



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/01/2020 To 31/12/2020

Charity name: East Ruston Village Hall

Charity registration number: 255720

Objectives and Activities

The object of the charity is the provision and maintenance of a village hall for use by the inhabitants of the area of benefit without distinction of political, religious or other opinions, including use for:

- a) Meetings, lectures and classes, and
- b) Other forms of recreation and leisure time occupation,

with the object of improving the conditions of life for the inhabitants.

This year also included the start of a refurbishment programme which coincided with the hall being closed for COVID reasons.

We confirm the trustees have taken regard to charity commission guidance for the public benefit.

Achievements and Performance

This year the village hall was closed for a large period due to COVID restrictions on gatherings. However, a refurbishment programme was in progress and the trustees achieved a remarkable amount of work to get the village hall up to a new standard. The following items took place:

- a) The old leaky roof was completely replaced
- b) The Cupola was renovated
- c) Guttering and downpipes were all repaired or replaced
- d) The whole building had new insulation and rendering all round
- e) New entrance doors were supplied and fitted
- f) The interior of the hall was redecorated throughout
- g) The floor was stripped and renewed in a hardwearing finish
- h) The kitchen was replaced and updated
- i) New chairs & tables were purchased

The hall has now reopened and is hosting several regularly weekly events, as well as now receiving bookings for one off events. The feedback from the general public has been very complimentary. Regular bookers are extremely pleased with the work that has taken place, the hall is a warmer and more friendly environment for people to use. People who do not visit the hall regularly have commented about how surprised they are when seeing the new hall, and the huge improvements that have taken place.

Financial Review

Annual Accounts have been completed and are due for submission to the Charity Commission.

Donations and grants in excess of £44,000 were received this financial year.

Just over £74,000 was spent this financial year on the refurbishment of the hall.

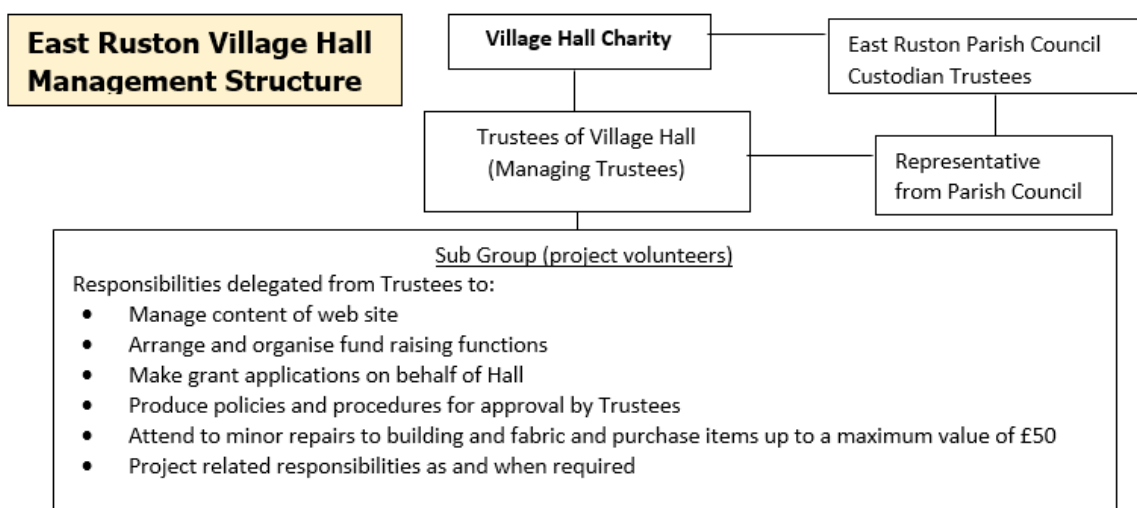
Closing balance was a healthy £21,549.14.

Gift Aid has been received but not yet claimed as we have registered with HMRC but are still awaiting them to complete our application, this is taking much longer than anticipated.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	scheme
How is the charity constituted?	Para 1.25	As per the governing document (scheme)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	As per the governing document and appointed members from the custodian trustees being the parish council

The Hall is managed by 4 Trustees who are all local people and have been involved in helping to manage the Hall for a number of years. Over the last six month period they have recruited around 20 volunteers some of whom now form a sub group who are supporting the Trustees in their plans for the restoration and refurbishment of the Hall. The remaining volunteers are organising fund raising events, providing cakes and refreshments for these events etc.



