,378</u>		<u>36,758</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	9,006		9,046	
Spay scheme	4,767		3,065	
Rent and rates	98		91	
Power, repairs and renewals	3,184		1,920	
Office expenses and advertising	1,231		1,686	
Salary and related costs	23,242		21,695	
Branch contribution to RSPCA HQ	3,308		6,064	
Radcliffe Shelter contribution	647		214	
Miscellaneous costs	86		84	
Independent examiner's remuneration	60		60	
		<u>45,629</u>		<u>43,925</u>
		<u>(3,251)</u>		<u>(7,167)</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2024

	2024		2023	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
NET CURRENT ASSETS				
Stock at cost	65		84	
CAF bank	1,887		5,809	
Building Society	126,198		125,762	
	128,150		131,655	
Less: Creditors	571		825	
		127,579		130,830
		132,831		136,082
ACCUMULATED FUND				
At 1 January 2024		136,082		143,249
Defecit for the year		(3,251)		(7,167)
At 31 December 2024		132,831		136,082

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 25th February 2025 and were signed on its behalf by

Mr S J Botham
Mr D Evans

Honorary Treasurer
Honorary Chairman



THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
 NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2024

	2024		2023	
	£	£	£	£
Shop sales account				
Shop sales		18,843		15,926
Direct purchases		337		615
Gross profit		18,506		15,311
Rent and rates	881		818	
Power and repairs	2,247		2,790	
Insurance	459		825	
		3,587		4,433
Net profit		14,919		10,878

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2024

1. No Trustees were paid any remuneration during 2024
2. No Trustees received any expenses during 2024
3. **Connected/Related Parties**
The Business Support Officer is the spouse of the Honorary Branch Chair.
During 2024 The Business Support Officer as an employee of the Branch received a salary of £22,086. (2023 £21,228).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1 (2023: 1).

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2024

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
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Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
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Mr D Evans

Honorary Treasurer
Honorary Chairman



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Accounts



Nottinghamshire East Branch

Registered Charity Number 255761

Annual Report 2023

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6 Albert Street, Newark, Notts, NG24 4BJ

07554 026934

info@rspcanottseast.org.uk

www.rspca-nottinghamshireeast.org.uk

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Auditor

P Jordan

Lime Tree Lodge, Thorpe Road, Mattersey, Doncaster, DN10 5ED

Branch Annual Report 2023

The Nottinghamshire East Branch is an unincorporated charitable association and a separately registered charity. We are a Branch of the National RSPCA and as such, are governed under the RSPCA Rules for Branches. The animal welfare work that we undertake is carried out within our designated Branch area; this includes the towns of Southwell, Retford, Ollerton and Newark and the surrounding villages.

In accordance with rules and policies of the RSPCA, we believe our continued aims to promote kindness and prevent cruelty to animals have been met.

Trustees govern the Branch and are elected each year at the Branch Annual General Meeting. New Trustees are recruited from members and supporters. Vacancies are advertised on the National Society and other Volunteer recruitment websites. Potential new trustees are informed of their responsibilities prior to their acceptance of the role and an on-line induction course is now available. Further help and guidance is given, if needed, by the current Trustees and Branch Partnership Manager, Kim Forman.

At Trustee meetings which take place at least every two months, the Branch finances and activities are discussed and reviewed as necessary. The day-to-day running of the Branch is delegated to the Branch Business Support Officer, Tracy Evans.

The following report gives further details on how the Trustees consider they have complied with their duties under the Charities Act of 2011, having due regard to the public benefit guidance published by the Charities Commission.

Our report for 2023 begins with the very sad news that in August we lost our good friend and much valued Branch Trustee, Ellen Callingham. Ellen had been involved with the Branch for a considerable number of years, along with her late husband Barry. As Manageress, at both our shops in Newark, along with helping out and organising fund-raising activities, the support that she gave to the Branch and the RSPCA cannot be underestimated. Ellen's contribution at Trustee Meetings and her joy at attending our "virtual" meetings will be greatly missed.

Animal Welfare & Branch Activities

Through the year, members of the public bring blankets, towels and items of pet food to the shop – we are pleased to deliver these thoughtful donations to the Radcliffe Animal Centre. The Branch maintains its financial support to the shelter through our yearly contribution towards boarding and veterinary treatment costs for the animals taken there, from within our area, by the RSPCA Inspectors and Animal Welfare Officers.

Within our Branch aims to provide and promote animal welfare, is the financial assistance scheme to help with veterinary costs for owned animals. This is offered to those receiving income support or on a low or reduced income. Again, this year we were able to offer support with the cost of initial consultation fees ensuring pets were seen at a vet surgery. This is extended in some cases, to assist with extra funding towards further treatment costs and medication.

The good relationship we have with most of the veterinary practices in our Branch area continues and this is of huge benefit. Their support and advice is invaluable to ensure that the animals in most need of our help receive it.

The Trustees long term policy of offering assistance towards the cost of neutering and spaying companion animals still remains. Due to the increased cost of these procedures this is something that many pet owners struggle with and we are fortunate that we can continue helping in this important aspect of promoting good animal welfare.

Despite the competition from a recent increase in the number of “low-cost” high street stores and new charity shops in Newark, our shop on Albert Street continues to provide the Branch with a steady income. The shop is now open more often, is well stocked and clean with many customers commenting that it is a pleasure to visit. This is entirely due to the hard work and effort of our small band of volunteers who continue to support us. Their dedication and the valuable time they give is immeasurable. The Trustees would like to pass on their grateful thanks to them all for their important help in this way. It is always very much appreciated.

In common with many other charities the recruitment of suitable new volunteers to assist at the shop, with front and back room tasks, is proving difficult. We are hopeful that several people who have expressed an interest will decide to help us on a regular basis.

Summary

The Branch Trustees hold regular meetings, now held virtually to enable all of them to take part.

The meetings enable them to ensure that all of their responsibilities are being met including the keeping of proper accounting records, which accurately reflect, the financial position of the charity and that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for prevention and detection of fraud and other irregularities.

Reviews continue to be made of the Branch Governance and Policies to identify any potential risks and that these can be dealt with. This makes sure we are up to date and comply with guidelines issued by the Charities Commission.

During the year a thorough review also took place at the shop to certify we are compliant with any necessary Risk assessments and Health and Safety issues. We are confident that these are all now up to date with current guidelines.

A serious issue facing the Branch, and many other charities, is the recruitment and retention of Trustees. We are aware that this must be addressed to ensure that the animal welfare work undertaken in this area by the Branch continues. 2024 is the 200th anniversary of the National RSPCA, this could be an ideal time and opportunity for encouraging new supporters and volunteers to come forward to help us.

The Branch reserves remain strong and were again boosted this year through the funding received from the National Society Door-to-Door initiative. The Trustees are aware that the income received through this source may not continue and therefore should not be relied on.

Despite the rising cost of living and the high charges for veterinary treatments, the expected surge we anticipated in an increase in requests for our financial assistance, did not materialize. However, should this position change, with the regular and careful monitoring of the Branch finances we remain confident that we will be able to continue responding favourably to appeals for our help.

Once again the Trustees would like to offer our thanks and appreciation to all the RSPCA Inspectors and Officers and the staff at the Radcliffe Shelter for their dedication in working for the welfare of animals in need.

Tracy Evans

Branch Business Support Officer

December 2023

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)

Mrs E Callingham (until August 2023)

Mr D Evans (Honorary Chairman)

Mrs S Habermass

Dr K Measures

Mr M Spratt

Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2023

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

20th February 2024

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
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DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2023

	2023		2022	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		10,878		5,702
Donations		1,139		1,257
Legacies		0		0
Collection boxes		82		132
RSPCA Door to Door Initiative		23,094		23,218
Special events		0		159
Other income		223		230
Interest received		1,342		634
		<u>36,758</u>		<u>31,332</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	9,046		7,395	
Spay scheme	3,065		2,641	
Rent and rates	91		77	
Power, repairs and renewals	1,920		2,272	
Office expenses and advertising	1,686		1,391	
Salary and related costs	21,695		19,886	
Branch contribution to RSPCA HQ	6,064		1,378	
Radcliffe Shelter contribution	214		4,785	
Miscellaneous costs	84		232	
Professional fees	0		537	
Independent examiner's remuneration	60		60	
		<u>43,925</u>		<u>40,654</u>
		<u>(7,167)</u>		<u>(9,322)</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2023

	2023		2022	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
NET CURRENT ASSETS				
Stock at cost	84		90	
CAF bank	5,809		3,477	
Building Society	125,762		134,430	
	<u>131,655</u>		<u>137,997</u>	
Less: Creditors	825		0	
		<u>130,830</u>		<u>137,997</u>
		<u>136,082</u>		<u>143,249</u>
ACCUMULATED FUND				
At 1 January 2023		143,249		152,571
Defecit for the year		(7,167)		(9,322)
At 31 December 2023		<u>136,082</u>		<u>143,249</u>

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 20th February 2024 and were signed on its behalf by

Mr S J Botham
 Mr D Evans

Honorary Treasurer
 Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2023

	2023		2022	
	£	£	£	£
Shop sales account				
Shop sales		15,926		9,182
COVID grant (part)		0		0
		<u>15,926</u>		<u>9,182</u>
Direct purchases		615		295
Gross profit		<u>15,311</u>		<u>8,887</u>
Rent and rates	818		693	
Power and repairs	2,790		1,686	
Insurance	825		806	
		<u>4,433</u>		<u>3,185</u>
Net profit		<u>10,878</u>		<u>5,702</u>
Special event sales account				
Sales		0		183
Event expenses and advertising		0		24
Net profit		<u>0</u>		<u>159</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2023