Reference and Administrative details

Charity name	East Ruston Village Hall
Registered charity number	255720
Charity's principal address	East Ruston Village Hall School Road East Ruston Norfolk NR12 9JD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Sims			
2	Geoffrey Snell			

3	Sarah Willis			
4	David Wilkins			

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
East Ruston Parish Council		

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature	Sarah Willis	Michael Sims	Geoffrey Snell	David Wilkins
------------------	--------------	--------------	----------------	---------------

Full name	Sarah Willis	Michael Sims	Geoffrey Snell	David Wilkins
------------------	--------------	--------------	----------------	---------------

Position (eg Secretary, Chair, etc)	Treasurer	Trustee	Trustee	Trustee
--	-----------	---------	---------	---------

Date	04/01/2021
-------------	------------

EAST RUSTON VILLAGE HALL - ANNUAL ACCOUNTS 2020

OPENING BALANCE

£36,449.36

				INCOME		
<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Ref/Invoice</u>	<u>Description</u>	<u>£</u>	
01/03/2020	C/R	'000267		Hall Hire - Pollys Art	£120.00	
01/03/2020	C/R	'000267		Hall Hire - various cash via Mick	£56.00	
01/14/2020	C/R	'601531		Donation - Capri & Halliwell	£50.00	PUBLIC DONATION
01/20/2020	C/R	'600654		Donation - anonymous, L&C Marsden	£750.00	PUBLIC DONATION
01/28/2020	BAC	'NNDC		NNDC Elections	£198.00	
02/07/2020	BAC	BEVERLEY WIG		Donation	£50.00	PUBLIC DONATION
02/11/2020	C/R	'000268		Hall Hire - Pollys Art	£168.00	
02/28/2020	BAC	SHELL U.K. LIMITED	700153675300	Utilities	£200.00	
02/28/2020	C/R	'000270		Hall Hire - various cash via Mick	£310.94	
02/28/2020	C/R	'000270		Hall Hire - table tennis	£47.00	
02/28/2020	C/R	'000270		Hall Hire - St Marys Parish Church	£132.00	
03/03/2020	BAC	EVEREST CLIFFORD	002	Hall Hire - table tennis	£14.00	
03/03/2020	BAC	LESLIE J M K		DONATION	£500.00	PUBLIC DONATION
03/09/2020	BAC	EVEREST CLIFFORD	002	Hall Hire - table tennis	£14.00	
03/10/2020	BAC	'NNDC		Government Grant	£10,000.00	GOVT/LOCAL AUTHORITY GRANT
03/10/2020	C/R	'601531		Donation	£1,900.00	
03/16/2020	BAC	EVEREST CLIFFORD	002	Hall Hire - table tennis	£14.00	
03/20/2020	BAC	GARFIELD WESTON FO		Donation	£7,000.00	PUBLIC DONATION
03/30/2020	BAC	A C R E		ACRE VHI GRANT	£13,231.82	
04/14/2020	C/R	'000271		Donation - Paul Basham Charitable Trust	£2,500.00	PUBLIC DONATION
04/14/2020	C/R	'000271		Donation - Peter Downing	£100.00	PUBLIC DONATION
04/14/2020	C/R	'000271		Hall Hire - Pollys Art	£63.00	
04/24/2020	BAC	NORFOLK COMMUNITY		NCF GRANT PAYMENT	£500.00	GOVT/LOCAL AUTHORITY GRANT
04/28/2020	BAC	NNDC		Rates - COVID Allowance	£10,000.00	
06/24/2020	C/R	'000213		Donations given - cash	£100.00	PUBLIC DONATION
06/24/2020	C/R	'000215		Donation - Poors Allotment	£10,000.00	PUBLIC DONATION
06/30/2020	C/R	'000272		Hall Hire - various cash via Mick	£31.00	
08/17/2020	C/R	'000216		Hall Hire - various	£29.50	
11/11/2020	BAC	MRS TRACEY SMITH		Donation	£75.00	PUBLIC DONATION
11/16/2020	C/R	'000218		Will Band Practice £15 13/08, £60 donation Chairs & Tables - cash	£75.00	
11/16/2020	C/R	'000219		Ian Sheriff - for Lighting Improvements - cash	£80.00	
11/16/2020	BAC	LESLEY MARSDEN		Donation	£750.00	PUBLIC DONATION
11/17/2020	C/R	'000217		East Ruston Parish Council	£639.86	
12/04/2020	BAC	'NNDC		Rates - COVID Allowance	£1,334.00	
12/21/2020	BAC	'NNDC		Rates - COVID Allowance	£567.07	
					£61,600.19	