1. No Trustees were paid any remuneration during 2023
2. No Trustees received any expenses during 2023
3. Connected/Related Parties
The Business Support Officer is the spouse of the Honorary Branch Chair.
During 2023 The Business Support Officer as an employee of the Branch received a salary of £21,228. (2022 £19,356).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2023

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

20th February 2024

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2023

	2023		2022	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		10,878		5,702
Donations		1,139		1,257
Legacies		0		0
Collection boxes		82		132
RSPCA Door to Door Initiative		23,094		23,218
Special events		0		159
Other income		223		230
Interest received		1,342		634
		<u>36,758</u>		<u>31,332</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	9,046		7,395	
Spay scheme	3,065		2,641	
Rent and rates	91		77	
Power, repairs and renewals	1,920		2,272	
Office expenses and advertising	1,686		1,391	
Salary and related costs	21,695		19,886	
Branch contribution to RSPCA HQ	6,064		1,378	
Radcliffe Shelter contribution	214		4,785	
Miscellaneous costs	84		232	
Professional fees	0		537	
Independent examiner's remuneration	60		60	
		<u>43,925</u>		<u>40,654</u>
		<u>(7,167)</u>		<u>(9,322)</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2023

	2023		2022	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
NET CURRENT ASSETS				
Stock at cost	84		90	
CAF bank	5,809		3,477	
Building Society	125,762		134,430	
	<u>131,655</u>		<u>137,997</u>	
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		<u>136,082</u>		<u>143,249</u>
ACCUMULATED FUND				
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Defecit for the year		(7,167)		(9,322)
At 31 December 2023		<u>136,082</u>		<u>143,249</u>

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 20th February 2024 and were signed on its behalf by

Mr S J Botham
 Mr D Evans

Honorary Treasurer
 Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2023

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COVID grant (part)		0		0
		<u>15,926</u>		<u>9,182</u>
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Net profit		<u>0</u>		<u>159</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2023

1. No Trustees were paid any remuneration during 2023
2. No Trustees received any expenses during 2023
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During 2023 The Business Support Officer as an employee of the Branch received a salary of £21,228. (2022 £19,356).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.

Accounts

Branch Annual Report 2022

The Nottinghamshire East Branch is an unincorporated charitable association and a separately registered charity. We are a Branch of the National RSPCA and as such, are governed under the RSPCA Rules for Branches. The animal welfare work that we undertake is carried out within our designated Branch area; this includes the towns of Newark, Ollerton, Retford and Southwell and the surrounding villages.

In accordance with rules and policies of the RSPCA, we believe our continued aims to promote kindness and prevent cruelty animals have been met.

Trustees govern the Branch and are elected each year at the Branch Annual General Meeting. New Trustees are recruited from members and supporters. Vacancies are advertised on the National Society and other Volunteer recruitment websites. Potential new trustees are informed of their responsibilities prior to their acceptance of the role and an on-line induction course is now available. Further help and guidance is given, if needed, by the current Trustees and Branch Partnership Manager, Kim Forman.

At Trustee meetings which take, place at least every two months, the Branch finances and activities are discussed and reviewed as necessary. The day-to-day running of the Branch is delegated to the Branch Business Support Officer, Tracy Evans.

The following report gives further details on how the Trustees consider they have complied with their duties under the Charities Act of 2011, having due regard to the public benefit guidance published by the Charities Commission.

2022 began as a difficult year for the Branch. In February, once again our property on Albert Street in Newark was struck and badly damaged by a speeding vehicle. This resulted in the closure of our charity shop for several months whilst the necessary rebuilding work took place.

In June we were saddened by the lost our friend and much valued Branch Trustee, Lynne Cooper. Lynne had been involved with the RSPCA for many years including running the Branch Cat Rescue from her home, successfully rehoming many cats and kittens. She

was a very caring and compassionate animal lover, her contribution at Trustee Meetings and her support for the Branch and its work will be greatly missed.

Branch Activities and Animal Welfare

Following the repair work to the building, we were able to re-open the shop again in July. Long-standing supporters have returned and new customers are still finding us. Trade continues to improve, and although presently the shop is open three and a half days a week, if possible, we hope to add a further day to this in the new year.

The Trustees would like to pass on their sincere thanks to our small band of dedicated volunteers who returned again to help us. They ensure that the shop is open regularly, well stocked and always looks clean and welcoming. The shop would not be the success that it is without the many hours of valuable time that they generously give us.

Branch support for the Radcliffe Animal Centre continues through our contribution towards boarding and veterinary treatment costs for the animals taken there from within our area. Throughout the year we were able to deliver many donated items of pet food towels and blankets to the shelter. These had been kindly given by members of the public and brought into the Newark shop.

Our overriding aim is to provide and promote animal welfare within our Branch area by providing financial assistance for those on low incomes. During the year we helped many people with the cost of initial consultation fees ensuring their pets were seen at a vet surgery. Assistance was also given to fund some further treatment costs and medications.

Countless animal shelters are already struggling to find homes for the many, now unwanted, pets obtained during the Covid "lockdown". In an effort to prevent further litters of unwanted kittens and puppies adding to this problem we also continue to offer assistance towards the cost of neutering companion animals, which we consider to be an important part of our animal welfare work.

We have good relationships with many of the veterinary practices in our Branch area, working with them we are able to ensure those in most need of our help receive it.

Summary

The Branch Trustees are responsible for keeping proper accounting records, which accurately reflect, the financial position of the charity and that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for prevention and detection of fraud and other irregularities. To ensure these responsibilities are met, the Trustees meet regularly, albeit now “virtually” to enable everyone to take part.

Regular reviews are made of the Branch Governance, Policies and Health and Safety issues to ensure any potential risks can be dealt with and that we are up to date and complying with guidelines issued by the Charities Commission.

The Branch reserves remain strong and were again boosted this year through the funding received from the National Society Door-to-Door initiative. However, the Trustees are aware that this income should not be relied on and must look for other income generating ideas.

Due to the rising cost of living, resulting in many people struggling to meet every-day expenses, we expect to see an increase in requests for our assistance with the cost of veterinary treatments during the coming year. With the careful monitoring of the Branch finances we feel confident that we will be able to continue responding favourably to these appeals for our help.

We would again like to offer our thanks and appreciation to all the RSPCA front-line staff, at the Radcliffe Shelter and the Animal Welfare Officers and Inspectors for their hard work. We remain proud to support them, however we can, in their dedication in rescuing and rehabilitating vulnerable animals.

Tracy Evans
Branch Business Support Officer

December 2022

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)

Mrs E Callingham

Mrs L Cooper (until June 2022)

Mr D Evans (Honorary Chairman)

Mrs S Habermass

Dr K Measures

Mr M Spratt

Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

23rd February 2023

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

NOTTINGHAMSHIRE EAST BRANCH

Income and expenditure account for the year to 31 December 2022

	2022		2021	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		5,702		12,249
Donations		1,257		1,444
Legacies		0		21,471
Collection boxes		132		96
RSPCA Door to Door Initiative		23,218		24,134
Special events		159		189
COVID grant (part)		0		5,382
Other income		230		2,592
Interest received		634		485
		<u>31,332</u>		<u>68,042</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	7,395		6,882	
Spay scheme	2,641		1,758	
Rent and rates	77		58	
Power, repairs and renewals	2,272		314	
Office expenses and advertising	1,391		983	
Salary and related costs	19,886		18,559	
Branch contribution to RSPCA HQ	1,378		1,378	
Radcliffe Shelter contribution	4,785		4,634	
Miscellaneous costs	232		599	
Professional fees	537		-	
Independent examiner's remuneration	60		60	
		<u>40,654</u>		<u>35,225</u>
		<u>(9,322)</u>		<u>32,817</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2022

	2022		2021	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
NET CURRENT ASSETS				
Stock at cost	90		101	
CAF bank	3,477		8,642	
Building Society	134,430		139,301	
Debtors	-		-	
	<u>137,997</u>		<u>148,044</u>	
Less: Creditors	0		725	
		<u>137,997</u>		<u>147,319</u>
		<u>143,249</u>		<u>152,571</u>
Represented by:				
ACCUMULATED FUND				
At 1 January 2022		152,571		119,754
Surplus for the year		(9,322)		32,817
At 31 December 2022		<u>143,249</u>		<u>152,571</u>

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 23rd February 2023 and were signed on its behalf by

Mr S J Botham
 Mr D Evans

Honorary Treasurer
 Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

NOTTINGHAMSHIRE EAST BRANCH

Trading account for the year to 31 December 2022

	2022		2021	
	£	£	£	£
Shop sales account				
Shop sales		9,182		10,911
COVID grant (part)		0		5,382
		<u>9,182</u>		<u>16,293</u>
Direct purchases		295		898
Gross profit		<u>8,887</u>		<u>15,395</u>
Rent and rates	693		520	
Power and repairs	1,686		1,901	
Insurance	806		725	
		<u>3,185</u>		<u>3,146</u>
Net profit		<u>5,702</u>		<u>12,249</u>
Special event sales account				
Sales		183		201
Event expenses and advertising		24		12
Net profit		<u>159</u>		<u>189</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

NOTTINGHAMSHIRE EAST BRANCH

Notes to accounts for the year to 31 December 2022

1. No Trustees were paid any remuneration during 2021

2. No Trustees received any expenses during 2021

3. Connected/Related Parties

The Business Support Officer is the spouse of the Honorary Branch Chair.