EXPENDITURE

<u>Date</u>	<u>Type</u>	<u>Payee</u>	<u>Ref/Invoice</u>	<u>Description</u>	<u>£</u>
01/08/2020	CHQ	'000338	Georgia Smith	Cleaning	-£15.00
02/07/2020	CHQ	'000339	Georgia Smith	Cleaning	-£30.00
02/12/2020	DPC	ASPECT ROOFING LTD	SIN100934	Refurbishment - Roof replacement	-£10,153.80
03/02/2020	CHQ	'000227	EON Electric	Utilities	-£408.78
03/05/2020	CHQ	'000226	Policy Bee LLP	Public Liability Insurance	-£53.76
03/06/2020	CHQ	'000225	ACE Fire	Annual Fire Extinguisher Service	-£107.28
03/10/2020	CHQ	'000340	Georgia Smith	Cleaning	-£30.00
03/23/2020	DPC	ADVANCED JOINERY		Refurbishment - Doors	-£5,176.96

03/25/2020	CHQ	'000229		PPL PRS - Music Licence	-£124.80
06/03/2020	DPC	ASPECT ROOFING LTD	SIN101377	Refurbishment - Roof replacement	-£18,646.20
06/11/2020	CHQ	'000342	EON Electric	Utilities	-£158.56
07/13/2020	DPC	ASPECT ROOFING LTD	SIN101490	Refurbishment - Roof replacement	-£26,585.47
07/14/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£397.60
07/17/2020	CHQ	'000343	CAS Ltd	Village Hall Insurance	-£639.86
07/22/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£557.77
08/10/2020	DPC	CHRIS MARSDEN		Refurbishment - consumables	-£191.73
08/19/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£952.44
08/28/2020	DPC	ANGLIANPAINT	INV 27/08/20	Refurbishment - decorating	-£280.00
09/14/2020	DPC	CARL WARD		Refurbishment - building works	-£1,098.50
09/15/2020	DPC	CHRIS MARSDEN		Refurbishment - consumables	-£235.33
09/16/2020	CHQ	'000344	EON Electric	Inv dated 19/08/21	-£30.27
09/21/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£226.09
09/24/2020	DPC	COLLINS AND CO	INV 23/09/20	Refurbishment - building works	-£2,172.62
10/09/2020	DPC	LAMBS SIGNS	20651	Refurbishment - hall sign	-£76.80
10/12/2020	CHQ	'000345		Diesel Receipts for Digger & Dumper - extending car park	-£38.00
10/26/2020	DPC	CHRIS MARSDEN		Refurbishment - consumables	-£302.33
10/27/2020	DPC	BLITZ FLOORCARE	187	Refurbishment - hall floor	-£1,400.00
10/30/2020	DPC	BLITZ FLOORCARE	187	Refurbishment - hall floor	-£1,400.00
11/05/2020	DPC	MID LIGHTING	2161-20921	Refurbishment - lighting	-£2,402.40
11/05/2020	DPC	PARKFARM WINDOWS	INV 5868	Refurbishment - windows	-£280.00
11/05/2020	D/D	E.ON	6206111164 A	Utilities	-£37.72
11/16/2020	DPC	LESLEY MARSDEN		Refurbishment - consumables	-£722.14
11/16/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£1,023.12
11/30/2020	DPC	DAVID WILKIN		Refurbishment - consumables	-£38.82
12/04/2020	D/D	E.ON	6206111164 A	Utilities	-£29.13
12/09/2020	DPC	LESLEY MARSDEN		Refurbishment - consumables	-£76.64
12/09/2020	DPC	CHRIS MARSDEN		Refurbishment - consumables	-£76.27



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on
the accounts

Report to the trustees/
members of

East Ruston Village Hall

On accounts for the year
ended

31st December
2020

Charity no
(if any)

255720

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23/03/2022

Name:

LORRAINE E. O'BRIEN

Address:

PURSLANE COTTAGE

56, CHURCH ROAD

POTTER HEIGHAM NORFOLK NR29 5LL

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

N

A