During 2021 The Business Support Officer as an employee of the Branch received a salary of £19,356. (2021 £18,200).

All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.

The Honorary Branch Chair has no input into these processes.

4. Average number of employees 1.

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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23rd February 2023

P K Jordan
Chartered Accountant
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DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

NOTTINGHAMSHIRE EAST BRANCH

Income and expenditure account for the year to 31 December 2022

	2022		2021	
	£	£	£	£
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THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2022

	2022		2021	
	£	£	£	£
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Accounts

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The following report gives further details on how the Trustees consider they have complied with their duties under the Charities Act of 2011, having due regard to the public benefit guidance published by the Charities Commission.

Animal Welfare

During the year, with slight changes to our financial assistance scheme, we were able to maintain our financial support for those receiving low incomes or income support with the cost of veterinary treatment for their pets. Once again initial consultation fees formed the larger part of the assistance given and we were able to ensure over 130 animals were seen by a vet. In many cases, we also gave further help where owners struggled to meet the cost of treatment and medication. Neutering and spaying of companion animals remains an important part of our work to prevent unwanted litters of kittens and puppies, and we continue to help meet these costs.

The Branch also met boarding fees and any necessary treatment costs for animals, taken from our area to the Radcliffe Shelter. Sadly, we were unable to organise “in store” food collections again this Christmas. Despite this, many donations of food, towels and blankets were delivered to the shelter. These had been kindly donated by members of the public and brought into the Newark shop.

Following an appeal for financial help from the RSPCA Stapeley Grange Wildlife Centre, the Trustees were pleased to make a donation towards buying equipment to assist with the important rescue work undertaken by the staff at the centre.

Fund-raising and Branch Activities

The restrictions that had been imposed, due to Covid 19 in 2020, continued into 2021. Unfortunately, due to the constraints in place we were unable to reopen the shop in Newark until April. We were pleased to receive local government funding from Newark and Sherwood District Council to assist businesses that could not trade during the early part of the year. This helped us to purchase items that were required to be in place, within the suggested guidelines, to safeguard the safety of our staff and customers once we were able to open again.

Despite the closures and changes to the way the shop had to operate, it continued to be well supported by regular and new customers. Following the lifting of some restrictions, it was decided to reduce the number of days the shop would open. This has ensured that the shop is open on a regular basis and has become, again, the main income source for us.

The Trustees would like to pass on their sincere thanks to our small band of dedicated volunteers who returned to help us. Without the many hours of valuable time they continue to give us, the shop would not be the success that it is.

Summary

Branch Trustees are responsible for keeping proper accounting records, which disclose, with reasonable accuracy, the financial position of the charity and the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

To ensure these responsibilities were met, during the year the Trustees continued to hold regular meetings albeit “virtually” to comply with the guidelines on face-to-face meetings. This enabled them to continue monitoring Branch finances and activities.

Governance, Health and Safety issues and Branch Policies were also reviewed to ensure any potential risks could be dealt with.

The Branch reserves remain strong and were further boosted this year by a generous legacy from Mrs Sylvia Rouse, who had been a Trustee and long-time supporter of the Branch. Funds were once again received from the National Society Door-to-Door initiative. The Branch now finds itself in one of its best financial positions.

Discussions began, along with consultation from local veterinary surgeries, and will continue next year as to how the Branch Financial Assistance scheme can be extended. This will enable us to help more animals in need at a local level.

We look forward to maintaining the support given to the Radcliffe Shelter and to the Animal Welfare Officers and Inspectors who work within our area. In conclusion, we would like to offer our thanks and appreciation to all the RSPCA front-line staff for their hard work. We are proud to support them, however we can, in their dedication to rescue and rehabilitate vulnerable animals.

Tracy Evans
Branch Business Support Officer
December 2021

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)
Mrs E Callingham
Mrs L Cooper
Mr D Evans (Honorary Chairman)
Mrs S Habermass
Dr K Measures
Mr M Spratt
Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2021

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

17th February 2022

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS**NOTTINGHAMSHIRE EAST BRANCH****Income and expenditure account for the year to 31 December 2021**

	2021		2020	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		12,249		3,725
Donations		1,444		3,536
Legacies		21,471		-
Collection boxes		96		11
RSPCA Door to Door Initiative		24,134		25,173
Special events		189		223
COVID grant (part)		5,382		5,000
Other income		2,592		201
Interest received		485		510
		<u>68,042</u>		<u>38,379</u>
<u>EXPENDITURE</u>				
Vet fees and animal expenses	6,882		5,868	
Spay scheme	1,758		1,466	
Rent and rates	58		39	
Power, repairs and renewals	314		276	
Office expenses and advertising	983		1,267	
Salary and related costs	18,559		18,560	
Branch contribution to RSPCA HQ	1,378		1,378	
National branch emergency fund	-		10,000	
Radcliffe Shelter contribution	4,634		2,343	
Miscellaneous costs	599		60	
Independent examiner's remuneration	60		50	
		<u>35,225</u>		<u>41,307</u>
		<u>32,817</u>		<u>(2,928)</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2021

	2021		2020	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
NET CURRENT ASSETS				
Stock at cost	101		128	
CAF bank	8,642		4,985	
Building Society	139,301		98,815	
Debtors	-		10,574	
	148,044		114,502	
Less: Creditors	725		-	
		147,319		114,502
		152,571		119,754
Represented by:				
ACCUMULATED FUND				
At 1 January 2021		119,754		122,682
Surplus for the year		32,817		(2,928)
At 31 December 2021		152,571		119,754

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 17th February 2022 and were signed on its behalf by

Mr S J Botham	Honorary Treasurer
Mr D Evans	Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2021

	2021		2020	
	£	£	£	£
Shop sales account				
Shop sales		10,911		809
COVID grant (part)		5,382		5,000
		<u>16,293</u>		<u>5,809</u>
Direct purchases		898		252
Gross profit		<u>15,395</u>		<u>5,557</u>
Rent and rates	520		353	
Power and repairs	1,901		768	
Insurance	725		711	
		<u>3,146</u>		<u>1,832</u>
Net profit		<u>12,249</u>		<u>3,725</u>
Special event sales account				
Sales		201		251
Event expenses and advertising		12		28
Net profit		<u>189</u>		<u>223</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2021

1. No Trustees were paid any remuneration during 2021
2. No Trustees received any expenses during 2021
3. Connected/Related Parties
The Business Support Officer is the spouse of the Honorary Branch Chair.
During 2021 The Business Support Officer as an employee of the Branch received a salary of £18,200. (2020 £18,200).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2021

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

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- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
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17th February 2022

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

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		<u>32,817</u>		<u>(2,928)</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2021

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Represented by:				
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These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 17th February 2022 and were signed on its behalf by

Mr S J Botham	Honorary Treasurer
Mr D Evans	Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
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THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2021

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During 2021 The Business Support Officer as an employee of the Branch received a salary of £18,200. (2020 £18,200).
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The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.

Accounts



**Nottinghamshire East
Branch**

Registered Charity Number 255761

Annual Report 2020

Branch Office

6 Albert Street, Newark, Notts, NG24 4BJ

07554 026934

info@rspcanottseast.org.uk

www.rspca-nottinghamshireeast.org.uk

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Auditor

P Jordan

Lime Tree Lodge, Thorpe Road, Mattersey, Doncaster, DN10 5ED

Branch Annual Report 2020

The Nottinghamshire East Branch is an unincorporated charitable association and a separately registered charity. We are a Branch of the National RSPCA carrying out animal welfare work within our designated area, which includes the towns of Newark, Ollerton, Retford and Southwell and the surrounding villages.

In accordance with the rules and policies of the RSPCA, we believe our continued aims to promote kindness and prevent cruelty to animals have been met.

Trustees govern the Branch and are elected each year at the Annual General Meeting. New Trustees are recruited from members and supporters and we use the National Society website and local Volunteer Bureau to advertise vacancies. Potential new trustees are informed of their responsibilities prior to their acceptance of the role. An on-line induction course is now offered and further help and advice is available if required.

At Trustee Meetings which take place at least every two months, the Branch finances and activities are discussed and reviewed. The day-to-day running of the Branch is delegated to the Branch Business Support Officer.

The following report gives further details on how the Trustees consider they have complied with their duties under the Charities Act of 2011, having due regard to the public benefit guidance published by the Charities Commission.

2020 proved to be a very difficult year to say the least. Whilst the whole of the country struggled with huge fatalities and “lockdowns” due to the Global Covid 19 Pandemic, many charities, ours included, found it challenging to maintain public support and fundraise in a distressing environment.

Branch Activities and Fund-raising:

Following the accident at the end of 2019, which resulted in the closure of the Newark shop and the loss of our main source of income. It was to take the best part of the year for repair work to take place. The structural damage was more serious than originally thought and due to the property being within a conservation area, materials had to be sourced that were in keeping with the original building.

This took time and along with Government Social Distancing Restrictions in place for several months that prevented the builders actually attending the site, it was October before all the repairs were completed.

A huge job involving internal cleaning work and preparation of the shop, to comply with the new Covid health and safety guidelines, had just been finished when a further lockdown was announced. This resulted in “non-essential” shops being required to close. The restrictions were eventually lifted, in time for the shop to re-open for four days before Christmas. Due to new “social distancing” rules only half of the shop was able to open, however the few days of trading were very busy with many old customers visiting us.

The Trustees would like to thank our volunteers: Margaret Clarke, Chris Fowler, Wendy Hilton, Monika Mathews-Tresidder and Sheila Spratt who worked so hard to get the shop up and running in what were difficult, very dirty and restricted conditions. The amount of time and dedication they continue to give us is priceless.

Whilst the shop was closed, again with help from our volunteers, we were able to attend two Christmas markets organised by Newark Town Council. These were well attended, and proved to be a good opportunity to remind local people that we are still working here.

During the almost twelve months whilst the Albert Street premises were closed, we were very fortunate in the financial support that we received. At the time of the original closure, staff from the Radcliffe Shelter kindly set up a “Go Fund Me” page on our behalf, and this was generously championed by the public. Many regular shop customers and supporters also sent financial donations to us. This help was very much appreciated.

In July, a successful application was submitted to Newark and Sherwood District Council on behalf of the Branch to make a claim for funding from a Government Business Support scheme. We received £10,000, which was a huge help following the loss of shop income.

Once again, the Branch received funds through the National Society “Door to Door” initiative. This is an area of fund raising that has ceased during the year due to Covid restrictions. Any contribution to Branches through this scheme next year will be considerably lower, if any at all. As stated in previous Annual Reports, the Trustees have always been aware that this funding should not be relied on.

Animal Welfare

Throughout the year, we were able to maintain our animal welfare work by helping those in receipt of benefits or on a low income to get the veterinary treatment their pet required. Due to many veterinary surgeries changing the way they were able to see clients, routine treatments and neutering were halted for a while. Initial consultation fees became the larger part of our assistance and we were able to help around 200 animals in this way.

Our support carries on, albeit limited, to the local Inspectors and Animal Welfare Officers that work in the Branch area. We do this by the issuing of books of vouchers for use at veterinary surgeries. These will enable them to give immediate help to some of the animals they visit.

Financial support to the Radcliffe Shelter continued, with the Branch meeting the boarding fees and any necessary treatment costs for animals taken there from our local area. Sadly, restrictions in place prevented the annual Christmas food collections from taking place this year.

We were also pleased to be able to make a donation to support a National Society scheme to assist several RSPCA Branches and animal centers who were struggling financially during the Covid crisis.

Summary

The Trustees have a realistic outlook for the future of the Branch and this will enable us to maintain our existing level of local animal welfare work - any extension of this into other projects is still unwise. The current 12 months free reserves held, remain strong enough for us to do this. We are confident that with regular Trustee Meetings to discuss the financial, operational and daily business of the Branch, the existing systems we have in place are sufficient to mitigate any possible risks.

During the year, a thorough review took place of the Branch policies and Risk Assessments. This included the update of Health and Safety policies incorporating new Covid 19 regulations. This will ensure the health, safety and welfare of our volunteers and customers when the restrictions are lifted and the shop is able to reopen.

In conclusion, the Trustees would like to offer their sincere thanks and continued support to the staff at the Radcliffe Shelter, the Inspectors and Animal Welfare Officers for their ongoing hard work and commitment. Especially during this very challenging year when staffing levels were severely reduced. We look forward to working with them during the coming year.

Tracy Evans
Branch Business Support Officer
December 2020

On behalf of the Nottinghamshire East Branch Trustees:

Mr S Botham (Honorary Treasurer)
Mrs E Callingham
Mrs L Cooper
Mr D Evans (Honorary Chair)
Mrs S Habermass
Dr K Measures
Mr M Spratt
Mrs S Spratt (Honorary Secretary)

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2020

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
THE PREVENTION OF CRUELTY TO ANIMALS**

Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

18th March 2021

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2020

	2020		2019	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		3,725		17,911
Donations		3,536		1,480
Collection boxes		11		224
House to house collections and flag days		25,173		27,126
Special events		223		10
COVID grant (part)		5,000		-
Other income		201		20
Interest received		510		364
		38,379		47,135
<u>EXPENDITURE</u>				
Vet fees and animal expenses	5,868		11,999	
Spay scheme	1,466		3,900	
Rent and rates	39		80	
Power, repairs and renewals	276		429	
Office expenses and advertising	1,267		1,009	
Salary and related costs	18,560		17,659	
Branch contribution to RSPCA HQ	1,378		1,378	
National branch emergency fund	10,000			
Radcliffe Shelter contribution	2,343		5,231	
Radcliffe vaccination costs				
Miscellaneous costs	60		260	
Independent examiner's remuneration	50		50	
		41,307		41,995
		(2,928)		5,140

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
CURRENT ASSETS				
Stock at cost	128		169	
CAF bank	4,985		1,423	
Building Society	98,815		115,805	
Debtors	10,574		33	
		114,502		117,430
		<u>119,754</u>		<u>122,682</u>
Represented by:				
ACCUMULATED FUND				
At 1 January 2020		122,682		117,542
Surplus for the year		(2,928)		5,140
At 31 December 2020		<u>119,754</u>		<u>122,682</u>

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 18th March 2021 and were signed on its behalf by

Mr S J Botham

Mr D Evans

Honorary Treasurer

Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2020

	2020		2019	
	£	£	£	£
Shop sales account (see note 5)				
Shop sales		809		21,535
COVID grant (part)		5,000		-
		<u>5,809</u>		<u>21,535</u>
Direct purchases		252		273
Gross profit		<u>5,557</u>		<u>21,262</u>
Rent and rates	353		716	
Power and repairs	768		1,997	
Insurance	711		638	
		<u>1,832</u>		<u>3,351</u>
Net profit		<u>3,725</u>		<u>17,911</u>
Special event sales account				
Sales		251		26
Event expenses and advertising		28		16
Net profit		<u>223</u>		<u>10</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2020

1. No Trustees were paid any remuneration during 2020
2. No Trustees received any expenses during 2020
3. Connected/Related Parties
The Business Support Officer is the spouse of the Honorary Branch Chair.
During 2020 The Business Support Officer as an employee of the Branch received a salary of £18,200. (2019 £17,659).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.
5. The shop remained closed for all but a few days in the year due to damage to the Branch's buildings at Albert Street Newark caused in December 2019, followed by COVID restrictions.

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

Report and accounts for the year ended
31st December 2020

**THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
NOTTINGHAM EAST BRANCH OF THE ROYAL SOCIETY FOR
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Respective responsibilities of trustees and examiner

As the charity's trustees, you are responsible for the preparation of the accounts. You consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 41 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

18th March 2021

P K Jordan
Chartered Accountant
Lime Tree Lodge
Thorpe Road
Mattersey
Doncaster
DN10 5ED

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Income and expenditure account for the year to 31 December 2020

	2020		2019	
	£	£	£	£
<u>INCOME</u>				
Net profit from shop sales (see note 5)		3,725		17,911
Donations		3,536		1,480
Collection boxes		11		224
House to house collections and flag days		25,173		27,126
Special events		223		10
COVID grant (part)		5,000		-
Other income		201		20
Interest received		510		364
		38,379		47,135
<u>EXPENDITURE</u>				
Vet fees and animal expenses	5,868		11,999	
Spay scheme	1,466		3,900	
Rent and rates	39		80	
Power, repairs and renewals	276		429	
Office expenses and advertising	1,267		1,009	
Salary and related costs	18,560		17,659	
Branch contribution to RSPCA HQ	1,378		1,378	
National branch emergency fund	10,000			
Radcliffe Shelter contribution	2,343		5,231	
Radcliffe vaccination costs				
Miscellaneous costs	60		260	
Independent examiner's remuneration	50		50	
		41,307		41,995
		(2,928)		5,140

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Balance sheet at 31 December 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
6 Albert Street, Newark, at cost		5,250		5,250
Office equipment (written down value)		2		2
CURRENT ASSETS				
Stock at cost	128		169	
CAF bank	4,985		1,423	
Building Society	98,815		115,805	
Debtors	10,574		33	
		114,502		117,430
		<u>119,754</u>		<u>122,682</u>
Represented by:				
ACCUMULATED FUND				
At 1 January 2020		122,682		117,542
Surplus for the year		(2,928)		5,140
At 31 December 2020		<u>119,754</u>		<u>122,682</u>

These accounts were approved at a meeting of the Managing Committee of the Nottinghamshire East Branch of the Royal Society for the Prevention of Cruelty to Animals on 18th March 2021 and were signed on its behalf by

Mr S J Botham

Honorary Treasurer

Mr D Evans

Honorary Chairman

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Trading account for the year to 31 December 2020

	2020		2019	
	£	£	£	£
Shop sales account (see note 5)				
Shop sales		809		21,535
COVID grant (part)		5,000		-
		<u>5,809</u>		<u>21,535</u>
Direct purchases		252		273
Gross profit		<u>5,557</u>		<u>21,262</u>
Rent and rates	353		716	
Power and repairs	768		1,997	
Insurance	711		638	
		<u>1,832</u>		<u>3,351</u>
Net profit		<u>3,725</u>		<u>17,911</u>
Special event sales account				
Sales		251		26
Event expenses and advertising		28		16
Net profit		<u>223</u>		<u>10</u>

THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS
NOTTINGHAMSHIRE EAST BRANCH
Notes to accounts for the year to 31 December 2020

1. No Trustees were paid any remuneration during 2020
2. No Trustees received any expenses during 2020
3. Connected/Related Parties
The Business Support Officer is the spouse of the Honorary Branch Chair.
During 2020 The Business Support Officer as an employee of the Branch received a salary of £18,200. (2019 £17,659).
All aspects of The Branch Support Officer's remuneration and working practices are handled by a sub-committee Chaired by the Honorary Branch Treasurer.
The Honorary Branch Chair has no input into these processes.
4. Average number of employees 1.
5. The shop remained closed for all but a few days in the year due to damage to the Branch's buildings at Albert Street Newark caused in December 2019, followed by COVID restrictions.